



## Wingate University Internship Opportunity

Wingate is one of the fastest-growing independent universities in the state, serving more than 3,400 students on three campuses. We emphasize faith, knowledge, and a spirit of service in all our programs regardless of the field of study. At Wingate, we are committed to an inclusive and welcoming environment for working, learning, and living. As an equal employment opportunity employer, we respect each individual and support the diverse cultures, perspectives, skills, and experiences within our workforce. Wingate's main campus is located on 540 acres of beautiful landscape and is only 25 minutes from the Charlotte metropolitan area. Learn more at [www.wingate.edu](http://www.wingate.edu).

**Internship Title:** Athletic Academic Enhancement and Special Events Internship

**Position Location:** Wingate Main Campus

**Position Summary:** This position will play an impactful role in student athletic engagement and will take the lead on organizing events, developing programs and serving as a point person for student-athletes seeking academic support. This paid opportunity is made possible by the Division II Ethnic Minorities and Women's Internship Grant and includes annual compensation, housing, and a meal plan. This is a 10-month internship with an anticipated start date of early August 2022.

### **Duties and Responsibilities:**

- Plan, execute and evaluate Athletic Department events including: National Girls and Women in Sports Day (NGWSD), President's Cup Golf Tournament, WUSPYs (Athletic Recognition Event) and Hall of Fame induction plus NCAA/SAC hosting opportunities.
- Develop programs and workshops to support academic success for student-athletes.
- Serve as a liaison to other campus partners for academic support.
- Meet with student-athletes referred for additional academic or personal support.
- Enhance department communication for academic reports/graders.
- Assist with planning, executing and evaluating alumni, donor, sponsor and partner events
- Lead the development and promotion of new "W Club" arm of the Bulldog Club for former letter winners.
- Contribute to all student-athlete enhancement programs.

### **Qualifications and Experience:**

- Bachelor's degree required
- Work experience in a related field required
- Demonstrable success achieving goals within an inclusive team setting
- Belief in the Division II model and centering student-athlete experience on earning a degree with balance
- Strong interpersonal skills
- Proven experience in organizational communications
- Experience leveraging technology and social media for event engagement
- Work or volunteer experience within an intercollegiate athletic department required
- Possess a passion for engaging diverse, first-generation students

To apply submit the following to Human Resources at [careers@wingate.edu](mailto:careers@wingate.edu).

- 1) Letter of interest, 2) resume, 3) contact information for 3 references, and (4) a paragraph explaining why diversity, equity and inclusion is important to you personally and/or professionally.

*Wingate University abides by all federal and state laws prohibiting employment discrimination solely on the basis of a person's race, color, creed, national origin, religion, age (over 40), sex, marital status or physical handicap, except where a reasonable, bona fide occupational qualification exists. Wingate University is committed to the provisions of the Americans with Disabilities Act and its amendments. Wingate University expressly prohibits any form of workplace harassment based on race, color, religion, gender, sexual orientation, gender identity or expression, national origin, age, genetic information, disability or veteran status.*