Meeting Notes

Project: Freeport High School
Date: January 7, 2015
Attendees: Lyndon Keck, PDT Abigail Cram, PDT
Kathy Cogan, PDT
Building Committee (see attached attendance list)
Purpose: Building Committee Meeting 02

Topic	Agenda/Notes	Action
Site Plan	1. Pat Carroll reviewed revised site plan 2. Site will maintain 50' Right of Way for Holbrook St. and Snow Road 3. Dedicated parent drop off with approx. 20 spaces 4. Dedicated bus drop off - Snow Rd will be widened to 29'-0" only at this location to accommodate busses turning. 5. Dedicated service area 6. Increasing student parking to 93 spaces - Removed student parking spaces on Snow Rd. for safety 7. Existing town lot for student parking will remain 8. Major cost savings measures - Leaving Holbrook St / Snow Rd as-is without reconfiguring them around the FPAC - Tightening up the parent drop off and keeping some of the existing parking at the drop off area rather than reconfiguring it 9. PDT confirmed that several meetings were held with the neighborhoods to review the scope of site work - Neighborhood concerns centered around sidewalks 10. Scope of work includes adding sidewalks at Snow Road to the property line; the Town has indicated they will continue them from the property line through the neighborhoods 11. Mr. Watts requested that the team review the current theater storage pod and incorporate it or an alternative storage solution into the site plan - Primarily used for sets and set supply storage	
User Group Update	12. PDT reviewed revised department plans based on meetings with user groups 13. PDT requested any information about special equipment that needs to be incorporated or considered in planning 14. Discussed the offices currently designated "SW" in the plans. The use of these offices is dependent on future staffing. They may get reprogrammed – one could be used for the part-time school psychologist or speech therapist. 15. SRO officer is in the school part time and uses the office mainly for writing reports. PDT will review feasibility of a 68 S.F. office for this use. 16. Mr. Campbell brought up the concern that the current fans in the cafeteria are too loud for conducting classes, meetings, or conversations	

Topic	Agenda/Notes	Action
	- PDT will specify new fans for the art rooms to prevent stratification	
Space Allocation Spreadsheet	17. PDT reviewed the updated space allocation spreadsheet - PDT will add a column that shows what the numbers were with the referendum plan - Committee requested information that shows what the school actually has rather than the planning numbers used	
General Discussion	18. Peace Garden: There is no current scope for this space - Some students are already looking at this space to make it more inviting - Mr. Campbell raised the concern that this space is easily accessed by the low roof at the connecting hallway between classroom wing and library. It is a serious security concern - PDT will review this concern 19. The heart of the school is at the intersection of corridors outside Admin offices. - Committee requested that PDT review this area and see if it can be opened up, made more inviting, addressed what actually happens here - Committee requested that drinking fountain be relocated to prevent bottleneck at this intersection 20. Committee members expressed that they liked the study space that opened out to the Peace Garden in the previous plan and requested that PDT look at breaking up the long corridor of classrooms in some fashion - Suggested maybe moving one of the Futures Labs down so that it opens onto the garden 21. Committee expressed concern that the roof replacement scope at the 1961 building was part of the scope presented to the town for referendum but might need to be eliminated due to cost. - PDT is evaluating the scope of work required to re-roof the old building and will prepare cost estimates for review by the committee.	
Approval to Proceed	22. Committee gave PDT approval to proceed with plans to the next phase - PDT will prepare a Schematic Design package and then proceed with Design Development	
Schedule / Next Meeting	23. Next meeting is scheduled for 2/4/15 at 8am. 24. PDT stated that typically Building Committee meetings are allotted 2 hours (and had been prior to referendum) and suggested that the Committee consider lengthening the monthly meetings.	

