

OLDHAM COUNTY BOARD OF EDUCATION POLICY

BID SPECIFICATIONS

3020

References: KRS 424.260; 702 KAR 3:135

3020.01 GENERAL REQUIREMENTS

The Board shall advertise any bid which involves an expenditure of more than \$20,000 or such other amounts as may be prescribed by statute or regulation during the fiscal year provided that this requirement shall not apply in an emergency. The Board may also bid items of lesser amounts where items are categorical and a savings can be made. This policy shall apply to any expenditure from any account including internal and lunchroom accounts.

1. Notice for bidding shall state time and place for receiving and opening of bids.
2. All bids to be submitted in writing, typewritten or in ink, and sealed; opened and read publicly at a legal meeting of the Board or its authorized agent, or a meeting held by a Board employee at the Board office.
3. No bids may be changed after they are once submitted. This in no way prevents the acceptance or rejection of alternates which are specified as a part of the regular bid forms and specifications. However, the full intent of this section is to prohibit negotiation of contracts subsequent to time bids are submitted.
4. In the event the lowest bid is not accepted, the Board shall record in the minutes the reason for the rejection.
5. All bids submitted shall be recorded in the official minutes.
6. Notification of the awarding of the contract shall be given in writing to all bidders. This notice shall include a list of all bidders together with their bids.
7. Any bid which is accepted in non-compliance with any of the above items shall be considered null and void.

3020.02 PERISHABLE COMMODITIES

The Board will seek the widest possible offering for the furnishing of perishable commodities. These offerings shall be updated periodically with a complete file maintained including quantity, unit price, and total price.

3020.03 COOPERATIVE BIDDING

The Board may annually approve an Interlocal agreement to participate in cooperative bidding with other local school districts.