STATE OF CONNECTICUT – COUNTY OF TOLLAND
INCORPORATED 1786

TOWN OF ELLINGTON

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LORI L. SPIELMAN
First Selectman

DAVID STAVENS
Deputy First Selectman

JAMES PRICHARD
MELINDA M. FERRY
RONALD F. STOMBERG
JOHN W. TURNER
MICHAEL MADRU

BOARD OF SELECTMEN
Monday, July 11, 2022
Nicholas J. DiCorleto, Jr. Meeting Hall
and via ZOOM Conferencing

MINUTES

SELECTMEN PRESENT: Lori Spielman, David Stavens, James Prichard, John Turner, *Melinda Ferry [left meeting at 7:48 pm], Ronald Stomberg, Michael Madru

OTHERS PRESENT: Walter Lee, Emergency & Risk Management Director; Peter Hany, Sr., President, Ellington Volunteer Ambulance Corps (EVAC); Tiffany Pignataro, Finance Officer/Treasurer; LouAnn Cannella, Human Resources Coordinator; Diane McKeegan, Town Clerk [left meeting at 7:03 pm]; *Ken Radziwon, Public Works Director; Tom Palshaw, *Peg Busse, *Debi Newton, *Gregory Gunn

Attended via ZOOM

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE: The Board of Selectmen (BOS) meeting was called to order at 7:00 p.m. The Pledge of Allegiance was recited.

II. BOARD OF SELECTMEN MEMBERSHIP

A. Accept Resignation of Charlotte J. Ward

MOVED (TURNER), SECONDED (STAVENS) AND PASSED UNANIMOUSLY TO ACCEPT, WITH REGRET, THE RESIGNATION OF CHARLOTTE J. WARD FROM THE BOARD OF SELECTMEN.

B. Appointment of Michael Madru

MOVED (TURNER), SECONDED (STAVENS) AND PASSED UNANIMOUSLY TO APPOINT MICHAEL MADRU TO THE BOARD OF SELECTMEN TO FILL AN UNEXPIRED DEMOCRATIC TERM TO DECEMBER 4, 2023, AS RECOMMENDED BY THE ELLINGTON DEMOCRATIC TOWN COMMITTEE. IN ADDITION, MICHAEL MADRU SHALL SERVE ON THE FOLLOWING BOARD OF SELECTMEN SUBCOMMITTEES – TOWN POLICIES COMMITTEE, PERSONNEL COMMITTEE, AND PERSONNEL POLICIES COMMITTEE; AND SHALL SERVE AS BOARD OF SELECTMEN LIAISON FOR THE HOUSING AUTHORITY AND PARKS AND RECREATION COMMISSION; AND SHALL SERVE AS BOARD OF SELECTMEN REPRESENTATIVE FOR THE EMERGENCY SERVICES COMMITTEE.

Michael Madru was sworn into office by Diane McKeegan, Ellington Town Clerk.

III. CITIZENS' FORUM [non-agenda items]: No citizens came forward.

IV. APPROVAL OF MINUTES

A. June 13, 2022 Special Meeting

MOVED (TURNER), SECONDED (STOMBERG) AND PASSED UNANIMOUSLY TO APPROVE THE BOARD OF SELECTMEN SPECIAL MEETING MINUTES OF JUNE 13, 2022.

B. June 13, 2022 Regular Meeting

MOVED (TURNER), SECONDED (STAVENS) AND PASSED UNANIMOUSLY TO APPROVE THE BOARD OF SELECTMEN REGULAR MEETING MINUTES OF JUNE 13, 2022.

V. UNFINISHED BUSINESS: There was no unfinished business to discuss.

VI. NEW BUSINESS

A. Tax Refunds/Abatements

MOVED (TURNER), SECONDED (MADRU) AND PASSED UNANIMOUSLY TO APPROVE THE TAX REFUNDS IN THE AMOUNT OF $2,146.07 AS RECOMMENDED BY THE TAX & REVENUE COLLECTOR AND AS SPECIFIED IN THE REFUNDS/ABATEMENTS STATEMENT DATED JULY 2022 [ATTACHED].

B. Re-establish the Ad Hoc Committee for the Preservation of the Pinney House

David Stavens commented that the Committee has been looking into grants to help with improvements to the Pinney House. It was agreed that the Committee needs to come up with a plan for the property.

MOVED (TURNER), SECONDED (MADRU) AND PASSED UNANIMOUSLY TO RE-ESTABLISH THE AD HOC COMMITTEE FOR THE PRESERVATION OF THE PINNEY HOUSE FOR ANOTHER YEAR TO JULY 31, 2023.

C. Board of Selectmen 2021-2022 Annual Report Submission

MOVED (TURNER), SECONDED (STOMBERG) AND PASSED UNANIMOUSLY TO APPROVE THE BOARD OF SELECTMEN'S ANNUAL REPORT SUBMISSION FOR 2021-2022, AS PRESENTED IN THE DRAFT [ATTACHED].

