



**GOVERNING COUNCIL**

Regular Meeting of the SAMS Academy Governing Council on Friday, July 15, 2022

Zoom.us

**BOARD MEMBERS PRESENT**

Larry Kennedy, Roland Dewing, Farrah Nickerson, Alex Carothers, Mike Romo and Laura Kohr

**BOARD MEMBERS ABSENT**

Mike Deveraux and Brandy Bond

**ALSO IN ATTENDANCE**

Bridget Barrett, Amanda Catanzaro, Sean Fry and Lauren Chavez

**PUBLIC**

Steve Nakamura via phone

These minutes were approved on \_\_\_\_\_

By a vote of \_\_\_ yes \_\_\_ no \_\_\_ absent \_\_\_ abstained

\_\_\_\_\_ President

\_\_\_\_\_ Secretary

**I. Call to Order**

Larry Kennedy called to order the Regular Meeting of the Governing Council for the Southwest Aeronautics, Mathematics, and Science Academy on July 15, 2022 at 10:32 a.m. on Zoom.us and in person at SAMS Academy.

**A. Roll Call**

Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Roland Dewing, Mike Romo, Farrah Nickerson, Alex Carothers, and Larry Kennedy.

**B. Adoption of the Agenda\***

Larry Kennedy asked for a motion to approve the agenda. Farrah Nickerson made a motion to approve the agenda. Mike Romo seconded the motion. Larry Kennedy called for a roll call vote to approve the agenda. Amanda Catanzaro called Roland Dewing, Mike Romo, Farrah Nickerson, Alex Carothers, and Larry Kennedy; all voted yes. The motion carried unanimously.

**C. Review/Approval of Minutes from June 17, 2022 Regular Meeting\***

Laura Kohr entered the meeting in person at 10:36 a.m. Larry Kennedy noted that Governing Council Appointment to Finance Committee meeting notes should be for New Business E, not Governing Council Development A and that the motion was for the Finance Committee and not the Facility Committee. Larry Kennedy asked for a motion to approve the amended meeting minutes from June 17, 2022. Farrah Nickerson made a motion. Mike Romo seconded the motion. Larry Kennedy asked for a roll call vote to approve the amended meeting minutes. Amanda Catanzaro called Roland Dewing, Mike Romo, Farrah Nickerson, Alex Carothers, Laura Kohr and Larry Kennedy; all voted yes. The motion carried unanimously.

**D. Review/Approval of Minutes from July 8, 2022 Special Meeting\***

Larry Kennedy asked for a motion to approve the meeting minutes from July 8, 2022 Special Meeting. Farrah Nickerson made a motion to approve the meeting minutes from July 8, 2022 Special Meeting. Laura Kohr seconded the motion. Larry Kennedy asked for a roll call vote to approve the amended meeting minutes. Amanda Catanzaro called Roland Dewing, Mike Romo, Farrah Nickerson, Alex Carothers, Laura Kohr and Larry Kennedy; all voted yes. The motion carried unanimously.

**II. Public Comment**

Larry Kennedy asked Bridget Barrett and Amanda Catanzaro if there was any public comment. There were no public comments.

### III. Ongoing Business Matters

#### A. Aviation Program Update

Lauren Chavez reviewed the information from the Monthly Report dated July 15, 2022 and shared that SAMS Academy has 2 brand new pilots and that 2 more are coming in the next few weeks. The next two are both incoming seniors for the first time ever and will be acting as mentors, helping to train underclassman during their senior year.

Aircraft status- The Auto pilot buttons are not all working correctly but doesn't affect the handling or safety of the aircraft. Will get this fixed but don't want to take the plane out of use for minor issue. Ground classes are going well. Students are continuing to fly over the summer and start around 6:00 a.m.

CAP is on hold but not forgotten.

Lauren is looking at options for AMT program for students to get their mechanics training.

Mike Romo asked if there were any plans for a press release for our new pilots. Lauren Chavez shared that General Aviation News is working on a story on SAMS and has spoken with her and some students about the program at SAMS. Mike Romo suggested we also share with local news stations. Alex Carothers stated that Channel 7 and Channel 4 want to come out next week and interview our new pilots.

#### B. Facility Update

There was an interruption with the zoom meeting. All members logged off and signed back in to the meeting.

Steve Nakamura gave an update on the new facility via phone.

- Weekly construction meetings continue. There have been a couple of security issues and have been more serious recently. Stepping up security to include hiring security company that will drive by location to prevent theft and other issues.
- Most of the framing is complete and about 80% wrapping on the outside.
- Plumbing piping and prep for HVAC units have begun. There will be a total of 27 HVAC units so that each classroom has their own control of the heat/cooling.
- Electricians will be coming out next week and there was a low voltage meeting on Wednesday, July 13, 2022.
- No change to the schedule of completion
- Start hanging doors and board up windows to help keep people out of the building

- Red I Beam review is happening now
- Inspections are happening regularly with the city
- On schedule to meet the 12/15 deadline so that move in can take place over Winter Break
- If you have any questions, please reach out to Steve

Call ended with Steve Nakamura. Farrah Nickerson had a question for Sean regarding the perimeter fencing and gates because in the meeting earlier in the week, she was told there will be no gates at the two entrances. Sean said that he is not sure how that got miscommunicated because there should be gates, just not electronic openers of the gates at this time. Sean will reach out to Steve regarding this. SAMS was awarded \$160,000 for the fencing and that allows for running electricity to the fencing but not the actual opener at this time.

### **C. SAMS Wellness Committee Update**

Alex Carothers discussed the survey and trying to get the results together and review with the committee next week. Alex requested that each member of the committee draft a mission and vision statement to be discussed at next meeting. Wellness Committee is looking to do a full survey mid-semester and looking at possibility of using a company to help with this but that may be cost prohibitive. Looking at an October time frame for the next survey.

