

Regional School District No. 17
Board of Education
Strategic Planning Subcommittee Minutes
Co-Chairs: Prem Aithal & Jennifer Favalora

A meeting of the Regional School District No. 17 Strategic Planning Subcommittee was held on July 11, 2022 at 4:00 p.m. in the Central Office Board Room .

Subcommittee Members Present: Suzanne Sack, Shawna Goldfarb, Co-Chair Jennifer Favalora

Subcommittee Members Absent: Peter Sonski, Co-Chair Prem Aithal

1. **Call to Order/Opening of the Meeting:** The meeting was called to order at 4:14 by Jennifer Favalora (Co-Chair)
2. **Approval of Minutes:** Motion made and seconded (Sack/Goldfarb) to approve Minutes of June 2, 2022 as amended. Approved 3-0.
3. **Strategic Priority Teams Update:** Superintendent Wihbey updated the committee on the progress from the Goal Teams who are working on the strategies and strategic measures for each objective. Co-chairs for each goal are: Goal 1: Principal, Brienne Whidden & Student Services Director, Kris Lindsay-Stevens, Goal 2: Principal, Donna Hayward and Principal, Dennis Reed, Goal 3: Director of Operations, John Mercier & Principal, Eric Larson, Goal 4: Director of Operations, John Mercier, Finance Director, David Solin. They are each working with a team of District Administrators, Teachers and Staff.
4. **Review Summer Timeline:** The committee reviewed the timeline for Phase 3 and amended as follows:
 - Each Goal Team will continue work over the summer in preparation to present at an August 15th workshop with Laurie Kimbrel to refine into a final draft. Strategic Planning Co-Chairs have been invited to attend.
 - August 15th - Draft Strategies and Measures from the goal teams workshop will be sent to the Board following the workshop.
 - August 16th - Second Administration Retreat will discuss the implementation of the strategies and measures including accountability, timeline and resources needed for each objective.

- August 16th - Board Meeting/Workshop to define the strategies and measures for goal 2.1 (*Ensure effective governance through a high-functioning BOE*) and to check in and discuss the report from the Goal Teams.
- Early September- Superintendent Wihbey will present the final draft to teachers and staff for feedback.
- September 13th - Board Meeting to approve Phase 3 Implementation Plan and Strategic Plan.

5. Communications and Presentations of Final Plan: The committee discussed multiple communications for the Strategic Plan including a video and article in a fall newsletter. The Strategic Planning subcommittee will work together on an archive document to include the timeline, process and results of the Strategic Planning process which will include the work of the Vision of the Graduate.

6. Adjournment: Meeting adjourned by Jen Favalora at 5:03 p.m.