

Crystal Springs High School

**Student Handbook
2022-2023**



**School Colors - Blue and Gold
School Mascot - Tiger**

Principal – Dr. Tawanza Domino
Assistant Principal – James Boston
Assistant Principal – Glenn Wilkerson
Counselor – Dr. Sharina McNair
Transportation Director – Gerome Leflore

Crystal Springs High School Student Handbook 2022-2023

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**CRYSTAL SPRINGS HIGH SCHOOL
2022-2023 SCHOOL CALENDAR**

August 1, 2, 3, 4, 5, 2022	Teacher Workdays
August 8, 2022	First Day for Students
September 5, 2022	Labor Day Holiday – School Closed
September 12, 2022	Progress Reports (1 st Nine Weeks)
October 12, 13, 14, 2022	1st Nine Weeks Test
October 17, 18, 2022	Fall Break
October 21, 2022	Report Card Day
November 17, 2022	Progress Reports (2nd Nine Weeks)
November 21-25, 2021	Thanksgiving Holidays
December 19, 20, 21, 2022	2nd Nine Weeks Test
August	18 student days & 23 teacher days
September	21 student days & 21 teacher days
October	19 student days & 19 teacher days
November	17 student days & 17 teacher days
December	15 student days & 15 teacher days
	90 student days & 95 teacher days
December 22, 2022-January 4, 2023	Christmas Holidays
January 5, 2023	Teacher Workday/Student Holiday
January 6, 2023	School resumes (2 nd Semester)
January 16, 2023	Martin Luther King, Jr. Holiday
February 9, 2023	Progress Reports (3 rd Nine Weeks)
TBA	ACT Statewide Assessment (11th Grade Only)
February 20, 2023	Teacher/Student Holiday
March 8, 9, 10, 2023	3rd Nine Weeks Test
March 13-17, 2023	Spring Break
March 20, 2023	School Resumes
March 24, 2023	Report Cards Go Out
TBD	CPAS2 Test (2 consecutive days)
TBD	EOY (MAAP 3-8, Eng. II, Alg. I)
TBD	MS Science Test for Grades 5&8 (online)
TBD	SATP2, Bio I & U.S. History
April 7, 10, 2023	Holiday/Weather Days
April 13, 2023	Progress Reports (4th Nine Weeks)
May 18, 2023	Last Day for Seniors
May 19, 2023	Graduation
May 22, 23, 24, 2023	4th Nine Weeks Test
May 24, 2023	Last Day for Students
May 26, 2023	Last Teacher Workday
May 29, 2023	Memorial Day
January	17 student days & 18 teacher days
February	19 student days & 19 teacher days
March	18 student days & 18 teacher days
April	18 student days & 18 teacher days
May	20 student days & 20 teacher days
	92 student days & 93 teacher days

This calendar is subject to change due to Mississippi Department of Education mandates and guideline revision.

CRYSTAL SPRINGS HIGH SCHOOL
Bell Schedule
2022-2023

Period	Start	End	Information
Regular Schedule			
Tiger Time	7:15-7:51	32 minutes	
1	7:51-8:32	52 minutes	
2	8:36-9:17	52 minutes	
3	9:21-10:02	52 minutes	
4	10:06-10:47	91 minutes	LUNCH INCLUDED
5	10:51-12:21	51 minutes	
6	12:25-1:06	51 minutes	
7	1:10-2:00		
Early Release Schedule			
Tiger Time	7:15-7:51	32 minutes	
1	7:51-8:32	41 minutes	
2	8:36-9:17	41 minutes	
3	9:21-10:02	41 minutes	
4	10:06-10:47	41 minutes	
5	10:51-12:21	91 minutes	LUNCH INCLUDED
6	12:25-1:06	41 minutes	
7	1:10-2:00	41 minutes	
Activity Schedule			
Tiger Time	7:15-7:47	32 minutes	
1	7:51-8:43	52 minutes	
2	8:47-9:39	52 minutes	
3	9:43-10:35	52 minutes	
4	10:39-12:10	91 minutes	LUNCH INCLUDED
5	12:14-1:05	51 minutes	
6	1:09-2:00	51 minutes	
7	2:04-2:30	24 minutes	
Activity Period	2:30-3:10	40 minutes	

A SPECIAL NOTE TO PARENTS

Thank you for giving us the opportunity to work with your child this year. We want every student to succeed in all their classes and be happy, secure, and healthy individuals. You can be of tremendous help by following these suggestions:

1. Ensure that all school-age children are in school on time daily.
2. Provide all necessary learning material such as pencils, paper, notebooks, etc.
3. Support the school by participating actively in the PTO, booster clubs, and school-sponsored events.
4. Help ensure the safety of your children by emphasizing the importance of following the school's rules and regulations.

COPIAH COUNTY SCHOOLS NON-DISCRIMINATION POLICY

The Copiah County School District hereby advises students, parents, employees, and the general public that it offers employment and educational opportunities, including career and technical education opportunities, without regard to race, color, national origin, sex, or handicap. Grievance procedures are available to interested persons by contacting the Title IX Coordinator or the Section 504 Coordinator at Copiah County School District, 254 West Gallatin Street, Hazlehurst, MS 39083 at 601-894-1341.

Our Vision:

Crystal Springs High School's vision is to support and nurture the values, skills, and desires our students need to be life-long learners.

Our Mission:

Our mission is to provide each student with the academic and social skills necessary to be successful in institutions of higher learning and in the modern workplace.

Our Beliefs:

- All students can learn.
- Each student is a valued individual with unique physical, social, emotional, and intellectual needs.
- Positive relationships and mutual respect among all stakeholders are vital to our school's success.
- The curriculum and instructional practices should be guided by attainable goals and high expectations for student achievement.
- Teachers, administrators, parents and the community share the responsibility for advancing the school's vision and mission.
- It is imperative that our school remains committed to continuous improvement

CRYSTAL SPRINGS HIGH SCHOOL ATTENDANCE POLICIES

Regular school attendance is necessary for students to obtain maximum benefits from their educational opportunities.

Arrival on Campus

Students are not to enter the building until 7:15 a.m. Students will unload buses in the back parking lot by the cafeteria. Student drivers will park in the student parking lot. All students will enter the building through the 1st floor door by the cafeteria and proceed through the metal detectors. Students will report directly to their homeroom and remain until the bell sounds.

Morning Check-ins

Any time a student arrives on campus after first period has begun, the student must report to the office to sign in. A parent/guardian should be present to sign the student in and provide a valid excuse. Otherwise, the student will be charged with an unexcused tardy. This policy also applies to students who return after a checkout. Any student arriving after 7:51 a.m. will not be allowed to enter their regular class. Their tardy will be issued excused or unexcused as appropriate.

Excused Absences

1. An absence may be excused when it is demonstrated to the satisfaction of the principal or designee that the purpose of the absence is to take advantage of a valid authorized school activity.
2. An absence is excused when the absence results from an illness or injury which prevents the child from being physically able to attend school. (**Physician's statement will be required.**)
3. An absence is excused when isolation of the child is ordered by the State Board of Health, County Health Department, or appropriate school official.
4. An absence may be excused when it is demonstrated to the satisfaction of the principal or designee that the purpose of the absence is due to a death or serious illness of a member of the immediate family. (**Parent statement will be required.**)
5. An absence may be excused when it is demonstrated to the satisfaction of the principal or designee that the purpose of the absence is due to a medical/dental appointment of the child or a case of emergency.
6. An absence may be excused if a student is required to be present in a court proceeding.
7. An absence may be excused if the religion requires or suggests the observance of a religious event. The approval of the absences is within the discretion of the superintendent, principal, or designee.
8. An absence may be excused if a student has a valid Educational Opportunity. The approval of the absences is within the discretion of the superintendent, principal, or designee.

Unexcused Absences

An absence during a school day by a compulsory-school-age child, which the absence is not due to a valid excuse for temporary nonattendance, pursuant to MS Code §37-13-91.

1. Suspension from school
2. Absences not covered in section above
3. An absence not due to a valid excuse

Excessive Absences

Once a student accumulates twelve (12) absences (excused or unexcused) within a school year, the student accompanied by his or her parents must appear before a standing attendance committee appointed by the principal. The student will be given the opportunity to justify absences. Upon failing to do so to the satisfaction of the attendance committee, the student will be notified those six additional absences could result in loss of credit for all courses in which

excessive absences have occurred. Whenever a student incurs **11 absences** in any class, his or her parent or guardian shall be notified in writing of said absences and informed that a meeting with the standing attendance committee will be called should another absence occur.

Effects of Absences on School Activities

Any student obtaining an unexcused absence from school will not be permitted to take part in extracurricular activities at school on that afternoon or night, or in case of suspension, at any time during the suspension. Students must attend school 63% of the academic day in order to participate in athletic events and extracurricular activities (includes prom, and homecoming).

Admission of Students after Absence(s)

Following an absence, students must bring a written excuse to school **before they return to class. Before the 7:51 a.m. bell**, students must report to the main office and submit their written excuse to the principal's designee to receive their admission pass. Students failing to report before the **7:51 a.m. bell** will be tardy. The designee will determine whether the absence is excused or unexcused and sign an admission pass for the student. **The student will carry this pass to each class and each teacher will sign it. The seventh period teacher will collect the pass and return it to the office for filing.**

Written Excuse

The student must present a signed written excuse from a parent, guardian, or doctor on the day the student returns to school unless permission to be absent was granted by school administrators before the absences occurred. Students will be allowed (4) written excuses per semester.

The written excuse should contain:

1. The date written
2. Full name of the student
3. The date(s) the student was absent
4. The cause of the absence
5. The signature of the parent, guardian, custodian, or doctor
6. The phone number where the parent, guardian, or custodian can be reached

The principal or designee has the authority to determine the absence type based on the sufficiency and validity of information received.

Make up Work For Excused Absences

It is the responsibility of the student to make up work missed because of an excused absence. The student must contact his or her teachers immediately upon returning to school and set a time when the missed work can be completed. Although an absence may be excused, students will receive no credit for work missed unless it is made up. All work must be completed within the number of days missed. For example, if a student misses Monday, work must be turned in by Wednesday. Otherwise, a grade of zero (0) will be given for all work missed. Students who receive unexcused absences will not be allowed to make up work. **Exceptions must be cleared by the principal.**

Tardiness to School

- Students who arrive to school late must report to the front office to obtain a late pass before being admitted to any classroom or other area of the school. The pass must be

shown to all the student's teachers as the student reports to each class during the day, as well as to teachers of any missed classes during the next school day.

- For the tardy to be excused, students are required to bring a note from the parent/guardian explaining the reason for the tardiness.
- If the student does not obtain and show the pass to all teachers, the tardy will be considered unexcused.
- The consequences for unexcused tardies will be:
 1. 1st – The student will be assigned to ISS for one (1) day.
 2. 2nd – The student will be assigned to ISS for two (2) days.All remaining amount of tardiness to school will be (2) days.

Tardiness Between Classes

It is the expectation at Crystal Springs High School that all students arrive to class on time. Students who are late for class will be governed by the following:

- 1st Tardy- Verbal warning
- 2nd Tardy- Parent contact
- 3rd Tardy- 1 days in ISS or corporal
- 4th Tardy- 2 days in ISS or corporal
- 5th Tardy- 3 days in ISS
- 6th Tardy- Must return with a parent

Truancy

- Students are considered truant if they are unaccountably absent from class or leave campus without proper authorization.
- Truancy is considered a major offense. Consequences are listed in the District Discipline Plan.
- Truancy occurs when a student has accumulated five (5) or more unlawful absences in a school year, excluding suspension and expulsion days.

Cutting Class

Students are officially cutting class 10 minutes after the tardy bell. Students who are not listed on the morning *Absentee Report* should be reported as a Cut. Teachers should complete a *Cut Form* and submit it to an administrator or the office. If a student arrives to class 10 minutes late or later, please buzz the office for an administrator's assistance.

- ISS for up to 5 days
- Corporal punishment
- OSS for 1-3 days

Dismissals

Teachers will be notified by the office for all dismissals. Habitual dismissals must be cleared by an administrator. Parents requesting early dismissals must adhere to the following:

1. Sign the dismissal form in the front office. No letters or phone calls will be accepted. Only documented parents, guardians, or designees can dismiss students. The office staff will utilize Active Parent and/or emergency cards for verification. Parents/guardians must present a photo I.D.
2. Students must present a written excuse when returning to school. Students are only allowed to have four (4) written excuses a semester.
3. Any dismissal before 1:15 p.m. will be considered an unexcused absence.
4. No dismissal will be granted after 2:50 p.m.

Early Dismissals

Students who are classified as seniors must be enrolled in and attend five academic classes each day. Classes through dual credit at Hinds will meet the requirements of one of the academic classes. Seniors who are in line for graduation, who have an 80 or above in each class, and have no Group II or higher discipline referrals will be eligible to request early check out. Students who have failed state testing will not be eligible for early dismissal. For a senior to check out early, the school must receive written and verbal permission from the parent or guardian.

All students who check out must leave the building and campus within five minutes of checking out. He or she is not to return to school and/or campus without prior approval from the principal until school is dismissed, including driving on to campus.

Being able to check out early is a privilege that can be revoked at any time.

SCHOOL STATUS NOTIFICATION SYSTEM

The Copiah County School District offers School Status. School Status is a system designed to communicate with parents via electronic phone calls, texts, and broadcast. School Status often disseminates valuable information. As a courtesy, School Status will contact the parent/guardian and inform them of emergencies, attendance matters and general school-related information. For School Status to operate successfully, it is imperative that parents/guardians have valid phone numbers on file in our office.

ACTIVE PARENT SYSTEM

Active Parent is a tool offered by the Copiah County School District allowing parents access to view school-related information relative to their child such as attendance, schedules, term grades and school news, via the internet. Active Parent may be accessed from any computer with internet capability. Parents requesting Active Parent should complete an Active Parent application and return it to the Crystal Springs High School office.

CRYSTAL SPRINGS HIGH SCHOOL GUIDANCE POLICIES RESIDENCY

By law, each student is required to attend school in the district in which he/she resides unless he/she has been released by the prior local school board and accepted by the Copiah County School Board. If it is determined that the student is attending Crystal Springs High School but does not in fact reside within the district, the student will not be allowed to remain in school. **All students, both those currently attending Crystal Springs High School and those transferring to Crystal Springs High School, must provide two (3) approved proofs of residency to be filed in the student's cumulative record.** If at any time during the school year, there is a change of address or telephone number, it is extremely important that this is reported to the school office and new proofs of residency submitted to verify residency and/or telephone access to the parent(s) or guardian.

STUDENT TRANSFERS FROM OTHER SCHOOLS

A parent(s) or guardian must accompany the transfer student who is enrolling in order to furnish the required personal data. All students new to Crystal Springs High School must submit the following documents before registering for classes:

1. Birth Certificate – long form preferred -- which indicates student's mother and father
2. Physical custody or legal guardianship papers if not living with parents listed on the birth certificate

3. Two (3) approved proofs of residency in the Crystal Springs District. The student must be living with the physical custodial parent or legal guardian.
4. Withdrawal form from previous school showing school address and phone number as well as withdrawal grades
5. Unofficial copy of student's transcript indicating credits earned from previous school
6. Original copy of Mississippi Certificate or Immunization Compliance [Form 121]
7. Copy of student's Social Security Form

If the student is transferring from a non-accredited school or a home-school program, the following standards will apply:

Any transfer student from a school or program not accredited by an approved regional or state agency or a student entering from a home-school program will be given a standardized achievement test and teacher-made exit exams for the respective courses completed prior to entering Crystal Springs High School. The student will be expected to show proficiency on the exit examination in order to receive credit for the course.

House Bill 1030 (As Sent to Governor)

AN ACT TO AMEND SECTION 37-15-11, MISSISSIPPI CODE OF 1972, TO CLARIFY THAT SCHOOL DISTRICTS MAY REQUIRE A PARENT, LEGAL GUARDIAN OR LEGAL CUSTODIAN TO ACCOMPANY A CHILD SEEKING TO ENROLL IN THE SCHOOL DISTRICT; AND FOR RELATED PURPOSES.

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF MISSISSIPPI:

SECTION 1. Section 37-15-11, Mississippi Code of 1972, is amended as follows:

37-15-11. Whenever any minor child seeks or applies to enroll or gain entrance to any public school in this state, and the child is not accompanied by an adult or is accompanied by an adult who is not the child's parent,***guardian, if a legal guardian has been appointed for the child, or legal custodian, the school official or officials or teacher to whom the child applies or reports for enrollment or admission may delay consideration of the enrollment or enlistment of the minor child and require the child's parent, legal guardian or legal custodian to accompany the child and apply***enrollment and admission into the school for and on behalf of the minor child.

SECTION 2. This act shall take effect and be in force from and after July 1, 2002.

TRANSFER GRADES

Pupils transferring to Crystal Springs High School from another school should have transcripts in the school office showing academic work done in the previous school. Teachers will utilize these grades in averaging them with work done here to compute the student's yearly average.

STUDENT WITHDRAWAL FROM CRYSTAL SPRINGS HIGH SCHOOL

A parent(s) or guardian must accompany any student who wishes to withdraw from school. The student should observe the following procedure:

1. Report the intended withdrawal to the Guidance Counselor
2. Clear all obligations (including fees or fines) with teachers, the librarian, or the office.
3. Obtain a withdrawal form from Mrs. Fortenberry to present to each period teacher

4. Submit the form to each teacher who then may complete his/her portion of the withdrawal form indicating the current withdrawal grade and the return of textbook(s)

ELIGIBILITY FOR ATHLETICS AND EXTRACURRICULAR ACTIVITIES

A school district shall not participate in activities which require any student to miss more than twenty (20) academic periods during the school year. No more than five (5) planned absences may occur in the same academic period. Tenth, eleventh, and twelfth graders who participate in MHSAA sanctioned activities must make satisfactory progress toward graduation with an overall average of 70 in order to be eligible. Entering freshmen must pass all required courses and earn an overall average of 70 in 3 of 4 core courses in order to be eligible. Eligibility is calculated on a yearly basis.

The student must have a certified copy of his birth certificate on file in the office of the director of MHSAA. A student must attend school in the school district in which his parents reside or spend 1 year before he/she is eligible. No student will be permitted to participate in inter-school contests for more than 4 years after entering high school. The student shall not be permitted to participate in inter-school contests if he/she has reached the age of 19 prior to last September 1st.

PARENT CONFERENCES

Parents should consistently monitor their child's academic progress. It is our goal at Crystal Springs High School to keep parents informed of their child's progress. It is necessary at times for a parent/teacher conference to be held. So that we can best serve the parent and student's needs, it is necessary that we follow these guidelines in setting up conferences:

- 1) Please call the main office at least one day in advance to set up a conference.
- 2) Please bring with you any materials necessary to discuss your student's progress.
- 3) Please try to set up conferences after 3:10 p.m. dismissal. This allows for teachers and parents to have uninterrupted time. Conferences may also be set up before school begins or during the teacher's planning period.