Larry Kennedy said that Amanda Catanzaro has been doing some research regarding the possibility of school name change and changes to the mission statement and asked to share. Amanda Catanzaro shared that Public Education Commission (PEC) requires that all amendment requests be submitted 28 days prior to PEC meeting and all supporting documentation must be submitted 14 days prior to the meeting. According to the PEC website, Charter Mission Statements may only be amended for minor grammatical issues or word choice, so if we wanted to change our mission statement, it looks like we would have to wait until our next charter renewal in December 2023.

School Name Changes amendments will only be heard by the PEC on a February through June PEC meeting and have certain requirements regarding School Budgeting. We should continue to discuss this and if we want to proceed, be ready with all documentation to submit at the February 2023 PEC meeting.

Will check with Charter School Division (CSD) regarding simply changing the grade level in the mission statement since the grade level amendment was

already approved by the PEC and request more information about how and when we would be able to change the mission of the charter.

Farrah Nickerson shared that she discussed the name change with Steve and that the new school sign is just plexi-glass and could be easily changed out if school name were to change.

#### **IV. Administrative Update**

##### **A. Student Achievement Update**

Bridget Barrett shared Administrative Update information regarding summer school, which ends 7/20/2022, current registration numbers as well as new and returning student numbers. Reviewed Imagine Learning Overview and Recommendations. Working on moving towards more of a blended learning model with the teachers because the students are requesting more interaction with their teachers.

Larry Kennedy states that culture change will take time but is needed to move towards more of a blended method. Look for updates from the Wellness Committee and how that is proceeding.

#### **V. New Business Matters**

##### **A. Signatories for Bank Account\***

Bridget Barrett shared that we need to add Amanda Catanzaro as a signatory at the bank and remove Jill Brame. Sean Fry suggested that this would be a good time to add another governing council member as well. Farrah Nickerson motioned to add Amanda Catanzaro as signatory for the bank account and remove Jill Brame. Mike Romo seconded to motion. Larry Kennedy called for a roll call vote. Bridget Barrett, Laura Kohr, Mike Romo, Roland Dewing, Alex Carothers, Farrah Nickerson, and Larry Kennedy; all voted yes. The motion carried unanimously.

##### **B. 2022-2023 Governing Council Meeting Schedule\***

Larry Kennedy led discussion around changing the day of the week and time of meetings. This will need to be done with the annual Open Meeting Act Resolution. Motion was made by Mike Romo to table meeting schedule change until the next meeting. Motion was seconded by Alex Carothers. Larry Kennedy called for a roll call vote. Bridget Barrett, Laura Kohr, Mike Romo, Roland Dewing, Alex Carothers, Farrah Nickerson, and Larry Kennedy; all voted yes. The motion carried unanimously.

##### **C. Governing Council Appointment to Audit Committee\***

Larry Kennedy made a motion to add Mike Romo to the Audit Committee. Alex Carothers seconded the motion. Larry Kennedy called for a roll call vote. Bridget

Barrett Laura Kohr, Mike Romo, Roland Dewing, Alex Carothers, Farrah Nickerson, and Larry Kennedy; all voted yes. The motion carried unanimously.

**VI. Governing Council Development**

Larry Kennedy stated that Kelly Callahan is still unavailable. The three strategic planning goals are set and no further discussion is needed at this time. Board members agreed no further discussion is needed at this time.

**VII. Finance Report**

Sean Fry presented. Finance committee met prior to this meeting the full report, summary report was reviewed for the end of year activity for FY22. Carryover about \$200,000 more than anticipated which will be an increase to budget for next year. Bank reconciliation reviewed. Board of Finance is in compliance. Audit has already begun and requested ranges have been sent. The audit is schedule for September 2022. Bank activity was reviewed and discussed.

Farrah Nickerson motioned to approve the June 2022 vouchers. Alex Carothers seconded the motion. Larry Kennedy called for a roll call vote. Bridget Barrett Laura Kohr, Mike Romo, Roland Dewing, Alex Carothers, Farrah Nickerson, and Larry Kennedy; all voted yes. The motion carried unanimously.

Alex Carothers asks what is SEG? State Equalization Guarantee

Bank reconciliation was reviewed. Farrah Nickerson asked how long checks could be withstanding. Sean said that 1 year is the requirement. Farrah Nickerson asked, why does IRS get two checks? Sean responded that multiple payrolls and by law, taxes must be sent within 3 days after payroll.

Sean stated that he and Amanda Catanzaro will be reaching out to Steve regarding the gate issue and we will get back to the board about where that stands.

Larry Kennedy shared that he attended the entrance meeting for the audit and that another meeting is coming soon for the other members of the Audit Committee to attend. Larry will send the zoom link to the other members. Sean said that the recording will also be available if members cannot attend the upcoming July 26<sup>th</sup> meeting. Sean stated that we have met the requirement by having at least one member of the governing council attend, but the others are welcome to attend or watch the recording.

**VIII. Announcements**

Next SAMS Academy Governing Council Meeting will be August 19 at 4:00.

**IX. Adjournment**

Larry Kennedy called for a motion to adjourn. Alex Carothers made a motion to adjourn. Farrah Nickerson seconded the motion. Larry Kennedy called for a roll call vote. Bridget Barrett Laura Kohr, Mike Romo, Roland Dewing, Alex Carothers, Farrah Nickerson, and Larry Kennedy; all voted yes. The motion carried unanimously.

The regular meeting of the Governing Council for the Southwest Aeronautics, Mathematics and Science Academy adjourned on July 15, 2022 on zoom.us at 12:18 a.m.