

**MINUTES
BOARD OF EDUCATION
ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS
February 28, 2022 - Regular Meeting**

The Elizabeth City-Pasquotank Board of Education met in regular session on Monday, February 28, 2022, at 6:00 p.m. The meeting was held at Pasquotank Elementary School and was also available via livestream at www.ecpps.k12.nc.us. The following Board members were present and constituted a quorum:

Sharon Warden, Chair

Dr. Shelia Williams, Vice-Chair

George Archuleta

Virginia Houston

Daniel Spence

Rodney Walton

Pam Pureza (not present)

The following staff members were present:

Dr. Eddie Ingram, Interim Superintendent

Rachael Haines, Chief Finance Officer

Rhonda James-Davis, Chief Human Resources Officer

Dr. Amy Spencer, Chief Academic Officer

Marlene Wilkins, Director of Maintenance

Amanda Howell, Elementary Teacher

Dexter Jackson-Heard, Director of Digital Media and Innovation

Tammy W. Sawyer, Director of Community Schools/PIO

Executive Asst to Superintendent and Board

Others present:

Johny Hallow, School Board Attorney Representative

1.Meeting Called to Order by Chair

Chair Warden called the meeting to order at 6:00 p.m.

2.Pledge of Allegiance and Moment of Silence

Chair Warden led the Pledge of Allegiance and requested a moment of silence.

3.Roll Call

Tammy Sawyer called the roll and recorded members in attendance for the meeting.

4.Ethics Awareness and Identification of Conflicts or Potential Conflicts of Interest

Virginia Houston read the ethics statement and allowed members the opportunity to identify any conflicts or potential conflicts. The record reflects that no conflicts exist.

5.Approval of Agenda

A motion was made by Sharon Warden, seconded by Rodney Walton, and carried, as confirmed by roll call, to approve the February 28, 2022, meeting agenda. Pam Pureza was not in attendance.

6.Superintendent's Report

Dr. Ingram shared a video of various activities that took place throughout February for Black History Month. He reminded the board of professional development scheduled for March 3rd and March 4th in Raleigh. He also shared information about safety training held recently for directors, principals and

assistant principals for emergency operations planning and for metal detectors and searches. Emergency Operations Planning was held on Monday, February 21, 2022, and was in partnership with Pasquotank-Camden Emergency Management. Metal detector/search training was held on Thursday, February 24, 2022, by John Leidy, School Board Attorney and members of the Elizabeth City Police Department.

7. Approval of Minutes

A motion was made by Dr. Shelia Williams, seconded by Rodney Walton, and carried, as confirmed by roll call vote, to approve the minutes from January 27, 2022, and February 21, 2022. Pam Pureza was not in attendance.

8. Public Forum (Citizen Comments to the Board)

Tony Sawyer and Angela Cobb spoke before the board during public comments. Mr. Sawyer discussed volunteer backgrounds and Mrs. Cobb spoke about the superintendent search. Jenny Haley also emailed a public comment that was read before the board regarding additional pay for teacher assistants covering classes.

9. Consent Agenda

A motion was made by George Archuleta, seconded by Dr. Shelia Williams, and carried, as confirmed by roll call, to approve the consent agenda for February 28, 2022. Items that were approved to go on the consent agenda from our last meeting. Those include: FBT-02 (Maintenance Surplus List), FBT-03 (Central Elementary Canopy), FBT-04 (Amendments), FBT-08 (Technology Surplus), FBT-09 (Managed Print Contracts), FBT-10 (Dell Quotes). Pam Pureza was not in attendance.

10. Other Agenda Items

Financial, Business, and Technology Committee

Sharon Warden, Chair

Marlene Wilkins presented a quote for a chiller replacement at J.C. Sawyer (FTB-11). She requested approval from the board to move forward with this project. A motion was made by Virginia Houston, seconded by Rodney Walton, and carried, as confirmed by roll call, to approve FBT-11, JC Sawyer Chiller Replacement. Pam Pureza was not in attendance.

Dr. Amy Spencer presented the 2022-2023 school calendars (FBT-12) and requested approval from the board. A motion was made by Dr. Shelia Williams, seconded by Daniel Spence, and carried, as confirmed by roll call, to approve the calendars as presented. Pam Pureza was not in attendance.

