

OLDHAM COUNTY BOARD OF EDUCATION POLICY

VOLUNTEERS

2026

References: KRS 1616.148

The Board believes that volunteers are a critical component of the instructional and extra-curricular programs in schools and encourages the recruitment and use of adult volunteers. This policy governs any adult who assists teachers, administrators, or their staff in school business, but who does not receive compensation for such assistance.

Such individuals may be used in supplementary instruction and non-instructional activities with students under the direction and supervision of teachers and/or administrators. Volunteers shall not be used in any capacity that requires operation of potentially hazardous equipment, or contact with hazardous substances. Volunteers are not allowed to use personally owned or district-owned vehicles, mowers, chainsaws, generators, forklifts, floor buffers, scissor lifts, chemical sprayers, or similar items on school property.

All volunteers who have contact with students on a regularly-scheduled or continuing basis, or who have supervising responsibilities for students at a school or on school-sponsored trips, must submit to a state criminal record check before being permitted to volunteer. Criminal background checks shall be requested by school principals on forms provided by the Administrative Office of the Courts. Forms can be obtained from Pupil Personnel. Schools must provide an orientation of school policies and safety and emergency procedures to volunteers under the policy.

Clean-up and enhancement projects by volunteers on school grounds must be approved by the Director of Facilities.