



**GOVERNING COUNCIL**

Regular Meeting of the SAMS Academy Governing Council on Friday, June 17, 2022

Zoom.us

**BOARD MEMBERS PRESENT**

Larry Kennedy, Farrah Nickerson, Brandy Bond, Alex Carothers, Mike Romo and Laura Kohr

**BOARD MEMBERS ABSENT**

Mike Deveraux and Roland Dewing

**ALSO IN ATTENDANCE**

Bridget Barrett, Sean Fry, Lauren Chavez, Kelly Callahan, Steve Nakamura

**PUBLIC**

None

These minutes were approved on \_\_\_\_\_

By a vote of \_\_\_ yes \_\_\_ no \_\_\_ absent \_\_\_ abstained

\_\_\_\_\_ President

\_\_\_\_\_ Secretary

**I. Call to Order**

Larry Kennedy called to order the Regular Meeting of the Governing Council for the Southwest Aeronautics, Mathematics, and Science Academy on June 17, 2022 at 8:32 AM on Zoom.us and in person at SAMS Academy.

**A. Roll Call**

Larry Kennedy asked Bridget Barrett to call roll. Bridget Barrett called Larry Kennedy, Farrah Nickerson, Brandy Bond, Alex Carothers, Mike Romo and Laura Kohr.

**B. Adoption of the Agenda\***

Larry Kennedy asked for a motion to approve the agenda. Farrah Nickerson made a motion to approve the agenda. Mike Romo seconded the motion. Larry Kennedy called for a roll call vote to approve the agenda. Bridget Barrett called Larry Kennedy, Farrah Nickerson, Brandy Bond, Alex Carothers, Mike Romo and Laura Kohr; all voted yes. The motion carried unanimously.

**C. Review/Approval of Minutes from May 20, 2022 Regular Meeting\***

Larry asked for a motion to approve the Minutes from the May 20 regular meeting. Farrah Nickerson made a motion to approve the minutes. Mike Romo seconded the motion. Larry called for a roll call vote to approve the May 20 Minutes. Bridget Barrett called Larry Kennedy, Farrah Nickerson, Brandy Bond, Alex Carothers, Mike Romo and Laura Kohr; all voted yes. The motion carried unanimously.

**D. Review/Approval of Minutes from May 26, 2022 Special Meeting\***

Larry asked for a motion to approve the Minutes from the May 20 special meeting. Farrah Nickerson made a motion to approve the minutes. Mike Romo seconded the motion. Larry called for a roll call vote to approve the May 26 Minutes. Bridget Barrett called Larry Kennedy, Farrah Nickerson, Brandy Bond, Alex Carothers, Mike Romo and Laura Kohr; all voted yes. The motion carried unanimously.

**II. Public Comment**

Larry Kennedy asked if there was any public comment. Bridget Barrett said that there were not.

### III. Ongoing Business Matters

(Larry moved the Closed Session to the end of the Meeting to make things move more smoothly).

#### A. Aviation Program Update

Dr. Chavez reported the following:

- Plane is fixed
- Dr. Chavez has been flying 26.5 hours this week
- Soloed two students
- One 15 year old student recently received a job as a drone operator working for a real estate company
- Fuel prices are up
- David Robertson came in under on the quote to fix the plane
- David Robertson also offered to inspect the plane every 6 months free of charge
- Zero missions in the simulator since last meeting
- Farrah Nickerson asked how the plane looks. Dr. Chavez stated that there is no new damage on the plane, and it is flying great.

