

Campus Parent Portal

Campus Parent portal puts school information at your fingertips with real-time access to announcements, assignments, attendance, grades, schedules, and more! Infinite Campus allows mobile access as well as browser access.

Logging in to the App

The Campus Parent app provides the same tools as the browser version, with the benefit of the option to Stay Logged In and receive push notifications.

- Download the app from the App Store or Google Play



Campus Parent

Education

- Search for your **District Name** and **State**, entering at least 3 characters of your district's name to search. Select your district from the list.

A screenshot of the search district form. It has a green header with the "Infinite Campus" logo. Below the header are two input fields: "District Name" with "Hinsdale" entered, and "State" with "Illinois" entered. A blue "Search District" button is at the bottom, with a "Help" link below it.A screenshot of the "Select Your District" list. It has a green header with the "Infinite Campus" logo. Below the header, the text "Select Your District" is followed by a list item "HINSDALE TWP H S DIST 86" with a right-pointing arrow.

- Enter your **Username** and **Password** you previously set up.

A screenshot of the login form. It has a green header with the "Infinite Campus" logo and the tagline "simple powerful". Below the header, it says "HINSDALE TWP H S DIST 86" and "Campus Parent". There are two login options: "Google Login" and "Parent Username". The "Parent Username" and "Password" fields are visible. There is a "Stay logged in" checkbox and a "Log In" button. At the bottom, there are links for "Forgot Password?", "Forgot Username?", "Help", "Change District", and "New User?".

- If using a secure, private device, mark **Stay Logged In** to receive mobile push notifications, if enabled by your school.
- Click **Log In!**

Campus Parent Portal

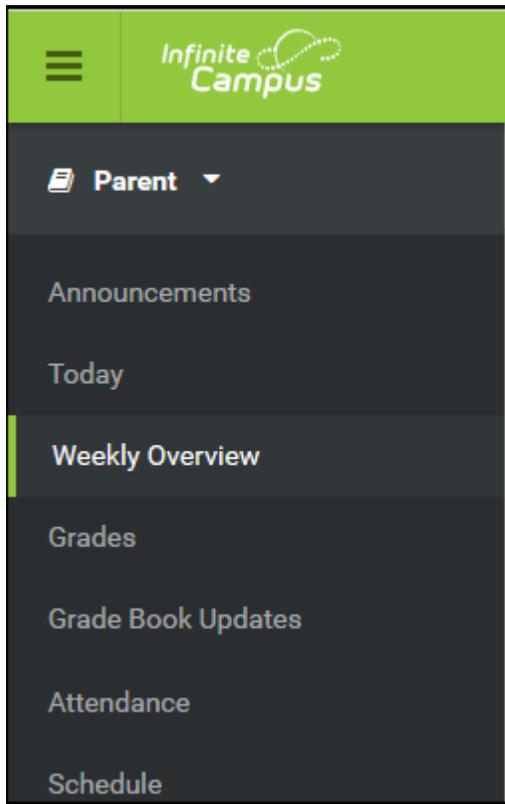
Logging in from a Web Browser

- Please go to [Parent Portal Login Site](#) to Login.
- Enter the **Username** and **Password**
- Click **Log In!**

The screenshot shows the Infinite Campus Parent Portal login interface. The top header is green with the Infinite Campus logo on the left and the slogan "simple || powerful" on the right. A red "Campus Parent" badge is in the top right corner. The main content area is white and divided into two columns. The left column is for the school "HINSDALE TWP H S DIST 86" and contains a "Google Login" button, a separator line with "or", a "Parent Username" input field, a "Password" input field, a blue "Log In" button, and links for "Forgot Password?", "Forgot Username?", "Help", "Log In to Campus Student", another separator line with "or", and a "New User?" link. The right column is titled "Announcements" and contains a dashed box with a minus sign icon and the text "There are no district announcements." The footer is green and contains the copyright notice "© 2003-2022 Infinite Campus, Inc. | Version: Campus.2215.7" and a language dropdown menu set to "English".

