



Board of Directors, Regular Meeting Minutes, Tuesday, June 28, 2022  
RICHLAND SCHOOL DISTRICT NO. 400  
BENTON COUNTY, RICHLAND, WASHINGTON

The Board of Directors of Richland School District No. 400 met for a regular meeting Tuesday, June 28, 2022, at 6:30 P.M. via Zoom and in person, 6972 Keene Road, West Richland, Washington. School Board President Jill Oldson presided. Board members present: Kari Williams, Audra Byrd, and Semi Bird. Administrators present: Superintendent Dr. Shelley Redinger, Deputy Superintendent Mike Hansen, Assistant Superintendent of Elementary Education Brian Moore, Executive Director of Human Resources Tim Praino, Executive Director of Information Technology Mike Leseberg, Executive Director of Operations Richard Krasner, Executive Director of Teaching and Learning Jennifer Klauss, Director of Communications Ty Beaver, and General Counsel Galt Pettett.

The Board meeting was called to order at 6:38 P.M.

## **1.0 CALL TO ORDER**

### **1.1 Pledge of Allegiance**

**1.2 Roll Call**-Mr. Jansons was excused.

## **2.0 COMMUNICATIONS**

### **GOOD NEWS-DECA**

Anika Halappanavar, DECA State President and Chris Kim, DECA Area 6 President, (both Richland High School Students) shared information on their travel to state and national DECA conventions in Bellevue and Atlanta. Both students shared the positive attributes DECA has had on their lives instilling self-confidence, integrity, and leadership skills. Both thanked Mr. Ochoa, DECA Chapter Advisor, for his leadership and support.

### **2.1 Requests and Comments by Visitors (2 minutes per individual)**

Shelly Burt, West Richland, shared concern regarding Policy/RR No. 2161-Special Education not including a recommendation from the Office of the Superintendent of Public Instruction (OSPI) as well as concerns regarding the Extended School Year (ESY) program.

Eugene Nemeth, Richland, shared concern regarding student academic performance and asked to remove activism from Richland schools.

Shayla Pambrun, Richland, Chief Joseph Middle School Counselor, shared concern regarding the amount of time spent as a testing coordinator instead of time spent supporting students and asked support from the Board. Dr. Redinger stated testing coordinator will not be a counselor's duty in the near future.

## **3.0 UNFINISHED BUSINESS**

### **3.1 Performance Audit Update**

Superintendent Redinger reported Hanford High School recently received a six-year accreditation from the Association of Educational Service Districts. This is a rigorous process and staff members were commended for their work to balance student support, engagement, and social emotional learning. Richland High School will be next to go through the accreditation process.

### **3.2 Student Representative**

Ms. Oldson thanked all students who completed applications. Next steps were discussed. All members will review the applications through July with interviews to begin in August. Mr. Bird and Ms. Oldson will meet to discuss the timeline for the process as well as questions and a rubric for Board review. This will be added to the July 12, 2022 meeting agenda for further discussion.

### **3.3 Policy/RR No. 2161-Special Education and Related Services for Eligible Students**

Galt Pettett, General Counsel, presented the red-lined version of Policy/RR No. 2161 at the previous meeting and was asked to bring the clean copy tonight for first reading. Discussion followed including Extended School Year (ESY) and parental involvement and input.

It was moved by Semi Bird and seconded by Audra Byrd that –

THE BOARD APPROVE POLICY/RR NO. 2161- SPECIAL EDUCATION AND RELATED SERVICES FOR ELIGIBLE STUDENTS FOR FIRST READING AND INCLUDE PARENTAL INPUT IN SECOND READING.

Discussion: Ms. Williams questioned what parents would be involved. Dr. Redinger will ask Zach Carpenter, Elementary Executive Director of Special Education, and Robert Sorenson, Secondary Executive Director of Special Education, to reach out to the Benton-Franklin Special Education Parent/Teacher Association for input.

The motion was changed to:

THE BOARD APPROVE POLICY/RR NO. 2161- SPECIAL EDUCATION AND RELATED SERVICES FOR ELIGIBLE STUDENTS FOR FIRST READING WITH THE ADDITION OF PARENTAL INPUT.

Vote: Bird, yes; Williams, yes; Byrd, yes: and Oldson, yes.

Motion was approved.