#### B. Facility Update

Steve Nakamura reported the following:

- Construction is flying/no problems as of yet
- The gym is the biggest one they have built, and turning out nicely
- Framing the building right now
- The roof is 70% completed
- Completing the concrete this week
- Concrete inspections
- Steven invited everyone to come to the building Thursdays at 1pm
- We are still on target to complete December 16<sup>th</sup>
- A lot of the materials were preordered
- Sim lab has been the topic of conversation throughout building
- Nathan felt it would be okay to take the sim apart and put it through the window before completion
- Plugs were already identified as correct before pouring concrete
- Alex Carothers wants to know if we sell it, can we get it back out, and the answer is yes
- Steve encourages questions
- There's a lawsuit going on that doesn't really involve the school regarding quiet title
- HOA never involved, quiet title trying to clear land of HOA obligations
- "Much ado about nothing" quote from HOA president
- Bridget encouraged everyone to come to a meeting

### **C. SAMS Wellness Committee Update**

Brandy Bond and Alex Carothers reported the following:

- Brandy Bond, Alex Carothers and Laura Kohr met with Bridget Barrett and went over survey results
- There are a lot of new plans for next year
- Some of the things that were discussed were surveys next year. Alex wonders if we can get at them through personal email.
- Thanks to Kelly Callahan for the input she provided to give Bridget the ability to forge a new way ahead.
- Discussion about the retreat was addressed. Larry Kennedy asked everyone to look at the last week of July. He asked that everyone would give him their availability.

## **IV. Administrative Update**

### **A. Student Update**

Bridget Barrett shared the following:

- End of Year update moved to next meeting
- Summer Staff working on registration
- Summer Session underway
- Numbers are 263 right now realistically
- Summer trainings for Equity Council
- Four people in the building, no COVID
- Edgenuity changing next year, more student engagement time
- Professional development to target our goals of a more blended approach

## **V. New Business Matters**

### **A. CAT 2 eRate Funding\***

Bridget Barrett explained that eRate helps cover broadband and internet for our school. Larry asked about the dates on the application and if they were correct. Bridget stated that the dates were correct. Larry asked for a motion to sign the application. Farrah Nickerson made a motion to apply for the money and for Larry to sign the application. Mike Romo seconded. The motion carried unanimously.

### **B. FY 2023 PSFA Application\***

Larry asked where the signature page for the application was in the packet. He noted that there was a conflict of interest in the packet, but we needed the application signature page. Bridget left the room and printed the application signature page. Bridget emailed the signature page to the board members. Larry asked for a motion to approve he sign the lease assistance form. Alex Carothers made the motion to sign the application, and Brandy Bond seconded. The motion carried unanimously.

**C. FY 2023 PSFA Conflict of Interest \***

Larry Kennedy stated that the Conflict of Interest form is not something that needs Governing Council approval. Kelly Callahan agreed that it is just an action item for the board. No action needed. Larry instructed Bridget Barret to send a DocuSign to the board members to sign.

**D. IDEA B Application\***

Larry Kennedy asked Bridget Barrett to explain the IDEA B Application. Bridget explained that IDEA B is for our Special Education department, and that within our budget we use these monies to pay our Special Education teachers. She also explained that she had met with parents of special education students to discuss how spend our budget and get their input. Farrah Nickerson made a motion to approve the IDEA B Application, and Alex Carothers seconded. The motion carried unanimously.

**E. Governing Council Appointment to Finance Committee\***

Larry Kennedy asked the Governing Council if there were members who were willing to serve on the Finance Committee. There were no volunteers, so Larry nominated Mike Deveraux in his absence. Larry Kennedy made a motion to add Mike Deveraux to the Finance Committee and Farrah Nickerson seconded. The motion carried unanimously.

**VI. Governing Council Development**

- A. Kelly Callahan explained that all Governing Council members have completed their training for this school year. She pointed out that all members would be receiving certificates to be disseminated through Bridget Barrett. Kelly put together courses online for the new members that should be completed before June 30<sup>th</sup>. Once she gets those, then the certificates will go to them and SAMS Academy will be in compliance. She asked if SAMS planned to continue this training and Larry said the school would be moving forward with her training.
- B. Kelly discussed the Governing Council retreat to take place in July and offered to create an agenda. Larry would like to make some specific action steps for the year coming. Larry Kennedy asked the Governing Council members for times and dates that they could meet. He would like them emailed to him. Kelly Callahan and Larry Kennedy will work on the agenda together. Larry Kennedy thanked Kelly for her availability to Bridget Barrett and to the Wellness Committee.

