

**KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT
GOVERNING BOARD MEETING**

July 18, 2022

**Kingsburg Elementary Charter School District Professional Development Building
1310 Stroud Avenue
Kingsburg, California 93631**

**Alternative Location:
1921 4th Avenue East
Dickinson, ND 58601**

4:00 p.m. – PUBLIC SESSION

5:00 p.m. – CLOSED SESSION

6:00 p.m. – PUBLIC SESSION

(Please note: Designated times are approximate)

AGENDA

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Superintendent's Office at 897-2331. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting.

Public records relating to a public session agenda item of a regular meeting that are distributed within 72 hours prior to the meeting will be available for public inspection at the District Office, 1310 Stroud Avenue, Kingsburg, California.

PUBLIC SESSION AND PUBLIC COMMENT ON AGENDIZED AND NON-AGENDIZED ITEMS

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Moment of Contemplative Silence
4. Approval of Agenda

DISCUSSION

5. Superintendent's Report
 - 5.1. Communications/Recognitions
6. Assistant Superintendent's Report
7. CBO's Report
8. Board Member Reports
9. First Reading: Board Policies/Administrative Regulations/Exhibits
 - 9.1. BP 1312.3: Uniform Complaint Procedures
 - 9.2. AR 1312.3: Uniform Complaint Procedures
 - 9.3. E(1) 1312.3: Uniform Complaint Procedures
 - 9.4. E(2) 1312.3: Uniform Complaint Procedures
 - 9.5. AR 3515.6: Criminal Background Checks for Contractors
 - 9.6. BP 4112.8: Employment of Relatives

- 9.7. AR 5125: Student Records
- 9.8. AR 5145.3: Nondiscrimination/Harassment
- 9.9. BP 5148.2: Before/After School Programs
- 9.10. AR 5148.2: Before/After School Programs
- 9.11. BP 6158: Independent Study
- 9.12. AR 6158: Independent Study
- 9.13. BB 9250: Remuneration, Reimbursement and Other Benefits
- 9.14. BB 9320: Meetings and Notices

ADJOURN FOR PUBLIC HEARING

PUBLIC HEARING

Quarterly Report on Williams Uniform Complaints

RECONVENE PUBLIC SESSION

ACTION

NOTICE TO PUBLIC – CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine or sufficiently supported by prior or accompanying reference materials and information as to not require additional discussion. A motion will enact all consent agenda items. There will be no separate discussion of these items prior to the time the Board of Trustees votes on the motion unless members of the board, staff or public request specific items to be discussed or moved from the consent agenda for separate action. The district administration recommends approval of the following consent agenda items:

10. Consent Agenda

- 10.1. Consider Approval of Minutes – June 20, 2022 Board Meeting
- 10.2. Consider Approval of Cash Balances
- 10.3. Consider Approval of Budget Report
- 10.4. Consider Approval of Accounts Payable Report
- 10.5. Consider Approval of Surplus Equipment
- 10.6. Consider Approval of Professional Learning Agreement with Fresno County Superintendent of Schools
- 10.7. Consider Approval of Contract Renewal with Frontline Education for Personnel and Payroll Software
- 10.8. Consider Approval of Contract Renewal with Frontline Education for AESOP Absence and Substitute Management System
- 10.9. Consider Approval of Contract with Bob McCloskey Insurance to Provide Student Accident Insurance
- 10.10. Consider Approval of Agreement with Fagen Friedman & Fullfrost LLP for Legal Services
- 10.11. Consider Approval of Internal Purchasing Policy for 2022-2023
- 10.12. Consider Approval of Contract with LinQ Inc. for Point of Sale Program and Services
- 10.13. Consider Approval of Contract Renewal with Gaggle for Student Safety Management Solution
- 10.14. Consider Approval of Membership and Services with the California School Boards Association
- 10.15. Consider Approval of Proposal from Dell Technologies for Reagan Elementary Staff Laptop Replacements
- 10.16. Consider Approval of Memorandum of Understanding Between Valley ROP and KECSD for the 2022-2023 Career Technical Education Incentive Grant (CTEIG) – Round 8

BUSINESS SERVICES

- 11. Consider Approval of Increase to the 2022-2023 Salary Schedules to Reflect an 8% Total Increase Over 2021-2022, retroactive to July 1, 2022. (This is a 3% increase over the previously approved 5%.)

12. Consider Acceptance of Request for Statements of Qualifications for Construction Management Services with Mark Wilson Construction, Inc.
13. Consider Approval of Silent Auction for Non-Operational Equipment (KECSD Employees Only)
14. Consider Approval of Commercial Services Agreement with COIT Cleaning and Restoration to Fireproof Drapes at All School Sites
15. Consider Approval of Review by SpyGlass for Cost Savings with AT&T
16. Consider Approval of Quote from Amplified IT for Google Workspace for Education Plus Licensing
17. Consider Acceptance of K12 Strong Workforce Program (SWP) Grant Through Valley ROP
18. Consider Approval of Purchase for Classroom Furniture at Roosevelt School

CURRICULUM AND INSTRUCTION

19. Consider Adoption of Resolution 23-01: Approval of Sole Source Contract for Staff and Training for the Afterschool Program with the California Teaching Fellows Foundation
20. Consider Approval of Quotes from Teaching Fellows to Provide an Afterschool Program at Lincoln and Reagan Schools for the 2022-2023 School Year
21. Consider Approval of Memorandum of Understanding with UCSF Dyslexia Center for Screening and Early Intervention Pilot Program
22. Consider Approval of Purchase for Transitional Kindergarten (TK) Classroom Materials and Supplies

SPECIAL EDUCATION/STUDENT SERVICES

23. Consider Approval of Contract with The Talk Team for Student Speech Therapy Services

ADMINISTRATIVE SERVICES

24. Consider Approval of Quarterly Report on Williams Uniform Complaints
25. Consider Approval of Board Policies/Administrative Regulations/Exhibits
 - 25.1. BP 0470: COVID-19 Mitigation Plan
 - 25.2. BP 3516.5: Emergency Schedules
 - 25.3. BP 4131: Staff Development
 - 25.4. AR 4217.3: Layoff/Rehire
 - 25.5. AR 5132: Dress and Grooming
 - 25.6. BP 5132: Dress and Grooming
 - 25.7. BP 6120: Response to Instruction and Intervention
 - 25.8. BP 6164.4: Identification and Evaluation of Individuals for Special Education
 - 25.9. AR 6164.4: Identification and Evaluation of Individuals for Special Education
 - 25.10. AR 6164.41: Children With Disabilities Enrolled By Their Parents In Private School
 - 25.11. BP 6164.41: Children With Disabilities Enrolled By Their Parents In Private School

PUBLIC COMMENT

PUBLIC COMMENT

The Public Comment portion of the agenda provides an opportunity for the public to address the Governing Board on items within the Board's jurisdiction and which are not already on the agenda. The Board of Education is prohibited by law from taking action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the Board does not respond to public comment at this time. Concerns will be referred to the Superintendent's office for review and response. Our policy states that during the public comment portion of the Board meeting, speakers should limit their comments to three (3) minutes with a total of fifteen (15) minutes per issue allowed. That policy will be enforced for all speakers. Any person who wishes to speak during this time should rise; state their name, and the subject of their remarks.

26. Public Comment on Agendized and Non-Agendized Items

27. Set Date, Time, and Location of Next Regularly Scheduled Board Meeting: August 8, 2022, 4:00 p.m., Professional Development Building

CLOSED SESSION

REVIEW OF PERSONNEL MATTERS PURSUANT TO GOVERNMENT CODES 11126 AND 54957

Review of personnel matters is limited to consideration of the appointment, employment, evaluation of performance, change of status, or dismissal of a public employee; or to hear "complaints or charges brought against such employee by another person or employee unless the employee requests a public session."

28. Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)

29. Anticipated Litigation (Government Code Section 54956.9(b))

30. Public Employee Employment

30.1. Certificated Personnel

- 30.1.1. Consider Approval of Student Teachers for the 2022-23 Fall Semester
- 30.1.2. Consider Acceptance of Resignation: 4th Grade Teacher, Reagan Elementary School
- 30.1.3. Consider Acceptance of Resignation: 6th Grade Teacher, Reagan Elementary School
- 30.1.4. Consider Acceptance of Resignation: RSP Teacher, Rafer Johnson Jr. High
- 30.1.5. Consider Approval of Request to Hire: ELA Teacher, Rafer Johnson Jr. High
- 30.1.6. Consider Approval of Request to Hire: Music Teacher, Grades 2-6, Lincoln and Reagan Elementary Schools
- 30.1.7. Consider Approval of Request to Hire: 4th Grade Teacher, Reagan Elementary School
- 30.1.8. Consider Approval of Request to Hire: 6th Grade Teacher, Reagan Elementary School
- 30.1.9. Consider Approval of Request to Hire: Academic Learning Director, Lincoln Elementary School

30.2. Classified Personnel

- 30.2.1. Consider Acceptance of Resignation: Assistant Secretary, Lincoln Elementary School
- 30.2.2. Consider Acceptance of Resignation: Office Clerk, Rafer Johnson Jr. High
- 30.2.3. Consider Acceptance of Resignation: Health Aide, Washington Elementary School
- 30.2.4. Consider Acceptance of Resignation: Paraprofessional- Categorical, Reagan Elementary School
- 30.2.5. Consider Approval of Request to Hire: Paraprofessional- Categorical, Washington Elementary School
- 30.2.6. Consider Approval of Request to Hire: Paraprofessional- General Fund, Washington Elementary School
- 30.2.7. Consider Approval of Request to Hire: Paraprofessional- RSP, Special Education
- 30.2.8. Consider Approval of Request to Hire: Paraprofessional- RSP, Special Education
- 30.2.9. Consider Approval of Request to Hire: Paraprofessional- RSP, Special Education
- 30.2.10. Consider Approval of Request to Hire: Health Aide, Washington Elementary School

31. Pupil Personnel

- 31.1. Consider Interdistrict Transfer Requests (Pursuant to Education Code 48204, 35146)
 - 31.1.1. Consider Approval of 2022-23 New Attendance Requests – Site-Based Program
 - 31.1.2. Consider Approval of 2022-23 New Attendance Requests – Central Valley Home School
 - 31.1.3. Consider Approval of 2022-23 Renewal Attendance Requests – Central Valley Home School

RECONVENE PUBLIC SESSION

ACTION

- 32. Report of Actions Taken in Closed Session
- 33. Adjourn

POLICY GUIDE SHEET

July 18, 2022

Board Policy 1312.3 - Uniform Complaint Procedures

Policy updated to reflect **NEW LAW (AB 131, 2021)** which renumbers the license-exempt California State Preschool Program code sections, ensure consistency with the California Department of Education's 2021-22 federal program monitoring instrument, clarify that districts may not offer or facilitate an informal resolution process to resolve allegations that an employee sexually harassed a student, add Item #3 to the section regarding "Non-UCP Complaints" that any complaint alleging that a student, while in an education program or activity as specified, was subjected to sexual harassment as defined in 34 CFR 106.30 be addressed through federal Title IX complaint procedures, and clarify in Item #5 that complaints alleging a physical safety concern that interferes with a free appropriate public education is a non-UCP complaint.

Administrative Regulation 1312.3 - Uniform Complaint Procedures

Regulation updated to delete outdated and/or repealed U.S. Department of Education's Office for Civil Rights (OCR) references and where appropriate add current OCR material, ensure consistency with the California Department of Education's 2021-22 federal program monitoring instrument, clarify posting requirements for the annual notification, compliance officer contact information and information related to Title IX, add material regarding the requirement for an administrator who is not designated as a compliance officer who receives a complaint to notify the compliance officer, clarify that districts may not offer or facilitate an informal resolution process to resolve allegations that an employee sexually harassed a student, add descriptions to the OPTION headings for districts that do or do not allow complainants to appeal to the governing board, delete material regarding respondent being sent the investigation report at the same time it is provided to complainant as this simultaneous exchange is not required by law, amend language in regard to pursuing civil law remedies in the notice to complainants included in investigation reports for allegations of unlawful discrimination, harassment, intimidation, and bullying based on state law, clarify when either party may request reconsideration of an appeal by the Superintendent of Public Instruction, and reflect **NEW LAW (AB 131, 2021)** which renumbers the license-exempt California State Preschool Program code sections.

Exhibit(1) 1312.3 - Uniform Complaint Procedures

Exhibit updated to reflect **NEW LAW (AB 131, 2021)** which renumbers the license-exempt California State Preschool Program code sections.

Exhibit(2) 1312.3 - Uniform Complaint Procedures

Exhibit updated to reflect **NEW LAW (AB 131, 2021)** which renumbers the license-exempt California State Preschool Program code sections.

Administrative Regulation 3515.6 - Criminal Background Check for Contractors

Regulation updated to reflect **NEW LAW (AB 130, 2021)** which requires any entity, including a sole proprietor, that has a contract with a district to ensure that employees who interact with students outside of the immediate supervision and control of the student's parent/guardian or school staff have a valid criminal records summary and to immediately provide any subsequent arrest and conviction information received pursuant to the subsequent arrest service. Regulation also updated to delete the list of service providers as the services in Items #1-5 are no longer listed in law and the services in Item #6 regarding the construction, reconstruction, rehabilitation, or repair of a school facility are considered in another portion of the regulation, delete material regarding an exception for employees with limited contact with students as it is no longer provided for in law, generalize information regarding steps that may be taken to protect the safety of students who may come in contact with employees of contracting entities, and rearrange placement of material for clarity and context.

Board Policy 4112.8 - Employment of Relatives

Policy updated for clarity that no person shall be hired to work in the same department or school site if their director or supervisor would be considered a relative under this policy.

Administrative Regulation 5125 - Student Records

Regulation updated to enhance clarity by separating administrative guidance for requests involving changes to student records of current students and guidance related to requests for changes to gender or legal name of former students. Regulation also updated to move materials related to former students to end of regulation in new section - "Updating Name and/or Gender of Former Students."

Administrative Regulation 5145.3 - Nondiscrimination/Harassment

Regulation updated to clarify how district employees should handle requests by or on behalf of transgender and gender-nonconforming students when changing gender and legal name on student records. Regulation also updated to broaden the section on "Transgender and Gender-Nonconforming Students" to include support for intersex and nonbinary students and related definitions.

Board Policy 5148.2 - NEW Before/After School Programs

Policy updated to reflect **NEW LAW (AB 130, 2021)** which (1) establishes the Expanded Learning Opportunities (ELO) Program, (2) allocates ELO funding to districts under a formula based on a district's percentage of unduplicated students and average daily attendance, (3) requires districts receiving funds to, for the 2021-22 school year, offer access to ELO programs to all unduplicated students in grades TK-6, provide access to such programs to at least 50 percent of enrolled unduplicated students and, commencing in the 2022-23 school year, offer access to all students in grades TK-6 inclusive and ensure that access is provided to any student whose parent/guardian requests their placement in an ELO program, and (4) requires After School Education and Safety, 21st Century Community Learning Center, and ELO programs that charge family fees to schedule fees on a sliding scale that considers family income and ability to pay and to waive the cost of such fees for a student who is eligible for free or reduced-price meals.

Administrative Regulation 5148.2 - NEW Before/After School Programs

Regulation updated to reflect **NEW LAW (AB 130, 2021)** which (1) establishes the Expanded Learning Opportunities (ELO) Program, (2) requires districts receiving ELO funds to, for the 2021-22 school year, offer access to ELO programs to all unduplicated students in grades TK-6 and to provide access to such programs to at least 50 percent of enrolled unduplicated students, (3) commencing in the 2022-23 school year, offer access to all students in grades TK-6 inclusive and ensure that access is provided to any student whose parent/guardian requests placement in an ELO program, (4) requires districts receiving grants through the California Prekindergarten Planning and Implementation Grant Program to develop a plan for how all children in the attendance area of the district will have access to full-day learning programs the year before kindergarten, (5) requires ELO programs serving transitional kindergarten and/or kindergarten students to maintain a student-to-staff member ratio of no more than 10 to 1, and (6) requires that ELO programs, for school days, provide in-person before- or after-school expanded learning opportunities that, when added to daily instructional minutes, are not less than nine hours of combined instructional time and, for intersession periods, provide in-person expanded learning opportunities of no less than nine hours per day for at least 30 non-school days. Regulation also updated to include definition of expanded learning opportunities and unduplicated student and to reflect the expectation that ELO programs will comply with all requirements for the After School Education and Safety program.

Board Policy 6158 - Independent Study

Policy updated to reflect **NEW LAW (AB 167, 2021)** which relaxes certain independent study (IS) requirements with respect to any student who is unable to attend in-person instruction due to a quarantine or school closure during the 2021-22 school year and to incorporate California Department of Education program clarifications, including that a district is permitted to (1) require students who cannot participate in classroom-based instruction during the school year due to quarantine or school closure because of infection with or exposure to COVID-19 to participate in IS, (2) claim apportionment credit for such students' participation in IS for fewer than the minimum three consecutive days generally required for IS, and (3) obtain a signed written agreement from each participating student not later than 30 days after IS begins, rather than before a student may participate in IS.

Administrative Regulation 6158 - Independent Study

Regulation updated to reflect **NEW LAW (AB 167, 2021)** which permits districts to offer Independent Study (IS) to students who are unable to attend in-person instruction due to a quarantine pursuant to local or state public health guidance because of exposure to or infection with COVID-19. Regulation also revised to clarify that a student must be enrolled in school in order to participate in IS.

Bylaw 9250 - Remuneration, Reimbursement and Other Benefits

Bylaw updated to align with current Government Code Section 53208.5.

Board Bylaw 9320 - Meetings and Notices

Bylaw updated to clarify that it is discussion among themselves, via technology, of a majority of the governing board regarding an item within the subject matter jurisdiction of the board that can result in a violation of the Brown Act, and that agenda materials are required to be made available for public inspection at the time the materials are distributed to all or a majority of the board when agenda materials relating to an open session of a regular meeting are distributed to the board less than 72 hours before the meeting. Bylaw also updated to add a new section "Teleconferencing During a Proclaimed State of Emergency" which reflects **NEW LAW (AB 361, 2021)** that (1) authorizes boards, until January 1, 2024, to conduct board meetings by teleconference, as specified, without meeting certain requirements otherwise required of teleconference meetings when holding a board meeting during a proclaimed state of emergency when state or local officials have imposed or recommend measures to promote social distancing; to determine whether, as a result of an emergency, meeting in person would present imminent risks to the health or safety of attendees; or when it has been determined, as a result of an emergency, that meeting in person would present imminent risks to the health or safety of attendees, (2) includes that the district may, in its discretion, provide a physical location from which the public may attend or comment and, (3) provides that the board may continue to conduct meetings by teleconference during proclaimed states of emergency by a majority vote finding within 30 days after teleconferencing for the first time and every 30 days thereafter that either the state of emergency continues to directly impact the ability of the board to meet safely in person or that state or local officials continue to impose or recommend measures to promote social distancing.

Policy 1312.3: Uniform Complaint Procedures

Status: DRAFT

Original Adopted Date: 12/10/2016 | **Last Revised Date:** 04/19/2021

The Governing Board recognizes that the district has the primary responsibility to ensure compliance with applicable state and federal laws and regulations governing educational programs. The Board encourages the early resolution of complaints whenever possible. To resolve complaints which may require a more formal process, the Board adopts the uniform system of complaint processes specified in 5 CCR 4600-4670 and the accompanying administrative regulation.

Complaints Subject to UCP

The district's uniform complaint procedures (UCP) shall be used to investigate and resolve complaints regarding the following programs and activities:

1. Accommodations for pregnant and parenting students (Education Code 46015)
2. Adult education programs (Education Code 8500-8538, 52334.7, 52500-52617)
3. After School Education and Safety programs (Education Code 8482-8484.65)
4. Agricultural career technical education (Education Code 52460-52462)
5. Career technical and technical education and career technical and technical training programs (Education Code 52300-52462)
6. Child care and development programs (Education Code 8200-8488)
7. Compensatory education (Education Code 54400)
8. Consolidated categorical aid programs (Education Code 33315; 34 CFR 299.10-299.12)
9. Course periods without educational content (Education Code 51228.1-51228.3)
10. Discrimination, harassment, intimidation, or bullying in district programs and activities, including in those programs or activities funded directly by or that receive or benefit from any state financial assistance, based on a person's actual or perceived characteristics of race or ethnicity, color, ancestry, nationality, national origin, immigration status, ethnic group identification, age, religion, marital status, pregnancy, parental status, physical or mental disability, medical condition, sex, sexual orientation, gender, gender identity, gender expression, or genetic information, or any other characteristic identified in Education Code 200 or 220, Government Code 11135, or Penal Code 422.55, or based on the person's association with a person or group with one or more of these actual or perceived characteristics (5 CCR 4610)
11. Educational and graduation requirements for students in foster care, homeless students, students from military families, and students formerly in a juvenile court school (Education Code 48645.7, 48853, 48853.5, 49069.5, 51225.1, 51225.2)
12. Every Student Succeeds Act (Education Code 52059.5; 20 USC 6301 et seq.)
13. Local control and accountability plan (Education Code 52075)
14. Migrant education (Education Code 54440-54445)
15. Physical education instructional minutes (Education Code 51210, 51222, 51223)
16. Student fees (Education Code 49010-49013)
17. Reasonable accommodations to a lactating student (Education Code 222)

18. Regional occupational centers and programs (Education Code 52300-52334.7)
19. School plans for student achievement as required for the consolidated application for specified federal and/or state categorical funding (Education Code 64001)
20. School safety plans (Education Code 32280-32289)
21. School site councils as required for the consolidated application for specified federal and/or state categorical funding (Education Code 65000)
22. State preschool programs (Education Code 8207-8225)
23. State preschool health and safety issues in license-exempt programs (Education Code 8212)
24. Any complaint alleging retaliation against a complainant or other participant in the complaint process or anyone who has acted to uncover or report a violation subject to this policy
25. Any other state or federal educational program the Superintendent of Public Instruction or designee deems appropriate

The Board recognizes that alternative dispute resolution (ADR) can, depending on the nature of the allegations, offer a process for resolving a complaint in a manner that is acceptable to all parties. An ADR process such as mediation may be offered to resolve complaints that involve more than one student and no adult. However, mediation shall not be offered or used to resolve any complaint involving sexual assault or where there is a reasonable risk that a party to the mediation would feel compelled to participate. The Superintendent or designee shall ensure that the use of ADR is consistent with state and federal laws and regulations.

The district shall protect all complainants from retaliation. In investigating complaints, the confidentiality of the parties involved shall be protected as required by law. For any complaint alleging retaliation or unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), the Superintendent or designee shall keep the identity of the complainant, and/or the subject of the complaint if different from the complainant, confidential when appropriate and as long as the integrity of the complaint process is maintained.

When an allegation that is not subject to UCP is included in a UCP complaint, the district shall refer the non-UCP allegation to the appropriate staff or agency and shall investigate and, if appropriate, resolve the UCP-related allegation(s) through the district's UCP.

The Superintendent or designee shall provide training to district staff to ensure awareness and knowledge of current law and requirements related to UCP, including the steps and timelines specified in this policy and the accompanying administrative regulation.

The Superintendent or designee shall maintain a record of each complaint and subsequent related actions, including steps taken during the investigation and all information required for compliance with 5 CCR 4631 and 4633.

Non-UCP Complaints

The following complaints shall not be subject to the district's UCP but shall be investigated and resolved by the specified agency or through an alternative process:

1. Any complaint alleging child abuse or neglect shall be referred to the County Department of Social Services Protective Services Division or the appropriate law enforcement agency. (5 CCR 4611)
2. Any complaint alleging health and safety violations by a child development program shall, for licensed facilities, be referred to Department of Social Services. (5 CCR 4611)
3. Any complaint alleging that a student, while in an education program or activity in which the district exercises substantial control over the context and respondent, was subjected to sexual harassment as defined in 34 CFR 106.30 shall be addressed through the federal Title IX complaint procedures adopted pursuant to 34 CFR 106.44-106.45, as specified in AR 5145.71 - Title IX Sexual Harassment Complaint Procedures.

4. Any complaint alleging employment discrimination or harassment shall be investigated and resolved by the district in accordance with the procedures specified in AR 4030 - Nondiscrimination in Employment, including the right to file the complaint with the California Department of Fair Employment and Housing.
 5. Any complaint alleging a violation of a state or federal law or regulation related to special education, a settlement agreement related to the provision of a free appropriate public education (FAPE), failure or refusal to implement a due process hearing order to which the district is subject, or a physical safety concern that interferes with the district's provision of FAPE shall be submitted to the California Department of Education (CDE) in accordance with AR 6159.1 - Procedural Safeguards and Complaints for Special Education. (5 CCR 3200-3205)
 6. Any complaint alleging noncompliance of the district's food service program with laws regarding meal counting and claiming, reimbursable meals, eligibility of children or adults, or use of cafeteria funds and allowable expenses shall be filed with or referred to CDE in accordance with BP 3555 - Nutrition Program Compliance. (5 CCR 15580-15584)
 7. Any allegation of discrimination based on race, color, national origin, sex, age, or disability in the district's food service program shall be filed with or referred to the U.S. Department of Agriculture in accordance with BP 3555 - Nutrition Program Compliance. (5 CCR 15582)
 8. Any complaint related to sufficiency of textbooks or instructional materials, emergency or urgent facilities conditions that pose a threat to the health or safety of students or staff, or teacher vacancies and misassignments shall be investigated and resolved in accordance with AR 1312.4 - Williams Uniform Complaint Procedures. (Education Code 35186)
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DRAFT

Regulation 1312.3: Uniform Complaint Procedures

Status: DRAFT

Original Adopted Date: 12/10/2012 | **Last Revised Date:** 11/16/2021

Except as may otherwise be specifically provided in other district policies, these uniform complaint procedures (UCP) shall be used to investigate and resolve only the complaints specified in the accompanying Board policy.

Compliance Officers

The district designates the individual(s), position(s), or unit(s) identified below as responsible for receiving, coordinating, and investigating complaints and for complying with state and federal civil rights laws. The individual(s), position(s), or unit(s) also serve as the compliance officer(s) specified in AR 5145.3 - Nondiscrimination/Harassment responsible for handling complaints regarding unlawful discrimination, harassment, intimidation, or bullying and in AR 5145.7 - Sexual Harassment for handling complaints regarding sexual harassment.

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Assistant Superintendent
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The compliance officer who receives a complaint may assign another compliance officer to investigate and resolve the complaint. The compliance officer shall promptly notify the complainant and respondent if another compliance officer is assigned to the complaint.

In no instance shall a compliance officer be assigned to a complaint in which the compliance officer has a bias or conflict of interest that would prohibit the fair investigation or resolution of the complaint. Any complaint against a compliance officer or that raises a concern about the compliance officer's ability to investigate the complaint fairly and without bias shall be filed with the Superintendent or designee who shall determine how the complaint will be investigated.

The Superintendent or designee shall ensure that employees assigned to investigate and resolve complaints receive training and are knowledgeable about the laws and programs at issue in the complaints to which they are assigned. Training provided to such employees shall cover current state and federal laws and regulations governing the program; applicable processes for investigating and resolving complaints, including those alleging unlawful discrimination, harassment, intimidation, or bullying; applicable standards for reaching decisions on complaints; and appropriate corrective measures. Assigned employees may have access to legal counsel as determined by the Superintendent or designee.

The compliance officer or, if necessary, an appropriate administrator shall determine whether interim measures are necessary during an investigation and while the result is pending. If interim measures are determined to be necessary, the compliance officer or the administrator shall consult with the Superintendent, the Superintendent's designee, or, if appropriate, the site principal to implement one or more interim measures. The interim measures shall remain in place until the compliance officer determines that they are no longer necessary or until the district issues its final written decision, whichever occurs first.

Notifications

The district's UCP policy and administrative regulation shall be posted in all district schools and offices, including staff lounges and student government meeting rooms. (Education Code 234.1)

In addition, the Superintendent or designee shall annually provide written notification of the district's UCP to students, employees, parents/guardians of district students, district advisory committee members, school advisory committee members, appropriate private school officials or representatives, and other interested parties. (5 CCR 4622)

The notice shall include:

1. A statement that the district is primarily responsible for compliance with federal and state laws and regulations, including those related to prohibition of unlawful discrimination, harassment, intimidation, or bullying against any protected group, and a list of all programs and activities that are subject to UCP as identified in the section "Complaints Subject to UCP" in the accompanying Board policy
2. The title of the position responsible for processing complaints, the identity of the person(s) currently occupying that position if known, and a statement that such persons will be knowledgeable about the laws and programs that they are assigned to investigate
3. A statement that a UCP complaint, except a complaint alleging unlawful discrimination, harassment, intimidation, or bullying, must be filed no later than one year from the date the alleged violation occurred
4. A statement that a UCP complaint alleging unlawful discrimination, harassment, intimidation, or bullying must be filed no later than six months from the date of the alleged conduct or the date the complainant first obtained knowledge of the facts of the alleged conduct
5. A statement that a student enrolled in a public school shall not be required to pay a fee for participation in an educational activity that constitutes an integral fundamental part of the district's educational program, including curricular and extracurricular activities
6. A statement that a complaint regarding student fees or the local control and accountability plan (LCAP) may be filed anonymously if the complainant provides evidence or information leading to evidence to support the complaint
7. A statement that the district will post a standardized notice of the educational and graduation requirements of foster youth, homeless students, children of military families, and former juvenile court school students now enrolled in the district, as specified in Education Code 48645.7, 48853, 48853.5, 49069.5, 51225.1, and 51225.2, and the complaint process
8. A statement that complaints will be investigated in accordance with the district's UCP and a written decision will be sent to the complainant within 60 days from the receipt of the complaint, unless this time period is extended by written agreement of the complainant
9. A statement that, for programs within the scope of the UCP as specified in the accompanying Board policy, the complainant has a right to appeal the district's investigation report to the California Department of Education (CDE) by filing a written appeal, including a copy of the original complaint and the district's decision, within 30 calendar days of receiving the district's decision
10. A statement advising the complainant of any civil law remedies, including, but not limited to, injunctions, restraining orders, or other remedies or orders that may be available under state or federal laws prohibiting discrimination, harassment, intimidation, or bullying, if applicable
11. A statement that copies of the district's UCP are available free of charge

The annual notification, complete contact information of the compliance officer(s), and information related to Title IX as required pursuant to Education Code 221.6 shall be posted on the district and district school web sites and may be provided through district-supported social media, if available.

The Superintendent or designee shall ensure that all students and parents/guardians, including students and parents/guardians with limited English proficiency, have access to the relevant information provided in the district's policy, regulation, forms, and notices concerning the UCP.

If 15 percent or more of students enrolled in a particular district school speak a single primary language other than English, the district's UCP policy, regulation, forms, and notices shall be translated into that language, in accordance with Education Code 234.1 and 48985. In all other instances, the district shall ensure meaningful access to all relevant UCP information for parents/guardians with limited English proficiency.

Filing of Complaints

The complaint shall be presented to the compliance officer who shall maintain a log of complaints received, providing each with a code number and a date stamp. If a site administrator not designated as a compliance officer receives a complaint, the site administrator shall notify the compliance officer.

All complaints shall be filed in writing and signed by the complainant. If a complainant is unable to put a complaint in writing due to conditions such as a disability or illiteracy, district staff shall assist in the filing of the complaint. (5 CCR 4600)

Complaints shall also be filed in accordance with the following rules, as applicable:

1. A complaint alleging district violation of applicable state or federal law or regulations governing the programs specified in the accompanying Board policy may be filed by any individual, public agency, or organization. (5 CCR 4600)
2. Any complaint alleging noncompliance with law regarding the prohibition against student fees, deposits, and charges or any requirement related to the LCAP may be filed anonymously if the complaint provides evidence, or information leading to evidence, to support an allegation of noncompliance. A complaint about a violation of the prohibition against the charging of unlawful student fees may be filed with the principal of the school or with the Superintendent or designee.
3. A UCP complaint, except for a UCP complaint alleging unlawful discrimination, harassment, intimidation, or bullying, shall be filed no later than one year from the date the alleged violation occurred. For complaints related to the LCAP, the date of the alleged violation is the date when the County Superintendent of Schools approves the LCAP that was adopted by the Governing Board. (5 CCR 4630)
4. A complaint alleging unlawful discrimination, harassment, intimidation, or bullying may be filed only by a person who alleges having personally suffered unlawful discrimination, a person who believes that any specific class of individuals has been subjected to unlawful discrimination, or a duly authorized representative who alleges that an individual student has been subjected to discrimination, harassment, intimidation, or bullying. (5 CCR 4630)
5. A complaint alleging unlawful discrimination, harassment, intimidation, or bullying shall be initiated no later than six months from the date that the alleged unlawful discrimination occurred, or six months from the date that the complainant first obtained knowledge of the facts of the alleged unlawful discrimination. The time for filing may be extended for up to 90 days by the Superintendent or designee for good cause upon written request by the complainant setting forth the reasons for the extension. (5 CCR 4630)
6. When a complaint alleging unlawful discrimination, harassment, intimidation, or bullying is filed anonymously, the compliance officer shall pursue an investigation or other response as appropriate, depending on the specificity and reliability of the information provided and the seriousness of the allegation.
7. When a complainant of unlawful discrimination, harassment, intimidation, or bullying or the alleged victim, when not the complainant, requests confidentiality, the compliance officer shall inform the complainant or victim that the request may limit the district's ability to investigate the conduct or take other necessary action. When honoring a request for confidentiality, the district shall nevertheless take all reasonable steps to investigate and resolve/respond to the complaint consistent with the request.

Mediation

Within three business days after receiving the complaint, the compliance officer may informally discuss with all the parties the possibility of using mediation to resolve the complaint. Mediation shall be offered to resolve complaints that involve more than one student and no adult. However, mediation shall not be offered or used to resolve any complaint involving an allegation of sexual assault or where there is a reasonable risk that a party to the mediation would feel compelled to participate. If the parties agree to mediation, the compliance officer shall make all arrangements for this process.

Before initiating the mediation of a complaint alleging retaliation or unlawful discrimination, harassment, intimidation, or bullying, the compliance officer shall ensure that all parties agree to permit the mediator access to all relevant confidential information. The compliance officer shall also notify all parties of the right to end the informal process at any time.

If the mediation process does not resolve the problem within the parameters of law, the compliance officer shall proceed with an investigation of the complaint.

The use of mediation shall not extend the district's timelines for investigating and resolving the complaint unless the

complainant agrees in writing to such an extension of time. If mediation is successful and the complaint is withdrawn, then the district shall take only the actions agreed upon through the mediation. If mediation is unsuccessful, the district shall then continue with subsequent steps specified in this administrative regulation.

Investigation of Complaint

Within 10 business days after the compliance officer receives the complaint, the compliance officer shall begin an investigation into the complaint.

Within one business day of initiating the investigation, the compliance officer shall provide the complainant and/or the complainant's representative with the opportunity to present the information contained in the complaint to the compliance officer and shall notify the complainant and/or representative of the opportunity to present the compliance officer with any evidence, or information leading to evidence, to support the allegations in the complaint. Such evidence or information may be presented at any time during the investigation.

In conducting the investigation, the compliance officer shall collect all available documents and review all available records, notes, or statements related to the complaint, including any additional evidence or information received from the parties during the course of the investigation. The compliance officer shall individually interview all available witnesses with information pertinent to the complaint, and may visit any reasonably accessible location where the relevant actions are alleged to have taken place. At appropriate intervals, the compliance officer shall inform the parties of the status of the investigation.

To investigate a complaint alleging retaliation or unlawful discrimination, harassment, intimidation, or bullying, the compliance officer shall interview the alleged victim(s), any alleged offender(s), and other relevant witnesses privately, separately, and in a confidential manner. As necessary, additional staff or legal counsel may conduct or support the investigation.

A complainant's refusal to provide the district's investigator with documents or other evidence related to the allegations in the complaint, failure or refusal to cooperate in the investigation, or any other obstruction of the investigation may result in the dismissal of the complaint because of a lack of evidence to support the allegation.

Refusal by the district to provide the investigator with access to records and/or information related to the allegations in the complaint, failure or refusal to cooperate in the investigation, or any other obstruction of the investigation may result in a finding based on evidence collected that a violation has occurred and in the imposition of a remedy in favor of the complainant. (5 CCR 4631)

Timeline for Investigation Report

Unless extended by written agreement with the complainant, the investigation report shall be sent to the complainant within 60 calendar days of the district's receipt of the complaint. Within 30 calendar days of receiving the complaint, the compliance officer shall prepare and send to the complainant a written report, as described in the section "Investigation Report" below. If the complainant is dissatisfied with the compliance officer's decision, the complainant may, within five business days, file the complaint in writing with the Board.

The Board may consider the matter at its next regular Board meeting or at a special Board meeting convened in order to meet the 60-day time limit within which the complaint must be answered. When required by law, the matter shall be considered in closed session. The Board may decide not to hear the complaint, in which case the compliance officer's decision shall be final.

If the Board hears the complaint, the compliance officer shall send the Board's decision to the complainant within 60 calendar days of the district's initial receipt of the complaint or within the time period that has been specified in a written agreement with the complainant. (5 CCR 4631)

For any complaint alleging unlawful discrimination, harassment, intimidation, and bullying, the respondent shall be informed of any extension of the timeline agreed to by the complainant, and, in the same manner as the complainant, may file a complaint with the Board if dissatisfied with the decision.

Investigation Report

For all complaints, the district's investigation report shall include: (5 CCR 4631)

1. The findings of fact based on the evidence gathered

2. A conclusion providing a clear determination for each allegation as to whether the district is in compliance with the relevant law
3. Corrective action(s) whenever the district finds merit in the complaint, including, when required by law, a remedy to all affected students and parents/guardians and, for a student fees complaint, a remedy that complies with Education Code 49013 and 5 CCR 4600
4. Notice of the complainant's right to appeal the district's investigation report to CDE, except when the district has used the UCP to address a complaint not specified in 5 CCR 4610
5. Procedures to be followed for initiating an appeal to CDE

The investigation report may also include follow-up procedures to prevent recurrence or retaliation and for reporting any subsequent problems.

In consultation with district legal counsel, information about the relevant part of an investigation report may be communicated to a victim who is not the complainant and to other parties who may be involved in implementing the investigation report or are affected by the complaint, as long as the privacy of the parties is protected. In a complaint alleging unlawful discrimination, harassment, intimidation, and bullying, notice of the investigation report to the alleged victim shall include information about any sanction to be imposed upon the respondent that relates directly to the alleged victim.

If the complaint involves a limited-English-proficient (LEP) student or parent/guardian, then the district's response, if requested by the complainant, and the investigation report shall be written in English and the primary language in which the complaint was filed.

For complaints alleging unlawful discrimination, harassment, intimidation, and bullying based on state law, the investigation report shall also include a notice to the complainant that:

1. The complainant may pursue available civil law remedies outside of the district's complaint procedures, including, but not limited to, injunctions, restraining orders or other remedies or orders, 60 calendar days after the filing of an appeal with CDE. (Education Code 262.3)
2. The 60 days moratorium does not apply to complaints seeking injunctive relief in state courts or to discrimination complaints based on federal law. (Education Code 262.3)
3. Complaints alleging discrimination based on race, color, national origin, sex, gender, disability, or age may also be filed with the U.S. Department of Education, Office for Civil Rights at www.ed.gov/ocr within 180 days of the alleged discrimination.

Corrective Actions

When a complaint is found to have merit, the compliance officer shall adopt any appropriate corrective action permitted by law. Appropriate corrective actions that focus on the larger school or district environment may include, but are not limited to, actions to reinforce district policies; training for faculty, staff, and students; updates to school policies; or school climate surveys.

For complaints involving retaliation or unlawful discrimination, harassment, intimidation, or bullying, appropriate remedies that may be offered to the victim but not communicated to the respondent may include, but are not limited to, the following:

1. Counseling
2. Academic support
3. Health services
4. Assignment of an escort to allow the victim to move safely about campus
5. Information regarding available resources and how to report similar incidents or retaliation
6. Separation of the victim from any other individuals involved, provided the separation does not penalize the

victim

7. Restorative justice

8. Follow-up inquiries to ensure that the conduct has stopped and there has been no retaliation

For complaints of retaliation or unlawful discrimination, harassment, intimidation, or bullying involving a student as the respondent, appropriate corrective actions that may be provided to the student include, but are not limited to, the following:

1. Transfer from a class or school as permitted by law
2. Parent/guardian conference
3. Education regarding the impact of the conduct on others
4. Positive behavior support
5. Referral to a student success team
6. Denial of participation in extracurricular or cocurricular activities or other privileges as permitted by law
7. Disciplinary action, such as suspension or expulsion, as permitted by law

When an employee is found to have committed retaliation or unlawful discrimination, harassment, intimidation, or bullying, the district shall take appropriate disciplinary action, up to and including dismissal, in accordance with applicable law and collective bargaining agreement.

The district may also consider training and other interventions for the larger school community to ensure that students, staff, and parents/guardians understand the types of behavior that constitute unlawful discrimination, harassment, intimidation, or bullying, that the district does not tolerate it, and how to report and respond to it.

When a complaint is found to have merit, an appropriate remedy shall be provided to the complainant or other affected person.

However, if a complaint alleging noncompliance with the law regarding student fees, deposits, and other charges, physical education instructional minutes, courses without educational content, or any requirement related to the LCAP is found to have merit, the district shall provide a remedy to all affected students and parents/guardians subject to procedures established by regulation of the State Board of Education. (Education Code 49013, 51222, 51223, 51228.3, 52075)

For complaints alleging noncompliance with the law regarding student fees, the district, by engaging in reasonable efforts, shall attempt in good faith to identify and fully reimburse all affected students and parents/guardians who paid the unlawful student fees within one year prior to the filing of the complaint. (Education Code 49013; 5 CCR 4600)

Appeals to the California Department of Education

Any complainant who is dissatisfied with the district's investigation report on a complaint regarding any specified federal or state educational program subject to UCP may file an appeal in writing with CDE within 30 calendar days of receiving the district's investigation report. (5 CCR 4632)

The appeal shall be sent to CDE with a copy of the original locally filed complaint and a copy of the district's investigation report for that complaint. The complainant shall specify and explain the basis for the appeal, including at least one of the following: (5 CCR 4632)

1. The district failed to follow its complaint procedures.
2. Relative to the allegations of the complaint, the district's investigation report lacks material findings of fact necessary to reach a conclusion of law.
3. The material findings of fact in the district's investigation report are not supported by substantial evidence.

4. The legal conclusion in the district's investigation report is inconsistent with the law.
5. In a case in which the district found noncompliance, the corrective actions fail to provide a proper remedy.

Upon notification by CDE that the district's investigation report has been appealed, the Superintendent or designee shall forward the following documents to CDE within 10 days of the date of notification: (5 CCR 4633)

1. A copy of the original complaint
2. A copy of the district's investigation report
3. A copy of the investigation file including, but not limited to, all notes, interviews, and documents submitted by the parties and gathered by the investigator
4. A report of any action taken to resolve the complaint
5. A copy of the district's UCP
6. Other relevant information requested by CDE

If notified by CDE that the district's investigation report failed to address allegation(s) raised by the complaint, the district shall, within 20 days of the notification, provide CDE and the appellant with an amended investigation report that addresses the allegation(s) that were not addressed in the original investigation report. The amended report shall also inform the appellant of the right to separately appeal the amended report with respect to the allegation(s) that were not addressed in the original report. (5 CCR 4632)

Health and Safety Complaints in License-Exempt Preschool Programs

Any complaint regarding health or safety issues in a license-exempt California State Preschool Program (CSPP) shall be addressed through the procedures described in 5 CCR 4690-4694.

In order to identify appropriate subjects of CSPP health and safety issues pursuant to Health and Safety Code 1596.7925, a notice shall be posted in each license-exempt CSPP classroom in the district notifying parents/guardians, students, and teachers of the health and safety requirements of Title 5 regulations that apply to CSPP programs pursuant to Health and Safety Code 1596.7925 and the location at which to obtain a form to file any complaint alleging noncompliance with those requirements. For this purpose, the Superintendent or designee may download and post a notice available from the CDE web site. (Education Code 8212; 5 CCR 4691)

The district's annual UCP notification distributed pursuant to 5 CCR 4622 shall clearly indicate which of its CSPP programs are operating as exempt from licensing and which CSPP programs are operating pursuant to requirements under Title 22 of the Code of Regulations. (5 CCR 4691)

Any complaint regarding specified health or safety issues in a license-exempt CSPP program shall be filed with the preschool program administrator or designee, and may be filed anonymously. The complaint form shall specify the location for filing the complaint, contain a space to indicate whether the complainant desires a response to the complaint, and allow a complainant to add as much text as desired to explain the complaint. (Education Code 8212; 5 CCR 4690)

If it is determined that the complaint is beyond the authority of the preschool program administrator, the matter shall be forwarded to the Superintendent or designee in a timely manner, not to exceed 10 working days, for resolution. The preschool administrator or the Superintendent or designee shall make all reasonable efforts to investigate any complaint within their authority. (Education Code 8212; 5 CCR 4692)

Investigation of a complaint regarding health or safety issues in a license-exempt CSPP program shall begin within 10 days of receipt of the complaint. (Education Code 8212; 5 CCR 4692)

The preschool administrator or designee shall remedy a valid complaint within a reasonable time period not to exceed 30 working days from the date the complaint was received. If the complainant has indicated on the complaint form a desire to receive a response to the complaint, the preschool administrator or Superintendent's designee shall, within 45 working days of the initial filing of the complaint, report the resolution of the complaint to

the complainant and CDE's assigned field consultant. If the preschool administrator makes this report, the information shall be reported at the same time to the Superintendent or designee. (Education Code 8212; 5 CCR 4692)

If a complaint regarding health or safety issues in a license-exempt CSPP program involves an LEP student or parent/guardian, then the district's response, if requested by the complainant, and the investigation report shall be written in English and the primary language in which the complaint was filed.

If a complainant is not satisfied with the resolution of a complaint, the complainant has the right to describe the complaint to the Board at a regularly scheduled hearing and, within 30 days of the date of the written report, may file a written appeal of the district's decision to the Superintendent of Public Instruction in accordance with 5 CCR 4632. (Education Code 8212; 5 CCR 4693, 4694)

All complaints and responses are public records. (5 CCR 4690)

On a quarterly basis, the Superintendent or designee shall report summarized data on the nature and resolution of all CSPP health and safety complaints, including the number of complaints by general subject area with the number of resolved and unresolved complaints, to the Board at a regularly scheduled Board meeting and to the County Superintendent. (5 CCR 4693)

DRAFT

Exhibit 1312.3-E(1): Uniform Complaint Procedures

Status: DRAFT

Original Adopted Date: Pending | **Last Reviewed Date:** 09/14/2020

NOTICE TO PARENTS/GUARDIANS, STUDENTS, AND TEACHERS: PRESCHOOL COMPLAINT RIGHTS

Parents/Guardians, Students, and Teachers:

Pursuant to Education Code 8212, you are hereby notified that any California State Preschool Program that is exempt from licensure must have:

1. Outdoor shade that is safe and in good repair
2. Drinking water that is accessible and readily available throughout the day
3. Safe and sanitary restroom facilities with one toilet and handwashing fixture for every 15 children
4. Restroom facilities that are available only for preschoolers and kindergartners
5. Visual supervision of children at all times
6. Indoor and outdoor space that is properly contained or fenced and provides sufficient space for the number of children using the space at any given time
7. Playground equipment that is safe, in good repair, and age appropriate

If you choose to file a complaint alleging that any of the above conditions is not being met, your complaint will be addressed through the district's uniform complaint procedures as required by law. A complaint form may be obtained at the school office or district office, or downloaded from the school or district web site. You may also download a copy of the California Department of Education complaint form from the following web site: <http://www.cde.ca.gov/re/cp/uc>. However, a complaint need not be filed using either the district's complaint form or the complaint form from the California Department of Education.

Exhibit **KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT**
approved: September 14, 2020 Kingsburg, California

Exhibit 1312.3-E(2): Uniform Complaint Procedures

Status: DRAFT

Original Adopted Date: Pending | **Last Reviewed Date:** 09/14/2020

**PRESCHOOL COMPLAINT FORM:
UNIFORM COMPLAINT PROCEDURES**

Education Code 8212 requires that the district's uniform complaint procedures be used for the filing of complaints concerning noncompliance with health and safety standards for license-exempt California State Preschool Programs. The complaint and response are public documents as provided by law. Complaints may be filed anonymously. However, if you wish to receive a response to your complaint, you must provide the contact information below.

Response requested? Yes No

Contact information: (if response is requested)

Name: _____

Address: _____

Phone number: Day: _____ Evening: _____

E-mail address, if any: _____

Location of the problem that is the subject of this complaint:

School name/address: _____

Room number/name of room/location of facility: _____

Only the following issues may be the subject of this complaint process. If you wish to complain about an issue not specified below, please contact the school or district for the appropriate district complaint procedure.

Specific issue(s) of the complaint: (Please check all that apply. A complaint may contain more than one allegation.)

1. The preschool does not have outdoor shade that is safe and in good repair.
2. Drinking water is not accessible and/or readily available throughout the day.
3. The preschool does not provide safe and sanitary restroom facilities with one toilet and handwashing fixture for every 15 children.
4. Restroom facilities are not available only for preschoolers and kindergartners.
5. The preschool program does not provide visual supervision of children at all times.
6. Indoor or outdoor space is not properly contained or fenced or does not provide sufficient space for the number of children using the space at any given time.
7. Playground equipment is not safe, in good repair, or age appropriate.

Please describe the issue of your complaint in detail. You may attach additional pages and include as much text as necessary to fully describe the situation.

Please file this complaint at the following location:

Kingsburg Elementary District Office
1310 Stroud Avenue
Kingsburg, CA 93631
559-897-2331

Please provide a signature below. If you wish to remain anonymous, a signature is not required. However, all complaints, even anonymous ones, should be dated.

(Signature)

(Date)

Regulation 3515.6: Criminal Background Checks For Contractors

Status: DRAFT

Original Adopted Date: 12/11/1997 | **Last Revised Date:** 02/20/2018

Except in an emergency or exceptional situation, such as when student health or safety is endangered or when repairs are needed to make school facilities safe and habitable, any entity contracting with the district for services that may require the entity's employees to interact with students, outside of the immediate supervision and control of parents/guardians or school staff, shall certify to the district that each of its employees who may interact with students has a valid criminal records summary as described in Education Code 44237 and that neither the entity nor any of those employees has been convicted of a violent or serious felony as defined in Education Code 45122.1. Such contracting entity shall also be required to immediately provide the district with any subsequent arrest and conviction information received pursuant to the subsequent arrest service. (Education Code 44237, 45125.1)

On a case-by-case basis, the Superintendent or designee may require any entity with which the district has a contract to comply with these same requirements. (Education Code 45125.1)

For an individual who is operating as the sole proprietor of an entity, the Superintendent or designee shall treat the individual as an employee of the entity and shall prepare and submit the individual's fingerprints to the Department of Justice (DOJ). (Education Code 45125.1)

Any contracting entity's employee who has been convicted of a violent or serious felony, as defined in Education Code 45122.1, shall not be permitted to interact with students unless a certificate of rehabilitation and pardon pursuant to Penal Code 4852.01-4852.22 has been submitted to the Superintendent or designee. (Education Code 45125.1)

The Superintendent or designee may determine that criminal background checks will not be required if the contract is for the construction, reconstruction, rehabilitation, or repair of a school facility and the contracting entity is providing services in an emergency or exceptional situation, or the district uses one or more of the following methods to ensure student safety: (Education Code 45125.2)

1. The installation of a physical barrier at the worksite to limit contact with students
2. Continual supervision and monitoring of all employees of the entity by an employee of the entity whom DOJ has ascertained has not been convicted of a violent or serious felony
3. Surveillance of employees of the entity by school personnel

The Superintendent or designee may take appropriate steps to protect the safety of any students who may come in contact with employees of contracting entities, including, but not limited to, ensuring that the employees of such entities perform work during nonschool hours, do not work alone when students are present, have limited access to school grounds, are provided with a visible means of identification, and/or that there are regular patrols or supervision of the site from district security or personnel.

Policy 4112.8: Employment Of Relatives

Status: DRAFT

Original Adopted Date: 03/10/2011

The district does not discriminate against employment candidates on the basis of race, color, national origin, disability, religion, sex, sexual orientation, age, or marital status. In furtherance of the district's policy of selecting candidates on the basis of merit and qualifications, and to avoid problems of favoritism, supervision, security, or morale, members of the immediate family of existing employees shall be fully eligible for district employment, except as provided below.

1. Beginning August 1, 2022, no person shall be hired to work in the same department or school site if their director or supervisor would be considered a relative under this policy. If the director's supervisor is a relative under this policy, the Superintendent shall have the discretion to make a determination based on their role in the evaluation and discipline process as to whether this policy applies in hiring the candidate. In addition, two immediate family members cannot be employed in the same department or at the same school site if they would have the same supervisor. For purposes of this policy, "immediate family" includes spouse, mother, father, child, child-in-law, brother, sister, grandmother, grandfather, grandchild, brother-in-law, or sister-in-law of an employee, whether by blood or marriage. "Immediate family" also includes any relative living in the same household as an employee.

2. No existing employee shall be transferred or promoted to a position in any department or the same school site in which a member of the employee's immediate family already holds a position when such employment will result in any of the following:

- a. A supervisor-subordinate relationship;
- b. The employees have job duties that require performance of shared duties on the same or related work assignment;
- or,
- c. Both employees have the same immediate supervisor.

3. For clarity and reasons of supervision, security, or morale, the district may refuse to place spouses or relatives under the direct supervision of other spouses or relatives.

4. For clarity and reasons of supervision, security, or morale, the district may refuse to place spouses or relatives in the same department if the work involves potential conflicts of interest.

5. If co-employees marry, the district shall make reasonable efforts to assign job duties so as to minimize problems of supervision, security, safety, or morale.

(cf. 4031 - Complaints Concerning Discrimination in Employment)

(cf. 9270 - Conflict of Interest)

An employee shall notify his/her supervisor within 30 days of any change in his/her circumstances that may constitute a violation of this policy.

Regulation 5125: Student Records

Status: DRAFT

Original Adopted Date: 02/21/2012 | **Last Revised Date:** 11/13/2018

Definitions

Student means any individual who is or has been in attendance at the district and regarding whom the district maintains student records. (34 CFR 99.3)

Attendance includes, but is not limited to, attendance in person or by paper correspondence, videoconference, satellite, Internet, or other electronic information and telecommunication technologies for students who are not physically present in the classroom, and the period during which a person is working under a work-study program. (34 CFR 99.3)

Student records are any items of information (in handwriting, print, tape, film, computer, or other medium) gathered within or outside the district that are directly related to an identifiable student and maintained by the district, required to be maintained by an employee in the performance of the employee's duties, or maintained by a party acting for the district. Any information maintained for the purpose of second-party review is considered a student record. Student records include the student's health record. (Education Code 49061, 49062; 5 CCR 430; 34 CFR 99.3)

Student records do not include: (Education Code 49061, 49062; 34 CFR 99.3)

1. Directory information
2. Informal notes compiled by a school officer or employee which remain in the sole possession of the maker, are used only as a personal memory aid, and are not accessible or revealed to any other person except a substitute employee
3. Records of the law enforcement unit of the district, subject to 34 CFR 99.8
4. Records created or received by the district after an individual is no longer a student and that are not directly related to the individual's attendance as a student
5. Grades on peer-graded papers before they are collected and recorded by a teacher

Mandatory permanent student records are those records which are maintained in perpetuity and which schools have been directed to compile by state law, regulation, or administrative directive. (5 CCR 430)

Mandatory interim student records are those records which the schools are directed to compile and maintain for specified periods of time and are then destroyed in accordance with state law, regulation, or administrative directive. (5 CCR 430)

Permitted student records are those records having clear importance only to the current educational process of the student. (5 CCR 430)

Disclosure means to permit access to, or the release, transfer, or other communication of, personally identifiable information contained in student records to any party, except the party that provided or created the record, by any means including oral, written, or electronic. (34 CFR 99.3)

Access means a personal inspection and review of a record or an accurate copy of a record, or receipt of an accurate copy of a record or an oral description or communication of a record, and a request to release a copy of any record. (Education Code 49061)

Personally identifiable information includes, but is not limited to: (34 CFR 99.3)

1. The student's name
2. The name of the student's parent/guardian or other family members
3. The address of the student or student's family

4. A personal identifier, such as the student's social security number, student number, or biometric record (e.g., fingerprints, retina and iris patterns, voiceprints, DNA sequence, facial characteristics, and handwriting)
5. Other indirect identifiers, such as the student's date of birth, place of birth, and mother's maiden name
6. Other information that, alone or in combination, is linked or linkable to a specific student that would allow a reasonable person in the school community, who does not have personal knowledge of the relevant circumstances, to identify the student with reasonable certainty
7. Information requested by a person who the district reasonably believes knows the identity of the student to whom the student record relates

Adult student is a person who is or was enrolled in school and who is at least 18 years of age. (5 CCR 430)

Parent/guardian means a natural parent, an adopted parent, legal guardian, surrogate parent, or foster parent. (Education Code 49061, 56050, 56055)

Legitimate educational interest is an interest held by any school official, employee, contractor, or consultant whose official duties, responsibilities, or contractual obligations to the district, whether routine or as a result of special circumstances, require access to information contained in student records.

School officials and employees are officials or employees, including teachers, whose duties and responsibilities to the district, whether routine or as a result of special circumstances, require access to student records. (34 CFR 99.31)

Contractor or consultant is anyone with a formal written agreement or contract with the district regarding the provision of services or functions outsourced by the district. Contractor or consultant shall not include a volunteer or other party. (Education Code 49076)

Custodian of records is the employee responsible for the security of student records maintained by the district and for devising procedures for assuring that access to such records is limited to authorized persons. (5 CCR 433)

County placing agency means the county social service department or county probation department. (Education Code 49061)

Persons Granted Absolute Access

In accordance with law, absolute access to any student records shall be granted to:

1. Parents/guardians of students younger than age 18 years, including the parent who is not the student's custodial parent (Education Code 49069.7; Family Code 3025)
2. An adult student, or a student under the age of 18 years who attends a postsecondary institution, in which case the student alone shall exercise rights related to the student's records and grant consent for the release of records (34 CFR 99.3, 99.5)
3. Parents/guardians of an adult student with disabilities who is age 18 years or older and has been declared incompetent under state law (Education Code 56041.5)

Access for Limited Purpose/Legitimate Educational Interest

The following persons or agencies shall have access to those particular records that are relevant to their legitimate educational interest or other legally authorized purpose:

1. Parents/guardians of a student 18 years of age or older who is a dependent child as defined in 26 USC 152 (Education Code 49076; 34 CFR 99.31)
2. Students who are age 16 or older or who have completed the 10th grade (Education Code 49076)
3. School officials and employees, consistent with the definition provided in the section "Definitions" above (Education Code 49076; 34 CFR 99.31)

4. Members of a school attendance review board (SARB) appointed pursuant to Education Code 48321 who are authorized representatives of the district and any volunteer aide age 18 or older who has been investigated, selected, and trained by the SARB to provide follow-up services to a referred student (Education Code 49076)
5. Officials and employees of other public schools, school systems, or postsecondary institutions where the student intends or is directed to enroll, including local, county, or state correctional facilities where educational programs leading to high school graduation are provided, or where the student is already enrolled, as long as the disclosure is for purposes related to the student's enrollment or transfer (Education Code 49076; 34 CFR 99.31)

Unless the annual parent/guardian notification issued pursuant to Education Code 48980 includes a statement that the district may disclose students' personally identifiable information to officials of another school, school system, or postsecondary institution where the student seeks or intends to enroll, the Superintendent or designee shall, when such a disclosure is made, make a reasonable attempt to notify the parent/guardian or adult student at the last known address, provide a copy of the record that is disclosed, and give the parent/guardian or adult student an opportunity for a hearing to challenge the record. (34 CFR 99.34)

6. The Student Aid Commission, to provide the grade point average (GPA) of all district students in grade 12 and, when required, verification of high school graduation or its equivalent of all students who graduated in the prior academic year, for use in the Cal Grant postsecondary financial aid program. However, such information shall not be submitted when students opt out or are permitted by the rules of the Student Aid Commission to provide test scores in lieu of the GPA. (Education Code 69432.9, 69432.92)
7. Federal, state, and local officials, as needed for an audit or evaluation of, or compliance with, a state or federally funded education program and in accordance with a written agreement developed pursuant to 34 CFR 99.35 (Education Code 49076; 34 CFR 99.3, 99.31, 99.35)
8. Any county placing agency acting as an authorized representative of a state or local educational agency which is required to audit or evaluate a state or federally supported education program pursuant to item #7 above (Education Code 49076)
9. Any person, agency, or organization authorized in compliance with a court order or lawfully issued subpoena (Education Code 49077; 5 CCR 435; 34 CFR 99.31)

Unless otherwise instructed by the court, the Superintendent or designee shall, prior to disclosing a record pursuant to a court order or subpoena, give the parent/guardian or adult student at least three days' notice of the name of the requesting agency and the specific record requested, if lawfully possible within the requirements of the judicial order. (Education Code 49077; 5 CCR 435; 34 CFR 99.31)

10. Any district attorney who is participating in or conducting a truancy mediation program or participating in the presentation of evidence in a truancy petition (Education Code 49076)
11. A district attorney's office for consideration against a parent/guardian for failure to comply with compulsory education laws (Education Code 49076)
12. Any probation officer, district attorney, or counsel of record for a student who is a minor for the purposes of conducting a criminal investigation or an investigation in regards to declaring the minor a ward of the court or involving a violation of a condition of probation, subject to evidentiary rules specified in Welfare and Institutions Code 701 (Education Code 49076)

When disclosing records for these purposes, the Superintendent or designee shall obtain written certification from the recipient of the records that the information will not be disclosed to another party without prior written consent of the student's parent/guardian or the holder of the student's educational rights, unless specifically authorized by state or federal law. (Education Code 49076)

13. Any judge or probation officer for the purpose of conducting a truancy mediation program for a student or for the purpose of presenting evidence in a truancy petition pursuant to Welfare and Institutions Code 681 (Education Code 49076)

In such cases, the judge or probation officer shall certify in writing to the Superintendent or designee that the information will be used only for truancy purposes. Upon releasing student information to a judge or probation

officer, the Superintendent or designee shall inform, or provide written notification to, the student's parent/guardian within 24 hours. (Education Code 49076)

14. A foster family agency with jurisdiction over a currently enrolled or former student; short-term residential treatment program staff responsible for the education or case management of a student; or a caregiver who has direct responsibility for the care of a student, including a certified or licensed foster parent, an approved relative or nonrelated extended family member, or a resource family, as defined (Education Code 49076)

Such individuals shall have access to the student's current or most recent records of grades, transcripts, attendance, discipline, online communication on platforms established by schools for students and parents/guardians, and any individualized education program or Section 504 plan developed and maintained by the district (Education Code 49069.3)

15. A student age 14 years or older who is both a homeless student and an unaccompanied minor as defined in 42 USC 11434a (Education Code 49076)
16. An individual who completes items #1-4 of the caregiver's authorization affidavit pursuant to Family Code 6552 and signs the affidavit for the purpose of enrolling a minor in school (Education Code 49076)
17. A caseworker or other representative of a state or local child welfare agency or tribal organization that has legal responsibility in accordance with state or tribal law for the care and protection of a student, provided that the individual is authorized by the agency or organization to receive the records and the information requested is directly related to providing assistance to address the student's educational needs (Education Code 49076; 20 USC 1232(g))
18. Appropriate law enforcement authorities, in circumstances where Education Code 48902 requires that the district provide special education and disciplinary records of a student with disabilities who is suspended or expelled for committing an act violating Penal Code 245 (Education Code 48902, 49076)

When disclosing such records, the Superintendent or designee shall obtain written certification by the recipient of the records as described in item #12 above. (Education Code 49076)

19. Designated peace officers or law enforcement agencies in cases where the district is authorized by law to assist law enforcement in investigations of suspected criminal conduct or kidnapping and a written parental consent, lawfully issued subpoena, or court order is submitted to the district, or information is provided to it indicating that an emergency exists in which the student's information is necessary to protect the health or safety of the student or other individuals (Education Code 49076.5)

In such cases, the Superintendent or designee shall provide information about the identity and location of the student as it relates to the transfer of that student's records to another public school district in California or any other state or to a California private school. (Education Code 49076.5)

When disclosing records for the above purposes, the Superintendent or designee shall obtain the necessary documentation to verify that the person, agency, or organization is a person, agency, or organization that is permitted to receive such records.

Any person, agency, or organization granted access is prohibited from releasing information to another person, agency, or organization without written permission from the parent/guardian or adult student unless specifically allowed by state law or the federal Family Educational Rights and Privacy Act. (Education Code 49076)

In addition, the parent/guardian or adult student may provide written consent for access to be granted to persons, agencies, or organizations not afforded access rights by law. The written consent shall specify the records to be released and the party or parties to whom they may be released. (Education Code 49061, 49075)

Only a parent/guardian having legal custody of the student may consent to the release of records to others. Either parent/guardian may grant consent if both parents/guardians notify the district, in writing, that such an agreement has been made. (Education Code 49061)

Discretionary Access

At the discretion of the Superintendent or designee, information may be released from a student's records to the following:

1. Appropriate persons, including parents/guardians of a student, in an emergency if the health and safety of the student or other persons are at stake (Education Code 49076; 34 CFR 99.31, 99.32, 99.36)

When releasing information to any such appropriate person, the Superintendent or designee shall record information about the threat to the health or safety of the student or any other person that formed the basis for the disclosure and the person(s) to whom the disclosure was made. (Education Code 49076; 34 CFR 99.32)

Unless it would further endanger the health or safety of the student or other persons, the Superintendent or designee shall inform the parent/guardian or adult student within one week of the disclosure that the disclosure was made, of the articulable and significant threat to the health or safety of the student or other individuals that formed the basis for the disclosure, and of the parties to whom the disclosure was made.

2. Accrediting associations in order to carry out their accrediting functions (Education Code 49076; 34 CFR 99.31)
3. Under the conditions specified in Education Code 49076 and 34 CFR 99.31, organizations conducting studies on behalf of educational institutions or agencies for the purpose of developing, validating, or administering predictive tests, administering student aid programs, or improving instruction, provided that: (Education Code 49076; 34 CFR 99.31)
 - a. The study is conducted in a manner that does not permit personal identification of students or parents/guardians by individuals other than representatives of the organization who have legitimate interests in the information.
 - b. The information is destroyed when no longer needed for the purposes for which the study is conducted.
 - c. The district enters into a written agreement with the organization that complies with 34 CFR 99.31.
4. Officials and employees of private schools or school systems where the student is enrolled or intends to enroll, subject to the rights of parents/guardians as provided in Education Code 49068 and in compliance with 34 CFR 99.34 (Education Code 49076; 34 CFR 99.31, 99.34)
5. Local health departments operating countywide or regional immunization information and reminder systems and the California Department of Public Health, unless the parent/guardian has requested that no disclosures of this type be made (Health and Safety Code 120440)
6. Contractors and consultants having a legitimate educational interest based on services or functions which have been outsourced to them through a formal written agreement or contract with the district, excluding volunteers or other parties (Education Code 49076)
7. Agencies or organizations in connection with the student's application for or receipt of financial aid, provided that information permitting the personal identification of a student or the student's parents/guardians for these purposes is disclosed only as may be necessary to determine the eligibility of the student for financial aid, determine the amount of financial aid, determine the conditions which will be imposed regarding the financial aid, or enforce the terms or conditions of the financial aid (Education Code 49076; 34 CFR 99.31)
8. County elections officials for the purpose of identifying students eligible to register to vote or offering such students an opportunity to register, subject to the limits set by 34 CFR 99.37 and under the condition that any information provided on this basis shall not be used for any other purpose or transferred to any other person or agency (Education Code 49076; 34 CFR 99.37)

When disclosing records for the above purposes, the Superintendent or designee shall obtain the necessary documentation to verify that the person, agency, or organization is a person, agency, or organization that is permitted to receive such records.

Any person, agency, or organization granted access is prohibited from releasing information to another person, agency, or organization without written permission from the parent/guardian or adult student unless specifically allowed by state law or the federal Family Educational Rights and Privacy Act. (Education Code 49076)

De-identification of Records

When authorized by law for any program audit, educational research, or other purpose, the Superintendent or

designee may release information from a student record without prior consent of the parent/guardian or adult student after the removal of all personally identifiable information. Prior to releasing such information, the Superintendent or designee shall make a reasonable determination that the student's identity is not personally identifiable, whether through single or multiple releases and taking into account other reasonably available information. (Education Code 49074, 49076; 20 USC 1232g; 34 CFR 99.31)

Process for Providing Access to Records

Student records shall be maintained in a central file at the school attended by the student or, when records are maintained at different locations, a notation shall be placed in the central file indicating where other records may be found. Parents/guardians and adult students shall be notified of the location of student records if not centrally located. (Education Code 49069; 5 CCR 433)

The custodian of records shall be responsible for the security of student records and shall ensure that access is limited to authorized persons. (5 CCR 433)

The custodian of records shall develop reasonable methods, including physical, technological, and administrative policy controls, to ensure that school officials and employees obtain access to only those student records in which they have legitimate educational interests. (34 CFR 99.31)

To inspect, review, or obtain copies of student records, authorized persons shall submit a request to the custodian of records. Prior to granting the request, the custodian of records shall authenticate the individual's identity. For any individual granted access based on a legitimate educational interest, the request shall specify the interest involved.

