



Winona Area Public Schools  
Board Operations Committee Meeting  
Meeting Minutes: June 23, 2022

<b>Meeting Location:</b>	District Office Conference Room #1 903 Gilmore Ave, Winona, MN 55987
<b>Meeting Start:</b>	4:39pm
<b>Meeting End:</b>	5:40pm
<b>Members Present:</b>	Michael Hanratty Stephanie Smith Dr. Annette Freiheit Kacie Lovas
<b>Other Attendees:</b>	None.
<b>Members Absent:</b>	Emily Solheid

**I. Review Upcoming Policies**

- A. **Policy 410 Family and Medical Leave Policy (annually reviewed):** Dr. Freiheit presented this policy with recommended language changes. Mr. Hanratty and Ms. Smith recommended that the policy be added to the July 21, 2022 School Board agenda for first reading by the School Board.
- B. **Policy 412 Expense Reimbursement Policy:** Dr. Freiheit presented this policy with no recommended changes. Mr. Hanratty and Ms. Smith recommended that the policy be added, as an information item, to the July 21, 2022 School Board agenda.
- C. **Policy 413 Harassment and Violence Policy (annually reviewed):** Dr. Freiheit presented this policy with no recommended changes. Ms. Smith had a question regarding familial status, and under Reporting Procedures, she wondered who the reporter is for the district. Dr. Freiheit reviewed State Statutes with the committee regarding familial status, and Dr. Freiheit clarified building principals as reporters. Mr. Hanratty and Ms. Smith recommended that the policy be added, as an information item, to the July 21, 2022 School Board agenda.
- D. **Policy 414 Mandated Reporting of Child Neglect or Physical or Sexual Abuse Policy (annually reviewed):** Dr. Freiheit presented this policy with the recommended statutory and grammatical changes. Ms. Smith had a question on training for mandated reporters. No further discussion. Mr. Hanratty and Ms. Smith recommended that the policy be added to the July 21, 2022 School Board agenda for first reading by the School Board.
- E. **Policy 415 Mandated Reporting of Maltreatment of Vulnerable Adults Policy (annually reviewed):** Dr. Freiheit presented this policy with no recommended changes. No other discussion. Mr. Hanratty and Ms. Smith recommended that the policy be added, as an informational item, to the July 21, 2022 School Board.

F. **Policy 616 School District Systems of Accountability (annually reviewed):** Dr. Freiheit presented this policy with recommended changes. Mr. Hanratty had a question on 4.C.2., wondering if we are actually doing this (*each school site meets federal expectations*). Dr. Freiheit clarified that the WBWF covers this, but not by site. She made a note to discuss this with Ms. Winter. The Student Succeeds Act was also discussed in regards to this question, and Dr. Freiheit made note to speak with Ms. Winter, and ask her if we are in compliance with this? Mr. Hanratty and Ms. Smith recommended that the policy be tabled for the July Board Operations Committee Meeting, with suggested language clean-up to reflect the WBWF.

II. **Follow-up from May 26, 2022 Board Operations Committee Meeting:**

A. **Policy 506 Student Discipline and Notice of Suspension:** Dr. Freiheit reviewed the policy regarding follow-up discussion. Ms. Smith had a question regarding 8.B., and wondered if it reflects current practice. Dr. Freiheit suggested reviewing with building principals to reflect current building practice. 8.C.3. Is contradicting district practice/other language within the policy. Mr. Hanratty and Ms. Smith recommended that the policy be tabled and brought back for the July Board Operations Committee Meeting, with language clean-up to reflect district practice. (Minor changes within an outline (plan) to BOP in July, with first reading on the Board agenda in August, with the plan attached.)

Tie in with confidential reporting, student handbooks and schedule for approval, etc.

III. **Other**

A. **Fundraising Discussion**

1. Dr. Freiheit provided an overview of district practice regarding fundraising, and how certain issues are handled (fraud, etc.). What a booster club is, 503C, practice they need to take to comply with a 503C. Dr. Freiheit made note to talk with Casey regarding door to door selling by students, punishment for not raising money, and other issues brought up. Current practice that Casey takes on reporting to the board, and current practice of the district. Dr. Freiheit suggested potential options for collecting fundraising information, and the process throughout the year.

B. **Policy Translation Updates**

1. There was discussion on whether the district would do all of the policies. (Ms. Smith) Dr. Freiheit provided information on the cost associated with providing all policy translations, and reviewed critical policies that would benefit from the translations.

C. **DEI Committee Discussion**

1. Dr. Freiheit and Ms. Smith discussed highlighting the language that the Committee likes from Rochester and Fridley policies, and then combined it into a working draft by Board Operations. A working draft would then go to the DEI for review. Mr. Hanratty asked what this policy would be called, regarding both Equity and Inclusivity. Dr. Freiheit took notes on the DEI agenda on the proposed policy steps going forward.