SENIOR PROJECT STUDENT & PARENT CHEAT SHEET

To ensure students receive all applicable communication, please make sure the phone number and email is updated in pathwayMANAGER on the Profile page

	Date	Description	Tips
Job Shadow	Completed by 10/25/2021	A job shadow is a 3-4-hour career experience where students visit a profession of interest. Students need to complete a job shadow application and submit to the attendance office. They also need to upload a job shadow reflection in their pathwayMANAGER account. Forms are found in pathwayMANAGER on the Mentorship tab	Students may shadow their parents. Students may not shadow a K-12 teacher in the classroom.
		Students are excused from school to complete their job shadow	
Mentorship	Completed by 10/25/2021	Students are encouraged to complete a 20-hour non-paid mentorship prior to October 25th, 2021. Mentorships are self-initiated and self-directed they are not mandatory nor are they "given-out". Please schedule an appointment with Mrs. Tarlo if you need help finding an opportunity. Do not wait until the last minute. Please look on your message board in pathwayManager for opportunities as many are time-sensitive.	All paperwork must be submitted to Mrs. Tarlo by October 25, 2021. Students who complete a mentorship earn 10 points on their senior project, as well as a .5 credit.
		Students completing an approved, in-house course their senior year can use the course as their mentorship and will present in Spring 2022.	Check with your guidance counselor if you are interested in Ed Internship, Pre-School lab, Yearbook/Arrowhead editor, or Red Alert Producer.
Senior Project	Present on either: November 2, 2021 OR November 22nd, 2021	Senior Project is a presentation of your High School journey reflecting on your strengths/weaknesses, courses, clubs, sports, job shadows, and mentorships you did along the way. Please refer to the Senior Project rubric in pathwayManager. Make sure you have been doing your course reflections for each grade level as they are worth points on your Senior Project.	You will receive more specific information throughout the year in your 5th block. Example videos are on the HS Website.
Systems	Students are encouraged to start working in these systems now.	All Seniors: PathwayManager is for grade level reflections, career searching, resume building, job shadow reflections, and mentorship paperwork. Seniors interested in attending College: Naviance is for college Transcripts, college letters of recommendations, and college searches College Board is for SAT information Common App is for you to submit your college applications.	Seniors interested in the workforce and need help finding job opportunities: https://www.pacareerlink.pa.gov/jponline/JobSeeker/SearchJobs
Contacts	Anytime	Job shadows/Senior Project: Mr. Darcy - mdarcy@soudertonsd.org Mentorships/Senior Project: Mrs. Tarlo - atarlo@soudertonsd.org	Mr. Darcy - in Guidance Mrs. Tarlo- A112