Addendum No. 02
July 14, 2022
to
Galveston ISD RFQ#2021-22-020

RFQ for Design Build Services
New Kermit Courville Stadium

Modifications to the RFQ:
1. Exhibit X – Kermit Courville pre-proposal meeting agenda.
2. Exhibit Y - Kermit Courville pre-proposal meeting sign in sheet.
3. Exhibit Z - Kermit Courville pre-proposal – link to Microsoft Teams recording of pre-proposal meeting.

Modifications to the Drawings:
1. None

Modifications to the Specifications:
1. None

Questions and Clarifications:
1. None

Acknowledge this Addendum in your submission

End of Addendum
DATE: July 14, 2022

CONFERENCE AGENDA

Date: July 14, 2022

Conference Purpose: Pre-Proposal Conference

Discussion:

A. Introduction of Team Members
   a. Dr. Jerry Gibson, Superintendent
      Galveston ISD
      3904 Avenue T
      Galveston, TX 77550
      Phone 409.766.5100
   b. Gwynetheia Pope, Purchasing Coordinator
      Galveston ISD
      3904 Avenue T
      Galveston, TX 77550
      Phone 409.766.5100
      gwynetheiapope@gisd.org
   c. Erich Kreiter, Executive Director of Facilities & Operations
      Galveston ISD
      3904 Avenue T
      Galveston, TX 77550
      Phone 832.248.6275
      erichkreiter@gisd.org
   d. Program Manager
      Lockwood, Andrews & Newnam, Inc.
      2925 Briarpark Dr., Suite 400
      Houston, TX 77042
      Phone 979.776.1000 FAX 979.776.1004
      Robert Arcement
      RPArcement@lan-inc.com

B. Proposals due:
   a. Two-Step Process
      1. Step 1: (Statement of Qualifications) July 25, 2022 @ 2:00 PM
      2. Step 2: (Costing Methodology) (Invitation Only) July 28, 2022 @ 10:00 AM

This memo is to be prepared by the conference chairperson.
### Conference Agenda

**b. Step 1:** Submit online:

**c. Step 2:** Submit in person
1. Address: Gwynetheia Pope, Purchasing Coordinator
   Galveston ISD
   3904 Avenue T
   Galveston, TX 77550

**C. Questions regarding the bid documents**

a. Address to Program Manager

b. Deadline: July 15, 2022 @ 2:00 PM

**D. Evaluation criteria:**

a. **Part 1:**
   1. General Information, 20 points
   2. Project Experience, 50 points
   3. Project Management, 30 points

b. **Part 2:** (Invitation Only)
   1. Costing Methodology, 30 points

**E. Critical Submittal instructions:**

a. Part 2 respondents will furnish the Costing Methodology of the firm to the Owner. Review the Agreement, and all attachments and exhibits, including the list of general conditions, carefully as these documents will form the basis for the GMP your company will offer and the General Conditions percentage negotiated in the Agreement with the successful Respondent will be based on these documents.

b. Review and comprehend the Agreement Exhibits, notably Design Criteria Package and Technical Design Guidelines as these will form the basis for the Guaranteed Maximum Price (GMP) your firm will offer.

c. The Owner intends to expedite the selection and contracting process. Firms are therefore expected to be able to furnish a GMP within Seven (7) calendar days from approval of the Superintendent to negotiate with the highest ranked firm. Additional schedule requirements:
   1. August 10, 2022 NTP
   2. October 30, 2022 Work commences at Project site
   3. August 4, 2023 Substantial Completion

d. The Agreement is Actual Cost Plus Fee, Not to Exceed, and will be subject to audit.

**F. Prevailing wage rate applies**

**G. Addendum:** Addenda No.1 was issued July 12, 2022

**H. About the project:** Refer to the Design Criteria Package for information about the Project

**I. Comments or questions?**

**J. Depart for site visit to Project location**

a. 1429 27th St., Galveston, TX 77550

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## Sign-in Sheet

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<th>Name</th>
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<th>Email</th>
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<tbody>
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Exhibit Z

Galveston ISD RFQ 2021-22-020-20220714_095503-Meeting Recording.mp4