

**NOTICE OF VACANCY:**

**School Year: 2022-2023**

**READY PROGRAM TUTOR**

**\$19.18 - \$23.31/hr. (plus 7% shift differential for hours after 5 p.m.)**

**ASSIGNMENT:** Site to be determined – 4.5 hrs. per day. Regularly assigned shift is: **2:00 p.m. to 6:30 p.m.** Monday through Friday, except Wednesday's schedule starts at **1:00 p.m.** (*Grant funded positions.*) Recruitment also to develop a hireable list for future openings in **2022-2023** School Year and substitute opportunities.

**MAJOR RESPONSIBILITIES:** To assist in the supervision and training of students enrolled in the Recreation Enrichment Academics Devoted to Youth (READY) afterschool program. Provide various supportive services in order to carry out activities to improve the attendance, academic performance and general well-being of students enrolled in the READY program. Jefferson Campus is a dual immersion FLI campus, so Bilingual (Spanish/English) skills are highly desirable for that campus. *All programs are Grant Funded.*

**REQUIREMENTS:** Equivalent to graduation from high school. Completion of or proof of enrollment in or progress towards 12 semester units of college level course work, preferably in child development. Obtain a passing score on the California High school Proficiency Exam and **California Paraprofessional Exam.** (In lieu of the CPE, provide documentation of successful completion of two years of higher education study (48 units) or Associates (AA) or higher educational degree.) Passing score on CBEST meets both requirements. Experience working with children in formal or informal settings. A valid First Aid and basic C.P.R. card and Bilingual skills highly desirable.

**WORKING CONDITIONS:**

Environment: Indoor and outdoor environment.

Physical Abilities: Seeing to monitor student behavior during academic activities, hearing and speaking to exchange information related to activities, bending at the waist, kneeling, standing, crouching, walking for extending periods of time, jumping, running hopping and skipping to participate with children in activities. Ability to tolerate heat in an outside setting, and to tolerate noise and traffic. Dexterity of hands and fingers to operate assigned equipment; and ability to lift students weighing up to 50 lbs.

Interested applicants must complete a [classified job application](#) and answers to the [supplemental questions](#). Applications that are over a year old will not be accepted; a new application must be completed. You will need to register to take the Proficiency Test given by the Kings County Office of Education (559-589-2500); if you have not already taken and passed this test and the Paraprofessional Exam (if you do not meet the CPE requirement through education.)

For information and application packet contact:  
Hanford Elementary School District  
Human Resources Department  
714 North White Street  
Hanford, CA 93230  
Phone: 559-585-3619  
[www.hanfordsd.org](http://www.hanfordsd.org)

**FINAL FILING DATE: OPEN UNTIL FILLED**