On severe behavior incidents, parents will be notified. If a parent cannot be contacted, DHS will be contacted. It is very important for parents to maintain working contact information with our school.

Suggestions for Parent/Teacher Conference:

- 1) Please be punctual. If for some reason you are unable to attend at the previously arranged time, please inform the office at your earliest convenience.
- 2) Be specific with your questions regarding your child's progress.
- 3) Please have your child attend when necessary. Sometimes information can be misunderstood and this can help clear up possible misunderstandings.

COUNSELOR/TEACHER ADVISEMENT WITH PARENTS

The following school-wide conference opportunities are in place annually:

- 1) PTO Open House at the beginning of each school year.
- 2) Report Card pick-up at the end of each of the first three nine weeks.
- 3) Additional conferences – to be determined on an as needed basis

Parents are encouraged throughout the year to set up individual consultation time with the counselor by calling the main office for an appointment.

GUIDANCE AND COUNSELING

The guidance program exists to facilitate the growth and development of students as they progress through school. The counselor confers with parents and students concerning scheduling, academic achievement, test data interpretation, college and career decision making, and personal counseling. Guidance services are an essential part of the educational program. The guidance program is designed to complement both academic and administrative functions.

STATE MANDATED TESTING

The Education Reform Act of 1982 required an organized system of assessment and accountability in Mississippi schools. Through the years, students have been expected to meet increasingly stringent standards, and school districts have been assigned accreditation levels based on a set of process standards and student performance. This system has moved to a new level of accountability – Mississippi’s Curriculum Content Assessment System.

This new assessment system is designed to measure what students are learning in Mississippi classrooms. The strength of the new system is the emphasis on criterion referenced tests, which measure a defined curriculum as outlined in each Mississippi Framework.

TESTING SCHEDULE

Testing during the various grading periods is scheduled on the calendar at the beginning of the school term. This schedule is to be strictly adhered to by the administrators, teachers and students. Students and parents should plan around these testing dates. No tests will be given early.

BIRTH CERTIFICATES

Mississippi State Law requires that every student enrolled in public school must have a certified date of birth and a file or registration number recorded on his or her cumulative folder. If this has not been done, it will be necessary for the student to present a certified birth certificate.

IMMUNIZATION LAW

State law requires that prior to admission to school each student present proof that immunizations are up to date. Entering students must present an original copy of Mississippi Certificate of Immunization Compliance [Form 121.]

CHANGE OF ADDRESS

If at any time during the school year that you have a change of address or telephone number, it is of extreme importance that you report this to your homeroom teacher or the office.

STUDENT SCHOOL RECORDS

1. Parents have the right to inspect and review the educational records of their children to ensure that these records are not inaccurate, misleading, or otherwise in violation of the privacy or other rights of the students. Parents are also provided with the privilege of requesting corrections or deletions of any such inaccurate, misleading, or otherwise inappropriate data contained therein.
2. The Copiah County School Board follows the policy allowing parents, upon request, access to student records.
3. The law allows "directory information" about students to be made public without specific permission. During the coming year, the schools within the Copiah County School District will publish, or sponsor the publication of yearbooks, student directories, honor society roster, athletic contest programs, and graduation programs. The Board allows the following directory information to be made public through one or more of these publications:

the student's name, address, telephone listing, date and place of birth, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, and awards received. For a period of fourteen (14) calendar days from the date of this public release parents may request the deletion of information relating to their child from specific school publications. Forms for making this request are available from the schools.

4. The Copiah County School will not release to any third party the educational records of students without the written consent of their parent other than for the following exceptions:
 - a. School officials, including teachers and record clerks who have legitimate educational interests.
 - b. Officials of other schools after a student is transferred.
 - c. State and federal officials for audit purposes or for reporting information required by state statutes.
 - d. Financial aid official in connection with a student's application for aid.
 - e. Educational agencies for developing, validating, and administering predictive tests if such information will not permit indication of individual students.
 - f. Accreditation organizations in order to carry out their function.
 - g. Parents of dependent students who are over age seventeen.
 - h. Appropriate persons who need information to protect the health safety of students.
5. The Copiah County Schools will maintain a record of individuals having access to the cumulative folders of each student. With the exception of category 4a above, this record will contain the signature, the date, and the reason for needing access. This record will be made available to parents.
6. The law states that whenever a student has attained eighteen (18) years of age, or is attending an institution of post-secondary education the permission or consent required and accorded to the parents will be required and accorded only by the students.

In the Copiah County Schools, each principal will be the custodian of the students' records. Parents who have legitimate interest are welcome to make inquiries about such records.

REQUESTS FOR SCHOOL RECORDS

Transcripts of a record may be mailed upon the written request of the student, the student's parents, or the student's legal guardian. Requests for school records or attendance verification should be made at least 48 hours in advance. The school will furnish without charge two transcripts for each **current** student. A fee of \$5.00 will be charged for each additional transcript. To obtain a transcript, an individual must complete a transcript request form and submit it to the office. Students desiring transcripts during the summer months are urged to get them either in June or August. Official copies of transcripts for graduating seniors cannot be sent until all information is posted on the permanent records (the transcript.) This posting usually occurs on or about June 15 of each year.

REQUESTS FOR LETTERS OF RECOMMENDATION

The student must present a dated request in writing and a copy of his/her current resume at least five (5) days in advance of the student's deadline.

REQUESTS FOR CHANGE OF SCHEDULE

1. Students must provide a written request from their parents to change a schedule.
2. A student must withdraw from a class within the first five days of that class.
3. All schedule changes must have the principal's/counselor's approval before being finalized.
4. A student must present their changed schedule to all appropriate teachers. Failure to do so may result in disciplinary action.

REQUESTS FOR SCHOOL VERIFICATION FOR STUDENTS RECEIVING SOCIAL SECURITY BENEFITS

The student must first complete Sections A and B with his/her signature, social security number, telephone number and date included. The student will submit the completed form with no omissions and the postage-paid envelope, which accompanies this form, to the guidance office for school verification in Section C. The school may require up to five (5) days from the date of receipt of this form to return the form with school verification to the Social Security Administration. This form will not be returned to the student. It will be mailed from the school.

REQUESTS FOR VERIFICATION OF SCHOOL ATTENDANCE FOR DRIVER LICENSE APPLICATION AND RENEWAL

Requests for verification of school attendance must be submitted three (3) days prior to the date needed by the student for application and/or renewal of driver license.

CRYSTAL SPRINGS HIGH SCHOOL CURRICULUM POLICIES

VALEDICTORIAN, SALUTATORIAN, & HISTORIAN

The student having the highest academic average of all credits earned in grades 8 – 12 will serve as Valedictorian of the Senior Class. The student with the second highest academic average of all credits earned in grades 8 – 12 will serve as Salutatorian of the Senior Class. The student with the third highest academic average of all credits earned in grades 8-12 will serve as Historian of the Senior Class. A student must have attended Crystal Springs or Wesson Attendance his/her entire senior year and advanced with his/her class to be eligible for these honors. The recognition of Valedictorian, Salutatorian and Historian will be determined by grades received from credits earned in the eighth grade to the end of the second semester grading period of the senior year calculated on the weighted grade scale.

Should a tie in a particular rank occur, the average is not rounded up and is expressed to at least the fourth decimal (if needed). If the grade point average of the top graduates is the same after being expressed four decimals, then co-valedictorians and co-salutatorians are named and they will be honored in alphabetical order.

HONOR GRADUATES

The weighted grade point average will be used for determination of status of not only Valedictorian, Salutatorian, and Historian but determination of honor graduates: HONORS, HIGH HONORS, & HIGHEST HONORS. There will be no rounding of decimal place value of final grade point averages. Ranking for all honor graduates will be calculated from the tenth's decimal place. The base-line grade point average (GPA) begins at 3.2 – without rounding. Final grade point averages will be available upon request five (5) days following graduation exercises.

Students graduating with HONORS – GPA of 3.20-3.49

Students graduating with HIGH HONORS – GPA of 3.50-3.99

Students graduating with HIGHEST HONORS – GPA of 4.00-5.00

RANK IN CLASS

Rank in class is computed by:

1. Adding the sum of the weighted grade points earned in all credited coursework beginning at the eighth-grade level through the end of the third nine-week period of the grade level.
2. Dividing by the number of courses attempted for credit toward graduation.

GRADING SYSTEM

*The average daily grade will count 66 2/3% of the nine weeks average. The average daily grade will be determined as follows:

Daily Work - 66 2/3%

Major Tests - 33 1/3%

Average Daily Grade - 100%

*Daily work will consist of homework, class work, class participation, single objective skill tests or other work as determined by the teacher.

*A nine-week system for reporting grades will be utilized. A student's nine weeks' grade will be determined from his or her daily average and his or her nine weeks' test score. To arrive at a nine-week average, the daily grade will count 66 2/3% and the nine weeks' test will count 33 1/3%. All grades will be recorded numerically in the grade book and on the report card.

Example: Daily Average - 80

Nine Weeks' Test Score - 90

$80 + 80 + 90 = 250$ divided by 3 = 83.33 = 83

This student will receive an 83 on his or her report card.

*The following grade scale will appear on the report card:

A= 90-100 D= 65- 69

B= 80-89 F= 0-64

C= 70-79

*The yearly average will be determined by adding the two semester grades and dividing by two.

*Averages that end with the following decimals: .5, .6, .7, .8, & .9 must be rounded to the next higher number. (Ex: $90.4 = 90$ - $90.5 = 91$) No grade higher than a 100 may be given.

In all cases, passing grade verification by the teacher indicates that the student has shown the required proficiency on all district core skills.

HOMEWORK GUIDELINES

Through research it is proven that 1 to 1 ½ hours per day of homework that is meaningful and reinforces the skills being taught will improve test scores and learning. For this reason, we feel it necessary to develop guidelines for homework to be assigned.

CHEATING

If a student at Crystal Springs High School is caught cheating, his parent/guardian will be immediately notified by the teacher and a grade of zero will be recorded. Repeated acts of cheating will be referred to a principal for disciplinary actions as defined under "Penalties for Major Offenses."

WEIGHT OF COURSES COUNTING TOWARDS OVERALL GPA
CRYSTAL SPRINGS HIGH SCHOOL 2016-2017

<u>COURSE TITLE</u>	<u>LEVEL</u>	<u>CREDIT</u>
Accounting Fundamentals	G	1
ACT Prep I	G	1
ACT Prep II	G	1
Advanced Placement Calculus	AP	1
Advanced Placement Chemistry	AP	1
Algebra I, 8 th Grade	CP	1
Algebra I	CP	1
Algebra II	CP	1
Algebra III	CP	1
Band	G	1
Biology I	CP	1
Chemistry	CP	1
Chemistry I	CP	1
Choral Music	G	1
Contemporary Health	G	½
Compensatory English I	G	1
Compensatory English II	G	1
Compensatory English III	G	1
Compensatory English IV	G	1
Compensatory Mathematics I	G	1
Compensatory Mathematics II	G	1
Compensatory Mathematics III	G	1
Compensatory Mathematics IV	G	1
Computer Applications	G	½
Debate	CP	½
Dual Credit College Algebra	CP	1
Dual Credit English Composition I	CP	1
Dual Credit English Composition II	CP	1
Dual Credit Intermediate Algebra	CP	1
Dual Credit Trigonometry	CP	1
Dual Credit Western Civilization I	CP	1
Dual Credit Western Civilization II	CP	1
Economics	G	½
English I	G	1
English II	G	1
English III	G	1
English IV	G	1
Family Dynamics	G	½
Foundations of Algebra (9 th grade)	G	1
General Music	G	
Human Anatomy & Physiology	CP	1
Introduction to Biology	G	1
Introduction to Journalism	CP	½
Keyboarding	G	½
Law Related Education	G	½
Mississippi Studies	G	½

Mississippi Writers	CP	½
Nutrition & Wellness	G	½
Oral Communication	CP	½
Physical Education	G	½ or 1
Personal Science	G	1
Personal Finance	G	½
Physical Science	G	1
Physics	CP	1
Psychology	G	½
Resource Management	G	½
Spanish I	CP	1
Spanish II	CP	1
SREB Literacy Ready	G	1
SREB Math Ready	G	1
Survey of African American Writing	CP	½
Technology Foundations 8 th Grade	G	1
Transition to Algebra	G	1
Unified Geometry	CP	1
U.S. Government	G	½
U.S. History, 1877 to Present	G	1
World Geography, Introduction to	G	½
World History	G	1

CAREER AND TECHNICAL EDUCATION (CTE)

Business Fundamentals	(year 1)	G	2
Marketing	(year 2)	G	2
MJCC Construction/Electrical	(year 1)	G	2
MJCC Electrical	(year 2)	G	2
MJCC Construction/Carpentry	(year 1)	G	2
MJCC Carpentry	(year 2)	G	2
MJCC Health Sciences Core	(year 1)	G	2
MJCC Healthcare and Clinical Sciences	(year 2)	G	2
MJCC Introduction to Welding	(year 1)	G	2
MJCC Advanced Welding	(year 2)	G	2

**COPIAH COUNTY SCHOOL DISTRICT
WEIGHTED GRADE POINT AVERAGE
GRADE POINT EQUIVALENT BEGINNING 2010-2011**

Numerical Grade	General Education	College Preparatory	Advanced Placement
100	4.0	4.5	5.0
99	3.9	4.4	4.9
98	3.8	4.3	4.8
97	3.7	4.2	4.7
96	3.6	4.1	4.6
95	3.5	4.0	4.5
94	3.4	3.9	4.4
93	3.3	3.8	4.3
92	3.2	3.7	4.2
91	3.1	3.6	4.1
90	3.0	3.5	4.0
89	2.9	3.4	3.9
88	2.8	3.3	3.8
87	2.7	3.2	3.7
86	2.6	3.1	3.6
85	2.5	3.0	3.5
84	2.4	2.9	3.4
83	2.3	2.8	3.3
82	2.2	2.7	3.2
81	2.1	2.6	3.1
80	2.0	2.5	3.0
79	1.9	2.4	2.9
78	1.8	2.3	2.8
77	1.7	2.2	2.7
76	1.6	2.1	2.6
75	1.5	2.0	2.5
74	1.4	1.9	2.4
73	1.3	1.8	2.3
72	1.2	1.7	2.2
71	1.1	1.6	2.1
70	1.0	1.5	2.0
69	.9	1.4	1.9
68	.8	1.3	1.8
67	.7	1.2	1.7
66	.6	1.1	1.6
65	.5	1.0	1.5

All Courses offered by the District will be grouped for weighted purposes into one of three categories:

1. General Education – 4.0 Scale
2. College Preparatory – 4.5 Scale
3. Advanced Placement – 5.0 Scal

COPIAH COUNTY SCHOOL DISTRICT
WIGHTED GRADE POINT AVERAGE
SAMPLE COMPUTATION

TOTAL NON-WEIGHTED GPA

**GPA Conversion
Prior to 2010-2011**

94-100 =4.0
85-93 =3.0
75-84 = 2.0
70-74 = 1.0

**GPA Conversion
Beginning 2010-2011**

90-100=4.0
80-89 = 3.0
70-79 = 2.0
65-69 = 1.0

TOTAL WEIGHTED GPA

Course	Level	Mark	Credit	Grade Point 4.0 Scale	Grade Point Weighted Scale
AP English Lit.	AP	95	1	4	4.5
Physics	CP	96	1	4	4.1
Economics	G	95	½	2	1.75
US Gov't	G	98	½	2	1.90
Spanish I	CP	96	1	4	4.1
Band	G	99	1	4	3.9
Totals				20	20.25
GPA				4.0	4.050

1. Class Rank will be computed by adding the totals of weighted grade points earned in each course and divided by the total number of courses attempted throughout grades 8-12. Semester courses receive one-half credit and one-half value of grade points.
2. All courses will be figured into the final GPA including PE, Summer School Courses, Drivers Education, Correspondence Courses, etc...

HONORS	3.20 TO 3.49
HIGH HONORS	3.50 TO 3.99
HIGHEST HONORS	4.00 TO 5.00

MISSISSIPPI PUBLIC SCHOOL ACCOUNTABILITY STANDARDS

APPENDIX A-2

GRADUATION REQUIREMENTS STANDARD 20

SENIORS OF SCHOOL YEAR 2011-2012 (and thereafter) (Entering ninth graders in 2008-2009 and thereafter)

Each student graduating from a secondary school in an accredited school district will have earned the required Carnegie units as specified in the following table. Contents of each required and elective course must include the core objectives identified in the *Mississippi Curriculum Frameworks*. Course titles and identification numbers must appear in the current edition of *Approved Courses for Secondary Schools of Mississippi*. (See SB Policies 2902 and 2903) Enrollment in online and correspondence courses listed in this book must have prior approval granted by the principal. No more than one (1) of the minimum required number of units may be earned through completion of an approved correspondence course.

Any student who completes the minimum graduation requirements as specified below and has achieved a passing score on each of the required high school exit examinations is eligible to receive a high school diploma. The local school district may establish additional local requirements approved by the local school board as authorized under MS Code 37-16-7.

<u>CURRICULUM AREA</u>	<u>CARNEGIE UNITS</u>	<u>REQUIRED SUBJECTS</u>
ENGLISH	4	English I English II
MATHEMATICS	4	Algebra I or Integrated Math I
SCIENCE	4	Biology I
SOCIAL STUDIES	4	1 World History $\frac{4}{4}$ 1 U.S. History $\frac{4}{4}$ $\frac{1}{2}$ Geography $\frac{4}{4}$ $\frac{1}{2}$ U.S. Government $\frac{1}{2}$ Economics $\frac{4}{4}$ $\frac{1}{2}$ Mississippi Studies $\frac{4}{4}$
HEALTH and PHYSICAL	1	$\frac{1}{2}$ Contemporary Health and $\frac{1}{2}$ Physical Education 9 & 11
BUSINESS TECHNOLOGY	1	1 Information and Communication Technology (ICT) II or 1 Science, Technology, Engineering & Mathematics (STEM) or 1 Technology Foundations or $\frac{1}{2}$ Keyboarding and $\frac{1}{2}$ Computer Applications 10
THE ARTS	1	Any approved 5000.000 course or completion of the 2-course sequence for Computer Graphics Technology I and II
ELECTIVES	5	
TOTAL UNITS REQUIRED	24	

MISSISSIPPI PUBLIC SCHOOL ACCOUNTABILITY STANDARDS, 2012

APPENDIX A-2 (Continued)

GRADUATION REQUIREMENTS

STANDARD 20 SENIORS OF SCHOOL YEAR 2011-2012 (Entering ninth graders in 2008-2009 and thereafter)

Compensatory English, Compensatory Reading, and Compensatory Writing may not be included in the four English Courses required for graduation; however, these courses may be included in the 5 general electives required for graduation. Beginning school year 2014-2015, Compensatory English may only be taken if a credit-bearing English course is taken in the same school year. Accelerated English 9 can be accepted in lieu of English I. Accelerated English 10 and AP English Language Composition can be accepted in lieu of English II. Beginning school year 2010-2011 for all entering ninth graders, English I is a required prerequisite course for English II. English I may not be taken after a student completes English II.