D. DPW Job Description Revision/Title Change to Recycling/Refuse Coordinator

Tiffany Pignataro shared that the Town's nip sales revenue has to be used towards recycling efforts and will help offset the increase of the position to full-time. Mr. Stavens supported the change, as the Town doesn't want to lose Mr. Saunders. First Selectman Spielman commented that the Town will eventually see financial savings through the efforts of this position, and that Mr. Saunders is effectively improving the recycling habits of residents. Mr. Turner also shared his support of the revision of the job description and transition of the position to full-time.

MOVED (TURNER), SECONDED (STOMBERG) AND PASSED UNANIMOUSLY TO APPROVE THE REVISIONS TO THE RECYCLING/REFUSE COORDINATOR JOB DESCRIPTION (PREVIOUSLY THE RECYCLE/REFUSE MONITOR) AS RECOMMENDED BY THE DIRECTOR OF PUBLIC WORKS.

MOVED (TURNER), SECONDED (STAVENS) AND PASSED UNANIMOUSLY TO APPROVE THE TRANSITION OF THIS POSITION TO FULL-TIME, AS RECOMMENDED BY THE DIRECTOR OF PUBLIC WORKS AND THE FIRST SELECTMAN.

E. Community United Methodist Church Parking Lot – Town Use

Discussion was held on the history between the Town and the Church in regards to the use of the parking lot, including Town use of the lot as a staging area during the renovations to Crystal Lake School. Historically, the Town has plowed and sanded the lot during winter weather events. Walter Lee raised a risk management concern of employees of the school utilizing the parking lot and being injured by a fall or other incident; unless there is a written agreement, there is ambiguity over which party would be responsible for this type of claim. He also brought up that if there are overlapping events hosted by both the school and the church, what is stopping an individual from filing a claim against the school, despite which event they attended? There is plenty of parking at the school; the church lot has simply been used out of convenience. Mr. Stavens shared his belief that due to the Town's historical use of the lot, the Town should at least pave it to make up for any past damage and wear-and-tear. Mr. Radziwon agreed that the Town could restore the lot, but should then make a separation and discontinue future use as well as future maintenance. He will look into the exact square footage and get a quote on paving the lot. Mr. Turner asked if this could possibly be taken care of by the time school begins in the fall; Mr. Radziwon responded that it was possible, but he would need to work with Ms. Pignataro on funding. Discussion was also held on the fact that the Church is working through getting approvals from the State for a two-way driveway, due to existing sightline issues. Exact parameters of any agreement between the Town and the Church will need to

be detailed and concise before any action is taken; a formal agreement, stating that the Town will repave the driveway to return it to its prior state but that there will be no further use by the Town could potentially absolve the Town of future liability issues.

MOVED (TURNER), SECONDED (STAVENS) AND PASSED UNANIMOUSLY TO TABLE ITEM VI.E - COMMUNITY UNITED METHODIST CHURCH PARKING LOT.

F. State of CT Department of Emergency Services & Public Protection Division of Emergency Management & Homeland Security – Resolution to Satisfy the Emergency Management Performance Grant and Homeland Security Grant Program Application Requirements

Walter Lee shared that this grant allows the State to reimburse part of his position's salary.

MOVED (TURNER), SECONDED (STAVENS) AND PASSED UNANIMOUSLY TO ADOPT THE FOLLOWING RESOLUTION:
RESOLVED, THAT THE BOARD OF SELECTMEN MAY ENTER INTO WITH AND DELIVER TO THE STATE OF CONNECTICUT DEPARTMENT OF EMERGENCY SERVICES AND PUBLIC PROTECTION, DIVISION OF EMERGENCY MANAGEMENT AND HOMELAND SECURITY, ANY AND ALL DOCUMENTS WHICH IT DEEMS TO BE NECESSARY OR APPROPRIATE; AND

FURTHER RESOLVED, THAT LORI SPIELMAN, AS FIRST SELECTMAN OF THE TOWN OF ELLINGTON, IS AUTHORIZED AND DIRECTED TO EXECUTE AND DELIVER ANY AND ALL DOCUMENTS ON BEHALF OF THE BOARD OF SELECTMEN AND TO DO AND PERFORM ALL ACTS AND THINGS WHICH SHE DEEMS TO BE NECESSARY OR APPROPRIATE TO CARRY OUT THE TERMS OF SUCH DOCUMENTS, INCLUDING, BUT NOT LIMITED TO, EXECUTING AND DELIVERING ALL AGREEMENTS AND DOCUMENTS CONTEMPLATED BY SUCH DOCUMENTS.

G. Resignation of Kimberly Bechard, Assessor

MOVED (TURNER), SECONDED (MADRU) AND PASSED UNANIMOUSLY TO ACKNOWLEDGE THE RESIGNATION OF KIMBERLY BECHARD, ASSESSOR.