When required by law, a student's parent/guardian or an adult student shall provide written, signed, and dated consent before the district discloses the student record. Such consent may be given through electronic means in those cases where it can be authenticated. The district's consent form shall specify the records that may be disclosed, state the purpose of the disclosure, and identify the party or class of parties to whom the disclosure may be made. Upon request by the parent/guardian or adult student, the district shall provide a copy of the records disclosed. (34 CFR 99.30)

If the parent/guardian or adult student refuses to provide written consent for the release of student information, the Superintendent or designee shall not release the information, unless it is otherwise subject to release based on a court order or a lawful subpoena.

Within five business days following the date of request, the authorized person shall be granted access to inspect, review, and obtain copies of student records during regular school hours. (Education Code 49069)

Qualified certificated personnel shall be available to interpret records when requested. (Education Code 49069)

The custodian of records or the Superintendent or designee shall prevent the alteration, damage, or loss of records during inspection. (5 CCR 435)

Access Log

A log shall be maintained for each student's record which lists all persons, agencies, or organizations requesting or receiving information from the record and the legitimate educational interest of the requester. (Education Code 49064)

In every instance of inspection by persons who do not have assigned educational responsibility, the custodian of records shall make an entry in the log indicating the record inspected, the name of the person granted access, the reason access was granted, and the time and circumstances of inspection. (5 CCR 435)

The custodian of records shall also make an entry in the log regarding any request for record(s) that was denied and the reason for the denial.

The log shall include requests for access to records by:

1. Parents/guardians or adult students
2. Students who are 16 years of age or older or who have completed the 10th grade

3. Parties obtaining district-approved directory information
4. Parties who provide written parental consent, in which case the consent notice shall be filed with the record pursuant to Education Code 49075
5. School officials and employees who have a legitimate educational interest
6. Law enforcement personnel seeking to enforce immigration laws

The log shall be open to inspection only by the parent/guardian, adult student, dependent adult student, custodian of records, and certain state or federal officials specified in Education Code 49064. (Education Code 49064; 5 CCR 432)

Duplication of Student Records

To provide copies of any student record, the district may charge a reasonable fee not to exceed the actual cost of providing the copies. No charge shall be made for providing up to two transcripts or up to two verifications of various records for any former student. No charge shall be made to locate or retrieve any student record. (Education Code 49065)

Changes to Student Records

Only a parent/guardian having legal custody of a student or a student who is 18 years of age or is attending an institution of postsecondary education may challenge the content of a record or offer a written response to a record. (Education Code 49061)

No addition or change shall be made to a student's record after high school graduation or permanent departure, other than routine updating, unless required by law or with prior consent of the parent/guardian or adult student. (Education Code 49070; 5 CCR 437)

Any request to change a student's legal name in the student's mandatory permanent student record shall be accompanied with appropriate documentation.

Any challenge to the content of a student's record shall be filed in accordance with the process specified in AR 5125.3 - Challenging Student Records. (Education Code 49070)

Retention and Destruction of Student Records

All anecdotal information and assessment reports maintained as student records shall be dated and signed by the individual who originated the data. (5 CCR 431)

The following mandatory permanent student records shall be kept indefinitely: (5 CCR 432, 437)

1. Legal name of student
2. Date and place of birth and method of verifying birth date
3. Sex of student
4. Name and address of parent/guardian of minor student
 - a. Address of minor student if different from the above
 - b. Annual verification of parent/guardian's name and address and student's residence
5. Entrance and departure dates of each school year and for any summer session or other extra session
6. Subjects taken during each year, half-year, summer session, or quarter, and marks or credits given towards graduation
7. Verification of or exemption from required immunizations

8. Date of high school graduation or equivalent

Mandatory interim student records, unless forwarded to another district, shall be maintained subject to destruction during the third school year after the school year in which they originated, following a determination that their usefulness has ceased or the student has left the district. These records include: (Education Code 48918, 51747; 5 CCR 432, 437, 16027)

1. Expulsion orders and the causes therefor
2. A log identifying persons or organizations who request or receive information from the student record
3. Health information, including verification or waiver of the health screening for school entry
4. Information on participation in special education programs, including required tests, case studies, authorizations, and actions necessary to establish eligibility for admission or discharge
5. Language training records
6. Progress slips/notices required by Education Code 49066 and 49067
7. Parental restrictions/stipulations regarding access to directory information
8. Parent/guardian or adult student rejoinders to challenged records and to disciplinary action
9. Parent/guardian authorization or prohibition of student participation in specific programs
10. Results of standardized tests administered within the past three years
11. Written findings resulting from an evaluation conducted after a specified number of missed assignments to determine whether it is in a student's best interest to remain in independent study

Permitted student records may be destroyed six months after the student completes or withdraws from the educational program and their usefulness ceases, including: (5 CCR 432, 437)

1. Objective counselor and/or teacher ratings
2. Standardized test results older than three years
3. Routine disciplinary data
4. Verified reports of relevant behavioral patterns
5. All disciplinary notices
6. Supplementary attendance records

Records shall be destroyed in a way that assures they will not be available to possible public inspection in the process of destruction. (5 CCR 437)

Transfer of Student Records

When a student transfers into this district from any other school district or a private school, the Superintendent or designee shall inform the student's parent/guardian of rights regarding student records, including a parent/guardian's right to review, challenge, and receive a copy of student records. (Education Code 49068; 5 CCR 438)

When a student transfers into this district from another district, the Superintendent or designee shall request that the student's previous district provide any records, either maintained by that district in the ordinary course of business or received from a law enforcement agency, regarding acts committed by the transferring student that resulted in the student's suspension or expulsion. (Education Code 48201)

When a student transfers from this district to another school district or to a private school, the Superintendent or designee shall forward a copy of the student's mandatory permanent record within 10 school days of the district's

receipt of the request for the student's records. The original record or a copy shall be retained permanently by this district. If the transfer is to another California public school, the student's entire mandatory interim record shall also be forwarded. If the transfer is out of state or to a private school, the mandatory interim record may be forwarded. Permitted student records may be forwarded to any other district or private school. (Education Code 48918, 49068; 5 CCR 438)

Upon receiving a request from a county placing agency to transfer a student in foster care out of a district school, the Superintendent or designee shall transfer the student's records to the next educational placement within two business days. (Education Code 49069.5)

All student records shall be updated before they are transferred. (5 CCR 438)

Student records shall not be withheld from the requesting district because of any charges or fees owed by the student or parent/guardian. (5 CCR 438)

If the district is withholding grades, diploma, or transcripts from the student because of damage or loss of school property, this information shall be sent to the requesting district along with the student's records.

Notification of Parents/Guardians

Upon any student's initial enrollment, and at the beginning of each school year thereafter, the Superintendent or designee shall notify parents/guardians and eligible students, in writing, of their rights related to student records. If 15 percent or more of the students enrolled in the district speak a single primary language other than English, then the district shall provide these notices in that language. Otherwise, the district shall provide these notices in the student's home language insofar as practicable. The district shall effectively notify parents/guardians or eligible students with disabilities. (Education Code 48985, 49063; 34 CFR 99.7)

The notice shall include: (Education Code 49063; 34 CFR 99.7, 99.34)

1. The types of student records kept by the district and the information contained therein
2. The title(s) of the official(s) responsible for maintaining each type of record
3. The location of the log identifying those who request information from the records
4. District criteria for defining school officials and employees and for determining legitimate educational interest
5. District policies for reviewing and expunging student records
6. The right to inspect and review student records and the procedures for doing so
7. The right to challenge and the procedures for challenging the content of a student record that the parent/guardian or student believes to be inaccurate, misleading, or otherwise in violation of the student's privacy rights
8. The cost, if any, charged for duplicating copies of records
9. The categories of information defined as directory information pursuant to Education Code 49073
10. The right to consent to disclosures of personally identifiable information contained in the student's records except when disclosure without consent is authorized by law
11. Availability of the curriculum prospectus developed pursuant to Education Code 49091.14 containing the titles, descriptions, and instructional aims of every course offered by the school
12. Any other rights and requirements set forth in Education Code 49060-49085, and the right of parents/guardians to file a complaint with the U.S. Department of Education concerning an alleged failure by the district to comply with 20 USC 1232g
13. A statement that the district forwards education records to other agencies or institutions that request the records and in which the student seeks or intends to enroll or is already enrolled as long as the disclosure is for purposes related to the student's enrollment

In addition, the annual parental notification shall include a statement that a student's citizenship status, immigration status, place of birth, or any other information indicating national origin will not be released without parental consent or a court order.

Student Records from Social Media

For the purpose of gathering and maintaining records of students' social media activity, the Superintendent or designee shall: (Education Code 49073.6)

1. Gather or maintain only information that pertains directly to school safety or student safety
 2. Provide a student with access to any information that the district obtained from the student's social media activity and an opportunity to correct or delete such information
 3. Destroy information gathered from social media and maintained in student records within one year after a student turns 18 years of age or within one year after the student is no longer enrolled in the district, whichever occurs first
 4. Notify each parent/guardian that the student's information is being gathered from social media and that any information maintained in the student's records shall be destroyed as provided in item #3 above. The notification shall also include, but is not limited to, an explanation of the process by which a student or the student's parent/guardian may access the student's records for examination of the information gathered or maintained and the process by which removal of the information may be requested or corrections to the information may be made. The notification may be provided as part of the annual parental notification required pursuant to Education Code 48980.
 5. If the district contracts with a third party to gather information on a student from social media, ensure that the contract:
 - a. Prohibits the third party from using the information for purposes other than those specified in the contract or from selling or sharing the information with any person or entity other than the district, the student, or the student's parent/guardian
 - b. Requires the third party to destroy the information immediately upon satisfying the terms of the contract, or when the district notifies the third party that the student has turned 18 years of age or is no longer enrolled in the district, whichever occurs first
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Regulation 5145.3: Nondiscrimination/Harassment

Status: DRAFT

Original Adopted Date: 08/17/2015 | **Last Revised Date:** 11/16/2020

The district designates the individual(s) identified below as the employee(s) responsible for coordinating the district's efforts to comply with applicable state and federal civil rights laws and to answer inquiries regarding the district's nondiscrimination policies. The individual(s) shall also serve as the compliance officer(s) specified in AR 1312.3 - Uniform Complaint Procedures as the responsible employee to handle complaints alleging unlawful discrimination targeting a student, including discriminatory harassment, intimidation, or bullying, based on the student's actual or perceived race, color, ancestry, nationality, national origin, immigration status, ethnic group identification, ethnicity, age, religion, marital status, pregnancy, parental status, physical or mental disability, medical condition, sex, sexual orientation, gender, gender identity, gender expression, genetic information, or any other legally protected status or association with a person or group with one or more of these actual or perceived characteristics. The coordinator/compliance officer(s) may be contacted at: (Education Code 234.1; 5 CCR 4621)

Matt Stovall
Assistant Superintendent
1310 Stroud Avenue
Kingsburg, CA 93631
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Measures to Prevent Discrimination

To prevent unlawful discrimination, including discriminatory harassment, intimidation, retaliation, and bullying, of students at district schools or in school activities and to ensure equal access of all students to the educational program, the Superintendent or designee shall implement the following measures:

1. Publicize the district's nondiscrimination policy and related complaint procedures, including the coordinator/compliance officer's contact information, to students, parents/guardians, employees, volunteers, and the general public by posting them in prominent locations and providing easy access to them through district-supported communications
2. Post the district's policies and procedures prohibiting discrimination, harassment, student sexual harassment, intimidation, bullying, and cyberbullying, including a section on social media bullying that includes all of the references described in Education Code 234.6 as possible forums for social media, in a prominent location on the district's web site in a manner that is easily accessible to parents/guardians and students (Education Code 234.6)
3. Post the definition of sex discrimination and harassment as described in Education Code 230, including the rights set forth in Education Code 221.8, in a prominent location on the district's web site in a manner that is easily accessible to parents/guardians and students (Education Code 234.6)
4. Post in a prominent location on the district web site in a manner that is easily accessible to parents/guardians and students information regarding Title IX prohibitions against discrimination based on a student's sex, gender, gender identity, pregnancy, and parental status, including the following: (Education Code 221.6, 221.61, 234.6)
 - a. The name and contact information of the district's Title IX Coordinator, including the phone number and email address
 - b. The rights of students and the public and the responsibilities of the district under Title IX, including a list of rights as specified in Education Code 221.8 and web links to information about those rights and responsibilities located on the web sites of the Office for Equal Opportunity and the U.S. Department of Education's Office for Civil Rights (OCR)
 - c. A description of how to file a complaint of noncompliance under Title IX, which shall include:
 - i. An explanation of the statute of limitations within which a complaint must be filed after an alleged incident of discrimination has occurred and how a complaint may be filed beyond the statute of

limitations

- ii. An explanation of how the complaint will be investigated and how the complainant may further pursue the complaint, including web links to this information on the OCR's web site
 - iii. A web link to the OCR complaints form and the contact information for the office, including the phone number and email address for the office
 - d. A link to the Title IX information included on the California Department of Education's (CDE) web site
5. Post a link to statewide CDE-compiled resources, including community-based organizations, that provide support to youth who have been subjected to school-based discrimination, harassment, intimidation, or bullying and to their families. Such resources shall be posted in a prominent location on the district's web site in a manner that is easily accessible to parents/guardians and students. (Education Code 234.5, 234.6)
 6. Provide to students a handbook that contains age-appropriate information that clearly describes the district's nondiscrimination policy, procedures for filing a complaint, and resources available to students who feel that they have been the victim of any such behavior.
 7. Annually notify all students and parents/guardians of the district's nondiscrimination policy, including its responsibility to provide a safe, nondiscriminatory school environment for all students. The notice shall inform students and parents/guardians that they may request to meet with the compliance officer to determine how best to accommodate or resolve concerns that may arise from the district's implementation of its nondiscrimination policies. The notice shall also inform all students and parents/guardians that, to the extent possible, the district will address any individual student's interests and concerns in private.
 8. Ensure that students and parents/guardians, including those with limited English proficiency, are notified of how to access the relevant information provided in the district's nondiscrimination policy and related complaint procedures, notices, and forms in a language they can understand.
- If 15 percent or more of students enrolled in a particular district school speak a single primary language other than English, the district's policy, regulation, forms, and notices concerning nondiscrimination shall be translated into that language in accordance with Education Code 234.1 and 48985. In all other instances, the district shall ensure meaningful access to all relevant information for parents/guardians with limited English proficiency.
9. Provide to students, employees, volunteers, and parents/guardians age-appropriate training and/or information regarding the district's nondiscrimination policy; what constitutes prohibited discrimination, including discriminatory harassment, intimidation, retaliation, or bullying; how and to whom a report of an incident should be made; and how to guard against segregating or stereotyping students when providing instruction, guidance, supervision, or other services to them. Such training and information shall include details of guidelines the district may use to provide a discrimination-free environment for all district students.
 10. At the beginning of each school year, inform school employees that any employee who witnesses any act of unlawful discrimination, including discriminatory harassment, intimidation, or bullying, against a student is required to intervene if it is safe to do so. (Education Code 234.1)
 11. At the beginning of each school year, inform each principal or designee of the district's responsibility to provide appropriate assistance or resources to protect students from threatened or potentially discriminatory behavior and ensure their privacy rights.

Enforcement of District Policy

The Superintendent or designee shall take appropriate actions to reinforce BP 5145.3 - Nondiscrimination/Harassment. As needed, these actions may include any of the following:

1. Removing vulgar or offending graffiti
2. Providing training to students, staff, and parents/guardians about how to recognize unlawful discrimination, how to report it or file a complaint, and how to respond
3. Disseminating and/or summarizing the district's policy and regulation regarding unlawful discrimination

4. Consistent with laws regarding the confidentiality of student and personnel records, communicating to students, parents/guardians, and the community the school's response plan to unlawful discrimination or harassment
5. Taking appropriate disciplinary action against students, employees, and anyone determined to have engaged in wrongdoing in violation of district policy, including any student who is found to have filed a complaint of discrimination that the student knew was not true

Process for Initiating and Responding to Complaints

Students who feel that they have been subjected to unlawful discrimination described above or in district policy are strongly encouraged to immediately contact the compliance officer, principal, or any other staff member. In addition, students who observe any such incident are strongly encouraged to report the incident to the compliance officer or principal, whether or not the alleged victim files a complaint.

Any school employee who observes an incident of unlawful discrimination, including discriminatory harassment, intimidation, retaliation, or bullying, or to whom such an incident is reported shall report the incident to the compliance officer or principal within a school day, whether or not the alleged victim files a complaint.

Any school employee who witnesses an incident of unlawful discrimination, including discriminatory harassment, intimidation, retaliation, or bullying, shall immediately intervene to stop the incident when it is safe to do so. (Education Code 234.1)

When a report of unlawful discrimination, including discriminatory harassment, intimidation, retaliation, or bullying, is made to or received by the principal or compliance officer, the principal or compliance officer shall notify the student or parent/guardian of the right to file a formal complaint in accordance with AR 1312.3 - Uniform Complaint Procedures or, for complaints of sexual harassment that meet the federal Title IX definition, AR 5145.71 - Title IX Sexual Harassment Complaint Procedures. Once notified verbally or in writing, the compliance officer shall begin the investigation and shall implement immediate measures necessary to stop the discrimination and ensure that all students have access to the educational program and a safe school environment. Any interim measures adopted to address unlawful discrimination shall, to the extent possible, not disadvantage the complainant or a student who is the victim of the alleged unlawful discrimination.

Any report or complaint alleging unlawful discrimination by the principal, compliance officer, or any other person to whom a report would ordinarily be made or complaint filed shall instead be made to or filed with the Superintendent or designee who shall determine how the complaint will be investigated.

Issues Unique to Intersex, Nonbinary, Transgender and Gender-Nonconforming Students

Gender identity of a student means the student's gender-related identity, appearance, or behavior as determined from the student's internal sense, whether or not that gender-related identity, appearance, or behavior is different from that traditionally associated with the student's physiology or assigned sex at birth.

Gender expression means a student's gender-related appearance and behavior, whether stereotypically associated with the student's assigned sex at birth. (Education Code 210.7)

Gender transition refers to the process in which a student changes from living and identifying as the sex assigned to the student at birth to living and identifying as the sex that corresponds to the student's gender identity.

Gender-nonconforming student means a student whose gender expression differs from stereotypical expectations.

Intersex student means a student with natural bodily variations in anatomy, hormones, chromosomes, and other traits that differ from expectations generally associated with female and male bodies.

Nonbinary student means a student whose gender identity falls outside of the traditional conception of strictly either female or male, regardless of whether or not the student identifies as transgender, was born with intersex traits, uses gender-neutral pronouns, or uses agender, genderqueer, pangender, gender nonconforming, gender variant, or such other more specific term to describe their gender.

Transgender student means a student whose gender identity is different from the gender assigned at birth.

The district prohibits acts of verbal, nonverbal, or physical aggression, intimidation, or hostility that are based on sex, gender identity, or gender expression, or that have the purpose or effect of producing a negative impact on the student's academic performance or of creating an intimidating, hostile, or offensive educational environment, regardless of whether the acts are sexual in nature. Examples of the types of conduct which are prohibited in the district and which may constitute gender-based harassment include, but are not limited to:

1. Refusing to address a student by a name and the pronouns consistent with the student's gender identity
2. Disciplining or disparaging a student or excluding the student from participating in activities, for behavior or appearance that is consistent with the student's gender identity or that does not conform to stereotypical notions of masculinity or femininity, as applicable
3. Taunting a student because the student participates in an athletic activity more typically favored by a student of the other sex
4. Revealing a student's gender identity to individuals who do not have a legitimate need for the information, without the student's consent
5. Using gender-specific slurs
6. Physically assaulting a student motivated by hostility toward the student because of the student's gender, gender identity, or gender expression

The district's uniform complaint procedures (AR 1312.3) or Title IX sexual harassment procedures (AR 5145.71), as applicable, shall be used to report and resolve complaints alleging discrimination against intersex, nonbinary, transgender, and gender-nonconforming students.

Examples of bases for complaints include, but are not limited to, the above list, as well as improper rejection by the district of a student's asserted gender identity, denial of access to facilities that correspond with a student's gender identity, improper disclosure of a student's gender identity, discriminatory enforcement of a dress code, and other instances of gender-based harassment.

To ensure that intersex, nonbinary, transgender, and gender-nonconforming students are afforded the same rights, benefits, and protections provided to all students by law and Board policy, the district shall address each situation on a case-by-case basis, in accordance with the following guidelines:

1. **Right to privacy:** A student's intersex, nonbinary, transgender, or gender-nonconforming status is the student's private information. The district shall develop strategies to prevent unauthorized disclosure of students' private information. Such strategies may include, but are not limited to, collecting or maintaining information about student gender only when relevant to the educational program or activity, protecting or revealing a student's gender identity as necessary to protect the health or safety of the student, and keeping a student's unofficial record separate from the official record.

The district shall only disclose the information to others with the student's prior written consent, except when the disclosure is otherwise required by law or when the district has compelling evidence that disclosure is necessary to preserve the student's physical or mental well-being. In any case, the district shall only allow disclosure of a student's personally identifiable information to employees with a legitimate educational interest as determined by the district pursuant to 34 CFR 99.31. Any district employee to whom a student's intersex, nonbinary, transgender, or gender-nonconforming status is disclosed shall keep the student's information confidential. When disclosure of a student's gender identity is made to a district employee by a student, the employee shall seek the student's permission to notify the compliance officer. If the student refuses to give permission, the employee shall keep the student's information confidential, unless the employee is required to disclose or report the student's information pursuant to this administrative regulation, and shall inform the student that honoring the student's request may limit the district's ability to meet the student's needs related to the student's status as an intersex, nonbinary, transgender, or gender-nonconforming student. If the student permits the employee to notify the compliance officer, the employee shall do so within three school days.

As appropriate given the student's need for support, the compliance officer may discuss with the student any need to disclose the student's intersex, nonbinary, transgender, or gender-nonconformity status or gender identity or gender expression to the student's parents/guardians and/or others, including other students, teacher(s), or other adults on campus. The district shall offer support services, such as counseling, to students who wish to inform their parents/guardians of their status and desire assistance in doing so.

2. **Determining a Student's Gender Identity:** The compliance officer shall accept the student's assertion of gender

identity and begin to treat the student consistent with that gender identity unless district personnel present a credible and supportable basis for believing that the student's assertion is for an improper purpose.

3. **Addressing a Student's Transition Needs:** The compliance officer shall arrange a meeting with the student and, if appropriate, the student's parents/guardians to identify and develop strategies for ensuring that the student's access to educational programs and activities is maintained. The meeting shall discuss the intersex, nonbinary, transgender, or gender-nonconforming student's rights and how those rights may affect and be affected by the rights of other students and shall address specific subjects related to the student's access to facilities and to academic or educational support programs, services, or activities, including, but not limited to, sports and other competitive endeavors. In addition, the compliance officer shall identify specific school site employee(s) to whom the student may report any problem related to the student's status as an intersex, nonbinary, transgender, or gender-nonconforming individual, so that prompt action can be taken to address it. Alternatively, if appropriate and desired by the student, the school may form a support team for the student that will meet periodically to assess whether the arrangements for the student are meeting the student's educational needs and providing equal access to programs and activities, educate appropriate staff about the student's transition, and serve as a resource to the student to better protect the student from gender-based discrimination.
 4. **Accessibility to Sex-Segregated Facilities, Programs, and Activities:** When the district maintains sex-segregated facilities, such as restrooms and locker rooms, or offers sex-segregated programs and activities, such as physical education classes, intermural sports, and interscholastic athletic programs, students shall be permitted to access facilities and participate in programs and activities consistent with their gender identity. To address any student's privacy concerns in using sex-segregated facilities, the district shall offer available options such as a gender-neutral or single-use restroom or changing area, a bathroom stall with a door, an area in the locker room separated by a curtain or screen, or use of the locker room before or after the other students. However, the district shall not require a student to utilize these options because the student is intersex, nonbinary, transgender, or gender-nonconforming. In addition, a student shall be permitted to participate in accordance with the student's gender identity in other circumstances where students are separated by gender, such as for class discussions, yearbook pictures, and field trips. A student's right to participate in a sex-segregated activity in accordance with the student's gender identity shall not render invalid or inapplicable any other eligibility rule established for participation in the activity.
 5. **Student Records:** Upon each student's enrollment, the district is required to maintain a mandatory permanent student record (official record) that includes the student's gender and legal name.

A student's legal name as entered on the mandatory student record required pursuant to 5 CCR 432 shall only be changed with proper documentation. A student's gender as entered on the student's official record required pursuant to 5 CCR 432 shall only be changed with written authorization of a parent/guardian having legal custody of the student. (Education Code 49061)

However, when proper documentation or authorization, as applicable, is not submitted with a request to change a student's legal name or gender, any change to the student's record shall be limited to the student's unofficial records such as attendance sheets, report cards, and school identification.
 6. **Names and Pronouns:** If a student so chooses, district personnel shall be required to address the student by a name and the pronoun(s) consistent with the student's gender identity, without the necessity of a court order or a change to the student's official district record. However, inadvertent slips or honest mistakes by district personnel in the use of the student's name and/or consistent pronouns will, in general, not constitute a violation of this administrative regulation or the accompanying district policy.
 7. **Uniforms/Dress Code:** A student has the right to dress in a manner consistent with the student's gender identity, subject to any dress code adopted on a school site.
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Policy 5148.2: Before/After School Programs

Status: DRAFT

Original Adopted Date: Pending

The Governing Board desires to provide before-school and/or after-school enrichment programs that support the regular education program in a supervised environment. In order to increase academic achievement of participating students, the content of such programs shall be coordinated with the district's vision and goals for student learning, local control and accountability plan, curriculum, and academic standards.

The district's program shall be planned through a collaborative process that includes parents/guardians, students, and representatives of participating schools, governmental agencies including city and county parks and recreation departments, local law enforcement, community organizations, and, if appropriate, the private sector. (Education Code 8422, 8482.5, 46120)

To the extent feasible, the district shall give priority to establishing before-school and/or after-school programs in low-performing schools and/or programs that serve low-income and other at-risk students.

Any After School Education and Safety Program (ASES), 21st Century Community Learning Center Program (21st CCLC), 21st Century High School After School Safety and Enrichment for Teens Program (ASSETs), or other program to be established pursuant to Education Code 8421, 8482.3 or 8484.75 shall be approved by the Board and the principal of each participating school.

The Superintendent or designee shall ensure that all staff who directly supervise students in the district's before-school and/or after-school program possess appropriate knowledge and experience. As needed, staff and volunteers shall receive ongoing training related to their job responsibilities.

Each program shall include academic and enrichment elements in accordance with law and administrative regulation. In addition, each program may include support services that reinforce the educational component and promote student health and well-being.

No fee shall be charged for participation in the program.

For ASES, 21st CCLC, and/or Expanded Learning Opportunities programs, no fee shall be charged for a student who is eligible for free or reduced-price meals, or a student who the district knows is a homeless youth or in foster care. In addition, family fees shall be calculated on a sliding scale that considers family income and ability to pay. (Education Code 8482.6, 46120)

Eligible students who are 11 or 12 years of age shall be placed in a before-school or after-school program, if and when available, rather than subsidized child care and development services. During the time that the before-school or after-school program does not operate, such students may be provided the option of enrolling in child care and development services in accordance with the enrollment priorities established in AR 5148 - Child Care and Development. (Welfare and Institutions Code 10273)

The Board and the Superintendent or designee shall monitor student participation rates and shall identify multiple measures that shall be used to evaluate program effectiveness. Such measures may include, but are not limited to, student outcome data; program self-assessments; feedback from staff, participating students, and parents/guardians; and observations of program activities.

Every three years, the Superintendent or designee shall review the after-school program plan, including, but not limited to, program goals, program content, and outcome measures. Documentation of the program plan shall be maintained for a minimum of five years.

Regulation 5148.2: Before/After School Programs

Status: DRAFT

Original Adopted Date: Pending

Definitions

Expanded learning opportunities means before school, after school, summer, or intersession learning programs that focus on developing the academic, social, emotional, and physical needs and interests of students through hands-on, engaging learning experiences. Expanded learning opportunities does not mean an extension of instructional time, but rather, opportunities to engage students in enrichment, play, nutrition, and other developmentally appropriate activities. (Education Code 8482.1, 46120)

Unduplicated student means a student enrolled in a district who is either classified as an English learner, eligible for a free or reduced-price meal, or is a foster youth. (Education Code 42238.02, 46120)

Grades K-8

The district's After School Education and Safety (ASES) program or 21st Century Community Learning Center (21st CCLC) program shall serve students in any of grades K-8 as the district may determine based on local needs. (Education Code 8482.3, 8484.7, 8484.75, 8484.8)

The district's 21st CCLC program shall primarily serve students in Title I schoolwide programs. (Education Code 8484.8; 20 USC 7173)

The district's Expanded Learning Opportunities (ELO) program shall serve students in grades TK-6. For the 2021-22 school year, the district shall offer access to ELO programs to all unduplicated students in grades TK-6 and provide access to such programs to at least 50 percent of enrolled unduplicated students. Commencing with the 2022-23 school year, the district shall offer all students in grades TK-6 access to ELO programs, and ensure that access is provided to any student whose parent/guardian requests placement in a program. (Education Code 46120)

The Superintendent or designee shall ensure that the plan to provide access to full-day learning programs the year before kindergarten addresses the needs of children and their families as specified in BP 6170.1 - Transitional Kindergarten. (Education Code 8281.5)

The district's ASES, 21st CCLC, and ELO program(s) shall be operated in accordance with the following:

1. Program Elements

- a. The program shall include an educational and literacy element in which tutoring or homework assistance is provided in language arts, mathematics, history and social science, computer training, and/or science. (Education Code 8482.3, 8484.75, 46120)
- b. The program shall include an educational enrichment element which may include, but is not limited to, fine arts, career technical education, recreation, technology, physical fitness, and prevention activities. (Education Code 8482.3, 8484.75, 46120)

2. Nutrition

- a. If snacks or meals are made available in the program, they shall conform to nutrition standards specified in Education Code 49430-49434 or 42 USC 1766 as applicable. (Education Code 8482.3, 8484.75, 46120; 42 USC 1766-1766a; 7 CFR 226.17)
- b. The district's before-school program shall offer a breakfast meal as described in Education Code 49553 for all program participants. (Education Code 8483.1, 8484.75)

3. Location of Program

- a. The program may be offered at one or multiple school sites and/or at an easily available and accessible off-campus facility. (Education Code 8482.3, 8484.75)
- b. When there is a significant barrier to student participation in either the before-school or after-school

component of a program at the school of attendance, the Superintendent or designee may, with the approval of the Superintendent of Public Instruction, provide services at another school site. Such transfer of services shall occur only if the school to which the program will be transferred agrees to receive students from the transferring school and has an existing grant of the same type as the transferring school, or does not have a 10-percent lower percentage of students eligible for free or reduced-price meals than the transferring school. A significant barrier includes any of the following: (Education Code 8482.8, 8484.75)

- i. Fewer than 20 students participating in the program component
- ii. Extreme transportation constraints, including, but not limited to, desegregation busing, busing for magnet or open enrollment schools, or student dependence on public transportation
- iii. A reduction in the program grant of an existing school due to its merging into a new school opened by the district or the splitting of its students with a new school

In such cases, the district shall arrange for safe, supervised transportation between school sites; ensure communication among staff in the regular school program, staff in the before-school or after-school program, and parents/guardians; and ensure alignment of the educational and literacy elements with the regular school program of participating students. (Education Code 8482.8, 8484.75)

4. Staffing

- a. All staff members who directly supervise students shall, at a minimum, meet the qualifications for an instructional aide. (Education Code 8483.4, 8484.75, 45330, 45344, 45344.5)
- b. All program staff and volunteers shall be subject to the health screening and fingerprint clearance requirements in law and Board policy. (Education Code 8483.4, 8484.75)
- c. The student-to-staff ratio shall be no more than 20 to 1, except that programs serving transitional kindergarten or kindergarten students shall maintain a student-to-staff member ratio of no more than 10 to 1 (Education Code 8483.4, 8484.75, 46120)

5. Hours of Operation

- a. A before-school program shall not operate for less than one and one-half hours per regular school day. (Education Code 8483.1, 8484.75)
- b. An after-school program shall begin immediately upon the conclusion of the regular school day and shall operate a minimum of 15 hours per week and at least until 6 p.m. on every regular school day. (Education Code 8483, 8484.75)
- c. An ELO program shall provide in-person before or after school expanded learning opportunities that, when added to daily instructional minutes, shall not be less than nine hours of combined instructional time and expanded learning opportunities per instructional day. (Education Code 46120)

6. Admissions

- a. Every student attending a school operating a program is eligible to participate in the program, subject to program capacity. (Education Code 8482.6, 8484.75)
- b. If the number of students wishing to participate in the program exceeds program capacity, students shall be selected for enrollment based on the following guidelines:
 - i. First priority for enrollment shall be given to students who are identified as homeless youth, as defined by the McKinney-Vento Homeless Assistance Act (42 USC 11434a), at the time they apply for enrollment or at any time during the school year, to students who are identified by the program as being in foster care, and to students who are eligible for free or reduced-price meals. (Education Code 8483, 8483.1, 8484.75)

The district is not required to disenroll a current student in order to secure the enrollment of a student who has priority for enrollment. (Education Code 8483, 8483.1)

The district shall inform the parent/guardian of a homeless or foster youth of the right of the child to receive priority enrollment and how to request priority enrollment. (Education Code 8483, 8484.75)

- ii. Second priority for enrollment of middle or junior high school students shall be given to students who attend daily. (Education Code 8483, 8483.1, 8484.75)
- iii. Third priority for enrollment shall be given to students identified as in need of academic remediation or support in accordance with Board policy or administrative regulation.
- iv. Any remaining capacity shall be filled by students selected at random.
- v. A waiting list shall be established to accommodate additional students if space becomes available.

7. Attendance/Early Release

- a. Each student admitted into a district program shall be expected to attend the full number of hours that the program is in operation every day that the student participates.
- b. When necessary, a student's parent/guardian may request, in writing, that the Superintendent or designee approve the reasonable late daily arrival for the before-school program or the reasonable early daily release from the after-school program. The Superintendent or designee shall not approve such a request if the student would be attending less than one-half of the daily program hours.

8. Summer/Intersession/Vacation Programs

- a. ELO programs shall offer no less than nine hours of in-person expanded learning opportunities per day for at least 30 non-school days, during intersessional periods.
- b. A before-school program operating during summer, intersession, and/or vacation days shall be offered for a minimum of two hours per day. An after-school program offered during summer, intersession, and/or vacation days may be operated for either three hours or six hours per day in accordance with Education Code 8483.76. When both before-school and after-school programs are offered for the same students on such days, they shall be operated for a minimum of four and one-half hours per day. (Education Code 8483, 8483.1, 8483.2, 8483.76)
- c. A program offered during summer, intersession, and/or vacation periods may open eligibility to every student attending a school in the district, with priority for enrollment given to students enrolled in the school that received the grant. (Education Code 8483.76)
- d. To address the needs of students and school closures, the program may be conducted at an off-site location or an alternate school site. The program shall notify the California Department of Education (CDE) of the change of location and shall include a plan to provide safe transportation pursuant to Education Code 8484.6. (Education Code 8483.76)
- e. Any program operating for six hours per day shall provide at least one nutritionally adequate free or reduced-price meal to each eligible student during each program day. (Education Code 8483.76)
- f. For any program operating six hours per day, district procedures pertaining to student attendance and early release as specified in item #7 above shall apply. (Education Code 8483.76)

Volunteers

The Superintendent or designee may establish a registry of volunteer after-school physical recreation instructors and other before-school and after-school program volunteers. (Education Code 35021.3)

To be included in the registry, a volunteer shall submit to a criminal background check pursuant to Education Code 45125. The volunteer shall also submit current contact information to the district and shall update that information

whenever the information changes. (Education Code 35021.3)

The Superintendent or designee may use a volunteer registered with the district or may select another person to provide physical recreation to students after school hours or to provide other services. (Education Code 35021.3)

Reports

The Superintendent or designee shall annually submit to CDE outcome-based data, including, but not limited to: (Education Code 8427, 8482.3, 8484)

1. For participating students, school day attendance on an annual basis and program attendance on a semi-annual basis
 2. Evidence of a program quality improvement process that is data driven and based on CDE program quality standards
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DRAFT

Policy 6158: Independent Study

Status: DRAFT

Original Adopted Date: 02/21/2012 | **Last Revised Date:** 09/14/2021

The Governing Board authorizes independent study as an optional alternative instructional strategy for students whose needs may be best met through study outside of the regular classroom setting. Independent study shall offer a means of individualizing the educational plan to serve students who desire a more challenging educational experience, whose health or other personal circumstances make classroom attendance difficult, who are unable to access course(s) due to scheduling problems, and/or who need to make up credits or fill gaps in their learning. As necessary to meet student needs, independent study may be offered on a full-time or part-time basis and in conjunction with part- or full-time classroom study.

The Superintendent or designee may provide a variety of independent study opportunities, including, but not limited to, through a program or class within a comprehensive school, an alternative school or program of choice, a charter school, and an online course.

Except for students who, during the 2021-2022 school year, cannot participate in classroom-based instruction due to quarantine or school closure for exposure to or infection with COVID-19, student participation in independent study shall be voluntary. (Education Code 51747, 51749.5, 51749.6)

Independent study for each student shall be under the general supervision of a district employee who possesses a valid certification document pursuant to Education Code 44865 or an emergency credential pursuant to Education Code 44300. Students' independent study shall be coordinated, evaluated, and documented, as prescribed by law and reflected in the accompanying administrative regulation. (Education Code 51747.5)

With the exception of students who, during the 2021-2022 school year, cannot participate in classroom-based instruction due to a quarantine or school closure for exposure to or infection with COVID-19, the minimum period of time for any independent study option shall be three consecutive school days. (Education Code 51747)

General Independent Study Requirements

For the 2021-22 school year, the district shall offer independent study, as specified in Education Code 51745, to meet the educational needs of students unless the district has obtained a waiver. (Education Code 51745)

For the 2022-23 school year and thereafter, the Superintendent or designee may offer and approve independent study for an individual student upon determining that the student is prepared to meet the district's requirements for independent study and is likely to succeed in independent study as well as or better than the student would in the regular classroom setting.

The minimum instructional minutes for students participating in independent study shall be the same as required for their peers at the school who are receiving in-person instruction, except as otherwise permitted by law. (Education Code 46100)

Because excessive leniency in the duration of independent study assignments may result in a student falling behind peers and increase the risk of dropping out of school, independent study assignments shall be completed no more than one week after assigned for all grade levels and types of program. When necessary based on the specific circumstances of the student's approved program, the Superintendent or designee may allow for a longer period of time between the date an assignment is made and when it is due. However, in no event shall the due date of an assignment be extended beyond the termination date of the agreement.

An evaluation shall be conducted to determine whether it is in a student's best interest to remain in independent study whenever the student fails to make satisfactory educational progress and/or misses three assignments. Satisfactory educational progress shall be determined based on all of the following indicators: (Education Code 51747)

1. The student's achievement and engagement in the independent study program, as indicated by the student's performance on applicable student-level measures of student achievement and engagement specified in Education Code 52060
2. The completion of assignments, assessments, or other indicators that evidence that the student is working on assignments
3. Learning of required concepts, as determined by the supervising teacher
4. Progress towards successful completion of the course of study or individual course, as determined by the supervising teacher

The Superintendent or designee shall ensure that students participating in independent study are provided with content aligned to grade level standards at a level of quality and intellectual challenge substantially equivalent to in-person instruction. For high schools, this shall include access to all courses offered by the district for graduation and approved by the University of California or the California State University as creditable under the A-G admissions criteria. (Education Code 51747)

The Superintendent or designee shall ensure that students participating in independent study for 15 school days or more receive the following throughout the school year: (Education Code 51747)

1. For students in grades transitional kindergarten, kindergarten, and grades 1 to 3, opportunities for daily synchronous instruction
2. For students in grades 4-8, opportunities for both daily live interaction and at least weekly synchronous instruction
3. For students in grades 9-12, opportunities for at least weekly synchronous instruction

The Superintendent or designee shall ensure that procedures for tiered reengagement strategies are used for all students participating in an independent study program for 15 school days or more who: (Education Code 51747)

1. Are not generating attendance for more than three school days or 60 percent of the instructional days in a school week, or 10 percent of required minimum instructional time over four continuous weeks of the district's approved instructional calendar
2. Are found to be not participatory pursuant to Section 51747.5 for more than the greater of three schooldays or 60 percent of the scheduled days of synchronous instruction in a school month as applicable by grade span
3. Are in violation of their written agreement

Tiered reengagement strategies procedures used in district independent study programs shall include, but are not necessarily limited to, all of the following: (Education Code 51747)

1. Verification of current contact information for each enrolled student
2. Notification to parents/guardians of lack of participation within one school day of the recording of a non-attendance day or lack of participation
3. A plan for outreach from the school to determine student needs, including connection with health and social services as necessary
4. A clear standard for requiring a student-parent-educator conference to review a student's written agreement and reconsider the independent study program's impact on the student's achievement and well-being

The Superintendent or designee shall develop a plan to transition students whose families wish to return to in-person instruction from independent study expeditiously, and, in no case later, than five instructional days. This requirement only applies to students participating in an independent study program for 15 school days or more. (Education Code 51747)

The Superintendent or designee shall ensure that a written master agreement exists for each participating student as prescribed by law. (Education Code 51747, 51749.5)

The district shall provide written notice to the parents/guardians of all enrolled students of the option to enroll their child in in-person instruction or independent study during the 2021-22 school year. This notice shall be posted on the district's web site, and shall include, at a minimum, information about the right to request a student-parent-educator conference before enrollment, student rights regarding procedures for enrolling, disenrolling, and reenrolling in independent study, and the instructional time, including synchronous and asynchronous learning, that a student will have access to as part of independent study. (Education Code 51747)

Upon the request of the parent/guardian of a student, and before signing a written agreement as described below in the section "Master Agreement," the district shall conduct a telephone, videoconference, or in-person student-parent-educator conference or other meeting during which the student, parent/guardian, and, if requested, their advocate may ask questions about the educational options, including which curriculum offerings and nonacademic supports will be available to the student in independent study. (Education Code 51747)

Master Agreement

A written agreement shall be developed and implemented for each student participating in independent study for three or more consecutive school days. (Education Code 46300, 51747; 5 CCR 11703)

However, for the 2021-22 school year only, the district shall obtain a signed written agreement from each student participating in an independent study program for any length of time, no later than 30 days after the first day of instruction in the independent study program.

The agreement shall include general student data, including the student's name, address, grade level, birth date, school of enrollment, and program placement.

The independent study agreement for each participating student also shall include, but are not limited to, all of the following: (Education Code 51747; 5 CCR 11700, 11702)

1. The frequency, time, place and manner for submitting the student's assignments, reporting the student's academic progress, and communicating with a student's parent/guardian regarding the student's academic progress
2. The objectives and methods of study for the student's work and the methods used to evaluate that work
3. The specific resources that will be made available to the student, including materials and personnel, and access to Internet connectivity and devices adequate to participate in the educational program and complete assigned work
4. A statement of the Board's policy detailing the maximum length of time allowed between an assignment and its completion, the level of satisfactory educational progress, and the number of missed assignments which will trigger an evaluation of whether the student should be allowed to continue in independent study
5. The duration of the independent study agreement, including the beginning and ending dates for the student's participation in independent study under the agreement, with a maximum of one school year
6. A statement of the number of course credits or, for the elementary grades, other measures of academic accomplishment appropriate to the agreement, to be earned by the student upon completion
7. A statement detailing the academic and other supports that will be provided to address the needs of students who are not performing at grade level, or need support in other areas, such as English learners, students with disabilities with an individualized education program or a Section 504 plan in order to be consistent with their program or plan, students in foster care or experiencing homelessness, and students requiring mental health supports.

8. A statement that independent study is an optional educational alternative in which no student may be required to participate

For the 2021-22 school year, this statement shall not be required for a student's participation in independent study if the student is unable to attend in-person instruction because of a quarantine or school closure mandated by a local or state health order or guidance due to the student's exposure to or infection with COVID-19.

9. In the case of a suspended or expelled student who is referred or assigned to any school, class, or program pursuant to Education Code 48915 or 48917, a statement that instruction may be provided through independent study only if the student is offered the alternative of classroom instruction
10. Before the commencement of independent study, the agreement shall be signed and dated by the student, the student's parent/guardian or caregiver if the student is under age 18 years, the certificated employee responsible for the general supervision of independent study, and all persons who have direct responsibility for providing assistance to the student.

However, for the 2021-22 school year, the district shall obtain a signed written agreement for independent study from the student, or the student's parent/guardian if the student is less than 18 years of age, the certificated employee who has been designated as having responsibility for the general supervision of independent study, and all persons who have direct responsibility for providing assistance to the student, no later than 30 days after the first day of instruction in the independent study program or October 15, whichever date comes later.

Written agreements may be signed using an electronic signature that complies with state and federal standards, as determined by the California Department of Education (CDE). (Education Code 51747)

The parent/guardian's signature on the agreement shall constitute permission for the student to receive instruction through independent study.

Course-Based Independent Study

The district's course-based independent study program for students in grades K-12 shall be subject to the following requirements: (Education Code 51749.5)

1. A signed learning agreement shall be completed and on file for each participating student, pursuant to Education Code 51749.6
2. Courses shall be taught under the general supervision of certificated employees who hold the appropriate subject matter credential and are employed by the district or by another district, charter school, or county office of education with which the district has a memorandum of understanding to provide the instruction.
3. Courses shall be annually certified by Board resolution to be of the same rigor and educational quality and to provide intellectual challenge that is substantially equivalent to in-person, classroom-based instruction, and shall be aligned to all relevant local and state content standards. For high schools, this shall include access to all courses offered by the district for graduation and approved by the University of California or the California State University as creditable under the A-G admissions criteria. The certification shall, at a minimum, include the duration, number of equivalent daily instructional minutes for each school day that student is enrolled, number of equivalent total instructional minutes, and number of course credits for each course, consistent with that of equivalent classroom-based courses. The certification shall also include plans to provide opportunities throughout the school year, for students in transitional kindergarten, kindergarten, and grades 1-3 to receive daily synchronous instruction, for students in grades 4-8, to receive both daily live interaction and at least weekly synchronous instruction, and for students in grades 9-12 to receive at least weekly synchronous instruction.
4. Students enrolled in independent study courses shall meet the applicable age requirements established pursuant to Education Code 46300.1, 46300.4, 47612, and 47612.1, and the applicable residency and enrollment requirements established pursuant to Education Code 46300.2, 47612, 48204, and 51747.3.
5. For each student participating in an independent study course, satisfactory educational progress shall be determined based on the student's achievement and engagement in the independent study program, as

indicated by their performance on applicable student-level measures of student achievement and student engagement set forth in Education Code 52060, completion of assignments, assessments, or other indicators that evidence that the student is working on assignments, learning of required concepts, as determined by the supervising teacher, and progress toward successful completion of the course of study or individual course, as determined by the supervising teacher.

If satisfactory educational progress in an independent study class is not being made, the teacher shall notify the student and, if the student is under age 18 years, the student's parent/guardian. The teacher shall conduct an evaluation to determine whether it is in the student's best interest to remain in the course or whether the student should be referred to an alternative program, which may include, but is not limited to, a regular school program. A written record of the evaluation findings shall be a mandatory interim student record maintained for three years from the date of the evaluation. If the student transfers to another California public school, the record shall be forwarded to that school.

Procedures for tiered reengagement strategies shall be used for all students who are not making satisfactory educational progress in one or more courses or who are in violation of the written learning agreement, as described in the section "Learning Agreement for Course-Based Independent Study" below. These procedures shall include, but are not necessarily limited to, the verification of current contact information for each enrolled student, notification to parents/guardians of lack of participation within one school day of the absence or lack of participation, a plan for outreach from the school to determine student needs, including connection with health and social services as necessary, and a clear standard for requiring a student-parent-educator conference to review a student's written agreement and reconsider the independent study program's impact on the student's achievement and well-being.

6. Examinations shall be administered by a proctor.
7. Statewide testing results shall be reported and assigned to the school at which the student is enrolled and shall be included in the aggregate results of the district. Test results also shall be disaggregated for purposes of comparisons with the test results of students enrolled in classroom-based courses.
8. A student shall not be required to enroll in courses included in the course-based independent study program.
9. The student-teacher ratio in the courses in this program shall meet the requirements of Education Code 51745.6.
10. For each student, the combined equivalent daily instructional minutes for courses in this program and all other courses shall meet applicable minimum instructional day requirements, and the student shall be offered the minimum annual total equivalent instructional minutes pursuant to Education Code 46200-46208.
11. Courses required for high school graduation or for admission to the University of California or California State University shall not be offered exclusively through independent study.
12. A student participating in this program shall not be assessed a fee that is prohibited by Education Code 49011.
13. A student shall not be prohibited from participating in independent study solely on the basis that the student does not have the materials, equipment, or access to Internet connectivity necessary to participate in the course.
14. A student with disabilities, as defined in Education Code 56026, shall not participate in course-based independent study, unless the student's individualized education program specifically provides for that participation.
15. A temporarily disabled student shall not receive individual instruction pursuant to Education Code 48206.3 through course-based independent study.
16. The district shall maintain a plan to transition any student whose family wishes to return to in-person instruction from course-based independent study expeditiously, and, in no case, later than five instructional days.

Learning Agreement for Course-Based Independent Study

Before enrolling a student in a course within this program, the Superintendent or designee shall provide the student and, if the student is under age 18 years, the student's parent/guardian with a written learning agreement that includes all of the following: (Education Code 51749.6)

1. A summary of the district's policies and procedures related to course-based independent study pursuant to Education Code 51749.5
2. The duration of the enrolled course(s) and the number of course credits for each enrolled course, consistent with the Board certifications made pursuant to item #3 of the Course-Based Independent Study section above
3. The duration of the learning agreement, which shall not exceed a school year or span multiple school years
4. The learning objectives and expectations for each course, including, but not limited to, a description of how satisfactory educational progress is measured and when a student evaluation is required to determine whether the student should remain in the course or be referred to an alternative program, which may include, but is not limited to, a regular school program
5. The specific resources that will be made available to the student, including materials and personnel, and access to Internet connectivity and devices adequate to participate in the educational program and complete assigned work
6. A statement detailing the academic and other supports that will be provided to address the needs of students who are not performing at grade level, or need support in other areas, such as English learners, students with disabilities with an individualized education program or a Section 504 plan in order to be consistent with their program or plan, students in foster care or experiencing homelessness, and students requiring mental health supports.
7. A statement that enrollment is an optional educational alternative in which no student may be required to participate. In the case of a student who is suspended or expelled, or who is referred or assigned to any school, class, or program pursuant to Education Code 48915 or 48917, the agreement also shall include the statement that instruction may be provided to the student through course-based independent study only if the student is offered the alternative of classroom instruction.
8. The manner, time, frequency, and place for submitting a student's assignments, for reporting the student's academic progress, and for communicating with a student's parent/guardian regarding a student's academic progress.
9. The objectives and methods of study for the student's work, and the methods used to evaluate that work.
10. A statement of the adopted policies regarding the maximum length of time allowed between the assignment and the completion of a student's assigned work, the level of satisfactory educational progress, and the number of missed assignments allowed before an evaluation of whether the student should be allowed to continue in course-based independent study.
11. A statement of the number of course credits or, for the elementary grades, other measures of academic accomplishment appropriate to the learning agreement, to be earned by the student upon completion.
12. For 2022-23 school year and thereafter, before the commencement of an independent study course, the learning agreement shall be signed and dated by the student, and by the student's parent/guardian or caregiver if the student is less than 18 years of age, the certificated employee who has been designated as having responsibility for the general supervision of the independent study course, and all persons who have direct responsibility for providing assistance to the student. For purposes of this paragraph "caregiver" means a person who has met the requirements of Family Code 6550-6552.

For the 2021-22 school year only, the district shall obtain a signed written agreement for independent study from the student, or the student's parent/guardian if the student is less than 18 years of age, the certificated employee who has been designated as having responsibility for the general supervision of the independent study course, and all persons who have direct responsibility for providing assistance to the pupil no later than 30 days after the first day of instruction.

Written agreements may be signed using an electronic signature that complies with state and federal standards, as determined by the CDE. (Education Code 51749.6)

A signed learning agreement from a parent/guardian of a student who is less than 18 years of age shall constitute the parent/guardian's permission for the student to receive instruction through course-based independent study. (Education Code 51749.6)

The Superintendent or designee shall retain a physical or electronic copy of the signed learning agreement for at least three years and as appropriate for auditing purposes. (Education Code 51749.6)

Upon the request of a student's parent/guardian, and before signing a written agreement as described above, the district shall conduct a telephone, videoconference, or in-person student-parent-educator conference, or other meeting during which the student, parent/guardian, or their advocate may ask questions about the educational options, including which curriculum offerings and nonacademic supports will be available to the student in independent study. (Education Code 51749.6)

Student-Parent-Educator Conferences

A student-parent-educator conference shall be held as appropriate including, but not limited to, as a reengagement strategy and/or, if requested by a parent/guardian, prior to enrollment or disenrollment from independent study. (Education Code 51745.5, 51747, 51749.5)

Records

The Superintendent or designee shall ensure that records are maintained for audit purposes.

These records shall include, but not be limited to: (Education Code 51748; 5 CCR 11703)

1. A copy of the Board policy, administrative regulation, and other procedures related to independent study
2. A listing of the students, by grade level, program, and school, who have participated in independent study, along with the units of the curriculum attempted and completed by students in grades K-8 and the course credits attempted by and awarded to students in grades 9-12 and adult education
3. A file of all agreements, with representative samples of each student's work products bearing the supervising teacher's notations indicating that the teacher has personally evaluated the work or personally reviewed the evaluations made by another certificated teacher
4. As appropriate to the program in which the students are participating, a daily or hourly attendance register that is separate from classroom attendance records, maintained on a current basis as time values of student work products judged by a certificated teacher, and reviewed by the supervising teacher if they are two different persons
5. Appropriate documentation of compliance with the teacher-student ratios required by Education Code 51745.6 and 51749.5 (Education Code 51745.6 and 51749.5)
6. Appropriate documentation of compliance with the requirements pursuant to Education Code 51747.5 to ensure the coordination, evaluation, and supervision of the independent study of each student by a district employee who possesses a valid certification document pursuant to Education Code 44865 or an emergency credential pursuant to Education Code 44300 (Education Code 51747.5)

The district shall document each student's participation in live interaction and synchronous instruction pursuant to Education Code 51747 on each school day, as applicable, in whole or in part, for which live interaction or synchronous instruction is provided as part of the independent study program. A student who does not participate in scheduled live interaction or synchronous instruction shall be documented as nonparticipatory for that school day. (Education Code 51747.5)

The Superintendent or designee shall also maintain a written or computer-based record such as a grade book or summary document of student engagement, for each class, of all grades, assignments, and assessments for each student for independent study assignments. (Education Code 51747.5)

The signed, dated agreement, any supplemental agreement, assignment records, work samples, and attendance records may be maintained on file electronically. (Education Code 51747)

Program Evaluation

The Superintendent or designee shall annually report to the Board the number of district students participating in independent study, the average daily attendance generated for apportionment purposes, student performance as measured by standard indicators and in comparison to students in classroom-based instruction, and the number and proportion of independent study students who graduate or successfully complete independent study. Based on the program evaluation, the Board and Superintendent shall determine areas for program improvement as needed.

DRAFT

Regulation 6158: Independent Study

Status: DRAFT

Original Adopted Date: 02/21/2012 | **Last Revised Date:** 09/14/2021

Definitions

Live interaction means interaction between the student and classified or certificated staff, and may include peers, provided for the purpose of maintaining school connectedness, including, but not limited to, wellness checks, progress monitoring, provision of services, and instruction. This interaction may take place in person, or in the form of Internet or telephonic communication. (Education Code 51745.5)

Student-parent-educator conference means a meeting involving, at a minimum, all parties who signed the student's written independent study agreement pursuant to Education Code 51747 or the written learning agreement pursuant to Education Code 51749.6. (Education Code 51745.5)

Synchronous instruction means classroom-style instruction or designated small group or one-on-one instruction delivered in person, or in the form of Internet or telephonic communications, and involving live two-way communication between the teacher and student. Synchronous instruction shall be provided by the teacher of record for that student pursuant to Education Code 51747.5 or the certificated employee providing instruction for course-based independent study. (Education Code 51745.5)

Educational Opportunities

For the 2021-22 school year, the district shall offer independent study to meet the educational needs of students as specified in Education Code 51745 unless the district has obtained a waiver. (Education Code 51745)

Educational opportunities offered through independent study may include, but are not limited to: (Education Code 51745)

1. Special assignments extending the content of regular courses of instruction
2. Individualized study in a particular area of interest or in a subject not currently available in the regular school curriculum
3. Individualized alternative education designed to teach the knowledge and skills of the core curriculum, but not provided as an alternative curriculum
4. Continuing and special study during travel
5. Volunteer community service activities and leadership opportunities that support and strengthen student achievement
6. Individualized study for a student whose health, as determined by the student's parent/guardian, would be put at risk by in-person instruction or for a student who is unable to attend in-person instruction due to a quarantine due to exposure to, or infection with, COVID-19, pursuant to local or state public health guidance

In addition, when requested by a parent/guardian due to an emergency or illness, independent study may be used on a short-term basis to ensure that the student is able to maintain academic progress in the student's regular classes.

No course required for high school graduation shall be offered exclusively through independent study. (Education Code 51745)

Equivalency

The district's independent study option shall be substantially equivalent in quality and quantity to classroom instruction to enable participating students to complete the district's adopted course of study within the customary timeframe. Students in independent study shall have access to the same services and resources that are available to

other students in the school and shall have equal rights and privileges. (5 CCR 11700, 11701.5)

Students participating in independent study shall have access to Internet connectivity and devices adequate to participate in the educational program and complete assigned work. (Education Code 51747)

The district shall not provide independent study students and their parents/guardians with funds or items of value that are not provided for other students and their parents/guardians. Providing access to Internet connectivity and local educational agency-owned devices adequate to participate in an independent study program and complete assigned work consistent with Education Code 51747, or to participate in an independent study course, as authorized by Education Code 51749.5, shall not be considered funds or other things of value. (Education Code 46300.6, 51747.3)

Eligibility for Independent Study

To participate in independent study, a student shall be enrolled in a district school. (Education Code 51748)

For the 2022-23 school year and thereafter, the Superintendent or designee may approve the participation of a student who demonstrates the motivation, commitment, organizational skills, and academic skills necessary to work independently provided that experienced certificated staff are available to effectively supervise students in independent study. The Superintendent or designee may also approve the participation of a student whose health would be put at risk by in-person instruction. A student whose academic performance is not at grade level may participate in independent study only if the program is able to provide appropriate support, such as supplemental instruction, tutoring, counseling, ongoing diagnostic assessments, and/or differentiated materials, to enable the student to be successful. For an elementary student, the Superintendent or designee may consider the parent/guardian's level of commitment to assist the student.

A student participating in independent study must be a resident of the county or an adjacent county. Full-time independent study shall not be available to students whose district residency status is based on their parent/guardian's employment within district boundaries pursuant to Education Code 48204. (Education Code 46300.2, 51747.3)

A student with disabilities, as defined in Education Code 56026, shall not participate in independent study unless the student's individualized education program specifically provides for such participation. (Education Code 51745)

With the exception of students who, during the 2021-2022 school year, cannot participate in classroom-based instruction due to a COVID-19 quarantine or school closure, a temporarily disabled student shall not receive individual instruction pursuant to Education Code 48206.3 by means of independent study. (Education Code 51747)

Students age 21 or older, and students age 19 or older who have not been continuously enrolled in school since their 18th birthday, may participate in independent study only through the adult education program for the purpose of enrolling in courses required for a high school diploma by Education Code 51225.3 or the Governing Board. (Education Code 46300.1, 46300.4)

No more than 10 percent of the students enrolled in a continuation high school or opportunity school or program, not including pregnant students and parenting students who are primary caregivers for one or more of their children, shall be enrolled in independent study. (Education Code 51745)

Monitoring Student Progress

The independent study administrator and/or supervising teacher shall promptly and directly address any failure by the student to meet the terms of the student's written agreement. The following supportive strategies may be used:

1. A letter to the student and/or parent/guardian
2. A meeting between the student and the teacher and/or counselor

3. A meeting between the student and the independent study administrator, including the parent/guardian if appropriate
4. An increase in the amount of time the student works under direct supervision

When the student has failed to make satisfactory educational progress or missed the number of assignments specified in the written agreement as requiring an evaluation, the Superintendent or designee shall conduct an evaluation to determine whether or not independent study is appropriate for the student. This evaluation may result in termination of the independent study agreement and the student's return to the regular classroom program or other alternative program.

A written record of the findings of any such evaluation shall be treated as a mandatory interim student record which shall be maintained for three years from the date of the evaluation. (Education Code 51747)

Responsibilities of Independent Study Administrator

The responsibilities of the independent study administrator include, but are not limited to:

1. Recommending certificated staff to be assigned as independent study teachers at the required teacher-student ratios pursuant to Education Code 51745.6 and supervising staff assigned to independent study functions who are not regularly supervised by another administrator
2. Approving or denying the participation of students requesting independent study
3. Facilitating the completion of written independent study agreements
4. Ensuring a smooth transition for students into and out of the independent study mode of instruction
5. Approving all credits earned through independent study
6. Completing or coordinating the preparation of all records and reports required by law, Board policy, or administrative regulation

Assignment and Responsibilities of Independent Study Teachers

Each student's independent study shall be coordinated, evaluated, and carried out under the general supervision of a district employee who possesses a valid certification document pursuant to Education Code 44865 or emergency credential pursuant to Education Code 44300, registered as required by law, and who consents to the assignment. (Education Code 44865, 51747.5; 5 CCR 11700)

The ratio of student average daily attendance for independent study students age 18 years or younger to full-time equivalent certificated employees responsible for independent study shall not exceed the equivalent ratio for all other education programs in the district, unless a new higher or lower ratio for all other educational programs offered is negotiated in a collective bargaining agreement or the district enters into a memorandum of understanding that indicates an existing collective bargaining agreement contains an alternative ratio. (Education Code 51745.6)

The responsibilities of the supervising teacher shall include, but are not limited to:

1. Completing designated portions of the written independent study agreement and signing the agreement
2. Supervising and approving coursework and assignments
3. Maintaining records of student assignments showing the date the assignment is given and the date the assignment is due
4. Maintaining a daily or hourly attendance register in accordance with item #4 in the section on "Records for Audit Purpose" in the accompanying Board policy

5. Providing direct instruction and counsel as necessary for individual student success
6. Regularly meeting with the student to discuss the student's progress
7. Determining the time value of assigned work or work products completed and submitted by the student
8. Assessing student work and assigning grades or other approved measures of achievement
9. Documenting each student's participation in live interaction and/or synchronous instruction pursuant to Education Code 51747 on each school day, as applicable, in whole or in part, for which live interaction or synchronous instruction is provided as part of the independent study program

The Superintendent or designee shall ensure that independent study teachers have access to professional development and support comparable to classroom-based teachers.

DRAFT

Bylaw 9250: Remuneration, Reimbursement And Other Benefits

Status: DRAFT

Original Adopted Date: 06/10/2019 | **Last Revised Date:** 04/25/2022 | **Last Reviewed Date:** 04/25/2022

Remuneration

Governing Board members are authorized to receive compensation for their services up to a maximum monthly amount prescribed by law based on the district's average daily attendance (ADA) for the prior school year. In addition, the law allows this amount to be increased annually in an amount not to exceed five percent (5%).

In recognition of Board member services, commencing July 1, 2022, Board members shall receive \$264/month, which sum shall be increased by 5% annually each subsequent July 1. In order to receive this compensation, Board members must attend all board meetings in that month.

Board members shall receive this compensation unless they notify the District, in writing, of their election not to receive compensation. Pursuant to Government Code section 53208.5, health benefits for Board members who first began service on the Board on or before January 1, 1995 can elect to receive the Board stipend or 100% of the monthly premium.

Any member who does not attend all Board meetings during the month is eligible to receive a percentage of the monthly compensation equal to the percentage of meetings he/she attended; however, a member may be compensated for meetings he/she missed when the Board, by resolution, finds that he/she was performing designated services for the district at the time of the meeting, or that he/she was absent because of illness, jury duty, or a hardship deemed acceptable by the Board. In addition, each Board member must be present (personally or telephonically) for at least 50 percent of each meeting to be entitled to compensation for that meeting.

Board member compensation shall be treated as taxable income.

Board members are not eligible to participate in any District-sponsored 403(b) plans.

Student Board members, if any, shall receive no compensation for meetings attended.

Reimbursement of Expenses

Board members shall be reimbursed for actual and necessary expenses incurred when performing authorized services for the district, such as traveling expenses. Reimbursement shall be in accordance with policies established for district personnel and at the same rate of reimbursement. (Education Code 35044)

Authorized purposes may include, but are not limited to, attendance at educational seminars or conferences designed to improve Board members' skills and knowledge; participation in regional, state, or national organizations whose activities affect the district's interests; attendance at district or community events; and meetings with state or federal officials on issues of community concern.

Personal expenses shall be the responsibility of individual Board members. Personal expenses include, but are not limited to, the personal portion of any trip, tips or gratuities, alcohol, entertainment, expenses of any family member who is accompanying the Board member on district-related business, personal use of an automobile, and personal losses and traffic violation fees incurred while on district business. Any questions regarding the propriety of a particular type of expense should be resolved by the Superintendent or designee before the expense is incurred.

Health and Welfare Benefits for Current Board Members

Board members shall participate in the District's health and welfare benefits program provided for district employees on the same terms and conditions as active district employees, as those terms and conditions may change from time-to-time. Board members shall be responsible to make all required premium payments in advance each month and are responsible for all co-pays and other costs on the same terms and conditions as District employees. Board members must comply with all rules governing the District's benefit program, including rules implemented by the District's benefit providers.

No cash payments shall be made to Board members in lieu of participating in the District's health benefits program. Since a cash option is an essential part of IRS approved section 125 plans, Board members shall not be eligible to participate in the District's IRC Section 125 Plan.

Premium payments required of board members may, if authorized by the board member, be deducted from the board

member's monthly compensation; however, deductions shall not be made on a pre-tax basis since board members are not authorized to participate in the District's section 125 plan.

Health and welfare benefits provided to Board members shall be extended at the same level to their eligible spouses and eligible dependent children.

Board member participation in the district's health and welfare benefits program and Board member entitlement to a district contribution toward benefits shall be subject to change from time-to-time by the Board without prior notice and shall not be considered a vested right.

Benefits for Retired Board Members

Retired Board members may participate in the health and welfare benefits program provided for active district employees under the conditions specified below.

Health and welfare benefits for retired Board members shall be no greater than that received by district non-safety employees with the most generous schedule of benefits.

Because the District paid for health and welfare benefits for former Board members before January 1, 1994, any former Board member may continue to participate in the district's health and welfare benefits and receive the District's contribution toward benefits, as that contribution amount may change from time-to-time, so long as that member satisfies all of the following conditions: (1) he/she served in office after January 1, 1981; (2) his/her term began before January 1, 1995; and (3) he/she has served for 12 or more years. These payments shall be made under the same terms as made for former Board members before January 1, 1994. (Government Code 53201)

Any former member whose first term of office began on or after January 1, 1995, and any other member retiring from the Board after at least one four (4) year term, may continue to participate in the District's health and welfare benefits program at his/her own expense if coverage is in effect at the time of retirement from the Board.

If a retiring board member elects to purchase health benefits from the District, the retiring board member shall be responsible to make all required premium payments in advance each month and shall be responsible for all co-pays and other costs on the same terms and conditions as District employees. Retired Board members must comply with all rules governing the District's benefit program, including rules implemented by the District's benefit providers.

Health and welfare benefits provided to a former Board member shall be extended, at his/her own expense and at the same level, to his/her eligible spouse and eligible dependent children as specified in law and the District's health plan.

If a Board member is entitled to a District contribution toward health benefits due to his/her service as a District employee, the board member, when elected to office, shall participate in the District's health benefit program on the terms described in this board bylaw and upon retirement from the school board, shall continue to receive their same entitlement to health benefits as a retired district employee, to the extent of their eligibility, as if they had not been elected to the school board.

(cf. BP 4154.1/4254.1 applicable to personnel hired before January 14, 1994 and BP 4154.1(a)/4254.1(a) for personnel hired after January 13, 1994.)

Bylaw 9320: Meetings And Notices

Status: DRAFT

Original Adopted Date: 02/21/2012 | **Last Revised Date:** 10/12/2021

Meetings of the Governing Board are conducted for the purpose of accomplishing district business. In accordance with state open meeting laws (Brown Act), the Board shall hold its meetings in public and shall conduct closed sessions during such meetings only as authorized by law. To encourage community involvement in the schools, Board meetings shall provide opportunities for questions and comments by members of the public. All meetings shall be conducted in accordance with law and the Board's bylaws, policies, and administrative regulations.