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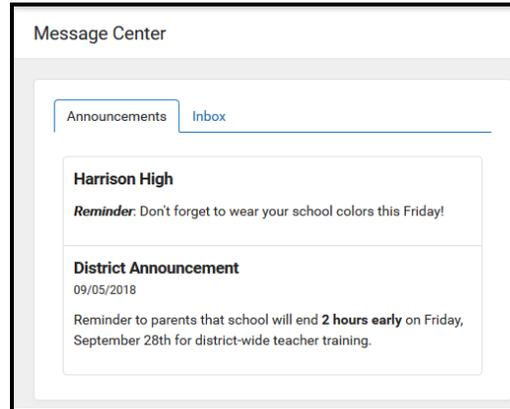
Tools Available in the Campus Parent



Campus Parent Portal

Message Center

The Message Center includes announcements are posted at a school or district level. Click *Show More* to display additional text for longer announcements. Announcements display based on the timeline set by the creator and cannot be deleted or archived. Additionally, the Inbox displays messages sent to the parent, including those from teachers

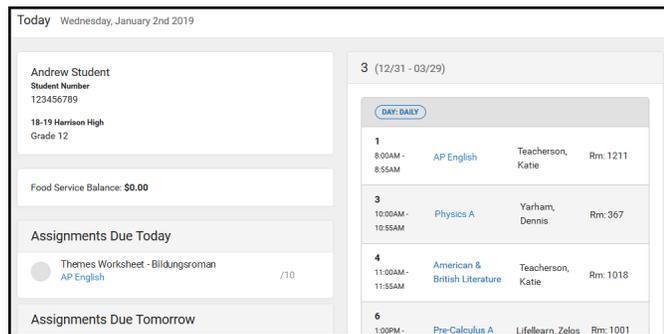


Today

The Today view shows the selected student's schedule for the current day and lists any assignments due today or tomorrow.

The schedule shows the times of the periods during the day and the student's courses, with the teacher's name and room assigned.

The assignments list covers all of the student's courses, including those that may not meet on the current day.



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Calendar

The Calendar displays data in three different modes, *Assignments*, *Schedule*, and *Attendance*.

For *Assignments* and *Attendance*, dots display below dates that have data. Select a mode and date to view data for that day.

In *Assignments* mode, a button displays to show the Weekly Overview, which shows all assignments for the selected week.

The screenshot shows the 'Calendar' interface with the 'Attendance' tab selected. The calendar is for April 2019, with the date 12th highlighted as 'TODAY'. Below the calendar, there is a list of assignments for the selected date. The first assignment is 'AP Literature' with a status of 'Absent Excused' and a button labeled 'ABSENT EXCUSED'. Other assignments listed include 'College Visit' and 'Pre-Calc'.

Weekly Overview

The Weekly View filters the Calendar to show a student's assignments for a week in a simple, single page overview.

In this overview, view assignments for the week and see scores. Assignments display for the calendar day on which they are **Due**. Flagged assignments, such as the Missing assignment above, are also shown. Scored assignments are shown with the points possible, if applicable, or the percentage or rubric score earned.

The screenshot shows the 'Weekly Overview' for 'Andrew Student' for the week of 03/19 - 03/23. The overview is organized by day:

- Monday 03/19:** TKAM Character Worksheet (AP Literature) with a score of 9/10 (90%).
- Tuesday 03/20:** No Assignments.
- Wednesday 03/21 (TODAY):** Lord of the Flies Essay (AP Literature).
- Thursday 03/22:** Ch3 pg 145-7, #s 2, 4, 8, 12 (Pre-Calculus A).

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Assignments

The Assignments tool collects all of a student's assignments with the focus on today.

Use the **Missing** and **Current Term** buttons at the top to filter assignments.

Assignment	Score	Percentage
TKAM Character Worksheet American & British Literature	13/15	(86.66%)
Africa Map Comparison Worksheet English 10	8/10	(80%)
Friday 08/10 (TODAY)		
Cell Model Project AP Literature		
pg. 47 #1, 3, 5, 7, 9 Pre-Calculus A		
Monday 08/13		
TKAM Character Essay American & British Literature		
Nelson Mandela Book Report English 10		
Tuesday 08/14		
pg. 53 #1, 3, 7, 9, 13 Pre-Calculus A		

Grades

The Grades tool shows all of the grades earned by the selected student for all tasks. Posted grades are displayed in bold, with In-Progress grades indicated as "In-progress." The student's Cumulative GPA also displays at the top of the Grades tab if enabled. Show grades for a single term or for the whole year by selecting an option at the top. Expand the Settings menu to *Hide dropped courses*, *Hide rows without grades or assignments*, or expand or collapse all courses.