1.Authorization to Fill Full-time Assessor Position

MOVED (TURNER), SECONDED (STOMBERG) AND PASSED UNANIMOUSLY TO AUTHORIZE THE FIRST SELECTMAN TO FILL THE FULL-TIME ASSESSOR POSITION.

H. Trial of New Town Office Hours

LouAnn Cannella provided some background on the reasoning for trying out new Town Office hours, which will ideally go into effect on August 1 and last for 90 days, at which point staff will evaluate the level of success of the change. Mr. Lee shared his support as a Town resident. Mr. Madru commented that it can't hurt to try something new to see if it better serves the residents. Certain departments may need to retain their current operating hours for now, but may be adjusted in the future.

MOVED (TURNER), SECONDED (STAVENS) AND PASSED UNANIMOUSLY TO AUTHORIZE THE FIRST SELECTMAN TO ADJUST THE CURRENT OPERATING HOURS OF TOWN OFFICES ON A TRIAL BASIS, TEMPORARILY TRANSITIONING TO A FOUR-DAY WORKWEEK BY ELIMINATING FRIDAY HOURS AND INCREASING OPEN HOURS MONDAY-THURSDAY, IN AN EFFORT TO BETTER SERVE THE NEEDS OF ELLINGTON RESIDENTS AND TO MAKE THE TOWN MORE COMPETITIVE IN ATTRACTING TALENT FOR MUNICIPAL JOBS.

VII. ADMINISTRATIVE REPORTS

A. Building Department

B. Emergency Services

1. Resident State Troopers' Office

2. Ellington Volunteer Ambulance Corps: Mr. Turner commented that Somers has recently raised some issues related to paramedic services. Mr. Hany shared that he has not heard from them regarding any concerns. He also reported that the increased staffing in Vernon should take effect in the next two to three weeks.
3. Ellington Volunteer Fire Department
4. Crystal Lake Fire Department
5. Emergency & Risk Management Director

C. Fire Marshal
D. Hall Memorial Library
E. Tax & Revenue Collector
F. Town Planner: Mr. Stavens commented that Juliano's has been a constant item in the Planning Department Reports recently. First Selectman Spielman shared that Lisa Houlihan, Town Planner, recently accepted an award for Best Practices in Economic Development and Land Use. She also shared a few updates on current economic activity. Mr. Turner noted that the reference to Maple Avenue was incorrect; it should list Maple Street.
G. Finance Department
H. Human Services Department
I. Recreation Department
J. Department of Public Works

VIII. SELECTMEN COMMITTEE REPORTS

A. Personnel Committee:

1. Resignations:

MOVED (PRICHARD), SECONDED (STAVENS) AND PASSED UNANIMOUSLY TO ACCEPT THE RESIGNATIONS OF KATHERINE HEMINWAY AND JEFF OLENDER FROM THE PERMANENT BUILDING COMMITTEE.

MOVED (PRICHARD), SECONDED (STAVENS) AND PASSED UNANIMOUSLY TO ACCEPT THE RESIGNATION OF KEN RADZIWON FROM THE ELLINGTON TRAILS COMMITTEE AND THE PLANNING AND ZONING COMMISSION.

2. Appointments:

MOVED (PRICHARD), SECONDED (STAVENS) AND PASSED UNANIMOUSLY TO APPOINT DEBORAH NEWTON TO THE HUMAN SERVICES COMMISSION TO COMPLETE AN UNEXPIRED TERM ENDING JANUARY 31, 2026.

MOVED (PRICHARD), SECONDED (STAVENS) AND PASSED UNANIMOUSLY TO APPOINT JEREMY BAOUCHE TO THE AD HOC PATRIOTIC COMMITTEE TO COMPLETE AN UNEXPIRED TERM ENDING DECEMBER 31, 2022.

MOVED (PRICHARD), SECONDED (STOMBERG) AND PASSED UNANIMOUSLY TO APPOINT PATRICK STAVENS TO THE PERMANENT BUILDING COMMITTEE TO COMPLETE AN UNEXPIRED TERM ENDING FEBRUARY 28, 2026.

MOVED (PRICHARD), SECONDED (STAVENS) AND PASSED UNANIMOUSLY TO REAPPOINT DAVID HURLEY AND JAMES FAY TO THE ECONOMIC DEVELOPMENT COMMISSION TO SERVE FOUR-YEAR TERMS ENDING JULY 31, 2026.

MOVED (PRICHARD), SECONDED (STAVENS) AND PASSED UNANIMOUSLY TO REAPPOINT MARCIA KUPFERSCHMID, DEBBY WALLACE, DALE ROBERSON, JACOB NADEAU, AND STEPHEN FLICKENSCHILD TO THE AD HOC COMMITTEE FOR THE PRESERVATION OF THE PINNEY HOUSE TO SERVE ONE-YEAR TERMS ENDING JULY 31, 2023.