A Board meeting exists whenever a majority of Board members gather at the same time and location, including teleconference location as permitted by Government Code 54953, to hear, discuss, deliberate, or take action upon any item within the subject matter jurisdiction of the Board or district. (Government Code 54952.2)

A majority of the Board shall not, outside of an authorized meeting, use a series of communications of any kind, directly or through intermediaries, including social media and other electronic communications, to discuss, deliberate, or take action on any item that is within the subject matter jurisdiction of the Board. (Government Code 54952.2)

However, an employee or district official may engage in separate conversations or communications with Board members in order to answer questions or provide information regarding an item within the subject matter jurisdiction of the Board, as long as that employee or district official does not communicate the comments or position of any Board members to other Board members. (Government Code 54952.2)

In order to help ensure the participation of individuals with disabilities at Board meetings, the Superintendent or designee shall provide appropriate disability-related accommodations or modifications upon request in accordance with the Americans with Disabilities Act. (Government Code 54953.2, 54954.1, 54954.2)

Regular Meetings

The Board shall hold one regular meeting each month with two meetings in June. Unless otherwise noted, regular meetings shall be held at 4:00p.m.

At least 72 hours prior to a regular meeting, the agenda shall be posted at one or more locations freely accessible to members of the public and on the district's web site. (Government Code 54954.2)

Whenever agenda materials relating to an open session of a regular meeting are distributed to the Board less than 72 hours before the meeting, the Superintendent or designee shall make the materials available for public inspection at a public office or location designated for that purpose at the time the materials are distributed to all or a majority of the Board. (Government Code 54957.5)

Special Meetings

Special meetings of the Board may be called at any time by the presiding officer or a majority of the Board members. However, a special meeting shall not be called regarding the salary, salary schedule, or other compensation of the Superintendent, assistant superintendent, or other management employee as described in Government Code 3511.1. (Government Code 54956)

Written notice of special meetings shall be delivered personally or by any other means to all Board members and the local media who have requested such notice in writing. The notice also shall be posted on the district's web site. The notice shall be received at least 24 hours before the time of the meeting. The notice shall also be posted at least 24 hours before the meeting in a location freely accessible to the public. The notice shall specify the time and location of the meeting and the business to be transacted or discussed. No other business shall be considered at this meeting. (Education Code 35144; Government Code 54956)

Any Board member may waive the 24-hour written notice requirement prior to the time of the meeting by filing a written waiver of notice with the clerk or secretary of the Board or by being present at the meeting at the time it convenes. (Education Code 35144; Government Code 54956)

Every notice of a special meeting shall provide an opportunity for members of the public to directly address the Board concerning any item that has been described in the meeting notice, before or during the item's consideration. (Government Code 54954.3)

Emergency Meetings

In the case of an *emergency situation* for which prompt action is necessary due to the disruption or threatened disruption of public facilities, the Board may hold an emergency meeting without complying with the 24-hour notice and/or 24-hour posting requirement for special meetings pursuant to Government Code 54956. The Board shall comply with all other requirements for special meetings during an emergency meeting. (Government Code 54956.5)

An *emergency situation* means either of the following: (Government Code 54956.5)

1. An emergency, which shall be defined as a work stoppage, crippling activity, or other activity that severely impairs public health and/or safety as determined by a majority of the members of the Board
2. A dire emergency, which shall be defined as a crippling disaster, mass destruction, terrorist act, or threatened terrorist activity that poses peril so immediate and significant that requiring the Board to provide one-hour notice before holding an emergency meeting may endanger the public health and/or safety as determined by a majority of the members of the Board

Except in the case of a dire emergency, the Board president or designee shall give notice of the emergency meeting by telephone at least one hour before the meeting to the local media that have requested notice of special meetings. All telephone numbers provided by the media in the most recent request for notification must be exhausted. If telephone services are not functioning, the notice requirement of one hour is waived and, as soon after the meeting as possible, the Board shall notify those media representatives of the meeting and shall describe the purpose of the meeting and any action taken by the Board. In the case of a dire emergency, the Board president or designee shall give such notice at or near the time notification is given to the other members of the Board about the meeting. (Government Code 54956.5)

The minutes of the meeting, a list of persons the Board president or designee notified or attempted to notify, a copy of the roll call vote, and any actions taken at the meeting shall be posted for at least 10 days in a public place as soon after the meeting as possible. (Government Code 54956.5)

Adjourned/Continued Meetings

The Board may adjourn/continue any regular or special meeting to a later time and location that shall be specified in the order of adjournment. Less than a quorum of the Board may adjourn such a meeting. If no Board members are present, the secretary or the clerk may declare the meeting adjourned to a later time and place and shall give notice in the same manner required for special meetings. (Government Code 54955)

Within 24 hours after the time of adjournment, a copy of the order or notice of adjournment/continuance shall be conspicuously posted on or near the door of the place where the meeting was held. (Government Code 54955)

Study Sessions, Retreats, Public Forums, and Discussion Meetings

The Board may occasionally convene a study session or public forum to study an issue in more detail or to receive information from staff or feedback from members of the public.

The Board may also convene a retreat or discussion meeting to discuss Board roles and relationships.

Public notice shall be given in accordance with law when a quorum of the Board is attending a study session, retreat, public forum, or discussion meeting. All such meetings shall comply with the Brown Act and shall be held in open session and within district boundaries. Action items shall not be included on the agenda for these meetings.

Other Gatherings

Attendance by a majority of Board members at any of the following events is not subject to the Brown Act provided that a majority of the Board members do not discuss specific district business among themselves other than as part of the scheduled program: (Government Code 54952.2)

1. A conference or similar public gathering open to the public that involves a discussion of issues of general interest to the public or to school board members
2. An open, publicized meeting organized by a person or organization other than the district to address a topic of

local community concern

3. An open and noticed meeting of another body of the district
4. An open and noticed meeting of a legislative body of another local agency
5. A purely social or ceremonial occasion
6. An open and noticed meeting of a standing committee of the Board, provided that the Board members who are not members of the standing committee attend only as observers

Individual contacts or conversations between a Board member and any other person are not subject to the Brown Act. (Government Code 54952.2)

Location of Meetings

Meetings shall not be held in a facility that prohibits the admittance of any person on the basis of ancestry or any characteristic listed in Government Code 11135. In addition, meetings shall not be held in a facility which is inaccessible to individuals with disabilities or where members of the public must make a payment or purchase in order to be admitted. (Government Code 54961)

Meetings shall be held within district boundaries, except to do any of the following: (Government Code 54954)

1. Comply with state or federal law or court order or attend a judicial or administrative proceeding to which the district is a party
2. Inspect real or personal property which cannot conveniently be brought into the district, provided that the topic of the meeting is limited to items directly related to the property
3. Participate in meetings or discussions of multiagency significance, provided these meetings are held within one of the other agencies' boundaries, with all participating agencies giving the notice required by law
4. Meet in the closest meeting facility if the district has no meeting facility within its boundaries or if its principal office is located outside the district
5. Meet with elected or appointed state or federal officials when a local meeting would be impractical, solely to discuss legislative or regulatory issues affecting the district over which the state or federal officials have jurisdiction
6. Meet in or near a facility owned by the district but located outside the district, provided the meeting agenda is limited to items directly related to that facility
7. Visit the office of the district's legal counsel for a closed session on pending litigation, when doing so would reduce legal fees or costs
8. Attend conferences on nonadversarial collective bargaining techniques
9. Interview residents of another district regarding the Board's potential employment of an applicant for Superintendent of the district
10. Interview a potential employee from another district

Meetings exempted from the boundary requirements, as specified in items #1-10 above, shall still be subject to the notice and open meeting requirements for regular and special meetings when a quorum of the Board attends the meeting.

If a fire, flood, earthquake, or other emergency renders the regular meeting place unsafe, meetings shall be held for the duration of the emergency at a location designated by the Board president or designee, who shall so inform all news media who have requested notice of special meetings by the most rapid available means of communication. (Government Code 54954)

Teleconferencing

A teleconference is a meeting of the Board in which Board members are in different locations, connected by electronic means through audio and/or video. (Government Code 54953)

The Board may use teleconferences for all purposes in connection with any meeting within the Board's subject matter jurisdiction. All votes taken during a teleconference meeting shall be by roll call. (Government Code 54953)

During the teleconference, at least a quorum of the members of the Board shall participate from locations within district boundaries. (Government Code 54953)

Agendas shall be posted at all teleconference locations and shall list all teleconference locations whenever they are posted elsewhere. Additional teleconference locations may be provided to the public. (Government Code 54953)

All teleconference locations shall be accessible to the public. All teleconferenced meetings shall be conducted in a manner that protects the statutory and constitutional rights of the parties or the public appearing before the Board, including the right of the public to address the Board directly at each teleconference location. (Government Code 54953)

Teleconferencing During a Proclaimed State of Emergency

The Board may conduct Board meetings by teleconference without posting agendas at all teleconference locations, identifying teleconference locations in meeting notices and agendas, allowing public access to each teleconference location, providing an opportunity for members of the public to address the Board directly at each teleconference location, and ensuring that at least a quorum of the Board participate from locations within district boundaries, during a proclaimed state of emergency pursuant to Government Code 8625-8629 in any of the following circumstances: (Government Code 54953)

1. State or local officials have imposed or recommended measures to promote social distancing
2. For the purpose of determining, by majority vote, whether as the result of the emergency meeting in person would present imminent risks to the health or safety of attendees
3. When it has been determined, by majority vote as described in Item #2 above, that as a result of the emergency meeting in person would present imminent risks to the health or safety of attendees

To conduct a teleconference meeting for these purposes the following requirements shall be satisfied: (Government Code 54953)

1. The notice and agenda shall be given and posted as otherwise required by the Brown Act
2. The notice and agenda of the meeting shall specify the means by which members of the public may access the meeting and offer public comments, including via a call-in or internet-based service option

Members of the public may be required to register to log in to a meeting when making public comments through an internet web site or other online platform that is operated by a third-party and not under the control of the Board.

3. Members of the public shall be allowed to access the meeting, and the agenda shall provide an opportunity for members of the public to address the Board directly pursuant to Government Code 54954.3
4. Members of the public shall not be required to submit public comments in advance of a Board meeting and shall be provided an opportunity to address the Board and offer comments in real time
5. Public comment periods shall not be closed until the timed public comment period, if such is offered by the Board, has elapsed or, if not timed, until a reasonable amount of time per agenda item has been allowed
6. If during a Board meeting a disruption occurs which prevents the district from broadcasting the meeting to members of the public or for members of the public to offer public comments, the Board shall take no further action on any agenda item until public access via the call-in or internet-based service option to the meeting is restored

The district may, in its discretion, provide a physical location from which the public may attend or comment.

(Government Code 54953)

The Board may continue to conduct meetings by teleconference, as specified above for teleconferencing during proclaimed states of emergency, by a majority vote finding within 30 days after teleconferencing for the first time, and every 30 days thereafter, that either: (Government Code 54953)

1. The state of emergency continues to directly impact the ability of the Board to meet safely in person
 2. State or local officials continue to impose or recommend measures to promote social distancing
-

DRAFT

Kingsburg Joint Union School District

Kingsburg Elementary Charter School District



WESLEY SEVER, Ed.D.
Superintendent

MELANIE SEMBRITZKI
Assistant Superintendent
Curriculum & Instruction,
Special Projects

Notice of Public Hearing

The Kingsburg Elementary Charter School District hereby gives notice that a Public Hearing will be held during the regularly scheduled board meeting as follows:

TOPIC: Williams Uniform Complaints
HEARING DATE: July 18, 2022
TIME: 4:00 p.m.
LOCATION: Professional Development Building
Kingsburg Elementary Charter School District
1310 Stroud Avenue
Kingsburg, CA 93631

**KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT
GOVERNING BOARD MEETING**

June 20, 2022

**Kingsburg Elementary Professional Development Building
1310 Stroud Avenue
Kingsburg, California 93631**

4:00 p.m.

MINUTES

PUBLIC SESSION AND PUBLIC COMMENT ON AGENDIZED AND NON-AGENDIZED ITEMS

1. Call to Order and Roll Call
Board President, Karyll Smith Quinn, called the meeting to order at 4:00 p.m.

Board Members Present:

Karyll Smith Quinn, President
Brad Bergstrom, Clerk
Constance Lunde, Member
Shane Murray, Member (Attended Meeting by Teleconference at Alternative Location Due to COVID Protocol)
Frank Yanes, Member

District Office Administrators Present:

Wesley Sever, Ed.D., Superintendent
Melanie Sembritzki, Assistant Superintendent
Bobby Rodriguez, Chief Business Official
Carol Bray, Director, Human Resources
Erin Pasillas, Director of Special Education and Student Services

2. Pledge of Allegiance
3. Moment of Contemplative Silence
4. Approval of Agenda

Moved: Mr. Yanes; Seconded: Mrs. Lunde, to approve the June 20, 2022, Board agenda as submitted:

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

DISCUSSION

5. Superintendent's Report
 - 5.1. Communications/Recognitions
 - 5.1.1. Dr. Sever recently attended the Project Surf Camp Summer Learning Institute: Doing the Right Work. Teachers in the District had the opportunity to participate and receive a stipend. The conference was very informative. One speaker, Dr. Nancy Dome, lead a session on race and other challenging topics. "When it comes to hard topics, effective

communication skills are an asset, vulnerability is necessary, and forgiveness is vital. Dr. Dome provided a framework to recognize feelings, interrupt flawed patterns, and repair relationships. Utilized in business, education, and communities throughout the country, Dr. Dome's process allows for vulnerability and helps participants engage in empathetic dialogue. Conflict is normal and survivable, and you don't need special skills or experience to navigate it—you just need practice."

6. Assistant Superintendent's Report
 - 6.1. Mrs. Sembritzki reviewed the Local Control Accountability Plan (LCAP)
 - 6.2. The revised EL Master Plan is on the agenda for approval. The student requirements for reclassification were revised.
7. Chief Business Official's Report
 - 7.1. The Auditors will be here this week.
 - 7.2. Mr. Rodriguez shared a presentation of recent projects and news from around the District.
 - 7.2.1. The Rafer water mains are being repainted. In addition, the custodians are getting creative with when they can complete projects with summer school, teacher planning, and other trainings taking place this summer.
 - 7.2.2. The maintenance department is doing a fantastic job with the new mental health offices at Rafer. This project is near completion.
 - 7.2.3. The shade structure project has begun at CVHS. We hope to have the project completed before June 30.
8. Board Member Reports
 - 8.1. Nothing to report.
9. First Reading: Board Policies/Administrative Regulations/Exhibits
 - 9.1. BP 0470: COVID-19 Mitigation Plan
 - 9.2. BP 3516.5: Emergency Schedules
 - 9.3. BP 4131: Staff Development
 - 9.4. AR 4217.3: Layoff/Rehire
 - 9.5. AR 5132: Dress and Grooming
 - 9.6. BP 5132: Dress and Grooming
 - 9.7. BP 6120: Response to Instruction and Intervention
 - 9.8. AR 6164.4: Identification and Evaluation of Individuals for Special Education
 - 9.9. BP 6164.4: Identification and Evaluation of Individuals for Special Education
 - 9.10. AR 6164.41: Children with Disabilities Enrolled by Their Parents in Private School
 - 9.11. BP 6164.41: Children with Disabilities Enrolled by Their Parents in Private School

No changes were made to the policies and regulations as submitted. They will be presented for approval at the next Board meeting.

ACTION

10. Consent Agenda
 - 10.1. Consider Approval of Minutes – June 6, 2022 Board Meeting
 - 10.2. Consider Approval of Surplus Equipment
 - 10.3. Consider Approval of Annual Contract with Fresno County Office of Education for the Fresno County Early Stars Program
 - 10.4. Consider Approval of Annual Contract with School Services for Financial Analysis Support
 - 10.5. Consider Approval of Revised Stipend Schedule for the 2021-2022 School Year
 - 10.6. Consider Approval of Authorized Signature and Mailing Permits
 - 10.7. Consider Approval of Revised English Learner Master Plan – Revised Reclassification Criteria

- 10.8. Consider Approval of Services Agreement with the Fresno County Superintendent of Schools for Digital Portal Online Teaching Sources and Content Management System
- 10.9. Consider Approval of Revised Agreement with California Teaching Fellows for EL Summer School
- 10.10. Consider Approval of Contract for Services with Aspire Learning- Kathryn Wage to Provide Speech Assistance
- 10.11. Consider Approval of Annual Contract Renewal with Goodfellow Occupational Therapy Services for Students for the 2022-2023 School Year
- 10.12. Consider Approval of School Plans for Student Achievement (SPSAs) for Title I Schools
 - 10.12.1. Washington School
 - 10.12.2. Roosevelt School
 - 10.12.3. Lincoln School
 - 10.12.4. Reagan Elementary
 - 10.12.5. Central Valley Home School

Items 10.1. – 10.12.:

Moved: Mr. Bergstrom; Seconded: Mr. Yanes

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

BUSINESS SERVICES

11. Consider Approval of Local Control Accountability Plan (LCAP)

- 11.1. Local Indicator Report
- 11.2. Budget Overview for Parents
- 11.3. Local Control Accountability Plan

Moved: Mrs. Lunde; Seconded: Mr. Yanes

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

12. Consider Adoption of Proposed 2022-2023 Budget

Moved: Mr. Yanes; Seconded: Mr. Bergstrom

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

13. Consider Adoption of Resolution No. 22-11 to Establish Temporary Interfund Transfers of Special or Restricted Fund Monies

Moved: Mrs. Lunde; Seconded: Mr. Yanes

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

14. Consider Approval of Outdoor Education Shade Covering for Rafer Johnson Jr. High

Moved: Mr. Bergstrom; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

15. Consider Approval of Outdoor Education Shade Covering for Central Valley Home School

Moved: Mr. Yanes; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

HUMAN RESOURCES

16. Consider Approval of Request to Hire Crystal Ramos on a Provisional Internship Permit (PIP) as an RSP Teacher, Grades 4-6, at Reagan Elementary School. Applicant will be employed on the basis of a Provisional Internship Permit.

Moved: Mr. Yanes; Seconded: Mr. Bergstrom

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

17. Consider Approval of Request to Hire Theresa Gong on a Provisional Internship Permit (PIP) as a 5th Grade Teacher at Reagan Elementary School. Applicant will be employed on the basis of a Provisional Internship Permit.

Moved: Mrs. Lunde; Seconded: Mr. Bergstrom

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

CURRICULUM AND INSTRUCTION

18. Consider Approval of State Preschool Program Self-Evaluation 2021-2022

Moved: Mr. Yanes; Seconded: Mr. Bergstrom

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

19. Consider Approval of Universal Pre-Kindergarten Program (UPK) Planning and Implementation Plan

Moved: Mr. Yanes; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

ADMINISTRATIVE SERVICES

20. Consider Adoption of Resolution No. 22-12: In the Matter of Calling a Governing Board Member Election and Specifications of the Election Order

Moved: Mrs. Lunde; Seconded: Mr. Yanes

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

PUBLIC COMMENT

21. Public Comment on Agendized and Non-Agendized Items

21.1. No comments were received from the public.

22. Set Date, Time, and Location of Next Regularly Scheduled Board Meeting: Monday, July 18, 2022, 4:00 p.m., Professional Development Building

CLOSED SESSION

23. Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)

24. Anticipated Litigation (Government Code Section 54956.9(b))

25. Public Employee Employment

- 25.1. Certificated Personnel

25.1.1. Consider Approval of Request to Hire: 5th Grade Teacher, Reagan Elementary School

- 25.2. Classified Personnel

25.2.1. Consider Acceptance of Resignation: Paraprofessional- RSP, Rafer Johnson Jr. High

25.2.2. Consider Approval of Request to Hire: Paraprofessional- Categorical, Reagan Elementary School

25.2.3. Consider Approval of Request to Hire: Administrative Assistant, Human Resources

26. Pupil Personnel

- 26.1. Consider Interdistrict Transfer Requests (Pursuant to Education Code 48204, 35146)

26.1.1. Consider Approval of 2022-23 New Attendance Requests – Site-Based Program

26.1.2. Consider Approval of 2022-23 New Attendance Requests – Central Valley Home School

26.1.3. Consider Approval of 2022-23 Renewal Attendance Requests – Site-Based Program

RECONVENE PUBLIC SESSION

ACTION

27. Report of Actions Taken in Closed Session

Action taken on agenda item 25.1.1. – 25.2.3.:

Moved: Mr. Yanes; Seconded: Mr. Bergstrom, to take the following action:

- Approved Request to Hire: Danielle Ames, 5th Grade Teacher, Reagan Elementary School
- Accepted Resignation: Joanna Lewis, Paraprofessional- RSP, Rafer Johnson Jr. High

- Approved Request to Hire: Monica Garcia, Paraprofessional- Categorical, Reagan Elementary School
- Approved Request to Hire: Frances Sanchez, Administrative Assistant, Human Resources

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

Action taken on agenda item 26.1.1 – 26.1.3.:

Moved: Mr. Yanes; Seconded: Mrs. Lunde, to take the following action:

- 2022-23 New Attendance Requests – Site-Based Program – Approved all requests.
- 2022-23 New Attendance Requests – Central Valley Home School – Approved all requests.
- 2022-23 Renewal Attendance Requests – Site-Based Program – Approved all requests.

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

28. Adjourn

Meeting was adjourned at 6:27 p.m.

		JULY	AUGUST	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
2019-20													
60001	GE	3,381,272	1,859,700	2,124,242	1,833,727	1,834,557	4,150,398	4,306,445	4,299,373	5,035,903	5,779,008	5,551,016	4,721,315
60012	CHDE	20,378	620	8,826	3,787	75,870	57,001	70,771	110,456	84,049	82,266	70,615	57,231
60008	CAFÉ	91,068	55,495	3,452	4,620	47,294	72,638	30,460	26,430	27,720	15,524	44,895	153,579
60020	SPRES	2,024,438	2,024,438	2,034,839	2,035,704	1,511,704	1,381,623	1,392,770	1,392,770	1,401,635	1,402,166	1,402,166	1,409,211
65282	16 A	10,077	4,077	644	0	0	0	0	0	0	0	0	0
65334	16 B	2,273,232	1,644,574	1,210,663	1,196,643	498,339	489,459	499,779	441,205	3,954	4,101	4,101	6,053
60006	DF	83,631	247,472	247,751	272,346	345,269	372,429	452,601	532,040	588,181	534,314	483,941	499,160
65066	04 A	16,980	17,131	17,231	17,227	17,227	17,226	17,340	17,353	17,438	17,444	17,444	88
65104	06 Refund	49,637	51,225	54,383	54,626	54,626	196,851	208,970	212,414	227,672	354,897	362,729	59,909
65215	13 Refi	90,596	90,596	91,061	91,000	91,000	91,000	91,503	91,503	91,947	91,982	91,982	92,445
65276	Bond Intrst	33,922	34,294	35,794	35,886	35,886	72,236	25,820	26,745	31,568	64,654	76,888	13,456
65281	16 Refi	41,789	44,312	47,464	47,888	47,888	174,014	122,722	125,813	140,252	255,695	271,349	288,616
65335	16 B Debt	304,727	304,727	306,150	306,297	306,297	306,297	186,031	186,031	187,528	187,614	187,614	188,759
2020-21													
60001	GE	5,722,479	4,873,477	7,007,517	6,600,648	5,792,859	7,045,495	7,554,021	6,316,523	6,057,488	5,671,708	4,598,462	7,282,294
60012	CHDE	50,296	64,587	53,825	48,064	45,783	42,812	36,638	4,580	101,291	146,122	120,959	120,404
60008	CAFÉ	125,457	32,486	3,849	13,503	1,528	166,035	232,596	138,816	651	146,282	173,481	248,033
60020	SPRES	1,409,710	1,409,710	1,416,139	1,416,655	1,416,655	1,416,655	1,422,860	1,422,860	1,427,928	1,428,381	1,428,381	2,128,381
65334	16 B	6,055	6,055	6,074	6,076	6,076	6,076	6,103	6,103	6,125	6,126	6,126	6,126
60006	DF	379,948	566,643	595,163	537,961	589,764	589,764	640,690	610,197	368,446	284,457	284,457	312,970
65066	04 A	93	93	160	160	160	160	161	161	161	162	162	162
65104	06 Refund	60,029	60,827	65,870	66,125	66,125	66,125	67,420	67,787	84,567	84,830	84,836	85,884
65215	13 Refi	92,478	92,478	92,900	92,933	92,933	92,933	93,340	93,340	93,673	93,703	93,703	93,703
65276	Bond Intrst	13,479	14,178	15,554	15,628	15,628	15,628	208,021	210,896	215,895	422,082	438,804	460,520
65281	16 Refi	30,542	33,040	37,546	37,824	37,824	37,824	24,201	25,477	40,886	86,533	90,770	96,563
65335	16 B Debt	66,663	66,663	67,523	67,562	67,562	67,562	44,103	45,374	45,650	122,919	129,646	137,644
2021-22													
60001	GE	3,410,135	5,266,346	6,542,516	5,712,348	5,632,298	8,371,269	8,814,793	9,001,010	9,997,896	11,061,778	10,714,235	12,760,654
60012	CHDE	112,776	88,642	175,917	151,216	154,577	177,060	152,969	189,272	169,439	187,034	158,114	138,385
60008	CAFÉ	218,960	106,714	220,380	128,078	130,885	146,079	187,644	205,563	187,297	202,290	218,037	164,745
60020	SPRES	2,133,586	2,133,586	2,138,487	2,139,136	2,139,136	2,139,136	2,146,807	2,146,807	2,153,107	2,153,675	2,153,675	2,160,094
65098	04 B	0	0	0	0	0	0	0	0	0	0	0	0
65334	16 B	6,149	6,149	6,168	6,170	6,170	6,170	6,192	6,192	6,210	6,212	6,212	6,230
60006	DF	277,887	277,887	418,532	249,139	655,440	637,377	691,263	1,062,316	1,196,054	930,239	1,042,845	1,116,434
65066	04 A	163	236	236	236	236	236	237	237	238	238	238	468
65104	06 Refund	86,154	86,588	89,582	89,611	89,609	89,609	89,927	89,927	90,191	90,387	90,387	90,660
65215	13 Refi	94,042	94,157	94,455	94,484	94,484	94,484	94,822	94,822	95,100	95,125	95,125	95,772
65276	Bond Intrst	466,252	45,832	47,890	48,216	48,782	205,806	230,450	236,221	270,378	464,848	467,338	65,001
65281	16 Refi	23,150	24,413	25,899	25,982	26,102	88,263	20,388	21,864	29,269	83,817	84,543	95,226
65335	16 B Debt	17,532	18,829	19,194	19,328	19,541	131,493	21,408	24,088	37,006	134,781	136,023	154,683

Board Report

From 06/01/2022 thru 06/30/2022

Fund Summary

Note this summary includes only the account lines that were included on this report

Fu: 0100 General Fund

	Approved	Working	Current	Expended Year To Date	Encumbered	Unencumbered Balance	%
Revenues							
Total: 8000 Revenues	\$35,683,197.37	\$33,878,756.14	\$4,061,664.54	\$29,293,530.17	\$0.00	\$4,585,225.97	13.5
Expenditures							
Total: 1000 Certificated	\$10,352,089.54	\$11,706,968.72	\$1,396,126.01	\$10,455,340.67	\$0.00	\$1,251,628.05	10.7
Total: 2000 Classified	3,809,249.23	4,514,815.07	517,163.28	4,189,187.13	0.00	325,627.94	7.2
Total: 3000 Benefits	7,262,760.71	8,089,198.89	533,982.53	6,213,171.39	0.00	1,876,027.50	23.2
Total: 1000 - 3000	21,424,099.48	24,310,982.68	2,447,271.82	20,857,699.19	0.00	3,453,283.49	14.2
Total: 4000 Books & Supplies	8,062,991.95	5,509,294.46	170,061.25	1,263,884.79	0.00	4,245,409.67	77.1
Total: 5000 Services & Other	2,882,916.17	4,101,314.82	253,769.78	3,125,596.03	0.00	975,718.79	23.8
Total: 4000 - 5000	10,945,908.12	9,610,609.28	423,831.03	4,389,480.82	0.00	5,221,128.46	54.3
Total: 1000 - 5000	32,370,007.60	33,921,591.96	2,871,102.85	25,247,180.01	0.00	8,674,411.95	25.6
Total: 6000 Capital Outlay	121,007.15	370,728.96	57,634.00	226,795.67	0.00	143,933.29	38.8
Total: 7000 Other Outgo/Financing Uses	583,711.35	585,711.35	122,668.06	190,260.06	0.00	395,451.29	67.5
Total: 1000 - 7000	33,074,726.10	34,878,032.27	3,051,404.91	25,664,235.74	0.00	9,213,796.53	26.4
Total: Net Increase/(Decrease) in Fund Balance	\$2,608,471.27	(\$999,276.13)	\$1,010,259.63	\$3,629,294.43	\$0.00	(\$4,628,570.56)	463.2
Total: Beginning Balance	5,707,832.08	8,201,599.40	0.00	7,967,027.68			
Total: Ending Fund Balance (9790)	\$8,316,303.35	\$7,202,323.27	\$1,010,259.63	\$11,596,322.11			
Components of Ending Fund Balance							
Total: Nonspendable (9710 - 9719)	0.00	0.00	0.00	0.00			
Total: Restricted (9730 - 9749)	0.00	0.00	0.00	0.00			
Total: Committed (9750 - 9769)	0.00	0.00	0.00	0.00			
Total: Assigned (9770 - 9788)	0.00	0.00	0.00	0.00			
Total: UnAssigned (9780 - 9790)	0.00	0.00	0.00	(999,276.13)			
Total: Undesignated	8,316,303.35	7,202,323.27	1,010,259.63	12,595,598.24			

Board Report

From 06/01/2022 thru 06/30/2022

Fund Summary

Note this summary includes only the account lines that were included on this report

Fu: 0800 Student Activity Special Revenue Fun

	Approved	Working	Current	Expended Year To Date	Encumbered	Unencumbered Balance	%
Revenues							
Total: 8000 Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
Expenditures							
Total: 1000 Certificated	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
Total: 2000 Classified	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 3000 Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 1000 - 3000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 4000 Books & Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 5000 Services & Other	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 4000 - 5000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 1000 - 5000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 6000 Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 7000 Other Outgo/Financing Uses	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 1000 - 7000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: Net Increase/(Decrease) in Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
Total: Beginning Balance	0.00	185,112.14	0.00	185,112.14			
Total: Ending Fund Balance (9790)	\$0.00	\$185,112.14	\$0.00	\$185,112.14			
Components of Ending Fund Balance							
Total: Nonspendable (9710 - 9719)	0.00	0.00	0.00	0.00			
Total: Restricted (9730 - 9749)	0.00	0.00	0.00	0.00			
Total: Committed (9750 - 9769)	0.00	0.00	0.00	0.00			
Total: Assigned (9770 - 9788)	0.00	0.00	0.00	0.00			
Total: UnAssigned (9780 - 9790)	0.00	0.00	0.00	0.00			
Total: Undesignated	0.00	185,112.14	0.00	185,112.14			

Board Report

From 06/01/2022 thru 06/30/2022

Fund Summary

Note this summary includes only the account lines that were included on this report

Fu: 1200 Child Development Fund

	Approved	Working	Current	Expended Year To Date	Encumbered	Unencumbered Balance	%
Revenues							
Total: 8000 Revenues	\$272,945.74	\$300,934.74	\$12,663.00	\$240,816.32	\$0.00	\$60,118.42	20.0
Expenditures							
Total: 1000 Certificated	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
Total: 2000 Classified	154,035.75	170,124.91	15,738.43	161,777.11	0.00	8,347.80	4.9
Total: 3000 Benefits	88,727.46	95,690.57	5,541.29	67,658.24	0.00	28,032.33	29.3
Total: 1000 - 3000	242,763.21	265,815.48	21,279.72	229,435.35	0.00	36,380.13	13.7
Total: 4000 Books & Supplies	87,625.31	53,876.72	20,738.37	33,802.48	0.00	20,074.24	37.3
Total: 5000 Services & Other	15,386.14	6,544.67	65.39	2,219.40	0.00	4,325.27	66.1
Total: 4000 - 5000	103,011.45	60,421.39	20,803.76	36,021.88	0.00	24,399.51	40.4
Total: 1000 - 5000	345,774.66	326,236.87	42,083.48	265,457.23	0.00	60,779.64	18.6
Total: 6000 Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 7000 Other Outgo/Financing Uses	9,500.00	9,500.00	0.00	0.00	0.00	9,500.00	100.0
Total: 1000 - 7000	355,274.66	335,736.87	42,083.48	265,457.23	0.00	70,279.64	20.9
Total: Net Increase/(Decrease) in Fund Balance	(\$82,328.92)	(\$34,802.13)	(\$29,420.48)	(\$24,640.91)	\$0.00	(\$10,161.22)	29.2
Total: Beginning Balance	82,778.92	118,069.90	0.00	118,069.90			
Total: Ending Fund Balance (9790)	\$450.00	\$83,267.77	(\$29,420.48)	\$93,428.99			
Components of Ending Fund Balance							
Total: Nonspendable (9710 - 9719)	0.00	0.00	0.00	0.00			
Total: Restricted (9730 - 9749)	0.00	0.00	0.00	0.00			
Total: Committed (9750 - 9769)	0.00	0.00	0.00	0.00			
Total: Assigned (9770 - 9788)	0.00	0.00	0.00	0.00			
Total: UnAssigned (9780 - 9790)	0.00	0.00	0.00	(34,802.13)			
Total: Undesignated	450.00	83,267.77	(29,420.48)	128,231.12			

Board Report

From 06/01/2022 thru 06/30/2022

Fund Summary

Note this summary includes only the account lines that were included on this report

Fu: 1300 Cafeteria Fund

	Approved	Working	Current	Expended Year To Date	Encumbered	Unencumbered Balance	%
Revenues							
Total: 8000 Revenues	\$1,314,979.33	\$1,314,979.33	\$286,514.77	\$1,018,101.20	\$0.00	\$296,878.13	22.6
Expenditures							
Total: 1000 Certificated	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
Total: 2000 Classified	425,800.57	436,189.27	37,782.97	413,684.20	0.00	22,505.07	5.2
Total: 3000 Benefits	200,951.80	210,844.05	12,993.84	192,293.13	0.00	18,550.92	8.8
Total: 1000 - 3000	626,752.37	647,033.32	50,776.81	605,977.33	0.00	41,055.99	6.3
Total: 4000 Books & Supplies	499,924.56	452,172.09	11,646.48	378,023.27	0.00	74,148.82	16.4
Total: 5000 Services & Other	46,805.31	48,223.50	2,729.31	36,171.09	0.00	12,052.41	25.0
Total: 4000 - 5000	546,729.87	500,395.59	14,375.79	414,194.36	0.00	86,201.23	17.2
Total: 1000 - 5000	1,173,482.24	1,147,428.91	65,152.60	1,020,171.69	0.00	127,257.22	11.1
Total: 6000 Capital Outlay	6,000.00	5,000.00	0.00	0.00	0.00	5,000.00	100.0
Total: 7000 Other Outgo/Financing Uses	35,334.65	35,334.65	0.00	0.00	0.00	35,334.65	100.0
Total: 1000 - 7000	1,214,816.89	1,187,763.56	65,152.60	1,020,171.69	0.00	167,591.87	14.1
Total: Net Increase/(Decrease) in Fund Balance	\$100,162.44	\$127,215.77	\$221,362.17	(\$2,070.49)	\$0.00	\$129,286.26	101.6
Total: Beginning Balance	222,655.47	158,801.17	0.00	158,801.17			
Total: Ending Fund Balance (9790)	\$322,817.91	\$286,016.94	\$221,362.17	\$156,730.68			
Components of Ending Fund Balance							
Total: Nonspendable (9710 - 9719)	0.00	0.00	0.00	0.00			
Total: Restricted (9730 - 9749)	0.00	0.00	0.00	0.00			
Total: Committed (9750 - 9769)	0.00	0.00	0.00	0.00			
Total: Assigned (9770 - 9788)	0.00	0.00	0.00	0.00			
Total: UnAssigned (9780 - 9790)	0.00	0.00	0.00	127,215.77			
Total: Undesignated	322,817.91	286,016.94	221,362.17	29,514.91			

Board Report

From 06/01/2022 thru 06/30/2022

Fund Summary

Note this summary includes only the account lines that were included on this report

Fu: 1700 Special Reserve Fund for Other Than

	Approved	Working	Current	Expended Year To Date	Encumbered	Unencumbered Balance	%
Revenues							
Total: 8000 Revenues	\$7,444.28	\$7,444.28	\$6,376.04	\$21,606.79	\$0.00	(\$14,162.51)	-190.2
Expenditures							
Total: 1000 Certificated	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
Total: 2000 Classified	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 3000 Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 1000 - 3000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 4000 Books & Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 5000 Services & Other	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 4000 - 5000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 1000 - 5000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 6000 Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 7000 Other Outgo/Financing Uses	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 1000 - 7000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: Net Increase/(Decrease) in Fund Balance	\$7,444.28	\$7,444.28	\$6,376.04	\$21,606.79	\$0.00	(\$14,162.51)	-190.2
Total: Beginning Balance	2,640,655.25	2,662,487.18	0.00	2,662,487.18			
Total: Ending Fund Balance (9790)	\$2,648,099.53	\$2,669,931.46	\$6,376.04	\$2,684,093.97			
Components of Ending Fund Balance							
Total: Nonspendable (9710 - 9719)	0.00	0.00	0.00	0.00			
Total: Restricted (9730 - 9749)	0.00	0.00	0.00	0.00			
Total: Committed (9750 - 9769)	0.00	0.00	0.00	0.00			
Total: Assigned (9770 - 9788)	0.00	0.00	0.00	0.00			
Total: UnAssigned (9780 - 9790)	0.00	0.00	0.00	7,444.28			
Total: Undesignated	2,648,099.53	2,669,931.46	6,376.04	2,676,649.69			

Board Report

From 06/01/2022 thru 06/30/2022

Fund Summary

Note this summary includes only the account lines that were included on this report

Fu: 2101 Building Fund

	Approved	Working	Current	Expended Year To Date	Encumbered	Unencumbered Balance	%
Revenues							
Total: 8000 Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
Expenditures							
Total: 1000 Certificated	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
Total: 2000 Classified	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 3000 Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 1000 - 3000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 4000 Books & Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 5000 Services & Other	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 4000 - 5000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 1000 - 5000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 6000 Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 7000 Other Outgo/Financing Uses	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 1000 - 7000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: Net Increase/(Decrease) in Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
Total: Beginning Balance	0.00	0.00	0.00	0.00			
Total: Ending Fund Balance (9790)	\$0.00	\$0.00	\$0.00	\$0.00			
Components of Ending Fund Balance							
Total: Nonspendable (9710 - 9719)	0.00	0.00	0.00	0.00			
Total: Restricted (9730 - 9749)	0.00	0.00	0.00	0.00			
Total: Committed (9750 - 9769)	0.00	0.00	0.00	0.00			
Total: Assigned (9770 - 9788)	0.00	0.00	0.00	0.00			
Total: UnAssigned (9780 - 9790)	0.00	0.00	0.00	0.00			
Total: Undesignated	0.00	0.00	0.00	0.00			

Board Report

From 06/01/2022 thru 06/30/2022

Fund Summary

Note this summary includes only the account lines that were included on this report

Fu: 2104 Building Fund

	Approved	Working	Current	Expended Year To Date	Encumbered	Unencumbered Balance	%
Revenues							
Total: 8000 Revenues	\$0.00	\$0.00	\$18.39	\$62.30	\$0.00	(\$62.30)	0.0
Expenditures							
Total: 1000 Certificated	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
Total: 2000 Classified	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 3000 Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 1000 - 3000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 4000 Books & Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 5000 Services & Other	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 4000 - 5000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 1000 - 5000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 6000 Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 7000 Other Outgo/Financing Uses	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 1000 - 7000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: Net Increase/(Decrease) in Fund Balance	\$0.00	\$0.00	\$18.39	\$62.30	\$0.00	(\$62.30)	0.0
Total: Beginning Balance	6,053.06	6,168.07	0.00	6,168.07			
Total: Ending Fund Balance (9790)	\$6,053.06	\$6,168.07	\$18.39	\$6,230.37			
Components of Ending Fund Balance							
Total: Nonspendable (9710 - 9719)	0.00	0.00	0.00	0.00			
Total: Restricted (9730 - 9749)	0.00	0.00	0.00	0.00			
Total: Committed (9750 - 9769)	0.00	0.00	0.00	0.00			
Total: Assigned (9770 - 9788)	0.00	0.00	0.00	0.00			
Total: UnAssigned (9780 - 9790)	0.00	0.00	0.00	0.00			
Total: Undesignated	6,053.06	6,168.07	18.39	6,230.37			

Board Report

From 06/01/2022 thru 06/30/2022

Fund Summary

Note this summary includes only the account lines that were included on this report

Fu: 2500 Capital Facilities Fund

	Approved	Working	Current	Expended Year To Date	Encumbered	Unencumbered Balance	%
Revenues							
Total: 8000 Revenues	\$560,433.70	\$560,433.70	\$73,570.73	\$1,067,944.14	\$0.00	(\$507,510.44)	-90.6
Expenditures							
Total: 1000 Certificated	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
Total: 2000 Classified	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 3000 Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 1000 - 3000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 4000 Books & Supplies	5,178.01	4,226.06	0.00	0.00	0.00	4,226.06	100.0
Total: 5000 Services & Other	3,850.00	3,850.00	0.00	3,850.00	0.00	0.00	0.0
Total: 4000 - 5000	9,028.01	8,076.06	0.00	3,850.00	0.00	4,226.06	52.3
Total: 1000 - 5000	9,028.01	8,076.06	0.00	3,850.00	0.00	4,226.06	52.3
Total: 6000 Capital Outlay	214,405.69	215,357.64	0.00	42,266.88	0.00	173,090.76	80.4
Total: 7000 Other Outgo/Financing Uses	337,000.00	337,000.00	0.00	203,324.56	0.00	133,675.44	39.7
Total: 1000 - 7000	560,433.70	560,433.70	0.00	249,441.44	0.00	310,992.26	55.5
Total: Net Increase/(Decrease) in Fund Balance	\$0.00	\$0.00	\$73,570.73	\$818,502.70	\$0.00	(\$818,502.70)	0.0
Total: Beginning Balance	0.00	297,942.47	0.00	297,942.47			
Total: Ending Fund Balance (9790)	\$0.00	\$297,942.47	\$73,570.73	\$1,116,445.17			
Components of Ending Fund Balance							
Total: Nonspendable (9710 - 9719)	0.00	0.00	0.00	0.00			
Total: Restricted (9730 - 9749)	0.00	0.00	0.00	0.00			
Total: Committed (9750 - 9769)	0.00	0.00	0.00	0.00			
Total: Assigned (9770 - 9788)	0.00	0.00	0.00	0.00			
Total: UnAssigned (9780 - 9790)	0.00	0.00	0.00	0.00			
Total: Undesignated	0.00	297,942.47	73,570.73	1,116,445.17			

Board Report

From 06/01/2022 thru 06/30/2022

Fund Summary

Note this summary includes only the account lines that were included on this report

Fu: 5100 Bond Interest and Redemption Fund

	Approved	Working	Current	Expended Year To Date	Encumbered	Unencumbered Balance	%
Revenues							
Total: 8000 Revenues	\$55.00	\$55.00	\$0.00	\$0.00	\$0.00	\$55.00	100.0
Expenditures							
Total: 1000 Certificated	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
Total: 2000 Classified	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 3000 Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 1000 - 3000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 4000 Books & Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 5000 Services & Other	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 4000 - 5000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 1000 - 5000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 6000 Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 7000 Other Outgo/Financing Uses	55.00	55.00	0.00	0.00	0.00	55.00	100.0
Total: 1000 - 7000	55.00	55.00	0.00	0.00	0.00	55.00	100.0
Total: Net Increase/(Decrease) in Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
Total: Beginning Balance	643,271.37	0.00	0.00	0.00			
Total: Ending Fund Balance (9790)	\$643,271.37	\$0.00	\$0.00	\$0.00			
Components of Ending Fund Balance							
Total: Nonspendable (9710 - 9719)	0.00	0.00	0.00	0.00			
Total: Restricted (9730 - 9749)	0.00	0.00	0.00	0.00			
Total: Committed (9750 - 9769)	0.00	0.00	0.00	0.00			
Total: Assigned (9770 - 9788)	0.00	0.00	0.00	0.00			
Total: UnAssigned (9780 - 9790)	0.00	0.00	0.00	0.00			
Total: Undesignated	643,271.37	0.00	0.00	0.00			

Board Report

From 06/01/2022 thru 06/30/2022

Fund Summary

Note this summary includes only the account lines that were included on this report

Fu: 5101 Bond Interest and Redemption Fund

	Approved	Working	Current	Expended Year To Date	Encumbered	Unencumbered Balance	%
Revenues							
Total: 8000 Revenues	\$225,500.00	\$225,500.00	\$230.75	\$304.99	\$0.00	\$225,195.01	99.9
Expenditures							
Total: 1000 Certificated	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
Total: 2000 Classified	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 3000 Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 1000 - 3000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 4000 Books & Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 5000 Services & Other	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 4000 - 5000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 1000 - 5000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 6000 Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 7000 Other Outgo/Financing Uses	225,500.00	225,500.00	0.00	0.00	0.00	225,500.00	100.0
Total: 1000 - 7000	225,500.00	225,500.00	0.00	0.00	0.00	225,500.00	100.0
Total: Net Increase/(Decrease) in Fund Balance	\$0.00	\$0.00	\$230.75	\$304.99	\$0.00	(\$304.99)	0.0
Total: Beginning Balance	0.00	163.35	0.00	163.35			
Total: Ending Fund Balance (9790)	\$0.00	\$163.35	\$230.75	\$468.34			
Components of Ending Fund Balance							
Total: Nonspendable (9710 - 9719)	0.00	0.00	0.00	0.00			
Total: Restricted (9730 - 9749)	0.00	0.00	0.00	0.00			
Total: Committed (9750 - 9769)	0.00	0.00	0.00	0.00			
Total: Assigned (9770 - 9788)	0.00	0.00	0.00	0.00			
Total: UnAssigned (9780 - 9790)	0.00	0.00	0.00	0.00			
Total: Undesignated	0.00	163.35	230.75	468.34			

Board Report

From 06/01/2022 thru 06/30/2022

Fund Summary

Note this summary includes only the account lines that were included on this report

Fu: 5102 Bond Interest and Redemption Fund

	Approved	Working	Current	Expended Year To Date	Encumbered	Unencumbered Balance	%
Revenues							
Total: 8000 Revenues	\$1,100.00	\$1,100.00	\$0.00	\$0.00	\$0.00	\$1,100.00	100.0
Expenditures							
Total: 1000 Certificated	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
Total: 2000 Classified	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 3000 Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 1000 - 3000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 4000 Books & Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 5000 Services & Other	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 4000 - 5000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 1000 - 5000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 6000 Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 7000 Other Outgo/Financing Uses	1,100.00	1,100.00	0.00	0.00	0.00	1,100.00	100.0
Total: 1000 - 7000	1,100.00	1,100.00	0.00	0.00	0.00	1,100.00	100.0
Total: Net Increase/(Decrease) in Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
Total: Beginning Balance	0.00	0.00	0.00	0.00			
Total: Ending Fund Balance (9790)	\$0.00	\$0.00	\$0.00	\$0.00			
Components of Ending Fund Balance							
Total: Nonspendable (9710 - 9719)	0.00	0.00	0.00	0.00			
Total: Restricted (9730 - 9749)	0.00	0.00	0.00	0.00			
Total: Committed (9750 - 9769)	0.00	0.00	0.00	0.00			
Total: Assigned (9770 - 9788)	0.00	0.00	0.00	0.00			
Total: UnAssigned (9780 - 9790)	0.00	0.00	0.00	0.00			
Total: Undesignated	0.00	0.00	0.00	0.00			

Board Report

From 06/01/2022 thru 06/30/2022

Fund Summary

Note this summary includes only the account lines that were included on this report

Fu: 5103 Bond Interest and Redemption Fund

	Approved	Working	Current	Expended Year To Date	Encumbered	Unencumbered Balance	%
Revenues							
Total: 8000 Revenues	\$285,400.00	\$285,400.00	\$271.05	\$4,058.15	\$0.00	\$281,341.85	98.6
Expenditures							
Total: 1000 Certificated	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
Total: 2000 Classified	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 3000 Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 1000 - 3000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 4000 Books & Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 5000 Services & Other	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 4000 - 5000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 1000 - 5000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 6000 Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 7000 Other Outgo/Financing Uses	285,400.00	285,400.00	0.00	0.00	0.00	285,400.00	100.0
Total: 1000 - 7000	285,400.00	285,400.00	0.00	0.00	0.00	285,400.00	100.0
Total: Net Increase/(Decrease) in Fund Balance	\$0.00	\$0.00	\$271.05	\$4,058.15	\$0.00	(\$4,058.15)	0.0
Total: Beginning Balance	0.00	86,601.65	0.00	86,601.65			
Total: Ending Fund Balance (9790)	\$0.00	\$86,601.65	\$271.05	\$90,659.80			
Components of Ending Fund Balance							
Total: Nonspendable (9710 - 9719)	0.00	0.00	0.00	0.00			
Total: Restricted (9730 - 9749)	0.00	0.00	0.00	0.00			
Total: Committed (9750 - 9769)	0.00	0.00	0.00	0.00			
Total: Assigned (9770 - 9788)	0.00	0.00	0.00	0.00			
Total: UnAssigned (9780 - 9790)	0.00	0.00	0.00	0.00			
Total: Undesignated	0.00	86,601.65	271.05	90,659.80			

Board Report

From 06/01/2022 thru 06/30/2022

Fund Summary

Note this summary includes only the account lines that were included on this report

Fu: 5104 Bond Interest and Redemption Fund

	Approved	Working	Current	Expended Year To Date	Encumbered	Unencumbered Balance	%
Revenues							
Total: 8000 Revenues	\$8,300.00	\$8,300.00	\$645.11	\$1,433.14	\$0.00	\$6,866.86	82.7
Expenditures							
Total: 1000 Certificated	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
Total: 2000 Classified	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 3000 Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 1000 - 3000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 4000 Books & Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 5000 Services & Other	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 4000 - 5000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 1000 - 5000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 6000 Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 7000 Other Outgo/Financing Uses	8,300.00	8,300.00	0.00	0.00	0.00	8,300.00	100.0
Total: 1000 - 7000	8,300.00	8,300.00	0.00	0.00	0.00	8,300.00	100.0
Total: Net Increase/(Decrease) in Fund Balance	\$0.00	\$0.00	\$645.11	\$1,433.14	\$0.00	(\$1,433.14)	0.0
Total: Beginning Balance	0.00	94,339.25	0.00	94,339.25			
Total: Ending Fund Balance (9790)	\$0.00	\$94,339.25	\$645.11	\$95,772.39			
Components of Ending Fund Balance							
Total: Nonspendable (9710 - 9719)	0.00	0.00	0.00	0.00			
Total: Restricted (9730 - 9749)	0.00	0.00	0.00	0.00			
Total: Committed (9750 - 9769)	0.00	0.00	0.00	0.00			
Total: Assigned (9770 - 9788)	0.00	0.00	0.00	0.00			
Total: UnAssigned (9780 - 9790)	0.00	0.00	0.00	0.00			
Total: Undesignated	0.00	94,339.25	645.11	95,772.39			

Board Report

From 06/01/2022 thru 06/30/2022

Fund Summary

Note this summary includes only the account lines that were included on this report

Fu: 5106 Bond Interest and Redemption Fund

	Approved	Working	Current	Expended Year To Date	Encumbered	Unencumbered Balance	%
Revenues							
Total: 8000 Revenues	\$100,142.62	\$100,142.62	\$38,790.77	\$532,783.87	\$0.00	(\$432,641.25)	-432.0
Expenditures							
Total: 1000 Certificated	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
Total: 2000 Classified	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 3000 Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 1000 - 3000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 4000 Books & Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 5000 Services & Other	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 4000 - 5000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 1000 - 5000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 6000 Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 7000 Other Outgo/Financing Uses	100,142.62	100,142.62	0.00	66,901.89	0.00	33,240.73	33.2
Total: 1000 - 7000	100,142.62	100,142.62	0.00	66,901.89	0.00	33,240.73	33.2
Total: Net Increase/(Decrease) in Fund Balance	\$0.00	\$0.00	\$38,790.77	\$465,881.98	\$0.00	(\$465,881.98)	0.0
Total: Beginning Balance	0.00	40,251.12	0.00	40,251.12			
Total: Ending Fund Balance (9790)	\$0.00	\$40,251.12	\$38,790.77	\$506,133.10			
Components of Ending Fund Balance							
Total: Nonspendable (9710 - 9719)	0.00	0.00	0.00	0.00			
Total: Restricted (9730 - 9749)	0.00	0.00	0.00	0.00			
Total: Committed (9750 - 9769)	0.00	0.00	0.00	0.00			
Total: Assigned (9770 - 9788)	0.00	0.00	0.00	0.00			
Total: UnAssigned (9780 - 9790)	0.00	0.00	0.00	0.00			
Total: Undesignated	0.00	40,251.12	38,790.77	506,133.10			

Board Report

From 06/01/2022 thru 06/30/2022

Fund Summary

Note this summary includes only the account lines that were included on this report

Fu: 5107 Bond Interest and Redemption Fund

	Approved	Working	Current	Expended Year To Date	Encumbered	Unencumbered Balance	%
Revenues							
Total: 8000 Revenues	\$323,500.00	\$323,500.00	\$10,682.64	\$148,480.89	\$0.00	\$175,019.11	54.1
Expenditures							
Total: 1000 Certificated	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
Total: 2000 Classified	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 3000 Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 1000 - 3000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 4000 Books & Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 5000 Services & Other	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 4000 - 5000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 1000 - 5000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 6000 Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 7000 Other Outgo/Financing Uses	323,500.00	398,062.71	0.00	150,665.45	0.00	247,397.26	62.2
Total: 1000 - 7000	323,500.00	398,062.71	0.00	150,665.45	0.00	247,397.26	62.2
Total: Net Increase/(Decrease) in Fund Balance	\$0.00	(\$74,562.71)	\$10,682.64	(\$2,184.56)	\$0.00	(\$72,378.15)	97.1
Total: Beginning Balance	0.00	97,410.62	0.00	97,410.62			
Total: Ending Fund Balance (9790)	\$0.00	\$22,847.91	\$10,682.64	\$95,226.06			
Components of Ending Fund Balance							
Total: Nonspendable (9710 - 9719)	0.00	0.00	0.00	0.00			
Total: Restricted (9730 - 9749)	0.00	0.00	0.00	0.00			
Total: Committed (9750 - 9769)	0.00	0.00	0.00	0.00			
Total: Assigned (9770 - 9788)	0.00	0.00	0.00	0.00			
Total: UnAssigned (9780 - 9790)	0.00	0.00	0.00	(74,562.71)			
Total: Undesignated	0.00	22,847.91	10,682.64	169,788.77			

Board Report

From 06/01/2022 thru 06/30/2022

Fund Summary

Note this summary includes only the account lines that were included on this report

Fu: 5108 Bond Interest and Redemption Fund

	Approved	Working	Current	Expended Year To Date	Encumbered	Unencumbered Balance	%
Revenues							
Total: 8000 Revenues	\$503,455.36	\$503,455.36	\$18,659.45	\$260,332.47	\$0.00	\$243,122.89	48.3
Expenditures							
Total: 1000 Certificated	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
Total: 2000 Classified	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 3000 Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 1000 - 3000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 4000 Books & Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 5000 Services & Other	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 4000 - 5000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 1000 - 5000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 6000 Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 7000 Other Outgo/Financing Uses	503,455.36	625,618.07	0.00	244,325.44	0.00	381,292.63	60.9
Total: 1000 - 7000	503,455.36	625,618.07	0.00	244,325.44	0.00	381,292.63	60.9
Total: Net Increase/(Decrease) in Fund Balance	\$0.00	(\$122,162.71)	\$18,659.45	\$16,007.03	\$0.00	(\$138,169.74)	113.1
Total: Beginning Balance	0.00	138,676.25	0.00	138,676.25			
Total: Ending Fund Balance (9790)	\$0.00	\$16,513.54	\$18,659.45	\$154,683.28			
Components of Ending Fund Balance							
Total: Nonspendable (9710 - 9719)	0.00	0.00	0.00	0.00			
Total: Restricted (9730 - 9749)	0.00	0.00	0.00	0.00			
Total: Committed (9750 - 9769)	0.00	0.00	0.00	0.00			
Total: Assigned (9770 - 9788)	0.00	0.00	0.00	0.00			
Total: UnAssigned (9780 - 9790)	0.00	0.00	0.00	(503,455.36)			
Total: Undesignated	0.00	16,513.54	18,659.45	658,138.64			

Paid Date(s) From: 6/2/2022 To: 7/12/2022

0100-General Fund

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si	Amount
33-Amazon.com LLC	512457924	PV-220118	1FPV-47G7-N1V9 6/2/22 PO#220	0100-09000-0-1164-1000-430000-090	14.16
				Warrant Total:	14.16
	512461181	CM-220095	Inv# 1J3Y-TV71-N3TR 6/8/22 PO#	0100-09000-0-1164-1000-430000-090	(11.98)
		CM-220092	Amazon.com LLC	0100-81500-0-0000-8110-430000-000	(6.41)
		CM-220091	Amazon.com LLC	0100-81500-0-0000-8110-430000-000	(25.64)
		PO-221119	Maintenance- Short Phone Cord, 2 p	0100-81500-0-0000-8110-430000-000	34.70
		PO-221190	Dry Erase Erasers	0100-32140-0-1172-1000-430000-070	725.32
		PO-221190	Dry Erase Erasers	0100-32140-0-1172-1000-430000-070	95.94
		PO-221190	Dry Erase Erasers	0100-32140-0-1172-1000-430000-070	21.76
		PO-221190	Dry Erase Erasers	0100-32140-0-1172-1000-430000-070	18.51
		PO-221190	Dry Erase Erasers	0100-32140-0-1172-1000-430000-070	22.62
		PO-221190	Dry Erase Erasers	0100-32140-0-1172-1000-430000-070	145.94
		PV-220136	Inv# 1FPV-4767-N1V9 6/2/22 PO#	0100-09000-0-1164-1000-430000-090	14.16
				Warrant Total:	1,034.92
				Vendor Total:	1,049.08
1794-AT&T Global Services	512459071	PO-220006	Monthly Charges/CVHS Site July	0100-00000-0-0000-2700-590004-082	178.26
		PV-220120	Telephone Charges	0100-00000-0-0000-8200-590004-000	1,447.57
		PV-220119	9391016333	0100-00000-0-1110-1000-590008-082	215.23
				Warrant Total:	1,841.06
	512464485	PO-230009	Monthly Charges for District	0100-00000-0-0000-8200-590004-000	1,426.06
		PO-230010	Monthly Charges/CVHS Site July	0100-00000-0-0000-2700-590004-082	178.26
		PO-230011	HSI BUS Elite-S Service July 1,	0100-00000-0-1110-1000-590008-082	215.23
				Warrant Total:	1,819.55
				Vendor Total:	3,660.61
1110-Avid Center	512459971	PV-220129	Stephen Olmos/Workshop	0100-40350-0-1110-1000-520000-000	925.00
				Warrant Total:	925.00
	512464486	PV-230001	00080054	0100-40350-0-1110-1000-520000-000	925.00
				Warrant Total:	925.00
				Vendor Total:	1,850.00
3451-AXA Equitable Life Insurance C	512463010	PO-230002	Employee Life Insurance Benefit P	0100-00000-0-0000-0000-951400-000	536.03
				Warrant Total:	536.03
				Vendor Total:	536.03
75-Barnes & Noble Booksellers Inc	512463737	LB-220000	7371867	0100-33110-9-5001-3600-430000-000	50.74
		LB-220000	7371867	0100-33110-0-5001-3600-580000-000	187.63

Paid Date(s) From: 6/2/2022 To: 7/12/2022

0100-General Fund

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si	Amount
Warrant Total:					238.37
Vendor Total:					238.37
3339-Beck, Lisa	512456994	PV-220117	Athletic Gear	0100-00000-0-1135-1000-430000-090	226.67
Warrant Total:					226.67
Vendor Total:					226.67
87-Bestec Security	512461182	PO-221250	Monitoring Fees	0100-81500-0-0000-8110-580000-000	132.00
		PO-221250	Monitoring Fees	0100-81500-0-0000-8110-580000-000	90.00
		PO-221250	Monitoring Fees	0100-81500-0-0000-8110-580000-000	300.00
		PO-221250	Monitoring Fees	0100-81500-0-0000-8110-580000-000	1,075.00
		PO-221250	Monitoring Fees	0100-81500-0-0000-8110-580000-000	300.00
		PO-221250	Monitoring Fees	0100-81500-0-0000-8110-580000-000	222.00
		PO-221250	Monitoring Fees	0100-81500-0-0000-8110-580000-000	132.00
		PO-221250	Monitoring Fees	0100-81500-0-0000-8110-580000-000	90.00
Warrant Total:					2,341.00
Vendor Total:					2,341.00
97-Borchardt Corona & Faeth	512461183	PO-220056	Professional Audit Services as per	0100-00000-0-0000-7190-580000-000	3,811.50
Warrant Total:					3,811.50
Vendor Total:					3,811.50
3080-Boyd, Carrie	512456995	PV-220116	STRS ADJ	0100-00010-0-0000-0000-951100-000	258.30
Warrant Total:					258.30
Vendor Total:					258.30
3191-BSN Sports LLC	512464487	LB-220047	917470356	0100-09000-0-1110-1000-430000-000	2,999.91
Warrant Total:					2,999.91
Vendor Total:					2,999.91
123-Cal State Termite & Pest Contr	512461184	PO-220032	Pest Control Service Fees for All S	0100-81500-0-0000-8110-580000-000	580.00
Warrant Total:					580.00
Vendor Total:					580.00
803-California Dept of Justice	512459072	PV-220122	584002	0100-00000-0-0000-7300-580015-000	294.00
Warrant Total:					294.00
Vendor Total:					294.00
3050-California Teaching Fellows	512459073	PO-220922	After School Programming for the	0100-26000-0-1110-1000-580000-000	12,002.15
		PO-220149	Professional Development	0100-74250-0-1110-1000-580000-000	10,538.45

Paid Date(s) From: 6/2/2022 To: 7/12/2022

0100-General Fund

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si	Amount
				Warrant Total:	22,540.60
	512459972	PO-220571	1 Teaching Fellow starting	0100-30100-0-1110-1000-580000-082	528.94
				Warrant Total:	528.94
	512463738	LB-220004	33342	0100-74250-0-1110-1000-580000-000	1,521.33
		LB-220005	33344	0100-30100-0-1110-1000-580000-082	55.41
				Warrant Total:	1,576.74
				Vendor Total:	24,646.28
2671-Canon Financial Services Inc	512459973	PO-220003	Monthly Payment-Canon	0100-81500-0-0000-8110-560000-000	185.71
		PO-220003	Monthly Payment-Canon	0100-65000-0-5760-1120-560000-000	219.31
		PO-220003	Monthly Payment-Canon	0100-11000-0-1110-1000-560000-060	1,165.84
		PO-220003	Monthly Payment-Canon	0100-11000-0-1110-1000-560000-080	1,238.02
		PO-220003	Monthly Payment-Canon	0100-11000-0-1110-1000-560000-070	1,355.66
		PO-220003	Monthly Payment-Canon	0100-11000-0-1110-1000-560000-085	1,234.58
		PO-220003	Monthly Payment-Canon	0100-11000-0-1110-1000-560000-090	1,199.55
		PO-220003	Monthly Payment-Canon	0100-00000-0-1110-1000-560000-082	791.96
		PO-220003	Monthly Payment-Canon	0100-00000-0-0000-7300-560000-000	507.66
				Warrant Total:	7,898.29
				Vendor Total:	7,898.29
3596-Capital One N.A.	512464488	LB-220043	453498104	0100-11000-0-1110-1000-430000-060	151.20
				Warrant Total:	151.20
				Vendor Total:	151.20
146-CASBO	512463013	PO-230003	Organizational Subscription FY 20	0100-00000-0-0000-7300-530000-000	1,750.00
				Warrant Total:	1,750.00
				Vendor Total:	1,750.00
149-CDW Government LLC	512461186	CM-220094	Invoice Z392792 6/9/22 PO#22118	0100-11000-0-0000-2420-440000-000	(111.76)
		PO-221188	WD Red Pro WD141KFGX 14TB H	0100-11000-0-0000-2420-440000-000	2,224.33
		PO-221189	Synology RS1221RP+	0100-11000-0-0000-2420-440000-000	5,878.13
				Warrant Total:	7,990.70
				Vendor Total:	7,990.70
162-Childs & Co Inc	512461187	PO-221195	Rafer Office Remodel, Addition of S	0100-32100-0-0000-8500-620000-264	4,700.00
				Warrant Total:	4,700.00
	512463739	LB-220003	123199	0100-00000-0-0000-8500-620000-264	533.98
				Warrant Total:	533.98

Paid Date(s) From: 6/2/2022 To: 7/12/2022

0100-General Fund

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si	Amount					
Vendor Total:					5,233.98					
166-City of Kingsburg	512459074	PO-220009	Monthly District Garbage Fees Ju	0100-00000-0-0000-8200-550008-000	5,029.95					
		PO-220009	Monthly District Garbage Fees Ju	0100-00000-0-0000-8200-550009-000	1,411.03					
	Warrant Total:					6,440.98				
	512464489	PO-230019	Monthly District Garbage Fees	0100-00000-0-0000-8200-550008-000	5,029.95					
		PO-230019	Monthly District Garbage Fees	0100-00000-0-0000-8200-550009-000	1,743.50					
	Warrant Total:					6,773.45				
Vendor Total:					13,214.43					
2320-Comcast Corporation	512463740	LB-220001	148993903	0100-00000-0-0000-8200-590004-000	578.89					
					Warrant Total:					578.89
					Vendor Total:					578.89
3321-Consolidated Electrical Distri	512457926	PO-221193	Rafer, Outdoor Learning Space- Co	0100-32120-0-0000-8500-640000-262	119.71					
					Warrant Total:					119.71
	512461189	PO-221198 PO-221242	Rafer Office Remodel, Addition of S Rafer Counseling Office Remodel,	0100-32100-0-0000-8500-620000-264 0100-32100-0-0000-8500-620000-264	512.77					
					Warrant Total:					1,433.54
	Vendor Total:					1,946.31				
	Vendor Total:					2,066.02				
217-Dell Marketing LP	512457927	PO-221082	P2422 24" Monitor (Maint)	0100-00000-0-0000-2420-430000-000	1,318.26					
					Warrant Total:					1,318.26
	512461190	PO-221143	Latitude 5520, dock, and 2x P2422	0100-11000-0-0000-7300-440000-000	2,616.28					
					Warrant Total:					2,616.28
Vendor Total:					3,934.54					
2130-Delta Vector Control District	512461191	PV-220142	DV10058	0100-81500-0-0000-8110-580000-000	83.75					
					Warrant Total:					83.75
					Vendor Total:					83.75
1889-Document Tracking Services	512457928	PO-221205	Document Translation	0100-09000-0-1110-1000-580000-000	3,571.29					
					Warrant Total:					3,571.29
					Vendor Total:					3,571.29
2918-Dubuque Bank and Trust	512463742	LB-220036	8729801535	0100-00000-0-0000-9100-743900-000	133,647.06					
					Warrant Total:					133,647.06
					Vendor Total:					133,647.06
254-Eagle Software	512463014	PO-230005	Software License/Support Subscrip	0100-11000-0-1110-1000-580000-000	14,000.00					

