

Part-Time Tutoring/Mentoring Positions

Imagine a school where each day is alive with learning and the spirit of adventure. Since its founding in 1998, The Girls' Middle School (GMS) has been committed to progressive education and innovative programming, meeting the needs of a wide range of middle school students who make up our vibrant, inclusive community. Our project-based curriculum encourages creative problem solving, collaborative teamwork, and independent thought. GMS educates girls during a pivotal time in their lives. Girls develop self-knowledge, confidence, and leadership skills supported by a staff highly attuned to their changing emotional and social needs. GMS encourages girls to find their voices, take risks, and become self-reliant. Learn more about GMS: www.girlsms.org. GMS celebrates and is inclusive of different perspectives coming together in community. We are committed to broadening the diversity, in all dimensions, of our staff.

We are seeking part-time Academic Mentors/Tutors responsible for providing academic tutoring and social support to individual students and small groups. Academic Mentors supplement and enhance the student's classroom experiences and empower our young people with the tools to become confident, successful, and responsible citizens.

Responsibilities and Duties

- Support the GMS mission to “create an inclusive environment where academic growth is nourished.”
- Ensure student comprehension of math and English/language arts-based concepts.
- Enforce policies governing after school student activity by using consistent and effective redirection techniques when needed.
- Work collaboratively with faculty and staff on site to ensure students needs are being met by the program.
- Attend academic mentor staff meetings and trainings.

Qualifications

- A high school diploma and some post-secondary education are desired. High school seniors with exceptional academic credentials may be considered.
- Proficiency in a wide range of academic disciplines, especially Math and English Language Arts subjects.
- Collaborative, warm personality with exceptional communication skills.
- Enthusiasm for and experience interacting with middle school students from diverse backgrounds.

- Reliable transportation for on-campus work is required.
- Women of color, bilingual candidates, and women with high math confidence are especially encouraged to apply.

Interested Candidates: Please complete our application here.

<https://goo.gl/forms/0suFy2R0ahtmOMx93>

Job Type: Part-time

Salary: Starting at \$22.00/hour

COVID Statement

GMS continues to take significant measures to protect our community from COVID-19, including vaccination requirements for employment; testing of on-campus persons; masking requirements; enhanced cleaning protocols.

EEO Statement

The Girls' Middle School is committed to the principle and practice of equal employment opportunity, a diverse and inclusive workplace, and a work environment free of discrimination and harassment. Employment decisions at GMS are based on business needs, job requirements and individual qualifications, without regard to race, color, creed, religion, sex, age, gender, gender identity, gender expression, sexual orientation, marital status, parental status, national origin, language, disability status, ancestry, military or veteran status, citizenship, or any other consideration made unlawful by federal, state, or local laws. All candidates, particularly candidates from groups traditionally underrepresented in independent schools, are welcome and encouraged to apply.