B. Town Policies Committee

1. Wall of Honor

MOVED (TURNER), SECONDED (STOMBERG) AND PASSED UNANIMOUSLY TO TABLE THE DISCUSSION AND DECISION REGARDING THE 2022 WALL OF HONOR TO THE AUGUST 8, 2022 BOARD OF SELECTMEN MEETING, IN ORDER TO ALLOW THE FULL MEMBERSHIP OF THE TOWN POLICIES COMMITTEE TO REVIEW THE APPLICATIONS AND MAKE A RECOMMENDATION TO THE BOARD OF SELECTMEN.

IX. SELECTMEN LIAISON REPORTS

EVFD: Mr. Turner shared that the Center Fire Department Training Committee has made arrangements for a nationally recognized Fire Service Speaker to speak at Ellington High School in October; this event will be co-sponsored by several area departments. EVFD has been meeting with the Crystal Lake Fire Department to work on the operational details of their joint response, and will be planning more inter-agency training. On June 15, there was a conveyor belt fire on Sadds Mill Road at the sand/gravel lot, which was categorized as a large-loss fire. There was also a recent commercial vehicle accident on West Road that resulted in a substantial diesel fuel spill; DEEP responded to the scene. Mr. Turner offered a reminder to the Emergency Services Agencies that their LOSAP reports are due to the Finance Office as soon as possible; he also congratulated EVAC on their successful anniversary event.

X. FIRST SELECTMAN'S REPORT

A. Staffing:

1. New Hires
   - Isabelle Hoyt, Emergency Medical Technician (Per Diem)
2. Resignation/Retirement/Termination
   - Kimberly Bechard, Assessor (Resignation)
   - Michael Hesnan, Marine Patrol Officer (Resignation)
3. Promotion/Transfers/Probation Completion
   - Ashley Dabbondanza from Part-time to Full-time Teen/Young Adult Reference Librarian

B. Other – Ms. Spielman reported the following:

- EVAC recently held a 60th Anniversary Event, which she attended; there was a great turnout and they even had an appearance by Lifestar.
- The Nellie McKnight Museum is hosting a Monster Truck Day on Saturday, July 16 from 10:00 am to 2:00 pm.
- The Farmers Market is in full swing, with tons of great seasonal produce.
- The chairs in the Meeting Hall were recently reupholstered through a partnership with local inmates.
- The Crystal Lake Association hosted a Boat Parade on July 4.

XI. CORRESPONDENCE: There was no correspondence.

XII. EXECUTIVE SESSION

A. For the purpose of strategy and negotiation with respect to collective bargaining related to the Ellington Police Union, represented by the Fraternal Order of Police, Lodge 311

MOVED (TURNER), SECONDED (PRICHARD) AND PASSED UNANIMOUSLY TO ENTER INTO EXECUTIVE SESSION AT 7:48 PM FOR THE PURPOSE OF STRATEGY AND NEGOTIATION WITH RESPECT TO COLLECTIVE BARGAINING RELATED TO THE ELLINGTON POLICE UNION, REPRESENTED BY THE FRATERNAL ORDER OF POLICE, LODGE 311.

Ms. Ferry left the meeting at this time, due to security constraints of attending Executive Sessions via ZOOM.

Present: Lori Spielman, David Stavens, James Prichard, John Turner, Ronald Stomberg, Michael Madru, LouAnn Cannella, Tiffany Pignataro

MOVED (TURNER), SECONDED (MADRU) AND PASSED UNANIMOUSLY BY THOSE PRESENT TO COME OUT OF EXECUTIVE SESSION AT 8:00 PM.

B. To discuss privileged communications provided by Labor Counsel

MOVED (TURNER), SECONDED (MADRU) AND PASSED UNANIMOUSLY BY THOSE PRESENT TO ENTER INTO EXECUTIVE SESSION AT 8:01 PM TO DISCUSS PRIVILEGED COMMUNICATIONS PROVIDED BY LABOR COUNSEL.

Present: Lori Spielman, David Stavens, James Prichard, John Turner, Ronald Stomberg, Michael Madru, LouAnn Cannella, Tiffany Pignataro

MOVED (TURNER), SECONDED (MADRU) AND PASSED UNANIMOUSLY BY THOSE PRESENT TO COME OUT OF EXECUTIVE SESSION AT 8:22 PM.

XIII. NEW BUSINESS (CONTINUED)

A. Ratification of the Police Union Contract

MOVED (TURNER), SECONDED (STOMBERG) AND PASSED UNANIMOUSLY BY THOSE PRESENT TO RATIFY THE CONTRACT BETWEEN THE TOWN OF ELLINGTON AND ELLINGTON POLICE UNION, REPRESENTED BY THE FRATERNAL ORDER OF POLICE, LODGE 311 EFFECTIVE JULY 1, 2022 THROUGH JUNE 30, 2025, AND TO AUTHORIZE THE FIRST SELECTMAN TO EXECUTE SAID CONTRACT.

XIV. ADJOURNMENT

MOVED (MADRU), SECONDED (STAVENS) AND PASSED UNANIMOUSLY BY THOSE PRESENT TO ADJOURN THE REGULAR MEETING OF THE BOARD OF SELECTMEN AT 8:24 PM.