Paid Date(s) From: 6/2/2022 To: 7/12/2022

0100-General Fund

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si	Amount
	512463014	PO-230005	Software License/Support Subscrip	0100-09000-0-1110-1000-580000-000	15,026.14
				Warrant Total:	29,026.14
				Vendor Total:	29,026.14
298-EDCARE GROUP, THE	512463015	PO-230001	Insurance Premiums July 1, 2022 t	0100-00000-0-0000-7600-370100-000	55,944.00
		PO-230001	Insurance Premiums July 1, 2022 t	0100-00000-0-0000-7600-370200-000	15,554.00
		PO-230001	Insurance Premiums July 1, 2022 t	0100-00000-0-0000-7110-370200-000	7,717.00
		PO-230001	Insurance Premiums July 1, 2022 t	0100-00000-0-0000-0000-951400-000	236,051.18
				Warrant Total:	315,266.18
				Vendor Total:	315,266.18
2587-EMCOR Service - Mesa Energy Sy	512457929	PO-221214	Washington- Improve the indoor a	0100-32100-0-0000-8110-580000-000	1,472.00
				Warrant Total:	1,472.00
	512461193	PO-221227	Lincoln- Improve the indoor air qu	0100-32120-0-0000-8110-580000-000	4,075.87
				Warrant Total:	4,075.87
	512463743	LB-220007	962006519	0100-32100-0-0000-8110-640000-000	12,897.00
				Warrant Total:	12,897.00
	512464490	LB-220048	962006414	0100-32120-0-0000-8110-580000-000	2,075.26
				Warrant Total:	2,075.26
				Vendor Total:	20,520.13
3068-Ernest Packaging Solutions	512461194	PO-221178	Custodial supplies to sanitize and c	0100-32120-0-0000-8200-430000-000	444.12
				Warrant Total:	444.12
	512463744	LB-220006	90585203	0100-81500-0-0000-8110-430000-000	247.57
				Warrant Total:	247.57
				Vendor Total:	691.69
292-FAB TECH of the Central Valley	512457930	PO-221192	Rafer, Outdoor Learning Space- St	0100-32120-0-0000-8500-640000-262	65.39
		PO-221212	Rafer, Outdoor Learning Space- St	0100-32120-0-0000-8500-640000-262	751.93
				Warrant Total:	817.32
				Vendor Total:	817.32
293-FACSCO	512461195	PO-221128	Lincoln, Cafeteria- Improve the in	0100-32100-0-0000-8110-430000-000	388.58
		PO-221197	Rafer Office Remodel, Addition of S	0100-32100-0-0000-8500-620000-264	1,285.35
				Warrant Total:	1,673.93
				Vendor Total:	1,673.93
2289-Fagen Friedman & Fulfrost LLP	512463745	LB-220033	202207	0100-00000-0-0000-7100-580018-000	348.00

Paid Date(s) From: 6/2/2022 To: 7/12/2022

0100-General Fund

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si	Amount
Warrant Total:					348.00
Vendor Total:					348.00
3012-Fastenal Company	512457931	PO-221165	HVAC Filters to improve the air	0100-32100-0-0000-8110-430000-000	1,199.68
Warrant Total:					1,199.68
Vendor Total:					1,199.68
961-Flix Productions	512459976	PO-221149	Sound Services: Sound for both si	0100-11000-0-1110-1000-580000-090	3,105.00
		PO-221156	District Retirement Event to recogni	0100-11000-0-1110-1000-580000-090	1,200.00
Warrant Total:					4,305.00
Vendor Total:					4,305.00
324-Fresno County Superintendent	512459075	PO-221235	FCSS - Professional Learning/Trai	0100-42030-0-1110-1000-580000-000	5,000.00
		PO-221235	FCSS - Professional Learning/Trai	0100-09000-0-1110-1000-580000-000	40,850.00
		PO-221236	FCSS - Professional Learning/Trai	0100-09000-0-1110-1000-580000-000	14,250.00
Warrant Total:					60,100.00
Vendor Total:					60,100.00
1784-Frontline Education	512463018	PO-230004	Absence & Substitute	0100-00000-0-0000-7490-580000-000	5,515.39
		PO-230006	Software Service Fees - July 1,	0100-00000-0-0000-7300-580000-000	25,098.81
Warrant Total:					30,614.20
Vendor Total:					30,614.20
343-Gas Company, The	512461196	PV-220138	Utility Charges	0100-00000-0-0000-8200-550003-000	1,195.26
Warrant Total:					1,195.26
Vendor Total:					1,195.26
2787-Goodfellow Occupational Therap	512459977	PO-220453	2021-2022 SCHOOL YEAR	0100-33100-0-5760-3140-580000-000	25.00
		PO-220453	2021-2022 SCHOOL YEAR	0100-33100-0-5760-3140-580000-000	750.00
Warrant Total:					775.00
Vendor Total:					775.00
1626-Gottschalk Music Center	512463746	LB-220008	1088357	0100-63000-0-1110-1000-430000-085	624.20
Warrant Total:					624.20
Vendor Total:					624.20
3518-Hanford Sentinel	512459978	PO-221238	Classified Package	0100-11000-0-0000-2700-580000-000	185.88
Warrant Total:					185.88
	512464493	PO-230070	Subscription Fee for Kingsburg Re	0100-11000-0-0000-7300-430000-000	36.00
		LB-220044	83821	0100-11000-0-0000-2700-580000-000	411.36

Paid Date(s) From: 6/2/2022 To: 7/12/2022

0100-General Fund

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si	Amount		
403-Home Depot	512457932	CM-220088	Inv# 8903428 3/30/22 PO#220725	0100-63870-0-1110-1000-430000-090	(129.12)		
		PO-221096	Rustoleum Flat Acrylic Latex Blac	0100-63870-0-1110-1000-430000-090	409.14		
	512461199	PO-221200	Rafer Office Remodel, Addition of S	0100-32100-0-0000-8500-620000-264	2,438.01		
		512464494	LB-220050	1524211	0100-00000-0-0000-8110-430000-000	356.88	
	LB-220051		3516684	0100-00000-0-0000-8110-430000-000	166.52		
	Warrant Total:				280.02		
	Vendor Total:				3,241.43		
	377-Houghton Mifflin Harcourt	512461200	PO-221043	Rigby PM Materials and Services	0100-30100-0-1110-1000-430000-080	239.20	
						Warrant Total:	239.20
						Vendor Total:	239.20
2668-Isom Advisors	512461201	PO-220001	Annual Report Preparation, Filling a	0100-00000-0-0000-7300-580000-000	3,750.00		
					Warrant Total:	3,750.00	
					Vendor Total:	3,750.00	
3677-Jacobsen, Laurel	512461202	PO-221246	Mileage Reimbursement/San Luis	0100-07140-0-1110-1000-580000-090	156.78		
					Warrant Total:	156.78	
					Vendor Total:	156.78	
449-JERICO FIRE PROTECTION CO. INC	512457934	PO-221213	Rafer- Replaced missing 5 year sti	0100-81500-0-0000-8110-430000-000	125.00		
					Warrant Total:	125.00	
					Vendor Total:	125.00	
1845-Johnstone Supply	512457935	PO-220105	MAINTENANCE SUPPLIES	0100-81500-0-0000-8110-430000-000	140.93		
					Warrant Total:	140.93	
	512461204	PO-221241	Rafer Counseling Office Remodel, a	0100-32100-0-0000-8500-620000-264	361.90		
					Warrant Total:	361.90	
	512463747	LB-220009	S2242330.001	0100-81500-0-0000-8110-430000-000	2,063.32		
			LB-220010	S2237418.001	0100-81500-0-0000-8110-430000-000	455.32	
Warrant Total:				2,518.64			
Vendor Total:				3,021.47			
3167-Kings Industrial Occ Med Ctr I	512459979	PV-220130	149423	0100-81500-0-0000-8110-580025-000	307.74		

Paid Date(s) From: 6/2/2022 To: 7/12/2022

0100-General Fund

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si	Amount	
					Warrant Total:	307.74
					Vendor Total:	307.74
2941-Kings River Party Rental	512461205	PO-221166	5 Ft. Round Tables	0100-11000-0-1110-1000-560000-090	330.00	
					Warrant Total:	330.00
					Vendor Total:	330.00
3449-Kingsburg Auto Care	512461206	PO-221226	1997 Chevrolet Pickup Vin# 4814-	0100-81500-0-0000-8110-560000-000	129.52	
					Warrant Total:	129.52
					Vendor Total:	129.52
476-Kingsburg Elem. Cafeteria	512461207	PO-221252	Retirement/to recognize the	0100-11000-0-0000-7300-430000-000	207.68	
		PO-221245	Outstanding Second Meals to Stude	0100-11000-0-0000-7300-430000-000	289.46	
		PO-221244	State of the District Event	0100-11000-0-0000-7300-580000-000	3,492.50	
		Warrant Total:				
					Vendor Total:	3,989.64
3513-Koala Tree Service	512461209	PO-221228	District Office- Removed broken t	0100-81500-0-0000-8110-580000-000	850.00	
					Warrant Total:	850.00
					Vendor Total:	850.00
494-Kulow Brothers	512457937	PO-221021	SITE ATTENDANCE 1000 SETS E	0100-09000-0-1110-3130-580000-000	597.38	
		PO-221020	SARB 1000 COUNT ENGLISH	0100-09000-0-1110-3130-580000-000	597.38	
		Warrant Total:				
					Vendor Total:	1,194.76
546-McMaster-Carr Supply Company	512457938	PO-220113	MAINTENANCE SUPPLIES	0100-81500-0-0000-8110-430000-000	540.53	
					Warrant Total:	540.53
	512464495	LB-220046	062722MOT	0100-81500-0-0000-8110-430000-000	288.41	
					Warrant Total:	288.41
					Vendor Total:	828.94
2310-Medical Billing Technologies	512463749	LB-220012	AR-33493	0100-56400-0-0000-3140-580000-000	200.00	
					Warrant Total:	200.00
					Vendor Total:	200.00
555-Merit Window Fashion & Design	512457939	PO-221168	Professional Development Building	0100-11000-0-0000-7300-440000-000	1,328.98	
					Warrant Total:	1,328.98
					Vendor Total:	1,328.98

Paid Date(s) From: 6/2/2022 To: 7/12/2022

0100-General Fund

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si	Amount
3522-Mid-Valley Disposal LLC	512461210	PO-220112	ROLL OFF BIN CHARGES DUR	0100-00000-0-0000-8200-550008-000	100.00
				Warrant Total:	100.00
				Vendor Total:	100.00
578-Morgan's Village Flooring	512463750	LB-220034	8079	0100-32100-0-0000-8500-620000-264	2,121.69
				Warrant Total:	2,121.69
				Vendor Total:	2,121.69
3644-MS Fire Protection Inc	512461211	PO-221240	Reagan- Installed 2 post indicator v	0100-81500-0-0000-8110-580000-000	1,215.00
				Warrant Total:	1,215.00
				Vendor Total:	1,215.00
1450-NAPA Auto Parts of Selma	512461212	PO-220702	Maintenance Supplies- Purchased	0100-81500-0-0000-8110-430000-000	3.26
		PO-220702	Maintenance Supplies- Purchased	0100-81500-0-0000-8110-430000-000	18.94
		CM-220093	NAPA Auto Parts of Selma	0100-81500-0-0000-8110-430000-000	(54.00)
		PO-220702	Maintenance Supplies- Purchased	0100-81500-0-0000-8110-430000-000	47.93
		PO-220702	Maintenance Supplies- Purchased	0100-81500-0-0000-8110-430000-000	4.99
		PO-220702	Maintenance Supplies- Purchased	0100-81500-0-0000-8110-430000-000	35.58
		PO-220702	Maintenance Supplies- Purchased	0100-81500-0-0000-8110-430000-000	7.94
		PO-220702	Maintenance Supplies- Purchased	0100-81500-0-0000-8110-430000-000	67.54
				Warrant Total:	132.18
				Vendor Total:	132.18
3687-Navia Benefit Solutions	512461213	PO-221248	Refundable Funding Deposit for F	0100-00000-0-0000-7200-580000-000	7,836.67
		PO-221249	Plan Year Fee	0100-00000-0-0000-7200-580000-000	250.00
				Warrant Total:	8,086.67
				Vendor Total:	8,086.67
595-Nelson's Ace Hardware	512457940	PO-220061	Maintenance Supplies Purchased	0100-81500-0-0000-8110-430000-000	2,075.80
				Warrant Total:	2,075.80
	512463751	LB-220013	72331	0100-00000-0-0000-8110-430000-000	4,408.63
				Warrant Total:	4,408.63
				Vendor Total:	6,484.43
1530-Nelson's Power Center	512457941	PO-220115	MAINTENANCE SUPPLIES	0100-81500-0-0000-8110-430000-000	279.41
				Warrant Total:	279.41
	512463752	LB-220014	267060	0100-81500-0-0000-8110-430000-000	13.01
				Warrant Total:	13.01
				Vendor Total:	292.42

Paid Date(s) From: 6/2/2022 To: 7/12/2022

0100-General Fund

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si	Amount
2287-NewEgg Inc	512457942	PO-221202	ASUS TUF GAMING X570-PRO W	0100-09000-0-0000-8300-440000-000	15.99
		PO-221202	ASUS TUF GAMING X570-PRO W	0100-09000-0-0000-8300-440000-000	82.81
		PO-221202	ASUS TUF GAMING X570-PRO W	0100-09000-0-0000-8300-440000-000	66.36
		Warrant Total:			165.16
Vendor Total:					165.16
3683-ODP Business Solutions LLC	512461214	PV-220134	247719756001	0100-32140-0-1172-1000-430000-080	764.63
		PV-220134	196153817001	0100-63000-0-1110-1000-430000-090	41.24
		PV-220134	245903708001	0100-09000-0-1172-1000-430000-085	402.52
		PV-220134	248165588001	0100-32140-0-1172-1000-430000-080	53.14
		PV-220134	240813420001	0100-30100-0-1110-1000-430000-082	543.79
		PV-220134	246345019001	0100-32140-0-1172-1000-430000-060	564.03
		PV-220134	246730403001	0100-32140-0-1172-1000-430000-060	178.98
		PV-220134	245755034001	0100-09000-0-1172-1000-430000-070	489.90
		PV-220134	245933011001	0100-09000-0-1172-1000-430000-085	9.11
		PV-220134	247769540001	0100-09000-0-1172-1000-430000-082	183.70
		PV-220134	247718732001	0100-32140-0-1172-1000-430000-080	171.96
		PV-220134	245507827001	0100-09000-0-1172-1000-430000-060	491.82
		PV-220134	241334105001	0100-11000-0-0000-7300-430000-000	59.16
		PV-220134	242817012001	0100-11000-0-0000-7300-430000-000	173.88
		PV-220134	245489477001	0100-11000-0-0000-7300-430000-000	92.57
		PV-220134	244438322001	0100-32140-0-1172-1000-430000-060	122.92
		PV-220134	244100443001	0100-32140-0-1172-1000-430000-060	126.35
		PV-220134	190649888001	0100-11000-0-1110-1000-430000-060	167.48
		PV-220134	247729083001	0100-09000-0-1172-1000-430000-082	130.97
		PV-220134	247769539001	0100-09000-0-1172-1000-430000-082	44.22
		PV-220134	247901833001	0100-09000-0-1172-1000-430000-082	63.77
		PV-220134	247769542001	0100-09000-0-1172-1000-430000-082	139.25
		PV-220134	245933010001	0100-09000-0-1172-1000-430000-085	84.94
		Warrant Total:			5,100.33
	512463753	LB-220015	249449819001	0100-11000-0-0000-7300-430000-000	34,775.67
		LB-220016	237319760001	0100-11000-0-1110-1000-430000-085	109.73
		LB-220017	190649888001	0100-11000-0-1110-1000-430000-060	167.48
		LB-220018	249718642001	0100-32140-0-1172-1000-430000-090	244.05
		LB-220019	250569054001	0100-32140-0-1172-1000-430000-080	183.70
		LB-220019	250569054001	0100-32140-0-1172-1000-430000-080	271.57
Warrant Total:			35,752.20		
512464496	LB-220052	252235998001	0100-11000-0-0000-7300-430000-000	1,199.72	

Paid Date(s) From: 6/2/2022 To: 7/12/2022

0100-General Fund

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si	Amount
	512464496	LB-220052	252235998001	0100-11000-0-0000-7300-430000-000	162.32
				Warrant Total:	1,362.04
				Vendor Total:	42,214.57
2708-Otis Elevator Company	512464497	PO-230032	Survey Service on the Following	0100-81500-0-0000-8110-580000-000	935.10
				Warrant Total:	935.10
				Vendor Total:	935.10
618-Pacific Gas & Electric	512459076	PV-220121	Utility Charges	0100-00000-0-0000-8200-550001-000	78.75
				Warrant Total:	78.75
	512463754	LB-220020	1522614833-4	0100-00000-0-0000-8200-550001-000	33,588.79
		LB-220020	1522614833-4	0100-00000-0-0000-8200-550001-000	222.30
		LB-220020	1522614833-4	0100-00000-0-0000-8200-550001-000	131.64
				Warrant Total:	33,942.73
	512464498	LB-220056	3644823681-4	0100-00000-0-0000-8200-550001-000	88.30
				Warrant Total:	88.30
				Vendor Total:	34,109.78
3425-Pacific Shredding	512463755	LB-220021	5112174	0100-00000-0-0000-8200-550008-000	48.30
		LB-220021	5112174	0100-00000-0-0000-8200-550008-000	56.00
		LB-220021	5112174	0100-00000-0-0000-8200-550008-000	51.52
		LB-220021	5112174	0100-00000-0-0000-8200-550008-000	56.00
		LB-220021	5112174	0100-00000-0-0000-8200-550008-000	56.00
		LB-220021	5112174	0100-00000-0-0000-8200-550008-000	56.00
		LB-220021	5112174	0100-00000-0-0000-8200-550008-000	56.00
				Warrant Total:	379.82
				Vendor Total:	379.82
1516-Pearson	512457943	PO-220901	DAYC-2 EXAMINER SHEETS	0100-90530-0-0000-3140-430012-000	894.92
				Warrant Total:	894.92
				Vendor Total:	894.92
3649-Professional Utility Locating	512464499	LB-220054	22-0531	0100-32100-0-0000-8500-620019-264	500.00
				Warrant Total:	500.00
				Vendor Total:	500.00
3432-Quadient Inc	512459980	PO-220024	District Postage July 1, 2021 throug	0100-00000-0-0000-7300-590010-000	1,000.00
				Warrant Total:	1,000.00
				Vendor Total:	1,000.00

Paid Date(s) From: 6/2/2022 To: 7/12/2022

0100-General Fund

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si	Amount
3431-Quadient Leasing USA Inc	512459981	PO-220020	Postage Machine Lease Payment	0100-00000-0-0000-7300-580000-000	589.70
				Warrant Total:	589.70
				Vendor Total:	589.70
3017-R G Equipment of Fresno Inc	512461218	PO-220116	GROUND SUPPLIES	0100-00000-0-0000-8400-430010-000	202.76
				Warrant Total:	202.76
				Vendor Total:	202.76
700-Renaissance Learning Inc	512464500	PO-230067	AR & STAR Subscription for 202	0100-09000-0-1110-1000-580000-000	27,415.62
				Warrant Total:	27,415.62
				Vendor Total:	27,415.62
3643-Rex Moore Group Inc	512459982	PO-221229	Maintenance- Replaced and progra	0100-81500-0-0000-8110-580000-000	1,705.31
		PO-221230	Reagan and Lincoln- Rebuild Fire S	0100-81500-0-0000-8110-580000-000	3,749.55
				Warrant Total:	5,454.86
	512461220	PV-220133	30251	0100-81500-0-0000-8110-580000-000	1,373.01
				Warrant Total:	1,373.01
				Vendor Total:	6,827.87
2649-Rush Advertising Specialties	512463757	LB-220023	105782	0100-09000-0-1110-1000-580000-000	1,664.40
				Warrant Total:	1,664.40
				Vendor Total:	1,664.40
744-Scholastic Education	512459077	PO-221003	Science Reader box set level A	0100-30100-0-1110-1000-430000-060	411.93
		PO-221003	Science Reader box set level A	0100-30100-0-1110-1000-430000-060	4,086.56
				Warrant Total:	4,498.49
				Vendor Total:	4,498.49
740-Scholastic Inc	512461221	PO-220904	Wonder: Movie Edition 081603	0100-30100-0-1110-1000-430000-082	79.55
		PO-220289	Classroom Libraries	0100-09000-0-1110-1000-430000-000	146.03
				Warrant Total:	225.58
				Vendor Total:	225.58
752-School Specialty LLC	512459078	PO-220810	#084838 School Smart Loop Adap	0100-00000-0-1110-1000-430000-082	100.52
				Warrant Total:	100.52
				Vendor Total:	100.52
3519-Sebastian	512459983	PO-221201	Arecont Omni 4-in-1 G3 20 MegaP	0100-09000-0-0000-8300-440000-000	7,885.10
				Warrant Total:	7,885.10
	512463758	LB-220025	30465	0100-81500-0-0000-8110-580000-000	5,400.03

Paid Date(s) From: 6/2/2022 To: 7/12/2022

0100-General Fund

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si	Amount
					Warrant Total: 5,400.03
					Vendor Total: 13,285.13
768-Sembritzki, Melanie	512461222	PO-221247	Meal Reimbursement: National	0100-40350-0-1110-1000-520000-000	65.25
					Warrant Total: 65.25
					Vendor Total: 65.25
2349-Sever, Wesley	512459079	PO-220222	Annual Expenses/Mileage, Meals,	0100-00000-0-0000-7100-520000-000	963.50
					Warrant Total: 963.50
	512463759	LB-220035	Reimb	0100-00000-0-0000-7100-520000-000	1,148.94
					Warrant Total: 1,148.94
					Vendor Total: 2,112.44
1799-Smith, Martha	512459080	PO-221222	mileage	0100-00000-0-1110-1000-580000-082	59.67
					Warrant Total: 59.67
					Vendor Total: 59.67
1294-SouthCounty Support Services	512459984	PO-220013	Intervention Program Transportatio	0100-09000-0-1172-1000-580014-000	2,584.66
		PO-220013	Intervention Program Transportatio	0100-09000-0-1172-1000-580014-000	89.67
		PV-220131	FieldTrips/5264	0100-09000-0-0000-3600-580014-000	7,589.08
					Warrant Total: 10,263.41
	512461223	PV-220141	5269	0100-09000-0-0000-3600-580014-000	1,851.15
					Warrant Total: 1,851.15
					Vendor Total: 12,114.56
1291-Southwest Transportation Agenc	512464501	LB-220049	220271	0100-07230-0-0000-3600-560000-000	3,877.81
					Warrant Total: 3,877.81
					Vendor Total: 3,877.81
2010-Sparkletts	512457944	PO-220109	MONTHLY WATER CHARGES	0100-81500-0-0000-8110-430000-000	109.95
					Warrant Total: 109.95
	512463760	LB-220024	9407205-070122	0100-81500-0-0000-8110-430000-000	60.00
					Warrant Total: 60.00
					Vendor Total: 169.95
2067-Stovall, Matthew Scott	512461224	PO-221251	Reimbursement for Expenses	0100-40350-0-1110-1000-520000-000	149.60
					Warrant Total: 149.60
					Vendor Total: 149.60
2615-Sunbelt Rentals Inc	512457945	PO-220118	EQUIPMENT RENTAL DURING	0100-81500-0-0000-8110-560000-000	676.22

Paid Date(s) From: 6/2/2022 To: 7/12/2022

0100-General Fund

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si	Amount	
Warrant Total:					676.22	
Vendor Total:					676.22	
3680-TALK Team, The	512461226	PO-221239	2021-2022 SPEECH SERVICES	0100-90530-0-0000-3140-580000-000	9,060.00	
Warrant Total:					9,060.00	
Vendor Total:					9,060.00	
3183-Teachers Pay Teachers	512461227	PV-220140	177055668	0100-63870-0-1110-1000-430000-090	99.06	
Warrant Total:					99.06	
Vendor Total:					99.06	
3285-THE HOME DEPOT PRO	512457946	PO-220110	CUSTODIAL SUPPLIES	0100-00000-0-0000-8200-430000-085	125.74	
		PO-220110	CUSTODIAL SUPPLIES	0100-00000-0-0000-8200-430000-085	1,060.63	
		PO-220110	CUSTODIAL SUPPLIES	0100-00000-0-0000-8200-430000-085	68.92	
		PO-220110	CUSTODIAL SUPPLIES	0100-00000-0-0000-8200-430000-070	49.30	
		PO-220110	CUSTODIAL SUPPLIES	0100-00000-0-0000-8200-430000-070	340.50	
		PO-220110	CUSTODIAL SUPPLIES	0100-00000-0-0000-8200-430000-080	886.90	
		PO-220110	CUSTODIAL SUPPLIES	0100-00000-0-0000-8200-430000-000	669.08	
		PO-220110	CUSTODIAL SUPPLIES	0100-00000-0-0000-8200-430000-000	122.92	
		PO-220110	CUSTODIAL SUPPLIES	0100-00000-0-0000-8200-430000-060	559.50	
		PO-220110	CUSTODIAL SUPPLIES	0100-00000-0-0000-8200-430000-085	458.44	
		PO-220110	CUSTODIAL SUPPLIES	0100-00000-0-0000-8200-430000-090	33.67	
		PO-220110	CUSTODIAL SUPPLIES	0100-00000-0-0000-8200-430000-090	2,370.77	
		PO-220110	CUSTODIAL SUPPLIES	0100-00000-0-0000-8200-430000-090	165.10	
		PO-220110	CUSTODIAL SUPPLIES	0100-00000-0-0000-8200-430000-080	33.67	
		PO-220110	CUSTODIAL SUPPLIES	0100-00000-0-0000-8200-430000-080	5.20	
		PO-220110	CUSTODIAL SUPPLIES	0100-00000-0-0000-8200-430000-000	915.75	
		PO-220110	CUSTODIAL SUPPLIES	0100-00000-0-0000-8200-430000-000	14.16	
		PO-220110	CUSTODIAL SUPPLIES	0100-00000-0-0000-8200-430000-000	102.50	
		PO-220110	CUSTODIAL SUPPLIES	0100-00000-0-0000-8200-430000-085	197.20	
		Warrant Total:				
	512461228	PO-220110	CUSTODIAL SUPPLIES	0100-00000-0-0000-8200-430000-080	33.67	
		PO-220110	CUSTODIAL SUPPLIES	0100-00000-0-0000-8200-430000-090	168.37	
		PO-220110	CUSTODIAL SUPPLIES	0100-00000-0-0000-8200-430000-090	48.15	
PO-220110		CUSTODIAL SUPPLIES	0100-00000-0-0000-8200-430000-000	85.44		
PO-220110		CUSTODIAL SUPPLIES	0100-00000-0-0000-8200-430000-000	33.67		
Warrant Total:					369.30	
512463761	LB-220026	689882728	0100-00000-0-0000-8200-430000-000	127.17		

Paid Date(s) From: 6/2/2022 To: 7/12/2022

0100-General Fund

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si	Amount
	512463761	LB-220026	689882728	0100-00000-0-0000-8200-430000-000	359.44
		LB-220026	689882728	0100-00000-0-0000-8200-430000-000	14.16
		LB-220026	689882728	0100-00000-0-0000-8200-430000-000	45.39
		LB-220026	689882728	0100-00000-0-0000-8200-430000-000	110.06
		LB-220027	690715594	0100-00000-0-0000-8200-430000-000	155.32
		LB-220028	691158927	0100-00000-0-0000-8200-430000-085	142.36
		LB-220028	691158927	0100-00000-0-0000-8200-430000-085	848.34
		Warrant Total:			1,802.24
	512464502	LB-220045	693403990	0100-00000-0-0000-8200-430000-000	31.22
					Warrant Total: 31.22
					Vendor Total: 10,382.71
3688-Thiessen, Alyssa	512461229	PO-221253	Teaching Permit for Statutory Lea	0100-09000-0-0000-2700-580000-000	200.00
					Warrant Total: 200.00
					Vendor Total: 200.00
3512-T-MOBILE	512459081	PO-220094	Hot Spot Fees During July 1, 2021 t	0100-74220-0-1172-1000-590008-000	2,767.40
					Warrant Total: 2,767.40
					Vendor Total: 2,767.40
2330-Total Compensation Systems Inc	512459985	PO-220037	GASB 75 Valuation Services	0100-00000-0-0000-7300-580000-000	2,925.00
					Warrant Total: 2,925.00
					Vendor Total: 2,925.00
3457-Typing Agent	512464503	PO-230062	TA22 2000TA9999	0100-09000-0-1110-1000-580000-000	2,754.36
					Warrant Total: 2,754.36
					Vendor Total: 2,754.36
3349-UniFirst Corporation	512457947	PO-221164	Uniforms, Rugs, Mops, Etc. Durin	0100-00000-0-0000-8200-550005-000	90.44
		PO-221164	Uniforms, Rugs, Mops, Etc. Durin	0100-00000-0-0000-8200-550005-000	68.14
		PO-221164	Uniforms, Rugs, Mops, Etc. Durin	0100-00000-0-0000-8200-550005-000	97.44
		PO-221164	Uniforms, Rugs, Mops, Etc. Durin	0100-00000-0-0000-8200-550005-000	109.74
		PO-221164	Uniforms, Rugs, Mops, Etc. Durin	0100-00000-0-0000-8200-550005-000	134.01
		PO-221164	Uniforms, Rugs, Mops, Etc. Durin	0100-00000-0-0000-8200-550005-000	30.43
		PO-221164	Uniforms, Rugs, Mops, Etc. Durin	0100-00000-0-0000-8200-550005-000	90.44
		PO-221164	Uniforms, Rugs, Mops, Etc. Durin	0100-00000-0-0000-8200-550005-000	68.14
		PO-221164	Uniforms, Rugs, Mops, Etc. Durin	0100-00000-0-0000-8200-550005-000	97.44
		PO-221164	Uniforms, Rugs, Mops, Etc. Durin	0100-00000-0-0000-8200-550005-000	109.74
		PO-221164	Uniforms, Rugs, Mops, Etc. Durin	0100-00000-0-0000-8200-550005-000	134.01
		PO-221164	Uniforms, Rugs, Mops, Etc. Durin	0100-00000-0-0000-8200-550005-000	134.01

Paid Date(s) From: 6/2/2022 To: 7/12/2022

0100-General Fund

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si	Amount
	512457947	PO-221164	Uniforms, Rugs, Mops, Etc. Durin	0100-00000-0-0000-8200-550005-000	30.43
		PO-221164	Uniforms, Rugs, Mops, Etc. Durin	0100-00000-0-0000-8200-550005-000	90.44
		PO-221164	Uniforms, Rugs, Mops, Etc. Durin	0100-00000-0-0000-8200-550005-000	68.14
		PO-221164	Uniforms, Rugs, Mops, Etc. Durin	0100-00000-0-0000-8200-550005-000	97.44
		PO-221164	Uniforms, Rugs, Mops, Etc. Durin	0100-00000-0-0000-8200-550005-000	109.74
		PO-221164	Uniforms, Rugs, Mops, Etc. Durin	0100-00000-0-0000-8200-550005-000	134.01
		PO-221164	Uniforms, Rugs, Mops, Etc. Durin	0100-00000-0-0000-8200-550005-000	30.43
			Warrant Total:		1,590.60
	512461230	PO-221164	Uniforms, Rugs, Mops, Etc. Durin	0100-00000-0-0000-8200-550005-000	31.66
		PO-221164	Uniforms, Rugs, Mops, Etc. Durin	0100-00000-0-0000-8200-550005-000	90.44
		PO-221164	Uniforms, Rugs, Mops, Etc. Durin	0100-00000-0-0000-8200-550005-000	68.14
		PO-221164	Uniforms, Rugs, Mops, Etc. Durin	0100-00000-0-0000-8200-550005-000	97.44
		PO-221164	Uniforms, Rugs, Mops, Etc. Durin	0100-00000-0-0000-8200-550005-000	109.74
		PO-221164	Uniforms, Rugs, Mops, Etc. Durin	0100-00000-0-0000-8200-550005-000	134.01
		PO-221164	Uniforms, Rugs, Mops, Etc. Durin	0100-00000-0-0000-8200-550005-000	30.43
		PO-221164	Uniforms, Rugs, Mops, Etc. Durin	0100-00000-0-0000-8200-550005-000	93.06
		PO-221164	Uniforms, Rugs, Mops, Etc. Durin	0100-00000-0-0000-8200-550005-000	70.10
		PO-221164	Uniforms, Rugs, Mops, Etc. Durin	0100-00000-0-0000-8200-550005-000	101.70
		PO-221164	Uniforms, Rugs, Mops, Etc. Durin	0100-00000-0-0000-8200-550005-000	114.54
		PO-221164	Uniforms, Rugs, Mops, Etc. Durin	0100-00000-0-0000-8200-550005-000	139.92
			Warrant Total:		1,081.18
	512463762	LB-220029	372-0423564	0100-00000-0-0000-8200-550005-000	68.14
		LB-220029	372-0423564	0100-00000-0-0000-8200-550005-000	90.44
		LB-220029	372-0423564	0100-00000-0-0000-8200-550005-000	134.01
		LB-220029	372-0423564	0100-00000-0-0000-8200-550005-000	97.44
		LB-220029	372-0423564	0100-00000-0-0000-8200-550005-000	109.74
		LB-220029	372-0423564	0100-00000-0-0000-8200-550005-000	30.43
		LB-220030	372-0424709	0100-00000-0-0000-8200-550005-000	68.14
		LB-220030	372-0424709	0100-00000-0-0000-8200-550005-000	90.44
		LB-220030	372-0424709	0100-00000-0-0000-8200-550005-000	134.01
		LB-220030	372-0424709	0100-00000-0-0000-8200-550005-000	97.44
		LB-220030	372-0424709	0100-00000-0-0000-8200-550005-000	109.74
		LB-220030	372-0424709	0100-00000-0-0000-8200-550005-000	30.43
			Warrant Total:		1,060.40
			Vendor Total:		3,732.18
2534-US Bank National Association	512459082	PO-220815	Rafer Room 31, HVAC-Improve t	0100-32120-0-0000-8110-430000-000	383.51
		PO-221079	Materials and Supplies for Drama (0100-11000-0-1110-1000-430000-090	57.24

Paid Date(s) From: 6/2/2022 To: 7/12/2022

0100-General Fund

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si	Amount
	512459082	PO-221079	Materials and Supplies for Drama (0100-11000-0-1110-1000-430000-090	31.54
		PO-221079	Materials and Supplies for Drama (0100-11000-0-1110-1000-430000-090	35.94
		PO-221079	Materials and Supplies for Drama (0100-11000-0-1110-1000-430000-090	119.67
		CM-220089	4246-0445-5572-0782	0100-00000-0-0000-7100-430000-000	(39.00)
		PO-221079	Materials and Supplies for Drama (0100-11000-0-1110-1000-430000-090	301.95
		PO-221079	Materials and Supplies for Drama (0100-11000-0-1110-1000-430000-090	29.29
		PO-221079	Materials and Supplies for Drama (0100-11000-0-1110-1000-430000-090	23.95
		PO-221079	Materials and Supplies for Drama (0100-11000-0-1110-1000-430000-090	9.54
		PO-221145	Rafer Johnson Learning Director	0100-11000-0-0000-7300-430000-000	99.71
		PO-221146	Professional Development Lunch	0100-09000-0-1110-1000-430000-082	327.60
		PO-221151	Professional Development/Lunch	0100-09000-0-1110-1000-430000-060	583.01
		PO-221079	Materials and Supplies for Drama (0100-11000-0-1110-1000-430000-090	23.95
		PO-221079	Materials and Supplies for Drama (0100-11000-0-1110-1000-430000-090	19.94
		PO-221079	Materials and Supplies for Drama (0100-11000-0-1110-1000-430000-090	6.40
		PV-220124	4246-0445-5572-0782	0100-00000-0-0000-7100-430000-000	975.15
		PV-220125	4246-0445-5572-0782	0100-09000-0-1110-1000-430000-000	24.99
		PO-221152	Special White Cakes / Staff appreci	0100-11000-0-0000-7300-430000-000	290.83
		PO-221153	Professional Development / Lunch	0100-09000-0-1110-1000-430000-090	350.59
		PO-221079	Materials and Supplies for Drama (0100-11000-0-1110-1000-430000-090	17.24
		PO-221079	Materials and Supplies for Drama (0100-11000-0-1110-1000-430000-090	20.36
		PV-220125	4246-0445-5572-0782	0100-09000-0-1110-1000-430000-000	393.77
		PV-220125	4246-0445-5572-0782	0100-09000-0-1110-1000-430000-000	17.62
		PV-220124	4246-0445-5572-0782	0100-00000-0-0000-7100-430000-000	40.20
		PV-220124	4246-0445-5572-0782	0100-11000-0-0000-7300-430000-000	39.00
		PV-220124	4246-0445-5572-0782	0100-11000-0-0000-7300-430000-000	242.75
		PV-220124	4246-0445-5572-0782	0100-00000-0-0000-7100-430000-000	144.00
		PV-220125	4246-0445-5572-0782	0100-09000-0-1110-1000-430000-000	294.12
		PV-220125	4246-0445-5572-0782	0100-09000-0-1110-1000-430000-000	100.16
		PV-220125	4246-0445-5572-0782	0100-09000-0-1110-1000-430000-000	141.52
		PV-220125	4246-0445-5572-0782	0100-09000-0-1110-1000-430000-000	624.00
		PV-220125	4246-0445-5572-0782	0100-09000-0-1110-1000-430000-000	29.99
		PV-220125	4246-0445-5572-0782	0100-09000-0-1110-1000-430000-000	20.99
		PV-220125	4246-0445-5572-0782	0100-09000-0-1110-1000-430000-000	205.48
		PV-220125	4246-0445-5572-0782	0100-09000-0-1110-1000-430000-000	3.00
		PV-220125	4246-0445-5572-0782	0100-09000-0-1110-1000-430000-000	114.67
		PV-220125	4246-0445-5572-0782	0100-09000-0-1110-1000-430000-000	86.51
		PV-220125	4246-0445-5572-0782	0100-09000-0-1110-1000-430000-000	57.18
		PV-220125	4246-0445-5572-0782	0100-09000-0-1110-1000-430000-000	29.95

Paid Date(s) From: 6/2/2022 To: 7/12/2022

0100-General Fund

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si	Amount
	512459082	PO-221079	Materials and Supplies for Drama (0100-11000-0-1110-1000-430000-090	75.14
		PO-221079	Materials and Supplies for Drama (0100-11000-0-1110-1000-430000-090	562.87
		PV-220125	4246-0445-5572-0782	0100-09000-0-1110-1000-430000-000	130.65
		PV-220126	4246-0445-5572-0782	0100-90250-0-1110-1000-430000-000	84.30
		PV-220125	4246-0445-5572-0782	0100-09000-0-1110-1000-430000-000	83.91
		PV-220125	4246-0445-5572-0782	0100-09000-0-1110-1000-430000-000	45.45
		PO-221113	Grounds- Hunter I-Core Modular C	0100-00000-0-0000-8400-430010-000	3,447.23
		CM-220090	4246-0445-5572-0782	0100-09000-0-1110-1000-520000-000	(1,750.00)
		PV-220125	4246-0445-5572-0782	0100-09000-0-1110-1000-520000-000	60.00
		PO-221204	Registrationto 2022 PSC Summer	0100-40350-0-1110-1000-520000-000	375.00
		PV-220124	4246-0445-5572-0782	0100-00000-0-0000-7100-520000-000	566.50
		PV-220124	4246-0445-5572-0782	0100-00000-0-0000-7100-520000-000	450.00
		PV-220125	4246-0445-5572-0782	0100-09000-0-1110-1000-520000-000	432.71
		PV-220126	4246-0445-5572-0782	0100-40350-0-1110-1000-520000-000	375.00
		PV-220125	4246-0445-5572-0782	0100-09000-0-1110-1000-520000-000	1,810.00
		PV-220125	4246-0445-5572-0782	0100-40350-0-1110-1000-520000-000	685.00
		PV-220125	4246-0445-5572-0782	0100-40350-0-1110-1000-520000-000	625.00
		PV-220125	4246-0445-5572-0782	0100-09000-0-1110-1000-520000-000	432.70
		PV-220125	4246-0445-5572-0782	0100-09000-0-1110-1000-530000-000	16.34
		PO-220097	Monthly Renewal for Tech Dept	0100-00000-0-0000-2420-580000-000	29.95
		PO-220098	CrashPlan Pro Back-up Service	0100-00000-0-0000-7100-580000-000	9.99
		PV-220128	4246-0445-5572-0782	0100-00000-0-0000-2420-580000-000	100.00
		PV-220127	4246-0445-5572-0872	0100-00000-0-0000-7300-580000-000	50.00
		PV-220128	4246-0445-5572-0782	0100-00000-0-0000-2420-580000-000	100.00
		PV-220125	4246-0445-5572-0782	0100-09000-0-1110-1000-580000-000	195.77
		PV-220125	4246-0445-5572-0782	0100-09000-0-1110-1000-580000-000	12.99
Warrant Total:					15,284.81
	512464504	LB-220040	4246-0445-5572-0782	0100-11000-0-0000-7300-430000-000	49.74
		LB-220038	4246-0445-5572-0782	0100-00000-0-0000-7100-430000-000	238.23
		LB-220038	4246-0445-5572-0782	0100-00000-0-0000-7100-430000-000	41.67
		LB-220038	4246-0445-5572-0782	0100-00000-0-0000-7100-430000-000	280.58
		LB-220038	4246-0445-5572-0782	0100-00000-0-0000-7100-430000-000	27.12
		LB-220038	4246-0445-5572-0782	0100-00000-0-0000-7100-430000-000	28.78
		LB-220038	4246-0445-5572-0782	0100-00000-0-0000-7100-430000-000	25.99
		LB-220037	4246-0445-5572-0782	0100-09000-0-1110-1000-430000-000	20.99
		LB-220037	4246-0445-5572-0782	0100-09000-0-1110-1000-430000-000	5.87
		LB-220037	4246-0445-5572-0782	0100-09000-0-1110-1000-430000-000	59.98
		LB-220037	4246-0445-5572-0782	0100-09000-0-1110-1000-430000-000	12.99

Paid Date(s) From: 6/2/2022 To: 7/12/2022

0100-General Fund

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si	Amount
	512464504	LB-220037	4246-0445-5572-0782	0100-09000-0-1110-1000-430000-000	24.99
		LB-220037	4246-0445-5572-0782	0100-09000-0-1110-1000-430000-000	29.99
		LB-220037	4246-0445-5572-0782	0100-09000-0-1110-1000-430000-000	17.42
		LB-220037	4246-0445-5572-0782	0100-09000-0-1110-1000-430000-000	162.32
		LB-220038	4246-0445-5572-0782	0100-00000-0-0000-7100-440000-000	593.85
		LB-220038	4246-0445-5572-0782	0100-00000-0-0000-7100-520000-000	1,266.57
		LB-220038	4246-0445-5572-0782	0100-00000-0-0000-7100-520000-000	599.00
		LB-220041	4246-0445-5572-0782	0100-40350-0-1110-1000-520000-000	895.26
		LB-220042	4246-0445-5572-0782	0100-09000-0-1110-1000-520000-000	87.69
		LB-220037	4246-0445-5572-0782	0100-09000-0-1110-1000-520000-000	670.04
		LB-220037	4246-0445-5572-0782	0100-09000-0-1110-1000-520000-000	670.04
		LB-220037	4246-0445-5572-0782	0100-09000-0-1110-1000-520000-000	212.00
		LB-220037	4246-0445-5572-0782	0100-09000-0-1110-1000-520000-000	17.98
		LB-220037	4246-0445-5572-0782	0100-09000-0-1110-1000-520000-000	18.92
		LB-220037	4246-0445-5572-0782	0100-09000-0-1110-1000-520000-000	35.00
		LB-220037	4246-0445-5572-0782	0100-09000-0-1110-1000-520000-000	10.94
		LB-220037	4246-0445-5572-0782	0100-09000-0-1110-1000-520000-000	1.00
		LB-220037	4246-0445-5572-0782	0100-09000-0-1110-1000-520000-000	10.02
		LB-220037	4246-0445-5572-0782	0100-09000-0-1110-1000-520000-000	67.95
		LB-220037	4246-0445-5572-0782	0100-09000-0-1110-1000-520000-000	16.96
		LB-220037	4246-0445-5572-0782	0100-09000-0-1110-1000-580000-000	16.34
		LB-220037	4246-0445-5572-0782	0100-09000-0-1110-1000-580000-000	73.47
		LB-220041	4246-0445-5572-0782	0100-09000-0-1110-1000-580000-000	14.99
		LB-220040	4246-0445-5572-0782	0100-00000-0-0000-7100-580000-000	9.99
		LB-220040	4246-0445-5572-0782	0100-00000-0-0000-2420-580000-000	12.00
		LB-220040	4246-0445-5572-0782	0100-00000-0-0000-2420-580000-000	29.95
		LB-220040	4246-0445-5572-0782	0100-00000-0-0000-7300-580000-000	50.00
		LB-220038	4246-0445-5572-0782	0100-00000-0-0000-7100-580000-000	50.00
				Warrant Total:	6,456.62
				Vendor Total:	21,741.43
3453-USA SHADE & Fabric Structures	512464506	LB-220058	1331238	0100-32120-0-0000-8500-640000-259	18,042.69
				Warrant Total:	18,042.69
				Vendor Total:	18,042.69
892-Vaquera, Macarena	512461231	PO-221254	Mileage Reimbursement	0100-11000-0-0000-7300-580000-000	37.89
				Warrant Total:	37.89
				Vendor Total:	37.89

Paid Date(s) From: 6/2/2022 To: 7/12/2022

0100-General Fund

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si	Amount
1567-Verizon Wireless	512464508	PO-230040	Cell Phone Usage July 1, 2022 th	0100-81500-0-0000-8110-590006-000	581.58
				Warrant Total:	581.58
				Vendor Total:	581.58
3143-Visual Ink	512456996	PO-221158	Athletic Wear for District/City	0100-11000-0-0000-7300-580000-000	712.00
				Warrant Total:	712.00
				Vendor Total:	712.00
3659-Webber, Stephanie R	512456997	PO-220785	2021-2022 Mileage Reimbursemen	0100-32120-0-0000-3140-580000-000	20.18
				Warrant Total:	20.18
				Vendor Total:	20.18
918-Weco Supply Company Inc	512457948	PO-220627	Monthly Rental for Torch Welding T	0100-81500-0-0000-8110-560000-000	141.98
				Warrant Total:	141.98
	512463763	LB-220031	964213	0100-81500-0-0000-8110-560000-000	137.40
				Warrant Total:	137.40
				Vendor Total:	279.38
925-WESTERN BUILDING MATERIALS C	512459986	PO-221194	Rafer Office Remodel, Addition of S	0100-32100-0-0000-8500-620000-264	7,562.30
				Warrant Total:	7,562.30
	512463764	LB-220032	116337	0100-00000-0-0000-8500-620000-264	2,842.74
				Warrant Total:	2,842.74
				Vendor Total:	10,405.04
2375-Wright Express FSC	512461232	PV-220139	81479134	0100-81500-0-0000-8110-430009-000	2,582.31
				Warrant Total:	2,582.31
				Vendor Total:	2,582.31
				Total # of Warrants:	142
				Fund Total:	969,085.85

Paid Date(s) From: 6/2/2022 To: 7/12/2022

1200-Child Development Fund

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si	Amount	
43-Apple Inc	512457925	PO-221069	PERSONALIZED 10.2 INCH IPA	1200-00000-0-0001-2420-430000-000	493.30	
		PO-221069	PERSONALIZED 10.2 INCH IPA	1200-00000-0-0001-2420-430000-000	493.30	
		Warrant Total:				986.60
		Vendor Total:				986.60
3451-AXA Equitable Life Insurance C	512463011	PO-230002	Employee Life Insurance Benefit P	1200-00010-0-0000-0000-951400-000	6.00	
		Warrant Total:				6.00
		Vendor Total:				6.00
2671-Canon Financial Services Inc	512459974	PV-220132	28730833	1200-61050-0-0001-2700-560000-000	65.39	
		Warrant Total:				65.39
		Vendor Total:				65.39
2921-Community Playthings	512463741	LB-220002	S295G-1	1200-50580-0-0001-1000-430000-000	5,158.89	
		Warrant Total:				5,158.89
		Vendor Total:				5,158.89
237-Discount School Supply	512461192	PO-221094	ITEMS TO PROMOTE SOCIAL D	1200-50580-0-0001-1000-430000-000	1,504.78	
		PO-221094	ITEMS TO PROMOTE SOCIAL D	1200-50580-0-0001-1000-430000-000	3,733.90	
		PO-221094	ITEMS TO PROMOTE SOCIAL D	1200-50580-0-0001-1000-430000-000	174.85	
		Warrant Total:				5,413.53
		Vendor Total:				5,413.53
298-EDCARE GROUP, THE	512463016	PO-230001	Insurance Premiums July 1, 2022 t	1200-61050-0-0001-2700-370200-000	1,666.00	
		PO-230001	Insurance Premiums July 1, 2022 t	1200-00010-0-0000-0000-951400-000	1,583.00	
		Warrant Total:				3,249.00
		Vendor Total:				3,249.00
403-Home Depot	512457933	PO-221005	Items for the Garden area for child	1200-50580-0-0001-1000-430000-000	3,498.91	
		Warrant Total:				3,498.91
		Vendor Total:				3,498.91
460-KAPLAN EARLY LEARNING CO	512457936	PO-221084	ITEMS TO PROMOTE SOCIAL D	1200-50580-0-0001-1000-430000-000	5,484.40	
		Warrant Total:				5,484.40
	512463748	LB-220011	6310959	1200-00000-0-0001-1000-430000-000	196.04	
		Warrant Total:				196.04
Vendor Total:					5,680.44	
Total # of Warrants: 9					Fund Total: 24,058.76	

Paid Date(s) From: 6/2/2022 To: 7/12/2022

1300-Cafeteria Fund

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si	Amount
3451-AXA Equitable Life Insurance C	512463012	PO-230002	Employee Life Insurance Benefit P	1300-00010-0-0000-0000-951400-000	12.00
Warrant Total:					12.00
Vendor Total:					12.00
123-Cal State Termite & Pest Contr	512461185	PO-220067	Bi-Monthly Pest Control Services -	1300-53100-0-0000-3700-560000-000	125.00
Warrant Total:					125.00
Vendor Total:					125.00
2671-Canon Financial Services Inc	512459975	PO-220003	Monthly Payment-Canon	1300-53100-0-0000-3700-560000-000	265.07
Warrant Total:					265.07
Vendor Total:					265.07
3611-Coast Tropical	512461188	PO-220164	NSLP Produce Purchases for the	1300-53100-0-0000-3700-470000-000	748.00
Warrant Total:					748.00
Vendor Total:					748.00
298-EDCARE GROUP, THE	512463017	PO-230001	Insurance Premiums July 1, 2022 t	1300-53100-0-0000-3700-370200-000	5,455.00
		PO-230001	Insurance Premiums July 1, 2022 t	1300-00010-0-0000-0000-951400-000	3,967.82
Warrant Total:					9,422.82
Vendor Total:					9,422.82
3565-Emmersen, Charlienne	512464491	PV-230004	Titan Refund	1300-53100-0-0000-0000-863400-013	30.95
Warrant Total:					30.95
Vendor Total:					30.95
2279-Glacier Refrigeration & Air In	512461197	PO-220070	Food Service Equipment Service	1300-53100-0-0000-3700-560000-000	1,008.14
		PO-220070	Food Service Equipment Service	1300-53100-0-0000-3700-560000-000	350.00
Warrant Total:					1,358.14
Vendor Total:					1,358.14
349-GOLD STAR FOODS INC	512461198	PO-220071	USDA Commodity Brown Box	1300-53100-0-0000-3700-470000-000	101.25
		PO-220071	USDA Commodity Brown Box	1300-53100-0-0000-3700-470000-000	137.25
		PO-220071	USDA Commodity Brown Box	1300-53100-0-0000-3700-560000-000	34.20
		PO-220071	USDA Commodity Brown Box	1300-53100-0-0000-3700-560000-000	65.70
		PO-220071	USDA Commodity Brown Box	1300-53100-0-0000-3700-560000-000	162.00
Warrant Total:					500.40
	512464492	LB-220057	5152777	1300-53100-0-0000-3700-560000-000	31.50
Warrant Total:					31.50
Vendor Total:					531.90

Paid Date(s) From: 6/2/2022 To: 7/12/2022

1300-Cafeteria Fund

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si	Amount
3176-Johnson Controls Fire Protecti	512461203	PO-221209	Rafer Johnson-Hood 12 Year	1300-53100-0-0000-3700-580000-000	568.56
				Warrant Total:	568.56
				Vendor Total:	568.56
2581-P & R Paper Supply Company Inc	512461215	PO-220078	NSLP Paper Product Purchases	1300-53100-0-0000-3700-430000-000	273.78
				Warrant Total:	273.78
				Vendor Total:	273.78
3425-Pacific Shredding	512461216	PO-220079	Food Services - Bi-monthly Docume	1300-53100-0-0000-3700-580000-000	38.85
				Warrant Total:	38.85
	512463756	LB-220022	5113310	1300-53100-0-0000-3700-580000-000	41.44
		LB-220022	5113310	1300-53100-0-0000-3700-580000-000	38.85
				Warrant Total:	80.29
				Vendor Total:	119.14
2322-PRODUCERS DAIRY FOODS INC	512461217	PO-221097	SSO Milk 2021-22 SY	1300-53100-0-0000-3700-470000-000	1,343.96
		PO-221097	SSO Milk 2021-22 SY	1300-53100-0-0000-3700-470000-000	1,114.20
		PO-221097	SSO Milk 2021-22 SY	1300-53100-0-0000-3700-470000-000	1,323.56
		PO-221097	SSO Milk 2021-22 SY	1300-53100-0-0000-3700-470000-000	572.03
		PO-221097	SSO Milk 2021-22 SY	1300-53100-0-0000-3700-470000-000	1,501.37
		PO-221097	SSO Milk 2021-22 SY	1300-53200-0-0000-3700-470000-000	211.57
				Warrant Total:	6,066.69
				Vendor Total:	6,066.69
1384-Resco/Cresco Restaurant	512461219	PO-220082	Food Service Kitchen Supplies	1300-53100-0-0000-3700-430000-000	2,235.85
				Warrant Total:	2,235.85
				Vendor Total:	2,235.85
835-SYSCO FOODSERVICES OF MODEST	512461225	PO-220085	SSO & NSLP ASSP Food Items 2	1300-53100-0-0000-3700-470000-000	1,554.31
		PO-220085	SSO & NSLP ASSP Food Items 2	1300-53100-0-0000-3700-470000-000	524.35
				Warrant Total:	2,078.66
				Vendor Total:	2,078.66
2534-US Bank National Association	512459083	PV-220123	4246-0445-5572-0782	1300-53100-0-0000-3700-470000-000	5.00
				Warrant Total:	5.00
	512464505	LB-220039	4246-0445-5572-0782	1300-53100-0-0000-3700-430000-000	60.62
				Warrant Total:	60.62
				Vendor Total:	65.62

Paid Date(s) From: 6/2/2022 To: 7/12/2022

1300-Cafeteria Fund

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si	Amount
				Total # of Warrants:	18
				Fund Total:	23,902.18

Paid Date(s) From: 6/2/2022 To: 7/12/2022

2500-Capital Facilities Fund

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si	Amount
477-Kingsburg High School	512461208	PV-220137	DEVApril-June2022	2500-90510-0-0000-0000-868100-000	135,430.16
					Warrant Total: 135,430.16
					Vendor Total: 135,430.16
1035-USBank Corp Trust Service	512464507	PO-230044	COP Payment/Reagan Principal	2500-00000-0-0000-9100-743800-000	7,800.00
		CM-230001	112041000	2500-00000-0-0000-9100-743800-000	(0.02)
		PO-230044	COP Payment/Reagan Principal	2500-00000-0-0000-9100-743900-000	30,000.00
					Warrant Total: 37,799.98
					Vendor Total: 37,799.98
2697-Wilmington Trust N.A.	512464509	PO-230043	Administrative Fee	2500-00000-0-0000-9100-580000-000	2,000.00
					Warrant Total: 2,000.00
					Vendor Total: 2,000.00
				Total # of Warrants: 3	Fund Total: 175,230.14

Paid Date(s) From: 6/2/2022 To: 7/12/2022

RECAP BY FUND OF WARRANTS ISSUED

0100-General Fund	142	969,085.85
1200-Child Development Fund	9	24,058.76
1300-Cafeteria Fund	18	23,902.18
2500-Capital Facilities Fund	3	175,230.14
Total # of Warrants:	172	Grand Total: 1,192,276.93

KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT
EQUIPMENT/INVENTORY SURPLUS FORM

* It's in the
computer room
at the Lincoln
office

Date 6-28-22

Asset No. 09518

Site Lincoln

Bldg. _____ Room 28

Equipment Description Projector

Manufacturer _____

Model No. _____ Serial No. _____

Current Value Over \$2,500? (circle one) Y N

Per BP/AR 3270 property over \$2,500 MUST be sold via bid process

☐ Item was lost or stolen - Being reported for inventory purposes

Reason for Surplus Extra- Previous teacher left it, and it is
no longer needed

Site Approval for guli

Please send completed forms to the CBO at the District Office.

District Office Approval- CBO

Must have Board approval prior to disposal

District Office Use Only

Presented to Board for approval on: _____ Initials: _____

Removed from Inventory System on: _____ Initials: _____

Method of Disposal: ☐ E-waste/E-recycle or Destroyed
☐ Sold- Per BP/AR 3270 property over \$2,500 MUST be sold via a bid process

Kingsburg Elementary Charter School District

Board Agenda Item

NOTE: All school employees (1) requesting to have an item placed on the Board agenda or (2) requesting to present an agenda item shall submit this completed form (signed by their site administrator) to the Superintendent at least 10 working days prior to the scheduled meeting date.

**All Board items are subject to approval by the Board President.*

1. Agenda Item:

Professional Learning Agreement - FCSS

2. Agenda Item Category:

- ☒ **Consent Agenda**
- Action Item**
- Presentation**
- Public Hearing**
- Closed Session**

3. Submitted By:

Matt Stovall

4. Attachments:

- Not Applicable**
- ☒ **To Be Enclosed with Board Packets**
 - *Overnight trip requests require itinerary, location, dates and flyer to be submitted to the Board**

5. Purpose:

Professional development to support state expectations and standards, including but not limited to focus on the new, proposed math framework, early literacy, arts-music education, instructional technology, leadership coaching for our two new principals, and support for other content areas.

6. Financial Impact:

\$94,700

7. Funding Source:

LCFF, TIIA and TIII

8. District Goals This Item Will Meet:

- ☒ **Increase Student Achievement**
- Provide a Safe, Positive and Healthy Learning Environment**
- Develop 21st Century Skills by Furthering the Use of Technology in the Classroom**
- Increase Parent Involvement and Continue to Promote Public Relations**
- Maintain a Sound Fiscal Condition - "Keep the Family Together!"**



PROFESSIONAL LEARNING/TRAINING AGREEMENT
("Agreement")

Legal Doc. No. of this signed Agreement (*Legal use only*): _____

COVER

Program/Event: **Kingsburg Elementary Charter School District**

AGENCY Kingsburg Elementary Charter School District ("Agency") Attn: Dr. Wesley Sever, Superintendent 1310 Stroud Avenue) Kingsburg, CA 93631 Phone: 559-897-2331 Email: wsever@kesd.org	FCSS - Fresno County Superintendent of Schools (" FCSS ") Attn: Bradley Huebert, Senior Director Dept.: Curriculum & Instruction Fresno County Office of Education 1111 Van Ness Ave. Fresno, CA 93721 Phone: (559)497-3924 Email: bhuebert@fcoe.org
CONTRACT TERM (see § 3.1) "Effective Date": August 1, 2022 "Termination Date": May 30, 2023	TERMINATION DURING CONTRACT TERM (see § 3.2) Ground for termination: With or without cause "Notice Period": At least 30 before the effective date of termination of this Agreement
<p>FCSS OBLIGATIONS. Unless specifically stated otherwise on this Cover, FCSS shall provide all labor, materials, supplies, equipment, and transportation necessary to perform the following "Services":</p> <ol style="list-style-type: none"> Description of Professional Learning/Training: FCSS shall provide the following professional learning/training: <ul style="list-style-type: none"> English Language Arts, English Language Development Professional Learning and Coaching: 19 days at \$950 per day and 21 half days at \$500 per day = \$28,550 Instructional Technology Professional Learning and Coaching: 7 days at \$950 per day = \$6,650 Mathematics Professional Learning and Coaching: 50 days at \$950 per day = \$47,500 Arts Education Professional Learning and Coaching: 4 days at \$500 per day = \$2,000 Leadership Coaching for implementation: 20 half days at \$500 per day = \$10,000 Date(s) of Professional Learning/Training: The Parties' staff will coordinate and schedule the particular date(s) on which FCSS will conduct the professional learning/training, which date(s) shall be within the Contract Term. Location of Professional Learning/Training: The Parties' staff will coordinate and determine the location(s) of the professional learning/training. 	
<p>CONTRACT AMOUNT AND PAYMENT SCHEDULE (see Art. 2). Agency shall pay FCSS the Contract Amount stated below pursuant to the following "Payment Schedule" (<i>mark one and complete as indicated</i>):</p> <p>"Contract Amount" of \$94,700, the breakdown of which is set forth above under FCSS OBLIGATIONS. FCSS shall submit each invoice for payment to Agency as follows: November 2022 and May 2023. Agency shall pay FCSS within 30 days after: (A) FCSS has completed the Services required of FCSS for the period for which FCSS requests payment; and (B) Agency has received FCSS' invoice requesting payment for such Services.</p>	
<p>AGENCY OBLIGATIONS. Agency shall perform all obligations required of Agency as set forth elsewhere in this Agreement and the following:</p> <p>Communicate and coordinate with FCSS staff regarding the professional learning/training referenced above.</p>	

In consideration of the covenants, conditions, and promises in and for good and valuable consideration and the mutual benefits to be derived from this Agreement, Agency and FCSS, separately referred to as a **"Party"** and collectively as the **"Parties,"** have reviewed and understand and hereby enter into this Agreement. Unless the context requires otherwise, any reference to a Party in this Agreement includes its governing body and members thereof, officers, employees, and agents. Each person executing this Agreement on behalf of a Party represents that he/she is authorized to execute on behalf of and to bind the Party to this Agreement.

AGENCY

FCSS

By: _____

Print Name: Dr. Wesley Sever

Title: Superintendent

By: _____

Jim A. Yovino, Superintendent
or Authorized Designee

NOTE – ELECTRONIC SIGNATURE: While FCSS will accept digital signatures on contracts and amendments, they must be validated by a reliable Certificate Authority, and if a digital signature is used to execute any such document, the signature page thereof must be provided to FCSS in the electronic format it was signed in.

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GENERAL TERMS AND CONDITIONS

These General Terms and Conditions contain the following Articles:

Article 1	Scope of Services and Obligations
Article 2	Payment
Article 3	Term and Termination of Agreement
Article 4	Insurance
Article 5	Indemnity
Article 6	Dispute Resolution
Article 7	General Provisions

Terms with initial capital letter shall have the respective meanings set forth in this Agreement.

ARTICLE 1 SCOPE OF SERVICES AND OBLIGATIONS.

SECTION 1.1 PURPOSE. By this Agreement, the Parties desire to set forth the terms and conditions upon which FCSS shall provide, and Agency shall compensate FCSS for, performance of those obligations required of FCSS under this Agreement and to set forth the Parties' rights and obligations relating to this Agreement.

SECTION 1.2 COMPLIANCE WITH APPLICABLE LAW AND GRANT. Each Party shall comply with all laws and related regulations applicable to its performance of this Agreement, and all laws and related regulations for which it agrees to comply under this Agreement (collectively and separately referred to as "**Applicable Law**") and shall include any amendment thereto and laws and related regulations that are effective as of the Effective Date or that become effective during the Contract Term). Each Applicable Law is deemed inserted herein; however, if any conflict or inconsistency exists between a provision in this Agreement and a provision in an Applicable Law, the provision in this Agreement shall govern except where the provision in the Applicable Law shall govern to the extent provided in the Applicable Law. Each Party shall comply with the terms and conditions of each grant (if any) that provides funding for this Agreement and all applicable laws, regulations, and requirements.

SECTION 1.3 WORK PRODUCTS AND RIGHTS THERETO. The provisions in this Section shall survive the termination of this Agreement and apply to any Work that a Party prepares for or provides to the other Party pursuant to this Agreement. Each Party's Work shall remain its property and that Party shall have all interests and rights thereto. Each Party grants to the other Party a limited license during the Contract Term to use and reproduce those portions of the other Party's Work necessary for the Party's performance of this Agreement. Upon termination of this Agreement and upon a Party's request, the other Party shall return any or all Work that belongs to the requesting Party. "**Work**" means any data, document, display, drawing, report, material, invention, work, and discovery, including any copyright, right, and interest therein or thereto and whether written, recorded, or electronically stored.

SECTION 1.4 CONFIDENTIAL RECORDS AND INFORMATION.

1.4.1 CONFIDENTIAL MATERIAL. If any documents and/or information (for example and not as a limitation, employee or student record) that is subject to nondisclosure or protection under federal and/or California laws (collectively and separately "**Confidential Material**") are provided to or created by a Party for or pursuant to this Agreement, each Party shall: (A) not release, disseminate, publish, or disclose the Confidential Material, except as required by law or a court order or as this Agreement may permit; (B) unless specifically permitted by applicable laws, not use the Confidential Materials for any purpose not related to a Party's performance of this Agreement; (C) protect and secure the Confidential Material, including Confidential Material saved or stored in an electronic form, to ensure that it is safe from theft, loss, destruction, erasure, alteration, and unauthorized viewing, duplication, and use; (D) acknowledge that any Confidential Material related to students shall be the property of and under the control of the Party whose student it relates to, notwithstanding any use authorized under this Agreement; and (E) not retain any Confidential Material related to a student of the other Party upon the expiration of this Agreement, which shall be accomplished by either the return of or the destruction of such Confidential Material. The provisions of this Subsection shall survive the termination of this Agreement.

1.4.2 **SCHOOL OFFICIAL DESIGNATION.** To the extent FCSS' provision of the Services under this Agreement will entail FCSS staff to view, handle, create, or receive Confidential Material consisting of student records of Agency's students ("**Pupil Records**") that are subject to the Family Educational Rights and Privacy Act ("**FERPA**"), FCSS acknowledges and agrees, for the purposes of this Agreement, that FCSS is hereby designated as a "school official" with "legitimate educational interests" in the Pupil Records, as those terms are defined under FERPA and its implementing regulations. FCSS agrees to abide by the FERPA limitations and requirements imposed by 34 CFR 99.33(a) on school officials, including that FCSS will not disclose Pupil Records to any other party without the prior written consent of each pupil's parent or eligible pupil.

ARTICLE 2 PAYMENT. As full consideration and compensation for FCSS' performance of this Agreement, Agency shall pay FCSS the Contract Amount in accordance with the Payment Schedule stated on the Cover.

ARTICLE 3 TERM AND TERMINATION OF AGREEMENT.

SECTION 3.1 CONTRACT TERM. This Agreement is effective on the Effective Date and continues in full force and effect thereafter until and including the Termination Date and any extension thereto ("**Contract Term**") and, unless terminated during the Contract Term in accordance with Subsection 3.2.1 below, shall terminate at 12:00 midnight on the last day of the Contract Term without any notice or action by either Party. Any extension of the Contract Term shall be set forth in an amendment executed by the Parties.

SECTION 3.2 TERMINATION DURING CONTRACT TERM; RIGHTS AND OBLIGATIONS UPON TERMINATION. During the Contract Term, a Party, with or without cause, may terminate this Agreement by giving the other Party written notice for the Notice Period stated on the Cover. Upon termination of this Agreement, Agency shall pay FCSS for all Services that FCSS performed before the effective date of termination of this Agreement, such payment to be made within 30 days of the effective date of termination of this Agreement and Agency's receipt of FCSS' invoice. The provisions of this Section shall survive the termination of this Agreement.

SECTION 3.3 FORCE MAJEURE. A Party is not liable for failing or delaying performance of its obligations under this Agreement due to events that are beyond the Party's reasonable control and occurring without its fault or negligence, for example, acts of God such as tornadoes, lightning, earthquakes, hurricanes, floods, or other natural disasters (collectively "**Force Majeure**"), provided that the Party has promptly notified the other Party in writing of the occurrence of the Force Majeure, except that a Force Majeure shall not excuse Agency's payment to FCSS of any portion of the Contract Amount that is due to FCSS.

ARTICLE 4 INSURANCE.

Each Party, at its cost and throughout the Contract Term, shall maintain in effect insurance or self-insurance providing coverage that complies, at a minimum, with the following requirements, and shall provide written proof of such insurance to the other Party upon the other Party's request: (A) *commercial general liability* with limits of not less than \$1,000,000 per occurrence and \$2,000,000 general aggregate and with coverage for property damage, bodily injury, and personal and advertising injury; (B) *workers compensation* with limits of not less than \$1,000,000 or as required by California laws, whichever is greater; and *employer's liability insurance* of not less than \$1,000,000; and (C) *commercial automobile liability* covering, at a minimum, non-owned and hired autos and, if there are any autos owned by the Party, then also covering owned autos, with a combined single limit of not less than \$1,000,000 per accident.

ARTICLE 5 INDEMNITY.