BUILDING COMMITTEE #2
JANUARY 21, 2015

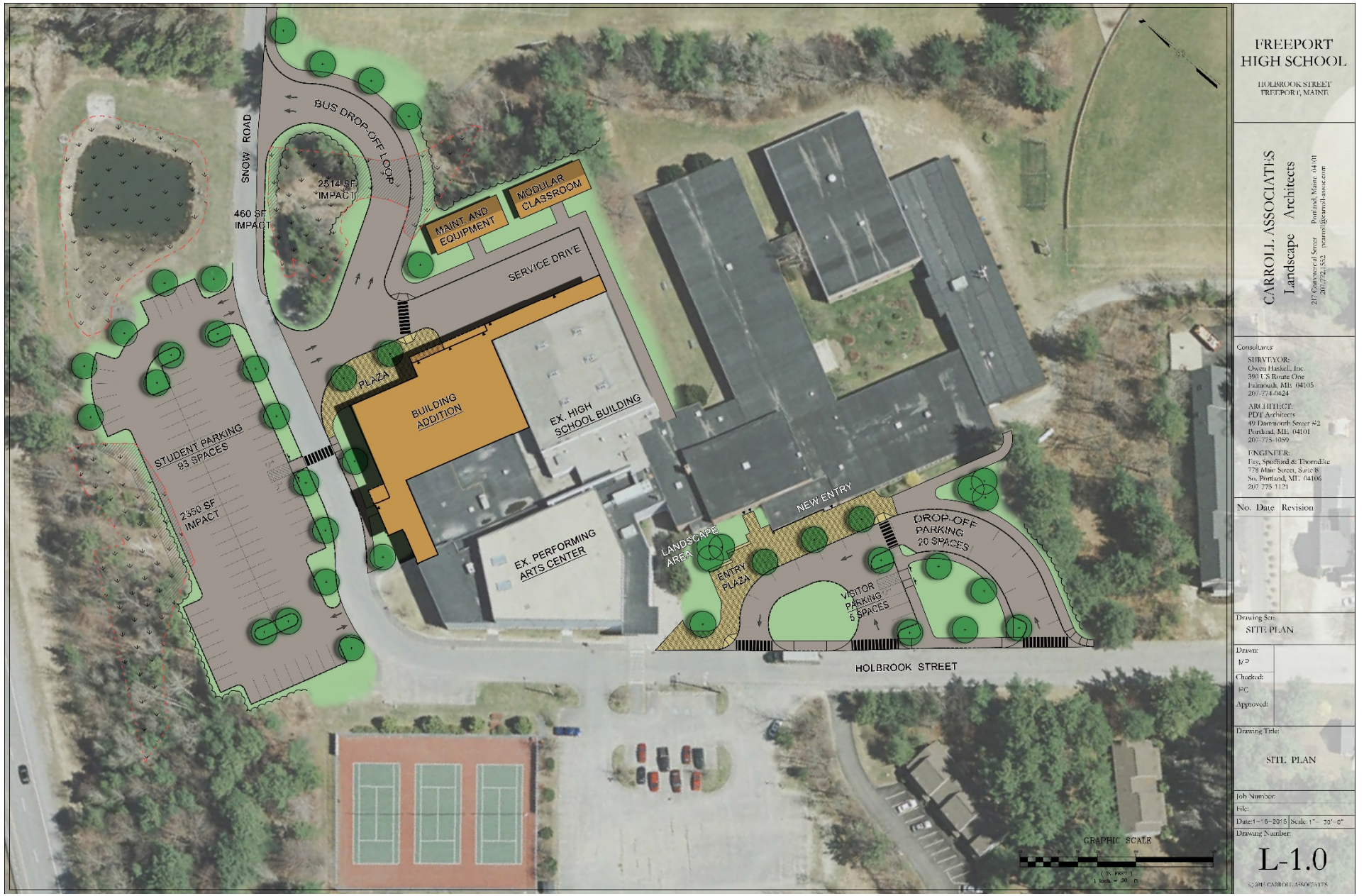
RSU #5 FREEPORT HIGH SCHOOL

AGENDA

1. Review of revised site plan
2. Update of User group meetings
3. Review of revised Floor Plans
4. General Discussion of changes presented to date
5. Approval to proceed with changes to date
6. Schedule review
7. Next meeting date: **February 4, 2015**

REVISED SITE PLAN

PDT ARCHITECTS



FREEPORT HIGH SCHOOL

HOLBROOK STREET
FREEPORT, MAINE

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207-775-1099

ENGINEER:
Fay, Spofford & Thorndike
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207 775 1121