Respectfully submitted,

Julia Connor, Recording Secretary

Lori Spielman, First Selectman

TOWN OF ELLINGTON
TAX AND REVENUE COLLECTOR'S REFUND REPORT
JULY 2022

Amount	Name	Tax	GL Year	Requesting Dept.	Reason
$ 451.18	ACAR Leasing LTD	MV	2019	Assessor	DMV Error - PIF to Vernon
$ 455.04	ACAR Leasing LTD	MVS	2020	Assessor	Remove - PIF to Vernon
$ 418.41	Chase Auto	MV	2020	Assessor	Sold to Lessee October 2020
$ 101.06	Chase Auto	MV	2020	Assessor	Sold July 2021
$ 136.07	Chase Auto	MV	2020	Assessor	Sold to Lessee May 2021
$ 449.73	Chase Auto	MV	2020	Assessor	Sold October 2020
$ 134.58	Nissan Infiniti LT	MV	2020	Assessor	Sold May 2021
$ 2,146.07	REFUND TOTAL FOR JULY 2022				

BOS ITEMS – ANNUAL REPORT

July 1, 2021-June 30, 2022

The Board of Selectmen is collectively responsible for the administration of the Town offices, the maintenance of the Town highways and parks, the public safety of its citizens, the keeping of financial accounts and the appointment of administrative officers, boards and commissions.

The Board of Selectmen met at least once each month. There were a total of thirteen (13) regular meetings plus eight (8) special meetings. Three (3) public hearings were held. The Board of Selectmen called nine (9) Town Meetings; the following are some of the primary items addressed by the Board of Selectmen during fiscal year 2021-2022:

Agreements:

- Exercised the right to opt out of the Tier 1 Long Term Municipal Solid Waste Management Services Agreement with MIRA, effective as of June 30, 2022

Contracts:

- Executed a contract with the Connecticut Department of Emergency Services and Public Protection, Division of State Police for the services of five (5) Resident State Troopers for the period of July 1, 2021 to June 30, 2023.
- Renewed the contract with Mountain Tree Services of Somers, CT
- Awarded the contract for Veteran's Memorial Ellington Green Project to Colossale Concrete, Inc. of Berlin, CT
- Awarded the contract for Health and Benefits Brokerage Consulting Services to Willis Towers Watson of Hartford, CT
- Waived the formal bidding process and awarded the Hall Memorial Library contract for Membership to Bibliomation, Inc. of Waterbury, CT
- Awarded the contract for Roof Replacement – Ambulance Facility Project to Macri Roofing, Inc. of Meriden, CT
- Extended the contract with All American Waste for three years, plus two one-year options for collection and disposal of household trash and recycling
- Waived the formal bidding process for inspection services for the replacement of the Strawberry Road Bridge for compliance with State standards and to remain eligible for 80% reimbursement
- Renewed the contract for the service and maintenance of the Town's computer system with The Computer Company of Cromwell, CT through December 31, 2022
- Authorized Ellington Volunteer Ambulance Corps to utilize Taxserv Capital Services, LLC for the collection of outstanding patient billings
- Awarded the contract for the Fertilization of Town and Board of Education Turf Areas to New England Turf Management of Farmington, CT
- Approved the municipal solid waste disposal and recycling agreement with Murphy Road Recycling, LLC from July 1, 2022 through June 30, 2028
- Approved the third amendment to the agreement between the Town and All American Waste, LLC for the municipal solid waste collection contract beginning July 1, 2023 through June 30, 2028
- Waived the formal bidding process for American Rescue Plan Act Project – Crystal Lake Fire Department Truck not to exceed $850,000
- Approved the amendment to the 2021-2023 contract between the State of Connecticut Department of Emergency Services and Public protection, Division of State Police and the Town of Ellington acknowledging that the supervision of the Town's Animal Control Office will transfer to the Office of the Resident State Troopers' Supervisor effective June 14, 2022
- Renewed the contract with Mountain Tree Service of Somers, CT through August 31, 2023

- Awarded the contract for Ice Cream Vendor Services for the 2022 Sandy Beach season to Nana's Ice Cream

Equipment:

- Authorized the Director of Public Works to dispose of 2007 Front Line Snow Unit and a 1978 Massey Tractor
- Authorized the Director of Public Works to dispose of the surplus equipment 2007 Front Line Snow Unit to the Town of Canton for $28,000
- Authorized the Director of Public Works to dispose of surplus office equipment

Finances:

- Adopted a resolution recommending the appropriation of $415,000 for the acquisition of 11.46 acres of land at 59 Maple Street
- Transferred $259,260 from FY 2020-21 950-Insurance and $56,284 from FY 2020-21 10880-EVAC Charging Fund to the following accounts: 121-Auditors $250; 230-Planning & Zoning $621; 320 Crystal Lake Fire $16,461; 321-Public Fire Protection $7,022; 331 Special Duty $174,606; 370 Ellington Volunteer Ambulance $56,284; 377-Preemption $3,710; 456-Household Hazardous Waste $1,501; 513-Waterfront $8,867; 585-Crystal Lake Water Monitor $50; 610-Hall Memorial Library $99; 750-Human Services $17,608; 820-Center Cemetery $3,429; 835-Hall Memorial Library Building $12,704; 837-Crystal Lake Fire Building $3,569; 850 Pinney House $194; 1033 Ad Hoc Ellington Trails Committee $921; 1080-Town Web Site $7,648
- Approved the transfer of $56,979 from Account 1065 Salary Adjustment to cover the cost of various salary increases
- Transferred $100,000 from FY 2020-21 1045-GASB-OPEB to the Reserve for OPEB
- Approved Budget Execution for Fiscal Year 2021-2022 as prepared by the Finance Officer
- Increased the starting hourly wage of all current part-time and per diem EMT employees by tw dollars per hour and set the starting hourly wage of part-time and per diem EMT employees at $17.75/hour
- Approved the transfer of $42,420 from the 2020-21 Unassigned Fund Balance into the EVAC Charging Fund to cover expenses related to staffing a second ambulance during the COVID-19 pandemic
- Adopted a resolution recommending the appropriation of $61,640,000 for costs related to various renovations, improvements, and additions to Windermere Elementary School, to be considered and acted upon at a Town Meeting
- Adopted a resolution recommending the appropriation of $3,047,000 for the acquisition of, installation of and improvements to lighting at various athletic facilities of the Town, to be considered and acted upon at a Town Meeting
- Approved an appropriation of $300,000 from the Unassigned Fund Balance Account to the Board of Education Medical Self Insurance Fund
- Authorized the Tax and Revenue Collector to remove old credit balances for the 2015 through 2017 grand lists totaling $933.81
- Recommended that the Town elect the $10,000,000 Standard Allowance for the American Rescue Plan Act Grant Fund Expenditures
- Transferred $20,000 from FY 2021-22 from account 1065-Salary Adjustment to 350-Emergency Management
- Approved the Town of Ellington to expend American Rescue Plan funds for approved Priority One Item projects
- Increased the exempt salary classification minimum and maximum ranges for fiscal year 202 2023 by 3%
- Closed out the following Capital Projects to the General Fund Unassigned Fund Balance for FY 2021-22, LOCIP $99.91, DPW-snow plow/dump truck $3.11, Land purchase 72 Maple Street

$15,323.27, EVFD-security system upgrade $639.26, accounting system conversion $49,263, Fire Marshal vehicle $(663.21), DPW brush chipper $185.64, Emergency Services portable radio replacement $7,225.03, CLFD diesel exhaust removal system $19,674, CLFD service vehicle replacement $110.21 and phone system-merkari ethernet switches $490.12

- Closed out the following Capital Projects to the Capital Reserve Fund for FY 2021-22, purchase of 80 Maple Street $705.80 and EVAC ambulance roof replacement $3,216

Grants:

- Adopted a resolution authorizing the First Selectman to execute and deliver any and all documents to the State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security, the Emergency Management Performance Grant and the Homeland Security Grant Program
- Received $2,757,000 Grant funding from LoCIP for the construction of sidewalks from the Vernon town line to Main Street in Ellington

Ordinances:

- Recommended the adoption of Ordinance –Special Revenue Fund- Hall Memorial Library
- Recommended the adoption of Ordinance –Special Revenue Fund – American Rescue Plan

Policies and Procedures:

- Approved the recommended revisions to the Code of Ethics
- Approved the revisions to the Use Of Vehicles For Town Business Use Policy, formerly the Town Vehicle Use Policy
- Approved the revisions to the Purchasing and Financial Controls Policy
- Adopted the Proclamation of April as Fair Housing Month in Ellington, the Fair Housing Resolution, and the Fair Housing Policy Statement
- Approved the revisions to the Capital Improvements Policy
- Approved the additional revisions to the Use of Vehicles for Town Business Policy

Property:

- Accepted the roadway of Grassy Hill Road within the Crystal View Estates Subdivision
- Accepted portions of roadways within the Wheeler Farms Subdivision (Cranberry Lane and Overhill Road)
- Awarded the lease for Town Owned Land – Maple Street to Oakridge Dairy, LLC, effective March 1, 2022 through November 30, 2025.
- Awarded the lease for Town Owned Land – Middle Road to Oakridge Dairy, LLC, effective December 1, 2022 through November 30, 2025.