Except as stated on the Cover in which case such provisions shall govern to the extent provided therein, each Party's indemnity, defense, and hold harmless obligations to the other Party under or related to this Agreement shall be governed solely by this Article. A Party ("**Indemnitor**") shall: (A) indemnify and hold harmless the other Party ("**Indemnitee**") to the full extent permitted by California laws for any Loss sustained by Indemnitee or a Third Party only in proportion to Indemnitor's liability based on a Final Determination; and (B) defend and pay for all of Indemnitor's attorney's fees and litigation costs related to any Claim or Loss without any right against or from the Indemnitee for indemnity and/or hold harmless of such costs and fees, or any right for defense. A Party who intends to seek or seeks indemnity and/or hold harmless for any Loss from the other Party shall notify the other Party in writing and within a reasonable time after the Party knows or becomes aware of any Claim that may or will result in a Loss, describing, if known or determinable, the pertinent

circumstances, all entities and persons involved, and the amount being claimed. A Party's obligations under this Article are not limited to or by any insurance that it maintains or the lack of insurance but apply to the full extent permitted by California laws, and shall survive the termination of this Agreement. **"Claim"** means any claim, demand, lawsuit, cause of action, action, cross-complaint, cross-action, and/or proceeding arising out of, resulting from, or relating to this Agreement where there has been no Final Determination. **"Loss"** means any bodily injury, property damage, personal injury, advertising injury, liability, loss, damage, judgment, expense, and/or cost (excluding attorney's fees and litigation costs that a Party or a Third Party incurred or paid related to a Loss or Claim) arising out of, resulting from, or relating to this Agreement and for which there has been a Final Determination that a Party is or both Parties are liable. **"Third Party"** means a person who or an entity that is *not* any of the following: (A) a Party; (B) an owner, director, officer, employee, or agent of Agency; (C) an officer, employee, or agent of FCSS; or (D) contracted with (whether directly or through a subcontract of any level) or otherwise retained by a Party to act for or on the Party's behalf. **"Final Determination"** means any judgment, order, or decision, each a **"Determination,"** by a court of competent jurisdiction or a governmental entity with jurisdiction to render the Determination where the Determination is not subject to appeal or the period for an appeal has expired.

ARTICLE 6 DISPUTE RESOLUTION.

The Parties shall meet and confer in good faith to resolve any dispute between them arising out of, resulting from, or relating to this Agreement, including any Claim or Loss for which a Party seeks indemnity pursuant to Article 5 and any dispute relating to this Agreement that arises or occurs after the termination of this Agreement. During a dispute regarding payment under this Agreement, Agency shall pay FCSS the portion of the Contract Amount that is undisputed and due to FCSS; if a disputed portion of the Contract Amount is determined in a Final Determination to be due to FCSS, Agency shall pay such amount to FCSS within 30 days of the date of the Final Determination, unless a different date is stated in the Final Determination or in an agreement executed by the Parties, in which case, Agency shall pay FCSS in accordance therewith. Except for an action to preserve the status quo and/or prevent irreparable harm, a Party shall not commence any cause of action, action, lawsuit, or proceeding arising out of, resulting from, or relating to this Agreement until after the Party has complied with the provisions of this Article. The provisions of this Article shall survive the termination of this Agreement.

ARTICLE 7 GENERAL PROVISIONS.

SECTION 7.1 ENTIRE AGREEMENT, CONFLICT, EXECUTION, AMENDMENT, AND WAIVER. This Agreement is a complete and exclusive statement of the Parties' agreement under Code of Civil Procedure section 1856. This Agreement consists of, and any conflict or inconsistency in this Agreement shall be resolved by giving precedence as follows: Cover, General Terms and Conditions, exhibit or attachment stated in this Agreement as being a part of this Agreement, and the Required Documents. The Parties may execute this Agreement and any amendment in counterparts such that each Party's signature is on a separate page. A copy or an original of this Agreement or an amendment with the Parties' signatures, whether original or transmitted by electronic means, shall be deemed a fully executed contract. The Parties may amend or waive any provision of this Agreement only by a writing executed by them.

SECTION 7.2 INTERPRETATION; APPLICABLE LAWS AND TIME ZONE; VENUE; SEVERABILITY; AND SURVIVAL OF TERMINATION. If there is uncertainty of any language in this Agreement, the Parties agree that Civil Code section 1654 shall not apply to interpret the uncertainty. The language of this Agreement shall be interpreted according to its fair meaning and not strictly for or against any Party and under California laws without giving effect to California's choice of law provisions that may result in the application of the laws of another jurisdiction. All dates and times stated in this Agreement shall be according to Pacific Time. All causes of action, actions, lawsuits, and proceedings arising out of, resulting from, or relating to this Agreement shall be adjudicated in state or federal court in Fresno County, California, provided that each Party does not hereby waive any immunity to suit. If a court of competent jurisdiction holds any provision of this Agreement void, illegal, or unenforceable, this Agreement shall remain in full force and effect and shall be interpreted as though such invalidated provision is not a part of this Agreement and the remaining provisions shall be construed to preserve the Parties' intent in this Agreement. Any provision in this Agreement that by its nature applies after, or is specifically stated to survive, the termination of this Agreement shall survive the termination of this Agreement.

SECTION 7.3 INDEPENDENT CONTRACTOR, ASSIGNMENT, AND TRANSFER. Each Party is an independent contractor, and it and its officers, employees, and agents are not, and shall not represent themselves as, officers, employees, or agents of the other Party. This Agreement does not and shall not be construed to create an employment or agency relationship, partnership, or joint venture between the Parties. Each Party shall not assign or transfer any or all of its obligations and/or rights under this Agreement, including by operation of law or change of control or merger, without the other Party's prior written consent, the Parties agreeing that this provision shall not prohibit FCSS from contracting with one or more third parties to perform the Services required of FCSS under this Agreement.

SECTION 7.4 NOTICES. Except as may be stated otherwise in this Agreement in which case such provision shall govern to the extent provided therein, each Party shall give any notices, demands, and all other communications required or permitted under this Agreement in writing and by one of the following methods to the other Party at its address and/or email stated on the Cover, delivery to be effective upon receipt thereof by the other Party: (A) hand delivery; (B) sent by a reputable overnight courier service that tracks the delivery; (C) sent by certified mail, return receipt requested, postage prepaid; or (D) sent by regular mail *and* transmitted by e-mail; and, ***if to FCSS, a copy of any notice and demand by email to:*** FCSS Legal Services at legalservices@fcoe.org. A Party may change its contact person and/or contact information stated on the Cover by notifying the other Party of the particular change and the effective date thereof in accordance with this Section. The provisions of this Section shall survive the termination of this Agreement.

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Kingsburg Elementary Charter School District Board Agenda Item

NOTE: All school employees (1) requesting to have an item placed on the Board agenda or (2) requesting to present an agenda item shall submit this completed form (signed by their site administrator) to the Superintendent at least 10 working days prior to the scheduled meeting date.

**All Board items are subject to approval by the Board President.*

1. Agenda Item:

Contract Renewal Digital Schools - Frontline

2. Agenda Item Category:

- ☒ **Consent Agenda**
- ☐ **Action Item**
- ☐ **Presentation Public**
- ☐ **Hearing Closed**
- ☐ **Session**

3. Submitted By:

Sarah Ballard, Executive Asst. to the Supt.

4. Attachments:

- ☐ **Not Applicable**
- ☒ **To Be Enclosed with Board Packets**
***Overnight trip requests require itinerary, location, dates and flyer to be submitted to the Board**

5. Purpose:

Frontline, formerly Digital Schools, is our personnel and payroll software system

6. Financial Impact:

\$25,098.81 from the general fund

7. Funding Source:

0100 00000 0 0000 7300 580000 000

8. District Goals This Item Will Meet:

- ☐ **Increase Student Achievement**
- ☐ **Provide a Safe, Positive and Healthy Learning Environment**
- ☐ **Develop 21st Century Skills by Furthering the Use of Technology in the Classroom**
- ☐ **Increase Parent Involvement and Continue to Promote Public Relations**
- ☒ **Maintain a Sound Fiscal Condition - "Keep the Family Together!"**



INVOICE

Acct #: 12367
#INVUS162354

Mac Vaquera
Kingsburg Elementary Charter
1310 Stroud Avenue
Kingsburg CA 93631

Start Date: 7/1/2022
Due Date: 7/31/2022

PAYMENT INFORMATION

Please send checks to:

Frontline Technologies Group LLC
PO Box 780577
Philadelphia, PA 19178-0577

To make payment via ACH/EFT:

Bank Name: Wells Fargo, N.A.
Account Name: Frontline Technologies Group LLC
ABA/Routing #:
Account #:
Swift Code:

Please include the invoice number in the memo of your check or ACH payment to ensure timely processing.

Please send remittance advice to Billing@FrontlineEd.com.

You can find a copy of our W9 at <http://help.frontlinek12.com/WebNav/Docs/FrontlineEducationW9.pdf>.

Qty	Description	Start	End	End User	Rate	Amount
1	Software Services Fee	7/1/2022	6/30/2023	12367 Kingsburg Elementary Charter	\$25,098.81	\$25,098.81

Your timely payment is important to maintain a continuous subscription status and allow for delivery of services. Our billing system tracks by contract, not PO#. Therefore, we are unable to address questions based on PO#. If information is needed about your PO#, please contact your organization's financial department.

SUBTOTAL \$25,098.81

TOTAL DUE \$25,098.81
by 7/31/2022

Kingsburg Elementary Charter School District Board Agenda Item

NOTE: All school employees (1) requesting to have an item placed on the Board agenda or (2) requesting to present an agenda item shall submit this completed form (signed by their site administrator) to the Superintendent at least 10 working days prior to the scheduled meeting date.

**All Board items are subject to approval by the Board President.*

1. Agenda Item:

Contract Renewal Frontline- AESOP

2. Agenda Item Category:

☒ **Consent Agenda**

Action Item

Presentation Public

Hearing Closed

Session

3. Submitted By:

Sarah Ballard, Executive Asst. to the Supt.

4. Attachments:

Not Applicable

☒ **To Be Enclosed with Board Packets**

***Overnight trip requests require itinerary, location, dates and flyer to be submitted to the Board**

5. Purpose:

For AESOP- Absence and Substitute Management System

6. Financial Impact:

\$5,515.39 from the general fund

7. Funding Source:

0100 00000 0 0000 7300 580000 000

8. District Goals This Item Will Meet:

Increase Student Achievement

Provide a Safe, Positive and Healthy Learning Environment

Develop 21st Century Skills by Furthering the Use of Technology in the Classroom

Increase Parent Involvement and Continue to Promote Public Relations

☒ **Maintain a Sound Fiscal Condition - "Keep the Family Together!"**

Frontline Education Renewal Notice

Attn: Kingsburg Elementary Charter

Thank you for your continued partnership with Frontline Education. We remain focused on providing you with industry-leading solutions and technology for K-12. As part of the ongoing investment in your solutions, our Learning Center continues to be enhanced to provide access to articles with answers to routine questions 24/7. This includes the ability to create a support request.

Below you will find information about the renewal of your subscription(s) that renew on 7/01/2022. Once you have reviewed the pricing for your upcoming subscription you can either:

- Use this [link](#) to confirm the renewal of your subscriptions, or
- If you have questions, please reach out to your Client Success Manager to discuss your discuss or request information about our multi-year contract options.

Description	Start Date	End Date	Qty	Rate	Amount
Absence & Substitute Management, unlimited usage for internal employees	7/01/2022	6/30/2023	1	\$5,515.39	\$5,515.39
Total					\$5,515.39

Please use this [link](#) to indicate that you intend to renew your subscriptions and request your invoice if needed.

Need assistance? You can reach us by calling Shane Cashin at or by emailing us at renewals@frontlineed.com.



Laura Hughes
Director, Client Retention and Renewals

Kingsburg Elementary Charter School District

Board Agenda Item

NOTE: All school employees (1) requesting to have an item placed on the Board agenda or (2) requesting to present an agenda item shall submit this completed form (signed by their site administrator) to the Superintendent at least 10 working days prior to the scheduled meeting date.

**All Board items are subject to approval by the Board President.*

1. Agenda Item:

Student Accident Insurance Coverage- Bob McCloskey Insurance

2. Agenda Item Category:

- ☒ Consent Agenda
- ☐ Action Item
- ☐ Presentation
- ☐ Public Hearing
- ☐ Closed Session

3. Submitted By:

Sarah Ballard, Executive Assistant to the Superintendent

4. Attachments:

☐ Not Applicable

☒ To Be Enclosed with Board Packets

**Overnight trip requests require itinerary, location, dates and flyer to be submitted to the Board*

5. Purpose:

This is the annual student accident insurance policy which acts as a secondary coverage and covers all students in the event of an accident during the hours and days school is in session and while attending school sponsored activities on or off school campus whether or not school is in session. Includes interscholastic sports. Volunteers are also covered.

6. Financial Impact:

\$4,050

7. Funding Source:

0100-00000-0-1110-1000-544000-000

8. District Goals This Item Will Meet:

- ☒ Increase Student Achievement
- ☒ Provide a Safe, Positive and Healthy Learning Environment
 - Develop 21st Century Skills by Furthering the Use of Technology in the Classroom
- ☒ Increase Parent Involvement and Continue to Promote Public Relations
- ☒ Maintain a Sound Fiscal Condition - "Keep the Family Together!"



Insurance | Risk Management | Consulting

Program Manager
Gallagher Benefit Services
of California Insurance Services



Bob McCloskey Insurance
BMI BENEFITS - FULL TPA SERVICES
Managing General Agent & Claim Administrator
Bob McCloskey Insurance & BMI Benefits
P.O. Box 511 | Matawan, NJ 07747



QBE Insurance Corporation

Pre-K – 12 Student Accident Insurance Coverage Request Form

Applicant (Full Legal Name) Kingsburg Joint Union Elementary School District

Nature of Entity School District SIC Code N/A

Street Address 1310 Stroud Ave County Fresno

City Kingsburg State CA Zip Code 93631

Requested Insurance					
Coverage: Voluntary Student Accident Underwriting Company: QBE Insurance Corporation		<input type="checkbox"/> Please check box if you would like to offer the 24-hour accident/wrap-around coverage to your students for voluntary purchase			
Coverage: Group Accident Underwriting Company: QBE Insurance Corporation		Requested Effective Date: <u>8/01/2022</u>			
<p>Eligible Persons are all enrolled Students of the Policyholder. Policy Number to be assigned upon Policy Issuance.</p> <p>Mandatory Student Accident Insurance (Selected and Paid by the Policyholder - 100% Student Participation)</p> <p>For Plan Design, please refer to the enclosed Summary of Coverage and Schedule of Benefits.</p> <p>All Students are Covered for School-Time Coverage (Includes Day and Overnight Field Trips and Religious Services).</p> <p><input type="checkbox"/> Includes All Interscholastic Sports with Tackle Football</p> <p><input checked="" type="checkbox"/> Includes All Interscholastic Sports – No Tackle Football</p> <p><input type="checkbox"/> No Interscholastic Sports</p>					
Estimated No. of Eligible Day Students	Pre-K <u>146</u>	K <u>240</u>	1-8 <u>1,864</u>	9-12 <u>0</u>	Adult Night Classes <u>0</u>
If your school is PreK – 8 Only: # of Students <u>2,250</u> X \$1.80 = <u>\$4,050</u> Premium Due					
If your school if PreK – 12: # of Students _____ X \$2.20 = _____ Premium Due					
If you have Adult Learners: # of Adults _____ X \$6.25 = _____ Premium Due					
Rates are the same regardless if there are PreK students or not. Minimum Premium is \$400.					

Acceptance of Terms

Applicant understands that any insurance provided pursuant to this Coverage Request Form (Form) shall be subject to all terms and conditions of the Policy issued. Applicant also understands that no insurance shall take effect until all underwriting requirements of the Company have been met. It is further understood that any insurance provided shall take effect on the effective date approved by the Company, and that Applicant should not cancel any predecessor policy or plan until notified by the Company that this Application has been approved.

By signing below, the Applicant is requesting accident coverage with the Company. The Premium due is fully earned and nonrefundable on the Effective Date of coverage. Any new account with Total Premium Due of \$15,000 or more must have Company review/approval prior to acceptance and binding. All sections must be completed in full in order for the policy to be issued.

The Applicant understands the insurance will be in force as of the Effective Date indicated above or the postmark date, whichever is later, if this request is accepted and required premium is received by the Company.

The Applicant represents that to the best of its knowledge and belief, all the responses provided in this Form are true, correct and complete. Applicant understands that if it has committed fraud or made a misrepresentation of any material fact in connection with this Form, then such actions may affect the coverage afforded by the Policy.

For your protection the following notice is set forth on this Form: Any person who knowingly presents a false or fraudulent claim for the payment of a loss is guilty of a crime and may be subject to fines and confinement in state prison.

ACCEPTANCE

<u>Wesley Sever/Sarah Ballard</u>	<u>Superintendent</u>
Type/Print Name of Applicant's Authorized Representative	Title
<u>[Signature]</u>	<u>6/28/22</u>
Signature of Applicant's Authorized Representative	Date
<u>559-897-2331</u>	<u>sballard@Kesd.org</u>
Telephone Number	Email Address

EMAIL or FAX a copy of the signed application to Diana Velasquez with Gallagher Benefit Services
Email: Diana_Velasquez@ajg.com FAX: 559.750.5466

MAIL Completed & Signed Form with PREMIUM CHECK Payable to:

Bob McCloskey Insurance
c/o Rosanne Wilson
1100 Campus Drive West
Morganville, NJ 07751

Local/Regional Licensed Agency

Agency Name: Gallagher Benefit Services, Inc.	Agent Name: JocAnna Todd
Address: 500 N Santa Fe	Phone: (559) 635-3523
City, State, Zip: Visalia, CA 93292	Email: jocanna_todd@ajg.com
Signature: <u>[Signature]</u>	License Number: 0C40373



Insurance | Risk Management | Consulting

Program Manager
Gallagher Benefit Services
of California Insurance Services



Bob McCloskey Insurance
BMI BENEFITS - FULL TPA SERVICES
Managing General Agent & Claim Administrator
Bob McCloskey Insurance & BMI Benefits
P.O. Box 511 | Matawan, NJ 07747



QBE.

QBE Insurance Corporation

Description of Coverage

California Student Accident Insurance Program (CSAIP)

PreK-8 or K-8: Mandatory School-Time Coverage Including Interscholastic Sports and Football
PreK-12 or K-12: Mandatory School-Time Coverage Including Interscholastic Sports and Football

Accident Medical Maximum Expense Benefit (AME)	\$25,000
Deductible	\$0
Loss Period – Treatment Must Begin	Within 90 days after a Covered Accident
Benefit Period	1 year from the date of the Covered Accident
Coverage	100% Usual & Customary (U&C) Charges
Plan Design	Full Excess
Inpatient	
Hospital Room & Board	100% of the average semi-private room rate
Hospital Intensive Care	100%, up to two times the average semi-private room rate
Hospital Miscellaneous	100% U&C Charges
Outpatient	
Ambulatory Medical Center	100% U&C Charges
Emergency Room Treatment	100% U&C Charges
Physician Services	
Surgical	100% U&C Charges
Assistant Surgeon	100% U&C Charges
Physician's Assistant	100% U&C Charges
Anesthesiologist	100% U&C Charges
Physical Therapy	100% U&C Charges
Physician's Surgical Facilities	100% U&C Charges
Other Services	
Registered Nurses' Services	100% U&C Charges
Prescriptions	100% U&C Charges
Laboratory Tests, X-rays and Interpretation	100% U&C Charges
Diagnostic Imaging (MRI, CAT Scan, etc.)	100% U&C Charges
Air/Ground Ambulance	100% U&C Charges
Durable Medical Equipment	100% U&C Charges
Dental Treatment to Sound Natural Teeth	100% U&C Charges, \$2,500 Extended Dental Benefit
Concussion Extended Benefit Period	Included, additional 2-year benefit period
Volunteer Coverage	Included
Accidental Death & Dismemberment Benefits	
Accidental Death Benefit	\$25,000
Accidental Dismemberment Benefit Maximum	\$50,000
Accidental Paralysis Maximum	\$50,000
Aggregate Limit of Indemnity	\$1,000,000
Crisis Death Benefit	\$10,000 / \$100,000 Max per incident

Common Exclusions:

In addition to any benefit-specific exclusions, benefits will not be paid for any Covered Injury or Covered Loss which, directly or indirectly, in whole or in part, is caused by or results from any of the following unless coverage is specifically provided for by name in the *Description of Benefits* Section:

1. Intentionally self-inflicted Injury, suicide, or any attempt thereof while sane or insane;
2. Commission or attempt to commit a felony or an assault;
3. Commission of or active participation in a riot or insurrection;
4. Bungee jumping; parachuting; skydiving; parasailing; hang-gliding;
5. Declared or undeclared war or act of war;
6. Flight in, boarding or alighting from an Aircraft or any craft designed to fly above the Earth's surface, except as a fare-paying passenger on a regularly scheduled commercial or charter airline;
7. Travel in or on any off-road motorized vehicle not requiring licensing as a motor vehicle;
8. Participation in any motorized race or contest of speed;
9. An accident if the Covered Person is the operator of a motor vehicle and does not possess a valid motor vehicle operator's license; except while participating in Driver's Education Program;
10. Sickness, disease, bodily or mental infirmity, bacterial or viral infection or medical or surgical treatment thereof, except for any bacterial infection resulting from an accidental external cut or wound or accidental ingestion of contaminated food;
11. Travel or activity outside the United States or Canada;
12. The Covered Person's intoxication as determined according to the laws of the jurisdiction in which the Covered Accident occurred;
13. Voluntary ingestion of any narcotic, drug, poison, gas, or fumes, unless prescribed or taken under the direction of a Physician and taken in accordance with the prescribed dosage;
14. Injuries compensable under Workers' Compensation law or any similar law;

We will not pay benefits for:

15. Services or treatment rendered by a Physician, Nurse or any other person who is:
 - a. employed or retained by the Policyholder; b. living in the Covered Person's household; c. who is a parent, sibling, spouse, or child of the Covered Person;
16. Any Hospital Stay or days of a Hospital Stay that are not Appropriate Treatment for the condition and locality.
17. A Covered Person's Covered Loss if:
 - a. he was driving a private passenger automobile at the time of the Covered Accident that resulted in the Covered Loss; and b. he was intoxicated, as that term is defined by the law of the jurisdiction in which the Covered Accident occurred.

Excluded Expenses: None of the following will be considered Covered Expenses unless coverage is specifically provided.

1. Blood, blood plasma or blood storage except expenses by a Hospital for processing or administration of blood.
2. cosmetic surgery or care, or treatment solely for cosmetic purposes, or complications therefrom. This exclusion does not apply to: a. surgery resulting from an accident, if initial treatment of the Covered Person is begun within 12 months of the date of the Accident; b. reconstruction incidental to or following surgery resulting from a Covered Accident.
3. Any elective or routine treatment, surgery, health treatment or examinations.
4. Examination or prescriptions for, or purchase of, eyeglasses, contact lenses or hearing aids.
5. Treatment in any Veterans' Administration, Federal or state facility unless there is a legal obligation to pay.
6. Services or treatment provided by persons who do not normally charge for their services unless there is a legal obligation to pay.
7. Rest cures or custodial care.
8. Repair or replacement of existing dentures, partial dentures, braces, or bridgework.
9. Personal services such as television and telephone, or transportation.
10. Expenses payable by any automobile insurance policy without regard to fault.
11. Services or treatment provided by an infirmary operated by the Policyholder.
12. Treatment or service provided by a private duty nurse.

Note: Once coverage is accepted, a Policy will be issued to your school. This information is a brief description of certain benefits and features of the California Student Accident Insurance Program underwritten by QBE Insurance Corporation. It is not a contract and does not extend or alter the coverage afforded by the Policy. Full terms and conditions of coverage, including effective dates of coverage, benefits, limitations, and exclusions, are set forth on the applicable policy form. To the extent there is any discrepancy between the descriptions in this brochure and the terms, conditions, limitations and exclusions of the Policy, the Policy shall prevail.



Bob McCloskey Insurance

BMI BENEFITS - FULL TPA SERVICES

Premium Remittance Instructions

Enclosed you will find Bob McCloskey Insurance's premium remittance instructions and our W-9.

If you are sending your premium remittance by wire/ACH, please send a detailed remittance via email to noreenc@bobmccloskey.com.

If you are mailing a check to our physical address, please include a copy of your detailed remittance along with the payment.

If you have any questions or discrepancies about your invoice, please contact Jennifer Mooney at 800.445.3126 Ext. 121 or Noreen Craddock at Ext. 123. You can also reach us by email at jenniferm@bobmccloskey.com and noreenc@bobmccloskey.com.

<u>WIRE/ACH BANKING INSTRUCTIONS:</u>	<u>MAILING A CHECK:</u>
<p>Amboy Bank 3590 US Highway #9 Old Bridge, NJ 08857 ABA #: 021204416 Account #: 06150495 Account Name: Bob McCloskey Premium Trust</p>	<p>Please make check payable to: "Bob McCloskey Insurance"</p> <p>Mail Check & Remittance to: Bob McCloskey Insurance Attn: Noreen Craddock 1100 Campus Drive, West Morganville, NJ 07751</p>

Sincerely,

Jennifer Mooney
Controller
Bob McCloskey Insurance/BMI Benefits LLC.
PH: 800.445.3126 Ext. 121
Fax: 732-226-7412
Email: jenniferm@bobmccloskey.com

Noreen Craddock
Accounting Department
Bob McCloskey Insurance/BMI Benefits LLC.
PH: 800.445.3126 Ext. 123
Fax: 732-226-7412
Email: noreenc@bobmccloskey.com

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

Bob McCloskey Agency, LLC.

2 Business name/disregarded entity name, if different from above

Bob McCloskey Insurance

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☒ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► **C**

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ►

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

1100 Campus Drive West

6 City, state, and ZIP code

Morganville, NJ 07751

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

____ - ____ - ____

or

Employer identification number

2 6 - 3 5 9 5 0 8 1

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign
Here

Signature of
U.S. person ►

Robert G. McCloskey

Date ► 1/1/2022

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding*, later.



CALIFORNIA STUDENT ACCIDENT INSURANCE PROGRAM

Student Accident Insurance Plan Summary
2022-2023

Program & Claim Administrator

BMI Benefits, LLC.
Matawan, NJ 07747



Bob McCloskey Insurance
BMI BENEFITS - FULL TPA SERVICES

Program Manager



Insurance | Risk Management | Consulting

Gallagher Benefit Services of California
Insurance Services

Claim Procedures

Always keep a copy of all claim related documents. Written proof of loss must be submitted within 90 days from the date of such loss.

- 1) Contact Your school to obtain an accident claim form. Complete the claim form in its entirety and submit to BMI Benefits, within 90 days from the date of the accident.
- 2) Submit all itemized bills and primary insurance E.O.Bs to BMI Benefits for processing of outstanding balances due to a Covered Accident.

SUBMIT TO:

BMI Benefits, LLC.

PO Box 511

Matawan, NJ 07747

PH: 800.445.3126

FAX: 732.583.9610

EM: llsac@bobmccloskey.com

The California Student Accident Insurance Program is pleased to provide a student accident insurance plan for the 2022-2023 school year. Enrolled students participating in school sponsored and supervised activities are covered for Accident Medical Expense Benefits and Accidental Death and Dismemberment Benefits subject to the terms, conditions, limitations and exclusions of the Policy. It covers certain medical expenses for the treatment of injuries that are the direct and independent result of a Covered Accident during the policy period. See "Benefits," "Definitions" and "Exclusions" in the Policy for further details.

Accident Medical Expense Benefits:

Benefits are payable for treatment of injuries that result from a Covered Accident, while coverage is in effect, up to the Maximum Benefit summarized below, subject to the terms, conditions, limitations and exclusions of the Policy. Eligible medical expenses must be incurred within the 52-week Benefit Period; with the first eligible expense incurred within 90 days of the Covered Accident. Benefits are payable for eligible expenses that are in excess of benefits paid by any other health care plan.

Schedule of Benefits

Accident Medical Expense Maximum	\$25,000
Deductible	\$0
Benefit Period	52 weeks from the date of the Covered Accident
Coinsurance	100% of Usual & Customary Charges
Dental Benefit	Up to 100% of Accident Medical Expense Maximum; Sound & Natural Teeth Only
Accidental Death & Dismemberment Benefit (AD&D)	\$25,000 Principal Sum
Loss of Life	100% of the Principal Sum
Loss of Two or More Hands or Feet	200% of the Principal Sum
Loss of Sight of Both Eyes	200% of the Principal Sum
Loss of One Hand or Foot and Sight in One Eye	200% of the Principal Sum
Loss of Speech & Hearing	200% of the Principal Sum
Loss of One Hand or Foot	100% of the Principal Sum
Loss of Sight in One Eye	100% of the Principal Sum

Covered Expenses Include

- Inpatient Hospital Services
- Intensive Care Room and Board
- Hospital Miscellaneous Treatment
- Outpatient Pre-admission Testing
- Outpatient Hospital Emergency Room
- Surgical Benefits
- Doctors' Visits
- X-Ray and Laboratory Tests
- Nursing Services
- Physiotherapy
- Ambulance
- Medical Equipment Rental Charges
- Medical Services and Supplies
- Outpatient Prescription Drug Benefit
- Dental Services



General Definitions

The terms listed below have the following meanings. Please note that the Policy contains other defined terms in addition to the definitions set forth below.

Appropriate Treatment means care, services or supplies, provided by or at the direction of a Physician that are appropriate, according to accepted standards of medical practice, for the Covered Person's injury and are provided during the course of treatment of an injury sustained in a Covered Accident. Appropriate Treatment must be provided no less frequently than monthly unless the Covered Person's Physician specifies in writing to Us that such treatment of injuries sustained in a Covered Accident can be provided at less frequent intervals.

Benefit Percentage means the percentage of Covered Expenses We pay that are Incurred by the Covered Person after he satisfies any applicable Deductible. Benefit Percentages are shown in the *Schedule of Benefits*.

Company or We, Us, Our, means QBE Insurance Corporation domiciled in Pennsylvania.

Covered Accident means a sudden, unforeseeable external event that results, directly and independently of all other causes, in an injury or loss and meets all of the following conditions: 1) occurs while the Covered Person is insured under this Policy; 2) is not contributed to by disease, sickness, or mental or bodily infirmity; and 3) is not otherwise excluded under the terms of this Policy.

Covered Expense means the lesser of the Usual and Customary Charge and the maximum benefit shown, for services or supplies listed, in the *Schedule of Benefits* and described in the *Accidental Medical Expense Benefits* section of the policy. Covered Expenses must be Incurred by a Covered Person for Appropriate Treatment for injuries sustained in a Covered Accident.

Covered Person means an Eligible Person, as defined in the *Schedule of Benefits*, whom for required premium has been paid when due and for whom coverage under this Policy remains in force.

Deductible means the amount of Covered Expenses that each Covered Person must incur before benefits are paid under this Policy. The Covered Person may use Covered Expenses paid under another Health Care Plan to satisfy the Deductible under this Policy only if so indicated in the *Schedule of Benefits*.

Physician means a licensed health care provider practicing within the scope of his license and rendering care and treatment to a Covered Person that is appropriate for the condition and locality and who is not: 1) employed or retained by the Policyholder; or 2) living in the Covered Person's household; or (3) a parent, sibling, spouse or child of the Covered Person.

Usual and Customary Charge means the normal charge, in the absence of insurance, made by the provider of any Appropriate Treatment, but not more than the prevailing charge in the area; 1) for a like service by a provider with similar training or experience; or 2) for a supply that is identical or substantially equivalent.

Common Exclusions

In addition to any benefit-specific exclusions, benefits will not be paid for any Covered Injury or Covered Loss which, directly or indirectly, in whole or in part, is caused by or results from any of the following unless coverage is specifically provided for by name in the *Description of Benefits* Section:

1. intentionally self-inflicted Injury, suicide or any attempt thereof while sane or insane;
2. commission or attempt to commit a felony or an assault;
3. commission of or active participation in a riot or insurrection;
4. bungee jumping; parachuting; skydiving; parasailing; hang-gliding;
5. declared or undeclared war or act of war;
6. flight in, boarding or alighting from an Aircraft or any craft designed to fly above the Earth's surface, except as a fare-paying passenger on a regularly scheduled commercial or charter airline;
7. travel in or on any off-road motorized vehicle not requiring licensing as a motor vehicle;
8. participation in any motorized race or contest of speed;
9. an accident if the Covered Person is the operator of a motor vehicle and does not possess a valid motor vehicle operator's license; except while participating in Driver's Education Program;
10. sickness, disease, bodily or mental infirmity, bacterial or viral infection or medical or surgical treatment thereof, except for any bacterial infection resulting from an accidental external cut or wound or accidental ingestion of contaminated food;
11. travel or activity outside the United States or Canada;
12. the Covered Person's intoxication as determined according to the laws of the jurisdiction in which the Covered Accident occurred;
13. voluntary ingestion of any narcotic, drug, poison, gas or fumes, unless prescribed or taken under the direction of a Physician and taken in accordance with the prescribed dosage;
14. injuries compensable under Workers' Compensation law or any similar law;

We will not pay benefits for:

15. services or treatment rendered by a Physician, Nurse or any other person who is:
 - a. employed or retained by the Policyholder; b. living in the Covered Person's household; c. who is a parent, sibling, spouse or child of the Covered Person;
16. any Hospital Stay or days of a Hospital Stay that are not Appropriate Treatment for the condition and locality.
17. A Covered Person's Covered Loss if: a. he was driving a private passenger automobile at the time of the Covered Accident that resulted in the Covered Loss; and b. he was intoxicated, as that term is defined by the law of the jurisdiction in which the Covered Accident occurred.

Excluded Expenses - None of the following will be considered Covered Expenses unless coverage is specifically provided.

1. Blood, blood plasma or blood storage except expenses by a Hospital for processing or administration of blood.
2. cosmetic surgery or care, or treatment solely for cosmetic purposes, or complications therefrom. This exclusion does not apply to: a. cosmetic surgery resulting from an accident, if initial treatment of the Covered Person is begun within 12 months of the date of the Accident; b. reconstruction incidental to or following surgery resulting from a Covered Accident.
3. Any elective or routine treatment, surgery, health treatment or examinations.
4. Examination or prescriptions for, or purchase of, eyeglasses, contact lenses or hearing aids.
5. Treatment in any Veterans' Administration, Federal or state facility unless there is a legal obligation to pay.
6. Services or treatment provided by persons who do not normally charge for their services, unless there is a legal obligation to pay.
7. Rest cures or custodial care.
8. Repair or replacement of existing dentures, partial dentures, braces or bridgework.
9. Personal services such as television and telephone, or transportation.
10. Expenses payable by any automobile insurance policy without regard to fault.
11. Services or treatment provided by an infirmary operated by the Policyholder.
12. Treatment or service provided by a private duty nurse.

This information is a brief description of certain benefits and features of the Blanket Accident Medical Insurance underwritten by QBE Insurance Corporation. It is not a contract and does not extend or alter the coverage afforded by the Policy. Full terms and conditions of coverage, including effective dates of coverage, benefits, limitations and exclusions, are set forth on the applicable policy form. To the extent there is any discrepancy between the descriptions in this brochure and the terms, conditions, limitations and exclusions of the Policy, the Policy shall prevail. Any policy QBE issues will be subject to the laws of the jurisdiction in which it is issued.



PROGRAMA DE SEGURO ESCOLAR CONTRA ACCIDENTES DE CALIFORNIA

Resumen del plan de seguro escolar contra accidentes
2022-2023

Administrador de programas y reclamaciones

BMI Benefits, LLC.
Matawan, NJ 07747



Bob McCloskey Insurance
BMI BENEFITS - FULL TPA SERVICES

Gerente de programas



Gallagher

Insurance | Risk Management | Consulting

Gallagher Benefit Services of California
Agente de seguros

Procedimientos de reclamaciones

Conserve siempre una copia de todos los documentos relativos a la reclamación. Se deberá entregar un comprobante de pérdida por escrito en un lapso de 90 días a partir de la fecha de dicha pérdida.

- 1) Póngase en contacto con la escuela para obtener un formulario de reclamación por accidente. No olvide rellenar totalmente el formulario de reclamación y envíelo a BMI Benefits en un lapso de 90 días a partir de la fecha del accidente.
- 2) Envíe todas las facturas desglosadas así como las descripciones de los beneficios básicos de la póliza de seguro a BMI Benefits para el procesamiento de los saldos pendientes vencidos en relación con el accidente cubierto.

ENVÍELAS A LA ATENCIÓN DE:

BMI Benefits, LLC.
PO Box 511
Matawan, NJ 07747
TEL. 800.445.3126
FAX: 732.583.9610
CORREO ELECTRÓNICO:
lisac@bobmccloskey.com

El programa de seguro escolar contra accidentes de California se complace en ofrecer un plan escolar de seguro contra accidentes para el periodo lectivo 2022-2023.

Los alumnos inscritos que participen en actividades patrocinadas o supervisadas gozan de la cobertura de beneficios de gastos médicos por accidente, así como de beneficios por muerte y desmembramiento accidentales sujetos a los términos y las condiciones, las limitaciones y exclusiones de la póliza. Esta cubre determinados gastos médicos para el tratamiento de lesiones que son el resultado directo e independiente de un accidente cubierto durante el periodo de la póliza. Para mayor información, consulte los apartados de "Beneficios", "Definiciones" y "Exclusiones" que se detallan en la póliza.

Beneficios de gastos médicos accidentales:

Los beneficios son pagaderos para el tratamiento de lesiones que se derivan de un accidente cubierto mientras la cobertura esté en vigor hasta el beneficio máximo abreviado a continuación, sujeto a los términos, las condiciones, las limitaciones y exclusiones de la póliza. Los gastos médicos que cubran los requisitos deben incidir en un lapso de las 52 semanas del periodo de beneficio, con el primer gasto aplicable contraído en un plazo de 90 días del accidente cubierto. Los beneficios son pagaderos para los gastos aplicables que excedan los beneficios pagados por cualquier otro plan de atención médica.

Programa de beneficios

Máximo de gastos médicos accidentales	\$25,000
Deducible	\$0
Periodo de beneficios	52 semanas a partir de la fecha del accidente cubierto
Coaseguro	100 % de los cargos usuales y acostumbrados
Beneficio dental	Hasta el 100 % del máximo de gastos médicos accidentales. Solo dientes naturales y sanos
Beneficio por muerte accidental y desmembramiento (AD&D, por sus siglas en inglés)	\$25,000 de suma principal
Pérdida de la vida	100 % de la suma principal
Pérdida de dos o más manos o pies	200 % de la suma principal
Pérdida de la vista en ambos ojo	200 % de la suma principal
Pérdida de una mano o un pie y la vista en un ojo	200 % de la suma principal
Pérdida del habla y de la audición	200 % de la suma principal
Pérdida de una mano o un pie	100 % de la suma principal
Pérdida de la vista en un ojo	100 % de la suma principal

Los gastos cubiertos incluyen lo siguiente

- Servicios intrahospitalarios
- Cuarto y alimentación en cuidados intensivos
- Tratamientos varios hospitalarios
- Pruebas ambulatorias de admisión previa
- Sala de urgencias hospitalaria ambulatoria
- Beneficios quirúrgicos
- Visita de médicos
- Rayos X y análisis de laboratorio
- Servicios de enfermería
- Fisioterapia
- Ambulancia
- Cargos por alquiler de equipo médico
- Servicios e insumos médicos
- Beneficio ambulatorio de medicamentos recetados
- Servicios dentales



Definiciones generales

Los términos detallados a continuación se entienden de la siguiente manera. Tenga en cuenta que la póliza contiene otros términos definidos, además de las definiciones que se enuncian más adelante.

Por tratamiento adecuado se entienden los cuidados, servicios o insumos administrados por o según las instrucciones de un médico que son adecuados según las normas aceptadas de la práctica médica para la lesión de una persona cubierta y que se prescriben durante el curso de un tratamiento de una lesión persistente en un accidente cubierto. El tratamiento apropiado debe aplicarse con una periodicidad no inferior a un mes, a menos que el médico de la persona cubierta nos lo especifique por escrito, indicando que dicho tratamiento de lesiones persistentes en un accidente cubierto puede administrarse a menores intervalos de regularidad.

Por porcentaje de beneficios se entiende el porcentaje de los gastos cubiertos pagados por nosotros y que en los que incide la persona cubierta, luego de haber satisfecho cualquier deducible atribuible. Los porcentajes del beneficio se pueden consultar en el apartado *Programa de beneficios*.

Por compañía o nosotros, nos, nuestro, se entiende QBE Insurance Corporation con sede en Pensilvania.

Por accidente cubierto se entiende un evento externo, imprevisto y repentino que deriva directa e independientemente de cualquier otra causa en una lesión o pérdida y que satisface todas las siguientes condiciones: 1) Sucede mientras la persona que goza de la cobertura esté asegurada en los términos de esta póliza. 2) Que no haya sido objeto de una enfermedad, padecimiento o dolencia mental o corporal. 3) Que no esté excluido por cualquier otra razón en los términos de esta póliza.

Por gasto cubierto se entiende el cargo usual y acostumbrado menor y el beneficio máximo indicado para los servicios o insumos enumerados en el *Programa de beneficios* y que se describe en la sección *Beneficios de gastos médicos accidentales* de la póliza. Los gastos cubiertos los deberá haber incidido una persona cubierta para gozar del tratamiento adecuado en razón de las lesiones persistentes en un accidente cubierto.

Por persona cubierta se entiende una persona que cubre los requisitos, tal como se detalla en el *Programa de beneficios* quien esté al amparo de la póliza necesaria y pagada, y para quien la cobertura —en los términos de esta póliza— continúa en vigor.

Por deducible se entiende el monto de los gastos de cobertura que cada persona cubierta debe incidir antes de que los beneficios se paguen, en virtud de esta póliza. La persona cubierta puede utilizar los gastos cubiertos pagados en cualquier otro plan de atención médica, a fin de satisfacer el deducible que se detalla en esta póliza, solo si así lo señala el *Programa de beneficios*.

Por médico se entiende a un proveedor de atención médica con licencia que practica dentro del ámbito de su licencia y que administra cuidados y tratamientos a una persona cubierta que son adecuados según la condición y situación, y que no sea o esté: 1) Empleado o contratado por el titular de la póliza. 2) Viviendo en la misma familia de la persona cubierta. (3) Un padre o una madre, un hermano, un cónyuge o un hijo o una hija de la persona cubierta.

Por usual y acostumbrado se entiende el cargo normal —en ausencia de un seguro— realizado por el proveedor de cualquier tratamiento adecuado pero que no exceda el cargo predominante en el área. 1) El servicio similar por parte de un proveedor con capacidad o experiencia análogas. 2) El suministro que sea idéntico o fundamentalmente equivalente.

Exclusiones comunes

Además de cualquier exclusión particular relativa a un beneficio, los beneficios no se pagarán por razones de una lesión o pérdida cubiertas que, directa o indirectamente, en todo o en partes sea causada o constituya el resultado de cualquiera de los siguientes casos, a menos que la cobertura se contemple de forma específica por nombre en la sección de *Descripción de beneficios*:

1. Lesión autoinfligida de forma intencional, suicidio o cualquier intento al respecto, tanto en condiciones de sano juicio o no.
2. Perpetración o intento de cometer un delito o agresión.
3. Perpetración o participación activa en un disturbio o insurrección.
4. Saltar en *bungee*, practicar el paracaidismo, la caída libre, el *parasailing* o el vuelo en ala delta.
5. Declaración o no de guerra o acto de guerra.
6. Volar, abordar o abandonar un avión o cualquier nave diseñada para volar por encima de la superficie terrestre, excepto como pasajero con boleto pagado de una aerolínea comercial de vuelos regulares o chárter.
7. Desplazamiento en cualquier vehículo para carretera o caminos sin pavimentar que no requiera licencia para la conducción de vehículos automotores.
8. Participación en una carrera motorizada o competencia de velocidad.
9. Un accidente si la persona cubierta es el operador de un vehículo automotor y que no posea una licencia válida como operador de dicho vehículo, a excepción de la participación en un programa de aprendizaje de manejo.
10. Enfermedad, padecimiento, trastorno mental o corporal, infección bacteriana o viral o su tratamiento quirúrgico o médico correspondiente, excepto en caso de infección bacteriana que derive de una cortadura o herida accidental o por ingestión accidental de alimentos contaminados.
11. Viajes o actividades fuera de Estados Unidos de América o Canadá.
12. La intoxicación de la persona cubierta, según se determine de acuerdo con las leyes de la jurisdicción donde ocurra el accidente cubierto.
13. Ingestión voluntaria de cualquier narcótico, droga, veneno, gas o vapores, a menos que se hayan prescrito o tomado según las instrucciones de un médico y que se tomen de conformidad con la dosis prescrita.
14. Lesiones compensables bajo la ley de compensación de los trabajadores o ley similar.

Los siguientes beneficios no cumplen con los requisitos de pago:

15. Los servicios o el tratamiento administrados por un médico, enfermera o cualquier otra persona que sea o esté:
a. Empleado o contratado por el titular de la póliza. b. Viviendo en la misma familia de la persona cubierta. c. Un padre o una madre, un hermano, un cónyuge o un hijo o una hija de la persona cubierta.
16. Las estancias o días de internación en calidad de estancia hospitalaria que no constituyan el tratamiento adecuado según la condición y situación.
17. La pérdida cubierta de una persona cubierta si: a. la persona estaba manejando un automóvil de pasajeros privado al momento del accidente cubierto que resultó en la pérdida cubierta y b. la persona estaba embriagada en la medida en que el término lo defina la ley de la jurisdicción en la que el accidente cubierto sucedió.

Gastos excluidos: Ninguno de los siguientes casos se considerará como gastos cubiertos, a menos que la cobertura aplique de forma específica.

1. Sangre, plasma o almacenamiento de sangre, a excepción de los gastos hospitalarios por el procesamiento o administración de sangre.
2. Cirugía o cuidados cosméticos o tratamientos con el exclusivo propósito cosmético o sus complicaciones. Esta exclusión no aplica en los siguientes casos: a. cirugía cosmética como resultado de un accidente, si el tratamiento inicial de la persona cubierta se inició en un lapso de 12 meses a partir de la fecha del accidente; b. reconstrucción incidental o luego de una cirugía que resulte de un accidente cubierto.
3. Cualquier tratamiento opcional o de rutina, cirugía, tratamiento médico o exámenes.
4. Examen, prescripciones o adquisición de anteojos, lentes de contacto o prótesis auditivas.
5. Tratamiento en cualquier institución médica de la administración de veteranos federal o estatal, a menos que exista un imperativo legal de pagar.
6. Servicios o tratamientos administrados por persona que generalmente no cobran sus servicios, a menos que exista un imperativo legal de pagar.
7. Curas de reposo o cuidados de custodia.
8. Reparación o remplazo de dentaduras existentes, dentaduras parciales, aparatos dentales o puentes.
9. Servicios personales como televisión, teléfono o transportación.
10. Gastos por pagar por parte de una póliza de seguro automotriz sin importar la legalidad o ilegalidad.
11. Servicios o tratamientos administrados por parte de una enfermería operada por el titular de la póliza.
12. Tratamiento o servicio administrados por una enfermera privada.

Esta información constituye una breve descripción de determinados beneficios y características de la aseguradora Blanket Accident Medical Insurance, protegida por QBE Insurance Corporation. No representa un contrato ni tampoco amplía o altera la cobertura otorgada por la póliza. Todos los términos y las condiciones de la cobertura que incluyen las fechas de vigencia de la cobertura, los beneficios, las limitaciones y las exclusiones se exponen en el formulario correspondiente de la póliza. En la medida que exista alguna discrepancia entre las descripciones enumeradas en este folleto y los términos y las condiciones, las limitaciones y exclusiones de la póliza, esta última será la que prevalecerá. Cualquier póliza emitida por QBE quedará sujeta a las leyes de la jurisdicción en la que haya sido emitida.

Kingsburg Elementary Charter School District

Board Agenda Item

NOTE: All school employees (1) requesting to have an item placed on the Board agenda or (2) requesting to present an agenda item shall submit this completed form (signed by their site administrator) to the Superintendent at least 10 working days prior to the scheduled meeting date.

**All Board items are subject to approval by the Board President.*

1. Agenda Item:

Legal Services Agreement with Fagen Friedman & Fullfrost LLP

2. Agenda Item Category:

- ☒ Consent Agenda
- ☐ Action Item
- ☐ Presentation
- ☐ Public Hearing
- ☐ Closed Session

3. Submitted By:

Sarah Ballard, Executive Assistant to the Superintendent

4. Attachments:

- ☐ Not Applicable
- ☒ To Be Enclosed with Board Packets
 - *Overnight trip requests require itinerary, location, dates and flyer to be submitted to the Board

5. Purpose:

Annual legal services agreement July 1, 2022 through June 30, 2023

6. Financial Impact:

Professional hourly rates attached.

7. Funding Source:

0100-00000-0-0000-7100-580018-000

8. District Goals This Item Will Meet:

- ☐ Increase Student Achievement
- ☒ Provide a Safe, Positive and Healthy Learning Environment
- ☐ Develop 21st Century Skills by Furthering the Use of Technology in the Classroom
- ☐ Increase Parent Involvement and Continue to Promote Public Relations
- ☒ Maintain a Sound Fiscal Condition - "Keep the Family Together!"



AGREEMENT FOR LEGAL SERVICES

This agreement is by and between Kingsburg Elementary Charter School District (“Client”) and the law firm of Fagen Friedman & Fulfroft LLP (“Attorney”). In consideration of the promises and the mutual agreements hereinafter contained, Attorney agrees to provide legal services to Client on the terms set forth below effective July 1, 2022 through June 30, 2023:

1. **CONDITIONS.** This Agreement will not take effect, and Attorney will have no obligation to provide legal services, until Client returns a signed copy of this Agreement.

2. **SCOPE OF SERVICES.** Client hires Attorney as its legal representative/counsel with respect to matters Client specifically refers to Attorney. Attorney will provide those legal services reasonably required to represent Client. Attorney will take reasonable steps to keep Client informed of progress and to respond to Client’s inquiries.

3. **CLIENT’S DUTIES.** Client agrees to cooperate with Attorney and to communicate with candor while keeping the Attorney apprised of any information or developments which may come to Client’s attention, to abide by this Agreement, to pay Attorney’s bills on time and to keep Attorney advised of Client’s address and telephone number. Client will assist Attorney in providing information and documents necessary for the representation in the described matter.

4. **CONSULTANT SERVICES.** Attorney may provide consulting services, which may be referred to as Next Level Client Services, in addition to or in support of the legal services provided pursuant to this Agreement, through qualified non-attorney consultants, including but not limited to: governance training and assistance; communications services; education program planning and implementation; mentoring, coaching, and leadership; strategic planning and solutions; and advocacy at the local and state level.

5. **EMAIL COMMUNICATIONS/CLOUD-BASED COMPUTING.** In order to provide Client with efficient and convenient legal services, Attorney will frequently communicate and transmit documents using e-mail. In addition, Attorney uses a cloud computing service with servers located in a facility other than Attorney’s office. Most of Attorney’s electronic data, including emails and documents, are stored in this manner. Although Attorney will take reasonable precautions to keep email and other electronic data confidential and secure, because technology and cyber threats continue to evolve, there may be risks communicating and storing electronic data in this manner, including risks related to confidentiality and security. By entering into this Agreement, Client is consenting to such e-mail transmissions with Client and Client’s representatives and agents, as well as to having communications, documents and electronic data pertinent to Client’s matter(s) stored through a cloud-based service.

6. **LEGAL FEES AND BILLING PRACTICES.** Client agrees to pay by the hour, in minimum units of one tenth (.1) of an hour, at Attorney’s prevailing rates for all time spent on Client’s matter by Attorney’s legal personnel. Current hourly rates are noted in an attached rate schedule and the actual rate billed is based on the attorney’s number of years of experience.

The rates on this schedule, as well as the current job title designations/ classifications listed hereon, are subject to change on 30 days’ written notice to client. If Client declines to pay any increased

rates, Attorney will have the right to withdraw as Attorney for Client. The time charged will include the time Attorney spends on telephone calls relating to Client's matter, including calls with Client and other parties and attorneys. The legal personnel assigned to Client's matter may confer among themselves about the matter, as required and appropriate. When they do confer, each person will charge for the time expended, as long as the work done is reasonably necessary and not duplicative. Likewise, if more than one of the legal personnel attends a meeting or other proceeding, each will charge for the time spent.

7. COSTS AND OTHER CHARGES. (a) Attorney will incur various costs and expenses in performing legal services under this Agreement. Except as otherwise stated, Client agrees to pay for all costs, disbursements and expenses in addition to the hourly fees. These include fees fixed by law or assessed by public agencies, messenger and other delivery fees, out of office copying/reproduction costs, and travel costs (including mileage charged at the standard IRS rate, parking, transportation, meals and hotel costs, if applicable), and other similar items. The following costs shall not be charged:

In office Photocopying	No Charge
Facsimile Charges	No Charge
Postage	No Charge
On-line Legal Research Subscriptions	No Charge
Administrative Overhead	No Charge

(b) Out of town travel. Client agrees to pay transportation, meals, lodging and all other costs of any necessary out-of-town travel by law firm personnel. Client will also be charged the hourly rates for the time legal personnel spend traveling.

(c) Consultants and Investigators. To aid in the representation in Client's matter, it may become necessary to hire consultants or investigators. Client agrees to pay such fees and charges.

8. BILLING STATEMENTS. Attorney will send Client monthly statements for fees and costs incurred. Each statement will be payable within thirty (30) days of its mailing date. An interest charge of one percent (1%) per month shall be assessed on balances that are more than thirty (30) days past due. Client may request a statement at intervals of less than 30 days. If Client requests a bill, Attorney will provide one within 10 days. The statements shall include the amount, rate, basis of calculation or other method of determination of the fees and costs, which costs will be clearly identified by item and amount.

9. DISCHARGE AND WITHDRAWAL. Client may discharge Attorney at any time. Attorney may withdraw with Client's consent, for good cause or as allowed or required by law upon ten (10) days written notice. Good cause includes Client's breach of this Agreement, refusal to cooperate or to follow Attorney's advice on a material matter or any fact or circumstance that would render Attorney's continuing representation unlawful or unethical. When Attorney's services conclude, all unpaid charges will immediately become due and payable. Following the conclusion of Attorney's representation of Client, Attorney will, upon Client's request, deliver to Client the Client file(s) and property in Attorney's possession, whether or not Client has paid for all services. If Client has not requested delivery of the files, Attorney may destroy all such files in its possession seven (7) years after the conclusion of the representation.

10. DISCLAIMER OF GUARANTEE AND ESTIMATES. Nothing in this Agreement and nothing in Attorney's statements to Client will be construed as a promise or guarantee about the outcome of the matter. Attorney makes no such promises or guarantees. Attorney's comments about the outcome of the matter are expressions of opinion only. Actual fees may vary from estimates given.

11. ENTIRE AGREEMENT. This Agreement contains the entire agreement of the parties. No other agreement, statement, or promise made on or before the effective date of this Agreement will be binding on the parties.

12. MODIFICATION BY SUBSEQUENT AGREEMENT. This Agreement may be modified by subsequent agreement of the parties only by an instrument in writing signed by both of them or an oral agreement only to the extent that the parties carry it out.

13. SEVERABILITY IN EVENT OF PARTIAL INVALIDITY. If any provision of this Agreement is held in whole or in part to be unenforceable for any reason, the remainder of that provision and of the entire Agreement will be severable and remain in effect.

14. MEDIATION CLAUSE. If a dispute arises out of or relating to any aspect of this Agreement between the Client and Attorney, or the breach thereof, and if the dispute cannot be settled through negotiation, Attorney and Client agree to use mediation before resorting to arbitration, litigation, or any other dispute resolution procedure.

15. EFFECTIVE DATE. This Agreement will govern all legal services performed by Attorney on behalf of Client commencing with the date Attorney first performed services. The date at the beginning of this Agreement is for reference only. Even if this Agreement does not take effect, Client will be obligated to pay Attorney the reasonable value of any services Attorney may have performed for Client.

THE PARTIES HAVE READ AND UNDERSTOOD THE FOREGOING TERMS AND AGREE TO THEM AS OF THE DATE ATTORNEY FIRST PROVIDED SERVICES. THE CLIENT SHALL RECEIVE A FULLY EXECUTED DUPLICATE OF THIS AGREEMENT.

IN WITNESS WHEREOF, the parties have signed this Agreement for Legal Services.

Kingsburg Elementary Charter School
District

Fagen Friedman & Fulfroost LLP

Type or Print Name

Namita S. Brown

Name

Type or Print Title

Managing Partner

Title

District Authorized Signature



Signature

DATE: _____

DATE: May 27, 2022



Fagen Friedman & Fulfroft LLP

**Please Return
Professional Rate
Schedule With
Contract**

PROFESSIONAL RATE SCHEDULE

Kingsburg Elementary Charter School District
July 1, 2022 through June 30, 2023

1. **HOURLY PROFESSIONAL RATES**

Client agrees to pay Attorney by the following standard hourly rate:

Associate	\$225 - \$255 per hour
Partner	\$270 - \$305 per hour
Senior Counsel/Of-Counsel	\$285 - \$305 per hour
Paralegal	\$145 - \$225 per hour
Law Clerk	\$225 per hour
Education Consultant	\$235 per hour
Next Level Client Services	\$255 per hour

Travel time shall be charged only from the Attorney's nearest office to the destination and shall be prorated if the assigned Attorney travels for two or more clients on the same trip. If Client requests a specific Attorney, Client agrees to pay for all travel time of that specific Attorney in connection with the matter. For matters concerning compliance with state and federal voting rights laws and/or related subjects, Client agrees to pay for all travel time of assigned Attorney in connection with those matters.

2. **ON-SITE LEGAL SERVICES**

At Client's discretion and by prior arrangement of Client and Attorney, Attorney may provide regularly scheduled on-site legal services ("Office Hours") to address legal issues that may arise in Client's day-to-day operations. Office Hours, which include time Attorney spends at Client's facility as well as travel time, shall be provided at a reduced hourly rate of 90% of the Attorney's standard hourly rate.

3. **COSTS AND EXPENSES**

In office Photocopying	No Charge
Facsimile Charges	No Charge
Postage	No Charge
On-line Legal Research Subscriptions	No Charge
Administrative Overhead	No Charge
Mileage	IRS Standard Rate

Other costs, such as messenger, meals, and lodging shall be charged on an actual and necessary basis.

Kingsburg Elementary Charter School District Board Agenda Item

NOTE: All school employees (1) requesting to have an item placed on the Board agenda or (2) requesting to present an agenda item shall submit this completed form (signed by their site administrator) to the Superintendent at least 10 working days prior to the scheduled meeting date.

**All Board items are subject to approval by the Board President.*

1. Agenda Item:

Internal Purchasing Policy 22-23

2. Agenda Item Category:

Consent Agenda

☒ Action Item

Presentation

Public Hearing

Closed Session

3. Submitted By:

Bobby Rodriguez, Chief Business Official

4. Attachments:

Not Applicable

☒ To Be Enclosed with Board Packets

**Overnight trip requests require itinerary, location, dates and flyer to be submitted to the Board*

5. Purpose:

The District must maintain a responsible balance between providing reasonable support and the fiduciary responsibility not to make a gift of public funds.

6. Financial Impact:

Restricted and Unrestricted Resources

7. Funding Source:

All Funds

8. District Goals This Item Will Meet:

☒ Increase Student Achievement

☒ Provide a Safe, Positive and Healthy Learning Environment

☒ Develop 21st Century Skills by Furthering the Use of Technology in the Classroom

☒ Increase Parent Involvement and Continue to Promote Public Relations

☒ Maintain a Sound Fiscal Condition - "Keep the Family Together!"

Kingsburg Elementary Charter School District

Internal Purchasing Policy

The District must maintain a responsible balance between providing reasonable support and the fiduciary responsibility not to make a gift of public funds. School and Department Administration should avoid any expenditure which would erode trust with our community and where the cost would be better spent in the classroom.

Food & Meetings

Employee meals are typically not approved while attending local (within a 60-mile radius) staff development or other training sessions, unless it is a working lunch where employees are not dismissed, is authorized by the direct supervisor, and does not exceed the current year Governmental Per Diem rates:

2022-23 Per Diem - Breakfast \$12, Lunch \$17, Dinner \$35.

If the training dismisses for a lunch period, employees are responsible for their own meals.

Meetings/Staff Development

1. Morning or afternoon meetings that last three or more hours may include coffee, soft drinks or water, and a light snack such as fruit or granola bar.
2. All day meetings are to include a lunch break long enough to allow participants to leave for a meal on their own. If time constraints make for a working lunch, cost should not exceed per diem. An agenda must indicate that the meeting is occurring over the lunch period.
3. Sites/Department are allowed one district funded lunch per fiscal year to occur during a professional development staff meeting. Other luncheons or celebratory meals should be paid through a donation account, parent club, or foundation.
4. Meetings that run past 6:00 pm, including parent and stakeholder meetings, will follow the per diem.
6. The supervisor must submit the agenda and sign-in sheet (or list) with the employee/parent initialing their presence and must submit the receipt of costs for all meetings that serve food.
7. Student meals on occasion will be approved when students are not on campus to receive a meal during the school day due to a class trip or event.

***Any food vendor catering an event must be able to supply the District with appropriate documentation and be approved by the Accounts Payable Department.

District Events

KECSD will hold an annual employee Back to School Meeting, an annual State of the District Meeting in December, and a Retirement Luncheon to recognize the contributions of employees/retirees and their work in the district. Food for events will not exceed the per diem cost per employee. For all sites during staff appreciation week the district will fund one "Costco style" cake/dessert/fruit and drinks consisting of water and/or soda.

District Office Sponsored Professional Development and Strategic Events

The District Office will hold all day staff employee professional development meetings on several dates throughout the year (usually no more than 3). The District will approve lunch within the per diem for those staff members attending this annual event due to the volume of employees in one area and lack of resources available for lunch on their own.

Leadership Kick-off and Calendaring Meeting: The District Office will hold professional development and planning meetings throughout the year. Principals, Cabinet members and key positions within the District will attend this event. Total meal cost per day shall not exceed the total allowable per employee.

Superintendents Meeting with Principals: The District Office will hold a leadership meeting with Principals/Directors approximately every 6 weeks. Lunch will be provided due to the time and duration of the meeting. Total meal cost shall not exceed the lunch per diem.

PBIS & TESTING- FOOD GUIDELINES

1. Food may be purchased for PBIS activities that follow the District Nutritional Guidelines.
2. Fruit and Vegetable snack packs can be purchased through Food Service.
3. During testing, a site may provide students with a light snack before or during the testing process.

FLOWERS

A gift of flowers to show sympathy due to illness or death, or to express joy or congratulations is personal and should be paid from site "Social Funds" or employee donations.

GIFT CARDS

Gift cards to individuals or students are not allowed unless purchased through donated or parent club funding. Gift cards are characterized as a gift of public funds because they confer a tangible private benefit to an individual and are of cash value. To avoid making a gift of public funds, gift cards may be donated by a merchant, or individuals for door prizes.

CHARITABLE CONTRIBUTIONS

School districts may not donate public funds for charitable purposes. This rule does not prohibit a school from providing students with essentials needed at school (e.g. pencils, pens, paper), because this is expressly authorized by statute and serves the educational mission of the

schools. Foster and homeless student needs may be addressed through Student Services and do not fall under this section of the policy.

STUDENT BODY FUNDS HELD WITH KECSD (NOT PARENT CLUB FUNDS)

Student body funds must be expended on activities on behalf of the students approved by the school administration. This rule does not prohibit giving a scholarship or award to an identified class of students, as these are specifically authorized.

AWARDS-STAFF, VOLUNTEERS AND STUDENTS

1. Awards to employees and volunteers for exceptional contributions and to students for excellence, are authorized.
2. A district can recognize superior work accomplishments of an employee, within specified guidelines. Life transitions, weddings, birthdays and the like, are not considered superior accomplishments.
3. Awards are often signified by letters of commendation, board resolutions, trophies, certificates, plaques, medals, badges, pins, statues, and the like.
4. Awards may be given to recognize years of service and retirement. A district-wide annual ceremony is held to recognize those employees. Cost of food, decorations, and awards are approved for the annual event.
5. 8th grade students at Rafer Johnson Jr. High, Central Valley Home School, and Island Community Day School may have an annual Awards Banquet recognizing students. Cost of food, decorations and awards are approved for the annual event. The cost for food must fall between the lunch per diem amounts for the event.

TITLE I - RECOGNITION AND INCENTIVES

Minimal-cost certificates, plaques, ribbons, small trophies, or instructionally related items to be used in the classroom are acceptable incentives for participation in program activities or awards for recognition. These items should be tied to instructional strategies and activities.

REWARDS & STUDENT MOTIVATION

Awards to students for excellence are authorized. Approved items include trophies, certificates, and other appropriate items such as pencils or tokens.

Schools, to the extent possible, will not use food or beverages, especially those that do not meet California State nutrition standards, as rewards for academic performance or good behavior/ and shall not withhold food or beverages (including food served through school meals) as a punishment.

Positive Behavior Intervention Systems (PBIS) motivational items may be funded with General Funds. T-shirts, pencils, backpacks, etc. are appropriate. Nutritious snacks may be ordered

through Food Service and/or outside vendors so long as the snack follows the nutrition standard.

A school site may use site funds to purchase motivational items to enhance the school experience for special community events, school events, and/or special school days that may not follow nutritional guidelines (i.e. candy, chips, lollipops, popcicles, etc.) If using ASB funds to purchase such motivational items, a school site shall not use more than 10% of their total ASB funds. Any purchase above and beyond 10% must be approved by the Superintendent and/or designee.

Title I cannot pay for rewards for students or staff.

Parent/Booster Club or Donation Account: food, gift cards (no larger than \$5.00 each), bikes, electronic devices are approved expenditures. Items over \$100 must be preapproved by the Superintendent.

CLOTHING- STAFF & STUDENT

Certain positions in Maintenance are provided uniforms and laundry service.

KECSD logo or school logo shirts can be purchased for staff but be cautioned; the item must be a school spirit shirt to be worn on campus and at events.

SPONSORING COMMUNITY EVENTS & USE OF DISTRICT FACILITIES

All facility use requests from the community or staff must be requested through the Business Office at the District Office. Determination of fee and authorization of use is approved and invoiced through the District Office. A site may not approve any use of facilities without proper paperwork and approval.

STAFF TRAINING AND DISTRICT REIMBURSEMENT

The district will reimburse on a preapproved basis CASC training not to exceed \$2,000 over a two-year period, and upon request, the cost of Teaching Permit for Statutory Leave fees.

CONCLUSION

By law a district is required to examine each expenditure from district funds and comply with Fresno County Superintendent of Schools audit guidelines through the accounts payable process. School and department administration should avoid any expenditure which would erode trust with our community.

The District can review, on an individual basis, purchases that are in the best interest of the District, culture and past practice. Requests can be made through the Business Office and should be in advance of any purchase. The Superintendent's Office has the authority to approve special circumstances and one-time purchases that may fall outside of the KECSD Internal Purchasing Policy guidelines.

Please contact the Business Office if you have any questions at (559) 897-2331 x101.

Approved by the Governing Board: July 15, 2019

Revised: November 16, 2020

Revised: January 24, 2022

Kingsburg Elementary Charter School District Board Agenda Item

NOTE: All school employees (1) requesting to have an item placed on the Board agenda or (2) requesting to present an agenda item shall submit this completed form (signed by their site administrator) to the Superintendent at least 10 working days prior to the scheduled meeting date.

**All Board items are subject to approval by the Board President.*

1. Agenda Item:

Contract Renewal for Titan (Name change LinQ)

2. Agenda Item Category:

- ☒ **Consent Agenda**
- Action Item**
- Presentation**
- Public Hearing**
- Closed Session**

3. Submitted By:

Kristy LeBoeuf

4. Attachments:

Not Applicable

- ☒ **To Be Enclosed with Board Packets**

***Overnight trip requests require itinerary, location, dates and flyer to be submitted to the Board**

5. Purpose:

Titan allows parents to see the menus on line. Parents may see nutritional information, pay for meals, and see their students account.

This program will help with menu planning, organization, and will be beneficial during audit times.

6. Financial Impact:

The total cost for the year is \$5,845.43

7. Funding Source:

Food Service

8. District Goals This Item Will Meet:

- Increase Student Achievement**
- ☒ **Provide a Safe, Positive and Healthy Learning Environment**
- Develop 21st Century Skills by Furthering the Use of Technology in the Classroom**
- ☒ **Increase Parent Involvement and Continue to Promote Public Relations**
- Maintain a Sound Fiscal Condition - "Keep the Family Together!"**

EMS LINQ INC

www.linq.com

800.541.8999

INVOICE

Invoice: C-104955

Date: 07/01/2022

Page: 1

Bill To:

Kingsburg Elementary Charter School District

1310 Stroud Ave

Kingsburg, CA 93631



TITAN
A LINQ SOLUTION

CUSTOMER NUMBER	CUSTOMER PO		PAYMENT TERMS	
			Net 30	
SALES REP	MESSAGE	CONTRACT START	CONTRACT END	DUE DATE
		7/01/2022	6/30/2023	07/31/2022

QTY	ITEM	DESCRIPTION	MEMO	UNIT PRICE	AMOUNT
1	TPOS100-75	Point of Service (TPOS100-75)	7/1/22-6/30/22	\$200.00	\$200.00
1	TMP100	Menu Planning w/Nutritional Analysis (TMP100)	7/1/22-6/30/22	\$843.57	\$843.57
5	TSTU100-75	Student Management w/ Application Processing (TSTU100-75)	7/1/22-6/30/22	\$477.92	\$2,389.60
5	TPRO100-75	Production Records (TPRO100-75)	7/1/22-6/30/22	\$185.40	\$927.00
7	TPOS100-75	Point of Service (TPOS100-75)	7/1/22-6/30/22	\$212.18	\$1,485.26
				SUBTOTAL	\$5,845.43
				Sales Tax	\$0.00
				TOTAL	\$5,845.43

Remit To:
EMS LINQ INC
PO BOX 745000
ATLANTA, GA 30374-5000

ACH Payments:
Routing: 021052053
Account: 99781407
Name on Account: EMS LINQ INC

Kingsburg Elementary Charter School District Board Agenda Item

NOTE: All school employees (1) requesting to have an item placed on the Board agenda or (2) requesting to present an agenda item shall submit this completed form (signed by their site administrator) to the Superintendent at least 10 working days prior to the scheduled meeting date.