Course	Grade	Percentage
Pre-Calculus	A-	(92%)
Progress	A-	(92%)
Term Grade	B+	(85%)
English 10	P	
Demonstrate proficiency in basic concepts of scholarly writing	P	
Cite thorough textual examples (explicit and inferred) to support analysis	P	
Determine theme and explain how specific details reveal the author's theme	I	
Summarize the story without including personal opinions	NP	
Analyze how complex characters develop, interact, and advance the plot	P	

Pre-Calculus	Grade	Percentage
(1) Term Grade	B+	(85%)
Grade Total	86/100	
Homework	85/100	(85%)
Trig Worksheet	25/25	(80%)
pg 45- #1, 3, 7, 8, 13	46/53	(87%)
Introduction to Pre-Calc	22/29	(80%)

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Attendance

The Attendance tool lists the absences and tardies for attendance taking periods in the selected term. Click on a period to view details.

The screenshot shows the 'Attendance' tool for 'Andrew Student' in term '2'. It features a table with columns for 'COURSE', 'ABSENT', and 'TARDY'. The 'AP English' row is highlighted with a red arrow. Below the table, there are two sub-tables: 'Period Absences' and 'Period Tardies', each with columns for 'EXCUSED', 'UNEXCUSED', 'EXEMPT', and 'UNKNOWN'. The 'Absences' section lists specific dates and reasons for absence.

COURSE	ABSENT	TARDY
AP Calculus	0	0
AP English	2	0
Physics A	1	2
World History A	0	0
Period Totals	3	2

Period Absences			
EXCUSED	UNEXCUSED	EXEMPT	UNKNOWN
1	1	0	0

Period Tardies			
EXCUSED	UNEXCUSED	EXEMPT	UNKNOWN
0	0	0	0

Absences

- 12/15/2016 - Absent Unexcused
- 10/28/2016 - Absent Excused

Schedule

The Schedule tool shows the student's schedule for each term, including any day rotations. Schedules are shown for all the whole year, all terms, and all of the student's enrollments.

Each schedule includes the times of the periods during the day and the student's courses, with the teacher's name and room assigned. If a day rotation is in place, the day is indicated in the top right corner of the schedule.

The screenshot shows the 'Schedule' tool for 'Andrew Student' in term '1' (07/03/2017 - 10/06/2017). It displays a list of four periods with their respective times, course names, teacher names, and room numbers.

Period	Time	Course	Teacher	Room
1	8:40AM - 9:35AM	AP Literature	Teacherson, Katie	Rm: 1004
2	9:45AM - 10:05AM	Personal Finance	Abra, Dean	Rm: 210
3	10:10AM - 11:05AM	AP US History	Benson, Denna	Rm: 1004
4	11:05AM - 12:04PM	Spanish II A	Lifellearn, Lewis	Rm: Tech Lab B

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Fees

The Fees tool provides a list of all fees assigned to a person. Fees can include things like a lab fee for a science course, a fee for a field trip or the cost of an athletic activity. Fees that are still owed, have been paid, or were made void appear in this list, followed by the ongoing balance for these fees. The School Years dropdown list allows you to view fees according to the school year in which they were assigned.

Fees

1 Items in Cart \$400.00 My Cart My Accounts

Person: All School Year: 2018 - 2019 Type: All

Total Due: \$900.00

DESCRIPTION	DUE DATE	PERSON	FEE BALANCE
FS Classroom Healthy Treat	06/03/2019	Smith, Tyler T	0.00
Field Trips	07/22/2019	Smith, Tyler T	0.00
MS Boys 1st Athletic Sport Fee	09/13/2019	Smith, Tyler T	0.00
Field Trips	09/16/2019	Smith, Jennifer R	400.00 IN CART
Donations	09/17/2019	Smith, Tyler T	500.00 Add to Cart
Subtotal			

Print Optional Payments

Food Service

The Food Service tool allows parents and students access to the following food service information:

- Current account balances
- Transactions (food item purchases, account deposits of cash, check and credit card, when enabled)
- Account history (historical transaction records)
- Account adjustments (debits/credits)

Food Service

ACCOUNT NAME	ACCOUNT #	BALANCE
Dave Echard	4219	\$0.00
Cassa Echard	6209	\$45.00

Pay Back

Cassa Echard

Time Frame: Last 7 days

Totals for selected time frame

Current Balance	\$35.75	Storing Balance	\$45.00
Money In:	\$0.00	Money out:	\$9.25
10/04/2018			
Lunch 7-12			\$1.75
Nachos			\$5.00
10/05/2018			
Yogurt			\$0.75
10/05/2018			
Lunch 7-12			\$1.75

Print

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Activity Registration

Activity Registration is where you can see the activities for which your student is registered, the option purchased, and any associated forms. To be considered "registered," the activity fee must be paid. The Activity Registration area in the portal includes a link to the School Store where users can register for activities

