



The monthly meeting of the Board of Directors was held Tuesday, June 14, 2022 at LILA Upper School, 19850 Fenway Ave N, Forest Lake, MN 55025.

MEETING MINUTES

General Business:

Call to order: 6:00 pm

Roll Call:

Board Members/Director Present or Absent:

name	present/absent
Mira Norcross (Chair and Parent)	Present
Jennifer May (Vice-Chair and Parent)	Absent (viewing virtually)
Jessie Sheldon (Secretary and Teacher)	Present
Erin Ribar (Parent)	Present
Jim Redfield (Community Member)	Present
Jean Woodberry (Teacher)	Present Virtually
Ceci Delbene (Teacher)	Present
Kaari Rodriguez (Teacher)	Present
Corey Purkat (Parent)	Present
Shannon Peterson (Executive Director, <i>ex officio member</i>)	Present Virtually
Julie Lundgren (CFO, <i>ex officio member</i>)	

Community Input: None

name	position/role

Review of Agenda: Add safety concerns to dialogue and discussion and executive director review in dialogue and discussion.

Conflict of Interest Disclosure: None

School/Community Presentations:

name	position/role
John Fino and 4th and 5th grade enrichment students	Enrichment teacher and 4th and 5th grade students
Tami Cummings	HR Director

Celebrate LILA: Celebrate the LILA 4th and 5th grade students sharing their inquiry projects, celebration of the 12th grade graduation and all their accomplishments going into the world, celebration of Iterm and other end-of-year celebrations.

School Update: Written Executive Director Report

Executive Director Peterson spoke on activities under the four goals of the strategic plan, (#1 Attract and Retain Students, #2 Attract and Retain Staff, #3 Sustainable Finances, #4 Facilities) as outlined in the board folder.

Action Item: Treasurer’s Report (April 2022 financials)

Explanation	
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Motion	Motion to approve the Treasurer’s Report (April 2022 financials)
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Made by	Member Delbene	Seconded by	Treasurer Redfield
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Discussion	
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Vote		Yea	7 Delbene Purkat Redfield Ribar Rodriguez Sheldon Woodberry	Nay		Abstain	1 Norcross
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Decision	Motion carries
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Action Item: FY23 Budget

Explanation	
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Motion	Motion to approve the FY23 Budget
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Made by	Treasurer Redfield	Seconded by	Member Rodriguez
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Discussion	
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Vote		Yea	7 Delbene Purkat Redfield Ribar Rodriguez Sheldon Woodberry	Nay		Abstain	1 Norcross
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Decision	Motion carries
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Action Item: 6-12 Enrollment Window

Explanation	
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Motion	Motion to close 6-12 enrollment to new students starting September 15th until the following school year.
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Made by	Member Delbene	Seconded by	Member Purkat
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Discussion	
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Vote		Yea	7 Delbene Purkat	Nay		Abstain	1 Norcross
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			Redfield Ribar Rodriguez Sheldon Woodberry				
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Decision Member Delbene requests a friendly amendment to motion.

Action Item: Base Rent Memorandum for FY23 (annual action item)

Explanation

Motion Motion to approve Base Rent Memorandum for FY23 (annual action item)

Made by Member Delbene **Seconded by** Member Ribar

Discussion

Vote		Yea	7	Nay		Abstain	1
			Delbene Purkat Redfield Ribar Rodriguez Sheldon Woodberry				Norcross

Decision Motion carries.

Action Item: Annual Resolution of Membership in MSHSL

Explanation

Motion Motion to approve the Minnesota State High School League Membership Renewal

Made by Secretary Sheldon **Seconded by** Member Delbene

Discussion

Vote		Yea	7 Delbene Purkat Redfield Ribar Rodriguez Sheldon Woodberry	Nay		Abstain	1 Norcross
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Decision	Motion carries.
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Dialog/Discussion Items

1. **Strategic Planning Follow-Up:** Strategic planning committee met to flush out the general four pillars to guide the board, school, and executive director. The strategic planning committee will also next pass these onto DLT and mini leadership to work out the sub-goals for each pillar.
2. **Safety Concerns Follow-Up:** Following recent news events there have been community concerns about school safety. Executive Director Peterson sent a follow-up email to families about school safety protocols at LILA.
3. **Executive Director Review:** The Executive Director review is in process.

Reports:

Subject	Finance Committee Minutes for 6/13/22 meeting (review and file)
Discussion	

Subject	Executive Committee Minutes for 6/14/22 meeting (review and file)
Discussion	

Subject	Strategic Committee Minutes for 6/10/22 meeting (review and file)
Discussion	

Subject	Policy Committee Minutes for 6/1/22 meeting (review and file)
Discussion	Will continue to review Policy 316

Action Item: Consent Agenda (Secretary’s Reports and Donations report, are in the board folder)

Motion	Motion to approve Consent Agenda
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Made by	Member Delbene	Seconded by	Member Rodriguez
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Vote		Yea	7 Delbene Purkat Ribar Rodriguez Sheldon Woodberry	Nay		Abstain	1 Norcross
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Decision	Motion carries
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Announcements:

- Community Updates: Member Delbene and her I-term successfully completed the scuba diving certification. Thank you to Treasurer Redfield for his time on the board and for jumping into the board without much information. Thank you to Member Delbene for her time on the board and for serving on both the policy and finance committee. Thank you to Chair Norcross for her commitment to LILA for over a decade and for all of her time and thought into LILA’s board and future.
- Board Member Training Updates:
 - Jean Woodberry completed Course 100: Board Governance

Other Business: None

Reflection on Board Performance:

Adjourn:

Motion	Motion to adjourn at 7:40 pm
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Made by	Member Delbene	Seconded by	Treasure Redfield
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Vote		Yea	7 Delbene Purkat Redfield			Abstain	1 Norcross
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			Ribar Rodriguez Sheldon Woodberry				
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Decision	Motion carries
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