**All Board items are subject to approval by the Board President.*

1. Agenda Item:

Proposal for renewal of Gaggle for Student Safety Management service

2. Agenda Item Category:

- ☒ **Consent Agenda**
- ☐ **Action Item**
- ☐ **Presentation**
- ☐ **Public Hearing**
- ☐ **Closed Session**

3. Submitted By:

Jason Wood

4. Attachments:

☐ **Not Applicable**

- ☒ **To Be Enclosed with Board Packets**

***Overnight trip requests require itinerary, location, dates and flyer to be submitted to the Board**

5. Purpose:

Gaggle is a service which monitors our students' email and file storage within their district account and will alert administrators when it finds evidence of school policy violations, potential self-harm or violent incidents.

6. Financial Impact:

\$13,472.40 for the 22-23 school year

7. Funding Source:

0100-09000-0-1110-1000-580000-000

8. District Goals This Item Will Meet:

☐ **Increase Student Achievement**

- ☒ **Provide a Safe, Positive and Healthy Learning Environment**

Develop 21st Century Skills by Furthering the Use of Technology in the Classroom

Increase Parent Involvement and Continue to Promote Public Relations

Maintain a Sound Fiscal Condition - "Keep the Family Together!"



Gaggle.Net, Inc.
5050 Quorum Drive, Suite 700
Dallas, TX 75254
800-288-7750
www.gaggle.net

Gaggle Quote

Kingsburg Elementary Charter School - Kingsburg CA intends to implement and use the Gaggle services as outlined below:

Service Details

DESCRIPTION	LINK	NOTES	QUANTITY	PRORATE PRICE	DISCOUNT	NET UNIT PRICE	NET TOTAL
Gaggle Safety Management - Google - Student	Learn More	Email and Drive	2,180	\$6.50	\$0.32	\$6.18	\$13,472.40
TOTAL:							\$13,472.40

PRICING TERM: Pro-rated

SERVICE TERM: 7/1/2022 - 7/31/2023

VALID THROUGH: 10/17/2022

ADDITIONAL INFO:

*Does not include any applicable sales tax.

While this letter shall not constitute a legal binding license, it is an expression of the intent of both parties to work towards formalizing a legally binding agreement.

Upon the commencement of service; Gaggle's applicable Quote, Invoice, <http://www.gaggle.net/terms-conditions>, <http://www.gaggle.net/service-level-agreement>, <http://www.gaggle.net/privacy>, <http://www.gaggle.net/student-data-privacy-notice> along with future engagements and renewals of service; are hereby acknowledged and incorporated by reference.

Quote Number: Q-111571



After Hours

Are you concerned about how your team will handle critical student crises after hours?

Gaggle is bridging the gap with our new Gaggle After Hours service, helping your district keep students safe around the clock. In the most serious, life-threatening situations, our Gaggle Safety Team members will immediately alert designated local authorities, who can then determine the appropriate course of action to help ensure student well-being.

How It Works



More than one-third of student safety incidents flagged by Gaggle occur between 5:00 PM and 8:00 AM or over the weekend



PSS incidents occurring after hours, overnight, and on weekends will be handled by the Gaggle Safety Team



Instead of calling your district's designated emergency contacts, Gaggle will reach out to local authorities or social workers to perform a wellness check

It's a stressful time to be an educator. Let Gaggle help lighten your load.

If you're concerned about the added burden of responding to incidents around the clock, Gaggle has your back. Give us a call today to discuss options for additional support after hours.



Kingsburg Elementary Charter School District Board Agenda Item

NOTE: All school employees (1) requesting to have an item placed on the Board agenda or (2) requesting to present an agenda item shall submit this completed form (signed by their site administrator) to the Superintendent at least 10 working days prior to the scheduled meeting date.

**All Board items are subject to approval by the Board President.*

1. Agenda Item:

CSBA Membership and Services 2022-2023

2. Agenda Item Category:

☒ **Consent Agenda**

Action Item

Presentation

Public Hearing

Closed Session

3. Submitted By:

Sarah Ballard, Executive Assistant to the Superintendent

4. Attachments:

Not Applicable

☒ **To Be Enclosed with Board Packets**

***Overnight trip requests require itinerary, location, dates and flyer to be submitted to the Board**

5. Purpose:

Renewal membership dues and GAMUT services. GAMUT is the online platform that maintains all policies and regulations for the district.

The California School Boards Association is a resource used often with policy changes, law changes and they offer conferences, workshops and trainings throughout the year as well.

6. Financial Impact:

\$8,111 CSBA Membership

\$5,135 Gamut Policy Plus, Gamut Policy

= \$13,246

7. Funding Source:

0100-00000-0-0000-7100-580000-000

8. District Goals This Item Will Meet:

Increase Student Achievement

☒ **Provide a Safe, Positive and Healthy Learning Environment**

Develop 21st Century Skills by Furthering the Use of Technology in the Classroom

Increase Parent Involvement and Continue to Promote Public Relations

☒ **Maintain a Sound Fiscal Condition - "Keep the Family Together!"**



California School Boards Association

June 8, 2022

Superintendent and Board President
Kingsburg Elementary Charter SD
1310 Stroud Ave
Kingsburg, CA, 93631-1000

Dear Superintendent and Board President of Kingsburg Elementary Charter SD:

Please find your enclosed invoice for your 2022–23 CSBA membership dues. As we have worked together over the last two years to navigate the pandemic and the unprecedented challenges that have come with it, the efforts of Kingsburg Elementary Charter SD and all CSBA members have been instrumental in our success. We greatly appreciate your membership in CSBA and the difference it makes for California's public schools, and we look forward to our continued partnership.

In this mailing, you will find the following documents:

▪ **Invoice for your 2022-23 CSBA membership dues.**

Your membership in CSBA allows you to take advantage of a host of CSBA's optional subscription services.

▪ **Invoice for optional subscription payments, as listed below:**

CSBA Educational Legal Alliance (ELA) dues (www.csba.org/ela).

GAMUT subscription dues (Policy, Policy Plus and/or Meetings, as applicable, for current subscribers).

Online Learning Center subscription renewal (for current subscribers).

All CSBA members also have the option to subscribe to our ever-expanding Online Learning Center.

Your cost for a 2022-23 individual subscription would be \$250, or you may purchase access for your entire board *and* superintendent for \$300. This is a special rate for small districts. Please visit olc.csba.org to subscribe today!

As a CSBA member, you also have access to a litany of resources, tools and information for school governance leaders. You also have the opportunity to access an expansive slate of workshops, trainings, and events including our **2023 Coast2Coast** advocacy event in Washington, D.C., our flagship **2022 Annual Education Conference** in San Diego in December (aec.csba.org) and the **2022 Leadership Institute: Leadership in a time of chaos, change and opportunity** on July 22-23 in Los Angeles (li.csba.org). CSBA members may now also subscribe to our **new CSBA Legal Services** (legalservices.csba.org), offering expert advice and guidance from attorneys specializing in education law.

CSBA is your organization, and we encourage you to contact us with your member needs!

CSBA's Director of Membership, Aaron Davis, can be reached at (916) 669-3274 or adavis@csba.org if you have questions about your membership or the enclosed invoice(s).

Your CSBA Regional Director, providing leadership and support in your area (CSBA Region 10), is Kathy Spate of Caruthers Unified School District.

Your local CSBA Public Affairs & Community Engagement Representative (PACER), CSBA's liaison to local school and county boards of education, key decision-makers and the community-at-large, is Cecilio Barrera, cbarrera@csba.org.

Thank you again for your membership in CSBA and for all that you do to ensure a high-quality education for every student.

Sincerely,

Dr. Susan Heredia
CSBA President

Vernon M. Billy
CSBA CEO & Executive Director



California School Boards Association
(916) 371-4691

Please refer to your invoice number and customer number in all communications regarding this invoice.

Invoice Number **Invoice Date** **PO #**
INV-60717-G3Y2Z6 5/25/2022

Bill To:

Kingsburg Elementary Charter SD
1310 Stroud Ave
Kingsburg, CA 93631-1000
United States

Ship To:

Kingsburg Elementary Charter SD
1310 Stroud Ave
Kingsburg, CA 93631-1000
United States

Product Code	Description	Unit Price	Quantity	Extended Price	Terms
CSBA	CSBA Membership (07/01/2022 - 06/30/2023)	\$8,111.00	1.00	\$8,111.00	
ELA	ELA Membership (07/01/2022 - 06/30/2023)	\$2,028.00	1.00	\$2,028.00	

Dues not processed before September 15 will result in a disruption of CSBA services. Officers or employees of LEAs that have not paid dues by September 15 will not be granted access to CSBA's Annual Education Conference and Trade Show. AEC registrations made absent membership dues will be canceled on September 15. Registrants will be refunded, minus a processing fee, and hotel reservations canceled on September 16.

Total Invoice: \$10,139.00

Total Paid: \$0.00

Balance Due: \$10,139.00



PLEASE DETACH HERE AND RETURN BOTTOM STUB WITH PAYMENT



California School Boards Association

Customer Number	Invoice Number	Invoice Date	Terms	Balance Due
100188	INV-60717-G3Y2Z6	05/25/2022		\$10,139.00 \$ 8,111.00

Make checks payable to:

California School Boards Association - CSB (6744)
c/o West America Bank
P.O. Box 1450
Suisun City, CA 94585-4450

Bill To:

Kingsburg Elementary Charter SD
1310 Stroud Ave
Kingsburg, CA 93631-1000
United States



California School Boards Association
(916) 371-4691

Please refer to your invoice number and customer number in all communications regarding this invoice.

Invoice Number **Invoice Date** **PO #**
INV-61866-P8F2G2 5/25/2022

Bill To:

Kingsburg Elementary Charter SD
1310 Stroud Ave
Kingsburg, CA 93631-1000
United States

Ship To:

Kingsburg Elementary Charter SD
1310 Stroud Ave
Kingsburg, CA 93631-1000
United States

Product Code	Description	Unit Price	Quantity	Extended Price	Terms
GAMUT/POLICY/P LUS	Gamut Policy Plus (07/01/2022 - 06/30/2023)	\$2,640.00	1.00	\$2,640.00	Net 30
GAMUT/POLICY	Gamut Policy (07/01/2022 - 06/30/2023)	\$2,495.00	1.00	\$2,495.00	Net 30

Have you renewed your CSBA Membership for 2022/2023? Only CSBA members enjoy exclusive access to GAMUT and our valuable trainings and services. Don't forget to renew your CSBA membership by September 15 to maintain uninterrupted access to GAMUT.

Total Invoice: \$5,135.00

Total Paid: \$0.00

Balance Due: \$5,135.00



PLEASE DETACH HERE AND RETURN BOTTOM STUB WITH PAYMENT



California School Boards Association

Customer Number	Invoice Number	Invoice Date	Terms	Balance Due
100188	INV-61866-P8F2G2	05/25/2022	Net 30	\$5,135.00

Make checks payable to:

California School Boards Association - CSB (6744)
c/o West America Bank
P.O. Box 1450
Suisun City, CA 94585-4450

Bill To:

Kingsburg Elementary Charter SD
1310 Stroud Ave
Kingsburg, CA 93631-1000
United States

Kingsburg Elementary Charter School District Board Agenda Item

NOTE: All school employees (1) requesting to have an item placed on the Board agenda or (2) requesting to present an agenda item shall submit this completed form (signed by their site administrator) to the Superintendent at least 10 working days prior to the scheduled meeting date.

**All Board items are subject to approval by the Board President.*

1. Agenda Item:

DELL Technologies - Reagan Elementary staff laptop replacements

2. Agenda Item Category:

☒ **Consent Agenda**

Action Item

Presentation

Public Hearing

Closed Session

3. Submitted By:

Bobby Rodriguez, Chief Business Official

4. Attachments:

Not Applicable

☒ **To Be Enclosed with Board Packets**

***Overnight trip requests require itinerary, location, dates and flyer to be submitted to the Board**

5. Purpose:

Reagan Elementary staff laptops are next in rotation for replacement. These updated laptops will allow for staff to continue to run programs needed to increase student achievement.

6. Financial Impact:

Approximately \$53,000. This includes pricing for laptops and licensing.

7. Funding Source:

0100-09000-0-1000-2420-440000-000

8. District Goals This Item Will Meet:

☒ **Increase Student Achievement**

☒ **Provide a Safe, Positive and Healthy Learning Environment**

☒ **Develop 21st Century Skills by Furthering the Use of Technology in the Classroom**

Increase Parent Involvement and Continue to Promote Public Relations

Maintain a Sound Fiscal Condition - "Keep the Family Together!"



A quote for your consideration

Based on your business needs, we put the following quote together to help with your purchase decision. Below is a detailed summary of the quote we've created to help you with your purchase decision.

To proceed with this quote, you may respond to this email, order online through your [Premier page](#), or, if you do not have Premier, use this [Quote to Order](#).

Quote No.	3000125972837.1	Sales Rep	VALERIE ALLEN
Total	\$52,785.11	Phone	(800) 456-3355, 18009993355
Customer #	8760475	Email	Valerie_Allen@Dell.com
Quoted On	Jul. 07, 2022	Billing To	JASON WOOD
Expires by	Jul. 31, 2022		KINGSBURG ELEMENTARY
Contract Name	Dell NASPO Computer Equipment PA - California		1310 STROUD
Contract Code	C000000181156		KINGSBURG, CA 93631-1000
Customer Agreement #	MNWNC-108/7157034003		
Deal ID	23768313		

Message from your Sales Rep

Please contact your Dell sales representative if you have any questions or when you're ready to place an order. Thank you for shopping with Dell!

Regards,
VALERIE ALLEN

Shipping Group

Shipping To	Shipping Method
JASON WOOD KINGSBURG ELEMENTARY 1310 STROUD KINGSBURG, CA 93631-1000 (559) 897-6745	Standard Delivery

Product	Unit Price	Quantity	Subtotal
Dell Latitude 5520	\$1,399.00	35	\$48,965.00
Subtotal:			\$48,965.00
Shipping:			\$0.00
Environmental Fee:			\$175.00
Non-Taxable Amount:			\$8,526.00
Taxable Amount:			\$40,614.00
Estimated Tax:			\$3,645.11
Total:			\$52,785.11

Shipping Group Details

Shipping To

JASON WOOD
KINGSBURG ELEMENTARY
1310 STROUD
KINGSBURG, CA 93631-1000
(559) 897-6745

Shipping Method

Standard Delivery

	Quantity	Subtotal
Dell Latitude 5520	35	\$48,965.00

Estimated delivery if purchased today:

Jul. 25, 2022

Contract # C000000181156

Customer Agreement # MNWNC-108/7157034003

Description	SKU	Unit Price	Quantity	Subtotal
Dell Latitude 5520 XCTO Base	210-AYNN	-	35	-
11th Generation Intel Core i3-1125G4 (4 Core, 8M cache, base 2.0GHz, up to 3.7GHz)	379-BEHM	-	35	-
Windows 11 Pro, Natl Aca STANDARD. K12 EDU only. MSFT LOE Approval req'd. English, French, Spanish	619-APZK	-	35	-
No Microsoft Office License Included – 30 day Trial Offer Only	658-BCSB	-	35	-
Assembly base	338-BXRY	-	35	-
Intel(R) UHD graphics with Thunderbolt for i3-1125G4 processor, WLAN/WWAN	338-CCSC	-	35	-
non-vPro Manageability	631-ACTC	-	35	-
8GB, 1x8GB, DDR4 Non-ECC	370-AFVS	-	35	-
M.2 256GB PCIe NVMe Class 35 Solid State Drive	400-BKUZ	-	35	-
LCD back cover for Latitude 5520 WLAN/WWAN	320-BECJ	-	35	-
HD Camera Bezel with Mic	325-BDZF	-	35	-
15.6" FHD (1920x1080) Non-Touch, Anti-Glare, 250nits	391-BFPM	-	35	-
Palmrest NFC, Fingerprint Reader, Contacted & Contactless SmartCard Reader, Thunderbolt 4	346-BGVT	-	35	-
Single Pointing Non-Backlit English US Keyboard with numeric keypad	583-BHBH	-	35	-
Wireless Intel AX201 WLAN Driver	555-BGGN	-	35	-
Intel Wi-Fi 6 AX201 2x2 .11ax 160MHz + Bluetooth 5.2	555-BGGT	-	35	-
4 Cell 63Whr Long Life Battery (includes 3 year limited hardware warranty)	451-BCUM	-	35	-
65W Type-C EPEAT Adapter	492-BCXP	-	35	-
E4 Power Cord 1M for US	537-BBBL	-	35	-
Quick Start Guide	340-CTXV	-	35	-
Custom Configuration	817-BBBB	-	35	-
Dell Applications for Windows 11	658-BFNW	-	35	-
Mix Model 65W adapter + TGL CPU	340-CTZV	-	35	-
ENERGY STAR Qualified	387-BBPI	-	35	-
5520 Laptop Bottom Door Integrated Graphics	321-BGBG	-	35	-
EPEAT 2018 Registered (Gold)	379-BDZB	-	35	-

Dell Limited Hardware Warranty Extended Year(s)	975-3461	-	35	-
Dell Limited Hardware Warranty	997-8317	-	35	-
Onsite/In-Home Service After Remote Diagnosis, 1 Year	997-8328	-	35	-
Onsite/In-Home Service After Remote Diagnosis, 2 Year Extended	997-8332	-	35	-
Accidental Damage Service, 3 Years	815-9459	-	35	-

Subtotal:	\$48,965.00
Shipping:	\$0.00
Environmental Fee:	\$175.00
Estimated Tax:	\$3,645.11
Total:	\$52,785.11

Important Notes

Terms of Sale

This Quote will, if Customer issues a purchase order for the quoted items that is accepted by Supplier, constitute a contract between the entity issuing this Quote ("Supplier") and the entity to whom this Quote was issued ("Customer"). Unless otherwise stated herein, pricing is valid for thirty days from the date of this Quote. All product, pricing and other information is based on the latest information available and is subject to change. Supplier reserves the right to cancel this Quote and Customer purchase orders arising from pricing errors. Taxes and/or freight charges listed on this Quote are only estimates. The final amounts shall be stated on the relevant invoice. Additional freight charges will be applied if Customer requests expedited shipping. Please indicate any tax exemption status on your purchase order and send your tax exemption certificate to Tax_Department@dell.com or ARSalesTax@emc.com, as applicable.

Governing Terms: This Quote is subject to: (a) a separate written agreement between Customer or Customer's affiliate and Supplier or a Supplier's affiliate to the extent that it expressly applies to the products and/or services in this Quote or, to the extent there is no such agreement, to the applicable set of Dell's Terms of Sale (available at www.dell.com/terms or www.dell.com/oemterms), or for cloud/as-a-Service offerings, the applicable cloud terms of service (identified on the Offer Specific Terms referenced below); and (b) the terms referenced herein (collectively, the "Governing Terms"). Different Governing Terms may apply to different products and services on this Quote. The Governing Terms apply to the exclusion of all terms and conditions incorporated in or referred to in any documentation submitted by Customer to Supplier.

Supplier Software Licenses and Services Descriptions: Customer's use of any Supplier software is subject to the license terms accompanying the software, or in the absence of accompanying terms, the applicable terms posted on www.Dell.com/eula. Descriptions and terms for Supplier-branded standard services are stated at www.dell.com/servicecontracts/global or for certain infrastructure products at www.dell.com/en-us/customer-services/product-warranty-and-service-descriptions.htm.

Offer-Specific, Third Party and Program Specific Terms: Customer's use of third-party software is subject to the license terms that accompany the software. Certain Supplier-branded and third-party products and services listed on this Quote are subject to additional, specific terms stated on www.dell.com/offeringspecifictterms ("Offer Specific Terms").

In case of Resale only: Should Customer procure any products or services for resale, whether on standalone basis or as part of a solution, Customer shall include the applicable software license terms, services terms, and/or offer-specific terms in a written agreement with the end-user and provide written evidence of doing so upon receipt of request from Supplier.

In case of Financing only: If Customer intends to enter into a financing arrangement ("Financing Agreement") for the products and/or services on this Quote with Dell Financial Services LLC or other funding source pre-approved by Supplier ("FS"), Customer may issue its purchase order to Supplier or to FS. If issued to FS, Supplier will fulfill and invoice FS upon confirmation that: (a) FS intends to enter into a Financing Agreement with Customer for this order; and (b) FS agrees to procure these items from Supplier. Notwithstanding the Financing Agreement, Customer's use (and Customer's resale of and the end-user's use) of these items in the order is subject to the applicable governing agreement between Customer and Supplier, except that title shall transfer from Supplier to FS instead of to Customer. If FS notifies Supplier after shipment that Customer is no longer pursuing a Financing Agreement for these items, or if Customer fails to enter into such Financing Agreement within 120 days after shipment by Supplier, Customer shall promptly pay the Supplier invoice amounts directly to Supplier.

Customer represents that this transaction does not involve: (a) use of U.S. Government funds; (b) use by or resale to the U.S. Government; or (c) maintenance and support of the product(s) listed in this document within classified spaces. Customer further represents that this transaction does not require Supplier's compliance with any statute, regulation or information technology standard applicable to a U.S. Government procurement.

For certain products shipped to end users in California, a State Environmental Fee will be applied to Customer's invoice. Supplier encourages customers to dispose of electronic equipment properly.

Electronically linked terms and descriptions are available in hard copy upon request.

^Dell Business Credit (DBC): Offered to business customers by WebBank, Member FDIC, who determines qualifications for and terms of credit. Taxes, shipping and other charges are extra and vary. Minimum monthly payments are the greater of \$15 or 3% of the new balance shown on the monthly billing statement. Dell and the Dell logo are trademarks of Dell Inc.

Kingsburg Elementary Charter School District Board Agenda Item

NOTE: All school employees (1) requesting to have an item placed on the Board agenda or (2) requesting to present an agenda item shall submit this completed form (signed by their site administrator) to the Superintendent at least 10 working days prior to the scheduled meeting date.

**All Board items are subject to approval by the Board President.*

1. Agenda Item:

MOU between Valley ROP and KECSD

2. Agenda Item Category:

- ☒ **Consent Agenda**
- Action Item**
- Presentation**
- Public Hearing**
- Closed Session**

3. Submitted By:

Bobby Rodriguez, Chief Business Official

4. Attachments:

- Not Applicable**
- ☒ **To Be Enclosed with Board Packets**
 - *Overnight trip requests require itinerary, location, dates and flyer to be submitted to the Board**

5. Purpose:

This is the 2022-23 Career Technical Education Incentive Grant (CTEIG) - Round 8. This allows us to continue to partner with Valley ROP to provide a more comprehensive Career Technical Education (CTE) for students at Rafer Johnson Jr. High School.

6. Financial Impact:

We will receive \$42,775 for 22-23.

7. Funding Source:

Resource 63870

8. District Goals This Item Will Meet:

- ☒ **Increase Student Achievement**
- ☒ **Provide a Safe, Positive and Healthy Learning Environment**
- ☒ **Develop 21st Century Skills by Furthering the Use of Technology in the Classroom**
- Increase Parent Involvement and Continue to Promote Public Relations**
- ☒ **Maintain a Sound Fiscal Condition - "Keep the Family Together!"**

Monday, August 1 2022

**Memorandum of Understanding (MOU) for participation in the
2022-2023 Career Technical Education Incentive Grant (CTEIG) – ROUND 8
Between
Valley Regional Occupational Program (Valley ROP)
And
Kingsburg Elementary Charter School District (KESD)**

This Memorandum of Understanding (MOU) establishes Valley Regional Occupational Program (Valley ROP) as the Primary LEA and fiscal agent to assist multiple LEAs in their regional area to provide a more comprehensive Career Technical Education (CTE) program offering to more students. In addition to Valley ROP, the Consortium is comprised of the following LEAs: Cutler-Orosi Joint Unified School District, Dinuba Unified School District, Kings Canyon Unified School District, Kingsburg Elementary School District, Kingsburg Joint Union High School District, Parlier Unified School District, Sanger Unified School District, Selma Unified School District, Kings River Union Elementary School District and Monson-Sultana Jt. Union Elementary School District.

This agreement between Valley Regional Occupational Program (Valley ROP) (LEAD INSTITUTION) and the Kingsburg Elementary Charter School District - KECD (PARTNER INSTITUTION) sets forth the terms and understanding between the parties herein to provide funding for the explicit purposes of providing leadership and facilitation of the Career Technical Education Incentive Grant (CTEIG) to support all High Quality Career Technical Pathways at KECD.

This agreement will become effective upon receipt of this document with original signatures of the Superintendent or Authorized Designee from each of the participating LEAs and will extend through the duration of the state CTEIG Program funding, or until revised or disbanded by the participating LEAs.

As the administrative agency for the Consortium, Valley ROP will receive and administer the allocated funds, and submit the necessary plans, applications, and all fiscal claims to the California Department of Education (CDE). Each of the LEAs participating in this Consortium will cooperate in the development of these documents and will provide timely responses to the fiscal agent's request for information and data. Furthermore, CTE must be explicitly mentioned in the LCAP for districts to qualify.

KESD will allocate the Average Daily Attendance (ADA) of their students in their district that will participate in the CTE programs to determine funding for this specific CTEIG funding structure. Each member will submit data on CTE students according to what they are claiming or allocating of ADA for the grant funding structure of ADA, as outlined in Education Code created to fund the CTEIG. KESD will sign all grant assurances and comply with all requirements as a grant recipient for the CTEIG funding, as outlined in the 2022-2023 RFA.

Grant funds allocated from an LEA'S ADA will be used for CTE purposes for that Partner Institution, if an Partner Institution is unable to expend the funds within 60 days of the state deadline, the funds will be redistributed within the consortium by agreement of the Member LEAs. Valley ROP may claim indirect costs incurred based on the approved state rate.

Fabrizio Lofaro, VROP Superintendent
Superintendent

Wesley Sever, Kingsburg Elementary SD



Valley Regional Occupational Program

1305 "Q" Street
Sanger, CA 93657
Phone: 559-876-2122
Fax: 559-876-2102

Date: Tuesday, April 19, 2022

To: Bobby Rodriguez, KESD Chief Business Official,

From: Fabrizio Lofaro, Superintendent

RE: CTEIG – Round 7 – Year 03 Transfer to Kingsburg Elem. - 2022-2023

The transfer for the 7th Round of the **Career Technical Education Incentive Grant (CTEIG)** will be made from Valley ROP to **Kingsburg Elem.** by September 2022. The CTEIG provides funding for expanding and developing CTE Pathways. The grant funds received help thousands of students and schools expand and enhance career pathways and access to specialized training. The funds can only be used with teachers credentialed with a CTE Credential. Valley ROP will be meeting with the High School site administrators to determine how to allocate the Valley ROP CTEIG funds to each pathway and project.

The transfer will be in the amount of **\$ 42,775** and will need to be recorded under year 3 of the grant, budget code 63870. **CDE will transfer 90% of the initial CTEIG allocation, first and then transfer the remaining 10% after January 2024. The total allocation will need to be spent before June 2023.**
(See District's CTEIG allocation attachment).

Valley ROP will also request Budget Summary and Budget Reports from each district to create the Fiscal Reports that CDE will require on a quarterly basis.

EC Section 53073 requires the CDE, in collaboration with the SBE, to use specified metrics to determine the eligibility of a grant applicant. Grantees are required to generate and submit the following data points into the California Longitudinal Pupil Achievement Data System (**CALPADS**):

- a) The high school graduation rate
- b) The number of pupils completing CTE coursework
- c) The number of pupils meeting academic and career-readiness standards as defined in the College/Career Indicator associated with the California School Dashboard
- d) The number of pupils obtaining an industry-recognized credential, certificate, license, or other measure of technical skill attainment
- e) The number of former pupils employed and the types of businesses in which they are employed
- f) The number of former pupils enrolled in any of the following:
 - A postsecondary educational institution
 - A state apprenticeship program
 - A form of job training other than a state apprenticeship program

Valley ROP will work with each individual district to ensure that the correct data is submitted to CALPADS. If all CTEIG Expenditure Report(s) and Completer data are not completed on time or if the grant conditions are not satisfactorily met, the grantee will be

Cutler-Orosi * Dinuba * Kingsburg * Orange Cove * Parlier * Reedley * Sanger * Selma

invoiced an amount, up to the entire amount of the grant award, which the grantee shall be responsible for paying.

The 2022-2023 CTEIG funds will need to be completely spent by June 30 2023. Money from the 7th round which has not been spent or encumbered by June 30, 2023 might have to be returned to the California Department of Ed. (CDE). As the LEA of the CTEIG Consortium and the Fiscal Agent, my goal is to make sure that all the funds are spent according to legislation and within the timeframe of the grant.

Please let me know if you have any question.

Attachments:

- [CTEIG allocation](#)
- [Allowable and Non Allowable Expenses](#)

Cc: Wesley Sever, Kingsburg Elementary SD
Dora Alvarado, VROP Business Manager
Rafer Johnson MS Principal

2022-2023 Career Technical Education Incentive Grant
ROUND 7 - Year 2021-2022 (Year 03)

						VROP Grant Needs		A+B	B
		A							
District	7-12 ADA	2021-2022 Indirect Cost Rate		10% withheld by State(to be transferred December 2022	Total Grant Funding to District (less Indirect)	Cost of U/R	Cost of Regionals (U/R) + Sector Admin.	Total Grant Funding Less Grant Needs	Total Transfer July 2022 (reflects the 10% held by the State)
Kingsburg Elementary	47,443.33	9.84%	4,668.42	4,744	42,774.91			\$42,774.91	\$38,030.58
	3,000,000	6%	149,252	300,000	2,850,748	195,000	49,000	2,606,748	2,306,748

Kingsburg Elementary Charter School District Board Agenda Item

NOTE: All school employees (1) requesting to have an item placed on the Board agenda or (2) requesting to present an agenda item shall submit this completed form (signed by their site administrator) to the Superintendent at least 10 working days prior to the scheduled meeting date.

**All Board items are subject to approval by the Board President.*

1. Agenda Item:

Consider increase to the 2022-23 salary schedules to reflect an 8% increase over 21-22

2. Agenda Item Category:

Consent Agenda

☒ Action Item

Presentation

Public Hearing

Closed Session

3. Submitted By:

Bobby Rodriguez, Chief Business Official

4. Attachments:

Not Applicable

☒ To Be Enclosed with Board Packets

**Overnight trip requests require itinerary, location, dates and flyer to be submitted to the Board*

5. Purpose:

The final budget was signed on June 30, 2022 and the final increase to LCFF for 22-23 was set at 12.84%. KECSD would like to increase the salaries for all employees by an additional 3% in 22-23, for a total of 8% over the 2021-22 salary schedule. This will allow us to be competitive with other school districts in the valley. This increase will be retro to 7-1-2022.

6. Financial Impact:

\$348,013.20 - Certificated Salaries from the July 1 budget

\$127,815.97 - Classified Salaries from the July 1 budget

\$259,515.08 - Statutory Amounts from the July 1 budget

\$735,344.25 Total increase from the July 1 budget

7. Funding Source:

Fund 01, 12, 13

8. District Goals This Item Will Meet:

☒ Increase Student Achievement

☒ Provide a Safe, Positive and Healthy Learning Environment

Develop 21st Century Skills by Furthering the Use of Technology in the Classroom

Increase Parent Involvement and Continue to Promote Public Relations

☒ Maintain a Sound Fiscal Condition - "Keep the Family Together!"

KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT**2022-23****CERTIFICATED MANAGEMENT SALARY SCHEDULE****ASSISTANT SUPERINTENDENT - CURR & INSTR/SPECIAL PROJECTS**

219 day minimum

1	2	3	4	5	6	7	8	9	10
145,974	148,691	151,408	154,126	156,843	159,560	162,278	164,995	167,712	170,433

2% longevity every 3 years after Step 10

K-6 PRINCIPAL *

198 day minimum

Washington/Roosevelt/CVHS

2% longevity every 3 years after Step 10

1	2	3	4	5	6	7	8	9	10
117,302	118,555	119,811	121,059	122,310	123,564	124,813	126,065	127,316	128,568

Lincoln/Reagan

1	2	3	4	5	6	7	8	9	10
119,622	120,877	122,129	123,379	124,631	125,882	127,134	128,384	129,636	130,886

MIDDLE SCHOOL PRINCIPAL *

203 day minimum

1	2	3	4	5	6	7	8	9	10
123,764	125,050	126,332	127,615	128,897	130,181	131,463	132,746	134,030	135,312

2% longevity every 3 years after Step 10

DIRECTOR OF SPECIAL EDUCATION & STUDENT SERVICES*

213 day minimum

1	2	3	4	5	6	7	8	9	10
131,148	132,497	133,842	135,188	136,534	137,880	139,227	140,573	141,921	143,264

2% longevity every 3 years after Step 10

ACADEMIC LEARNING DIRECTOR (2-3)/LEARNING DIRECTOR (4-5-6, 7-8) *

198 day minimum

1	2	3	4	5	6	7	8	9	10
99,079	101,103	103,127	105,151	107,176	109,200	111,224	113,248	115,273	117,302

2% longevity every 3 years after Step 10

SCHOOL PSYCHOLOGIST*

193 day minimum

1	2	3	4	5	6	7	8	9	10
75,660	78,994	82,329	85,663	88,998	92,334	95,667	99,003	102,336	105,672

2% longevity every 3 years after Step 10

*\$1,751 for doctorate degree paid annually in equal monthly installments over time.

8% Over 2021-22 Salary Schedule

Proposed to the Board 7/18/2022, Effective 7/1/2022

KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT
2022-23
CERTIFICATED SCHOOL NURSE SALARY SCHEDULE

CREDENTIALLED SCHOOL NURSE - with Master's Degree

184 day minimum

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
74,812	76,810	78,808	80,806	82,804	84,802	86,800	88,798	90,796	92,794	94,792	96,790	98,788	100,786	102,783
2% longevity every 3 years after Step 15														

CREDENTIALLED SCHOOL NURSE

184 day minimum

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
72,921	74,919	76,917	78,915	80,913	82,911	84,909	86,907	88,905	90,903	92,901	94,899	96,897	98,895	100,891
2% longevity every 3 years after Step 15														

- 1) Annual Salary based on 184 duty days, 8 hours per day
- 2) Step placement on the salary schedule will be based on full time years of experience as a nurse. (1,472 hours = 1 year)
- 3) Credentialed School Nurse hourly rate - \$46.00/hr. Substitute Registered Nurse hourly rate - \$35.00/hr
- 4) \$1,751 for doctorate degree paid annually in equal monthly installments over time

KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT

2022-23

Certificated Salary Schedule

STEP	BA-0 PIP/STSP/Intern	BA-15 Intern	BA-30	BA-45	BA-45 +M	BA-60	BA-60 +M	BA-75	BA-75 +M	BA-90	BA-90 +M
1	51,862	53,757	55,711	57,744	59,606	59,740	61,603	62,299	64,162	64,858	66,722
2	52,727	54,625	56,578	58,604	60,467	61,192	63,054	63,777	65,641	66,364	68,227
3	53,599	55,496	57,450	59,467	61,331	62,052	63,915	64,639	66,503	67,225	69,085
4	53,599	56,652	58,605	60,626	62,487	63,222	65,086	65,821	67,685	68,419	70,282
5	53,599	57,876	59,831	61,838	63,702	64,434	66,298	67,036	68,900	69,632	71,496
6	53,599	57,876	61,454	63,431	65,295	66,019	67,884	68,604	70,467	71,189	73,052
7	53,599	57,876	63,369	65,330	67,194	67,914	69,778	70,498	72,362	73,084	74,947
8	53,599	57,876	65,287	67,225	69,085	69,811	71,674	72,396	74,260	74,977	76,841
9	53,599	57,876	67,200	69,122	70,986	71,707	73,570	74,292	76,156	76,874	78,738
10	53,599	57,876	69,116	71,015	72,878	73,602	75,466	76,188	78,051	78,770	80,633
11	53,599	57,876	71,028	72,915	74,778	75,497	77,360	78,085	79,948	80,667	82,530
12	53,599	57,876	72,943	74,808	76,674	77,393	79,257	79,979	81,843	82,562	84,427
13	53,599	57,876	74,861	76,704	78,568	79,289	81,153	81,876	83,740	84,460	86,322
14	53,599	57,876	76,773	78,600	80,463	81,185	83,049	85,150	87,015	86,355	88,218
15	53,599	57,876	77,714	79,538	81,402	82,126	83,989	86,559	88,422	87,999	89,862
16	53,599	57,876	79,033	80,866	82,729	83,462	85,326	88,390	90,253	90,075	91,939
17	53,599	57,876	79,973	81,806	83,669	84,406	86,271	89,804	91,667	91,725	93,590
18	53,599	57,876	82,321	84,174	86,037	86,803	88,667	92,985	94,848	95,291	97,154
19	53,599	57,876	84,668	86,543	88,404	89,198	91,061	96,164	98,027	98,855	100,718

\$1,751 for doctorate degree paid annually in equal monthly installments over time.

2% added every 3 years after Step 19

1. Annual Salary based on 184 duty days. Library/Media Specialist and Academic Coach are 191 duty days
2. "Acceptable units" are defined as those applicable toward a credential or as units determined as being those which in all probability will benefit the students, teacher, and/or the district.
 - a. Courses for credit must be of graduate level or higher, and taken at an accredited college or university.
 - b. Courses must be appropriate and relevant to the grade level and instructional program in which the teacher is involved.
 - c. Courses must be approved before enrollment for courses 76-90 units.
3. Step placement on the salary schedule will be determined by verification of out-of-district full-time experience up to 8 years or a higher step placement may be added for hard to fill positions as determined by the Superintendent.
4. \$1,500.00 Special Education Stipend for Counselors, RSP Teachers, Speech/Language Pathologists, per FTE per year, paid in equal installments over time. \$2,500.00 Choral Director Stipend; \$2,500 Band Director Stipend, per FTE per year, paid in equal installments over time.
5. Arrangements must be made on or before March 1 for a change in classification.
6. Additional salary may be granted for special assignments involving added duties or responsibilities.
7. "Day-to-day" substitute teachers will receive a daily salary of \$175 for a full day and \$90 for a half day. "Long-term" substitute teachers (20 days or more) will receive \$185 per day effective 2021-22 school year only. SLP substitute's daily rate will be based on verified years of service and units/degree.
8. Hourly rates: Classroom Teacher - \$40/hr; Counselor - \$40/hr; School Psychologist - \$45/hr; Teacher Daily Rate: \$175/day

8% Over 2021-22 Salary Schedule

Proposed to the Board 7/18/2022, Effective 7/1/2022

KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT
2022-23
CERTIFICATED SALARY SCHEDULE (PRE-SCHOOL)

SITE SUPERVISOR

190 day minimum

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
29.13	30.36	31.51	32.69	33.88	34.55	35.25	35.90	36.58	37.30	37.98	38.67	39.39	40.08	40.78

2% longevity every 3 years after Step 15

PRE-SCHOOL TEACHER (with Bachelor's Degree)

182 day minimum

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
24.07	24.72	25.33	26.58	27.21	28.24	28.99	29.72	30.48	31.24	32.29	32.75	33.50	34.26	35.06

2% longevity every 3 years after Step 15

PRE-SCHOOL TEACHER (with AA/AS Degree)

182 day minimum

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
21.79	22.41	23.00	24.18	24.78	25.77	26.47	27.17	27.90	28.62	29.62	30.06	30.78	31.49	32.27

2% longevity every 3 years after Step 15

- 1) Must hold appropriate Child Development Permit from CTC for these positions
- 2) Step placement on the salary schedule will be determined by verification of out-of-district experience up to 8 years
- 3) Day to day substitutes will be paid Step 1 of the appropriate position
- 4) \$1,500.00 Special Education Stipend for Pre-School Teachers working in a Special Education classroom, per FTE per year, paid in equal installments over time.

KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT
2022-23

Classified Management/Supervisory/Confidential Salary Schedule

SENIOR MANAGEMENT

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Chief Business Official (219 days)	11605	11705	11808	11907	12010	12111	12212	12313	12414	12516					
Director-Human Res Dept (219 days)	7737	7977	8214	8452	8689	8828	8966	9107	9247	9386	9525	9664	9803	9940	10593

CLASSIFIED MANAGEMENT

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Mtce/Oper/Trans Director	6303	6495	6690	6881	7075	7190	7305	7421	7531	7646	7763	7876	7993	8110	8218
Child Nutrition Director	5111	5304	5494	5687	5877	6016	6152	6290	6426	6564	6702	6840	6978	7116	7250

SUPERVISORY

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Technology Coordinator	5368	5535	5699	5869	6037	6151	6269	6387	6504	6624	6740	6857	6976	7091	7208
Asst Supv of Oper	4697	4878	5061	5240	5422	5518	5616	5711	5807	5903	6002	6097	6195	6291	6387

CONFIDENTIAL

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Exec Asst to Superintendent	4776	4980	5185	5389	5594	5800	6004	6212	6263	6314	6367	6418	6469	6522	6572
Admin Asst-Financial Svcs	3756	3999	4242	4485	4730	4972	5216	5459	5554	5651	5747	5843	5938	6035	6130
Admin Asst-HR	3756	3999	4242	4485	4730	4972	5216	5459	5554	5651	5747	5843	5938	6035	6130
Admin Asst-Info Services	3756	3999	4242	4485	4730	4972	5216	5459	5554	5651	5747	5843	5938	6035	6130
Admin Asst-Spec Ed (222 days)	21.59	22.98	24.39	25.78	27.17	28.58	29.97	31.37	31.92	32.46	33.04	33.58	34.12	34.69	35.23
DO Secy/Admin Asst C&I	3756	3999	4242	4485	4730	4972	5216	5459	5554	5651	5747	5843	5938	6035	6130
Secretary MOT	3228	3387	3548	3705	3864	3960	4055	4154	4251	4348	4444	4541	4635	4734	4832
Food Serv Secretary	3228	3387	3548	3705	3864	3960	4055	4154	4251	4348	4444	4541	4635	4734	4832
Homeless/District Liaison (206/196 days)	24.56	25.65	26.68	27.72	28.77	29.26	29.75	30.21	30.69	31.20	31.68	32.15	32.64	33.11	33.59

2% Longevity applied every three years after Step 15

261 day calendar/8 hours per day unless otherwise noted

Stipend applied annually for approved college units at \$200 per 12 units, maximum \$2000 for 120 units and/or BA/BS degree.

Full stipend based on an 8 hour workday, stipend applied commensurate with contracted daily hours.

8% over 2021-22 Salary Schedule

Proposed to the Board 07/18/2022, Effective 7/1/2022

KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT

2022-23

Classified Employee's Salary Schedule (Page 1)

CLERICAL	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
School Secretary	19.62	20.66	21.71	22.71	23.76	24.57	25.41	26.23	27.08	27.90	28.74	29.54	30.39	31.22	32.04
Secretarial Assist	17.02	17.43	18.24	19.06	19.89	20.57	21.27	21.97	22.65	23.34	24.03	24.74	25.41	26.11	26.79
Libr/Media Tech II	18.09	18.61	19.11	19.90	20.69	21.11	21.52	21.93	22.37	22.76	23.18	23.60	24.01	24.44	24.84
Libr/Media Tech I	16.69	17.09	17.49	18.35	19.21	19.58	19.96	20.37	20.71	21.11	21.48	21.86	22.24	22.63	23.03
Office Clerk	16.69	16.79	16.98	17.32	17.67	18.05	18.40	18.81	19.19	19.56	19.93	20.34	20.69	21.09	21.45
Substitute Secretary/Clerical	15.50														

AIDES	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
ELI Trained/Health Aide	16.69	17.04	17.40	17.76	18.09	18.49	18.86	19.25	19.62	20.00	20.39	20.76	21.14	21.52	21.90
Paraprofessional	16.69	16.86	17.04	17.22	17.39	17.56	17.82	18.20	18.57	18.98	19.33	19.73	20.10	20.49	20.87
Sub Instr Aides	15.50														

TECHNICAL	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Database/Systems Admin	4006	4176	4351	4522	4695	4862	5032	5199	5369	5537	5707	5875	6045	6211	6381
Sys Dev/Integration Specialist	23.03	24.00	25.01	25.98	26.98	27.94	28.92	29.88	30.86	31.83	32.80	33.76	34.74	35.69	36.67
Computer Tech II (12 mo)	3201	3375	3548	3718	3891	4059	4228	4397	4565	4734	4901	5071	5239	5405	5576
Computer Tech I	16.90	16.99	17.41	17.81	18.22	18.64	19.05	19.46	19.87	20.30	20.70	21.12	21.54	21.96	22.38

OTHER	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Behavioral Support Asst	20.70	21.62	22.49	23.38	24.31	25.13	25.93	26.76	27.60	28.44	29.27	30.10	30.91	31.75	32.59
Speech-Lang. Path. Assistant	24.56	25.65	26.68	27.72	28.77	29.26	29.75	30.21	30.69	31.20	31.68	32.15	32.64	33.11	33.59

2% Longevity applied every three years after Step 15

Stipend applied annually for approved college units at \$200 per 12 units, maximum \$2000 for 120 units and/or BA/BS degree.

Full stipend based on an 8 hour workday, stipend applied commensurate with contracted daily hours.

8% over 2021-22 Salary Schedule

Proposed to the Board 07/18/2022, Effective 7/1/2022

KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT

2022-23

Classified Employee's Salary Schedule (Page 2)

OPERATIONS	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
HVAC Person	3987	4177	4372	4564	4744	4892	4981	5066	5152	5240	5328	5415	5504	5589	5675
	22.91	24.01	25.13	26.23	27.26	28.11	28.63	29.11	29.61	30.11	30.62	31.12	31.63	32.12	32.61
Maintenance w/HVAC Cert	3683	3837	3994	4148	4295	4418	4472	4533	4590	4648	4707	4765	4821	4878	4937
	21.17	22.05	22.95	23.84	24.68	25.39	25.70	26.05	26.38	26.71	27.05	27.39	27.71	28.03	28.37
Maintenance	3470	3624	3780	3936	4081	4203	4260	4319	4377	4432	4493	4551	4608	4666	4723
	19.94	20.83	21.72	22.62	23.45	24.16	24.48	24.82	25.16	25.47	25.82	26.16	26.48	26.82	27.14
Maintenance Assistant	3338	3502	3668	3833	3987	4113	4169	4225	4285	4341	4398	4455	4513	4571	4625
	19.18	20.13	21.08	22.03	22.91	23.64	23.96	24.28	24.63	24.95	25.28	25.60	25.94	26.27	26.58
General Maintenance	3338	3502	3668	3833	3987	4113	4169	4225	4285	4341	4398	4455	4513	4571	4625
	19.18	20.13	21.08	22.03	22.91	23.64	23.96	24.28	24.63	24.95	25.28	25.60	25.94	26.27	26.58
Lead Grounds	3338	3502	3668	3833	3987	4113	4169	4225	4285	4341	4398	4455	4513	4571	4625
	19.18	20.13	21.08	22.03	22.91	23.64	23.96	24.28	24.63	24.95	25.28	25.60	25.94	26.27	26.58
Lead Custodian	3338	3502	3668	3833	3987	4113	4169	4225	4285	4341	4398	4455	4513	4571	4625
	19.18	20.13	21.08	22.03	22.91	23.64	23.96	24.28	24.63	24.95	25.28	25.60	25.94	26.27	26.58
Painter	3218	3380	3540	3700	3857	3979	4039	4094	4153	4211	4266	4326	4383	4442	4499
	18.49	19.43	20.34	21.26	22.17	22.87	23.21	23.53	23.87	24.20	24.52	24.86	25.19	25.53	25.86
Groundsperson	3218	3380	3540	3700	3857	3979	4039	4094	4153	4211	4266	4326	4383	4442	4499
	18.49	19.43	20.34	21.26	22.17	22.87	23.21	23.53	23.87	24.20	24.52	24.86	25.19	25.53	25.86
Custodian	3218	3380	3540	3700	3857	3979	4039	4094	4153	4211	4266	4326	4383	4442	4499
	18.49	19.43	20.34	21.26	22.17	22.87	23.21	23.53	23.87	24.20	24.52	24.86	25.19	25.53	25.86
**Bus Driver (50% Stipend)	166.00	174.50	183.00	188.50	193.50	193.50	193.50	193.50	193.50	193.50	193.50	193.50	193.50	193.50	193.50

PART-TIME (Hourly)	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
OPERATIONS															
Part-Time Grounds	18.49	19.43	20.34	21.26	22.17	22.87	23.21	23.53	23.87	24.20	24.52	24.86	25.19	25.53	25.86
Part-Time Custodian	18.49	19.43	20.34	21.26	22.17	22.87	23.21	23.53	23.87	24.20	24.52	24.86	25.19	25.53	25.86
Part-Time Painter	18.49	19.43	20.34	21.26	22.17	22.87	23.21	23.53	23.87	24.20	24.52	24.86	25.19	25.53	25.86
Part-Time General Mtc	19.18	20.13	21.08	22.03	22.91	23.64	23.96	24.28	24.63	24.95	25.28	25.60	25.94	26.27	26.58
Temporary/Maintenance	15.50														
Sub Custodian	15.50														

CAFETERIA	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Cook III	17.02	17.40	18.09	18.78	19.38	20.08	20.43	20.77	21.12	21.45	21.82	22.15	22.49	22.84	23.19
Cook II	16.80	17.09	17.37	17.66	17.91	18.61	18.95	19.29	19.66	19.99	20.34	20.67	21.02	21.36	21.72
Cook I	16.74	16.84	16.95	17.04	17.13	17.82	18.15	18.52	18.86	19.21	19.56	19.90	20.24	20.57	20.95
Café Warehouse Driver/Custodian	18.49	19.43	20.34	21.26	22.17	22.87	23.21	23.53	23.87	24.20	24.52	24.86	25.19	25.53	25.86
Cafeteria Helper	16.69	16.76	16.84	16.92	17.00	17.06	17.41	17.72	18.08	18.41	18.78	19.13	19.46	19.80	20.14
Temporary Helper	15.50														
Sub Cafeteria Hlpr	15.50														

2% Longevity applied every three years after Step 15

**Stipend applies only to those hired and drove bus prior to 2005-06 school year.

Professional Growth Stipend applied annually for approved college units.

8% Over 2021-22 Salary Schedule

Proposed to the Board 07/18/2022, Effective 7/1/2022

Kingsburg Joint Union School District

Kingsburg Elementary Charter School District



WESLEY SEVER, Ed.D.
Superintendent

MELANIE SEMBRITZKI
Assistant Superintendent
Curriculum & Instruction,
Special Projects & Pupil Services

2022-23

District Document and Title I Parent Communication Services

Classified - \$27.22 per hour

Piano Accompanist

Classified - \$27.16 per hour

Registered Nurse

Classified - \$37.80 per hour

COVID-19 Clerical Assistance (Confidential)

Classified - \$18.14 per hour

Special Education Transportation Driver

Classified - \$22.14 per hour

District Cut Off Dates: 1st of each month
to be paid at the end of that month

Proposed to the Board 07/18/2022, Effective 7/1/22.

Kingsburg Elementary Charter School District Board Agenda Item

NOTE: All school employees (1) requesting to have an item placed on the Board agenda or (2) requesting to present an agenda item shall submit this completed form (signed by their site administrator) to the Superintendent at least 10 working days prior to the scheduled meeting date.

**All Board items are subject to approval by the Board President.*

1. Agenda Item:

Acceptance of Construction Management Services with Mark Wilson Construction, Inc.

2. Agenda Item Category:

☐ Consent Agenda

☒ Action Item

☐ Presentation

☐ Public Hearing

☐ Closed Session

3. Submitted By:

Bobby Rodriguez, Chief Business Official

4. Attachments:

☐ Not Applicable

☒ To Be Enclosed with Board Packets

**Overnight trip requests require itinerary, location, dates and flyer to be submitted to the Board*

5. Purpose:

Mark Wilson Construction, Inc. submitted their RFQ proposal and KECSD would like to accept their proposal and begin working together on the district's window project. Mark Wilson Construction, Inc. has worked with many school districts and has completed numerous school building projects.

6. Financial Impact:

Project Range \$0 to \$5 million - 4.25% for modernization construction

Project Range \$5 million and under - 10%-12% for general conditions fee schedule

7. Funding Source:

ESSER 3, resource 32130

8. District Goals This Item Will Meet:

☒ Increase Student Achievement

☒ Provide a Safe, Positive and Healthy Learning Environment

Develop 21st Century Skills by Furthering the Use of Technology in the Classroom

Increase Parent Involvement and Continue to Promote Public Relations

Maintain a Sound Fiscal Condition - "Keep the Family Together!"



**Request for Statements of Qualifications
for Construction Management Services
for Future District Construction Projects**

Due: June 7, 2022



Mark Wilson Construction, Inc.
5799 E. Clinton Avenue • Fresno, CA 93727
Office: (559) 348-0421 • Fax: (559) 348-0471
Doug Reitz • doug@markwilsonconstruction.com

Listen. Plan. Build.



MARK WILSON CONSTRUCTION

Table of Contents

- A. Cover Letter
- B. Mandatory Qualifications
- C. Organization, Credentials, and General Background
- D. School Facilities Planning and Design Experience
- E. Past Performance Record
- F. Client Satisfaction/References
- G. Insurance
- H. DVBE
- I. Proposed Fees



**MARK WILSON
CONSTRUCTION**

June 7, 2022

Mr. Bobby Rodriguez
Kingsburg Elementary Charter School District
1310 Stroud Avenue
Kingsburg, CA 93631

RE: Request for Statement of Qualifications for Construction Management Services for Future District
Construction Projects
Proposal Due: June 7, 2022, 2:30pm

Mr. Rodriguez,

Thank you for this opportunity to propose on the RFQ for Construction Management Services.

Mark Wilson Construction (MWC) prides itself on assembling teams to meet unique project needs. This is no exception for Kingsburg Elementary Charter School District. Our philosophy is "*Listen. Plan. Build.*" and we are ready to listen to your needs for this project. As requested, following are a listing of individuals that are ready to serve you on the project:

1. Doug Reitz is the President and Owner of Mark Wilson Construction and will represent the firm.
2. Cole Bendoski-Director of Operations and Chuck Downs-Superintendent will be directly involved in the project.

MWC has grown steadily over the last 25 years keeping our focus on projects here in the Central Valley with one local office to serve your needs. Our team members have performed numerous projects through Project Management, CM Multi-Prime, Lease-Lease-Back and Hard Bid delivery methods. Each have been successful and have had challenges. The challenges have made us stronger and better prepared for future projects.

The key component to achieving our philosophy is "*Communication and Collaboration*" throughout the design and construction phases. With the current market, schedule and cost will be at the forefront of all discussions. We will work hand in hand with you and your design teams to get the best value for the school district. We look forward to the opportunity to discuss our approach to this project in an interview.

Sincerely,

Doug Reitz
President



Name of the License Holder
Mark Wilson Construction, Inc.

License Classification:
Class B – General Contractor

License Number and Date Issued:
California State License Board #774987, issued 2/14/2000

Expiration Date:
February 28, 2024

License History:
No suspensions or revocations in the history of operation

Sub-consultants and Subcontracts
All work will be performed in house for all estimating, scheduling, preconstruction, and construction supervision. We will bring in a safety consultant and a moisture intrusion consultant as required for the project type. See project Team Section for more information.

Listen. Plan. Build.

Kingsburg Elementary Charter School District CM Services

Section C - Organization, Credentials, and General Background



(C.1) Number of Years in Business
25 Years - Founded in 1997

(C.2) Office Location and Philosophy
Mark Wilson Construction has one office located in Fresno, California. Mark Wilson Construction prides itself on building within a 60-mile radius from Fresno. We believe that it is important to be able to meet with a client or be at a jobsite quickly.

(C.3) Basic Services

Our preconstruction and construction services are based on three simple words. "Listen. Plan. Build". We have found that *listening* to the team for their needs, *planning* the project together and being a *builder* first leads to a successful project every time.

Following is a brief list of the services offered by Mark Wilson Construction while working hand-in-hand with you and the Architects to bring your projects to a successful completion.

Preconstruction

- Plan Review
- Constructability Review
- Value Engineering
- Budget Development
- Schedule Development
- Project Advertising
- Bid Package Development
- Bid Walks
- Safety Analysis
- Logistical Planning
- Bid Solicitation
- Post Bid Review
- Award Recommendations

Construction

- Site Mobilization
- Temporary Fencing
- Develop Laydown Areas
- Construction Supervision
- Safety Reviews
- Progress Billing Reviews
- Clash Detection & Coordination
- Daily Reports
- Conduct Weekly Owner, Subcontractor and Preinstallation Meetings
- Contingency / Change Order Review and Tracking
- Closeout Documents
- File Notice of Completion

Listen. Plan. Build.

Kingsburg Elementary Charter School District CM Services
Section D – School Facilities Planning & Design Experience



Summary of MWC Project Team Experience

MWC is proposing a team that has over 60 years combined educational project experience, with over \$1.2 billion in educational project volume, and combined 105 new educational facility projects and modernization projects completed.

Following are a listing of some of our representative projects from the last 5 years:





Kingsburg Elementary Charter School District CM Services
Section D – School Facilities Planning & Design Experience

Project Name: ***Kermit L. Koontz High School MPR Building***

Location: 1320 Mariposa, Fresno, CA 93703
Owner: Fresno County Board of Education, Jeff Becker, (559) 497-3705
Architect: SIM/PBK Architects, Jeff Urabe, (559) 448-8400
Inspector of Record: Don Taylor, (559) 994-9718
Description: New MPR building and courtyard
Contract Value: \$5,497,000
Start Date: 02/01/2021
Original Completion: 03/14/2022

Project Name: ***State Center O&M Building***

Location: Bldg A&B: 2115 N. San Pablo Ave., Fresno, CA 93704
Bldg C: 1101 E. University Ave., Fresno, CA 93704
Owner: State Center Community College District, Shannon Robertson, (559) 243-7192
Architect: Darden Architects, Inc., Robert Petithomme, (559) 448-8051
Inspector of Record: Erick Edwards, (559) 960-2884
Description: FCC Maintenance and Operation Modernization and Relocation
Contract Value: \$5,737,000
Start Date: 09/21/2020
Original Completion: 06/01/2021

Project Name: ***Riverstone Elementary School - CM***

Location: 760 Market Ave. W, Madera, CA 93636
Owner: Golden Valley Unified School District, Aimee Beintker, (559) 645-7500
Architect: SIM/PBK Architects, Jeff Berrios, (559) 322-2444
Inspector of Record: Erick Edwards, (559) 960-2884
Description: New 67,000 Square foot elementary school on 14 acres
Contract Value: \$31,000,000
Start Date: February 2020
Original Completion: May 2021

Project Name: ***Clovis West High School Diesel CTE - CM***

Location: 1070 E. Teague Avenue, Fresno, CA 93720
Owner: Clovis Unified School District, Rick Lawson, (559) 327-9240
Architect: Teter Architects, Aya Shitanishi, (559) 437-0887
Inspector of Record: Erick Edwards, (559) 960-2884
Description: Construction of Diesel Repair for Career and Technical Education Program, including remodeling of existing classrooms
Contract Value: \$2,900,000
Start Date: February 2020
Original Completion: September 2020

Kingsburg Elementary Charter School District CM Services

Section D – School Facilities Planning & Design Experience

Project Name: *Janet Young Elementary School*
Location: 3140 N. Locan Ave., Fresno, CA 93737
Owner: Clovis Unified School District; Rick Lawson, (559) 327-9240
Architect: TETER Architects, Aya Shitanishi, (559) 437-0887
Inspector of Record: Erick Edwards, (559) 960-2884
Description: New elementary school, 6 buildings, irrigation, turn and landscaping on 25 acres
Contract Value: \$29,966,240
Start Date: 01/01/2019
Original Completion: 07/01/2020



Project Name: *Kerman District Office*
Location: 15218 W. Whitesbridge Ave., Kerman, CA 93630
Owner: Kerman Unified School District, Kraig Magnussen, (559) 843-9004
Architect: HMC Architects; Jeff Berrios, (559) 322-2444
Inspector of Record: Tom Barton, (559) 707-2612
Description: New District Office Building
Contract Value: \$6,800,000
Start Date: 01/01/2019
Original Completion: 11/15/2019

Project Name: *Kerman CTE Building*
Location: 205 S. 1st St., Kerman, CA 93630
Owner: Kerman Unified School District, Kraig Magnussen, (559) 843-9004
Architect: HMC Architects, Michael Rath, (408) 977-9160
Inspector of Record: Don Williams, (559) 760-2965
Description: Construction of a new CTE classroom building for the auto and wood shop
Contract Value: \$5,055,366
Start Date: 11/18/2019
Original Completion: 10/02/2019



Kingsburg Elementary Charter School District CM Services

Section D – School Facilities Planning & Design Experience

Project Name: *Clovis West Library and Lecture Hall Modernization – CM*
Location: 1070 E Teague Ave, Fresno, CA 93720
Owner: Clovis Unified School District, Rick Lawson, (559) 327-9240
Architect: SIM-PBK Architects, John Smith, (559) 448-8467
Inspector of Record: Erick Edwards
Description: Remodel/Addition of library, remodel of lecture hall, HVAC upgrades and roof replacement in gym
Contract Value: \$2,800,000
Start Date: May 2018
Original Completion: September 2018

Project Name: *Bailey Intermediate School Modernization – CM*
Location: 1691 Q Street Firebaugh, CA 93622
Owner: Firebaugh-Las Deltas Unified, Russell Freitas, (559) 659-1476
Architect: Gonzalez Architect, Rachel Knod
Inspector of Record: Lee Grant
Description: Modernization of five classroom wings and renovation of office building. Installation of new parking lot including HVAC and lighting.
Contract Value: \$4,907,213
Start Date: February 2018
Original Completion: August 2018

Project Name: *Clovis Unified Professional Learning Center – CM*
Location: 362 N. Golden Valley Avenue, Clovis, CA 93612
Owner: Clovis Unified School District, Rick Lawson, (559) 327-9240
Architect: Darden Architects, Mike Fennacy, (559) 448-8051
Inspector of Record: Erick Edwards, (559) 960-2884
Description: Modernization of existing facility
Contract Value: \$302,900 (Trade Contracts approx. \$2.3 million)
Start Date: November 2017
Original Completion: April 2018

Project Name: *Clovis Unified District Office Remodel – CM*
Location: 1450 E. Herndon Avenue, Clovis, CA 93611
Owner: Clovis Unified School District, Rick Lawson, (559) 327-9240
Architect: SIM Architects, John Smith, (559) 448-8467
Inspector of Record: Erick Edwards 559-960-2884
Description: General specialties, insulation, and roofing services to District office
Contract Value: \$1,049,555
Start Date: February 2017
Original Completion: January 2018

Project Name: ***A.E. Mills Intermediate Ag Shop Modernization and AG Shop – LLB***
Location: 1191 “P” Street, Firebaugh, CA 93622
Owner: Firebaugh-Las Deltas USD, Russell Freitas, (559) 659-1476
Architect: Gonzalez Architects, Juan Gonzalez, (559) 497-1542
Inspector of Record: Lee Grant, (559) 355-1613
Description: Modernization of existing classrooms, construction of new classroom building
Contract Value: \$6,258,515
Start Date: June 2017
Original Completion: October 2017

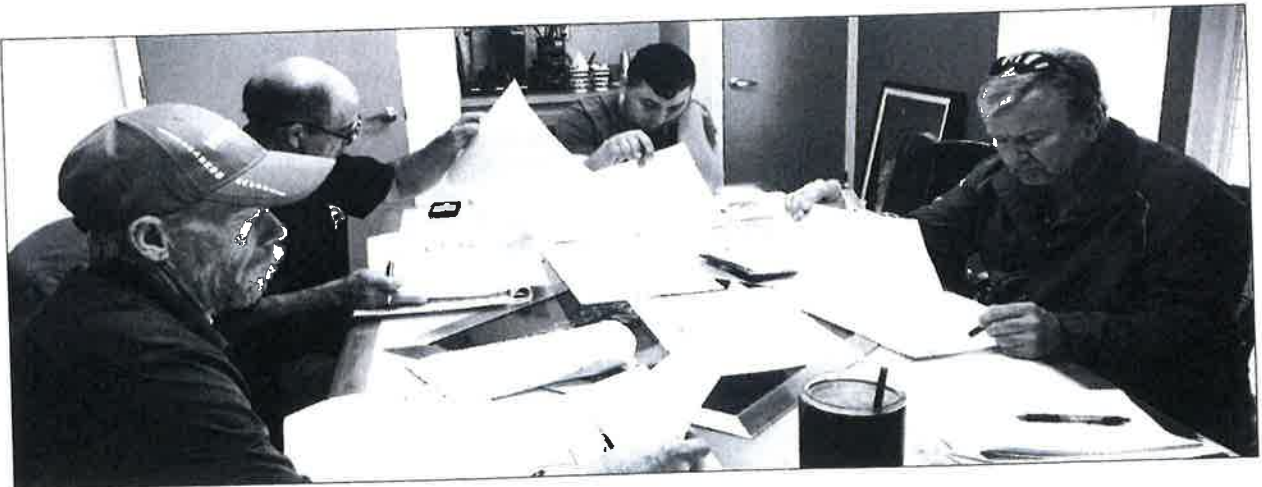
Project Name: ***Clovis Elementary School Modernization – CM***
Location: 1100 Armstrong Avenue, Clovis, CA 93611
Owner: Clovis Unified School District, Chris Smith, (559) 327-9242
Architect: DSJ Architects, Art Dyson, (559) 497-6370
Inspector of Record: Tom Barton, (559) 707-2612
Description: Modernization of elementary school and campus classrooms
Contract Value: \$482,452 (Trade Contracts approx. (3.8 million)
Start Date: March 2017
Original Completion: August 2017



Project Name: ***Kingsburg Joint Union High School Prop 39 - LLB***
Location: 1900 18th Avenue, Kingsburg, CA 93611
Owner: Kingsburg JU High School District, Roger Carender, (559) 897-7721
Architect: Trinity System Group, Christian Hill, (559) 897-4622
Inspector of Record: Mark Condie, (559) 707-8624
Description: Campus-wide Prop 39 modifications to HVAC, lighting
Contract Value: \$1,677,357
Start Date: May 2016
Original Completion: February 2017

The following addresses the qualifications required in Section F for Past Performance Record:

1. Failure to enter into a contract once selected/awarded.
None
2. Withdrawal of a proposal as a result of an error.
None
3. Termination or failure to complete a contract.
None
4. Debarment by any municipal, county, state, federal or local agency.
None
5. Involvement in litigation, arbitration, mediation.
None
6. Conviction of the firm or its principals for violating any federal or state law related to construction management practice or contract performance.
None
7. Knowing concealment of any deficiency in the performance of a prior contract.
None
8. Falsification of information or submission of deceptive or fraudulent statements in connection with a contract.
None
9. Willful disregard for applicable rules, laws or regulations.
None



Listen. Plan. Build.