The screenshot shows the 'Activity Registration' page for a user named Dylan V. Abegg. The page has a header with the user's name and a profile icon. Below the header, there are tabs for 'Previous', 'Current', 'Upcoming', and 'All', with 'Current' selected. The main content area is a table with three columns: 'Registered Activity Information', 'Forms', and 'Option Purchased'. The table contains one row for 'Book Club' with the dates '11/23/2020 - 02/26/2021'. Under the 'Forms' column, there is a link for 'Optional Forms' and a link for 'Club Transportation Permission' with a yellow 'IN PROGRESS' status indicator. The 'Option Purchased' column shows 'Book Club'. At the bottom of the page, there are two buttons: 'New Registration' and 'Print'.

Registered Activity Information	Forms	Option Purchased
Book Club 11/23/2020 - 02/26/2021	Optional Forms Club Transportation Permission IN PROGRESS	Book Club

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Fees

The **Fees** tool provides a list of all fees assigned to you. Fees may include things like a lab fee for a science course, a fee for a field trip or the cost of an athletic activity. Fees that are still owed and fees that were paid appear in this list, followed by the ongoing balance for all fees.

Where do I go to view and pay fees?

The Fees tool is available in the outline on the left.

The screenshot shows the 'Fees' tool interface. On the left is a dark sidebar with navigation options: 'Today', 'Calendar', 'Fees' (highlighted with a red box), 'Message Center', 'Discussions', and 'More'. The main content area is titled 'Fees' and contains the following elements:

- Filters: 'School Year' dropdown set to '2019 - 2020' and 'Type' dropdown set to 'Unpaid'.
- Summary: 'Total Due: \$607.50' and 'Total Surplus: \$500.00' with an information icon.
- Table of fees:

DESCRIPTION	DUE DATE	FEE BALANCE	
Prior Year Balance		500.00	
MS Boys 1st Athletic Sport Fee	09/30/2019	100.00	Add to Cart >
MS Extra PE shorts	10/31/2019	7.50	Add to Cart >
Subtotal		607.50	

At the bottom of the main content area, there are two buttons: 'Print' and 'Optional Payments'.

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How do I Pay a Fee?

- Select Fees

The Fees screen displays and automatically displays any unpaid fees for the current school year.

If you are using Campus Parent and have access to multiple students, be sure to select the correct student/person in the Person dropdown list. Selecting **All** allows you to see Fees assigned to everyone in your household.

The screenshot shows the 'Fees' screen with a dropdown menu for 'Person' open. The 'All' option is highlighted, and a mouse cursor is pointing at it. The 'School Year' is set to '2019 - 2020'. Below the dropdown, a table lists fees with their due dates.

	DUE DATE
Kennedy Activites	09/17/2019
Kennedy Year Book Fee	09/17/2019
FS Classroom Healthy Treat	09/30/2019

The screenshot shows the 'Fees' screen with a summary of unpaid fees. The 'Person' dropdown is set to 'All', 'School Year' is '2019 - 2020', and 'Type' is 'Unpaid'. The 'Total Due' is \$180.00. A table lists the fees with their descriptions, due dates, persons, and fee balances. Each row has an 'Add to Cart' button and a right arrow. At the bottom, there is a 'Print' button and an 'Optional Payments' link.

0 Items in Cart \$0.00 [My Cart](#) [My Accounts](#)

Person: All School Year: 2019 - 2020 Type: Unpaid

Total Due: \$180.00

DESCRIPTION	DUE DATE	PERSON	FEE BALANCE	
Kennedy Activites	09/17/2019	Smith, Molly E	150.00	Add to Cart >
Kennedy Year Book Fee	09/17/2019	Smith, Molly E	10.00	Add to Cart >
FS Classroom Healthy Treat	09/30/2019	Smith, Jennifer L	20.00	Add to Cart >
Subtotal				

[Print](#) [Optional Payments](#)

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- Select **Add to cart** next to the Fee you want to pay.

Fees

1 Items in Cart \$150.00  My Cart  My Accounts

Person: All School Year: 2019 - 2020 Type: Unpaid

Total Due: \$180.00

DESCRIPTION	DUE DATE	PERSON	FEE BALANCE	
Kennedy Activities	09/17/2019	Smith, Molly E	150.00	IN CART >
Kennedy Year Book Fee	09/17/2019	Smith, Molly E	10.00	Add to Cart >
FS Classroom Healthy Treat	09/30/2019	Smith, Jennifer L	20.00	Add to Cart >
Subtotal				

[Print](#) [Optional Payments](#)

- Select  **My Cart**

The **Checkout** screen displays. All items added to your cart display. You can click the **Remove** button if you do not want to pay for an item at this time.

