

**FHS Track and Field Design Committee**  
**Friday, March 3, 2017**  
**Freeport High School**  
**Minutes**

Attendance: Dennis Ouellette, Fred Palmer, John Paterson, Kim LaMarre, Pat Carroll, Andrew Johnson, David Roussel, Michelle Lickteig, Charlie Mellon, Tim Reich, Todd Coffin, Michelle Ritcheson John Simoneau, Rob Pontau, Tom DeLois, Craig Sickels, Brad Williams

Other Attendees: Joan Benoit Samuelson, Bill Schmidt

1. Minutes – No issues
2. Updates:
  - a. Revised submission
    - i. Throwing events – move to baseball field
    - ii. Modification of track
    - iii. Identified 16 handicap parking places that can be utilized. Need eight for spectator area.
    - iv. Pulled out visitor bleachers – don't feel we need at this time
    - v. With revision, can still have tent area
    - vi. Pulled lighting from the plan and concessions
    - vii. Sound – just portable P.A. system is now in the plan; future permanent system would need to be permitted through the town – approximate cost of 25,000 which would not include engineering cost.
    - viii. Landscape Buffer – 15 foot buffer zone
    - ix. Property line was flagged:
      - a. The District owns the trees.
      - b. Fence line is within 20 feet of our property
3. Project Review Board
  - a. Will have to go back after ordinance review
  - b. Will know what cost is by then to know what we could fund such as storage building, PA system
    - i. Those approvals may need to be done around August
    - ii. Considering time limits on amplified sound
      1. Concerts at LL Bean end around 9:00 a.m.
      2. Permitting goes through police department
    - iii. Pathway lighting will be done when the other lighting is done
4. Parking and Traffic
  - a. Chair wants written document beyond the plan
    - i. Uncertain about submission timeline
    - ii. March 21<sup>st</sup> will be next parking meeting at Council Chambers

5. Planning Board
  - a. Big push was on lighting – Larry Bartlett, consultant for Town
    - i. We will need to hire our own consultant to assist in our submission
    - ii. Mostly informational; pole heights.
      1. 20 foot is mostly for walkways, not sp
      2. Suggesting 30 foot candles; we prefer 50 foot candles – not sure that would be enough. Want to push stronger.
    - iii. Town pushing for LED lighting
    - iv. Town Planner is drafting ordinance criteria
    - v. Possible timeline:
      1. Next meeting April 5<sup>th</sup> – workshop type meeting
      2. Next would be Public Hearing – May 3<sup>rd</sup> estimation
      3. May 23<sup>rd</sup> – Town Council ordinance revision; will probably take more than one night
      4. June estimation
      5. Project Review Board would be next
      6. July approval would probably be the earliest possible.
6. Maine DEP
  - a. They have started to write it; then needs Augusta review and signed. Not sure it will be here by Wednesday, but can get a letter that approval is on the way.
7. Design Updates
  - a. Scoreboard Design: Originally submitted two, but another panel was added, so it is all on one scoreboard.
  - b. Reviewed with Nike experts (Ven); they provided feedback
    - i. Recommend simple curve, instead of broken back.
    - ii. Allows for largest field space.
    - iii. One continuous curve – better for runners.
    - iv. Advantage – long jump, triple jump will be inside of the track; pole vault would be more isolated which is good.
    - v. Turf area same; track area is less. Virtually about the same; cost would be similar; redesign would need to occur.
    - vi. This will be sent to the consultant to see if there is lighting impact.
      1. This could delay construction start.
      2. Spend another week looking at this new design.
8. Landscape Update
  - a. Need to add buffering to lower level
    - i. Looking at 6' wood fence
    - ii. Additional shrubs and trees added
    - iii. Tim will meet with the neighbors on Sunday to provide updates.
9. Guidelines
  - a. Still draft form; did not submit traffic plan
10. Track and Field Bidding Process was reviewed. Timeline was distributed. Will go to Board on March 22<sup>nd</sup>. Recommendation to the Board.

11. Next Steps:

- Construction Team Meeting: invite Kim LaMarre
- Ground Breaking Ceremony
  - Subcommittee: Kim LaMarre (chair), Becky Foley, Brad Williams, Maddy Vertenten

12. Upcoming Dates:

- a. Project Review Board – March 8<sup>th</sup>; last on the agenda – meeting begins at 6:00
- b. March 21<sup>st</sup> – Traffic and Parking – 7:30 am
- c. Planning Board – April 5<sup>th</sup> – 6:00 pm
- d. May 3<sup>rd</sup> Planning Board – 6:00
- e. Town Council meets May 23rd

**Next Agenda:**

- a. Update from Tim from neighbors
- b. Pat Carroll – updated design
- c. Special Event Traffic Plan