Young Elementary School – LLB

Owner Denver Stairs, Clovis Unified School District
1450 Herndon Ave., Clovis, CA 93611 (559) 327-9000

Architect Aya Shitanishi, Teter Architects
7535 N. Palm Ave., Fresno, CA 93711 (559) 437-0887

Project Description Young Elementary School. New Elementary School
Contract: \$29,800,000

Bailey Intermediate School Modernization – CM

Owner Danny Barrigan, Firebaugh-Las Deltas Unified School District
1976 Morris Kyle Dr., Firebaugh, CA 93622 (559) 659-1476

Architect Rachel Knod, Gonzalez Architects
7545 N. Del Mar Ave., Fresno, CA 93711 (559) 497-1542

Project Description Modernization of existing classrooms.
Contract: \$4,539,134

Professional Learning Center – CM

Owner Rick Lawson, Clovis Unified School District
1450 Herndon Ave., Clovis, CA 93611 (559) 327-9240

Architect Mike Fennacy, Darden Architects
6790 N. West Ave., Fresno, CA 93711 (559) 448-8051

Project Description Professional Learning Center and Mi Care: Remove and remodel entire space in 8
Phases. Contract: \$2,200,700

Washington Union Baseball / Softball Complex – CM

Owner Randy Morris, Washington Unified School District
7950 S Elm Ave, Fresno, CA 93706 (559) 495-5600

Architect Sharon Ashida, Integrated Designs
6011 N Fresno St., Fresno, CA 93710 (559) 436-0881

Project Description New Baseball Softball complex.
Contract: \$6,900,000

Roosevelt Pool Complex – HB

Owner Alex Belanger, Fresno Unified School District
4600 N. Brawley, Fresno, CA 93722 (559) 457-3074

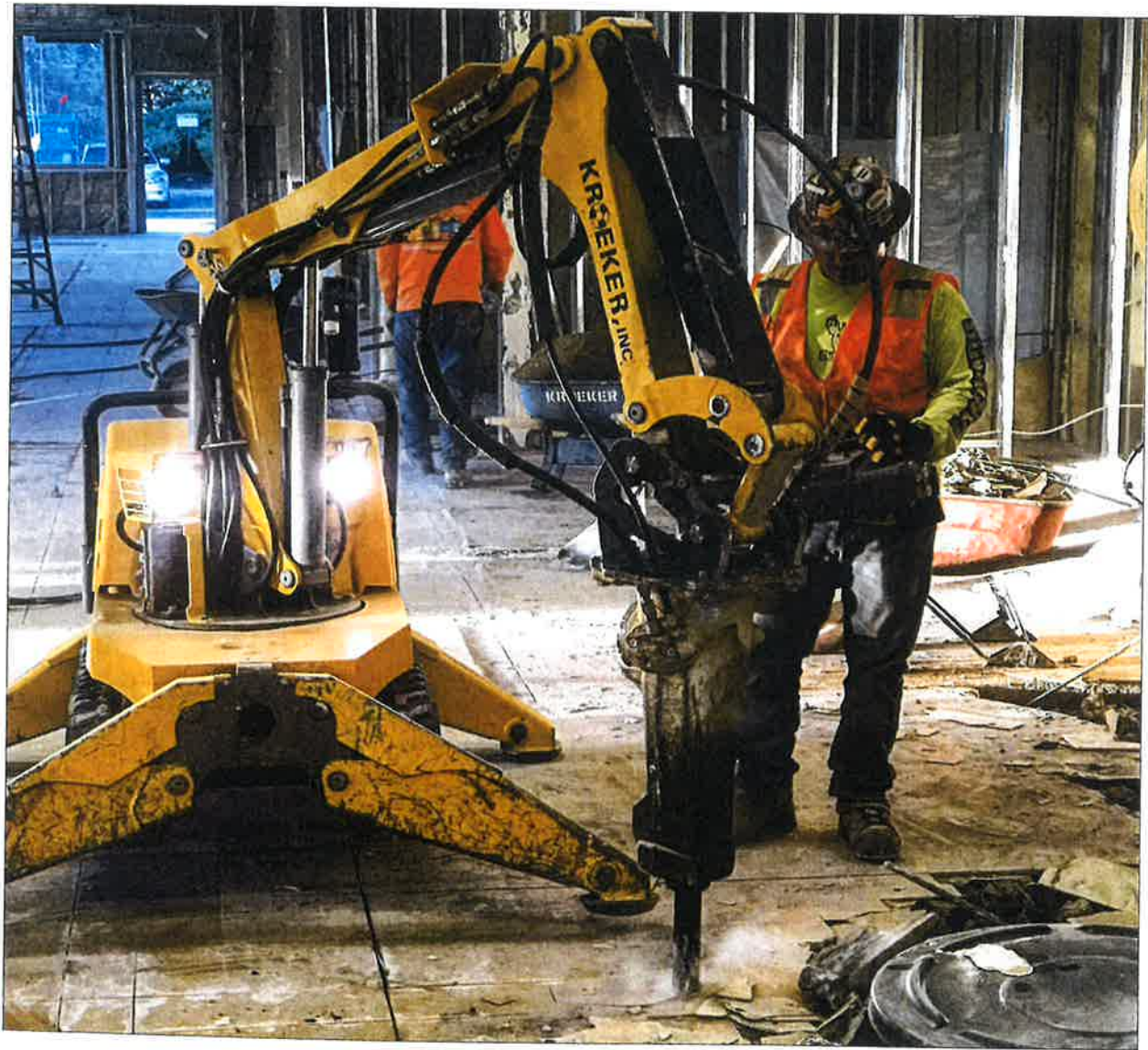
Architect Nancy Overstreet – TAM CZ Architects
5650 N Fresno St., Fresno, CA 93710 (559) 435-4750

Project Description New Pool Complex at Roosevelt High School.
Contract: \$5,600,000

Please see attached letter from our insurance company showing compliance:

- 1) Limits of coverage \$1,000,000 per occurrence, \$2,000,000 aggregate, and \$5,000,000 Errors and Omissions (E&O)
- 2) Endorsement for additional insured
- 3) Primary non-contributory endorsement
- 4) Waiver of subrogation

The letter confirms that all conditions can be met.



Listen. Plan. Build.



MARKWIL-09

SBORRELL

DATE (MM/DD/YYYY)

5/4/2022

CERTIFICATE OF LIABILITY INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER License # 0757776
HUB International Insurance Services Inc.
548 W Cromwell Avenue
Suite 101
Fresno, CA 93711

CONTACT NAME: Stefanie Borrell

PHONE

(A/C, No, Ext):

FAX

(A/C, No):

E-MAIL ADDRESS: stefanie.borrell@hubinternational.com

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: The Continental Insurance Company

35289

INSURER B: Transportation Insurance Company

20494

INSURER C: Lloyds Syndicate #2987

INSURER D:

INSURER E:

INSURER F:

INSURED

Mark Wilson Construction, Inc.
5799 E Clinton
Fresno, CA 93727

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			6079978780	1/1/2022	1/1/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$ COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			6079978844	1/1/2022	1/1/2023	BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 0			6079978794	1/1/2022	1/1/2023	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$ PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
C	Prof/Poll			CPP1007122	1/1/2022	1/1/2023	per claim/occurrence \$ 5,000,000
C	Prof/Poll			CPP1007122	1/1/2022	1/1/2023	Aggregate \$ 5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

Information Purposes Only

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



ADDITIONAL REMARKS SCHEDULE

Page 1 of 1

AGENCY HUB International Insurance Services Inc.		License # 0757776	NAMED INSURED Mark Wilson Construction, Inc. 5799 E Clinton Fresno, CA 93727
POLICY NUMBER SEE PAGE 1		NAIC CODE SEE P 1	EFFECTIVE DATE: SEE PAGE 1
CARRIER SEE PAGE 1			

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
 FORM NUMBER: ACORD 25 FORM TITLE: Certificate of Liability Insurance

Umbrella Limit
Umbrella Limit Increased to \$5,000,000 effective 2/1/22. Prior Limit was \$4,000,000.



CERTIFICATE OF LIABILITY INSURANCE

Acct#: 2770357

DATE (MM/DD/YYYY)

1/12/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Lockton Companies
444 W 47th Street, Suite 900
Kansas City, MO 64112-1906

CONTACT
NAME:
PHONE (A/C, No, Ext): 844-290-4908
FAX (A/C, No):
E-MAIL: BBSIcerts@locktonaffinity.com
ADDRESS:

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A : Ace American Insurance Co.

22667

INSURER B :

INSURER C :

INSURER D :

INSURER E :

INSURER F :

INSURED
Barrett Business Services, Inc.
L/C/F MARK WILSON CONSTRUCTION, INC.
5799 E CLINTON AVE
FRESNO, CA 93727

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE \$
	<input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$
							MED EXP (Any one person) \$
							PERSONAL & ADV INJURY \$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG \$
	OTHER:						\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS						PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> SCHEDULED AUTOS						\$
	<input type="checkbox"/> NON-OWNED AUTOS						
	UMBRELLA LIAB						EACH OCCURRENCE \$
	<input type="checkbox"/> EXCESS LIAB						AGGREGATE \$
	<input type="checkbox"/> OCCUR						\$
	<input type="checkbox"/> CLAIMS-MADE						
	DED RETENTION \$						
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						X PER STATUTE OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N		C69988374	1/1/2022	1/1/2023	E.L. EACH ACCIDENT \$ 2,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				E.L. DISEASE - EA EMPLOYEE \$ 2,000,000
							E.L. DISEASE - POLICY LIMIT \$ 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Policy State = CA

CERTIFICATE HOLDER**CANCELLATION**

Information Purposes Only

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



A Division of HUB International



HUB International Insurance Services Inc.

P. O. Box 28906
Fresno, CA 93729-8906
Toll-free: (800) 447.4605

hubinternational.com
CA License #0757776

May 4, 2022

Kingsburg Elementary Charter School District
1310 Stroud Avenue
Kingsburg, CA 93631

RE: RFQ For CM Services on Future District Construction Projects

To Whom It May Concern:

This letter is provided for the purpose of confirming that the insurance portfolio maintained by Mark Wilson Construction, Inc., is in line with best practice guidelines that pertain to Construction Management coverage needs.

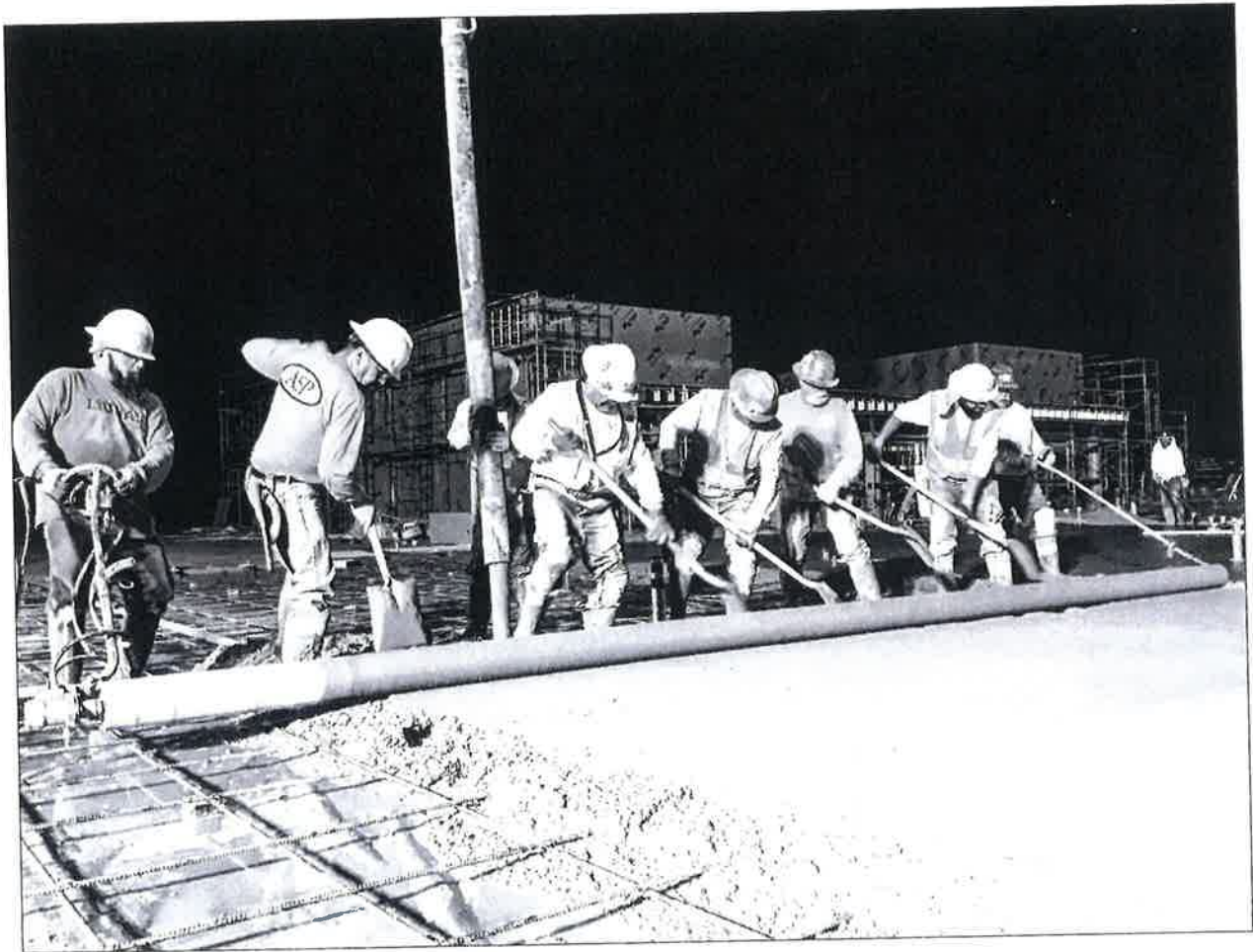
DerManouel Insurance Group / HUB International currently manages the entire insurance portfolio for Mark Wilson Construction, Inc., of General Liability, Property / Inland Marine, Auto Liability and Excess / Umbrella Liability insurance policies. The portfolio also includes the coverage lines for Professional Liability, Pollution Liability as well as Employer Liability. DMIG/HUB will also attest to the fact that in force policy forms, coverage limits, terms and conditions have all previously met other school district contractual requirements for projects located throughout California.

While I believe this letter to be self-explanatory, please do not hesitate to contact me directly at 559-721-4811 with any questions whatsoever.

Kind Regards,

Ron Osborn, Senior Vice President
HUB International

It is the goal of Mark Wilson Construction (MWC) to meet the required DBVE percentage on all projects bid with DVBE requirements. In addition to advertising in both trade and focus publications requesting DVBE bids for a specific project, our solicitations to subcontractors requesting bids will include a request that DBVE contractors respond. We search DVBE websites for certified subcontractors and send specific requests to them requesting bids. All subcontractor bids received are reviewed for DBVE status.





Kingsburg Elementary Charter School District CM Services

Section I – Proposed Fees

District Fee Schedule

The following fees are based on standard agreements with multiple school districts:

New Construction

Project Range	Fee
\$1 million and below	6%
\$1 to 5 million	5%
\$5 to 10 million	4%
\$10 to \$25 million	3.25%
\$25 million and greater	3.00%

Modernization Construction

Project Range	Fee
\$0 to \$5 million	4.25%
\$5 to \$10 million	3.75%
\$10 to \$20 million	3.50%
\$20 million and greater	3.25%

General Conditions Fee Schedule

Construction Cost
\$5 million and under
\$10 to \$20 million
\$20 to \$60 million
\$65 million and above

General Condition Percentage
10% - 12%
6% - 8%
4% - 6%
4%

These fees are negotiable for specific projects based on dollar volume and schedule.

Offer to Enter into Contracts

The undersigned hereby proposes to enter into contracts with the Kingsburg Elementary Charter School District and to furnish services as described in this Request for Qualifications. The undersigned agrees to honor the proposed range of fees for five (5) years (2022-2027).

Name and Address of Construction Manager/General Contractor:

Name: *Mark Wilson Construction*
Address, City and State: *5799 E. Clinton Fresno, CA 93727*
Telephone Number: *(559) 348-0421*
Fax: *(559) 348-0471*

Signature of Authorized Officer or Employee of Construction Manager/General Contractor

Signature: 

Name: *Doug Reitz*
Title: *President*
Date: *05/09/2022*
Phone Number: *(559) 348-0421*

Listen. Plan. Build.

Kingsburg Elementary Charter School District Board Agenda Item

NOTE: All school employees (1) requesting to have an item placed on the Board agenda or (2) requesting to present an agenda item shall submit this completed form (signed by their site administrator) to the Superintendent at least 10 working days prior to the scheduled meeting date.

**All Board items are subject to approval by the Board President.*

1. Agenda Item:

Silent Auction for Non-Operational Equipment (KECSD employees only)

2. Agenda Item Category:

Consent Agenda

☒ Action Item

Presentation

Public Hearing

Closed Session

3. Submitted By:

Bobby Rodriguez, Chief Business Official

4. Attachments:

Not Applicable

☒ To Be Enclosed with Board Packets

**Overnight trip requests require itinerary, location, dates and flyer to be submitted to the Board*

5. Purpose:

To provide employees of Kingsburg Elementary Charter School District with an opportunity to place a bid for non-operational equipment in the district. The last day to enter a bid will be August 17, 2022 at 1:30 p.m. Vehicles (2001 Dodge, 1989 Dodge, 1997 Ford, 1985 Dodge, 1978 Ford, and 1995 Chevrolet) not sold will be purchased by Pick-n-Pull.

6. Financial Impact:

N/A

7. Funding Source:

N/A

8. District Goals This Item Will Meet:

Increase Student Achievement

☒ Provide a Safe, Positive and Healthy Learning Environment

Develop 21st Century Skills by Furthering the Use of Technology in the Classroom

Increase Parent Involvement and Continue to Promote Public Relations

Maintain a Sound Fiscal Condition - "Keep the Family Together!"

AUCTION

Kingsburg Elementary Charter School District will be holding a Silent Auction for the items listed in this catalog. The Silent Auction is only open to KESD Employees.

- Employees who wish to bid on an item must send an email to **auction@kesd.org** no later than **Wednesday, August 17, 2022 at 1:30pm**. The email must list the LOT#, Description of Item and your Best Bid.
- The person with the highest bid will be contacted by email on **Thursday, August 18th** to confirm the offer. If the highest bidder does not reply to the email within 24 hours the item will be awarded to the second highest bidder.
- All items are SOLD AS IS and must be paid for and picked up before **August 26th at 2:00pm** at Lincoln Elementary, Maintenance Office.

All vehicles are Non Operational and Sold As Is. The Buyer is responsible to smog the vehicle and must be able to remove the vehicle by a professional tow company by August 26th at 2:00pm.

AUCTION



LOT# 100

Minimum Bid \$300

1978 Ford Econoline Van

Non-Operational, Sold As Is, No Smog

Smog is buyers responsibility.



LOT# 101

Minimum Bid \$400

1989 Dodge Van

Non-Operational, Sold As Is, No Smog

Smog is buyers responsibility.



LOT# 102

Minimum Bid \$425

2001 Dodge Van

Non-Operational, Sold As Is, No Smog

Smog is buyers responsibility.



LOT# 103

Minimum Bid \$425

1985 Dodge Flatbed Pickup

Non-Operational, Sold As Is, No Smog

Smog is buyers responsibility.



LOT# 104

Minimum Bid \$500

1995 Chevrolet GMT-400 Pickup

Non-Operational, Sold As Is, No Smog

Smog is buyers responsibility.

AUCTION



LOT# 105

Minimum Bid \$375

1997 Ford F350

Non-Operational, Sold As Is, No Smog

Smog is buyers responsibility.



LOT# 106

Minimum Bid \$1,000

Utility Cart, Electric

Non-Operational, Sold As Is



LOT# 107

Minimum Bid \$1,000

Utility Cart, Electric

Non-Operational, Sold As Is



LOT# 108

Minimum Bid \$500

Utility Cart, Gas

Non-Operational, Sold As Is



LOT# 109

Minimum Bid \$75

Pressure Washer

Non-Operational, Sold As Is

AUCTION



LOT# 110

Minimum Bid \$75

Carpet Cleaner

Non-Operational, Sold As Is



LOT# 111

Minimum Bid \$150

Commercial Freezer

Non-Operational, Sold As Is

COPY
Pick-n-Pull Auto Dismantlers
3230 EAST JENSEN
FRESNO , CA 93706
United States
559-233-3881

Vehicle Vendor: KINGSBURY ELEMENTARY CHARTER SCHOOL
DIST (10566)

Page: 1 of 1

Bid Date: 05/18/2022

Date: 05/18/2022

Buyer: Christopher Larsen

Time: 15:22

Line	Year	Make	Model	VIN	Comments	Bid	Line
1	2001	DODGE	RAM WAGON	528199		425	1
2	1989	DODGE	RAM WAGON	338532		400	2
3	1997	FORD	F350	A65168		375	3
4	1985	DODGE	D-SERIES	605333		425	4
5	1978	FORD	ECONOLINE	BH0614		300	5
6	1995	CHEVROLET	GMT-400	205719		500	6

PICK-N-PULL RESERVES THE RIGHT TO WITHDRAW ANY AND ALL BIDS AT ANY TIME
BID AMOUNT IS A DELIVERED PRICE
PRICES ARE SUBJECT TO CHANGE BASED ON MARKET CONDITIONS.
All vehicles priced as is at time of bid. No hazardous waste will be accepted.
Deductions will be made for missing parts, trash or extra tires.

Kingsburg Elementary Charter School District Board Agenda Item

NOTE: All school employees (1) requesting to have an item placed on the Board agenda or (2) requesting to present an agenda item shall submit this completed form (signed by their site administrator) to the Superintendent at least 10 working days prior to the scheduled meeting date.

**All Board items are subject to approval by the Board President.*

1. Agenda Item:

COIT Cleaning and Restoration - Flame proofing drapes at school sites

2. Agenda Item Category:

Consent Agenda

☒ Action Item

Presentation

Public Hearing

Closed Session

3. Submitted By:

Bobby Rodriguez, Chief Business Official

4. Attachments:

Not Applicable

☒ To Be Enclosed with Board Packets

*Overnight trip requests require itinerary, location, dates and flyer to be submitted to the Board

5. Purpose:

In order to ensure the drapes at Washington, Roosevelt, Lincoln, Reagan, and Rafer Johnson are flame proof, COIT will clean and spray a flame proofing solution onto the various drapes.

Once we have the certificate of completion, we will not have to have this done on these specific drapes again.

6. Financial Impact:

\$27,500

\$3,500 at Washington; \$6,000 at Roosevelt; \$6,000 at Lincoln; \$6,000 at Reagan;

\$6,000 at Rafer Johnson Jr. High School

7. Funding Source:

0100-81500-0-0000-8110-580000-000

8. District Goals This Item Will Meet:

Increase Student Achievement

☒ Provide a Safe, Positive and Healthy Learning Environment

Develop 21st Century Skills by Furthering the Use of Technology in the Classroom

Increase Parent Involvement and Continue to Promote Public Relations

☒ Maintain a Sound Fiscal Condition - "Keep the Family Together!"



4210 Kiernan Ave. Modesto, CA. 95356 * 209-545-2648
State Contractors License No. 678119
NADCA Certified #05011269 Member #741
DIR #: 1000016179
Locally, Independently Owned & Operated

Commercial Services Agreement

Customer: WASHINGTON ELEMENTARY SCHOOL

Site/Location: 1501 Ellis St.
Kingsburg, CA 93631

Phone: 559-772-9077

POC: Danny McIntyre

Email: dmcintyre@kesd.org

Estimator: Don Camping

Cell: 209-345-9281

Email: dcamping@coitservices.com

Work Order #: C-865239-E

Estimated Completion: 1 Day

Prevailing wage bid

Scope of work to be performed where applicable:

On site cleaning and flame proofing stage drapes

(2 front panels and valance)

Cleaning will be done using truck mount, hot water extraction.

Flame proofing will be applied using pump sprayer.

Certificate will be emailed after completion of work.

***Disclaimers:** Spots, stains, general soil, will do best possible. Risk of shrinking and damage from cleaning. No 100% guarantee on stain removal or even finish. Risk of flame proofing residue marks.

TOTAL COST:	\$ 3,500.00
--------------------	--------------------

Signatures:

Estimator:	Don Camping	Date: 5/11/22
Customer:		Date:

*COIT would ask in good faith that this document remain in the possession of the above recipient and that any form of reproduction thereof would be kept confidential within the realm of the above organization and not be forwarded to any competitors for bidding purposes for this or any future estimates.



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State Contractors License No. 678119
NADCA Certified #05011269 Member #741
DIR #: 1000016179
Locally, Independently Owned & Operated

Commercial Services Agreement

Customer: ROOSEVELT ELEMENTARY SCHOOL

Site/Location: 1185 10th Ave
Kingsburg, CA 93631

Phone: 559-772-9077

POC: Danny McIntyre

Email: dmcintyre@kesd.org

Estimator: Don Camping

Cell: 209-345-9281

Email: dcamping@coitservices.com

Work Order #: C-865238-E

Estimated Completion: 1 Day

Prevailing wage bid

Scope of work to be performed where applicable:

On site cleaning and flame proofing stage and cafeteria drapes

(2 front panels and valance, 1 back panel, 8 panels in cafeteria)

Cleaning will be done using truck mount, hot water extraction.

Flame proofing will be applied using pump sprayer.

Certificate will be emailed after completion of work.

***Disclaimers:** Spots, stains, general soil, will do best possible. Risk of shrinking and damage from cleaning. No 100% guarantee on stain removal or even finish. Risk of flame proofing residue marks.

TOTAL COST:	\$ 6,000.00
--------------------	--------------------

Signatures:

Estimator:	Don Camping	Date: 5/11/22
Customer:		Date:

*COIT would ask in good faith that this document remain in the possession of the above recipient and that any form of reproduction thereof would be kept confidential within the realm of the above organization and not be forwarded to any competitors for bidding purposes for this or any future estimates.



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State Contractors License No. 678119

NADCA Certified #05011269 Member #741

DIR #: 1000016179

Locally, Independently Owned & Operated

Commercial Services Agreement

Customer: LINCOLN ELEMENTARY SCHOOL

Site/Location: 1900 Mariposa St.
Kingsburg, CA 93631

Phone: 559-772-9077

POC: Danny McIntyre

Email: dmcintyre@kesd.org

Estimator: Don Camping

Cell: 209-345-9281

Email: dcamping@coitservices.com

Work Order #: C-865235-E

Estimated Completion: 1 Day

Prevailing wage bid

Scope of work to be performed where applicable:

On site cleaning and flame proofing drapes in MUB.

(2 Stage, 1 Valance, 20 panels in cafeteria)

Cleaning will be done using truck mount, hot water extraction.

Flame proofing will be applied using pump sprayer.

Certificate will be emailed after completion of work.

***Disclaimers:** Spots, stains, general soil, will do best possible. Risk of shrinking and damage from cleaning. No 100% guarantee on stain removal or even finish. Risk of flame proofing residue marks.

TOTAL COST:	\$ 6,000.00
--------------------	--------------------

Signatures:

Estimator:	Don Camping	Date: 5/11/22
Customer:		Date:

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State Contractors License No. 678119

NADCA Certified #05011269 Member #741

DIR #: 1000016179

Locally, Independently Owned & Operated

Commercial Services Agreement

Customer: REAGAN ELEMENTARY SCHOOL

Site/Location: 1180 Diane Ave

Kingsburg, CA 93631

Phone: 559-772-9077

POC: Danny McIntyre

Email: dmcintyre@kesd.org

Estimator: Don Camping

Cell: 209-345-9281

Email: dcamping@coitservices.com

Work Order #: C-865237

Estimated Completion: 1 Day

Prevailing wage bid

Scope of work to be performed where applicable:

On site cleaning and flame proofing stage drapes.

(2 front panels, 4 side panels, 2 back panels)

Cleaning will be done using truck mount, hot water extraction.

Flame proofing will be applied using pump sprayer.

Certificate will be emailed after completion of work.

***Disclaimers:** Spots, stains, general soil, will do best possible. Risk of shrinking and damage from cleaning. No 100% guarantee on stain removal or even finish. Risk of flame proofing residue marks.

TOTAL COST:	\$ 6,000.00
--------------------	--------------------

Signatures:

Estimator:	Don Camping	Date: 5/11/22
Customer:		Date:

*COIT would ask in good faith that this document remain in the possession of the above recipient and that any form of reproduction thereof would be kept confidential within the realm of the above organization and not be forwarded to any competitors for bidding purposes for this or any future estimates.



4210 Kiernan Ave. Modesto, CA. 95356 * 209-545-2648

State Contractors License No. 678119

NADCA Certified #05011269 Member #741

DIR #: 1000016179

Locally, Independently Owned & Operated

Commercial Services Agreement

Customer: RAFAEL JOHNSON JUNIOR HIGH SCHOOL

Site/Location: 1300 Stroud Ave

Kingsburg, CA 93631

Phone: 559-772-9077

POC: Danny McIntyre

Email: dmcintyre@kesd.org

Estimator: Don Camping

Cell: 209-345-9281

Email: dcamping@coitservices.com

Work Order #: C-865236-E

Estimated Completion: 1 Day

Prevailing wage bid

Scope of work to be performed where applicable:

On site cleaning and flame proofing stage drapes.

(2 front panels and valance, 5 side panels, 2 back panels and valance)

Cleaning will be done using truck mount, hot water extraction.

Flame proofing will be applied using pump sprayer.

Certificate will be emailed after completion of work.

***Disclaimers:** Spots, stains, general soil, will do best possible. Risk of shrinking and damage from cleaning. No 100% guarantee on stain removal or even finish. Risk of flame proofing residue marks.

TOTAL COST:	\$ 6,000.00
--------------------	--------------------

Signatures:

Estimator:	Don Camping	Date: 5/11/22
Customer:		Date:

*COIT would ask in good faith that this document remain in the possession of the above recipient and that any form of reproduction thereof would be kept confidential within the realm of the above organization and not be forwarded to any competitors for bidding purposes for this or any future estimates.

Kingsburg Elementary Charter School District Board Agenda Item

NOTE: All school employees (1) requesting to have an item placed on the Board agenda or (2) requesting to present an agenda item shall submit this completed form (signed by their site administrator) to the Superintendent at least 10 working days prior to the scheduled meeting date.

**All Board items are subject to approval by the Board President.*

1. Agenda Item:

SpyGlass

2. Agenda Item Category:

☐ Consent Agenda

☒ Action Item

☐ Presentation

☐ Public Hearing

☐ Closed Session

3. Submitted By:

Bobby Rodriguez, Chief Business Official

4. Attachments:

☐ Not Applicable

☒ To Be Enclosed with Board Packets

**Overnight trip requests require itinerary, location, dates and flyer to be submitted to the Board*

5. Purpose:

To allow SpyGlass to review our AT&T bill and determine if there are faulty charges that are not needed. There are no upfront costs associated with this process as we will not be charged unless we agree to their findings. This process was completed in 2018.

6. Financial Impact:

N/A

7. Funding Source:

N/A

8. District Goals This Item Will Meet:

☐ Increase Student Achievement

☐ Provide a Safe, Positive and Healthy Learning Environment

☐ Develop 21st Century Skills by Furthering the Use of Technology in the Classroom

☐ Increase Parent Involvement and Continue to Promote Public Relations

☒ Maintain a Sound Fiscal Condition - "Keep the Family Together!"

SpyGlass

Challenging the Technology Cost Status Quo

Our robust technology expense audits are known for finding errors and inefficiencies in **99%** of engagements.

Chris Box, **Sr. Director, Sales**

(903) 216-1569, cbox@spyglass.net

Agenda

SpyGlass



Insights



About Us



About You



Our Process



Success Based

Insights

SpyGlass



30%

Telecom contract optimization yields average savings of 15 to 30%; subscription/service optimization yields 10 to 25% based on CIO.



15%

The Motus Cost of Idle Assets report found that companies have anywhere from 10% - 15% of company-owned devices going unused.



18.6%

According to the Tax Foundation, the extra taxes on cell phone bills have increased by nearly 4.5% in the last 10 years to a shocking 18.6%.



93%

A recent survey by CloudCheckr found 93% of businesses face challenges with budgeting infrastructure cloud costs.



35%

Flexera noted, "organizations waste an average of about 35% of their cloud spend.



57%

More than 57% have experienced a negative business impact due to inefficient cloud cost management.

Technology Experts

SpyGlass

The SpyGlass Group

- Highly-personalized technology cost audit firm
- Over 20 years of experience
- Focused on reducing and recovering tech expenses
- Not a telecom provider or affiliated with tech vendors
- We don't sell technology hardware or service

Results Driven

- Country's largest database of middle market tech spend
- Historical information for voice, data, Internet, cloud services, and mobility pricing
- Award-winning process, software, and culture

13,000+
Clients and Growing

99%
Audit Savings Success

3,600+
Audits in 2019-2021

60%
Recovered Funds

\$124M+
Identified Savings

20%
Avg. Monthly Savings



About You

SpyGlass



Infrastructure



Billing



Initiatives

CASE STUDY

About Client

Coast Aluminum and Architectural is a national metal distributor of aluminum, brass, copper and stainless steel. With 15 locations throughout the U.S. and Mexico, Coast Aluminum has over 300 employees with annual revenue over \$163 million.

The Challenges

The only red flag alerting the team to check telecom service overcharges were large variances on the amount due. Recognizing the challenge of comprehending their overall technology service cost management picture, the controller and IT team contacted SpyGlass.

- Difficulty with cross-vendor analysis
- Multiple invoice types and billing methodologies
- Excessive unnecessary network feature charges
- Antiquated fixed-line services
- Forgotten phone lines after tech upgrades
- Unchecked mobility and wireless inventory, services and costs

The Strategy

To thoroughly understand Coast Aluminum's telecom and technology services network, SnapShot Audit experts analyzed:

Land Services

- Unused lines
- Excess features
- Redundant services
- Billing errors
- Outdated pricing

Wireless Services

- Unused phones
- Unused hotspots
- Wireless inventory
- Excessive fees

SpyGlass

The Results

After a highly comprehensive SnapShot Audit, Coastal Aluminum was able to significantly reduce their recurring technology expenses and reallocate funds to growth initiatives:

Annual Savings

\$60,000+

Mobility Savings

\$19,000+

Monthly Savings

\$5,000+



SpyGlass made the audit process really easy, even our IT manager was complimentary of the SnapShot Audit. For minimal work on our side, we realized reduced expenses that help us with the bottom line.

Kelly Stewart, Controller



Our Customers

SpyGlass

INSURANCE



"They were able to work with us to show us that maybe we didn't need as many PRIs as we were paying for. And they identified two of those that we didn't need, so that's **\$1,800 a month in savings.**"

Christopher McNulty, CFO

EDUCATION



"The big project they did for us generated a monthly savings amount of over \$6,000 per month. I mean, **\$76,000 in annual savings** could mean two paraprofessionals that could help our special education students."

Mindy Bradford, Director of Finance

SOFTWARE



"The biggest surprise to me were things like dormant lines going from Asia or Australia back to the U.S. was somehow getting ported four different times. It was like **\$10,000 a month** that ended up going to a VoIP solution."

Roman Telerman, VP of Finance

PUBLIC SECTOR



"We reduced or we found savings in the **neighborhood of about \$90,000.** They found situations where the contracts had expired, and AT&T automatically raised their price to us. We really didn't know it."

Ralph McBroom, Purchasing

Our Analysis

SpyGlass

Recovery

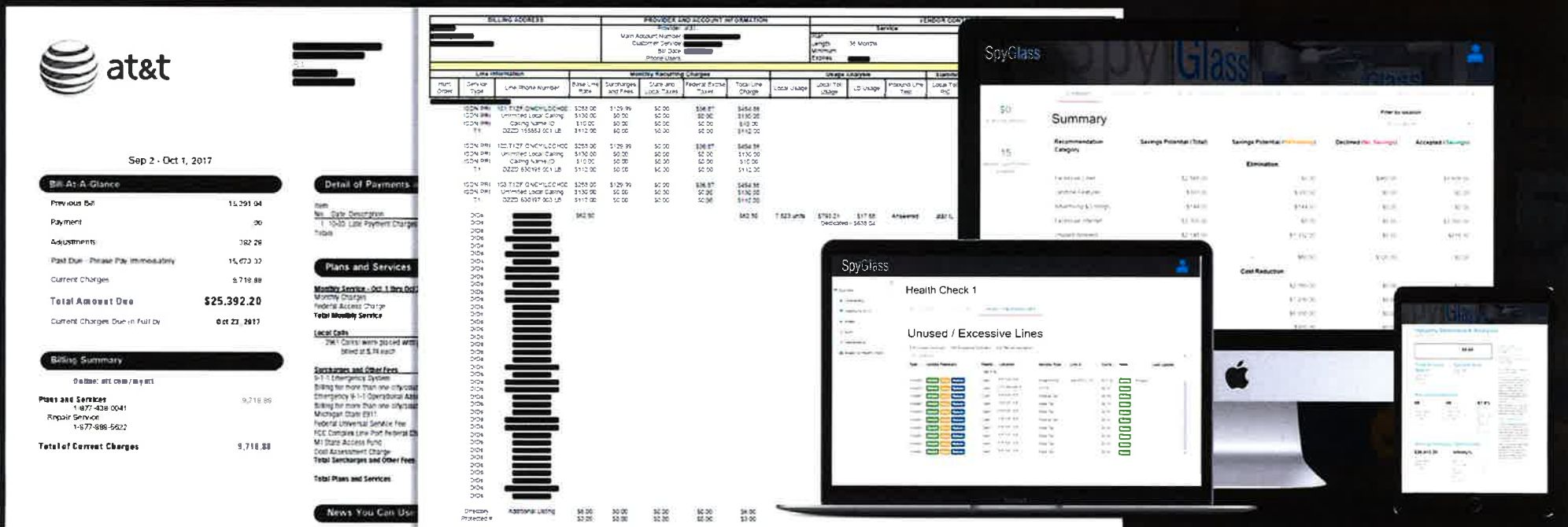
- Improper tax or tariff applications
- Improper discount applications
- Incomplete order entries

Service Elimination

- Dormant services
- Services associated with old locations
- Excessive services

Cost Reduction

- Latest discounts and promotions
- Plan optimization
- Benchmark analysis



Success Based

SpyGlass

We execute, you save

- Our fees are 100% Success-Based
- We earn ONLY what we implement
- You decide what we implement
- No cost for Analysis
- No cost for Inventories
- No cost for Benchmark

50%

Total Recovered

Recovery

1. We find \$10,000 in faulty charges historically billed and already paid
2. We work with the provider to ensure a credit or payment is issued
3. We earn \$5,000, half of the recovered funds

12x

Monthly Savings

Forward Looking

1. Our analysis identifies \$100 per month in unused services
2. We execute the cancelation of the unused services with the provider
3. We earn \$1,200 (\$100 monthly savings X 12 months)

Our Process

SpyGlass

Kickoff

Sales

- (2) Most recent months of technology billing
- Letter of Agency
- Schedule a Kickoff Meeting

Analysis

Audit

- Dissecting all fixed and variable costs across all accounts
- Analyzing data from inventories, bills, contracts, tariffs, and usage information

Summary of Findings

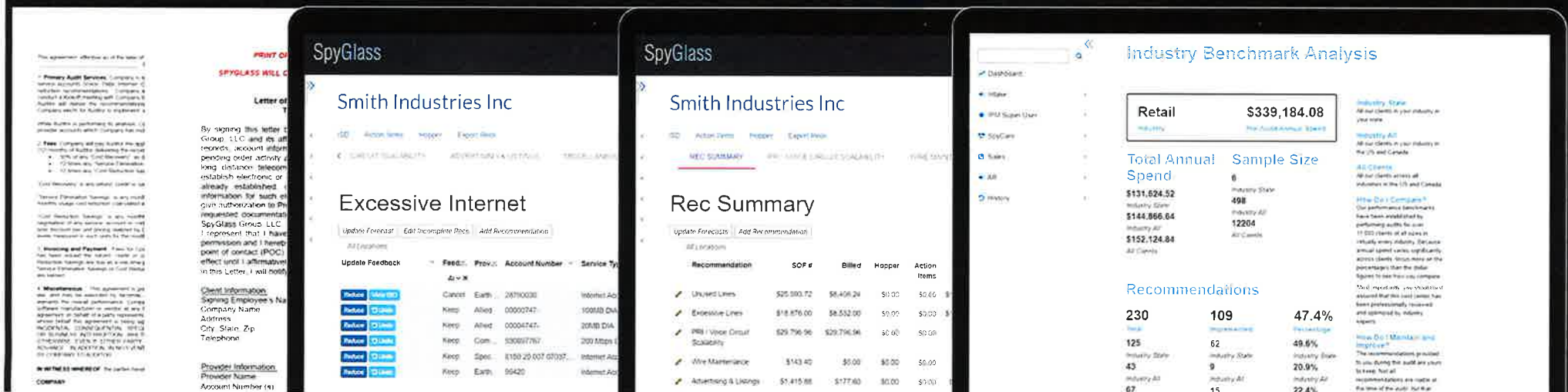
Implementation

- Review of recommendations
- **Recovery**
- **Service Elimination**
- **Cost Reduction**

Benchmark

Strategic Services

- Compares spend against the industry
- Compares recommendations against the industry
- Finalize project



Kingsburg Elementary Charter School District Board Agenda Item

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**All Board items are subject to approval by the Board President.*

1. Agenda Item:

Amplified IT - Google Workspace for Education Plus Licensing

2. Agenda Item Category:

☐ Consent Agenda

☒ Action Item

☐ Presentation

☐ Public Hearing

☐ Closed Session

3. Submitted By:

Bobby Rodriguez, Chief Business Official

4. Attachments:

☐ Not Applicable

☒ To Be Enclosed with Board Packets

**Overnight trip requests require itinerary, location, dates and flyer to be submitted to the Board*

5. Purpose:

The student and staff Google account licensing provides the District with increased storage, security features, reporting, priority support responses, and additional end-user features across all of its core apps.

6. Financial Impact:

\$10,800

7. Funding Source:

0100-09000-0-1000-2420-440000-000

8. District Goals This Item Will Meet:

☒ Increase Student Achievement

☒ Provide a Safe, Positive and Healthy Learning Environment

☒ Develop 21st Century Skills by Furthering the Use of Technology in the Classroom

Increase Parent Involvement and Continue to Promote Public Relations

Maintain a Sound Fiscal Condition - "Keep the Family Together!"



Amplified IT, LLC
757-774 -5047

812 Granby St
Norfolk, Virginia
23510-2004
United States

Prepared For
Kingsburg Elementary School District
1310 Stroud Ave
Kingsburg, California
93631
United States

Estimate Date
05/21/2022

Estimate Number
00157281

Description	Rate	Qty	Line Total
GOO-EDP-0002 Google Workspace for Education Plus - Google Workspace for Education Plus (Student): One year license for Google Workspace for Education Plus Licensed Domains: kesd.org License Term: 2022-07-20 - 2023-07-19	\$5.00	2160	\$10,800.00
GOO-EDP-0001 Google Workspace for Education Plus - Google Workspace for Education Plus (Staff): One year license for Google Workspace for Education Plus Licensed Domains: kesd.org License Term: 2022-07-20 - 2023-07-19	\$0.00	540	\$0.00
Subtotal			10,800.00
Tax			0.00
Estimate Total (USD)			\$10,800.00

Notes

Student Enrollment Verification Letters are required for all first time Education Standard and Education Plus orders. These letters confirm the number of students at your institution. This must align with the number of licenses you intend to buy, and must be returned with your PO before we complete your order.

Please note as required by Google you must purchase Google Workspace for Education and Google Voice from the same Reseller. All quotes are subject to Google confirmation of staff or student population size.

Terms

Please note that this document contains our current best estimate of pricing. Prices may change over time. While we always try to keep our customers in the loop, we reserve the right to change pricing before purchase without notice. An updated estimate can be requested at any time.

Please send purchase orders to info@amplifiedit.com or fax to 757-585-3550. If possible, please also include a copy of your organization's tax-exempt certificate with your purchase order. An exemption certificate is required to process Google Voice orders.

Amplified IT issues electronic invoices only. Please include an accounts payable email address with your purchase order to avoid billing delays. Full payment is required within 30 days of invoice. Otherwise, if you wish to pay by credit card please advise us with your order and note that a 3% service fee will be added to the invoice to cover payment processing charges.

The purchase of these products and services are bound by the relevant terms of services, privacy and data notices found here:

<https://www.amplifiedit.com/work-with-us/>

A copy of our W-9 form may also be downloaded from the link above.

Accepted payment methods:

By EFT (ACH or Wire):

Account Name: Amplified IT, LLC | ABA Routing: 021000021 | Account: 625029928

Bank: JP Morgan Chase Bank | New York, NY 10017 | SWIFT: CHASUS33

WHEN PAYING BY EFT PLEASE, EMAIL A PAYMENT REMITTANCE NOTICE TO:

EFTremit@amplifiedit.com | EFT Authorization forms may also be sent to this address.

Bill.com ePayment Network ID: 0171848914588926

By cheque: Please make payable to Amplified IT LLC | 812 Granby St | Norfolk, VA 23510-2004

By Credit Card: To cover the cost of accepting card payments (including FIS Integrated Payables and other P-Card/SUA programs) we require an 3% service charge. Contact us to add this fee prior to sending a card payment at ar.ait@amplifiedit.com.

Kingsburg Elementary Charter School District Board Agenda Item

NOTE: All school employees (1) requesting to have an item placed on the Board agenda or (2) requesting to present an agenda item shall submit this completed form (signed by their site administrator) to the Superintendent at least 10 working days prior to the scheduled meeting date.

**All Board items are subject to approval by the Board President.*

1. Agenda Item:

K12 Strong Workforce Program (SWP) Acceptance

2. Agenda Item Category:

- ☐ Consent Agenda
- ☒ Action Item
- ☐ Presentation
- ☐ Public Hearing
- ☐ Closed Session

3. Submitted By:

Bobby Rodriguez, Chief Business Official

4. Attachments:

- ☐ Not Applicable
 - ☒ To Be Enclosed with Board Packets
- *Overnight trip requests require itinerary, location, dates and flyer to be submitted to the Board*

5. Purpose:

Valley ROP successfully applied for the K12 SWP Middle is the New High grant on behalf of KECSD. This grant will provide additional resources and flexibility to our CTE program. We will have two school years to exhaust the grant.

6. Financial Impact:

\$40,692.60 to be spent by June 30, 2024

7. Funding Source:

Resource 63880

8. District Goals This Item Will Meet:

- ☒ Increase Student Achievement
 - ☒ Provide a Safe, Positive and Healthy Learning Environment
 - ☒ Develop 21st Century Skills by Furthering the Use of Technology in the Classroom
- Increase Parent Involvement and Continue to Promote Public Relations
Maintain a Sound Fiscal Condition - "Keep the Family Together!"



Valley Regional Occupational Program

1305 "Q" Street
Sanger, CA 93657
Phone: 559-876-2122
Fax: 559-876-2102

Date: Tuesday, April 19, 2022

To: ✓ Wesley Sever, Kingsburg Elementary SD
Bobby Rodriguez, KESD Chief Business Official

From: Fabrizio Lofaro, Superintendent

RE: K12 Strong Workforce Program (K12 SWP) Grant ROUND 4 (Year 2022)
"Middle is the New High & Adv. Welding"

K12 SWP - ROUND 4 (2022-2024) Kingsburg Elem

In December of 2021, Valley ROP successfully applied for two grants that were available through the **K12 Strong Workforce Program (K12 SWP)** on behalf of **Kingsburg Elem.**

The grants will benefit our JPA Districts by improving the

- Middle is the New High (Multiple Pathways)
- Welding

*We still have not received the official GAN letter from CDE and the Chancellor Office (CCCO), therefore transfers will be made from Valley ROP to **Kingsburg Elem.** in the fall of 2022 as soon as funds are received.*

The revenue and expenses will need to be recorded under **Resource Code 63880**. **Please create two different Goals, one for the "Middle is the New High (Multiple Pathways)" and one for the "Welding" as the reports need to be kept separate.** The 2021 K12 SWP funds will need to be completely spent by June 30 2024. A detailed breakdown of the budget will be sent at a later date.

The State Chancellor Office (CCCO) will initially transfer 70% of the total allocation of the grant, the remaining 30% will be transferred once the 70% has been fully expended.

District	MIDDLE IS THE NEW HIGH SubTotal	WELDING SubTotal	Total Both Grants
Kingsburg ELEM	\$ 40,692.6		\$ 40,692.6

As the LEA of the K12 SWP Consortium and the Fiscal Agent, my goal is to make sure that all the funds are spent according to legislation and within the timeframe of the grant.

Please let me know if you have any question – flofaro@valleyrop.net – O: 559-876-2122

Cc: Dora Alvarado, VROP Business Manager
Rafer Johnson MS Principal

2022-2024 K12 SWP Grant Budget and Project Breakdown

K12 SWP - ROUND 4 (2022-2024) – Kingsburg Elem

“Several Pathways” - Resource Code – 63880 – K12 SWP:

Pathways:

- Arts Media
- Agriculture
- Engineering
- Public Services
- Health Science

State Center Community College District (SCCCD) will be sending 70% of the funds first and the remaining 30% at a later time. SCCC has not given any timeline for initial transfer yet.

Middle is the New High

District	1000+3000 Instructional Salaries/Benefits	4000 Supplies and Materials	5000 WBL	6000 Capital Outlay	MIDDLE IS THE NEW HIGH Sub Total
Kingsburg ELEM		35,119.61	5,572.99		\$ 40,692.59

Valley ROP will need to approve expenses for grant

Project Breakdown:

- 4000 Object:
 - Material and Supplies, Consumables, etc.
 - Equipment below \$5000
 - Vex Robots to start or improve STEM programs
 - Book & Curriculum
 - Computers and Electronics for Instruction
- 5000 Object:
 - Travel Costs
 - Certifications
 - CPR/First Aid
 - Conferences
 - State CTE Conference – “Educating for Careers”
 - SkillsUSA Conference

FUNDS CANNOT BE USED FOR SALARIES OR CAPITAL OUTLAY

Kingsburg Elementary Charter School District Board Agenda Item

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**All Board items are subject to approval by the Board President.*

1. Agenda Item:

Classroom Furniture

2. Agenda Item Category:

☐ Consent Agenda

☒ Action Item

☐ Presentation

☐ Public Hearing

☐ Closed Session

3. Submitted By:

Bobby Rodriguez, Chief Business Official

4. Attachments:

☐ Not Applicable

☒ To Be Enclosed with Board Packets

**Overnight trip requests require itinerary, location, dates and flyer to be submitted to the Board*

5. Purpose:

To provide Roosevelt Elementary with additional classroom furniture. With the addition of a 1st grade classroom, student desks and chairs are needed. The additional teacher desks will be for the Academic Coach and classroom teacher.

6. Financial Impact:

\$9,945.45

7. Funding Source:

General Fund

8. District Goals This Item Will Meet:

☒ Increase Student Achievement

☒ Provide a Safe, Positive and Healthy Learning Environment

Develop 21st Century Skills by Furthering the Use of Technology in the Classroom

Increase Parent Involvement and Continue to Promote Public Relations

Maintain a Sound Fiscal Condition - "Keep the Family Together!"



QUOTE

Page 1 of 1

EXECUTIVE BUSINESS PRODUCTS

3462 W. HOLLAND AVE. FRESNO, CA 93722
Ph: (559) 224-8300 Fax: (559) 224-8080

Quote Number: 0008290
Quote Date: 07/08/22
Customer PO: Lisa
Account Number: K0101A-01
Salesperson: GARY FIKE

Bill To :
Kingsburg Elem. Charter School
1900 Mariposa Street
Kingsburg CA 93631

Ship To: Danny McIntyre
Kingsburg Elem. Charter School
1900 Mariposa Street
Kingsburg CA 93631

Buyer Phone: (559) 897-6415
Fax: (559) 897-6414
Route/Seq: /0

Line	Item Number	Description	UOM	Qty	Price	Total
1	VIR751E084	STUDENT DESK,LIFT-LID	CT	9	601.79	5,416.11
2	V543	TEACHER DESK 48X30" W/ PED	EA	2	1294.67	2,589.34
3	LLR99884	CHAIR,STUDENT,14"SEAT,BLUE	CT	4	253.01	1,012.04
4	DELIVERY	DROP OFF DELIVERY INSIDE ROOM Virco Medium Oak Student Desks Lorell Navy 14" Student Chairs 48"x 30" Teacher's Desk Medium Oak Top Lead Time 2-3 Weeks	EA	1	175.00	175.00

THANK YOU FOR YOUR BUSINESS!

Subtotal	9,192.49
Shipping	0.00
Sales Tax	752.96
Total	9,945.45

Prepared by: brad fike

Kingsburg Elementary Charter School District Board Agenda Item

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**All Board items are subject to approval by the Board President.*

1. Agenda Item:

Resolution 23-01 Sole Source California Teaching Fellows Foundation

2. Agenda Item Category:

Consent Agenda

☒ **Action Item**

Presentation

Public Hearing

Closed Session

3. Submitted By:

Bobby Rodriguez, Chief Business Official

4. Attachments:

Not Applicable

☒ **To Be Enclosed with Board Packets**

***Overnight trip requests require itinerary, location, dates and flyer to be submitted to the Board**

5. Purpose:

The California Teaching Fellows Foundation has all the necessary staff and training for said staff to fulfill the District's desire to operate a comprehensive afterschool program Monday-Friday until 6 pm. at multiple sites.

6. Financial Impact:

Lincoln \$145,240.96

Reagan \$139,907.02

7. Funding Source:

Expanded Learning Opportunity Program Resource 2600

8. District Goals This Item Will Meet:

☒ **Increase Student Achievement**

☒ **Provide a Safe, Positive and Healthy Learning Environment**

☒ **Develop 21st Century Skills by Furthering the Use of Technology in the Classroom**

☒ **Increase Parent Involvement and Continue to Promote Public Relations**
Maintain a Sound Fiscal Condition - "Keep the Family Together!"

RESOLUTION 23-01

RESOLUTION OF THE KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT APPROVING A SOLE SOURCE CONTRACT FOR STAFF AND TRAINING FOR THE AFTERSCHOOL PROGRAM WITH THE CALIFORNIA TEACHING FELLOWS FOUNDATION

WHEREAS, the Kingsburg Elementary Charter School District (“District”) desires to have a comprehensive after school program; and

WHEREAS, the California Teaching Fellows Foundation is the only supplier that can meet the programs needs of Monday-Friday until 6 p.m. with 7 staff members at each site; and

WHEREAS, the District and the California Teaching Fellows Foundation desire to enter into a contract for the services for our afterschool program at multiple sites; and

WHEREAS, the California courts, in cases such as San Diego Service Authority for Freeway Emergencies v. Superior Court (1988) 198 CalApp3d 1466, have carved out an exception to the competitive bidding requirement when letting a project out to bid would result in no competitive advantage to the public entity.

NOW, THEREFORE, THE BOARD OF THE KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1: Findings:

1. The California Teaching Fellows Foundation possesses a unique integrated package consisting of staff and training of said staff for the afterschool program
2. The afterschool program desired by the District cannot be provided by any other supplier were the District to undertake the process and expense of drafting contract specifications, advertising and competitively bidding the purchase, no competitive advantage to the District would result because only the California Teaching Fellows would be capable of submitting a responsive bid.
3. Therefore, the Board finds that this contract fall sunder the exception to the competitive bidding requirements as set forth in San Diego Service Authority for Freeway Emergencies v. Superior Court (1988) 198 CalApp3d 1446, above, and need not be competitively bid.

Section 2: Award of Contract: The Board does hereby determine that the California Teaching Fellows Foundation shall be the vendor for the District’s afterschool program. The Board does hereby award the contract for the purchase of said services.

Section 3: Effective Date: This Resolution shall take effect immediately upon its adoption by the District

APPROVED and ADOPTED this 18th day of July, 2022

Ayes:

Nayes:

Abstain:

Absent:

I, Brad Bergstrom, Clerk of the Governing Board of the Kingsburg Elementary Charter School District, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by the Kingsburg Elementary Charter School District at a regularly called and conducted meeting held on said date.

Clerk of the Governing Board

QUOTE



PROJECT INFORMATION

Attention: Melanie Sembritzki
Title: Assistant Superintendent
Client: Kingsburg Elementary Charter School District
Address:
City, State, Zip:
Date: 6/21/2022

Project Title: Lincoln ES ASP
Effective Date: 8/8/2022
Termination Date: 5/31/2023
Term:
Tax ID: 20-0359353

PROJECT DETAILS

Item No.	Qty	Description	Unit Price	Other Hours	Total Hours	Cost per TF	Total Cost
1	1	Site Lead	\$28.77	66	1016.5	\$29,244.71	\$29,244.71
2		Assistant Lead					
3	5	Line Staff 1	\$23.10	40	867.5	\$20,039.25	\$100,196.25
4		Line Staff 2					
5		Line Staff 3					
6		Program Supplies					\$15,000.00
7		Mileage Reimbursement					\$800.00
Total							\$145,240.96

Teaching Fellows provides the following: administration, planning, recruitment, coordination, placement, field supervision, staff development, liaison with district, timesheets, etc. Total cost field includes hourly wages, insurances, and employee taxes.

Quote Notes:

6 Total Teaching Fellows starting 08/08/2022-05/31/2023 (182 total days) with 40 hours of professional development each. 1 Site Lead working MTuThF 5 hours per day (128 days) and W 6 hours per day (54 days) with 26 extra hours for prep, PO Shopping, and meetings. 5 Teaching Fellows working MTuThF 4.25 hours per day (128 days), W 5.25 hours per day (54 days).

In partnership,
Mike Snell, CEO

QUOTE



PROJECT INFORMATION

Attention: Melanie Sembritzki
Title: Assistant Superintendent
Client: Kingsburg Elementary Charter School District
Address:
City, State, Zip:
Date: 6/21/2022

Project Title: Reagan ES ASP
Effective Date: 8/8/2022
Termination Date: 5/31/2023
Term:
Tax ID: 20-0359353

PROJECT DETAILS

Item No.	Qty	Description	Unit Price	Other Hours	Total Hours	Cost per TF	Total Cost
1	1	Site Lead	\$28.77	66	951	\$27,360.27	\$27,360.27
2		Assistant Lead					
3	5	Line Staff 1	\$23.10	40	838.5	\$19,369.35	\$96,846.75
4		Line Staff 2					
5		Line Staff 3					
6		Program Supplies					\$15,000.00
7		Mileage Reimbursement					\$700.00
Total							\$139,907.02

Teaching Fellows provides the following: administration, planning, recruitment, coordination, placement, field supervision, staff development, liaison with district, timesheets, etc. Total cost field includes hourly wages, insurances, and employee taxes.

Quote Notes:

6 Total Teaching Fellows starting 08/08/2022-05/31/2023 (182 total days) with 40 hours of professional development each. 1 Site Lead working MTuThF 4.5 hours per day (138 days) and W 6 hours per day (44 days) with 26 extra hours for prep, PO Shopping, and meetings. 5 Teaching Fellows working MTuThF 4 hours per day (138 days), W 5.5 hours per day (35 days) and 9 various days at 6 hours per day.

In partnership,
Mike Snell, CEO

Kingsburg Elementary Charter School District

Board Agenda Item

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1. Agenda Item:

After School Program 2022-23 - Lincoln and Reagan

2. Agenda Item Category:

Consent Agenda

✓ Action Item

Presentation

Public Hearing

Closed Session

3. Submitted By:

Matt Stovall

4. Attachments:

Not Applicable

✓ To Be Enclosed with Board Packets

*Overnight trip requests require itinerary, location, dates and flyer to be submitted to the Board

5. Purpose:

Teaching Fellows will provide an after school program at Lincoln and Reagan to help our students improve their academic achievement.

6. Financial Impact:

Lincoln = \$145,240.96

Reagan = \$139,907.02

7. Funding Source:

Resource 26000

8. District Goals This Item Will Meet:

✓ Increase Student Achievement

✓ Provide a Safe, Positive and Healthy Learning Environment

Develop 21st Century Skills by Furthering the Use of Technology in the Classroom

Increase Parent Involvement and Continue to Promote Public Relations

Maintain a Sound Fiscal Condition - "Keep the Family Together!"

QUOTE



PROJECT INFORMATION

Attention: Melanie Sembritzki

Title: Assistant Superintendent

Client: Kingsburg Elementary Charter School District

Address:

City, State, Zip:

Date: 6/21/2022

Project Title: Lincoln ES ASP

Effective Date: 8/8/2022

Termination Date: 5/31/2023

Term:

Tax ID: 20-0359353

PROJECT DETAILS

Item No.	Qty	Description	Unit Price	Other Hours	Total Hours	Cost per TF	Total Cost
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2		Assistant Lead					
3	5	Line Staff 1	\$23.10	40	867.5	\$20,039.25	\$100,196.25
4		Line Staff 2					
5		Line Staff 3					
6		Program Supplies					\$15,000.00
7		Mileage Reimbursement					\$800.00
							Total \$145,240.96

Teaching Fellows provides the following: administration, planning, recruitment, coordination, placement, field supervision, staff development, liaison with district, timesheets, etc. Total cost field includes hourly wages, insurances, and employee taxes.

Quote Notes:

6 Total Teaching Fellows starting 08/08/2022-05/31/2023 (182 total days) with 40 hours of professional development each. 1 Site Lead working MTuThF 5 hours per day (128 days) and W 6 hours per day (54 days) with 26 extra hours for prep, PO Shopping, and meetings. 5 Teaching Fellows working MTuThF 4.25 hours per day (128 days), W 5.25 hours per day (54 days).

In partnership,

Mike Snell, CEO

QUOTE



PROJECT INFORMATION

Attention: Melanie Sembritzki
Title: Assistant Superintendent
Client: Kingsburg Elementary Charter School District
Address:
City, State, Zip:
Date: 6/21/2022

Project Title: Reagan ES ASP
Effective Date: 8/8/2022
Termination Date: 5/31/2023
Term:
Tax ID: 20-0359353

PROJECT DETAILS

Item No.	Qty	Description	Unit Price	Other Hours	Total Hours	Cost per TF	Total Cost
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7		Mileage Reimbursement					\$700.00
							Total \$139,907.02

Teaching Fellows provides the following: administration, planning, recruitment, coordination, placement, field supervision, staff development, liaison with district, timesheets, etc. Total cost field includes hourly wages, insurances, and employee taxes.

Quote Notes:

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In partnership,
Mike Snell, CEO

Kingsburg Elementary Charter School District

Board Agenda Item

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**All Board items are subject to approval by the Board President.*

1. Agenda Item:

MOU - UCSF Dyslexia Center Screening and Early Intervention Pilot Program

2. Agenda Item Category:

Consent Agenda

☒ Action Item

Presentation

Public Hearing

Closed Session

3. Submitted By:

Matt Stovall

4. Attachments:

Not Applicable

☒ To Be Enclosed with Board Packets

***Overnight trip requests require itinerary, location, dates and flyer to be submitted to the Board**

5. Purpose:

This project aims to better identify students at high risk of dyslexia by piloting a dyslexia screening and early intervention application to be used in public elementary schools. Ultimately, the screener will become part of a larger integrated assessment and intervention platform with an ability to provide curriculum support, train educators on potential educational interventions, and collect and organize data for reporting on outcomes.

6. Financial Impact:

None

7. Funding Source:

NA

8. District Goals This Item Will Meet:

☒ Increase Student Achievement

Provide a Safe, Positive and Healthy Learning Environment

Develop 21st Century Skills by Furthering the Use of Technology in the Classroom

Increase Parent Involvement and Continue to Promote Public Relations

Maintain a Sound Fiscal Condition - "Keep the Family Together!"

(DRAFT) Memorandum of Understanding Between Kingsburg School District and UCSF

REGARDING	UCSF Dyslexia Center Screening and Early Intervention Pilot Program <i>Working Title: UC Multitudes</i>
PROJECT PURPOSE	This project aims to better identify students at high risk of dyslexia by piloting a dyslexia screening and early intervention application to be used in public elementary schools. Ultimately, the screener will become part of a larger integrated assessment and intervention platform with an ability to provide curriculum support, train educators on potential educational interventions, and collect and organize data for reporting on outcomes.
PROJECT JUSTIFICATION	Current early-elementary dyslexia screeners directly measure the foundational reading skills that are predictive of whether students will struggle with word recognition, spelling, or decoding on norm-referenced assessments at the end of their academic year. These screeners are successful at identifying students at risk; however, they often falsely label large groups as needing intensive interventions (high false-positive). This can be costly and can lead to many children receiving unnecessary intervention. This includes difficulty assessing English Language Learners.
PROJECT OBJECTIVE	This project will contribute to identifying students at high risk of dyslexia through a newly developed longitudinal pre-literacy and reading assessment and integrate novel assessments of learning strengths and challenges as research confirms their accuracy. The project will also provide individual calculation of risk which will be able to be modified and tailored to school curriculum modifications, identifying new targets of intervention pertaining to the diverse struggles of students with dyslexia. It will also determine how to identify strengths as well as challenges, how to assess efficiently and effectively English Language Learners as well as Dual Language Immersion students.

Pilot Program Expectations

The research pilot program consists of 3 phases beginning in Summer of 2021 and ending in June 2024

Assessment Development and Validation

Purpose: To determine how to calculate reading risk categories with the digital screener and begin to ascertain which elements are valid or need replacement for which English Learners. This process, begun in 2021-2022, continues with the addition of a research plan to pilot a Spanish language screener, develop a multilingual screening process and test a set of exploratory complementary measurements.

Spanish Screener Calibration

Summer 2022

Total Time Commitment: two forty- five minute sessions of Spanish screener item calibration, and a single twenty minute session of visual-spatial measures in participating schools

Web-Based Screener Validation of English and/or Spanish language screener items School Year 2022-2023

Total Time Commitment: three forty-five minute sessions over three time points during school year in each participating school.

Agreement

This Memorandum of Understanding ("MOU") is entered into on this day June 16, 2022, between Kingsburg School District and the UCSF Dyslexia Center, two independent organizations with complementary missions. The parties agree to carry out the tasks as outlined below for the specific purpose of successfully completing a valid research pilot program.

The District/School will:

- Confirm that they are in compliance with their policies on participation in Research.
- Designate an Onsite Research Leader who will serve as the primary point of contact and coordinate all tasks associated with the pilot program.
- Onsite Research Leader will
 - Provide rosters of the [TK,] Kindergarten, and First and Second Grade students to participate before each session
 - Help [TK], Kindergarten, and First and Second Grade teachers engage with the study by identifying times that work well for curricular priorities and communicating the plan for study times.

- Distribute intake questionnaires to parents which are optional for them to complete or arrange for study personnel to interview parents with their permission.
 - Collaboratively identify dates that work for the school(s), teachers, and the study team's availability for each session
 - Coordinate with study staff to ensure proctors have one quiet space per proctor and access to rosters in advance of the study visit.
 - Provide K and 1st grade teacher contacts or otherwise assist with distribution of teacher survey of language proficiency and curriculum as needed
 - Share ELPAC scores, home language, and selected demographic data as requested and as legal under FERPA, CA State law, and covered by the UCSF Internal Review Board
- Notify UCSF Dyslexia Center of any requirements to ensure proctors have permission to be on campus and administer assessments with sufficient lead time.
 - Collaborate to communicate with families about the study as required by the school including a way to opt-out.

District Options

Please choose one option

_____ Our district wants UCSF to bring in their proctoring team to administer the study assessment

OR

_____ Our district wants to participate in identifying people to be trained to proctor the study assessment. (Please choose one below)

_____ Our district wants to identify people in our community to be trained and onboarded as temporary UCSF employees who proctor the study assessment

_____ We do want to identify people in our community to be trained to proctor the study assessment, but UCSF may not compensate them for this work.

UCSF Dyslexia Center will:

- Help the School District identify students for participation in each phase of the pilot program including any additional recruitment required as the pilot program progresses.
- Ensure that identified Onsite Research Leader(s) can communicate directly with the pilot program leaders.
- Consult on the identification and training of the proctors with the pilot program leaders as indicated above.

- Ensure implementation of each Phase and Session of the study is validly completed
- Provide an overview of the requirements, benefits and expectations of the pilot program suitable for the audiences of Superintendent, Classroom Teacher including timeline and expectations for sharing assessment results.
- Guide parent communication in alignment with IRB requirements which also includes a clear description of the pilot program requirements, benefits, expectations, and ways to opt out.
- Ensure UCSF-provided proctors meet requirements to have permission to enter the school campus.
- Global, deidentified results of valid assessments with the Onsite Research Leader as requested.

General:

Both organizations agree to work together to ensure the best possible outcomes for the pilot program.

No party shall have any authority to act on behalf of or obligate the other party.

No party assumes any liability whatsoever for any decision, action, or omission taken by either party at any time prior to, during or after the term of this MOU.

This MOU shall be in operation until June 30, 2023, at which time it may be amended with mutual agreement of all parties.

The parties have caused this MOU to be duly executed as of the day and year first written above.

Participating School	Participating District	Onsite Research Leader	School Principal (s)
Washington School	Kingsburg	Laura North	Laura North
Lincoln School	Kingsburg	Lauren Galli	Lauren Galli

--	--	--	--

Assistant Superintendent Melanie Sembritzki

Name:

Melanie Sembritzki
(signature) (date)

UCSF

By: [insert name and title of approver]

Marionne E Dutton 24 June 2022
(signature) (date)

Kingsburg Elementary Charter School District Board Agenda Item

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**All Board items are subject to approval by the Board President.*

1. Agenda Item:

Transitional Kindergarten (TK) Classroom Materials and Supplies

2. Agenda Item Category:

☐ Consent Agenda

☒ Action Item

☐ Presentation

☐ Public Hearing

☐ Closed Session

3. Submitted By:

Bobby Rodriguez, Chief Business Official

4. Attachments:

☐ Not Applicable

☒ To Be Enclosed with Board Packets

**Overnight trip requests require itinerary, location, dates and flyer to be submitted to the Board*

5. Purpose:

To provide the TK classrooms with additional resources and classroom materials to enhance the learning experience and increase student achievement.

6. Financial Impact:

\$37,636.82

7. Funding Source:

Resource 60530

8. District Goals This Item Will Meet:

☒ Increase Student Achievement

☒ Provide a Safe, Positive and Healthy Learning Environment




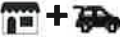


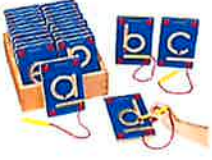
☒ Develop 21st Century Skills by Furthering the Use of Technology in the Classroom

Increase Parent Involvement and Continue to Promote Public Relations

Maintain a Sound Fiscal Condition - "Keep the Family Together!"