## **4.0 NEW BUSINESS**

### **4.1 Draft Strategic Plan**

Superintendent Redinger introduced Mike Hansen, Deputy Superintendent, who shared the first draft of the new Richland School District Strategic Plan (*Richland Ready*). Mr. Hansen advised this has been a group effort with many administrators and staff representatives involved. The next step will be sharing with all staff and stakeholders in survey form to gather input to help prioritize topics. Highlights include:

Vision: *Together we educate every student for success*

Mission: *Follow our Core Values to ensure every student reaches their potential*

Mr. Hansen shared details of the “*Portrait of a Richland Ready Graduate*” and “*Richland Readiness Indicators*” including: *Well-Being, Accountability, Academic Success, Community Engagement, and Safety*.

Mr. Hansen reported the timeline as follows:

- First draft to Board – June 28, 2022
- Initial community feedback – through July 29, 2022
- Second draft to Board – August 23, 2022
- Final community input – August 23, 2022 through September 23, 2022
- First reading/Board approval – October 11, 2022
- Second reading/Board approval – October 25, 2022

Mr. Hansen thanked Ty Beaver, Communication Director and Shawna Dinh, Specialist Digital Content, for their design work. Board discussion followed. All were asked to share written feedback to Mr. Hansen. The Board’s Vision/Mission will be posted on the District website.

#### **4.2 Policy/RR No. 1400-Meetings**

Ms. Williams advised the Board will be receiving Open Public Meeting Act (OPMA) training on July 12, 2022 so there may be more edits suggested after that meeting. Ms. Williams stated she reviewed many school board policies around the state and presented the Pullman School District policy. Board members discussed examples of uncivil comments or inappropriate behavior, with consensus that the Board as a whole will make the final decision in determining appropriateness. Any member of the Board can make a motion to stop the meeting if they feel comments are uncivil, with Board discussion and a vote to follow.

Mr. Pettett stated the Board may want to condense Policy No. 1141-Audience Participation, since that topic is covered in Policy/RR 1400. Dr. Redinger shared this will be common as the Board continues policy updates since many policies are out of date and can be combined.

It was moved by Jill Oldson and seconded by Kari Williams that -

THE BOARD OF DIRECTORS APPROVE POLICY/RR NO. 1400-MEETINGS AS PRESENTED FOR FIRST READING WITH ANY CHANGES BY OPMA AND ANY CHANGES MADE BY MR. PETTETT TO CONSOLIDATE POLICIES.

Vote: Bird, yes; Williams, yes; Byrd, yes: and Oldson, yes.  
Motion was approved.

#### **5.0 CONSENT AGENDA** (approval by a single vote of the Board)

Ms. Williams asked to pull Item 5.2 Policy/RR No. 1120-Annual Organization of the Board of Directors. Ms. Byrd asked to pull Item No. 5.3-Approval of Minutes (June 14, 2022).

Ms. Williams suggested changes to Policy No. 1120 replacing the first paragraph with “*In non-election years, the Annual Organizational Meeting will take place during the first meeting in December. In election years, the Annual Organizational Meeting will take place during the first meeting in March, following the election. If for any reason the president or vice president cannot continue in their roles, an interim election will occur to fill the position until the next scheduled*”

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*Organizational meeting.*” Board discussion followed and Ms. Oldson asked to table the topic until the July 12, 2022 meeting.

Ms. Byrd asked to add: “Dr. Redinger *or a Board member* to reply with a short answer” to the June 14, 2022 minutes (Item 4.6-page four, last paragraph).

It was moved by Semi Bird and seconded by Kari Williams –

THAT THE BOARD OF DIRECTORS APPROVE CONSENT AGENDA ITEMS (5.1; 5.4; 5.5; 5.6) INCLUDING AN UPDATED PERSONNEL ACTION.

ITEM 5.2 POLICY/RR NO. 1120-ANNUAL ORGANIZATION OF THE BOARD OF DIRECTORS TO BE TABLED UNTIL THE JULY 12, 2022 MEETING.

ITEM 5.3-APPROVAL OF MINUTES (JUNE 14, 2022) WILL BE AMMENDED TO READ “*DR. REDINGER OR A BOARD MEMBER TO REPLY WITH A SHORT ANSWER*” (Item 4.6-page four, last paragraph).

Vote: Bird, yes; Williams, yes; Byrd, yes: and Oldson, yes.  
Motion was approved.