Compensatory Mathematics, Introduction to Engineering, and any developmental mathematics course may not be included in the four mathematics courses required for graduation; however, these courses may be included in the 5 general electives required for graduation. Beginning school year 2014-2015, Compensatory Mathematics may only be taken if a credit-bearing Math course is taken in the same school year. Math 8 cannot be taken after Algebra I or Integrated Math I. Beginning school year 2007-2008 for all entering eighth graders, at least two of the four required mathematics courses must be higher than Algebra I or Integrated Math I. Effective with ninth graders of 2010-2011, Survey of Mathematical Topics may not be included in the two math courses higher than Algebra I. The allowable mathematics courses that can be taken which are higher than Algebra I or Integrated Math I are: Geometry, Integrated Math II, Algebra II, Integrated Math III, CCSS Advanced Math Plus, Algebra III, SREB Math Ready, Calculus, AP Calculus AB, AP Calculus BC, And AP Statistics. Advanced Algebra, Trigonometry, Pre-Calculus, Discrete Mathematics, and Statistics meet this requirement if taken prior to the 2015-2016 school year. MYP Geometry, MYP Algebra II, IB-DP Mathematics I, IB-DP Mathematics II, IB-DP Mathematical Studies I, IB-DP Mathematical Studies II are allowable mathematics courses higher than Algebra I for IB students. One of the four required mathematics units may be in Drafting if the student completes the 2-course sequence for Drafting I & II. One of the four required mathematics units may be in Survey of Mathematical Topics; however, this course does not meet the mathematics requirement for admission to institutions of higher learning. Effective with the eighth graders of 2004-2005, Pre-Algebra, Transition to Algebra, and Algebra I, may be taken in the eighth grade for Carnegie unit credit. Pre-Algebra, Transition to Algebra, and Survey of Mathematical Topics are no longer available after the 2013-2014 school year. Carnegie units may be earned by seventh and eighth graders effective with school year 2014-2015 for the following courses: CCSS Compacted Math Grade 7, CCSS Math Grade 8, CCSS Compacted Math Grade 8 (with Integrated Math I), and CCSS Math Grade 8/with Algebra I/ (Traditional). Effective with the eighth graders of 2008-2009, Geometry may be taken in the eighth grade for Carnegie unit credit. Effective with 7th graders of 2012-2013, Pre-Algebra, Algebra I, Biology I, ICT II (Information & Communication Technology) and first year Foreign Language may be taken in the 7th grade for Carnegie unit credit provided the course content is the same as the high school course. Effective with 8th grader of 2012-2013, STEM (Science, Technology, Engineering & Mathematics) and second year Foreign Language may be taken in the 8th grade for Carnegie unit credit provided the course content is the same as the high school course. Effective with 8th graders of 2013-2014, Introduction to Agri Science may be taken for Carnegie unit credit provided the course content is the same as the high school course.

One unit may be in Concepts of Agri Science or Introduction to Agri Science, and second unit may be earned by completing 2 of the following 3 courses: Science of Agriculture Plants, Science of Agriculture Animals, Science of Agricultural Environment. Two units may be in the following courses if the student completes the required course sequence ending with Agri Science II, Allied Health II, Aquaculture II, Forestry II, Plastics and Polymer Science II, Technology Applications II, Robotics/Engineering II, Polymer Science II or Careers in Polymer Science, Horticulture II or Horticulture Landscape and Turfgrass, Engineering II or Applied Engineering Concepts, Health Sciences II or Workplace and Employment Skills in Health Sciences. Beginning school year 2008-2009 for all entering eighth graders, one unit must be a lab-based physical science. The allowable lab-based physical science courses are Physical Science, Chemistry, AP Chemistry, Physics, AP Physics B, AP Physics C – Electricity and Magnetism, AP Physics C – Mechanics, Polymer Science II, and Robotics/Engineering II. IB-DP Physics I, IB-DP Physics II, MYP Chemistry, and IB-DP Chemistry may be accepted as allowable lab-based physical science courses

for students enrolled in the IB program. MYP Biology and IB-DP Biology I may be accepted in lieu of the Biology I requirement for students enrolled in an IB program. Effective with school year 2013-2014, up to two (2) of the four (4) required science units (excluding Biology I) may be earned by completing Agriculture and Natural Resources I & II. One (1) credit allowed shall be awarded for Biology II, and one-half (1/2) credit shall be awarded for Botany, and one-half (1/2) credit shall be awarded for Field Experiences in Science. Effective with eighth graders of school year 2013-2014, Introduction to Agri Science may be taken in the eighth grade for Carnegie unit credit.

Based on the 2011 Mississippi Social Studies framework, A.P. World History can be accepted in lieu of the required World History from the Age of Enlightenment to Present course. A.P. United States History can be accepted in lieu of the required U.S. History from Post-reconstruction to Present course. A.P. Government and Politics: United States can be accepted in lieu of the required United States Government course. A.P. Macroeconomics or A.P. Microeconomics can be taken in lieu of the required Economics course. A.P. Human Geography can be accepted in lieu of the required Geography course. MYP World Geography is accepted in lieu of the required Geography course for students enrolled in the IB program. IB-DP History of the Americas I is accepted in lieu of the required U.S. History course for students enrolled in the IB program. IB-DP History of the Americas II is accepted in lieu of the required Mississippi Studies, Economics, and/or U.S. Government courses for students enrolled in the IB program. MYP U.S. Government is accepted in lieu of the required Government course for students enrolled in the IB program. Effective with eighth graders of school year 2013-2014, Mississippi Studies and Geography may be taken in the eighth grade for Carnegie unit credit.

Credit earned for Business Fundamentals or Business Fundamentals II may be accepted in lieu of an ½ unit in Economics.

The credit earned for a State/Local Government course in any other state by an out-of-state transfer student who enters after the sophomore year can stand in lieu of Mississippi Studies or Mississippi State and Local Government. If a transfer student took a State/Local Government course in a grade level that did not award Carnegie unit credit, then any other ½ unit social studies course may be accepted. An out-of-state student who transfers after the junior year may substitute any other ½ unit social studies course.

Credit earned in Allied Health I, Health Sciences I, or Theory and Application of Health Sciences I, may be the accepted in lieu Contemporary Health to meet the graduation requirement for ½ Carnegie unit in Health.

Successful completion of JROTC I and JROTC II may be accepted in lieu of Contemporary Health to meet the graduation requirement for ½ Carnegie unit in Health beginning in the 2010-2011 School year and thereafter.

Comprehensive Health or Family and Individual Health meet the health requirement if taken prior to the 2014-2015 school year. The graduation requirement for ½ unit in physical education may include participation in interscholastic athletic activities, band, dance and JROTC that meet the instructional requirements specified in the *Fitness through Physical Education Framework* and that are sanctioned by the Mississippi High School Activities Association.

Evidence of proficiency in technology is accepted in lieu of the required courses if the student earns one unit in a technology-rich academic or career technical course related to their program of study. Effective with school year 2012-2013, a Carnegie unit credit for ICT II (Information & Communication Technology) may be awarded to 7th grade students. Effective with school year 2012-2013, a Carnegie unit credit for STEM (Science, Technology, Engineering & Mathematics) may be awarded to 8th grade students. ICT II may be accepted in lieu of Computer Discovery. A Carnegie unit earned for STEM in the 8th or 9th grade meets this graduation requirement. Technology Foundations replaces Computer Discovery, Keyboarding and Computer Applications and meets this graduation requirement when taken in grades 8-12. MYP Computer Discovery may be accepted in lieu of Computer Discovery for students enrolled in an IB program. Computer Discovery meets this requirement if taken prior to the 2012-2013 school year.

Only one elective unit in physical education including participation in interscholastic athletic activities, band, performance choral, dance or JROTC that meet the instructional requirements specified in the *Fitness through Physical Education Framework* and that are sanctioned by the Mississippi High School Activities Association may be applied each year to the minimum 24 required state units. If a local district has graduation requirements above the state requirements they may award additional credits as outlined in the local Board policy.

MISSISSIPPI PUBLIC SCHOOL ACCOUNTABILITY STANDARDS, 2012

APPENDIX A-1

**GRADUATION REQUIREMENTS
STANDARD 20**

DISTRICT OPTION

NOTE: This option may be offered by districts, but it is not required.

Each student graduating from a secondary school in an accredited school district will have earned the required Carnegie units as specified in the following table. Contents of each required and elective course must include the core objectives identified in the *Mississippi Curriculum Frameworks*. Course titles and identification numbers must appear in the current edition of *Approved Courses for Secondary Schools of Mississippi*. (See SB Policies 2902 and 2903.) Enrollment in online and correspondence courses listed in this book must have prior approval granted by the principal. No more than one (1) of the minimum required number of units may be earned through completion of an approved correspondence course.

Any student who completes the minimum graduation requirements as specified below and has achieved a passing score on each of the required high school exit examinations is eligible to receive a high school diploma. The local school district may establish additional local requirements approved by the local school board as authorized under MS Code 37-16-7.

CURRICULUM AREA	CARNEGIE UNITS	REQUIRED SUBJECTS
ENGLISH	4	English I English II
MATHEMATICS	4	Algebra I or Integrated Math I
SCIENCE	3	Biology I
SOCIAL STUDIES	3	1 World History <u>4</u> 1 U.S. History <u>4</u> ½ U.S. Government 1.2 Mississippi Studies <u>5</u>
HEALTH	½	Contemporary Health <u>10</u>
BUSINESS and TECHNOLOGY	1	1 Information and Communication Technology (ICT) II or 1 Science, Technology, Engineering & Mathematics (STEM) or 1 Technology Foundations Or ½ Keyboarding and 1.2 Computer Applications <u>11</u>
THE ARTS	1	Any approved 500.000 course or completion of the 2-course sequence for Computer Graphics Technology I and II
ELECTIVES	4	
TOTAL UNITS REQUIRED	21	

APPENDIX A-1 (Continued)
GRADUATION REQUIREMENTS
STANDARD 20

District Option

Compensatory English, Compensatory Reading, and Compensatory Writing may not be included in the four English courses required for graduation; however, these courses may be included in the 4 1/2 general electives required for graduation. Beginning school year 2014-2015, Compensatory English may only be taken if a credit bearing English course is taken in the same school year. MYP-English I and MYP English II are accepted in lieu of the English I and English II requirements for students enrolled in the IB program.

Compensatory Mathematics and any developmental mathematics course may not be included in the four mathematics courses required for graduation; however, these courses may be included in the 4 1/2 general electives required for graduation. Beginning school year 2014-2015, Compensatory Mathematics may only be taken if a credit-bearing Math course is taken in the same school year. Beginning school year 2004-2005 for all entering eighth graders, at least one of the four required mathematics courses must be higher than Algebra I or Integrated Math I. The allowable mathematics courses that can be taken which are higher than Algebra I, are: Geometry, Integrated Math II, Algebra II., Integrate Math III, CCSS Advanced Math Plus, Algebra III, SREB Math Ready, Calculus, AP Calculus AB, AP Calculus BC, and AP Statistics. Advanced Algebra, Trigonometry, Pre-Calculus, Discrete Mathematics, and Statistics meet this requirement if taken prior to the 2015-2016 school year. One of the four required mathematics units may be in Drafting if the student completes the 2-course sequence for Drafting I & II. Effective with the eighth graders of 2004-2005, Pre-Algebra, Transition to Algebra, and Algebra I, may be taken in the eighth grade for Carnegie unit credit. Pre-Algebra and Transition to Algebra are no longer available after the 2013-2014 school year. Carnegie units may be earned by seventh and eighth graders effective with school year 2014-2015 for the following courses: CCSS Compacted Math Grade 7, CCSS Math Grade 8, CCSS Compacted Math Grade 8 (with Integrated Math I), and CCSS Math Grade 8 (with Algebra I Traditional). MYP Geometry, MYP Algebra II, IB-DP Mathematics I, IB-DP Mathematics II, IB-DP Mathematical Studies I, IB-DP Mathematical Studies II are allowable mathematics courses higher than Algebra I for IB students.

One unit may be in Concepts of Agri Science or Introduction to Agri Science, and a second unit may be earned by completing 2 of the following 3 courses: Science of Agricultural Plants, Science of Agricultural Animals, or Science of Agricultural Environment. Two units may be in the following courses if the student completes the required course sequence ending with Agri Science II, Allied Health II, Aquaculture II, Forestry II, Plastics and Polymer Science II, Technology Applications II, Robotics/Engineering II, Polymer Science II or Careers in Polymer Science, Horticulture II or Horticulture Landscape and Turfgrass, Engineering II or Applied Engineering Concepts, Health Sciences II or Workplace and Employment Skills in Health Sciences. Beginning school year 2008-2009 for all entering eighth graders, one unit must be a lab-based physical science. The allowable lab-based physical science courses are Physical Science, Chemistry, AP Chemistry, Physics, AP Physics B, AP Physics C – Electricity and Magnetism, AP Physics C – Mechanics, Polymer Science II, and Robotics/Engineering II. IB-DP Physics I, IB-DP Physics II, MYP Chemistry, and IB-DP Chemistry may be accepted as allowable lab-Based physical science courses for students enrolled in the IB program. MYP Biology and IB- DP Biology I may be accepted in lieu of the Biology I requirement for students enrolled in an IB program. Effective with school year 2013-2014, up to two (2) of the four (4) required science units (excluding Biology I) may be earned by completing Agriculture and Natural Resources I & II. One (1) credit allowed shall be awarded for Biology II, and one-half (1/2) credit shall be awarded for Botany, and one-half (1.2) credit shall be awarded for Field Experiences in Science. Effective with eighth graders of school year 2013-2014, Introduction to Agri Science may be taken in the eighth grade for Carnegie unit credit.

Based on the 2011 Mississippi Social Studies framework, A.P. World History can be accepted in lieu of the required World History from the Age of Enlightenment to Present course. A.P. United States History can be accepted in lieu of the required U.S. History from Post-reconstruction to Present course. A.P. Government and Politics: United States can be accepted in lieu of the required United States Government course, A.P. Macroeconomics or A>P> Microeconomics can be taken in lieu of the required Economics course, A.P. Human Geography can be accepted in lieu of the required Geography course. IB-DP History of the Americas I is accepted in lieu of the required U.S. History course for students enrolled in the IB program. IB-DP History of the Americas

MISSISSIPPI PUBLIC SCHOOL ACCOUNTABILITY STANDARDS, 2012

It is accepted in lieu of the required Mississippi Studies, Economics, and/or U.S. Government courses for students enrolled in the IB program. MYP U.S. Government is accepted in lieu of the required Government course for students enrolled in the IB program.

The credit earned for a State/Local Government course in any other state by an out-of-state transfer student who enters after the sophomore year can stand in lieu of Mississippi Studies or Mississippi State and Local Government. If the transfer student took a State/Local Government course in a grade level that did not award Carnegie unit credit, then any other ½ unit social studies course may be accepted. An out-of-state student who transfers after the junior year may substitute any other ½ unit social studies course. Effective with eighth graders of school year 2013-2014, Mississippi Studies and Geography may be taken in the eighth grade for Carnegie unit credit.

Credit earned in Allied Health I/Health Science I may be accepted in lieu of Contemporary Health to meet the graduation requirement for ½ Carnegie unit in Health.

Successful completion of JROTC I and JROTC II may be accepted in lieu of Contemporary Health to meet the graduation requirement for ½ Carnegie unit in Health beginning in the 2010-2011 school year and thereafter, when instruction includes all health components in the JROTC curriculum.

Evidence of proficiency in Keyboarding and Computer Applications is accepted in lieu of the required courses if the student earns one unit in any of the courses listed in the *Business and Technology Framework* (academic and vocational). Information & Computer Technology (ICT) II may be accepted in lieu of Computer Discovery. A Carnegie unit earned for Science, Technology, Engineering & Mathematics (STEM) in the 8th or 9th grade meets this graduation requirement. Technology Foundations replaces Computer Discovery, Keyboarding and Computer Applications and meets this graduation requirement when taken in grades 8-12. MYP Computer Discovery may be accepted in lieu of Computer Discovery for students enrolled in an IB program.

Elective units in physical education include participation in interscholastic athletic activities, band, performance choral, dance and JROTC that meet the instructional requirements specified in the *Fitness through Physical Education Framework* and that are sanctioned by the Mississippi High School Activities Association

Comprehensive Health or Family and Individual Health meet this requirement if taken prior to the 2013-2014-2014-2015 school year.

Computer Discovery meets this requirement if taken prior to the 2012-2013 school year.

APPENDIX A-3

**GRADUATION REQUIREMENTS
STANDARD 20**

**CAREER PATHWAY OPTION
SENIORS OF SCHOOL YEAR 2011-2012 (and thereafter)
(Entering eleventh graders in 2010-2011 and thereafter)**

In 2010, Mississippi state policymakers passed legislation to create multiple pathways to a standard diploma. The 2010 legislative actions created a career pathway to a standard diploma, with the goal of improving Mississippi graduation rates and providing students with career and technical training that prepares students for postsecondary credential or certification programs and employable workplace skills. This legislative change created Section 37-16-17, *Mississippi Code of 1972*, as amended to provide for high school career option programs and career track curricula for students not wishing to pursue a baccalaureate degree.

Enrollment in online and correspondence courses listed in this book must have prior approval granted by the Principal. No more than one (1) of the minimum required number of units may be earned through completion of an approved correspondence course.

CURRICULUM AREA	CARNEGIE UNITS	REQUIRED SUBJECTS
ENGLISH	4 <u>1</u>	English I English II
MATHEMATICS	3 <u>2</u>	Algebra I or Integrated Math I
SCIENCE	3 <u>2</u>	Biology I
SOCIAL STUDIES	3 <u>4,5</u>	1 U.S. History ½ U.S. Government 1/2 Mississippi Studies
HEALTH or PHYSICAL EDUCATION	½ <u>6</u>	½ Contemporary Health or ½ Physical Education
CAREER and TECHNICAL	4 <u>7</u>	(Selected from Student's Program of Study)
BUSINESS and TECHNOLOGY	1 <u>8</u>	Technology Foundation, Information and Communication Technology (ICT) II, Science, Technology, Engineering, and Mathematics (STEM), or Computer Applications and Keyboarding
ELECTIVES	2 ½ <u>9</u>	Courses selected from the student's approved program of study
TOTAL UNITS REQUIRED	21	

NOTE: Mississippi's Institution of Higher Learning requirements differ from minimum graduation requirements for this diploma pathway.

MISSISSIPPI PUBLIC SCHOOL ACCOUNTABILITY STANDARDS, 2012

GRADUATION REQUIREMENTS

Standard 20

Career Pathway Options

SENIORS OF SCHOOL YEAR 2010-2011 (and thereafter) (Entering eleventh graders 2010-2011 and thereafter)

Compensatory English, Compensatory Reading, and Compensatory Writing shall not be included in the four English, courses required for graduation. Beginning school year 2014-2015, Compensatory English may only be taken if a credit-bearing English course is taken in the same school year. The two additional English credits must be from the student's program of study which includes Technical Writing, Creative Writing, English III, English IV, or any college-level dual credit courses.

