

## **Use of Educational Technologies; Student Data Privacy and Security**

Educational technologies used in the School shall further the objectives of the School's educational program, align with the curriculum, and/or support efficient School operations. The Principal shall ensure that the use of educational technologies in the School meets the above criteria.

The School and/or vendors under its control may need to collect and maintain data that personally identifies students in order to use certain educational technologies for the benefit of student learning or School operations.

Federal and State law govern the protection of student data, including school student records and/or *covered information*. The sale, rental, lease, or trading of any school student records or covered information by the School is prohibited. Protecting such information is important for legal compliance, School operations, and maintaining the trust of School stakeholders, including parents, students, and staff.

### **Definitions**

*Covered information* means personally identifiable information (PII) or information linked to PII in any media or format that is not publicly available and is any of the following: (1) created by or provided to an operator by a student or the student's parent/guardian in the course of the student's or parent/guardian's use of the operator's site, service or application; (2) created by or provided to an operator by an employee or agent of the School; or (3) gathered by an operator through the operation of its site, service, or application.

*Operators* are entities (such as educational technology vendors) that operate Internet websites, online services, online applications, or mobile applications that are designed, marketed, and primarily used for K-12 school purposes.

*Breach* means the unauthorized acquisition of computerized data that compromises the security, confidentiality or integrity of covered information maintained by an operator or the School.

### **Operator Contracts**

The Chief Operating Officer or designee designates which School employees are authorized to enter into written agreements with operators for those contracts that do not require separate approval by the Board of Directors. Contracts between the Board and operators shall be entered into in accordance with State law and shall include any specific provisions required by State law.

### **Security Standards**

The Chief Operating Officer or designee shall ensure the School implements and maintains reasonable security procedures and practices that otherwise meet or exceed industry standards designed to protect covered information from unauthorized access, destruction, use, modification, or disclosure. In the event the School receives notice from an operator of a breach or has determined a breach has occurred, the Chief Operating Officer or designee shall also ensure that the School provides any breach notifications required by State law.