< Back | Checkout

2 Items in Cart \$160.00  

FEE	NAME	AMOUNT	
Kennedy Year Book Fee	Smith, Molly	\$10.00	X
Kennedy Activities	Smith, Molly	\$150.00	X

Payment Method

My Visa

My Checking

[Add Payment Method](#)

Subtotal: \$160.00
Service Fee: \$5.00
Total: \$165.00

Email Address for Receipt
user@infinitecampus.com

[Submit Payment](#) [Feedback](#)

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- Select the **Payment Method** you want to use and enter an **Email Address for Receipt** (*optional*).

Click the **Add Payment Method** button if the card or account you want to use is not set up. This option allows you to enter a new Payment Method then returns you to this screen.

Payment Method

DISCOVER DISC

echeck CHECK

Email Address for Receipt

user@infinitecampus.com

- Select



A confirmation message displays. Click **OK**. The Receipt screen displays.

Receipt

0 Items in Cart \$0.00  My Cart  My Accounts

Thank you for your payment

Date: 09/19/2019 **Reference #:** 181701948
Thank you for your payment. Credit/Debit card payments are processed simultaneously however, if using e-check processing, the vendor processes it as fast as they can but some are 24-48 hour window to process.

FEE	NAME	AMOUNT
Kennedy Year Book Fee	Smith, Molly	\$10.00
Kennedy Activites	Smith, Molly	\$150.00

Service Fee: \$5.00
Total: \$165.00

Payment Method:
VISA
My Credit Card

Email Address for Receipt: test@testemail.com

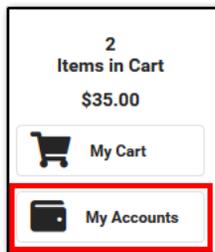
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Payment Methods

The Payment Methods tool is where you add and delete methods for making payments in Campus. Depending on the payment methods your district accepts, you can pay by credit card, checking account, or savings account.

Where do I go to add a Payment Method?

The Payment Methods tool is part of My Accounts.



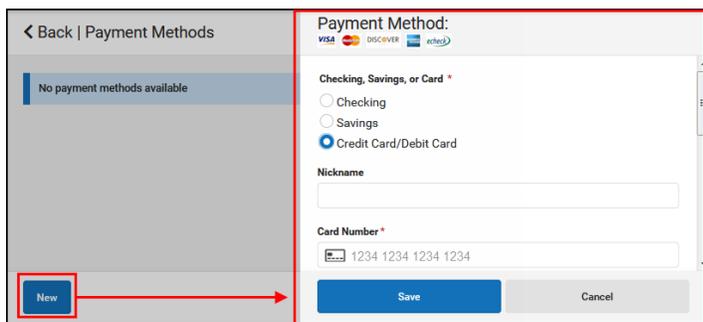
How do I add a Credit Card/Debit Card?

- Click **Payment Methods**.

The Payment Method screen displays.

- Click  at the bottom of screen.

The Payment Method Panel displays.



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- Enter all required information.

Payment Method

Accepted Payment Methods
VISA DISCOVER echeck

Checking, Savings, or Card *

Checking
 Savings
 Credit Card/Debit Card

Nickname

Card Number *

Card Expiration * **CVV ***

Name on Card *

Contact Information *

Default Payment Method
 Use as default

- Click

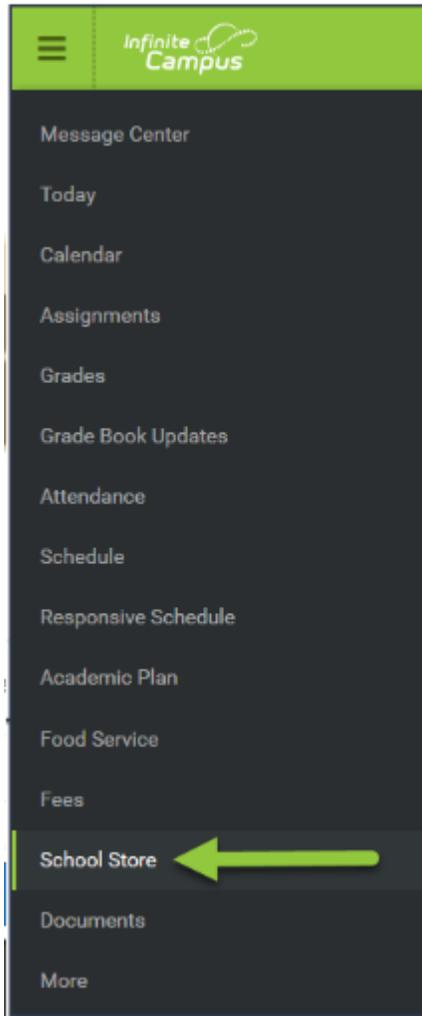


The Payment Method appears in the table of Payment Methods.