Compensatory Mathematics may not be included in the three mathematics courses required for graduation. Beginning school year 2014-2015, Compensatory Mathematics may only be taken if a credit-bearing Math course is taken in the same school year. Math 8 cannot be taken after Algebra I or Integrated Math I. For students pursuing the Career Pathway Graduation Option, at least one of the required mathematics courses must be above Algebra I or Integrated Math I and selected from the student's program of study. The allowable mathematics courses that can be taken which are higher than Algebra I or Integrated Math I are: Geometry, Integrated Math II, Algebra II, Integrated Math III, CCSS Advanced Math Plus, Algebra III, SREB Math Ready, Calculus, AP Calculus AB, AP Calculus BC, and AP Statistics, or any college-level dual credit courses. Survey of Mathematical Topics, Advanced Algebra, Trigonometry, Pre-Calculus, Discrete Mathematics, and Statistics meet this requirement if taken prior to the 2015-2016 school year. Effective with the eighth graders of 2004-2005, Pre-Algebra, Transition to Algebra, and Algebra I may be taken in the eighth grade for Carnegie unit credit. Pre-Algebra and Transition to Algebra are no longer available after the 2013-2014 school year. Carnegie units may be earned by seventh and eighth graders effective with school year 2014-2015 for the following courses: CCSS Compacted Math Grade 7, CCSS Math Grade 8, CCSS Compacted Math Grade 8/with Integrated Math I, and CCSS Math Grade 8/with Algebra I (Traditional).

For students pursuing the Career Pathway Graduation Option, at least one of the required science courses must be above Biology I and selected from the student's program of study. If a student's program of study allows, one unit may be in Concepts of Agri science (AEST). A second science unit may be earned by completing a two-course sequence selected from the following options: Science of Agricultural Animals, Science of Agricultural Plants, or Science of Agricultural Environment. Two units may be in the following courses if the student completes the 2-course sequence: Agri science I & II; Allied Health I & II; Health Science I & II, Aquaculture I & II; Forestry I & II; Horticulture I & II; Polymer Science I & II; Technology Applications I & II and Engineering I & II. Effective with school year 2013-2014, up to two (2) of the three (3) required science units (excluding Biology I) may be earned by completing Agriculture and Natural Resources I & II. One (1) credit allowed shall be awarded for Biology II, and one-half (1/2) credit shall be awarded for Botany, and one-half (1/2) credit shall be awarded for Field Experiences in Science. Effective with eighth graders of school year 2013-2014, Introduction to Agri science may be taken in the eighth grade for Carnegie unit credit.

AP U.S. History is accepted in lieu of the required U.S. History Post-reconstruction to Present. The third social studies credit should be selected based on the student's program of study.

The credit earned for a State/Local Government course in any other state by an out-of-state transfer student who enters after the sophomore year can stand in lieu of Mississippi Studies or Mississippi State and Local Government. If the transfer student took a State/Local Government course in a grade level that did not award Carnegie unit credit, then any other 1/2 unit social studies course may be accepted. An out-of-state student who transfers after the junior year may substitute any other 1/2 unit social studies course. Credit earned for Business Fundamentals or Business Fundamentals II may be accepted in lieu of 1/2 unit in Economics. Effective with eighth graders of school year 2013-2014, Mississippi Studies, Geography and Introduction to Agri science may be taken in the eighth grade for Carnegie unit credit.

MISSISSIPPI PUBLIC SCHOOL ACCOUNTABILITY STANDARDS, 2012

Credit earned in Allied Health I/Health Science I may be accepted in lieu of Contemporary Health to meet the graduation requirement for ½ Carnegie unit in Health. Interscholastic athletic activities, band, and ROTC if they meet the instructional requirements specified in the *Fitness through Physical Education Framework* may also be accepted.

Career and Technical (CTE) courses must be based on the student’s program of study and should include dual credit/dual enrollment options as found in Section 37-15-38 of the Mississippi Code of 1972.

Evidence of proficiency in technology is accepted in lieu of the required courses if the student earns one unit in a technology-rich academic or career technical course related to their program of study.

Electives must be selected from courses related to the student’s program of study. Credits earned not approved for that student’s program of study will not be counted toward graduation requirements.

Comprehensive Health or Family and Individual Health meet the health requirement if taken prior to the 2014-2015 school year.

MISSISSIPPI PUBLIC SCHOOL ACCOUNTABILITY STANDARDS, 2012

APPENDIX A-4

GRADUATION REQUIREMENTS MISSISSIPPI EARLY EXIT DIPLOMA

SENIORS OF SCHOOLYEAR 2013-2014 (AND THEREAFTER) (Entering ninth graders in 2011-2012 and thereafter)

Qualification for a Mississippi Early Exit Diploma signifies to students that they are ready to do college-level work without remediation and opens up a variety of education and career pathways within beyond high school.

In order to qualify for a Mississippi Early Exit Diploma, in addition to earning the Carnegie Units listed below students must meet college and career qualification scores in all core content areas on a series of end-of-course exams and/or the required benchmarks for college readiness on the ACT (18 in English Composition; 22 in Mathematics; 22 in Reading; 23 in Science) or Institution of Higher Learning (IHL) approved college entrance exam.

Enrollment in online and correspondence courses listed in this book must have prior approval granted by the principal. No more than one (1) of the minimum required number of units may be earned through completion of an approved correspondence course.

CURRICULUM AREA	CARNEGIE UNITS	REQUIRED SUBJECTS
ENGLISH	2	English II (equivalent Course)
MATHEMATICS	3	Algebra I (Equivalent Course)
SCIENCE	2	Biology I (Equivalent Course)
SOCIAL STUDIES	2.5	1 World History 1 U.S. History (Equivalent Courses) ½ Mississippi Studies
HEALTH and PHYSICAL EDUCATION	1	Any combination of Health and Physical Education
BUSINESS and TECHNOLOGY	1	Technology Foundations: Information and Communications Technology (ICT) II: or Science, Technology, Engineering, and Mathematics (STEM)
THE ARTS	1	Any approved 500.000 course or completion of the 2-course sequence for Computer Graphics Technology I and II
ELECTIVES	5	(Should focus on college admission or national certification requirements)
TOTAL UNITS REQUIRED	17.5	

FOR THE
SUBJECT AREA TESTING PROGRAM REQUIREMENTS

Assessment Options	Algebra I	Biology I	English II	U.S. History
ACT	17 (ACT Math Sub Score)	17 (ACT Science Sub Score)	17 (ACT English Sub Score)	17 (ACT Reading Sub Score)
Dual Credit Dual Enrollment	C or higher in MATH credit-bearing course	C or higher in BIO. credit-bearing course	C or higher in ENG. credit-bearing course	C or higher in HISTORY Credit-bearing course

The Graduation Options listed below are applicable to any Subject Area Testing Program assessment.

ASVAB MS CPAS or INDUSTRY CERTIFICATIONS	Must have an ASVAB AFQT score of 36 plus one of the following: CPAS score that meets the attainment level assigned by Federal Perkins requirements combined year 1 and year 2 scores) OR Industry certification attainment based on industry standards
ACT Work Keys MS CPAS2 or INDUSTRY CERTIFICATIONS	Work Keys Silver Level plus one of the following: CPAS score that meets the attainment level assigned By Federal Perkins requirements (60 combined year 1 and year 2 scores) OR Industry certification attainment based on industry standards

Reference: State Board Policy 3804
Effective February 21, 2014

Mississippi Diploma Options

Begins with incoming freshmen of 2018-2019

Mississippi has two diploma options: The Traditional Diploma and the Alternate Diploma. The Traditional Diploma is for all students. The Alternate Diploma is an option for students with a Significant Cognitive Disability (SCD).

TRADITIONAL DIPLOMA OPTION

Curriculum Area	Carnegie Units	Required subjects
English 4	English I English II	
Mathematics 4	Algebra I	
Science 3	Biology I	
Social Studies 3 1/2	1 World History 1 U.S. History 1/2 U.S. Government 1/2 Economics	1/2 Mississippi Studies
Physical Education 1/2		
Health 1/2		
Art 1		
College and Career Readiness 1	Must occur in the student's junior or senior year, or in the student completion of a 4-year sequence.	
Technology or Computer Science 1		
Additional Electives 5 1/2		
Total Units Required 24		

Requirements

Student must identify an endorsement area prior to entering 9th grade. Endorsement requirements can only be changed with parental permission.

For early release, students must have met College or Career Readiness Benchmarks (ACT sub scores 17 English and 19 Math or earned a Silver level on ACT Work Keys or SAT equivalency sub scores).

Alternately, a student must meet ALL of the following:

Have a 2.5 GPA

Passed or met all MAAP assessments requirements for graduation.

On track to meet diploma requirements

Concurrently enrolled in Essentials for College Math or Essentials for College Literacy

Recommendations

For early graduation, a student should successfully complete an area of endorsement.

A student should take a math or math equivalent course the senior year.

ALTERNATE DIPLOMA OPTION

Curriculum Area	Carnegie Units	Required Subjects
English 4	Alternate English Elements I-IV	
Mathematics 4	Alternate Math Elements I-III	Alternate Algebra Elements
Science 2	Alternate Biology Elements	Alternate Science Elements II
Social Studies 2	Alternate History Elements (Strands: U.S. History and World History) Alternate Social Studies Elements (Strands: Economics and U.S. Government)	
Physical Education ½		
Health ½	Alternate Health Elements	
Art 1	Career Readiness 4	
Career Readiness I-IV	(Strands: Technology, Systems, Employability, and Social)	
Life Skills Development 4	Life Skills Development I-IV (Strands: Technology, System, Personal Care, and Social)	
Additional Electives 2		
Total Units Required 24		

The Alternate Diploma is not equivalent to a traditional high school diploma and is not recognized by postsecondary entities that require a traditional high school diploma.

All students are required to participate in the Mississippi Assessment Program Alternate Assessment (MAAP-A) with a score TBD.

Students who have met the criteria on their IEP for having a Significant Cognitive Disability (SCD) may participate in a program of study to earn the Alternate Diploma.

TRADITIONAL DIPLOMA ENDORSEMENT OPTIONS

Students pursuing a Traditional Diploma must identify an endorsement prior to entering 9th grade. There are three endorsement options: Career and Technical, Academic, and Distinguished Academic Endorsement.

CAREER AND TECHNICAL ENDORSEMENT

Curriculum Area	Carnegie Units	Required Subject
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English 4	English I	English II
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Mathematics 4	Algebra I	
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Science 3	Biology I	
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Social Studies 3 ½	1 World History	1 U.S. History	½ U.S. Government	½ Economics	½ Mississippi Studies
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Physical Education ½					
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Health ½					
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Art 1					
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College and Career Readiness 1 Must occur in the Student's junior or senior year, or in the student completion of a 4-year sequence.

Technology or Computer Science 1

CTE Electives 4 Must complete a four-course sequential program of study

Additional Electives 3 ½

Total units Required 26

Additional Requirements

Earn an overall GPA of 2.5

Earn Silver level on ACT Work Keys

Earn two additional Carnegie Units for a total of 26

Must successfully complete one of the following: One CTE dual credit or earn articulated credit in the high school CTE course. Work-Based Learning experience or Career Pathway Experience. Earn a State Board of Education Approved national credential.

ACADEMIC ENDORSEMENT

Curriculum Area	Carnegie Units	Required Subjects
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English 4	English I	English II
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Mathematics 4	Algebra I + two (2) additional math courses above Algebra I	
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Science 3	Biology I + Two (2) additional science courses above Biology I	
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Social Studies 3 ½	1 World History	1 U.S. History	½ U.S. Government	½ Economics	½ Mississippi Studies
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Physical Education ½					
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Health ½

Art 1

College and Career Readiness 1 Must occur in the student's junior or senior year, or in the student completion of a 4-year sequence.

Technology or computer Science 1

Additional Electives 7 ½ Must meet CPC requirements for MS IHLs

Total Units Required 26

Additional Requirements

Earn an overall GPA of 2.5

Courses must meet MS IHL college preparatory curriculum (CPC) requirements

Earn Mississippi IHL and community college readiness benchmarks (ACT sub scores 17 English and 19 Math as approved by postsecondary for non-remediation at most community colleges and IHL college-ready courses in senior year, or the SAT equivalency sub score).

Earn two additional Carnegie Units for a total of 26

Must successfully complete one of the following: One AP course with a C or higher and take the appropriate AP exam One Diploma Program-IB course with a C or higher and take the appropriate IB exams One academic dual credit course with a C or higher in the course

DISTINGUISHED ACADEMIC ENDORSEMENT

Curriculum Area	Carnegie Units	Required Subjects
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English 4	English I English II	
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Mathematics 4	Algebra I + two (2) additional math courses above Algebra I	
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Science 4	Biology I + two (2) additional science courses above Biology I	
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Social Studies 4	1 World History 1 U.S. History ½ U.S. Government ½ Economics ½ Mississippi Studies	
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Physical Education ½

Health ½

Art 1

College and Career readiness 1 Must occur in the student's junior or senior year, or in the student completion of a 4-year sequence.

Technology or Computer Science 1

Additional Electives 8 Must meet CPC requirements for MS IHLs

Total Units required 28

Additional Requirements

Earn an overall GPA of 3.0

Courses must meet Mississippi IHL CPC recommended requirements.

Earn national college readiness benchmarks on each subtest established by ACT of 18 in English and 22 in Math or SAT equivalency sub score.

Earn four additional Carnegie Units for a total of 28.

Must successfully complete one of the following: One AP course with a B or higher and take the appropriate AP exam One Diploma Program-IB course with a B or higher and take the appropriate IB exams One academic dual credit course with a B or higher in the course.

STATE BOARD POLICY

Students who begin 9th grade in 2002-2003 (anticipated graduation in 2006) must pass the Subject Area Tests in U.S. History from 1877, English II (with writing component), Biology I, and Algebra I. This group of students must pass all four Subject Area Tests even if they take the course (s) prior to their 9th grade year.

Students who begin 9th grade in 2003-2004 **and each year thereafter** (anticipated graduation in 2007 **and later**) must pass all required Subject Area Tests in U.S. History from 1877, English II (with writing component), Biology I, and **Algebra I** even if they take the course (s) prior to their 9th grade year.

***Revisions are noted in bold italics**

GRADUATION REQUIREMENTS

We wish to prepare our students to the greatest extent possible for their entrance into college or the world of work. In order for them to succeed, we believe they should take and master an increasing number of courses or academic units in high school. Therefore, our policy on graduation requirements is as follows:

1. A student must complete twenty-four (24) Carnegie units and must achieve a passing score on all applicable state mandated tests. Students must pass each Subject Area Test even if the course is taken prior to the 9th Grade.
2. Only students completing the requirements listed above may be scheduled for participating in formal graduation ceremonies honoring senior students.
3. Students are limited to a maximum of four (4) Carnegie units earned through summer school, one (1) per summer, which may count toward graduation.
4. Students are limited to one (1) Carnegie unit earned through completion of a correspondence course which may count toward graduation. This must be successfully completed one (1) month prior to graduation.
5. Students graduating from Crystal Springs High School or Wesson Attendance Center must earn at least two (2) of their last four (4) Carnegie units at the respective school.
6. Students who have completed satisfactorily the local district's secondary curriculum for special education will be awarded a Certificate of Life Skills which states: "This student has successfully completed an Individualized Educational Program." These students may participate in graduation ceremonies (MS Code 37-16-11.) In addition, in accordance with Senate Bill No. 2578 of the Mississippi Legislative Session, 2001, the Mississippi Department of Education has developed criteria for an occupational course of study resulting in student achievement of an Occupational Diploma.
7. Beginning with incoming Freshmen of 2018-2019, student who have met the criteria on their IEP for having a Significant Cognitive Disability (SCD) may participate in a program of study to earn the ALTERNATE DIPLOMA

REQUIREMENTS FOR PARTICIPATION IN GRADUATION EXERCISES

The school-sponsored programs relating to graduation at Crystal Springs High school are designed to honor all graduating seniors. Therefore, it is important for each senior to adhere to the following guidelines:

1. All seniors planning to participate in graduation exercises must attend every practice. Seniors will be notified in advance of each scheduled practice.
 1. Any absence must be approved in advance by the principal.
 2. Any senior who cannot participate in any senior activity must receive permission from the principal before the scheduled day of the activity.
 3. All fees must be paid in order to receive diplomas and have official transcripts released from the school.

EXEMPTION POLICY

Students in Grades 1-12 may be exempted from their fourth nine weeks test provided they have at least a 90 average for the year in each subject and have no more than five (5) absences for the year. Students eligible for exemption may take the nine weeks test, and their grades will be determined as usual.

CLASSIFICATION OF STUDENTS

Beginning with seniors of School Year 2007-2008

Freshman – Must have completed 8th grade.

Sophomore – Must have completed a minimum of 5 credits.

Junior – Must have completed a minimum of 11 credits.

Senior – Must have completed a minimum of 17 credits.

SUMMER SCHOOL and MISSISSIPPI VIRTUAL SCHOOL

There is a possibility for summer school to be held at Crystal Springs High School. Summer school classes must have a minimum of twelve students per class. Students need to get an approval letter from the principal to attend summer school at another accredited institution. The maximum credit to be earned in summer school is one (1) credit per summer. Summer School and Mississippi Virtual School may be used for remediation, not to graduate early. Mississippi Virtual School may also be used for completing advanced placement courses that may not be available at Crystal Springs High. The principal will evaluate a student's request.

DUAL ENROLLMENT/CREDIT

Dual Enrollment/Credit is a program which allows high school juniors and seniors meeting the requirements set forth to enroll in a college course prior to high school graduation, giving them first hand exposure to the requirements of college-level work while gaining high school and college credit simultaneously.

A **dual enrolled student** is a student who is enrolled in a community or junior college (CJC) or state institution of higher learning (IHL) while enrolled in high school.

A **dual credit student** is a student who is enrolled in a CJC or IHL while enrolled in high school and who is receiving high school credit and college credit for postsecondary coursework. **Students choosing dual credit courses must complete all course requirements.**

Crystal Springs High School and Copenhaver-Lincoln Community College have entered a partnership in which Co-Lin courses are to be taught at the high school. Students do not leave campus to take these college courses, and Co-Lin does not charge tuition for these courses. Students do pay a Dual Credit Program Participation fee of \$100 per semester they enroll (non-refundable). This is a flat fee per semester, regardless of the number of college courses taken at the high school.

Students are responsible for purchasing their own textbook(s) and any supplemental learning aids. The textbooks may be sold back to the Co-Lin bookstore during the designated buy-back dates. The high school student will be considered a college student as well, held accountable to all the policies and procedures set forth by Co-Lin CC. The final grades will become a permanent part of the student's college transcript and GPA. The academic courses taught by Co-Lin are guaranteed to transfer to Mississippi colleges and universities as outlined in the IHL Articulation Guide.