**VII. Finance Report**

**A. Business Office Operations Update**

Sean Fry was absent for this meeting due to graduation commencements at ABQ Charter. Larry Kennedy reviewed the finance packet with Larry Kennedy at the finance committee meeting and shared with the governing council. He reported:

- Revenues are 92% of budget
- Expenditures are 72% of budget

Larry Kennedy stated that the budget is tight this year and that as Sean would say, it's all about membership, membership, membership.

**B. Voucher Approvals\***

Larry Kennedy said the finance committee went over the check register and can recommend the Governing Council approve the check register. He asked for a motion to approve the check register. Farrah Nickerson moved to approve the check register. Mike Romo seconded. The motion carried unanimously.

**C. Budget Adjustment Requests\***

Larry Kennedy explained there are two BARs. One is an increase BAR and one is a decrease BAR. Larry asked if there is a motion to approve the decrease bar. Farrah Nickerson made a motion to approve BAR 22-37-D. Alex Carothers seconded. The motion carried unanimously. The second BAR is BAR22-38-T. He asked if there was a motion for BAR 38-T. Farrah Nickerson made a motion to approve BAR 22-38-T. Brandy Bond seconded the motion. The motion carried unanimously.

**VIII. Closed Session**

**A. Limited personnel matters, head administrator contract, pursuant to NMSA 1978, Section 10-15-1(H)(2).**

Larry Kennedy made a motion to move to closed session pursuant to limited personnel matters, to sign the head administrator contract, pursuant to NMSA 1978, Section 10-15-1(H)(2). Larry made a motion to invite Bridget Barrett into closed session. He asked if there was a second. Farrah seconded the motion. He asked Bridget Barrett to take a roll call. Bridget Barrett called Larry Kennedy, Farrah Nickerson, Brandy Bond, Alex Carothers, Mike Romo and Laura Kohr; all voted yes. The motion carried unanimously.

Larry Kennedy asked Bridget Barrett to move the Governing Council into Closed Session.

Closed session Started at 9:43 a.m.

Mike Romo made a motion to sign the extension of the contract for

**IX. Open Session**

**A. Action on matters discussed in Closed Session**

Larry Kennedy made a motion to move back to open session and affirmed that only items listed on the agenda were discussed. Brandy Bond seconded. Larry Kennedy called for a roll call vote to approve the signing of the head administrator contract. Bridget Barrett called Larry Kennedy, Farrah Nickerson, Brandy Bond, Alex Carothers, Mike Romo and Laura Kohr; all voted yes. The motion carried unanimously.

Open session resumed at 9:46 a.m.

Mike Romo made a motion to move that SAMS Academy Governing Council make a motion to approve Bridget Barrett's contract as head administrator of SAMS Academy for one year. Larry Kennedy asked for a second. Farrah Nickerson seconded. The motion carried unanimously.

**X. Announcements**

- A. Date for next Regular SAMS Academy Governing Council Meeting:  
The next regular meeting will be July 15, 2022 at 8:30 a.m.

There may be a Governing Council work session before the next regular meeting.

**XI. Adjournment\***

Larry Kennedy called for a motion to adjourn. Mike Romo made a motion to adjourn. Alex Carothers seconded the motion. Larry Kennedy called for a roll call vote to adjourn the meeting. Bridget Barrett called Larry Kennedy, Farrah Nickerson, Brandy Bond, Alex Carothers, Mike Romo and Laura Kohr; all voted yes. The motion carried unanimously.

The regular meeting of the Governing Council for the Southwest Aeronautics, Mathematics and Science Academy adjourned on June 17, 2022 on zoom.us at 9:51 a.m.