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School Store

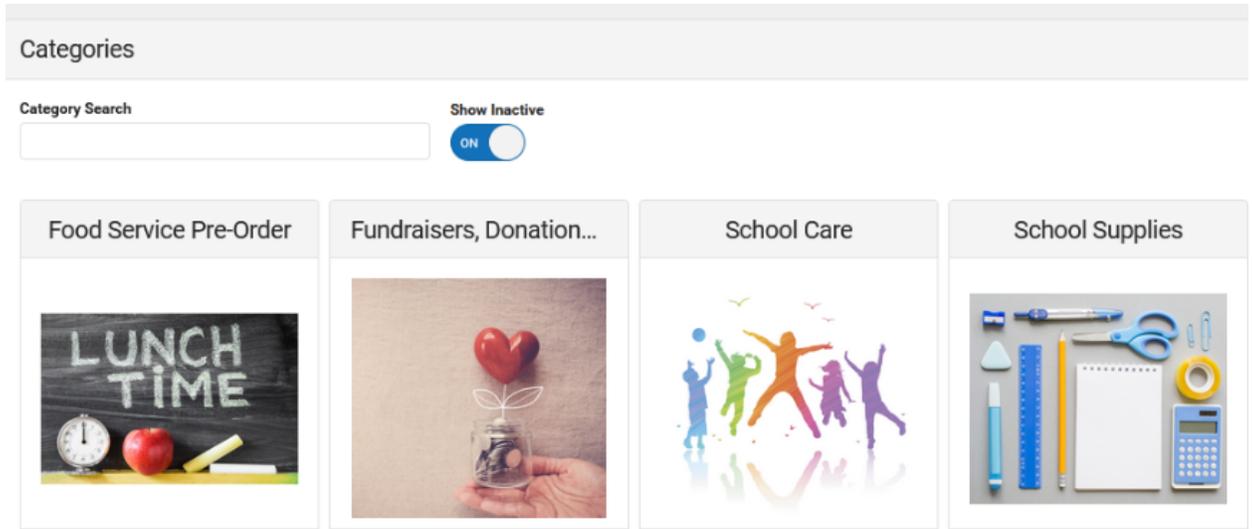
The School Store is where you can select Booster membership, spirit wear, purchase school supplies, pay for activity fees, tickets to game or make donations. Every School Store is unique and the items available for purchase may be different at every school.



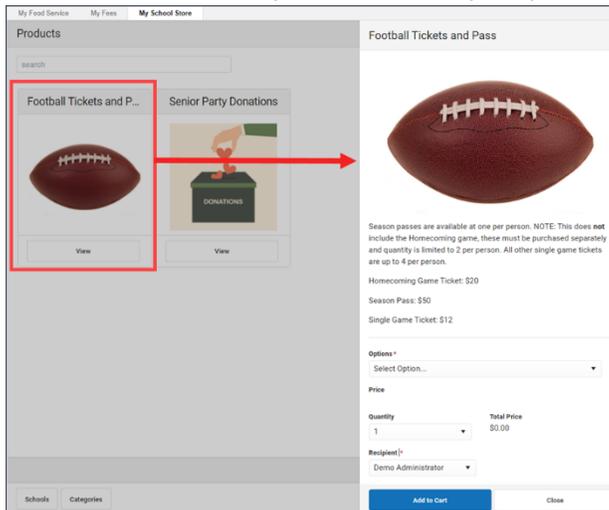
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How do I purchase items in the School Store?

- Click on the Store where you want to shop. The Products for that store display.



- Click on the Product you want to buy. A panel displays with the product's details.



- Select any necessary options and enter details if necessary then click **Add to Cart**.
- Select **My Cart**.
- Select the **Payment Method** you want to use and enter an Email Address for Receipt (*optional*).
- Select **Submit Payment**. A confirmation message displays.
- Click **Yes**. A receipt displays. Click **Print** to print a PDF of the receipt.