Co-Lin Community College complies with FERPA (The Family Education Rights and Privacy Act of 1974). Co-Lin administrators and instructors on the high school campus are not allowed to discuss grades or other personal college information with parents unless the student has signed a FERPA waiver.

DUAL CREDIT REQUIREMENTS

In order to qualify for the dual credit courses to be taught at Crystal Springs High School the following requirements apply:

- 1- Application for admission to Copiah-Lincoln Community College
- 2- Completion of a minimum of ten (10) core Carnegie units
- 3- Letter of recommendation from the principal
- 4- Completion of the Dual Credit Student /Parent Participation Fee Agreement
- 5- Submission of high school transcript
- 6- DC COLLEGE ALGEBRA - ACT Math Sub Score of twenty (20)
- 7- DC WESTER CIVILIZATION I & II - ACT Reading Sub Score of seventeen (17) and ACT English Sub Score of seventeen (17)
- 8- DC ENGLISH COMP I & II – ACT English Sub Score of seventeen (17)

Dual enrollment classes cannot be changed or dropped without risk of losing credits for CSHS and Co-Lin CC. Requests for change of schedule will be followed for dual enrollment classes.

PHYSICAL EDUCATION

Good physical exercise is important to all of our students. We encourage everyone to participate in our physical education program. One unit of credit is granted for this course. A PE credit may be granted to students participating in interscholastic athletics provided the class is scheduled during the school day and meets the requirements of the Physical Education Framework Rules for PE classes are as follows:

1. Students needing excuses from participation for a limited period will be granted such excuses upon receipt of confirmation from a doctor.
2. Safety precautions should be taken at all times. All accidents, no matter how minor, should be reported to the instructor.
3. School accident insurance is strongly recommended. School Boards in the state of Mississippi is legally prohibited from paying hospitalization and doctor bills for accidents that occur at school.

MJCC/CSHS CO-ENROLLMENT PROGRAM

The Job Corps Co-Enrollment Program is an external linkage that provides these services for high school juniors and seniors: (All students must be 17 years of age by August 1 of the academic school year.) MJCC offers:

- 1) Counseling
- 2) Employability/Social Skills Training
- 3) Medical Assistance

- 4) Financial Benefits
- 5) Job Placement
- 6) ACT Assistance for Continuing Education
- 7) Vocational Course in Health Science Core Year 1

Health Care and Clinical Science Year 2

Students are transported to MJCC campus daily by bus. Any student who misses the MJCC bus for class must report to ISS.

TEXTBOOKS

Each student is responsible for the upkeep and possession of each book issued to him or her. Each book issued is evaluated by the teacher who issues it. The teacher records the name of the student, the date issued, and the condition of the book, allowance being made for all previous use. When the book is returned to the teacher at the end of the course, it will be reevaluated. Parents must pay for any lost, excessively damaged, or destroyed books issued to their children. If a student chooses to write in a textbook, teachers will issue maximum fines to the offender.

LOSS OF TEXTBOOKS

A pupil who loses a textbook during the school year will be issued a new book only after he or she has paid the replacement price for the lost book. Pupils will be reimbursed at the end of the school term for any lost book, which has been found.

WORKBOOKS AND FEES

Certain courses require extensive use of workbooks, materials, etc. to complete the required course work. The classroom teacher will collect these fees during the first two weeks of school.

AWARDS AND HONORS

Students will be recognized who excel in academics, citizenship, leadership, band, sports, and other school related activities. In addition, consideration will be given the following assets: attitude, cooperation, honor, enthusiasm, helpfulness, and participation, when giving special recognition to individuals. These awards may be presented during banquets, special assemblies, or the special awards program during the last month of the school year.

HONOR ROLL

Honor Roll is figured on un-weighted 4.0 scale

Students meeting the following criteria will be recognized at the end of each nine weeks grading period through an assembly and appropriate awards. Students doing outstanding work are listed on the Honor Roll as follows:

- Honor Roll** – All B's -- all grades range from 80 – 89.
Principal's Honor Roll – Any combination of A's and B's where at least one grade is from 90 to 100 and all other grades range from 80 to 89.
Superintendent's Honor Roll – All A's -- all grades range from 90 to 100

AWARDS

SUBJECT AREA AWARDS – Presented to the student whose average through 4th nine weeks progress reporting is the highest in the class. Each respective teacher will present one (1) award per subject. In the event a course is taught by more than one teacher, the respective teachers must agree on one (1) overall recipient. The selection of these awards is made by the respective classroom teacher(s.)

HIGHEST ACADEMIC AVERAGE – Presented to the student in Grade 9, Grade 10, Grade 11, and Grade 12 with the highest overall academic average for the first, second and third grading periods of the current school year. This is calculated on the weighted scale from courses in which a Carnegie Unit is earned.

ELIZABETH A.M. JONES AWARD – Presented by the Crystal Springs Floral Club to one (1) student in grades 9-12 having the highest academic average at the end of 3rd nine weeks for the current school year. This is calculated on the weighted scale.

WOODMEN OF THE WORLD AWARD – Presented to the outstanding American History student having the highest academic average in U.S. History/AP U.S. History as of 4th nine weeks progress reporting.

ATHLETIC AWARDS – All such awards will be voted on by team participants and coaches or determined by the criteria indicated for the award. (Any athlete receiving an award must attend the Athletic Banquet unless excused by the Athletic Director or Principal.)

BAND AWARDS – Presented for outstanding musical talent as determined by the band directors.

STUDENT COUNCIL AWARD(S) – Presented to Student Council member(s) for their outstanding leadership, service and citizenship as determined by the Scholarship Committee.

AWARDS FOR GRADUATING SENIORS

STAR STUDENT – The student must have an ACT score of at least 25 and an overall average of 93 or above in English, Foreign Language, Math, Science and Social Science in the tenth, eleventh and first semester twelfth grades. (Awarded by the Mississippi Economic Council)

HALL OF FAME – Presented to a group of seniors who have demonstrated outstanding academic achievement (Minimum cumulative GPA of 3.3 on a 4.0 scale), moral character and commitment to Crystal Springs High School and the Crystal Springs community. These seniors are selected by a committee chaired by the school Principal.

LINDY CALLAHAN SCHOLAR-ATHLETE NOMINATION (MHSAA) – One (1) male and one (1) female student chosen based on the following criteria:

- A minimum cumulative GPA of 3.3 on a 4.0 scale, as of January of the senior year.
- Total number of credits earned toward graduation.
- Total number of sports in which the athlete has participated.
- Total number of years of participation in each sport.
- Must have earned a least one (1) varsity letter prior to senior year.
- Involvement in extracurricular activities.
- Three (3) letters of recommendation.
- A five hundred (500) word essay.

THE COPIAH COUNTY MINISTERIAL ALLIANCE SCHOLARSHIP PROGRAM

This program is administered by the Copiah Ministerial Alliance Scholarship Committee. This committee honors select graduating seniors each year with the following scholarships

- The Reverend E. C. Dixon Highest Achievement Award
- The Reverend F. L. Pendleton Memorial Award
- And other awards

ANN GULLEDGE SCHOLARSHIP – This scholarship was established by the Crystal Springs chapter of the Junior Auxiliary to honor a student who is outstanding in the area of community service. The scholarship winner is also selected based on GPA as well as completion of an application and essay by April 10 of the current school year.

ROGEL FORD SCHOLARSHIP- This scholarship was established by Carl Rogel, owner of the Rogel Ford Dealership in Crystal Springs. It is the intention of Mr. Rogel to award the Rogel Ford Scholarship each year to a selected graduating senior from Crystal Springs High School. To be considered for this scholarship award the student must possess a minimal overall GPA of 80, no discipline during their senior year and provide:

- A current official transcript and most recent report card
- A current resume documenting participation in both extracurricular activities and community volunteerism
- A minimum of one and one half page essay describing personal goals and stating how the scholarship will benefit future endeavors

Students wishing to apply for scholarship awards are asked to log-on to the Copiah County Schools website at www.copiah.ms and locate the Crystal Springs High School site under Our Schools, then to STUDENT RESOURCES where the following links are available:

- **For Private/Outside Scholarships**
- **For Scholarship Search Engines**
- **For Mississippi’s 4-Year College and University Scholarships**
- **For Mississippi’s 2-Year Institutional Scholarships**

Links to ACT Registration and ACT Test Prep are also found under STUDENT RESOURCES.

Students must be mindful of designated deadlines. In addition, the student’s personal information and/or essays, as indicated by the respective application form must first be complete before verification of GPA and/or ACT scores may be completed by the guidance office. Blank forms will be returned to the student. A student resume will be necessary for the accurate development of letters of recommendation by faculty and administrators at Crystal Springs High School. All requests for such letters should be made five (5) days in advance of indicated deadlines.

LIBRARY POLICIES

I. Hours:

1. The library will be open at 7:51 a.m. and will remain open until 3:15 p.m. (For special circumstances concerning library hours, please see the librarian).

II. Books:

1. No books may be taken from the library unless checked out by the borrower.
2. Books are checked out for a fourteen day period.
3. Books may be renewed as many times as necessary if the book is not in great demand.
4. A fee of \$.05 per day is charged for all overdue books.
5. Students must pay for lost books and fines on books that have been mistreated.
6. Report cards will be held until fines are paid and books returned.

III. Computer Usage:

1. Students using the Internet must have a signed Internet Permission Form on file in the office and the library. Students using the computer must sign in at the front desk.

2. No outside computer disks or other memory storage devices will be allowed in the library computer room.
3. Students are allowed three (3) free computer printed pages per day. All other pages printed are \$.10 each.
4. A copy machine is available for student use. Copies are \$.10 per page.
5. Students must indicate the range in number of pages they wish to print in the File/Print Menu, otherwise all pages are printed. Simply highlighting pages on the internet does NOT result in editing out excess information to print. Students must either indicate the print range or highlight and copy the material they wish printed from the internet and paste the selected information to a word document.

IV. Reserved Materials: Periodicals, Pamphlets, Reference Books

1. Reserved materials may be checked out overnight if they are checked out after 3:00 p.m. and returned before 8:00 a.m. the following day.
2. Reserved materials must be paid for if they are lost, stolen, or damaged.
3. A fee of \$.05 per day is charged for all overdue reserved material.

V. Library Rules/Conduct:

1. Students entering the library during a class period must be accompanied by a teacher or have a pass from a teacher. Each student must have an individual pass **signed by his or her teacher. Teachers may not send more than one (1) student per period without accompanying them.**
2. Students are to be properly seated in the library (four to a table).
3. **No eating or drinking in the library.**
4. **No book bags** will be allowed in the main library seating area or computer room.
5. Only whispering is tolerated in the library. Extreme misconduct or repetition of misconduct will result in the student being sent to the principal and possible loss of library privileges.

VI. Assistance:

Ask your librarian or the library assistants at the circulation desk for assistance in using the library.

CRYSTAL SPRINGS HIGH SCHOOL DISCIPLINE POLICIES

The Student Code of Conduct is also an integral part of this discipline policy. Also, each school in this school district has its own rules and regulations which are also approved by the Copiah County Board of Education. A copy of each of these will be available to every student and parents are required by law to sign a statement verifying notice of the plan.

I. Student Behavior Objectives

On severe behavior incidents, parents will be notified. If a parent cannot be contacted, DHS will be contacted. It is very important for parents to maintain **working contact information** with our school. The Copiah County Board of Education believes that learning is enhanced when orderly conditions exist and where there is mutual respect between teachers and students. Therefore, the behavioral objectives of our students will be:

1. No disruption to a teacher's right to teach.
2. No disruption to a student's right to learn.
3. Respect for one self and others.
4. Respect for the property of others.
5. Respect for the safety and well-being of oneself and others.
6. Self-discipline and control.
7. Respect for the law as it relates to freedom of speech, assembly, and privacy.

THESE OBJECTIVES SHALL BE CONSISTENT THROUGHOUT THE COPIAH COUNTY SCHOOL DISTRICT.

In order to achieve the above listed objectives, the Board has directed the Superintendent and his staff to draw up guidelines for district-wide disciplinary practices for the Board's approval and adoption.

II. Discipline Guidelines

The following guidelines are to be followed in district-wide disciplinary practices:

1. Realizing that the best type of discipline is self-control, teachers should try to instill in each student the desire to be a good school citizen. Emphasis should be placed on what students are doing right and recognition and reward given for good behavioral conduct.
2. Punishment for rules infraction should be fair and commensurate with the severity of the infraction. When other measures have been tried and have not resulted in correct behavior, corporal punishment may be administered under the following safeguards:
 - A. The only type of corporal punishment permitted is paddling of the buttocks that does not result in physical harm to the student.
 - B. Paddling may be done only by a principal, the student's teacher in the presence of the principal, or by someone specifically designated by the principal.
 - C. In all other instance, staff members should keep their hands-off students unless physical restraint is required to prevent harm to other individuals.
3. Discipline should be individualized. Group or class punishment for the actions of one or two students is not condoned by the Copiah County Board of Education. It

is the responsibility of the principal and teacher to see that this provision is followed, as intended.

4. As stated in the District's Student Code of Conduct Policy, appropriate State and Federal regulations will be followed regarding suspension/expulsion of a student with disabilities.

- III.** Rules concerning student conduct and discipline are established by student handbooks and by School Board Policy. Failure to follow the established rules and regulations will result in the following consequences:

ACTS OF STUDENT MISCONDUCT AND CONSEQUENCES

The acts of misconduct include behaviors in the classroom, on school grounds, or any other times or places the school has jurisdiction. **The school principal or his/her designated administrator has the discretion to utilize any lawful disciplinary action deemed necessary to maintain a positive school climate. Students who receive four (4) discipline referrals to the office will be referred to counselor.**

GROUP IA ACTS OF MISCONDUCT

Detention System

Offenses: Students who fail to comply with redirection and a verbal warning may be referred to detention for the following offenses:

1. Disruptive behavior
2. Public display of affection such as hugging, kissing, or holding hands
3. Tardy to class and no pass in the hallway
4. Removing food or drink from the cafeteria
5. Talking in class without permission
6. Leaving seat without permission
7. Eating in class
8. Running in; hallway
9. Cell phone use
10. Hoods (wearing hoods up in class)
11. Profanity

When: What happens if a student refuses to show for or is tardy to detention? The student receives an additional day of detention. When a student reaches three detentions from a classroom teacher: the discipline process will be referred to the principal, who will take the appropriate actions. Prior to the student serving detention an effort must be made to contact the parent by phone. Duties of Detention Monitors: provide meaningful work for students. This work should be prepared by those teachers who are referring a student to detention. This work should be left in the detention director's box in the teacher lounge with the student's name on the assignment.

Detention Process

1. Teacher assigns detention to a particular student and attempts to contact by phone the parent/guardian to inform them of the referral to detention.
2. Teachers must submit the detention request via email to the detention directors by the end of the day and AFTER the parent contact has been attempted. We will only have 15 slots

available in the library for students assigned to detention. Students will be assigned on a first come/first serve basis determined by the time stamp on the email. Once the available slots have been filled, the next in line will be placed on the detention list. Please email all detention referrals to the director. A detention template will be emailed to you. Complete the detention referral and attach the document to your email and return it to me.

3. Once teachers have submitted their referrals via email, a detention list will be compiled, copied, and distributed to all faculty, staff and administrators.
4. Student arrives in detention, signs in, and receives and completes detention work and submits it to the detention monitor.
5. Detention Coordinator will submit to the appropriate administrator, the names of those students who refuse to cooperate with the rules of detention and after three infractions, that student will receive a discipline referral issued by the detention monitor for that week.

Detention Rules

1. The student shall not be tardy to detention. A tardy and no-show will receive an additional day of detention.
2. The student will work from entrance to exit and submit all work to the detention monitor.
3. No talking, sleeping, socializing, or using phones during detention. Such conduct will merit an additional day of detention.

Detention Referral Form
Crystal Springs High School

Teachers Assigning Detention: _____

Printed name of Student Receiving Detention: _____

Date of Offense: _____ Location of Offense: _____

Behavior Witnessed by Teacher: _____

Date of Attempted Parent/Guardian Contact: _____

Phone Number Called: _____ Was your contact attempt successful? Yes or NO

For Detention Monitor to Complete:

Date of Student's detention: _____ Date served: _____

Was student tardy: Yes or No

Did Student comply with detention rules? Yes or No

Should the student receive an additional day of detention for not complying in detention? Yes or No

Additional Comments:

CONSEQUENCES FOR GROUP IA

1. Corporal Punishment
2. Detention
3. ISS

Students will be on probation for 20 days. At the end of 20 school days, if the student has not received an additional referral to the office, the student will remain in Group I. Students who are assigned Group I two times within 20 school days and are referred to the office again will be elevated to the next discipline level.

GROUP II A ACTS OF MISCONDUCT

- 1-1 Dress code violation

CONSEQUENCES FOR GROUP II A

A student will be given two warnings regarding a violation of the dress code. If a student receives a third warning, the student will be required to adhere to the mandated dress code for a period of one (1) calendar year. Continued and/or multiple infractions of the dress code by students will be considered a flagrant disregard for authority which will result in disciplinary action. Students are to be in-compliance with the mandated dress code before entering the building and at ALL times on campus, from arrival through departure. Bus students must be in-compliance at all times on the bus. The principal will determine what constitutes distracting influences in matters of dress and grooming and reserves the right to make modifications as needed. All components of the mandated dress code are to worn in keeping with the intent of the overall look. Circumventing the policy is prohibited. If a style of dress or appearance is, in the opinion of the administration, disruptive to the educational process, constitutes a potential threat to the safety or health of the student or other persons, or contradicts the intent of the policy, it shall not be permitted. The construction shall be wash-n-wear or permanent-press fabric. **Top colors are white, blue, or gold.**

SHIRT: Button-Up Oxford Cloth Shirt or “Knit Polo Style” 2-3 button shirt

- Collared oxford shirt or collared polo style shirt must be worn at all times
- Solid White or school color polo style
- Solid white or school color oxford cloth
- Pointed or rounded collar
- Long or short sleeve
- Solid white or school color undershirts or turtlenecks may be worn under the polo style shirt or oxford shirt

GROUP IA ELECTRONIC DEVICES AND CONSEQUENCES

POSSESSION OR USE OF ANY ELECTRONIC DEVICES

The school requests that students not bring any electronic devices to school with them. This includes cell phones, smart watches, iPads, iPods, radios, sound producers, beepers, Fitbits, cameras and other communication devices are forbidden on campuses. The use of one of these devices is prohibited, unless specifically requested by a teacher with administration’s approval. Any use by students in a classroom for educational purposes will be monitored by the teacher. If your child brings a cell phone or any other electronic device to school, please be advised that any

stolen, borrowed, or otherwise misplaced cell phone/electronic device will not be the subject of administrative intervention. The school will not assume responsibility for the loss of the personal electronic devices.

1st offense- The device will be confiscated and a property receipt will be given to the student. The device will be placed in the office for 15 days or pay a fee of \$25.00. Parents must pick up the device.