Staff:

- Approved the job description for Recreation Coordinator (new position), Recreation Department
- Hired Emma Lipman and Madelyn Roy, Hall Memorial Library Pages
- Acknowledged the resignation of Benjamin Lipman, Hall Memorial Library Page
- Acknowledged the resignation of Jasbir Jutla, Senior Center Transportation Secretary
- Acknowledged the resignation of Joseph Palombizio, Emergency Management Director
- Hired John Hoffman, Maintainer I, Department of Public Works
- Acknowledged the regular employee status of Phillip Kidney, WPCA Crew Chief
- Promoted Erica Botti from Senior Center Bookkeeper to Senior Center Administrative Secretary II
- Promoted Kelly Hearn from Seasonal Program Instructor in Youth Services to Program Assistant, Senior Center
- Acknowledged Gail Moran's employment status change from retired to temporary Payroll/Accounting Specialist
- Acknowledged the resignation of David Dodge, EMT/Ambulance Driver Per Diem
- Acknowledged the resignation of Jennifer Surette, Accounting/Payroll Specialist

- Hired Gina Transki, Hall Memorial Library Page
- Promoted Kevin Barrett from Recreation Seasonal to Recreation Coordinator
- Acknowledged the regular employee status of Joann Bolles, Tax Clerk
- Acknowledged the resignation of Donovan Rodrigues and Taylor Paton, Hall Memorial Library Pages
- Approved the new full-time job description of Emergency Management & Risk Management Director
- Authorized the First Selectman to fill the Full-time Emergency Management & Risk Management Director position
- Referred the position of Full-time Facility Supervisor to the Shared Services Commission
- Approved the revisions to the Recording Secretary job description
- Granted regular employee status to Michael Messier, Brush Drop-off Attendant, Department of Public Works
- Approved the revisions to the Administrative Secretary II position, Human Services & Recreation Department
- Approved the revisions to the Emergency Medical Technician part-time position job description
- Hired Scott Naylor, Accounting/Payroll Specialist, Finance
- Hired Peter Baba, Emergency Medical Technician, EVAC
- Hired Holly Petronella, Assessment Aide, Assessor's Office
- Acknowledged the resignation of Stephanie Danio, Administrative Assistant II, Human Services & Recreation Department
- Acknowledged the regular employee status of Sheila Grady, Director, Senior Center
- Hired Walter Lee, Emergency and Risk Management Director
- Appointed Julia Connor as Board of Selectmen Recording Secretary and LouAnn Cannella as Board of Selectmen Deputy Recording Secretary
- Hired Samuel Saunders, Recycling & Refuse Monitor, Department of Public Works
- Hired Kimberly Gambacorta, Emergency Medical Technician, per diem
- Hired James Lockhart, Assistant Animal Control Officer, per diem
- Acknowledged the passing of Officer Joseph Grayeb
- Approved the revisions to the Human Resources Coordinator job description
- Acknowledged the resignation of Diane Varholak, Deputy Tax & Revenue Collector
- Acknowledged the retirement of Carl Dojan, Deputy Fire Marshal
- Acknowledged the regular employee status of Chad Adams, Emergency Medical Technician, per diem
- Acknowledged the regular employee status of Holly Swiney, Emergency Medical Technician, full time
- Approved the revisions to the Executive Assistant/Communications Coordinator job description and reclassified the position from exempt E-3 to exempt E-4
- Hired Nathaniel Trask, Planning Department Recording Secretary
- Acknowledged the resignation of Mary DiBenedetto, Food Bank Coordinator
- Acknowledged the regular employee status of Erica Botti, Administrative Secretary II, Senior Center
- Approved the revisions to the Fire Inspector II job description, Fire Marshal's Office
- Approved the revisions to the Senior Center Van Driver job description
- Approved the revisions to the Human ServicesAssistant job description
- Hired Michael Castro, Senior Center Kitchen Manager
- Hired Ashley Bastien, Deputy Tax Collector
- Hired Alexander Bohr, Emergency Medical Technician, part-time
- Acknowledged the resignations of Kelly Phillips and Peter Baba, Emergency Medical Technicians, per diem
- Acknowledged the resignation of Jack Sauve, Marine Police Officer

