



CODE OF CONDUCT – KEY STAGE 4

The student code of conduct promotes a positive partnership between students and the school. Students should be clear as to the nature and expectations of the School which in turn expects student support in meeting the important features of its ethos and policies.

THE SCHOOL WILL:

- provide a broad, balanced and challenging curriculum for its students
- provide a high standard of teaching and learning for all students
- support young people academically and pastorally in achieving their full potential
- encourage and promote respect for others
- keep parents regularly informed of individual student progress, concerns and general school development
- provide a range of co-curricular activities and other opportunities to broaden skills, knowledge and understanding
- encourage and develop skills of research and study skills both at school and in the home
- care for each student as a valued member of the school community irrespective of gender, sexual orientation, race, ethnicity or religion

STUDENTS WILL:

ANTICIPATE

- Be on time for school and lessons
- Be in correct uniform
- Have all equipment and books needed for the day
- Check email daily (more in Sixth Form)
- Plan how to meet deadlines in advance

COOPERATE

- Walk on the left, use the correct staircase
- There are no visible phones
- Look after our environment
- Clear the table after lunch, separating rubbish
- Speak a language that everyone shares
- Develop the attributes of the IB Learner Profile
- Be academically honest – work is our own or correctly acknowledged

PARTICIPATE

- Take an active role in class
- Listen and pay attention to others' perspectives
- Take a fair share of group work
- Complete homework on time
- Speak to my teachers if I don't understand a topic
- Participate in co-curricular activities
- Contribute positively to the school/wider community and explore beyond the curriculum



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KS4 CODE OF CONDUCT

I agree to a code of conduct and study that should allow both myself and those around me to fulfil my / our academic and social potential within a supportive, safe learning environment.

I understand that to promote and contribute positively to the **SCHOOL COMMUNITY** I should:

- speak in a shared language during the school day, to be inclusive
- respect the values of the school and embrace all aspects of the IB Learner Profile
- play a proactive role in my own learning
- contribute to the wider aspects of school life
- volunteer to participate in a range of co-curricular activities
- work in such a way as to allow others to work effectively and appropriately
- involve myself positively and cooperatively in Physical Education sessions in order to develop key life skills and promote my own physical, social and emotional health
- abide by the school's 'Acceptable Use' policy for ICT
- check my school email at least daily
- inform someone responsible of any concerns I may have regarding another student
- report any instances of bullying

I acknowledge that to develop my **ORGANISATION SKILLS** I am expected to:

- arrive to lessons punctually
- ensure all necessary equipment / books / materials are brought to each lesson
- record details of homework accurately
- meet set deadlines
- ask subject teachers for help with homework tasks if needed
- make every effort to contact fellow students and teachers, if I have been absent from school, in order to find out details of work missed, so that I can catch up as quickly and effectively as possible

I recognise that to meet expectations regarding **ACADEMIC INTEGRITY**, I should:

- not copy other students' work
- not copy material from a source without acknowledging it
- use references without citing them properly through annotation / footnotes and references in a bibliography

I understand that failure to adhere to these expectations in class work, homework and examinations will result in sanctions and my parents being informed. A note would be made on my academic record that might influence any future applications / references.

I understand that copying / cheating in tests / examinations will result in a 'Fail' grade.



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I accept the terms of the **Acceptable Use Agreement** so that I may make use of the network and associated technologies at school and home.

I accept that I will follow the school rules both in school and on **school trips**. I accept that

- I am **not** permitted to consume alcoholic beverages, take drugs or smoke on excursions.
- I may not leave the main groups during activities.
- I may be given an opportunity for shopping and sightseeing without direct supervision and during such times I should remain in groups of no less than three.
- on residential trips, I must respect the 'lights out' time and respect other students and guests in the hotel. I must remain in my allocated room after 'lights out' time.
- if students are travelling by coach/car then I must wear my seatbelts at all times.
- I must make my bags and any other possession available to staff for searches in the unlikely event that I am suspected of breaching the Code of Conduct.
- in the highly unlikely event of me behaving in an unacceptable manner, the School reserves the right to send me home at the expense of my parents.

I appreciate that in abiding by the terms of this contract, I can rely upon the full support of my subject teachers, Form Tutor and the leadership team of the school, and that they will do all they can to encourage and enable me not only to set high standards for myself, but to work with positive focus to attain them.

Name in **BLOCK CAPITALS** _____

Signed: _____

Form Tutor: _____

Date: _____