

**Jasper County Board of Education  
FY23 Payroll/Leave Reporting Dates  
with Final Date to Approve Hours in TCP**

PAY PERIOD	PAY DAY	LEAVE/ PAYROLL CUT OFF	APPROVE HOURS IN TIMECLOCK PLUS
July 2022	7/29/2022	7/16/2022	7/19/2022
August 2022	8/31/2022	8/13/2022	8/16/2022
September 2022	9/30/2022	9/10/2022	9/13/2022
October 2022	10/31/2022	10/8/2022	10/11/2022
November 2022	11/30/2022	11/5/2022	11/8/2022
December 2022	12/16/2022	12/3/2022	12/6/2022
January 2023	1/31/2023	1/14/2023	1/17/2023
February 2023	2/28/2023	2/11/2023	2/14/2023
March 2023	3/31/2023	3/11/2023	3/14/2023
April 2023	4/28/2023	4/15/2022	4/18/2022
May 2023	5/31/2023	5/13/2022	5/16/2022
June 2023	6/30/2023	6/10/2023	6/13/2023

**Leave data reported on your direct deposit voucher  
is current as of the leave cutoff date listed above.**

**No payroll changes can be made AFTER  
the payroll cutoff date for the current pay period.**

**Direct Deposits MUST be changed  
before the payroll cutoff date.**