2nd offense – The device will be confiscated and a property receipt will be given to the student. The device will be placed in the office for 20 days or pay a fee of \$25.00. Parents must pick up the device.

3rd offense or any subsequent offense – The device will be confiscated and a property receipt will be given to the student. Students will receive 2-3 days suspension and the parent must pick up the device. After 90 days or at the end of the school year (whichever is greater).

ANY VIDEO, IMAGE, PICTURE, TEXT AND/OR MESSAGE CAPTURED OR SENT BY AN ELECTRONIC DEVICE ON SCHOOL PROPERTY UNLESS AS PART OF AN EDUCATIONAL PURPOSE AND WITH ADMINISTRATION'S APPROVAL IS DEEMED INAPPROPRIATE AND CAN RESULT IN A SUSPENSION OF UP TO 9 DAYS AND A PLACEMENT IN ALTERNATIVE SCHOOL.

GROUP II ACTS OF MISCONDUCT

- 2-1 Initiating, inciting or deliberately provoking a fight.
- 2-2 Leaving school without permission.
- 2-3 Leaving classroom without permission, cafeteria and in transport with your class or cutting class.
- 2-4 Gambling
- 2-5 Harassment, intimidation, or threatening other students.
- 2-6 Profane, obscene, indecent, immoral, seriously offensive language to include gestures, propositions, or exhibitions.
- 2-7 Possession of ammunition
- 2-8 Selling food, candy, or miscellaneous items

CONSEQUENCES FOR GROUP II OFFENSES

- 1. In-school suspension for up to 5 day
- 2. Out-of-school suspension for 1-3 days
- 3. Food items will be confiscated

GROUP III ACTS OF MISCONDUCT

- 3-1 Open defiance of administrators, teachers, or staff members.
- 3-2 Vandalism including criminal damage to school or the personal property of others (punishment includes restitution).
- 3-3 Fighting – (physical conflict between two individuals)
- 3-4 Theft or possession of stolen property (restitution for stolen or damaged property must be made before the student may return to school).
- 3-5 The possession or use of tobacco products, e-cigarettes, vape products, or paraphernalia of any form.

3-6 Possession of pepper spray

CONSEQUENCES FOR GROUP III OFFENSES

1. 3-9 days OSS
2. Alternative Placement
3. Possible recommendation of expulsion for habitual behavior

Disciplinary actions for behavior/infractions listed above:

Expulsion is defined as the COMPLETE LOSS OF PRIVILEGES IN THE K-12 Program. While on expelled or suspended status, a student is not allowed to enter the campus or building of any Copleah County school during or outside of school hours, nor may the student attend any school-related activity on or off the school property.

GROUP IV ACTS OF MISCONDUCT

- 4-1 Assault on or the threatening of an administrator, teacher, or staff member.
- 4-2 Use, possession, or delivery of fireworks.
- 4-3 Possession, use or being under the influence of alcohol beverages, any substance which is falsely represented to be a controlled or counterfeit substance, or altering chemicals or drugs.
- 4-4 Possession of or under the influence of any controlled substance.
- 4-5 The use of a weapon, possession of a weapon, possession of and/or concealing of a look-alike weapon.
- 4-6 Gang fighting (defined as more than 3 people involved in a fight/riot).
- 4-7 Possession of a taser.
- 4-8 Bomb threat
- 4-9 Terroristic threat

CONSEQUENCES FOR GROUP IV OFFENSES

On Severe Behavior incidents, parents will be notified. If a parent cannot be contacted, DHS will be contacted. It is very important for parents to maintain working contact information with our school.

Nine (9) day suspension with recommendation for expulsion. Length of expulsion will be determined by Copleah County School Board.

*Students with five (5) level two (2) referrals or higher will have their discipline file reviewed by a committee consisting of the Principal, Assistant Principal, and two (2) of the student's current teachers. This committee will determine if an alternative placement should be recommended at that time.

When the principal determines that alternative placement is necessary for behavior modification, it will be assigned as follows:

First Assignment: Forty-five (45) days (9 weeks) in alternative education. At the end of twenty (20) days of a first assignment to alternative school student's behavior record shall be reviewed. The assignment may be reduced if agreed upon by the Alternative School principal, the sending principal, and the Superintendent of Education.

Second Assignment: Number of days determined by the principal but not less than forty-five (45) days. Parent or legal guardian must attend conference with student and principal or his designee.

Student will be subject to extended Alternative placement, suspension, or expulsion.

Third Assignment: Conference with superintendent or his designee. Subject to expulsion proceedings.

ALTERNATIVE SCHOOL PLACEMENT

When the principal determines that alternative placement is necessary for behavior modification, or that alternative placement is in the best interest of the student's educational needs, the following guidelines will be used:

Any student who is assigned to the Alternative School for disciplinary purposes shall be considered on probation. Any infraction of the rules during this time will cause the student to be subject to further discipline procedures (extended time, suspension, or possible expulsion). During this time the student is prohibited from attending any school functions. All students being considered for assignment to the Alternative School shall be provided due process, and the principal shall notify parents. After hearing the evidence, the principal shall then determine the type of punishment, if any.

- 1) Course work provided by Alternative classroom teachers designed to ensure that the student has ample opportunity to keep up with the course work being provided in the regular classroom from which the student has been removed. Regular instruction will be provided in English, math, science, and social studies on the Alternative campus. The student assigned to Alternative School will be responsible for contacting teachers in areas such as computer science, music, etc. for plans/assignments to continue work in such classes. Any such additional assignments provided by the high school faculty should be successfully completed by the student and returned to the high school on a timely basis. All high school deadlines for final grades apply to the Alternative School as well.

Any compulsory-school-age child who becomes involved in any criminal or violent behavior shall be removed from the Alternative School and, if probable cause exists, a case shall be referred to the Youth Court. While in attendance at the Alternative School for disciplinary infraction, each student shall be counseled in detail about student behavioral objectives contained in this policy.

Due Process

When a student is subjected to disciplinary action the student will be afforded the safeguards of Due Process as required by law. In all cases the student shall be given oral or written notice of the charges against him, and if the charges are denied, the student shall be given an explanation of the evidence the school officials have against the student, and the student will be given the opportunity to present his side of the case. The student shall be first told what he is accused of doing and what the basis of the accusation is. This should normally precede the disciplinary action. However, a student may be immediately removed from school if the student's conduct disrupts the academic atmosphere of the school, endangers fellow students, teachers or school

officials, or damages school property. In such instances, the necessary notice and hearing should follow as soon as practicable after the removal of the student from the school.

Parental responsibilities:

Section 37-11-53 of the Mississippi State Code sets forth the following responsibilities for parents and legal guardians:

A parent, guardian or custodian of a compulsory-school-age child enrolled in a Public School District:

- (a) shall be responsible financially for his or her minor child's destructive acts against school property or persons.
- (b) may be requested to appear at school by an appropriate school official for a conference regarding acts of the child.
- (c) who has been summoned by proper notification by an appropriate school official shall be required under this provision to attend such discipline conference.
- (d) shall be responsible for any criminal fines brought against such student for unlawful activity, as defined in Section 37-11-29 of the Mississippi Code, occurring on school grounds.

Any parent, guardian or custodian of a compulsory-school-age child subject to the provisions of this section who refuses or willfully fails to perform any of the duties imposed upon him or her under the provisions of this section shall be guilty of a misdemeanor and, upon conviction, shall be fined not to exceed Three Thousand Five Hundred Dollars (\$3,500.00) (Section 37-11-29 defines unlawful activity as follows:)

- Possession or use of a deadly weapon
- Possession, sale or use of any controlled substance
- Aggravated assault
- Simple assault upon any school employee
- Rape
- Sexual Battery
- Murder
- Violent act as defined in Section 43-21-605

Any Public School District shall be entitled to recover damages in an amount not to exceed Twenty Thousand Dollars (\$20,000.00), plus necessary court costs, from the parents of any minor under the age of eighteen (18) years and over the age of six (6), who maliciously and willfully damages or destroys property belonging to such school district. The action authorized in this section shall be in addition to all other actions which the school district is entitled to maintain and nothing in this section shall preclude recovery in a greater amount from the minor or from a person, including parents, for damages to which such minor or other person would otherwise be liable.

Section 37-11-18. Expulsion of student possessing controlled substance or weapon committing violent act on school property. Any student in any school who possesses any controlled substance in violation of the Uniform Controlled Substances Law, a knife, handgun, other fire arm or any other instrument considered to be dangerous and capable of causing bodily harm or who commits a violent act on school property shall be subject to automatic expulsion (for a period of not less than one year) by the superintendent or principal from such school. Such expulsion shall take effect immediately subject to the constitutional rights of due process.

Section 97-37-13. Deadly weapons; weapons and cartridges not to be given to a minor or intoxicated person.

It shall not be lawful for any reason to sell, give or lend to any minor under eighteen (18) years of age or person intoxicated, knowing him to be a minor under eighteen (18) years of age or in a state of intoxication, any deadly weapon, or other weapon the carrying of which concealed is prohibited, or pistol cartridge; and, on conviction thereof, he shall be punished by a fine not more than One Thousand Dollars (\$1,000.00), or imprisoned in the county jail not exceeding one (1) year, or both.

The Copiah County Board of Education strictly prohibits any weapons on school grounds carried personally or in a vehicle unless they are being carried by a Uniformed Officer or the Instructor of a Hunter Safety Program. Knives, razors, shotguns, rifles, pistols, BB guns, brass or metallic knuckles, are examples of such weapons. This listing is given only for example and is not intended as a complete listing. THIS PROHIBITION APPLIES TO ALL PARTIES ENTERING SCHOOL PROPERTY.

Section 37-11-59. Failure of parent, guardian or custodian to attend school conference; penalty. Any parent, guardian or custodian of a compulsory-school-age child who shall fail to attend a conference to which such parent, guardian, or custodian has been summoned shall be guilty of a misdemeanor and upon conviction shall be fined not to exceed Two Hundred Fifty Dollars (\$250.00).

CORRIDOR RULES

The hallways are crowded at times, thus creating a congested traffic problem. If you follow the simple rules dictated by common courtesy, confusion will be kept to a minimum.

1. Make a habit of walking on your right of the hall and stairwells.
2. Loud laughter, yelling, whistling, or any unnecessary noise is not permitted.
3. Do NOT use class changes to visit; students should move with specific purpose in mind and not stop to mingle.
4. Be considerate to classes that are being conducted.
5. Courteous exchanges between students and their fellow students are encouraged but always remember where you are and your purpose for being there.
6. Do not run in the halls.
7. All students (MALE and FEMALE) must remove sunglasses, hats, and headgear when entering the school building.

CORRIDOR PASSES

When leaving class for any reason, a student **must have a pass written by a teacher, giving the student's name, the date, and time of departure, and destination.** The receiving staff members will sign the pass and write in departure time. A pass will be needed when reporting to the office other than before or after school. Any student caught in the hall without a pass will be sent to ISS for the remainder of the day. **Students will not be allowed out of the room the first 10 minutes of class.**

IN-SCHOOL SUSPENSION

In-school suspension offers students an opportunity to keep up with their assignments while being removed from social interaction with peers. Absences resulting from the in-school suspension program will not be computed as part of the total number of days used in determining whether a student receives credit in a course or courses.

Students who are placed in the in-school suspension room must actively work on learning materials during their placement. Students receiving discipline referrals while in the in-school suspension room will be suspended out of school for one to three days depending on the severity of the incident.

BASKETBALL GYMNASIUM CONDUCT POLICY

Before, during, and after basketball games played at the school gym, students and fans should not stand along the walls. Students are under the joint jurisdiction of school officials and law enforcement officers. Students and fans who fail to act in a responsible manner and choose not to respond properly to school officials will be asked to leave the grounds. In addition, students will be suspended or expelled from school if their offense(s) requires any action by the school administration.

FOOTBALL STADIUM CONDUCT POLICY

Students are reminded that they are under the jurisdiction of the school when attending ball games or any other school activity, even though the activity is scheduled after normal school hours.

The following regulation will be followed during attendance at events in the football stadium:

1. Students are to sit on the "HOME" side of the stadium.
2. Except for designated area for the band, there are no reserved seats.
3. Students are forbidden to: (a) run in the stadium or premises, (b) throw paper, ice, cups, liquids, popcorn, boxes, streamers, or any other objects, (c) stand in the portals, (d) push or shove.
4. Students should sit in the stands and watch the game rather than stand along the fence.
5. Students leaving the stadium may not return except by purchasing a ticket. No passes to leave the stadium will be issued.
6. Students are not to visit the opposite stands of the visiting team or the areas where the visiting spectators may be gathered.
7. Insulting, abusive or obscene language will not be tolerated.
8. Possession of illegal drugs, alcoholic beverages, fireworks, or other illegal objects or weapons are prohibited.
9. All students and spectators are required to stay behind the fence surrounding the track and football field. Only cheerleaders, band members, football team members, and school personnel will be allowed inside the gate.

NOTE! Students not observing these rules, as well as other acceptable rules of good conduct, will be asked to leave the stadium and be subject to disciplinary action.

PERSONAL APPEARANCE REGULATIONS

Since we are judged by our appearance and everyone should want to make good impression, it is important that students learn proper grooming habits and take pride in dressing appropriately. The dress code is presented to the students and parents to serve as a guideline. This is not an all-inclusive list. The administration will have the final decision as to the appropriateness of dress.

1. Hair will not be groomed or make-up applied in class.
2. Picks and combs will not be worn in hair.
3. House shoes may not be worn.
4. Tank tops and muscle shirts will not be worn by any student. Any shirt or dress must have some type of sleeve at the shoulder with no undergarment showing.
5. Midriffs should not be exposed.
6. Cleanliness of both dress and body is mandatory.
7. Fasteners designed for use with an article of clothing will be used appropriately at all times.
8. Clothing displaying profanity, tobacco, alcohol, drugs, sex, violence or incarceration will not be worn.
9. Unless prescribed, sunglasses will not be worn inside the building.

10. No clothing considered and designed as underclothing or pajamas will be worn as an outside garment.
11. Male and female shirts and/or blouses must be buttoned and/or zipped. Loops sewn on by the clothing manufacturer must exist in male pants. Female shirts, designed to be worn outside must be long enough that when the arm is raised in a normal way, the bottom of the shirt will not come up past the top of the pants.
12. Any article of clothing designed to cover the lower part of the body must come no higher than four (4) inches above the knee and this includes splits in garments worn below the waist. This includes dresses, skirts, overalls, shorts, etc.
13. Hemmed, loose fitting walking or Bermuda shorts and skorts may be worn.
14. Unacceptable outer wear for the lower part of the body includes no-hem, ragged-end cutoffs; running shorts; bicycle/spandex pants or shorts; cutoff warm-ups; tights and gym shorts.
15. Garments with holes which expose the skin above the knees or any undergarment will not be worn.
16. No hats, caps, teeth coverings, scarves, bandannas, sweat bands or toboggans will be worn inside the building. Hoods may not cover the head while inside of building.
17. No see-through clothing will be worn unless worn with appropriate underclothing.
18. No clothing top will be allowed to expose any part of the breast or will be excessively low in back area and under the arms.
19. Pants/shorts will be worn on/above the hips. (No Sagging). Belts must be worn and no under garments shall be visible. Students who are not wearing belts but are wearing pants or shorts designed to be worn with belts will be: 1) sent to the office and required to call a parent to bring a belt, 2) report to ISS for dress code violation.

*****The strict enforcement of the personal appearance regulations will be in place to ensure safety for all faculty, staff, and students.**

ARTICLES PROHIBITED AT SCHOOL

Certain articles are prohibited on the school campus. These include but are not limited to playing cards, toy guns, water pistols, knives, radios, tape recorders, video games, curling irons, firecrackers, cell phones, CD players, beepers and electronic devices not used for educational or medical purposes. Weapons of any kind are prohibited and it is considered to be a major offense to bring a weapon on campus. All of the above articles will be taken from the student violator. Students caught in possession of prohibited articles will be subject to disciplinary action as major offenders. No card games are to be played in the classroom at any time.

BUS REGULATIONS

School transportation service will be provided for students to and from school and for transporting students to and from curricular and extracurricular activities sponsored by the district.

According to Mississippi State Law (House Bill no.893) it is unlawful for anyone other than a student scheduled to ride a bus to be a passenger thereon without express permission of local school authorities. Penalties for violation for adults include a fine up to \$500 and/or a prison term up to six months. For a person 17 or under who violates this law, penalties will be determined by the Youth Court.

Please help your child/children become familiar with these rules:

1. Be at your assigned loading zone on time.
2. If you must walk to the bus stops where there are no sidewalks, face the traffic so that drivers can see you and you can see them.

3. Don't play on or near the road while waiting for the bus to arrive.
4. If you must cross the road to enter the bus, do not cross until the bus arrives and the Safety Patrol flags you across. Always look both ways before crossing in front of the bus.
 4. If it is necessary to cross the road after being discharge form the bus, wait until the Safety Patrol has given you the signal to cross the road. Always cross in front of the bus.
 5. When you must cross the road, always cross in front of the bus.
 6. Wait until the bus comes to a complete stop before trying to load or unload.
 7. Use the handrail while loading and unloading.
 8. When leaving the bus after arriving at school, move away from the unloading zone to your assigned place as quickly possible, but do not rum.
 9. Students will not board or get off bused at any place other than his/her school and the regular loading place near the student's home.

However, we ask that parents refrain from making bus changes for the first 2 weeks of school unless some extenuating situation (such as a family emergency) dictates that a child temporarily (1-3 days) ride home on a bus other than his/her originally scheduled bus. Parents must make this request in writing with a contact phone number included to an administrator or the director of transportation. All bus changes should be made before 12:00.

10. Students shall not eat or drink on the bus.
11. Fighting, physical or verbal abuse, smoking, drinking, and the use of profane language will not be permitted on school buses.
12. No one except school students, drivers, and school officials are to ride school buses, except in a case of school employees who may ride by obtaining special permission from the school transportation supervisor.
13. Petting among students is not permitted on the bus.
14. Throwing any object on the school bus will not be tolerated. (Examples: shooting spit balls with rubber or bobby pins).
15. Students will not get on or off a bus while the bus is in motion nor shall students be permitted to move from one seat to another.
16. Students shall not mar nor deface school buses. Parents can, by law, be held responsible for this type of destruction and shall pay for damages.
17. Students who live on roads that have retraces shall get on at stops whereby it shall not necessitate crossing the road to get on the bus.
18. The bus driver is responsible for the safety and conduct of all students who ride the bus. He has the authority to assign each student a place to sit.
19. The breaking of any of these rules will result in suspensions from riding the bus for a period of time. Riding a school bus is a privilege not a right.

All School bus concerns should be directed to Mr. Gerome Leflore, Bus Coordinator for Copiah County Schools-phone 601-892 4711.