Personalized Education Committee

Pam Pureza, Chair

Amanda Howell, teacher at Northside, presented innovative practices in place to support classrooms at Pasquotank and J.C. Sawyer Elementary Schools where there is a teacher vacancy. This practice allows the teacher to teach the students at those schools virtually while she is teaching her own students. This presentation was supported by Rhonda James-Davis and Dexter Jackson-Heard.

Policy Code Committee

Virginia Houston, Chair

Tammy Sawyer presented Policy 4321-5021-7263, Face Coverings, for approval. This policy request was for optional masking on school transportation. A motion was made by Rodney Walton, seconded by Daniel Spence, and carried, as confirmed by roll call, to waive the review period until a subsequent meeting in accordance with policy 2450. A motion was made by Rodney Walton, seconded by George Archuleta, and carried to approve PC-01 as presented. Pam Pureza was not in attendance.

Student Representative Appointment Ad Hoc Committee

Pam Pureza, Chair

Rodney Walton shared the updates to the SRA policy and application that allows students with an unweighted 2.5 GPA to apply to be student members of the Board of Education. Students must also maintain said GPA during their tenure as a student board member. A motion was made by Rodney Walton, seconded by George Archuleta, and carried, as confirmed by roll call vote, to approve SRA-01 and SRA-02, student representative appointment policy and application as presented. Pam Pureza was not in attendance.

Closed Session

A motion was made by Dr. Shelia Williams, seconded by Rodney Walton, and carried, as confirmed by roll call vote, for the board to go into closed session as allowed by N.C. General Statute 143-318.11(a)(6) for the purpose of considering one or more personnel matters that are confidential under N.C. General Statute 115C-320; and as allowed by N.C. Statute 143-318.11(a)(3) to consult with the Board Attorney regarding matters protected by the attorney/client privilege and to preserve that privilege. Pam Pureza was not in attendance.

Closed session began at 7:34 p.m. The following Board Members were present: Sharon Warden, George Archuleta, Virginia Houston, Daniel Spence, Rodney Walton, and Dr. Shelia Williams. The following staff members were present: Dr. Eddie Ingram (virtually), Rhonda James-Davis, and Tammy Sawyer. John Leidy, School Board Attorney, was also in attendance for the closed session. The Board and staff discussed personnel matters during the closed session.

A motion to come out of closed session was made by Dr. Shelia Williams, seconded by Daniel Spence, and carried. Pam Pureza was not in attendance. Full and accurate minutes of the closed session will be kept on file in the superintendent's office, but are to be withheld from public disclosure, so as to not frustrate the legitimate purposes of this closed session. Closed session ended at 9:46 p.m.

Meeting Called to Back to Order by Chair - Open Session

Chair Warden called the meeting to order at 9:49 p.m.

The following Board members were present and constituted a quorum:

Sharon Warden, Chair

Dr. Shelia Williams, Vice-Chair

Virginia Houston

Rodney Walton

George Archuleta

Daniel Spence

The following staff members were present:

Dr. Eddie Ingram, Interim Superintendent

Rachael Haines, Chief Finance Officer

Rhonda James-Davis, Chief Human Resources Officer

Dr. Amy Spencer, Chief Academic Officer

Tammy W. Sawyer, Director of Community Schools/PIO

Executive Asst to Superintendent and Board

Others present:

Jonny Hallow, School Board Attorney Representative

Excellent Educators Committee

Dr. Shelia Williams, Chair

Interim Superintendent Ingram requested the board approve the recommendations for employment as presented by staff during the closed session. He further asked for a motion regarding PRC-071 as well as the teacher assistant supplement.

A motion was made by Dr. Shelia Williams, seconded by Rodney Walton, and carried, as confirmed by roll call vote, to accept the Superintendent's Report for Personnel as presented. Pam Pureza was not in attendance.

A motion was made by George Archuleta, seconded by Virginia Houston, and carried, as confirmed by roll call, to accept PRC 071, Option 3, to be made available in April or May. Pam Pureza was not in attendance.

A motion was made by Dr. Shelia Williams, seconded by Daniel Spence, that we provide a \$1,000 supplement for teacher assistants between the months of April and May. Pam Pureza was not in attendance.

11.Other

12.Adjournment

A motion was made by George Archuleta, seconded by Dr. Shelia Williams, and carried, as confirmed by roll call, to adjourn the meeting. Pam Pureza was not in attendance. The meeting adjourned at 9:51 p.m.

Chair

Secretary