## **5.1 Personnel Actions**

### ADMINISTRATIVE PERSONNEL

#### CHANGE OF ASSIGNMENT FOR THE 2022-23 SCHOOL YEAR

Carpenter, Zachary, Director, Special Educator to Executive Director, Elementary SPED

Christensen, Tory, Principal, Hanford High to Principal on Special Assignment

DeJong, Shyla, Special Education Program Coordinator to Asst. Principal, Desert Sky Elementary

Pischel, Jaianne, Assistant Principal, Badger Mountain Elementary

Shaber, Paul, Assistant Principal, Hanford High to Principal, Pacific Crest Online Academy

Sorensen, Michelle, Mental Health Assistance, Special Programs to District Wellness Coord., TLAC

Sorensen, Robert, Director, Special Educator to Executive Director, Secondary Special Education

Withers, Angela, Mental Health Assistance, Special Programs to District Wellness Coord., TLAC

Wutzke, Tina, Assistant Principal, Badger Mountain to Assistant Principal, William Wiley Ele.

#### NEW HIRE FOR 2022-23 SCHOOL YEAR

Kerri Yahne, Assistant Principal, Chief Joseph Middle School, effective 7/1/2022

### CERTIFICATED PERSONNEL

#### NEW HIRES FOR THE UPCOMING 2022-23 SCHOOL YEAR

Bowen, Sydney, 1.0 FTE, Resource Room, Leona Libby Middle School (coming from sub)

Brown, Melisa, 1.0 FTE, Psychologist, Special Education

Caslin, Lauren, 0.4 FTE, Science, Richland High School (non-continuing)

Eilefson, Hannah, 0.2 FTE, CTE Kinesiology/Health, Richland High School

Hartman, Tania, 0.48 FTE, Art, Three Rivers HomeLink (coming from sub)

Kent, Courtney, 1.0 FTE, CTE Business Education, Richland High School

Lanning, Laura, 1.0 FTE, Transitional Kindergarten, Early Learning Center (coming from sub)

Larsen, Matthew, 1.0 FTE, Music, Richland High School

Peterson, Ashley, 1.0 FTE, CTE Computer Science, Chief Joseph Middle School

Pillatos, Courtney, 1.0 FTE, Psychologist, Special Education

#### REASSIGNMENTS FOR THE UPCOMING 2022-23 SCHOOL YEAR

Acock, Lisa, 1.0 FTE, Psychologist, Special Programs, to Counselor, Orchard Elementary School

Duffy, Brittney, 1.0 FTE, Language Arts, Carmichael MS, to Librarian, Jefferson Elementary  
Solo, Deborah, 1.0 FTE, Resource Room, Carmichael MS, to Resource Room, Richland High  
**INCREASE IN FTE FOR THE 2022-23 SCHOOL YEAR**

Dayley, Nedda, .50 FTE (Now 1.0 FTE), Nurse, Chief Joseph Middle School  
Walter, Cheryl, .18 FTE (Now 1.0 FTE), Lang. Arts/Consultant Teacher, Three Rivers HomeLink  
**LEAVE OF ABSENCE FOR THE 2022-23 SCHOOL YEAR**

Sullivan, Margaret, 1.0 FTE, 2<sup>nd</sup> Year Leave of Absence (Rescinded)  
**RESIGNATIONS FOR THE 2021-22 SCHOOL YEAR**

Morfin, Eva, 1.0 FTE, Counselor, Hanford High School  
Walker, Kristin, 1.0 FTE, Language Arts, Leona Libby Middle School  
**RETIREMENTS FOR THE 2021-22 SCHOOL YEAR**

Cook, Shari, 1.0 FTE, Language Arts, River's Edge High School  
Diedrick, Laurel, 1.0 FTE, Case Manager, Early Learning Center  
Massart, Patricia, 1.0 FTE, 3<sup>rd</sup> Grade, Marcus Whitman Elementary  
Muntean, Kelley, 1.0 FTE, Art, Hanford High School  
Olson, Marc, 1.0 FTE, Physical Education, Richland High School  
Suess, Ruthie, 1.0 FTE, 1<sup>st</sup> Grade, William Wiley Elementary (Correction from Resignation)  
Wise, Mary, 1.0 FTE, Resource Room, Sacajawea Elementary (Correction from Resignation)

**OUT OF ENDORSEMENT FOR THE 2021-22 SCHOOL YEAR**

Larson, Matt, Mythology, Carmichael Middle School

**CLASSIFIED PERSONNEL**

**RESIGNATIONS FOR THE END OF THE 2021-22 SCHOOL YEAR**

Kruschke, Janet, Paraeducator, Sacajawea Elementary  
Lake, Nancy, Paraeducator, Lewis & Clark Elementary (from LOA)  
Nalbach, Erica, Secretary, Hanford High School  
Olivera, Celeste, Paraeducator, Richland High School