CAFETERIA POLICIES

1. All lunches are to be eaten in the cafeteria.
2. No food will be taken from the cafeteria.
3. Students will not sit on tables or place feet on chairs.
4. Students who bring lunch from home should deposit the paper bag and all other trash in the proper receptacle after eating.
5. Students who purchase tray lunches will deposit tray and silverware in the proper receptacle when finished with their lunch.
6. Students may not purchase food for others.
7. General Conduct - Students are expected to demonstrate good manners and conduct themselves in the way that a high school student should. Talk in normal conversational tones

and avoid loud talking. Always make sure to leave your eating area clean and if spills should occur, contact the lunchroom personnel so that arrangements can be made to clean up. Students will be under the direct supervision of a teacher and they are expected to go to and from the cafeteria in a QUIET, ORDERLY MANNER. Students must remain in the cafeteria with their teacher until the teacher returns to class. Students should not talk in the halls while going to and from the cafeteria. A student who insists on being a nuisance or problem in the cafeteria will be treated as a major offender and proper action will be taken.

CARE OF SCHOOL PROPERTY

As good citizens, students are expected to do their part in taking care of school buildings, property, and grounds. They have been purchased with tax funds and are hard to replace.

Mississippi Code No 6216-04: “If any pupil shall willfully destroy, cut deface, damage, or injure any school building equipment or other school property, he/she will be liable to suspension and expulsion, and his parents or persons in loco parentis shall be liable for all damages.

CRYSTAL SPRINGS HIGH SCHOOL STUDENT ACTIVITY POLICIES

ANNOUNCEMENTS

Announcements will ordinarily be made at the beginning and end of the school day. Announcements should ordinarily be in writing on the announcement form, dated, signed by a staff member, and submitted to the principal for approval by 3:30 p.m. on the day prior to the announcement being made. All emergency announcements must be approved by the principal.

ASSEMBLIES

Assemblies are important functions in the life of our school. They provide valuable educational experiences and help promote unity and school spirit. In order for everyone to be comfortable and gain maximum benefit from these programs, the following procedures must be followed:

1. Student attendance is compulsory.
2. Students will sit in their assigned sections.
3. Students should maintain an orderly attitude, listen carefully to all speeches, and follow directions that apply to them.
4. Teachers will supervise the students during assemblies.
5. Students should show their respect and appreciation to speakers by applauding at the right time and refraining from unsportsmanlike and rude behavior.

AUDITORIUM

During the school year, many groups and organizations use the auditorium. It is very important that plans for its use should be made in advance and placed on the school calendar in the high school office. The equipment, such as the PA system and the piano, should be protected from misuse at all times. No food or drink is allowed by anyone. ***AT NO TIME SHOULD STUDENTS BE ALLOWED IN THE AUDITORIUM WITHOUT A TEACHER OR STAFF SUPERVISION.***

SENIOR PICTURES

All seniors must sit for senior proofs from Bruckner's in order to appear in both the annual and senior composite picture. They are not required to order, but they must pay the minimum fee and sit for the proof. No photographs from an outside source will be placed in the annual or composite picture. Through the guidance of the senior class sponsor the class might choose from two forms of attire. (1) Female students will wear drapes and male students will wear tuxedos. (2) All students will wear caps and gown.

CLUBS

School clubs are a very important part of our school program. Through these organizations our students learn much about leadership, being a good follower, parliamentary procedure and citizenship. Being a club member gives each student the opportunity to become actively involved in the school's extracurricular activities and the democratic process. Club meetings will be held at least once a month. Students not choosing to be club members will report to their homeroom.

BETA CLUB

The Beta Club is a scholastic honor club. Members are expected to meet the academic eligibility requirement, attend scheduled club meetings, and participate in service projects.

New Member Eligibility Requirements: New members must have all A's and B's on their permanent record for two straight years and must make the 1st nine weeks honor roll during the current year. A student will not be admitted to the National Beta Club without the required grades.

Former Member Eligibility Requirements: Former members must have all A's and B's on their permanent record for the previous year. A former member who does not make the required grades for the previous year must make the honor roll for the 1st nine weeks of the current year or they will not be eligible for the year.

New member dues - \$20.00

Former member dues - \$5.00

A member may be expelled from the club if the above requirements are not met, or if they face disciplinary action due to major offenses or repeat offenses. Cheating and disrespect shown toward a school official is considered a Major Offense in the Beta Club. Dues are NOT refundable to a member who is expelled from the club due to any of these mentioned reasons.

Fellowship of Christian Athletes

FCA at CSHS is for all students, not just for athletes. The Fellowship of Christian Athletes is an interdenominational Christian organization that for over 55 years has been focused on the purpose: "To present athletes and coaches, and all whom they influence, the challenge and adventure of receiving Jesus Christ as Savior and Lord, serving Him in their relationships and in the fellowship of the church."

Mu Alpha Theta

Mu Alpha Theta is a National Mathematics Honor Society encompassing over 112,000 students in more than 2,300 schools. It is dedicated to inspiring keen interest in mathematics, developing strong scholarship in the subject, and promoting the enjoyment of mathematics. It achieves these goals by:

1. Providing a method for schools to recognize and encourage those students who enjoy and excel in mathematics.
2. Organizing a State and National Convention for teachers and students to participate in math-related events and interact with others from across the state and/or country.
3. Rewarding outstanding extracurricular achievement by offering special awards to both students and their faculty advisors.
4. Providing mathematics competitions to participating members at their own school through the **Log 1 Contest, Rocket City Math League and the Mathematical Minutes Video Contest**

Students in grades 9 through 12 who have completed the equivalent of two years of college preparatory mathematics including algebra and/or geometry, and in addition have completed or are enrolled in a third year of college preparatory mathematics are eligible for membership, providing their mathematical work was done with distinction. On the 4-point grading scale, this shall mean at least a 3.0 (85) math grade point average. Students must maintain this average to remain a member of Mu Alpha Theta.

New member dues: \$15.00

Former member dues: \$5.00

THE ELECTION PROCESS

All school elections will be held in a uniform manner based on the following guidelines:

1. All nominations must be made at least a week prior to elections.
2. All nominees must advance with their class, have the appropriate grade point average and follow rules and regulations.
3. All nominations must be approved by a selection committee.
4. Once nominations are approved, only those on the approved list will be placed on the ballot. Other guidelines may apply depending on the club, group, or election.
5. Elections should be held within one week of completion of the nomination process and will

- be held by secret ballot with the principal's designee tallying the votes.
6. All final results will be checked by the principal.

HOMECOMING ELECTIONS

Nominations for Homecoming Maids will be taken before the Homecoming Queen election. All maids must have advanced with their class. Maids must have attended Crystal Springs High School for one full semester before elections. Maids and escorts must be passing each subject with at least a "C" average (70 and up). All Homecoming Maids and their escorts should have not committed any major or repeated minor offenses requiring disciplinary action. There will be two (2) maids for grades 9, 10 and 11. There will be four (4) maids for the senior class. Each grade will elect their maids. The student body will elect the queen from the four senior maids. All nominations and elections will be based on the schools election policies. All senior maids elected will be required to wear white gowns and all maids will be escorted by an adult male (father, grandfather, uncle, etc.) approved by the principal. Football Maid nominees will follow the same criteria as homecoming maids. The Football Maid will be from grades 9 – 11 and will be elected by the football team.

HOMECOMING PARADE POLICY

The Homecoming Parade entries must be from organizations, clubs, or activities within the Crystal Springs School District. Entries from the Elementary and Middle School are welcome. No outside organizations will be allowed to participate in the CSHS Homecoming Parade.

Parade Guidelines:

- 1) Entries must be submitted seven (7) days prior to the parade. No entries will be taken after that.
- 2) Name of the club, organization, or group along with the sponsor must be submitted.
- 3) All students' and adults' names participating must be submitted four (4) days prior to the parade.
- 4) Entries should be designed in keeping with the theme of the parade.
- 5) Lewd, crude, vulgar gestures or dancing will not be tolerated. Any group participating in this manner may be removed immediately and banned from the next year's parade.

PROM POLICY

The Junior-Senior Prom is intended for Juniors and Seniors of Crystal Springs High School. In order for any other person to attend, they must be the date of a Junior or Senior of Crystal Springs High School. Only two (2) tickets will be sold per individual.

- 1) Dates cannot be younger than 11th grade or older than sophomore in college (20).
- 2) Several 10th grade students will be elected to serve as ushers and greeters for the Prom.
- 3) Juniors and Seniors purchasing the tickets must give the name of their date at least seven (7) days before the date of the prom.
- 4) Dates not enrolled at CSHS must be prepared to show picture ID upon entering the Prom.
- 5) No date will be allowed to enter Prom if their name has not been submitted by the appropriate time.
- 6) Dates' names may not be changed after the deadline.
- 7) Persons attending the Prom will not be allowed back in once they leave.
- 8) If a date is a student of another school, we must have the name of his/her school.
- 9) **Students who purchase prom tickets must attend school 63% of the academic day on Friday before prom.**
- 10) **Students will sign a contract before purchasing a prom ticket**

STUDENT COUNCIL

Students are encouraged to take any problems relating to school rules and regulations to the class representatives and/or student council officers. If you want something changed, put it in writing and offer a solution to the problem or change desired.

1. Purpose
 - a. To provide for student participation in school government.
 - b. To establish a better understanding between the faculty and the students.
 - c. To provide school spirit and pride.
 - d. To develop leadership abilities.
 - e. To promote good citizenship and harmonious relations throughout the school.
2. The Student Council has a written constitution and bylaws and is affiliated with the State and National organizations.
3. Student Council activities are subject to the approval of an advisory committee consisting of the teacher-sponsor, the counselor, and the principals.
4. The Student Council will consist of eight executive members:
President, Vice-President, Secretary/Treasure, Reporter, and the other four class presidents.
 - A. The President assumes his or her position automatically after serving successfully as a Vice-President.
 - B. The Vice-President is a junior student elected by the student body during the spring preceding the year he or she is to serve.
 - C. The Secretary/Treasurer will be elected from the senior class.
 - D. The Reporter will be elected from the student body.
 - E. The Presidents of each class are automatically members of the Executive Council.
The Presidents of each class are elected in the spring preceding the year in which they serve.
 - F. All officers will be elected in the spring preceding the year they are to serve.
 - G. If an officer is unable to serve in the office for which he/she was elected the Executive Council and Advisory Committee will decide if the council member is to remain.

All officers of the Student Council must maintain at least an 80 grade point average and have no final grade lower than a 65 Crystal Springs in any subject. The advisory committee must approve their candidacy. Officers of the Student Council are expected to be model students and true leaders. In the unlikely event that a council member is suspended from school, they will automatically be placed on probation for the remainder of the school year. A further suspension will result in their automatic dismissal from the council. The advisory committee will appoint a student to fill the vacancy.

STUDENT COUNCIL MEMBER QUALIFICATIONS

- A. All members of the Crystal Springs High School Student Council must have AND maintain a "B" (80) average. If their average falls below a "B" (80) average, they are subject to removal from that elected office and replaced by an appointed officer. Students may not have a final grade lower than 80.
- B. All members must have advanced with his or her class.
- C. All members must have attended Crystal Springs High School one full semester before elections.
- D. All members must have demonstrated leadership abilities to their peers, teachers, and administrative staff.
- E. All members must serve as an example for peers through school spirit, patriotism, and positive attitude.
- F. All members must have no past or present major infractions of school rules and regulations.
- G. All members must have no past or present repeated minor infractions of school rules and regulations.
- H. All members must have good school attendance.

I. All members will attend and take part in all local and state student council activities.

WHO'S WHO GUIDELINES AND REQUIREMENTS

1. Seniors may be eligible for no more than two elected positions in Who's Who.
2. All nominees advanced with class and have at least a "C" (70) average.
3. Nominees must not have received a major offense in discipline.
4. Nominations for Mr. and Ms. CSHS will be taken from the senior class only. However, the entire student body will vote on these positions.
5. All nominations and elections for Who's Who will be based on the school's election policies.

Listed below are the Who's Who positions:

- One male and one female
- Mr. and Ms. CSHS (Seniors only)
- Wittiest
- Best Personality
- Most Cooperative
- Most Athletic
- Most School Spirit
- Most Talented
- Most Likely to Succeed

One male and one female:

- Class Favorites (9-12)
- Hall of Fame (Up to five males and five females) These students will be selected by faculty and administration on the basis of academic achievement, citizenship, extracurricular activities, and service to the community.

SCHOOL PICTURES

School pictures have become an annual activity which affords all students an opportunity to obtain a set of pictures at minimum cost. Students will have their choice of picture packages. Choice and payment will be due at the time the pictures are taken. Except for seniors, a copy of the student's picture will be used in the school annual.

PARENT-TEACHER ORGANIZATION

All parents and teachers are cordially invited to attend the CSHS PTO meetings. This organization takes a very active interest in the affairs of the school. Through the association, parents and teachers may become better acquainted and may work cooperatively toward common objectives. Crystal Springs PTO includes the parents and teachers of both the Elementary and the High School. There will be four regular meetings held during a school year. Dates are to be selected by the executive committee.

PARTIES

1. All parties must receive prior approval from the High School Principal.
2. Parties may be held only at activity periods and after school hours.
3. School parties must be sponsored by school teachers.
4. Buildings and facilities will be cleaned and put back in proper order after the party.
5. Dancing and swimming parties will not be approved.

DELIVERIES TO SCHOOL FOR STUDENTS

To maintain a healthy academic climate, flowers, balloons, and such gifts will not be accepted as delivery to the school.

DANCES

Dance can be held on the CSHS campus upon approval of the High School principal. Based on a ruling by the school board, we are limited to three (3) dances that we can have each year. It is anticipated that two of these will be the Prom and Homecoming. Students will be allowed to bring one guest who must be approved by the principal two weeks in advance. All dances must be held on campus and an adequate number of sponsors and security must be in attendance. The rules and regulations established by Crystal Springs High School apply at all dances and will be strictly enforced.

MONEY RAISING PROJECTS

All money raising projects of any homeroom, club, class, must be approved in advance by the High School Principal by October 1st. It will be the responsibility of the sponsor to submit any proposed money raising projects to the principal. All moneymaking projects must conform to school board policies. **Only approved items will be allowed to be sold on the school campus.**

CRYSTAL SPRINGS HIGH SCHOOL ATHLETIC AND BAND POLICIES

ATHLETICS AND CHEERLEADING

Your school provides many opportunities for students to be active participants in varsity sports. Students may compete in football, basketball, baseball, softball, track, and soccer. The cheerleading squad helps keep up school spirit at sporting events. Not only does participation in athletics help a student develop physically, but athletics also helps students become well-rounded citizens in their school and community. The concepts of teamwork and hard work are lessons that they can carry with them for life. We expect our athletes to be as strong academically as they are physically.

CHEERLEADERS

Selection of Cheerleaders - Cheerleader tryouts will be held each spring. Outside judges will rate the cheerleaders on their appearance, attitude, and ability to cheer and selection will be based on their scores. A minimum of 10 cheerleaders will be chosen. Cheerleaders must have an overall "80" average and not have any individual class scores below a "65". If grades are not as they should be, the cheerleader will be put on probation until the next grading period.

Cheerleader Duties:

1. Cheerleaders must maintain an overall 80 average and not have any individual class scores that are below a 70 for any nine weeks.
2. Each Cheerleader is expected to maintain the highest standard of conduct and behavior. They must realize that they are representing the school. Failure to observe these standards will result in dismissal from the squad.
3. A cheerleader will be suspended from the squad for missing a scheduled practice or game unless specifically excused by the sponsor.
4. All cheerleaders are expected to participate fully in all fund-raisers.
5. Any fees that are required are the cheerleader's responsibility.
6. The Captain and Co-Captain(s) will be selected by the sponsor. They will have leadership skills and experience as a cheerleader.
7. A letter with rules and regulations will be signed by each cheerleader and their parent(s).
8. Any cheerleader who resigns without a valid reason or is dismissed from the squad will not be allowed to try out for cheerleader the following year.
9. A cheerleader with four (3) discipline referrals will be dismissed from the squad.
10. MHSAA guidelines will apply to cheerleaders.
11. All cheerleaders must participate in all designated competitions, games, and community events as specified by the sponsor.

INSTRUMENTAL MUSIC PROGRAM

The band program at Crystal Springs High School offers students an excellent opportunity for musical growth and enjoyment, self-expression, teamwork, and leadership development. The band represents the school at numerous events and adds color and excitement to various school

functions, and it is an integral part of the total school curriculum. High school band members receive one unit of credit for a passing grade in band.

Band members receiving a specific number of points on Crystal Springs Band Award Point System will receive a band letter (or bars after the first year of lettering).

Seniors generally receive an award plaque for their years of service at the annual Band Awards Banquet.

GENERAL BAND RULES

All band members are responsible for complying with all special band regulations as designated by the band director(s) as well as observing the following general rules and requirements:

1. In order to be a member of the high school performing band, a student must have successfully completed all performance and other requirements of the intermediate and junior band. This also applies to a member of the Guard. Non-instrumentalist will not be accepted with the band program.
2. Band members and their parents/guardians are morally and financially responsible for the proper care, maintenance and satisfactory return of all school owned equipment and supplies entrusted to their care. This will include, but not be limited to; school owned instruments, uniforms, and music.
3. As representatives of Crystal Springs High School, band members are expected to conduct themselves at all times (During band rehearsals, performances, and other band functions) in a manner that favorably reflects on the school and the band.
4. Band members are expected to attend all rehearsals, performances, and other functions of the band. All rehearsals, including after school rehearsals and all performances, will be graded. Failure to comply with the above general rules could result in the student's dismissal from the band and/or other such appropriate action as deemed necessary by school officials.

BAND FEES

1. A mandatory band fee of \$150.00 per year per student is required for purchase of music and supplies and will be used toward uniform maintenance and replacement. It may be paid by cash, cashier check or money order (payable to Crystal Springs High School). These fees are due annually.
2. Fees should be paid to the band director who will supply a dated and numbered receipt to each student, with a duplicate receipt to be maintained in the Receipt Record Book.

NOTE: In recognition of the necessity for additional financial needs in band, the band will have at least one major fundraising event each year.

BAND AWARDS

Special awards will be presented to those high school band members who, in the opinion of the band director(s), have distinguished themselves through outstanding musical achievements and contributions to the band. Usually, these awards will be presented at the Band Awards Banquet and will include:

1. John Phillip Sousa Award- Awarded to a senior (or junior) band student for outstanding leadership, loyalty of service, cooperation, and playing ability.
2. Director's Award- Same requirements as above, second highest honor in the band.
3. Pride and Spirit Award- Presented to the student who has most significantly contributed

toward the constant promotion of pride and spirit within the band.

4. Most Improved Player Award(s)- Presented to one (or two) band members for outstanding service and improvement in playing ability.
5. Best Rookie Band Member(s)- Will be presented to one (or two) first year band member(s) for outstanding service and playing ability.
6. Leadership Awards - Presented to those students who demonstrate outstanding leadership ability.

CRYSTAL SPRINGS BAND BOOSTER CLUB

Membership in this organization will consist of parents and other adults who are interested in the development and progress of the overall band program.