- Acknowledged the regular employee status of Kevin Barrett, Recreation Coordinator, Recreation Department
- Acknowledged the regular employee status of John Hoffman, Maintainer I, Department of Public Works
- Approved the proposed new Town Administrator full-time position description
- Approved the proposed First Selectman part-time position description, acknowledging that the current full-time position description will remain in effect until December 4, 2023
- Approved the Recreation Program Assistant job description
- Approved the revisions to the Recreation Coordinator job description
- Approved the revisions to the , Recreation Department Administrative Secretary I job description
- Hired Gary Buzzell, Fire Inspector II, Fire Marshal's Office
- Acknowledged the resignation of Shawn Bull, Maintainer I, Department of Public Works
- Acknowledged the retirement of Katherine Boop, Library Assistant I, Hall Memorial Library
- Acknowledged the retirement of Patrick Sweeney, Police Officer
- Acknowledged the regular employee status of Kelly Hearn, Program Assistant, Senior Center
- Acknowledged the retirement of Timothy Webb, Public Works Director/WPCA Administrator
- Approved the revisions to the Director of Public Works/WPCA Administrator job description
- Hired Nicola Travali, Hall Memorial Library Assistant I
- Hired Kaila Morrow and April Phelps, Emergency Medical Technicians, per diem
- Acknowledged the resignation of Lori Smith, Board of Finance Recording Secretary
- Acknowledged the retirement of Sebastian Magnano, Police Officer
- Promoted Kelly Hearn from part-time Senior Center Program Assistant to full-time Human Services Assistant
- Approved the revisions to the Marine Patrol-Vessel Operator job description
- Approved the revisions to the Administrative Assessment Technician job description, Assessor's Office
- Approved the re-classification of the Assessment Aide to Administrative Assessment Technician
- Hired Eugene Allard, Senior Center Van Driver
- Hired Elizabeth Phelps, Board of Finance Recording Secretary
- Hired Cody Langlois, Maintainer I, Department of Public Works
- Hired Christina Shackford, Permanent Building Committee Recording Secretary
- Hired Kristine Nadvornik-Moulard, Senior Center Program Assistant, Senior Center
- Hired Megan Lung, Recreation Program Assistant, Recreation Department
- Acknowledged the retirement of Debra Cormier, Library Assistant I, Hall Memorial Library
- Acknowledged the regular employee status of Scott Naylor, Accounting/Payroll Specialist
- Acknowledged the regular employee status of Samuel Saunders, Recycling/Refuse Monitor
- Acknowledged the regular employee status of Holly Petronella, Assessment Aide, Assessor's Office
- Acknowledged the regular employee status of Walter Lee, Emergency & Risk Management Director
- Hired Ken Radziwon, Director of Public Works/WPCA Administrator
- Approved the revisions to the Animal Control Officer job description
- Hired Jesse Lee, seasonal worker, Department of Public Works
- Hired John Streiber, Marine Patrol Vessel Operator
- Acknowledged the resignation of Michael Bigda, Emergency Medical Technician, EVAC
- Acknowledged the regular employee status of James Lockhart, Assistant Animal Control Officer (per diem)

Other Actions:

- Granted Special Event License: Oakridge Dairy Touch-A-Tractor Event - August 14, 2021
- Granted Special Event License: Great American Jeep Rally – September 18, 2021
- Re-established the Ad Hoc Committee for the Preservation of the Pinney House
- Re-established the Ad Hoc Committee on Diversity and Inclusion
- Selected Mary A. Miller, former First Selectman as the Wall of Honor Recipient for 2021; honored at an induction ceremony on September 11, 2021
- Re-activated the Shared Services Committee
- Re-established the Ad Hoc Council for the Development of Positive Youth Culture
- Granted the request of the Ellington Recreation Department to close Town roads for the November 13, 2021 5K and 1 Mile Fun Run
- Re-established the Ad Hoc Graduation Party Committee
- Granted the request of the Winterfest Committee to hold the 2021 Winterfest on the Town Green on Saturday December 4, 2021
- Established the American Rescue Plan Fund Task Force
- Acknowledged the passing of former First Selectman, Don Landmann
- Accepted the resignation of Sarah Cook from the Zoning Board of Appeals and appointed Subhra Roy to fill the subsequent vacancy
- Reappointed Dorian Reiser Famiglietti from Kahan Kerensky & Capossela, LLP as Town Attorney
- Reappointed the firm of Kainen, Escalera & McHale, PC as Special Counsel for all labor matters
- Re-established the Ad Hoc Patriotic Committee Appointed the firm of Pullman & Comley, LLC for all bonding matters
- Authorized the WPCA to appoint an engineering firm to oversee their projects
- Re-established the Ad Hoc Emergency Services Committee
- Established the Ad Hoc Comprehensive Lighting Committee
- Acknowledged the passing of Joseph Wehr, Co-Vice Chairman, Board of Finance
- Appointed Peg Busse to fill the vacancy on the Board of Finance
- Re-established the Ad Hoc Beautification Committee
- Re-established the Ad Hoc Trails Committee
- Granted approval to the Ad Hoc Trails Committee to begin development of the proposed new trail system on the Town's Crystal Ridge property
- Approved the 2022 Sailboat Race Series of the Crystal Lake Sailing Club
- Granted Special Event License: Tobacco Educational Event by Drew Estate, August 13-14, 2022
- Granted the request of the Earth Day Celebration Committee to hold the 2022 Earth Day Celebration on April 23, 2022 and close Church Street during the event
- Recommended to the State of Connecticut Airport Authority that the license to permit parachute jumping at Ellington Airport be renewed for one year
- Re-established the Ad Hoc Crystal Lake Milfoil Committee
- Granted approval to the Ad Hoc Trails Committee to improve and enhance existing trails on the Town-owned Stein Road Ellington Highlands property
- Granted Special Event License: Touch a Tractor Event, June 25, 2022
- Granted the request of the Ellington Volunteer Fire Department to use Robert Tedford Memorial Park for the annual EVFD Carnival
- Authorized the First Selectman to appoint temporary special counsel for construction matters involving the Windermere School Project