My Cart

Ship Order (139 items)

Item	Price	Qty	Total
 <div>What's the Rhyme? Sorting Houses Item # JJ157</div> <div><input checked="" type="radio"/> Ship Item <input type="radio"/> Store Pickup In Stock at San Jose, CA.  In-Store & Curbside Pickup Available See Details.</div>	\$39.99	12	\$479.88
 <div>Alphabet Sounds Teaching Tubs Item # LC856</div> <div><input checked="" type="radio"/> Ship Item <input type="radio"/> Store Pickup In Stock at San Jose, CA.  In-Store & Curbside Pickup Available See Details.</div>	\$199.00	4	\$796.00
 <div>Machine-Washable Alphabet Puppet Set Item # LC1273</div> <div><input checked="" type="radio"/> Ship Item <input type="radio"/> Store Pickup Not eligible for store pickup</div>	\$329.00	4	\$1,316.00
 <div>Stand for Alphabet Puppets Item # LC1276</div> <div><input checked="" type="radio"/> Ship Item <input type="radio"/> Store Pickup Not eligible for store pickup</div>	\$99.50	4	\$398.00
 <div>Magnetic Learning Letters - Lowercase Item # TT779</div> <div><input checked="" type="radio"/> Ship Item <input type="radio"/> Store Pickup Limited stock at all locations.</div>	\$279.00	6	\$1,674.00



Magnetic Sequencing Rods

\$39.99

13

\$519.87

Item # DD760

☒ Ship Item

☐ Store Pickup

Limited Stock at San Jose, CA.

Call store for details. (408) 998-0794



Early Language Activity Boxes - Complete Set

\$79.99

4

\$319.96

Item # EE930X

☒ Ship Item

☐ Store Pickup

Not eligible for store pickup



Positional Words Resource Box

\$32.99

3

\$98.97

Item # PP949

☒ Ship Item

☐ Store Pickup

In Stock at San Jose, CA.

+ In-Store & Curbside Pickup Available [See Details.](#)



Building Language Lotto

\$49.99

3

\$149.97

Item # DD336

☒ Ship Item

☐ Store Pickup

In Stock at San Jose, CA.

+ In-Store & Curbside Pickup Available [See Details.](#)



What Goes Together? Activity Box

\$27.99

3

\$83.97

Item # EE928

☒ Ship Item

☐ Store Pickup

In Stock at San Jose, CA.

+ In-Store & Curbside Pickup Available [See Details.](#)



Comparing Sizes Activity Box

\$27.99

3

\$83.97

Item # EE927

☒ Ship Item

☐ Store Pickup

Limited Stock at San Jose, CA.

Call store for details. (408) 998-0794



Vocabulary Folder Game Library -
Pre K-K
Item # FF198

\$39.99

3

\$119.97

☒ Ship Item

☐ Store Pickup

Limited stock at all locations.



Magnetic Category Sorting Rods
Item # DD759

\$39.99

3

\$119.97

☒ Ship Item

☐ Store Pickup

Limited Stock at San Jose, CA.

Call store for details. (408) 998-0794

In Stock at **Walnut Creek, CA.** [Select Store](#)



Magnetic Descriptive Words Rods
Item # DD761

\$39.99

3

\$119.97

☒ Ship Item

☐ Store Pickup

In Stock at San Jose, CA.

+ In-Store & Curbside Pickup Available [See Details.](#)



Match-A-Sound! Phonemic
Awareness Boxes - Complete Set
Item # AA410X

\$149.00

3

\$447.00

☒ Ship Item

☐ Store Pickup

Not eligible for store pickup



Trace & Write Alphabet Center
Item # LL681

\$32.99

24

\$791.76

Estimated ship date: 09/02/22

☒ Ship Item

☐ Store Pickup

Sold Out at San Jose, CA.



Alphabet Train Floor Puzzle
Item # PP1101

\$14.99

3

\$44.97

☒ Ship Item

☐ Store Pickup

In Stock at San Jose, CA.

+ In-Store & Curbside Pickup Available [See Details.](#)



Learn the Alphabet! Dough Mats

\$16.99

4

\$67.96

Item # LA299

☒ Ship Item

☐ Store Pickup

In Stock at San Jose, CA.

+ In-Store & Curbside Pickup Available [See Details.](#)



Wikki Stix® Alphabet Center

\$14.99

20

\$299.80

Item # AC214

☒ Ship Item

☐ Store Pickup

In Stock at San Jose, CA.

+ In-Store & Curbside Pickup Available [See Details.](#)



Tactile Letters - Uppercase

\$17.99

13

\$233.87

Item # EE258

☒ Ship Item

☐ Store Pickup

In Stock at San Jose, CA.

+ In-Store & Curbside Pickup Available [See Details.](#)



Magnetic Letter Builders - Starter

\$49.99

4

\$199.96

Set

Item # LC568

☒ Ship Item

☐ Store Pickup

In Stock at San Jose, CA.

+ In-Store & Curbside Pickup Available [See Details.](#)

Order Summary




Subtotal

\$8,365.82

[Add Gift Options](#)

My Cart

Ship Order (9 items)

Item		Price	Qty	Total
	Sensory Exploration Instant Learning Space Item # LK411 Estimated ship date: 10/25/22	\$2,159.00	3	\$6,477.00
<input checked="" type="radio"/> Ship Item <input type="radio"/> Store Pickup Not eligible for store pickup				
	Dramatic Play Instant Learning Space Item # LK404 Estimated ship date: 10/24/22	\$4,299.00	3	\$12,897.00
<input checked="" type="radio"/> Ship Item <input type="radio"/> Store Pickup Not eligible for store pickup				
	Block Play Instant Learning Space Item # LK406 Estimated ship date: 11/11/22	\$3,299.00	3	\$9,897.00
<input checked="" type="radio"/> Ship Item <input type="radio"/> Store Pickup Not eligible for store pickup				

Order Summary

Subtotal **\$29,271.00**

[Add Gift Options](#)

Kingsburg Elementary Charter School District

Board Agenda Item

NOTE: All school employees (1) requesting to have an item placed on the Board agenda or (2) requesting to present an agenda item shall submit this completed form (signed by their site administrator) to the Superintendent at least 10 working days prior to the scheduled meeting date.

****All Board items are subject to approval by the Board President.***

1. Agenda Item:

Contract for services with Talk Team- Speech Therapy

2. Agenda Item Category:

- ☒ **Consent Agenda**
- Action Item**
- Presentation**
- Public Hearing**
- Closed Session**

3. Submitted By:

Erin Pasillas- Special Education Department

4. Attachments:

- Not Applicable**
- ☒ **To Be Enclosed with Board Packets**
 - *Overnight trip requests require itinerary, location, dates and flyer to be submitted to the Board**

5. Purpose:

In the absence of the full availability of credentialed SLP substitutes, and the already full caseloads of the other District SLPs, and in order to maintain compliance with IEP requirements, I would like to contract with Talk Team 2 days per week (the other 2 days will be covered by a credentialed sub SLP) to provide service to students in the absence of Courtney Collins this Fall.

6. Financial Impact:

Not to exceed 16,500.

7. Funding Source:

Special Education: Medi-Cal reimbursement funds- 0100-90530-0-0000-3140-580000-000

8. District Goals This Item Will Meet:

- ☒ **Increase Student Achievement**
- ☒ **Provide a Safe, Positive and Healthy Learning Environment**
 - Develop 21st Century Skills by Furthering the Use of Technology in the Classroom**
 - Increase Parent Involvement and Continue to Promote Public Relations**
 - Maintain a Sound Fiscal Condition - "Keep the Family Together!"**



Consultant Services Agreement

This agreement is made and entered into this 17th day of June, 2022, by and between Kingsburg Elementary Charter School District ("District") and The TALK Team ("Consultant").

1. Consultant agrees to provide the following specified services:
 - a. Speech Language Pathology (SLP) direct services charged at \$120 per hour.
2. Term. The Consultant's services described in Paragraph 1 shall commence on August 29, 2022 and continue through October 28, 2022 unless earlier terminated pursuant to Paragraph 8.
3. Payment. District agrees to pay Consultant as follows: Not to exceed \$16,500. Payment will be made monthly, upon receipt of billing invoices.
4. Independent Contractor Status. Consultant and any and all agents and employees of Consultant are agreed to be independent contractors in their performance under this Agreement and are not officers, employees, or agents of the District. Consultant shall retain the right to perform services for others during the term of this Agreement.
5. Indemnity. Consultant shall indemnify, defend, and save and hold harmless the District, its Board of Trustees, officers, agents, and employees from any and all claims, damages, losses, causes of actions, and demands, including reasonable attorney's fees and costs, incurred in connection with the processing or defense of any matter, claim, lawsuit or contest arising out of Consultant's performance of or failure to perform the work required by this Agreement.
6. Insurance. Consultant agrees to purchase and maintain throughout the term of this Agreement a comprehensive general liability insurance policy to protect Consultant from damages because of bodily injury, including death, and from claims for damages to property which may arise out of or result from Consultant's responsibilities under this Agreement, whether such acts or omissions be by Consultant or anyone directly or indirectly employed by Consultant. This insurance shall name the District as additional insured and shall be written for not less than One Million Dollars (\$1,000,000) per occurrence and One Million Dollars (\$1,000,000) for property damage. A certificate of insurance shall be filed with the District and shall provide that no changes shall be made to such insurance without thirty (30) days prior written notice to the District.
7. Termination of Agreement. District may terminate this Agreement for any reason upon 30 days written notice to Consultant. In the event of early termination, Consultant shall be paid for satisfactory work performed to the date of termination. The District may then proceed with the work in any manner the district deems proper.
8. No Entitlement. Consultant agrees that it has no entitlement to any future contracts or work from District or to any employment or fringe benefits from the District.

9. Taxes. Payment to Consultant pursuant to this Agreement will be reported to federal and state taxing authorities as required on the IRS Form 1099. District will not withhold any money from compensation payable to Consultant. In particular, District will not withhold FICA (social security); state or federal unemployment insurance contributions; and/or state or federal income tax or disability insurance. Consultant is independently responsible for the payment of all applicable taxes.
10. Governing Law and Venue. This Agreement shall be governed by and construed only in accordance with the laws of the State of California. If any action is initiated involving the application or interpretation of this Agreement, venue shall only lie in the appropriate state court in Fresno County or federal court in Fresno County, California.
11. Binding Effect. This Agreement shall inure to the benefit of and shall be binding upon the Consultant, the District and their respective successors and assignees.
12. Severability. If any provision of this Agreement shall be held invalid or unenforceable by a Court of competent jurisdiction, such holdings shall not invalidate or render unenforceable any other provision of this Agreement.
13. Amendment. The terms of this Agreement shall not be amended in any manner whatsoever except by written agreements signed by the parties.
14. Entire Agreement. This Agreement constitutes the entire agreement between the parties. There are no oral understandings, side agreements, representation or warranties, expressed or implied, not specified in this Agreement.
15. Fingerprinting Requirements. 1) Pursuant to California Education Code section 45125.1, before any agents or employees of Contractor may enter school grounds where they may have any contact with pupils, Contractor shall submit fingerprints of its employees in a manner authorized by the California Department of Justice, together with a fee determined by the Department of Justice. Contractor shall not permit any employee to come in contact with pupils of the District until the Department of Justice has ascertained that the Contractor's employees have not been convicted of a felony as defined in Education Code section 45122.1. 2) Contractor shall provide the District with a written list of the names of its employees who may come in contact with pupils before commencement of work. Contractor shall certify, in a form provided by the District, in writing to the District, under penalty of perjury, that it has complied with the requirements of Education Code section 45125.1, and that none of its employees who may come in contact with pupils have been convicted of a felony as defined in Education Code section 45122.1, based upon the information Contractor has received from the Department of Justice. 3) If Contractor believes that its employees will have only limited contact with pupils and should therefore be exempted from these requirements, Contractor must contact the District with its request for exemption within 15 days prior to the commencement of work. The request for exemption shall specify the grounds for such proposed exemption, considering the totality of circumstances, including but not limited to the length of time Contractor will be on school grounds, whether pupils will be in proximity to the site where the Contractor's employees are working, and whether the Contractor's employees will be working by themselves or with others. Whether to grant or deny the exemption is within the sole discretion of the District's governing board. 4) The Contractor shall impose the foregoing requirements on any subcontractors or assignees.

16. Licenses. Consultant represents that Consultant and all agents and employees of Consultant are licensed by the state of California to perform all the services required by this Agreement. Consultant will maintain all licenses in full force and effect during the term of this Agreement.
17. Compliance with Law. Consultant agrees to perform the services contemplated by this Agreement in a professional and a competent manner and in compliance with all local, state and federal laws, and regulations governing the service to be rendered pursuant to this Agreement.
18. Board Approval. The parties agree that the effectiveness of the Agreement is contingent upon approval by the District's Board of Trustees.
19. Equipment and Materials. Consultant shall provide all equipment, materials, and supplies necessary for the performance of this Agreement. This provision may be negotiable as to the needs of specific children.
20. Non-discrimination. Consultant shall not engage in unlawful discrimination in the employment of persons because of race, color national origin, age, ancestry, religion, sex, marital status, medical condition, physical handicap, or other bias prohibited by state or federal law.
21. Copyright. Any product, whether in writing or maintained in any other form produced under this Agreement shall be the property of District. District shall have the right to secure a patent, trademark or copyright and the product or information may not be used in any manner without District's written permission.
22. Notices. Except as otherwise may be required by law, any notices to be given shall be written and shall be either personally delivered, sent by facsimile transmission or sent by first class mail, postage prepaid and addressed as noted below:

District	Contractor
	The TALK Team Attn Account Management 1752 E Bullard Suite 101 Fresno, CA 93720

23. In accordance with Education Code Section 39656, this contract is not valid or an enforceable obligation against the District until approved or ratified by motion of the Governing Board duly passed and adopted.

By: _____
Superintendent

(Signature)

Consultant:

The TALK Team (Amy Prince)
1752 E Bullard Ave, STE 101
Fresno, Ca 93710
559-970-8277

Date: _____

A handwritten signature in black ink, appearing to be 'J. Smith' or similar, written over a horizontal line.

District Contact Person:

(Signature)

Date: June 17, 2022

Federal ID# 81-2643988

Kingsburg Elementary Charter School District

Board Agenda Item

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**All Board items are subject to approval by the Board President.*

1. Agenda Item:

Williams Quarterly Report- July 2022

2. Agenda Item Category:

Consent Agenda

☒ Action Item

Presentation

Public Hearing

Closed Session

3. Submitted By:

Sarah Ballard, Executive Assistant to the Superintendent

4. Attachments:

Not Applicable

☒ To Be Enclosed with Board Packets

**Overnight trip requests require itinerary, location, dates and flyer to be submitted to the Board*

5. Purpose:

This quarterly report is required by our County Office. We have received no complaints. A complaint under the Uniform Complaint Procedures (UCP) is a written and signed statement by an individual, public agency, or organization alleging a violation of federal or state laws governing certain educational programs.

6. Financial Impact:

None

7. Funding Source:

None

8. District Goals This Item Will Meet:

Increase Student Achievement

☒ Provide a Safe, Positive and Healthy Learning Environment

Develop 21st Century Skills by Furthering the Use of Technology in the Classroom

Increase Parent Involvement and Continue to Promote Public Relations

Maintain a Sound Fiscal Condition - "Keep the Family Together!"

Quarterly Report on Williams Uniform Complaints

[Education Code § 35186]

District: Kingsburg Elementary Charter School District

Person completing this form: Sarah Ballard

Title: Executive Assistant to the Superintendent

Quarterly Report Submission Date - *check one*

- ☐ 1st Quarter July 1 - September 30 (Due October 2021)
☐ 2nd Quarter October 1 – December 31 (Due January 2022)
☐ 3rd Quarter January 1 – March 31 (Due April 2022)
☒ 4th Quarter April 1 – June 30 (Due July 2022)

Date for information to be reported publicly at governing board meeting: July 18, 2022

Please check the box that applies:

- ☒ No complaints were filed with any school in the district during the quarter indicated above.
- ☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0	0	0
Teacher Vacancy or Misassignment	0	0	0
Facilities Conditions	0	0	0
TOTALS	0	0	0

Dr. Wesley Sever

Print Name of District Superintendent



Signature of District Superintendent

July 18, 2022

Date

Policy 0470: COVID-19 Mitigation Plan

Status: DRAFT

Original Adopted Date: Pending

The following policy establishes actions that will be taken by the district to provide a safe learning and working environment during the coronavirus (COVID-19) pandemic, and shall supersede any conflicting language in existing district policies or administrative regulations until the Governing Board determines that the need for this policy no longer exists. The Board acknowledges that, due to the evolving nature of the pandemic, federal, state, and local orders impacting district operations are subject to change without notice. In the event that any federal or state law and/or order or local order may conflict with this policy, the law or order shall govern.

The Board may also adopt resolutions or take other actions as needed to respond to such orders or provide further direction during the pandemic.

To limit the impact of the pandemic on the education of district students, the district shall implement learning recovery, social-emotional support, and other measures and strategies designed to keep students learning and engaged in the instructional program.

COVID-19 Safety Plan

The Superintendent or designee shall establish, implement, and maintain a COVID-19 safety plan that complies with any mandatory public health guidance of the California Department of Public Health (CDPH), the COVID-19 prevention program ("CPP") consistent with the regulations of the California Division of Occupational Safety and Health, any orders of state or local health authorities, and any other applicable law and/or health order(s). The Superintendent or designee shall ensure, at a minimum, that the COVID-19 safety plan complies with all mandatory guidance and gives priority to recommended practices that are identified as being particularly effective at COVID-19 mitigation. The Superintendent or designee shall regularly review public health guidance to ensure that the district's COVID-19 mitigation strategies are current with public health mandates or recommendations.

The district's COVID-19 safety plan shall be posted on the district's web site.

To promote transparency and facilitate decision-making regarding COVID-19 mitigation strategies, the Superintendent or designee shall report to the Board on a regular basis regarding the following:

1. Level of community transmission of COVID-19
2. COVID-19 vaccination coverage in the community and among students and staff
3. Any local COVID-19 outbreaks or increasing trends
4. Changes to local, state, and/or federal public health guidance, orders, and laws
5. Any revisions to the district's COVID-19 safety plan

Reporting to the Public Health Department

Upon learning that a school employee or student who has tested positive for COVID-19 was present on campus while infectious, the Superintendent or designee shall immediately, and in no case later than 24 hours after learning of the positive case, notify the local health officer or the local health officer's representative about the positive case. The notification shall be made even if the individual who tested positive has not provided prior consent to the disclosure of personally identifiable information and shall include all of the following information, if known: (Education Code 32090)

1. Identifying information of the individual who tested positive, including full name, address, telephone number, and date of birth
2. The date of the positive test, the school(s) at which the individual was present, and the date the individual was last onsite at the school(s)

3. The name, address, and telephone number of the person making the report

If a school has two or more outbreaks of COVID-19 and is subject to a safety review by CDPH pursuant to Education Code 32090, the Superintendent or designee shall cooperate fully with the review.

Statewide Instructional Mode Survey

On or before the second and fourth Monday of each month, the Superintendent or designee shall submit to the California Collaborative for Educational (CCEE) information required under Education Code 32091, in accordance with the form and procedures determined by CCEE.

Stakeholder Engagement and Community Relations

The district shall solicit input from stakeholders on how to best support students following the learning disruptions of the pandemic through appropriate methods, which may include surveys, community and family meetings, and other methods identified by the Superintendent or designee.

The Superintendent or designee shall collaborate with local health authorities to ensure that parents/guardians are provided with the information needed to ensure that public health guidance is observed in the home as well as in school, such as information about isolation and quarantine requirements, face mask requirements, symptom checks prior to school attendance, and who to contact when students have symptoms and/or were exposed.

The Superintendent or designee shall use a variety of methods to regularly communicate with students, parents/guardians, and the community regarding community transmission levels, district operations, school schedules, and steps the district is taking to promote the health and safety of students. In addition, the members of the Board have a responsibility as community leaders to communicate matters of public interest in a manner that is consistent with Board policies and bylaws regarding public statements.

The district shall continue to collaborate with local health officials and agencies, community organizations, and other stakeholders to ensure that district operations reflect current recommendations and best practices for COVID-19 mitigation strategies. The Superintendent or designee shall keep informed about resources and services available in the community to assist students and families in need.

Learning Recovery and Social-Emotional Support

The Superintendent or designee shall develop a plan for assessing students' current academic levels early in the school year to ensure that each student is provided with appropriate opportunities for learning recovery based on need. The plan may include:

1. Use of interim or diagnostic assessments
2. Review of available data from assessments within the California Assessment of Student Performance and Progress
3. Review of attendance data from the 2020-2021 school year
4. Review of prior year grades
5. Discussion of student needs and strengths with parents/guardians and former teachers

The Superintendent or designee shall develop and implement a learning recovery program that, at a minimum, provides supplemental instruction and support for social emotional well-being, and to the maximum extent permissible meals and snacks, to eligible students. (Education Code 43522)

Supplemental Instruction and Support

The district shall provide students with evidence-based supports and interventions in a tiered framework that bases universal, targeted, and intensive supports on students' needs for academic, social-emotional, and other integrated

student supports through a program of engaging learning experiences in a positive school climate. (Education Code 43522)

Targeted and intensive supports may include: (Education Code 43522)

1. Extending instructional learning time based on student learning needs including through summer school or intersessional instructional programs
2. Tutoring or other one-on-one or small group learning supports provided by certificated or classified staff
3. Learning recovery programs and materials designed to accelerate student academic proficiency, English language proficiency, or both
4. Integrated student supports to address other barriers to learning, such as:
 - a. The provision of health, counseling, or mental health services
 - b. Access to school meal programs
 - c. Access to before and after school programs
 - d. Programs to address student trauma and social-emotional learning
 - e. Referrals for support for family or student needs
5. Community learning hubs that provide students with access to technology, high-speed internet, and other academic supports
6. Supports for credit deficient students to complete graduation or grade promotion requirements and to increase or improve students' college eligibility
7. Additional academic services for students, such as diagnostic, progress monitoring, and benchmark assessments of student learning
8. Other interventions identified by the Superintendent or designee

To ensure schoolwide implementation of the district's tiered framework of supports, the Superintendent or designee shall plan staff development that includes: (Education Code 43522)

1. Accelerated learning strategies and effective techniques for closing learning gaps, including training in facilitating quality learning opportunities for all students
2. Strategies, including trauma-informed practices, to engage students and families in addressing students' social-emotional health needs and academic needs

Reengagement for Chronically Absent Students

The Superintendent or designee shall implement strategies for identifying, locating, and reengaging students who were chronically absent or disengaged during the 2020-21 school year, including students who were kindergarten-age but who did not enroll in kindergarten. Strategies for reengaging students may include:

1. Personal outreach to families, including by staff who are known to families
2. Door-to-door campaigns
3. The use of social media to spread awareness about the implementation of COVID-19 mitigation strategies
4. Welcoming and supporting students who experienced chronic absenteeism due to the COVID-19 pandemic or who are returning to school after a long absence

Student Absence and Attendance

The Board recognizes that COVID-19 will continue to impact the attendance of students. The Superintendent or designee shall notify students and parents/guardians of expectations regarding school attendance. Such notification shall direct any student who contracts the virus or is subject to a quarantine order to stay home in accordance with state and local health orders.

The Superintendent or designee shall ensure continuity of instruction for students who may be under a quarantine order to stay home, by offering such students independent study or other instructional delivery channels that allows the student to continue to participate in the instructional program to the greatest extent possible.

Nondiscrimination

The Board prohibits discrimination based on actual or perceived medical condition or disability status. (Government Code 11135)

Individual students and staff shall not be identified as being COVID-positive, nor shall students be shamed, treated differently, or denied access to a free and appropriate public education because of their COVID-19 status or medical condition. Staff shall not disclose confidential or privileged information, including the medical history or health information of students and staff except as allowed by law. (Education Code 49450)

The Superintendent or designee shall investigate any reports of harassment, intimidation, and bullying targeted at any student based on their medical condition or COVID status, exposure, or high-risk status.

DRAFT

Policy 3516.5: Emergency Schedules

Status: DRAFT

Original Adopted Date: 11/15/2010 | **Last Revised Date:** 02/21/2012

In order to provide for the safety of students and staff, the Governing Board authorizes the Superintendent or designee to close a school site, change the regular school day schedule, or take any necessary action when hazardous environmental or weather conditions or other emergencies warrant.

When an emergency condition causes a school closure, reduction in attendance, or change in schedule pursuant to Education Code 41422 or 46392, thereby preventing the district from complying with the minimum number of instructional days or minutes required by law, the Superintendent or designee shall complete and submit to the Superintendent of Public Instruction (SPI) the necessary forms and/or affidavits for obtaining approval of apportionment credit for the days of the closure, reduction in attendance, or change in schedule. The Superintendent or designee shall submit other relevant district records as may be required.

For school closures due to emergency events occurring after September 1, 2021, the Superintendent or designee shall develop a plan for offering independent study within 10 days of school closure to any student impacted by the emergency condition. The plan shall also address the establishment, within a reasonable time, of independent study master agreements as specified in BP 6158 - Independent Study. The plan shall require reopening in person as soon as possible once allowable under the direction from the city or county health officer. The Superintendent or designee shall certify that the district has a plan for independent study in the affidavit submitted to the SPI pursuant to Education Code 46392. (Education Code 46393)

The Superintendent or designee shall establish a system for informing students and parents/guardians when school buses are not operating as scheduled, the school day schedule is changed, or the school is closed. The district's notification system shall include, but is not limited to, notifying local television and radio stations, posting on district web site(s), sending email and text messages, and/or making telephone calls.

Whenever the school day schedule changes after students have arrived at school, the Superintendent or designee shall ensure that students are supervised in accordance with the procedures specified in the district's emergency and disaster preparedness plan.

The Superintendent or designee may provide a means to make up lost instructional time later during the year. Students and parents/guardians shall receive timely notice in advance of any resulting changes in the school calendar or school day schedule.

Policy 4131: Staff Development

Status: DRAFT

Original Adopted Date: 02/21/2012

The Governing Board believes that, in order to maximize student learning, achievement, and well-being, certificated staff members must be continuously learning and improving relevant skills. The Superintendent or designee shall develop a program of ongoing professional development which includes opportunities for teachers to enhance their instructional and classroom management skills, become informed about changes in pedagogy and subject matter, and strengthen practices related to social-emotional development and learning.

The Superintendent or designee shall involve teachers, site and district administrators, and others, as appropriate, when creating, reviewing, and amending the district's staff development program. The Superintendent or designee shall ensure that the district's staff development program is aligned with district priorities for student learning, achievement and well-being, school improvement objectives, the local control and accountability plan, and other district and school plans.

The district's staff development program shall assist certificated staff in developing knowledge and skills, including, but not limited to:

1. Mastery of subject-matter knowledge, including current state and district academic standards
2. Use of effective, subject-specific teaching methods, strategies, and skills
3. Use of technologies to enhance instruction and learning, including face-to-face, remote, or hybrid instruction
4. Sensitivity to and ability to meet the needs of diverse student populations, including, but not limited to, students with characteristics specified in Education Code 200 and/or 220, Government Code 11135, and/or Penal Code 422.55
5. Understanding of how academic and career technical instruction can be integrated and implemented to increase student learning
6. Knowledge of strategies that encourage parents/guardians to participate fully and effectively in their children's education
7. Effective classroom management skills and strategies for establishing a climate that promotes respect, fairness, acceptance, and civility, including conflict resolution, hatred prevention, and positive behavioral interventions and supports
8. Ability to relate to students, understand their various stages of growth and development, and motivate them to learn
9. Ability to interpret and use data and assessment results to guide instruction
10. Knowledge of topics related to student mental and physical health, safety, and welfare, which may include social-emotional learning and trauma-informed practices
11. Knowledge of topics related to employee health, safety, and security

The Superintendent or designee shall, in conjunction with teachers, interns, and administrators, as appropriate, develop an individualized program of professional growth to increase competence, performance, and effectiveness in teaching and classroom management and, as necessary, to assist them in meeting state or federal requirements to be fully qualified for their positions.

Professional learning opportunities offered by the district shall be evaluated based on the criteria specified in Education Code 44277. Such opportunities may be part of a coherent plan that combines school activities within a

school, including lesson study or co-teaching, and external learning opportunities that are related to academic subjects taught, provide time to meet and work with other teachers, and support instruction and student learning. Learning activities may include, but are not limited to, mentoring projects for new teachers, extra support for teachers to improve practice, and collaboration time for teachers to develop new instructional lessons, select or develop common formative assessments, or analyze student data. (Education Code 44277)

The district's staff evaluation process may be used to recommend additional individualized staff development for individual employees.

The Board may budget funds for actual and reasonable expenses incurred by staff who participate in staff development activities.

The Superintendent or designee shall provide a means for continual evaluation of the benefit of staff development activities to both staff and students and shall regularly report to the Board regarding the effectiveness of the staff development program. Based on the Superintendent's report, the Board may revise the program as necessary to ensure that the staff development program supports the district's priorities for student achievement and well-being.

DRAFT

Regulation 4217.3: Layoff/Rehire

Status: DRAFT

Original Adopted Date: 02/21/2012 | **Last Revised Date:** 06/01/2020 | **Last Reviewed Date:** 06/01/2020

Classified employees shall be subject to layoff for lack of work or lack of funds. (Education Code 45114, 45308)

A classified employee shall not be laid off if a short-term employee is retained to render a service that the classified employee is qualified to render. (Education Code 45117)

Order of Layoff Within a Classification/Determination of Seniority

Within each class, the order of layoff shall be determined by length of service. (Education Code 45114, 45308)

Length of service shall be determined by the date of hire. The employee who has been employed the shortest time by the district shall be laid off first. (Education Code 45308)

For an employee in a "restricted position" under Education Code 45105 or 45259, the original date of employment in the restricted position shall be used to determine his/her length of service, provided he/she has completed six months of satisfactory service and has successfully passed the qualifying examination required for service in the class. (Education Code 45105)

Notice of Layoff

Whenever a classified employee is to be laid off for lack of work or lack of funds, written notice shall be given to the employee, informing him/her of the layoff, the date the layoff goes into effect, any displacement rights, and reemployment rights. The notice shall be given: (Education Code 45117)

1. At least 60 days prior to the effective date of the layoff, if the layoff is for lack of work resulting from a bona fide reduction or elimination of service being performed.
2. No later than April 29, if the layoff is for lack of funds due to the expiration of a specially funded program at the end of any school year. However, if the termination date of the specially funded program is other than June 30, the employee shall be given notice at least 60 days from the effective date of the layoff.

The district is not required to provide the 60-day notice in the event of an actual and existing financial inability to pay the salaries of classified employees or if the layoff is due to a lack of work resulting from conditions not foreseeable or preventable by the district. (Education Code 45117)

The district also is not required to provide the 60-day notice to any person hired as a short-term employee for a period not exceeding 60 days whose service may not be extended or renewed. (Education Code 45117)

Reemployment

Classified employees laid off because of lack of work or lack of funds shall be eligible for reemployment within a period of 39 months and shall be reemployed in preference to new applicants. Reemployment shall be in order of seniority. Persons so laid off also have the right to apply and establish their qualification for vacant promotional positions within the district during the 39-month period. (Education Code 45114, 45298, 45308)

When a vacancy occurs, the district shall give the employee with the most seniority an opportunity to accept or reject the position, by first calling the employee at his/her last known telephone number to notify him/her of the vacancy and then sending written notice by certified and standard mail to his/her last known address. The employee shall advise the district of his/her decision by any means no later than 10 calendar days from the date the notice was sent. If the employee accepts, he/she shall report to work no later than two calendar weeks from the vacancy notification date or on a later date specified by the district.

In order to be reemployed, the employee must be capable of performing the essential duties of the job with or without reasonable accommodations. When an otherwise eligible employee is unable to perform the essential duties of the job, he/she shall be kept on the reemployment list until another opportunity becomes available or the period of reemployment eligibility expires, whichever occurs first.

Upon rejecting one offer of reemployment for lack of work/lack of funds or exhausting all paid leave due to personal

injury or illness or work related injury or illness, the employee's name shall be removed from the reemployment list and he/she will forfeit all reemployment rights to which he/she would otherwise be entitled.

When an employee is notified of a vacancy and fails to respond or report to work within time limits specified by district procedures, his/her name shall be removed from the reemployment list and all reemployment rights to which he/she would otherwise be entitled shall be forfeited.

If an employee is employed in a new position and fails to complete the probationary period in the new position, he/she shall be returned to the reemployment list for the remainder of the 39-month period. The remaining time period shall be calculated as the time remaining in the 39-month period as of the date of reemployment. (Education Code 45114, 45298)

Reinstatement of Benefits

When a laid-off employee is reemployed, all accumulated sick leave credit shall be restored.

A laid-off permanent employee shall be reemployed with all rights and benefits accorded to him/her at the time of layoff.

A laid-off probationary employee shall be reemployed as a probationary employee, and the previous time served toward the completion of the required probationary period shall be counted. He/she shall also be reemployed with all rights and benefits accorded to a probationary employee at the time of layoff.

A laid-off employee, when reemployed, shall be placed on the salary step held at the time of layoff. An employee who was bumped into a lower class shall, when reinstated to the previous class, be placed on the salary step to which he/she would have progressed had he/she remained there. An adjusted anniversary date shall be established for step increment purposes so as to reflect the actual amount of time served in the district.

Voluntary Demotion or Voluntary Reduction of Hours

Classified employees who take voluntary demotion or voluntary reduction in assigned time in lieu of layoff, or in order to remain in their present position rather than be reclassified or reassigned, shall be granted the same rights as employees who are laid off. In addition, such employees shall retain eligibility to be considered for reemployment in their previously held class or position with increased assigned time, for an additional period of time up to 24 months as determined by the Governing Board on a class-by-class basis, provided that the same test of fitness under which they qualified for appointment to that class shall still apply. (Education Code 45114, 45298)

Employees who take voluntary demotion or voluntary reduction in assigned time in lieu of layoff shall have the option of returning to a position in their former class or to positions with increased assigned time as vacancies become available and without limitation of time. If there is a valid reemployment list, they shall be ranked on that list in accordance with their proper seniority. (Education Code 45114, 45298)

Regulation 5132: Dress And Grooming

Status: DRAFT

Original Adopted Date: 02/21/2012

Dress code regulations are adopted to enhance student safety and promote an educational setting conducive to a positive learning environment. Therefore, pupils shall dress safely and appropriately for educational activities in which they will participate so as not to endanger their health, safety, or welfare.

The District updates the dress code at least annually, taking into consideration parent and staff concerns and requests for clarity. Though the information in the dress code intends to be as defined as possible, there is no way to anticipate every contingency. Knowing the creative nature leading to circumventing the intent of this policy, each site principal is responsible for superseding these guidelines when, in their judgment, the safety or learning environment for students is disrupted. Please note that any apparel, hairstyle, cosmetics, or jewelry, even if not specifically mentioned below, can be prohibited by school officials if it is determined that such items create a safety or health concern, draw undue attention to the wearer, or tend to detract from the education process.

1. Clothes shall be clean so as not to promote unhealthy or unsanitary conditions.
2. Clothes shall be sufficient to conceal undergarments at all times. If wearing layered clothing, the bottom layer must conform to dress code.
3. Clothing which does not cover the student's midriff at all times is not acceptable.
4. Shorts must be at least a 4" inseam when the student is standing. No skin may be exposed above the hem. Skorts are allowed.
5. Dresses, skirts, etc., must be at mid-thigh when the student is standing.
6. Individual tank tops and racer back tank tops must have 1" straps on the shoulders and back. No tank tops should reveal any part of the torso (i.e. nothing below the armpits). Prohibited are underwear-type sleeveless shirts, see-through fabrics which expose the body, as in tube tops and/or bandeaux tops and halter tops.
7. No skin may be exposed above the knee while wearing pants. Pants must be worn around the waist.
8. Pajamas and soft-soled shoes are unacceptable, except during special events.
9. No backless footwear is allowed at any grade level, including flip flops. We highly recommend Croc style shoes be worn with back straps. Shoes will be worn at all times at school or during school activities.
10. No garments or clothing with offensive cartoon-like characters may be worn. Clothing will be deemed unacceptable if a double meaning can be demonstrated as symbolic of destructive/violent, illegal, immoral, discriminating, anti-education, or gang-related messages.
11. Clothing or jewelry that advocates racial, ethnic, gender, or religious prejudice, unlawful acts, or the use of controlled substances is prohibited.
12. Earrings are to be worn in ears only. Exception: Small stud on the side of the nose is allowed but limited to a very small stud that sits flush with the skin. Septum piercings or other facial or body piercings are not allowed. In addition, any jewelry that would create a safety hazard, including large hoops, septum piercings, spikes, and plugs, are not allowed.
13. Any clothing worn by students to identify themselves as a group, clique, social identity, or other purpose is prohibited. Exceptions will be made for any school-authorized activity or community non-profit groups.
14. Clothing, jewelry, and personal items (such as backpacks, fanny packs, gym bags, purses, water bottles, etc.) shall not display pictures or other insignia which are crude, vulgar, profane, violent, or sexually suggestive. In addition, these items shall not bear drug, alcohol, or tobacco company advertising, promotion, or likeness; shall not promote violence, illegal activity, or relate to gang affiliation or activity; and shall not advocate racial, gender, religious or sexual orientation prejudice; shall not contain pictures or images of weapons of any kind.
15. Attire that may be used as a weapon shall not be worn (e.g., steel-toed boots, chains, items with spikes or studs, etc.).
16. Hats, caps, hoods, beanies, and other head coverings may never be worn inside buildings unless for religious reasons or a Dr.'s note is provided. Bandanas are prohibited at all times.
17. Caps, hoods, beanies, and other head coverings may be worn outside; this may include physical education, with teacher or administrator permission. When outside, hats must be worn with the bill facing forward.
18. Dark glasses shall not be worn in classrooms or offices unless a documented health problem exists.
19. Haircuts or hairstyles that draw undue attention to the wearer or detract from the educational process are not acceptable (i.e. no writing in the hair, no unnatural colors, or symbols.) Razor cuts and lines are acceptable. Mohawks, mohawk fades, or faux-hawks are not to be more than 1 ½ inches. **Parents will be called and the student will be sent home and cannot return until the student's hair is in compliance with dress code.**
20. No tattoos, permanent or otherwise, shall be displayed at school. Any tattoo must be covered.
21. Coaches, teachers, or administrators may impose more stringent dress requirements to accommodate the special needs of certain sports, classes, or their school population.

The following conduct code will be followed after a dress code violation:

1st Offense: Warning to student. Notification of parent. Change into appropriate clothing as applicable. Student may be sent home to dress properly, if necessary.

*****If referred for haircut or color, parents will be called and the student will be sent home and cannot return until the student's hair is in compliance with dress code.*

2nd Offense: Site consequence and change of clothing required. Parent notified.

3rd Offense: Parent notified and progressive site discipline. Change of clothing required.

4th Offense: Parent notified. Student placed on Behavior Contract. Change of clothing required.

5th Offense: Parent notified—possible suspension and recommendation for an alternative education program.

Dress Policy: Non-school Youth Organizations

The following policy regards only those local Youth Organizations which desire to have their participants occasionally wear their respective apparel to school during regular hours of operation.

1. All sports and activity apparel must meet District/School dress code policies. This includes logos (must reflect local organizations only), hem lengths, strap thickness, and alterations.
 2. If a local Youth Organization wishes to have its participants wear their apparel to school, the organization must provide the affected school site(s) with contact information for the President and at least two (2) designees of that Organization, with whom school officials may contact as necessary.
 3. Youth Organization apparel may only be worn on the Friday before a scheduled game or competition unless the game/competition is held during the week, in which case apparel representing the organization may only be worn on the day of the event.
 4. If a school administrator or staff member observes a behavior that violates behavior or dress code policies, contact will be made with the designee appointed by the Youth Organization represented by the students whose actions are in violation for the purposes of notifying the organization that the participant's privilege to wear the organization's apparel (jerseys, uniforms, etc.) will be suspended for a period of the following week or next event, whichever occurs first. The notification to the organization's designee will only include information related to that which has been reflected on the team, but will not receive information regarding individual students. When appropriate, parents of students in violation of the policy will be notified independently.
 5. If there is an additional incident, as reflected in #4, the privilege of the Youth Organization's privilege to wear team apparel will be suspended for the remainder of the school year. Again, such notification will be made only to a designee of the Youth Organization.
 6. A suspension of the privilege or wearing the organization's apparel shall only apply to the students at the school where the violation occurred.
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Policy 5132: Dress And Grooming

Status: DRAFT

Original Adopted Date: 02/21/2012 | **Last Revised Date:** 04/20/2020 | **Last Reviewed Date:** 04/20/2020

The Governing Board believes that appropriate dress and grooming contribute to a productive learning environment. The Board expects students to wear clothing that is suitable for the school activities in which they participate. Students shall not wear clothing that presents a health or safety hazard or causes a disruption to the educational program.

District and school rules pertaining to student attire shall be included in student handbooks, may be posted in school offices and classrooms, and may be periodically reviewed with all students as necessary.

Students shall not be prohibited from dressing in a manner consistent with their religious or cultural observance.

In addition, the dress code shall not discriminate against students based on hair texture and protective hairstyles, including, but not limited to, braids, locks, and twists. (Education Code 212.1)

The principal or designee is authorized to enforce this policy and shall inform any student who does not reasonably conform to the dress code. The dress code shall not be enforced in a manner that discriminates against a particular viewpoint or results in a disproportionate application of the dress code based on students' gender, sexual orientation, race, ethnicity, household income, or body type or size.

School administrators, teachers, and other staff shall be notified of appropriate and equitable enforcement of the dress code.

Repeated violations or refusal to comply with the district's dress code may result in disciplinary action.

Gang-Related Apparel

The principal, staff, and parents/guardians at a school may establish a dress code that prohibits students from wearing gang-related apparel when there is evidence of a gang presence that disrupts or threatens to disrupt the school's activities. Such a proposed dress code shall be presented to the Board, which shall approve the plan upon determining that it is necessary to protect the health and safety of the school environment. The dress code policy may be included in the school's comprehensive safety plan. (Education Code 35183)

When determining specific items of clothing that may be defined as gang apparel, the school shall ensure that the determination is free from bias based on race, ethnicity, national origin, immigration status, or other protected characteristics.

Policy 6120: Response To Instruction And Intervention

Status: DRAFT

Original Adopted Date: Pending

The Governing Board desires to improve learning and behavioral outcomes for all students by providing a high-quality, data-driven educational program that meets the learning and behavioral needs of each student and reduces disparities in achievement among subgroups of students. Students who are not making academic progress pursuant to district measures of performance and/or are struggling behaviorally shall receive intensive instruction and intervention supports designed to meet individual learning needs, with progress monitored.

The Superintendent or designee shall convene a team that may include, as appropriate, staff with knowledge of curriculum and instruction, student services, special education, and instructional and behavioral support, certificated personnel, other district staff, and parents/guardians to assist in designing the district's Response to Instruction and Intervention (RtI²) system, based on an examination of indicators of district and schoolwide student achievement and social-emotional well-being.

The district's RtI² system shall include instructional strategies and interventions with demonstrated effectiveness and be aligned with the district curriculum and assessments. The Superintendent or designee may conduct ongoing screening to determine student needs, analyze data, identify interventions for students not making adequate academic progress, monitor the effectiveness of the interventions, and adjust interventions according to efficacy.

The district's RtI² system shall include research-based, standards-based, culturally relevant instruction for students in the general education program; universal screening and continuous classroom monitoring to determine students' needs and to identify those students who are not making progress; criteria for determining the types and levels of interventions to be provided; and subsequent monitoring of student progress to determine the effectiveness of the intervention and to make changes as needed.

Additionally, the districts RtI² system shall provide for:

1. High-quality classroom instruction
2. High expectations
3. Assessments and data collection
4. Problem-solving systems approach
5. Research-based interventions
6. Positive behavioral support
7. Fidelity of program implementation
8. Staff development and collaboration, which may include training in the use of assessments, data analysis, research-based instructional practices and strategies and emphasize a collaborative approach of professional learning communities among teachers within and across grade spans
9. Parent/guardian and family involvement, including collaboration and engagement

The Superintendent or designee shall ensure that parents/guardians are involved at all stages of the instructional, intervention, and progress monitoring process. Parents/guardians shall be kept informed of the services that have and will be provided, the strategies being used to increase the student's rate of learning, the supports provided to improve behavioral difficulties, and the performance data that has and will be collected.

10. Consideration of further evaluation utilizing RtI² data

The RtI² system may be utilized as one component when considering the referral of a student for evaluation for special education or other services.

Regulation 6164.4: Identification And Evaluation Of Individuals For Special Education

Status: DRAFT

Original Adopted Date: 11/16/2009 | **Last Revised Date:** 02/21/2012

The Superintendent or designee shall ensure that the district's child find process includes the collection of data and, at reasonable intervals, the screening of such data to determine if students are making adequate progress, as appropriate.

A student shall be referred for special education instruction and services only after the resources of the regular education program have been considered and used where appropriate. (Education Code 56303)

However, the district shall ensure that evaluations of children suspected of having a disability are not delayed or denied because of the implementation of response to intervention strategies.

A parent/guardian or the district may initiate a request for an initial evaluation to determine if the student is a student with a disability. (34 CFR 300.301)

When a verbal referral is made, staff shall offer assistance to the individual to make the request in writing and shall assist the individual if the individual requests such assistance. (5 CCR 3021)

All referrals from school staff for an initial evaluation shall include a brief reason for the referral and description of the regular program resources that were considered and/or modified for use with the student and, when appropriate, the results of intervention. This documentation shall not delay the timelines for completing the assessment plan or assessment. (5 CCR 3021)

Initial Evaluation for Special Education Services

Before the initial provision of special education and related services to a student with a disability, the district shall conduct a full and individual initial evaluation of the student. (Education Code 56320; 34 CFR 300.301)

Upon receipt of a referral of any student for special education and related services, a proposed evaluation plan shall be developed within 15 calendar days, not counting days between the student's regular school sessions or terms or calendar days of school vacation in excess of five school days, unless the parent/guardian agrees, in writing, to an extension. If the referral is made within 10 days or less prior to the end of the student's regular school year or term, the proposed evaluation plan shall be developed within 10 days after the beginning of the next regular school year or term. (Education Code 56043, 56321)

The proposed evaluation plan shall meet all of the following requirements: (Education Code 56321)

1. Be in a language easily understood by the general public
2. Be provided in the native language of the parent/guardian or other mode of communication used by the parent/guardian unless it is clearly not feasible
3. Explain the types of evaluation to be conducted
4. State that no individualized education program (IEP) will result from the evaluation without parent/guardian consent

A copy of the notice of a parent/guardian's rights and procedural safeguards shall be attached to the evaluation plan. (Education Code 56321)

The proposed written evaluation plan shall include a description of recent assessments conducted, including available independent assessments and assessment information requested by the parent/guardian to be considered, as well as information indicating the student's primary language and the student's primary language proficiency as determined by Education Code section 52164.1. (5 CCR 3022)

Before conducting an initial evaluation, the district shall provide the parent/guardian with prior written notice in accordance with 34 CFR 300.503. In addition, as part of the evaluation plan, the parent/guardian shall receive written notice that includes all of the following information: (Education Code 56329; 34 CFR 300.304, 300.502, 300.504)

1. Upon completion of the administration of tests and other evaluation materials, an IEP team meeting that includes the parent/guardian or the parent/guardian's representative shall be scheduled pursuant to Education Code 56341. At this meeting, the team shall determine whether or not the student is a student with disabilities, as defined in Education Code 56026, and shall discuss the evaluation, the educational recommendations, and the reasons for the recommendations.
2. When making a determination of eligibility for special education, the district shall not determine that the student is disabled if the primary factor for such determination is lack of appropriate instruction in reading, including the essential components of reading instruction as defined in 20 USC 6368, lack of appropriate instruction in mathematics, or limited English proficiency, if the student does not otherwise meet the eligibility criteria under 34 CFR 300.8.
3. A copy of the evaluation report and the documentation of determination of eligibility shall be given to the parent/guardian.
4. If the parent/guardian disagrees with an evaluation obtained by the district, the parent/guardian has the right to obtain, at public expense, an independent educational evaluation (IEE) of the student from qualified specialists, in accordance with 34 CFR 300.502. The parent/guardian is entitled to only one such evaluation at public expense each time the district conducts an assessment with which the parent/guardian disagrees.

If the district observed the student in conducting its evaluation, or if its evaluation procedures make it permissible to have in-class observation of the student, an equivalent opportunity shall apply to the IEE. This equivalent opportunity shall apply to the student's current placement and setting as well as observation of the district's proposed placement and setting, if any, regardless of whether the IEE is initiated before or after the filing of a due process hearing proceeding.

5. The district may initiate a due process hearing pursuant to Education Code 56500-56508 to show that its evaluation is appropriate. If the final decision resulting from the due process hearing is that the evaluation is appropriate, the parent/guardian maintains the right for an IEE, but not at public expense.

If the parent/guardian obtains an IEE at private expense, the results of the IEE shall be considered by the district with respect to the provision of a free appropriate public education (FAPE) to the student, and may be presented as evidence at a due process hearing regarding the student. If the district observed the student in conducting its evaluation, or if its evaluation procedures make it permissible to have in-class observation of a student, an equivalent opportunity shall apply to an IEE of the student in the student's current educational placement and setting and in any educational placement and setting proposed by the district, regardless of whether the IEE is initiated before or after the filing of a due process hearing.

6. If the parent/guardian proposes a publicly financed placement of the student in a nonpublic school, the district shall have an opportunity to observe the proposed placement and, if the student has already been unilaterally placed in the nonpublic school by the student's parent/guardian, the student in that proposed placement. Any such observation shall only be of the student who is the subject of the observation and shall not include the observation or evaluation of any other student in the proposed placement unless that other student's parent/guardian consents to the observation or evaluation. The results of any observation or evaluation of another student in violation of Education Code 56329(d) shall be inadmissible in any due process or judicial proceeding regarding FAPE of that other student.

Parent/Guardian Consent for Evaluations

Upon receiving the proposed evaluation plan, the parent/guardian shall have at least 15 days to decide whether to consent to the initial evaluation. The district shall not interpret parent/guardian consent for initial evaluation as consent for initial placement or initial provision of special education services. (Education Code 56321; 34 CFR 300.300)

Informed parental consent means that the parent/guardian: (Education Code 56021.1; 34 CFR 300.9)

1. Has been fully informed, in the parent/guardian's native language or other mode of communication, of all information relevant to the activity for which consent is sought
2. Understands and agrees, in writing, to the carrying out of the activity for which parent/guardian consent is sought and the consent describes that activity and lists the records (if any) that will be released and to whom
3. Understands that the granting of consent is voluntary on the parent/guardian's part and may be revoked at any time
4. Understands that if the parent/guardian revokes consent, that revocation is not retroactive (i.e., it does not negate an action that has occurred after the consent was given and before the consent was revoked). The district is not required to amend the education records of a student to remove any reference to the student's receipt of special education and services if the student's parent/guardian submits a written revocation of consent after the initial provision of special education and related services to the student.

The district shall make reasonable efforts to obtain the informed consent of the parent/guardian for an initial evaluation or reevaluation of a student. (Education Code 56321; 34 CFR 300.300, 300.322)

The district shall maintain a record of its attempts to obtain consent, which may include:

1. Detailed records of telephone calls made or attempted and the results of those calls
2. Copies of correspondence sent to the parent/guardian and any responses received
3. Detailed records of visits made to the parent/guardian's home or place of employment and the results of those visits

If a parent/guardian refuses to consent to the initial evaluation or fails to respond to a request to provide consent, the district may, but is not required to, pursue an evaluation by utilizing the procedural safeguards, including the mediation and due process procedures pursuant to 20 USC 1415 and 34 CFR 300.506-300.516. (Education Code 56321; 34 CFR 300.300)

For a student who is a ward of the state and not residing with the student's parent/guardian, the district shall make reasonable efforts to obtain the informed consent from the parent of the student for an initial evaluation to determine whether the student is a student with a disability. The district may conduct an initial evaluation without obtaining informed consent if any of the following situations exists: (Education Code 56321.1; 20 USC 1414; 34 CFR 300.300)

1. Despite reasonable efforts to do so, the district cannot discover the whereabouts of the parent/guardian of the student.
2. The rights of the parent/guardian of the student have been terminated in accordance with state law.
3. The rights of the parent/guardian to make educational decisions have been subrogated by a judge in accordance with state law and consent for an initial evaluation has been given by an individual appointed by the judge to represent the student.

The district need not obtain parent/guardian consent before reviewing existing data as part of an evaluation or reevaluation, or before administering a test or other evaluation that is administered to all students, unless consent is required from the parents/guardians of all students. (Education Code 56321; 34 CFR 300.300)

Conduct of the Evaluation

Within 60 calendar days of receiving parental consent for the initial assessment of a student, not counting days between the student's regular school sessions, terms, or days of school vacation in excess of five schooldays, a determination whether the student is eligible for special education and the educational needs of the student shall be made, an IEP team meeting shall occur, and an IEP shall be developed, unless the parent/guardian agrees in writing

to an extension, pursuant to Education Code 56344. If the 60-day time is interrupted by a student school vacation, the 60-day time shall recommence on the date that student schooldays reconvene and a meeting to develop an IEP for the student shall be conducted within 30 days of a determination that the student needs special education and related services. (Education Code 56043, 56344)

However, when a referral has been made for a student 30 days or less prior to the end of the regular school year, an IEP required as a result of an assessment of the student shall be developed within 30 days after the commencement of the subsequent regular school year. (Education Code 56043, 56344; 34 CFR 300.301, 300.323)

The evaluation shall be conducted by qualified personnel who are competent to perform the assessment as determined by the district. (Education Code 56320, 56322)

In addition, evaluations and reevaluations shall be administered by qualified personnel who are competent in the oral or sign language skills and written skills of the student's primary language or mode of communication and have a knowledge and understanding of the cultural and ethnic background of the student. If it is clearly not feasible to do so, an interpreter shall be used, and the assessment report shall document this condition and note that the validity of the assessment may have been affected. The normal process of second-language acquisition, as well as manifestations of dialect and sociolinguistic variance shall not be diagnosed as a disabling condition. (5 CCR 3023)

The screening of a student by a teacher or specialist to determine appropriate instructional strategies for curriculum implementation shall not be considered to be an evaluation for eligibility for special education and related services. (Education Code 56321; 20 USC 1414; 34 CFR 300.302)

In conducting the evaluation, the district shall use a variety of assessment tools and strategies to gather relevant functional, developmental, and academic information about the student. The district shall also use any information provided by the parent/guardian that may assist the district in making the determination as to whether the student is a student with a disability and, if so, the necessary components of the student's IEP when the IEP is developed, including information related to enabling the student to be involved in and to progress in the general education curriculum. (34 CFR 300.304)

The district's evaluation shall not use any single measure or assessment as the sole criterion for determining whether a student is a student with a disability and for determining the appropriate educational program for the student. The assessment shall use technically sound instruments that may assess the relative contribution of cognitive and behavioral factors in addition to physical or developmental factors. (34 CFR 300.304)

The district shall also ensure that assessments and other evaluation materials provide relevant information that assists in determining the student's educational needs and are: (Education Code 56320; 34 CFR 300.304)

1. Selected and administered so as not to be discriminatory on a racial, cultural, or sexual basis
2. Provided and administered in the student's native language or other mode of communication and in the form most likely to yield accurate information on what the student knows and can do academically, developmentally, and functionally, unless it is clearly not feasible to so provide or administer
3. Used for the purposes for which the assessments or measures are valid and reliable
4. Administered by trained and knowledgeable personnel except that individually administered tests of intellectual or emotional functioning shall be administered by a credentialed school psychologist
5. Administered in accordance with any instructions provided by the producer of the assessments
6. Tailored to assess specific areas of educational need and not merely designed to provide a single general intelligence quotient
7. If administered to a student with impaired sensory, manual, or speaking skills, selected and administered to best ensure that the results accurately reflect the student's aptitude or achievement level or whatever other factors the test purports to measure, rather than reflecting the child's impaired sensory, manual, or speaking skills (unless those skills are the factors that the test purports to measure).

Students shall be assessed in all areas related to the suspected disability, including, if appropriate, health and development, vision (including low vision), hearing, motor abilities, language function, general intelligence, academic

performance, communicative status, self-help, orientation and mobility skills, career and vocational abilities and interests, and social and emotional status. When appropriate, a developmental history shall be obtained. For students with residual vision, a low vision assessment shall be provided in accordance with guidelines established pursuant to Education Code 56136. The district shall ensure that the evaluation is sufficiently comprehensive to identify all of the student's special education and related service needs, whether or not commonly linked to the disability category in which the student has been classified. (Education Code 56320; 34 CFR 300.304)

As part of the initial evaluation and any reevaluation, the IEP team and other qualified professionals shall, if appropriate, review existing evaluation data on the student, including evaluations and information provided by the parents/guardians, current classroom-based local or state assessments and classroom-based observations, and observations by teachers and related services providers. On the basis of that review and input from the student's parent/guardian, the team shall identify what additional data, if any, are needed to determine: (Education Code 56381; 34 CFR 300.305)

1. Whether the student is a student with a disability, or in the case of a reevaluation, whether the student continues to have a disability, and the educational needs of the student
2. The present levels of academic achievement and related developmental needs of the student
3. Whether the student needs, or continues to need, special education and related services
4. Whether any additions or modifications to the special education and related services are needed to enable the student to meet the measurable annual goals set out in the student's IEP and to participate, as appropriate, in the general education curriculum

If a student has transferred from another district in the same school year or leaves this district, the district shall coordinate with the student's prior or subsequent district as necessary and as expeditiously as possible to ensure prompt completion of full evaluations. (34 CFR 300.304)

Evaluation Report

The personnel who evaluate the student shall prepare a written report of the results of each evaluation. The report shall include, but not be limited to, the following: (Education Code 56327)

1. Whether the student may need special education and related services
2. The basis for making the determination
3. The relevant behavior noted during the observation of the student in an appropriate setting
4. The relationship of that behavior to the student's academic and social functioning
5. The educationally relevant health, developmental, and medical findings, if any
6. For students with learning disabilities, whether there is such a discrepancy between achievement and ability that it cannot be corrected without special education and related services
7. A determination concerning the effects of environmental, cultural, or economic disadvantage, where appropriate
8. The need for specialized services, materials, and equipment for students with low incidence disabilities, consistent with Education Code 56136

Eligibility Determination

Upon completion of the administration of assessments and other evaluation measures, a group of qualified professionals and the parent/guardian shall determine whether the student is a student with a disability as defined in 5 CCR 3030 and 34 CFR 300.8 and, if so, the student's educational needs. In interpreting the data, the group shall draw information from a variety of sources, including aptitude and achievement tests, parent/guardian input, and

teacher recommendations, as well as information about the student's physical condition, social or cultural background, and adaptive behavior. The group shall ensure that the information obtained from these sources is documented and carefully considered. (34 CFR 300.306)

When making a determination of eligibility for special education and related services, the district shall not determine that a student is disabled if the primary factor for such determination is a lack of appropriate instruction in reading, including the essential components of reading instruction pursuant to 20 USC 6368, lack of instruction in mathematics, limited English proficiency, or that the student does not otherwise meet the eligibility criteria. (Education Code 56329; 34 CFR 300.306)

The normal process of second-language acquisition, as well as manifestations of dialect and sociolinguistic variance, shall not be diagnosed as a disabling condition. (5 CCR 3023)

Independent Educational Evaluation

An *independent educational evaluation* is defined as an evaluation conducted by a qualified examiner who is not employed by the district. (34 CFR 300.502)

Public expense means that the district either pays for the full cost of the IEE or ensures that the evaluation is otherwise provided at no cost to the parent/guardian. (34 CFR 300.502)

The parents/guardians of a student with a disability have the right to obtain an IEE at public expense under the same criteria, including the location of the evaluation and the qualifications of the examiner, that the district uses for a district-initiated evaluation. (34 CFR 300.502)

The parent/guardian is entitled to only one IEE at public expense each time the district conducts an evaluation with which the parent/guardian disagrees. (Education Code 56329; 34 CFR 300.502)

If a parent/guardian has requested an IEE, the district may ask for the reason that the parent/guardian objects to the district's evaluation. However, the parent/guardian is not required to provide an explanation and the district may not unreasonably delay either providing the IEE at public expense or filing a due process complaint to request a due process hearing to defend the public evaluation. (34 CFR 300.502)

Upon receiving the request for an IEE, the district shall, without unnecessary delay, either: (34 CFR 300.502)

1. File a due process complaint to request a hearing to show that its evaluation is appropriate
2. Ensure that an IEE is provided at public expense, unless the district demonstrates at a hearing that the evaluation obtained by the parent/guardian did not satisfy the district's criteria

If a due process hearing decision determines that the district's evaluation is appropriate, then the parent/guardian may obtain an IEE but not at public expense. (Education Code 56329; 34 CFR 300.502)

In any decision made with respect to providing FAPE to a student with a disability, the result of any IEE obtained by the student's parent/guardian shall be considered by the district if it meets district criteria. Any such result also may be presented as evidence at a hearing on a due process complaint. (Education Code 56329; 34 CFR 300.502)

Reevaluation

A reevaluation shall be conducted when the district determines that the educational or related service needs of the student, including improved academic achievement and functional performance, warrant a reevaluation or if the student's parent/guardian or teacher requests reevaluation. Such reevaluations shall occur every three years, unless the parent/guardian and district agree in writing that a reevaluation is unnecessary. A reevaluation may not occur more than once a year, unless the parent/guardian and the district agree otherwise. (Education Code 56043, 56381; 34 CFR 300.303)

The district shall ensure that any reevaluations of the student are conducted in accordance with the evaluation procedures pursuant to 34 CFR 300.304-300.311. (34 CFR 300.303)

Before entering kindergarten or first grade, as the case may be, children with disabilities who are in a preschool program shall be reevaluated to determine if they still need special education and services. IEP teams shall identify a means of monitoring the continued success of children who are determined to be eligible for less intensive special education programs. (Education Code 56445)

DRAFT

Policy 6164.4: Identification And Evaluation Of Individuals For Special Education

Status: DRAFT

Original Adopted Date: 02/21/2012

The Governing Board recognizes the need to actively seek out and evaluate district residents from birth to age 21 who have disabilities in order to provide them with appropriate educational opportunities in accordance with state and federal law.

The Superintendent or designee shall establish a comprehensive child find system that includes procedures for the identification, screening, referral, assessment, and triennial assessment of individuals eligible for special education, as well as procedures for the planning, implementation, and review of the special education and related services provided to such individuals. (Education Code 56301)

The district's identification procedures shall include systematic methods for utilizing referrals from parents/guardians, teachers, agencies, appropriate professionals, and other members of the public, and shall be coordinated with school site procedures for referral of students whose needs cannot be met with modifications to the regular instructional program. (Education Code 56302)

The Superintendent or designee shall notify parents/guardians, in writing, of their rights related to identification, referral, assessment, instructional planning, implementation, and review, including the right to consent to any assessment concerning their child. In addition, the Superintendent or designee shall notify parents/guardians of procedures for initiating a referral for assessment to identify individuals for special education services. (Education Code 56301)

DRAFT

Regulation 6164.41: Children With Disabilities Enrolled By Their Parents In Private School

Status: DRAFT

Original Adopted Date: Pending

Definitions

Parentally-placed private school children with disabilities means children with disabilities who are voluntarily enrolled by their parents/guardians in a private school or facility within district boundaries, including children who are attending a private school or facility within district boundaries but who reside in another district or state. (34 CFR 300.130, 300.131)

Private school or facility means a private full-time day school, including a religious school, located within district boundaries, that has filed an affidavit with the California Department of Education pursuant to Education Code 33190 and is registered in the California Private School Directory.

Consultation with Private School Representatives

The Superintendent or designee shall consult with all private school representatives and representatives of parents/guardians of parentally-placed private school children with disabilities during the design and development of equitable services for the children. In order to ensure a meaningful and timely consultation, the consultation shall include: (Education Code 56301; 20 USC 1412(a)(10)(A)(iii); 34 CFR 300.134)

1. The child find process and how parentally-placed private school children suspected of having a disability can participate equitably
2. The manner in which parents/guardians, teachers, and private school officials will be informed of the child find process
3. The determination of the proportionate share of federal funds available to serve parentally-placed private school children with disabilities and how this share is calculated
4. How the consultation process among district staff, private school officials, and representatives of parents of parentally-placed private school children with disabilities will operate throughout the school year to ensure that identified children can meaningfully participate in equitable services
5. The provision of equitable special education and related services including how, when, and by whom such services will be provided including a discussion about the types of services, alternate service delivery mechanisms, how services will be apportioned if funds are insufficient to serve all of the identified children, and how and when those decisions will be made
6. In the event that the district and private school disagree on the provision of or the types of services, how the district will provide the private school officials with a written explanation of the reasons that the district chose to not provide the services

When meaningful and timely consultation has occurred, the district shall obtain a written affirmation signed by the representatives of participating private schools. If the private school representatives do not provide the affirmation within a reasonable period of time, the district shall forward documentation of the consultation process to the California Department of Education. (Education Code 56172; 20 USC 1412; 34 CFR 300.135)

After the consultation has occurred, the district shall ensure an annual count of the number of parentally-placed children with disabilities attending private schools located within the district. This count shall be conducted between October 1 and December 1 each year and shall be used to determine the amount the district must spend on providing equitable services to the children in the subsequent fiscal year. (34 CFR 300.133)

Provision of Services

A child with a disability parentally-placed in a private school has no individual right to receive some or all of the

special education and related services that would have been received if enrolled in public school. Such a child may receive a different amount of services than students with disabilities in public schools. (34 CFR 300.137, 300.138)

The district shall evaluate all identified parentally-placed private school children with disabilities for purposes of considering them for equitable services. This evaluation shall be conducted in accordance with the timelines and procedures for evaluating public school students with disabilities pursuant to 34 CFR 300.300-300.311 and as specified in BP/AR 6164.4 - Identification and Evaluation of Individuals for Special Education, including obtaining parent/guardian consent and providing the parent/guardian with a copy of the procedural safeguards notice. (34 CFR 300.131, 300.504)

If the child resides in the district and is eligible for an individualized education program (IEP), the district shall make a free appropriate public education (FAPE) available to the child. However, the district is not required to develop an IEP if the parent/guardian makes clear the intention to keep the child enrolled in private school. In such situations, the district shall obtain written certification confirming the parent/guardian's intention to keep the child enrolled in private school, including the fact that the parent/guardian is not interested in the development of an IEP or the district's offer of FAPE. If the parent/guardian does not provide confirmation in writing, the district shall obtain oral confirmation of the parent/guardian's intention and confirm the conversation in writing.

If the child resides in a different district, then this district and the district of residence shall work together to ensure that the parent/guardian receives an offer of FAPE in accordance with law.

The district shall develop and implement for each identified child with a disability enrolled by their parents/guardians in a private school within the district's boundaries an individual services plan (ISP) that describes the equitable services that the district will provide, as determined by the district after the consultation process with private school representatives. (34 CFR 300.138)

The ISP shall be developed, reviewed, and revised consistent with 20 USC 1414. A representative of the private school shall be invited to attend each ISP team meeting. If the representative cannot attend the meeting, the district shall use other methods to ensure the representative's participation, including individual or conference calls. (34 CFR 300.137, 300.138)

The district may provide services on the private school premises, including a religious school, to the extent consistent with law. The services shall be provided by personnel meeting the same standards as personnel providing services in the public school except that private elementary school and secondary school teachers who are providing equitable services to parentally-placed private school children with disabilities do not have to meet the special education teacher qualification requirements specified in 34 CFR 300.156. The personnel shall either be district employees or contractors of the district. (34 CFR 300.138, 300.139)

The district shall offer transportation to the child if services are provided on a site other than the child's school and the ISP team determines that transportation is necessary for the child to benefit from or participate in the services provided in the ISP. Depending on the timing of the services, the district shall provide transportation from the child's school or home to the service site and from the service site to the child's school or home. (34 CFR 300.139)

The district may place equipment and supplies in a private school for the period of time necessary to provide the services pursuant to the ISP. All such equipment shall remain the property of the district and must be able to be removed without remodeling or causing damage to the private school. The district shall remove the equipment when no longer required by the child, when the child no longer attends the private school, or when removal is necessary to prevent unauthorized use. (34 CFR 300.144)

Policy 6164.41: Children With Disabilities Enrolled By Their Parents In Private School

Status: DRAFT

Original Adopted Date: Pending

The Governing Board recognizes its obligations under state and federal to locate, identify, evaluate, and provide equitable services to children voluntarily enrolled by their parents/guardians in private schools located within the district.

The Superintendent or designee shall ensure that activities to locate, identify, and evaluate children with disabilities enrolled by their parents/guardians in private schools within the district are comparable to activities undertaken for individuals with disabilities aged three to 22 in public schools within the district. (Education Code 56171; 34 CFR 300.131)

The Superintendent or designee shall develop a budget for the provision of services to children with disabilities enrolled by their parents/guardians in private school based on the proportionate share of federal funds received and the number of eligible children, including the possibility of mid-year enrollees, and the types of services to be provided.

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