**RETIREMENTS FOR THE END OF THE 2021-22 SCHOOL YEAR**

Joshlin, Linda, Paraeducator, ECEAP Program  
Stamper, Debi, Paraeducator, Marcus Whitman Elem. (correction from 6/14-listed as Resignation)

**NEW HIRES FOR THE UPCOMING 2022-23 SCHOOL YEAR**

Dortland, Ashley, Nutrition Services (from Para), Chief Joseph Middle School, effective 8/29/2022  
Scott, Samantha, Secretary (from Para), Three Rivers HomeLink, effective 8/11/2022  
Villarreal, Felicia, Secretary (from Para), Jefferson Elementary, effective 8/22/2022

**LEAVE OF ABSENCE FOR THE 2022-23 SCHOOL YEAR**

Church, Wendy, Paraeducator, Richland High School  
Lawler, Trudy, Paraeducator, Sacajawea Elementary  
Sprueill, Stephanie, Paraeducator, Sacajawea Elementary, estimated dates 8/29/2022-12/1/2022

**5.2 Policy/RR No. 1120-Annual Organization of the Board of Directors**

**5.3 Approval of Minutes (June 14, 2022)**

**5.4 Enrollment Monthly**

**5.5 Budget Monthly**

**5.6 Warrant Information**

ASB Fund Warrant Nos. 40007045 through 40007051 for \$17,277.96  
Nos. 54000449 through 54000453 for \$4,900.01  
No. 74000143 for \$2,866.34  
Nos. 40007052 through 40007059 for \$12,402.60  
Nos. 54000454 through 54000455 for \$1,186.06

Capital Projects Fund Warrant Nos. 20001815 through 20001816 for \$21,095.36  
No. 52000287 for \$786.21  
Nos. 20001817 through 20001821 for \$185,815.45  
No. 52000288 for \$20,756.67  
General Fund Warrant Nos. 10081879 through 10081955 for \$440,441.38  
Nos. 51001685 through 51001702 for \$401,505.88  
Nos. 71002807 through 71002821 for \$32,937.94  
Nos. 10081956 through 10082023 for \$265,619.00  
Nos. 51001703 through 51001710 for \$37,606.49  
Nos. 71002822 through 71002841 for \$53,972.19  
Self-Insurance Fund Warrant No. 57000087 for \$12,686.72  
No. 57000088 for \$14,029.42

## **6.0 FUTURE AGENDA ITEMS**

### **6.1 Approval of July 12, 2022 Agenda**

- Policy/RR No. 2161-Special Education, and Policy/RR No. 1400-Meetings, will be added to an August agenda.
- Superintendent Evaluation Template-review both the Washington Association of School Administrators (WASA) and the Washington State School Directors Association (WSSDA) to decide which format or combination of both to use going forward-possible Workshop before meeting. Mr. Bird and Ms. Byrd will work on this for the August 9, 2022 meeting. Also review the dates in the current policy.
- Safety-vulnerability analysis/threat assessment-Request for Proposal (RFP)-working with Police Departments, also certified experts. Mr. Bird offered to be the Board representative. Findings to be presented to NAC for cost analysis.
- More communication needed on Levy funds and how money is spent.
- Special Education Task Force-Group to restart-Dr. Redinger will update by the July 12<sup>th</sup> meeting.
- Discipline Policy-New middle and high school principals will work on this for District consistency.

## **7.0 BOARD AND SUPERINTENDENT REPORTS**

Kari Williams attended the Parent Advisory meeting and shared more structure could be discussed as a future agenda item and include discussion with the Parent Advisory group as well.

Audra Byrd also attended the Parent Advisory meeting and discussed the importance of making an action plan for structured literacy training and implementation. Ms. Byrd also attended a Student Discipline Task Force meeting where District-wide, consistent discipline was discussed.

Shelley Redinger shared information regarding plans for structured literacy professional development. Superintendent Redinger shared 64% of Kindergarten teachers, 61% of first grade teachers, and 35% of second grade teachers have already received or are receiving this training.

Jill Oldson also attended the discipline meeting and stated clear, consistent expectations are needed. Ms. Oldson thanked all parents, teachers, and students for their work during another tough year.

**ADJOURNMENT**

The meeting adjourned at 9:10 P.M.

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RICHLAND SCHOOL DISTRICT NO. 400

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SECRETARY, BOARD OF DIRECTORS