Specific regulations and policies of this organization may be found in the Constitution and By-Laws. Some of the general objectives of the club are:

1. To arouse, stimulate, and maintain an enthusiastic interest in all phases and grade levels of the band program.
2. To provide moral support to the band and its members through cooperation with the band director(s) and other school officials to the end that this program is maintained to the highest degree of efficiency.
3. To provide assistance to the band through fundraising projects for the purpose of financing specifically approved trips or functions, banquets, awards, and other expenses not generally included in the regular school budget.
4. To aid in chaperoning or other such duties on band trips and functions as requested by the band director(s) or other school officials.

ATHLETIC AWARDS

High School Football- 8 Awards

- MVP- Any position. Voted on by players and coaches.
- Tiger Award- Any position
- Rookie of the Year- Any Position
- Best Offensive Back- QB, HB, FB, Flanker, Split End
- Best Offensive Lineman- Tackles, Guards, Center, Tight End
- Best Defensive Back- Defensive Secondary and Linebackers
- Most Improved Player- Any Position
- Best Defensive Lineman- Defensive Tackles, Guards, Ends

Junior Varsity Football – 5 awards

- MVP
- Best Defensive Lineman
- Best Offensive Lineman
- Best Defensive Back
- Best Offensive Back

High School Basketball- 6 each -All voted on by players and coaches

- MVP
- Best Offense
- Best Defense
- Tiger Award

- Best Rebounder
- Most Improved Player or Rookie of the Year

Junior Varsity Basketball – 3 awards

- MVP
- Best Defensive Player
- Best Offensive Player

High School Track - 5 each - All voted on by players and coaches

- Best in the Field
- Best Distance Runner
- Best Sprinter
- Most Valuable Player
- Rookie of the Year

High School Baseball- 6 Awards - All voted on by players and coaches

- Best Defensive Player (Golden Glove Award)
- Best Offensive Player
- Most Improved Player or Tiger Award
- Most Valuable Player High School
- Rookie of the year
- Tiger Award (110% award)

Softball – 4 awards

- MVP
- Best Offensive Player
- Best Defensive Player
- Most Improved Player

Soccer – 3 awards

- MVP
- Most Improved
- Tiger Award

Best All Around Athlete-

- 1 male and 1 female athlete
- Individuals that participate in the most sports and excelled the best, voted on by the coaches

Scholastic Highest Academic Average for the Year

- 1 male and 1 female for 9th, 10th, 11th, 12th
- must play at least two (2) sports
- These awards are calculated on the weighted scale.

Three Letterman Sports Award

- Any athlete that participates in three (3) sports.

Cheerleaders- 3 Awards

- Captain- Cheerleader selected as team captain for the year

- Most Spirited Cheerleader- voted on by team members and captain
 - Tiger Award- Most improved
- *Ballots counted by Athletic Director and Principal

******Coaches may choose to change the name of an award provided the total number of awards is not exceeded for that sport***

Athletic Awards- General Information:

1. Athletes who participated in football, basketball, track, baseball, softball, soccer, or a cheerleader can only receive, one jacket, and one plaque of their four years of participation.
2. All student managers, trainers, scorers, and statisticians will receive the same award as athletes who participate in that sport.
3. All athletes must be present at the athletic banquet to receive their award(s).

Policies for High School Athletic Awards:

Freshman Year - Ninth graders who participate as members of the high school varsity will be entitled to high school athletic awards. They will not be eligible to receive an award jacket until the end of their junior year.

Sophomore Year - All athletes that complete the season in any sport will receive an award letter in their first year of participation.

Junior Year – Those athletes qualifying for a jacket will receive their jacket after lettering for two years.

Senior Year - All athletes who have completed three seasons in any sport will receive a plaque.

CRYSTAL SPRINGS HIGH SCHOOL STUDENT SAFETY POLICIES

ADMITTANCE TO BUILDING

Students are not to enter the building until 7:15 a.m. unless obtaining an admittance slip for a previous absence. When school is dismissed in the afternoon, students are to report to their busses as quickly as possible. *No students are to remain on campus unless they are under the direct supervision of a staff member.* All visitors must report to the principal's office upon their arrival to the school. Students are not permitted to bring visitors to school during school hours.

AUTOMOBILE

Students who drive an automobile to school must park in the available space on Newton Street or in the parking lot on the north end of the campus. Student automobiles will only be allowed on campus between the hours of 7:15 a.m. and 3:30 p.m. unless the student is participating in a supervised school activity. Students are not to sit in or on parked automobiles at any time after arrival at school. Since the safety of students is a major concern to us, drivers who operate their vehicles in a reckless manner around the school will be vigorously prosecuted. Students will not be allowed to go to their cars during the school day without permission from the principal. Articles left in the car will be the responsibility of the students.

CLOSED CAMPUS

We operate a closed campus policy. Students must stay on the school grounds from the time they arrive, even if the first period has not started, until dismissal or until they are picked up by the bus. Students leaving the school grounds during school hours must check out through the office.

PRESCRIPTION MEDICINE

Students needing to take prescription medications during school hours must bring properly labeled prescription medications to the office at the beginning of the school day along with a note from the parent giving permission to take the prescription medication at school. It is the student's responsibility to pick up prescription medications from the office before leaving for the day.

BOOK BAGS

Students wishing to use a back pack must use a clear, see-through back pack. Any non-clear book bag will be taken up. Someone from the student's sign out card must come to the office in order to retrieve.

FACILITIES, USE OF BY STAFF AND STUDENTS

For any school group to use the school facilities such as the gymnasium, auditorium, cafeteria, or classrooms, the following arrangements and conditions must be met for school related purposes only:

1. Groups must always have a faculty sponsor present.
2. The meeting or activity must be scheduled in advance through the principal's office.
3. Groups using facilities should see that the area used is returned to its normal appearance.
4. The sponsor must see that all doors are locked and that all students have left the building at the end of the activity.
5. The sponsor must supervise any students who use the telephone in the office after the activity is completed.

FIRE DRILL

According to state law, Crystal Springs High School is required to have fire drills on a regular basis. These drills are important in training students to conduct themselves in an emergency, which might affect all students. The fire signal will be five (5) short rings of the bell.

In case of power failure, the signal will be five (5) short whistle blasts.

The ALL CLEAR signal is one (1) continuous ring of the bell. In case of power failure, the signal will be one (1) long whistle blast.

Procedure: The teacher will instruct all classes as to the procedure and exit route to follow. Each room will use a certain exit, and it will be necessary that each student follow the directions of the teacher in order that the building may be vacated in the shortest time possible. All students will leave the building as quickly and as quietly as possible. **DO NOT RUN!!!**

Fire drills are a serious matter, and any student not cooperating could be instrumental in the serious injury or possible death of other students. Your full cooperation in this matter is of utmost importance. All students will reenter the room they left when the all clear signal is sounded.

TORNADO DRILL

According to state law, Crystal Springs High School is required to have tornado drills on a regular basis. These drills are important in training students to conduct themselves in an emergency, which might affect all students. The tornado signal will be one (1) continuous ring of the bell. In case of power failure, the signal will be one (1) long whistle blast.

Procedure: Open windows in exterior walls and corridor partitions of classrooms and relocate students to are offering greatest tornado resistance. Building occupants should be seated on the floor with their backs to corridor walls and heads down. Coats and jackets, when available, could be used to cover arms and legs. Sit away from all windows and doors with glass. All windows and doors in both exterior and interior walls should be opened. One long blast of the bell or whistle will signal that the danger period is over and classes will reassemble.

ACCIDENTS

All accidents on the school campus should be reported. All athletic accidents should be reported to the coach at the time of the accident. Parents will be contacted concerning any accidents, which occur at school. If the parents cannot be reached in the event of a severe accident, the student will be carried to a local doctor.

VISITORS

All visitors must first get approval from a principal to visit the school during class time.

Adult visitors are certainly welcome in our school since visitation usually expresses wholesome interest in our efforts to maintain a quality program. It is understood that intended visits should be cleared in the principal's office so that proper guides may be made available. Spontaneous visits often prevent our staff from helping to make the visit meaningful and enjoyable. Students from other schools are generally ineligible to visit the campus. Such students are often unexcused from the unit in which they are enrolled. We have no plan for authorizing any visit of this nature. Even students who may be out of school because of a difference in the schedule of holidays are not authorized to visit this school. Loafers and dropouts of school age are not permitted to visit Crystal Springs High School. Recently graduated students are also discouraged from visiting during the school day.

PROCEDURE FOR TRAVELING OFF CAMPUS ON SCHOOL-SPONSORED ACTIVITIES

1. Any student who is transported off campus on a school-sponsored activity must have a letter of permission signed by the parent or guardian.
2. Students are under the direct supervision of the teacher sponsor at all times and all rule and regulations established by the school apply.
3. Students must travel together to their destination and return as one team or group. Any exception to this must be approved by the administration of the school.

STUDENT INSURANCE

1. The Board of Trustees of the school districts of Mississippi are legally prohibited from paying from school funds the doctor bills or hospital bills of any student.
2. Student insurance is available to students in this school at the beginning of the school term subject to the parents paying a small premium and type of coverage will be disseminated during the first week of school.
3. Students participating in major sports, band members, and students taking building trades must purchase student insurance or show proof of insurance.

LOST & FOUND

Be sure your name is on all property and in your books. Don't bring any more money to school than you need and keep expensive jewelry at home. All articles found around the building or on the grounds should be taken to the counter in the office. Inquiry should be made at the same place for articles which have been lost. If the article has not been found, a description of the article and the student's name should be left with the secretary. Articles will be disposed of if not claimed within two weeks.

TELEPHONE

The telephones at Crystal Springs High School are for school business. Students are allowed to use the telephone in the case of an emergency or if permission is granted by an administrator or their designee.

TELEPHONE RESOURCES

City of Crystal Springs Drug Free Hotline – 892-9899
Copiah Rewards Crime Stoppers – 892-0095
Copiah County Health Department – 894-2271
Copiah County School District Office – 894-1341
Copiah-Lincoln Community College – 643-5105
Crystal Springs Elementary School – 892-4795
Crystal Springs Lower Middle School – 892-2789
Crystal Springs Upper Middle School – 892-2722
Crystal Springs High School – 892-4791 (Fax number 892-2071)
Crystal Springs High School Cafeteria – 892-2906
Crystal Springs High School Band Hall – 892-0160
Crystal Springs High School Field House – 892-7609
Hinds Community College-Utica – 885-6062
J.T. Biggs Library – 892-3205
Mississippi Job Corps Center – 892-3348
Region 8 Mental Health – 894-2018

Internet Safety Policy

Introduction

It is the policy of Copiah County School District to: (a) prevent user access over its computer network to, or transmission of, inappropriate material via Internet, electronic mail, or other forms of direct electronic communications; (b) prevent unauthorized access and other unlawful online activity; (c) prevent unauthorized online disclosure, use, or dissemination of personal identification information of minors; and (d) comply with the Children's Internet Protection Act [Pub. L. No. 106-554 and 47 USC 254(h)].

Definitions

Key terms are as defined in the Children's Internet Protection Act.

Access to Inappropriate Material

To the extent practical, technology protection measures or ("Internet filter") shall be used to block or filter Internet, or other forms of electronic communications, access to inappropriate information.

Specifically, as required by the Children's Internet Protection Act, blocking shall be applied to visual depictions of material deemed obscene or child pornography, or to any material deemed harmful to minors.

Subject to staff supervision, technology protection measures may be disabled for adults or, in the case of minors, minimized only for bona fide research or other lawful purposes.

Inappropriate Network Usage

To the extent practical, steps shall be taken to promote the safety and security of users of the Copiah County School District's online computer network when using electronic mail, chat rooms, instant messaging, and other forms of direct electronic communications.

Specifically, as required by the Children's Internet Protection Act, prevention of inappropriate network usage includes: (a) unauthorized access, including so-called 'hacking,' and other unlawful activities; and (b) unauthorized disclosure, use, and dissemination of personal identification information regarding minors.

Education, Supervision and Monitoring

It shall be the responsibility of all members of the Copiah County School District's staff to educate, supervise, and monitor appropriate usage of the online computer network and access to the Internet in accordance with this policy, the Children's Internet Protection Act the Neighborhood Children's Internet Protection Act, And the Protecting Children in the 21st Century Act.

Procedures for the disabling or otherwise modifying any technology protection measures shall be the responsibility of The Technology Director or designated representatives. The Copiah County

School District or designated representatives will provide age-appropriate training for students who use the Copiah County School District Internet Facilities. The training provided will be designated to promote the Copiah County School District's commitment to:

- I. The standards and acceptable use of Internet services as set forth in the Copiah County School District's Internet Safety Policy;
- II. Student safety with regard to:
 - a. Safety on the internet;
 - b. Appropriate behavior while online, on social networking Web sites, and in chat rooms; and
 - c. Cyber bullying awareness and response.
- III. Compliance with the E-rate requirements of the Children's Internet Safety Protection Act ("CIPA").

Following receipt of this training, the student will acknowledge that he/she received the training, understood it, and will follow the provisions of the District's acceptable use policies.

Adoption

This Internet Safety Policy was adopted by the Board of the Copiah County School District at a public meeting, following normal public notice, on <Month, Day, Year>.

Internet Acceptable Use Policy

The Copiah County School District is pleased to offer to its students, faculty, and staff access to the Internet in Accordance with the terms and conditions of this policy. The Internet is an electronic highway connecting hundreds of thousands of computers and millions of individual user globally. This computer technology will help propel our schools through the communication age by allowing students and staff to access and to use resources from distant computers, communicate and collaborate with other individuals and groups, and significantly expand their available information base.

Overview

Internet access is coordinated through a complex association of government agencies and regional state networks. In addition, the smooth operation of the network relies upon the proper conduct of the users who must adhere to strict guidelines. To this end, Congress has passed and President signed into law, the Children's Internet Protection Act (CIPA). CIPA requires that schools receiving certain federal funds, including E-Rate discounts and Title III of the Elementary and Secondary Education Act, put into Place Internet Safety Policies. These Internet safety policies must include a technology protection measure for blocking access to "visual depictions" of obscene material, child pornography, and material that is "harmful to minors" when minors are accessing the computer. CIPA also requires that the Internet safety policy include monitoring of all online activities of minors. Additionally, the policy must address all of the following: (a) access by minors to inappropriate matter on the Internet and World Wide Web, (b) the safety and security of minors when using electronic mail, chat rooms, and other forms of direct electronic communications, (c) unauthorized access, including so-called "hacking" and other unlawful activities by minors online, (d) unauthorized disclosure, use, and dissemination of personal information regarding minors, and (e) measures designed to restrict minors' access to materials harmful to minors.

Recognizing that no filtering solution can be 100% effective, it is understood that all technology protection measures do not and will not work perfectly. In complying with CIPA, schools are expected to engage in a “good faith effort” to abide by the requirements of CIPA. CIPA does not create a private right to action, meaning that the discovery of objectionable material on a computer cannot result in a lawsuit complaining that a school violated CIPA.

These guidelines are provided so that you, the user and/or parent of the user are aware of the responsibilities you are about to assume. In general, this requires efficient, ethical, and legal utilization of the network resources. If a Copiah County School District user violates any of these provisions, his or her account will be terminated and future access could possibly be denied.

The signature(s) at the end of this document is (are) legally binding and indicates the party (parties) who signed has (have) read the terms and conditions carefully and understand(s) their significance.

District Internet Terms and Conditions of Use

Personal Safety

1. User will not disclose, use, disseminate or divulge personal and/or private information about himself/herself. Minors or any others including personal identification such as, but not limited to, credit card information, social security numbers, telephone numbers, addresses, etc.
2. User will immediately report to Copiah County School District authorities any attempt by other Internet users to engage in inappropriate conversations or personal conduct.
3. Users that are minors will be educated about appropriate online behavior, including interacting with other individuals on social networking sites and in chat rooms.
4. Users will be informed about cyber bullying awareness and response.

Illegal Activity

1. Users agrees not to access, transmit or retransmit any material (s) in furtherance of any illegal act or conspiracy to commit any illegal act in violation of United States, Mississippi, local government, or Copiah County School District’s laws, policies or regulations.
2. User shall not access, transmit, or retransmit: copyrighted materials (including plagiarism), threatening, harassing, or obscene material, pornographic material, or material protected by trade secret, and/or any other material that is inappropriate to minors.
3. User shall not access, transmit, or retransmit any material that promotes violence or the destruction of persons or property by devices including, but not limited to, the use of firearms, explosives fireworks, smoke bombs, incendiary devices, or other similar materials.
4. User shall not use the network for any illegal activity including, but not limited to, unauthorized access including hacking.
5. User shall not access, transmit, or retransmit language that may be considered offensive, defamatory, or abusive.
6. User shall not access, transmit or retransmit information that could cause danger or disruption or engage in personal attacks, including prejudicial or discriminatory attacks.
7. User shall not access transmit or retransmit information that harasses another person or causes distress to another person.

System Resource Limits

1. User shall only use the Copiah County School District system for educational and career development activities and limited, high quality self-discovery activities as approved by Copiah County School District Faculty.
2. User agrees not to download large files unless it is absolutely necessary. If absolutely necessary to download large files, user agrees to download the file at the time when the system is not being heavily used.
3. User agrees not to post chain letters or engage in “spamming” (that is sending an annoying or unnecessary message to large number of people).
4. User agrees to immediately notify his/her teacher or other school administrator should user access inappropriate information. This will assist protecting user against a claim of intentional violation of this policy.

User Rights

1. The Internet is considered a limited forum, similar to a school newspaper, and therefore Copiah County School District may restrict user’s right to free speech for valid educational reasons. Copiah County School District will not restrict user’s right to free speech on the basis of disagreement with the opinions expressed by user.
2. User shall have the responsibility to use computer resources for academic purposes only. Therefore, as mandated by CIPA, filtering will be utilized on all computers accessing the Internet. The only exception will be for academic research by a staff member with the approval of school administration.
3. User should not expect files stored on school-based computer to remain private. Authorized staff will periodically inspect folders and logs of network usage and will be kept at all times. Routine review and maintenance of the system may indicate that user has violated this policy, school codes, municipal law, state law or federal law. Parents of minor user shall have the right to inspect the contents of user’s files.
4. Copiah County School District will fully cooperate with local, state or Federal Officials in any investigation related to illegal activities conducted through the user’s Internet Account.

Individual schools within the district may create additional guidelines and procedures consistent with this policy. Such guidelines and procedures will be appropriate for the electronic information resources being used and the students served at the school.

Consequences for Failure to Follow Terms and Conditions

There will be consequences for any user who fails to follow Copiah County School District and school guidelines and policies. The consequences may include paying for damages, denial of access to technology, detention, suspension, expulsion or other remedies applicable under the school disciplinary policy, and state or federal law. At the discretion of Copiah County School District, law enforcement authorities may be involved and any violations of state and/or federal law may result in criminal or civil prosecution.

When user is using the Copiah County School District system, it may seem as though these policies could be easily broken and that the user would not get caught. This is not true. Electronic footprints are left behind on a machine each time it is used, and the potential for apprehension always exists.

