

FHS Track and Field Design Committee
Friday, January 27, 2017
FHS Cafeteria
Minutes

1. Introductions
2. Election of Chair – John Simoneau elected Chair.
3. Reviewed the Timeline for the project.
 - a. Maine DEP permits are in.
 - b. Technical reviews are complete.
 - c. Goes to project manager – two other permits ahead of us. Predict second week of February.
 - d. Permits are into the town of Freeport.
 - e. First permit to town. It's a two-step process:
 - i. Drawings are ahead in our conceptual plan.
 - ii. Requesting a lot of details around this.
 - f. Next week Wednesday, February 1, 2017 there is a site walk at Falmouth
 - i. Their lights are the same as ours.
 - ii. If there is snow, there will be glare and no leaves on the trees; apt to be brighter than it will be when they are in actual use.
 - g. The design team will present to the Town Council.
 - i. After Feb. 8th, will submit final plan to be on the March 8th agenda.
 - ii. Goal is to have permit in hand in April.
 - h. Contracting
 - i. February – pre-qualifications for package to bid on Track and Field. Need to have strong criteria.
 - ii. Will need criteria – right financial backing.
 - iii. Requests will then go out and bids will come back.
 - iv. Hard to disqualify the lowest bidders; need to know that low bidder can produce.
 - v. March 6th goal with April Board vote. Board is the final decider.
 - i. Mobilize by May.
4. Expect committee to meet twice a month.
 - a. After May, once a month committee.
 - b. Sub-committee that will ok change orders. That committee is: John Simoneau, Becky Foley, Dennis Ouellette, and Michelle Lickteig. Will meet monthly to go over requisitions. Will keep larger committee informed.
5. There is contingency in the project. Project is bare bones. If money is left over, we might make other purchases such as bleachers.
6. Construction – tight market this summer. Sept 15 is substantial completion date.
 - a. Labor could be an issue.
7. Pat/Andrew gave an overview of the project.
 - a. Access from Morse Street School to track and field

- b. Will be utilizing Nike Grind: this will limit the vendors because not all use that product.
 - c. AstroTurf and Nike have a relationship.
 - d. Track installers: Conica and Mondo
 - e. Nike increased their pledge in order to use the product Nike Grind.
 - f. With the grass, there are options
 - g. Site work: Andrew talked to the group about the issues around this:
 - i. Existing field drops away at Snow Road
 - ii. Trying to level up to the top grade
 - iii. It will be difficult to access the field from Snow Road
 - iv. Electrical service to the lights will need to be determined
 - v. Irrigation pipes – do they need to be replaced
8. John Paterson will be talking to Nike in February
9. Site Plan Approval:
- a. Need to put in alternates into the contract.
 - b. Where is the main entrance to the site?
 - c. Andrew spoke to some bleacher installers.
 - d. Do we want to pave or gravel under the bleachers?
 - e. Current design holds 800 seats.
 - f. Andrew/Pat will get an estimated cost of bleacher to Fred.
10. Made a submission to the town last week. This was to be a conceptual review.
- a. Town is wanting to have more detail and have been reviewing with town engineer, and code enforcement.
 - b. Concern about traffic on Holbrook St. and Snow Rd. Installation of sidewalks will help. Neighbors want the sidewalk to be done on Snow Road. How about a chain across the snow dump.
 - c. The Snow Dump parking lot will not be a good place to park because of the current design.
 - d. Lights: ordinance that limits the height they can be. Hopeful that this will be waived. If this doesn't happen, will have to work with community on a zoning change.
11. Calendar of meeting dates:
- a. Fridays at 7:30 – Feb. 10th
 - b. Feb. 17th

Action Steps:

- a. Andrew/Pat will get an estimated cost of bleacher to Fred.
- b. Andrew/Pat Bring revised plan to the next meeting
- c. Notify neighbors about the site walk of lighting in Falmouth and this group.
- d. Distribution list with John to the group.
- e. Neighborhood meeting on the 2nd. Ginny send out a calendar of dates.