No.	Date	Revision

Drawing Scn: SITE PLAN

Drawn: MP
Checked: PC
Approved:

Drawing Title: SITE PLAN

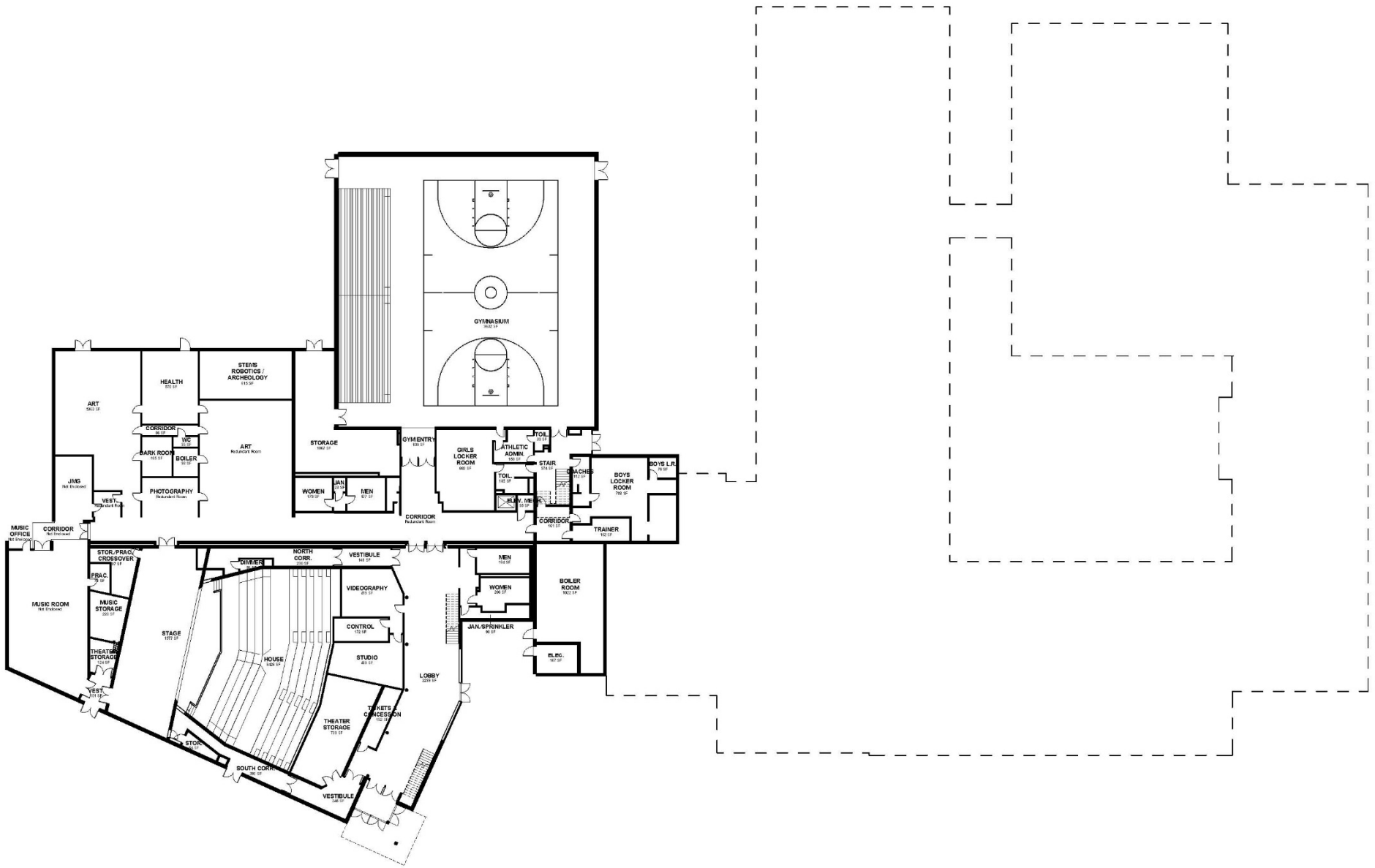
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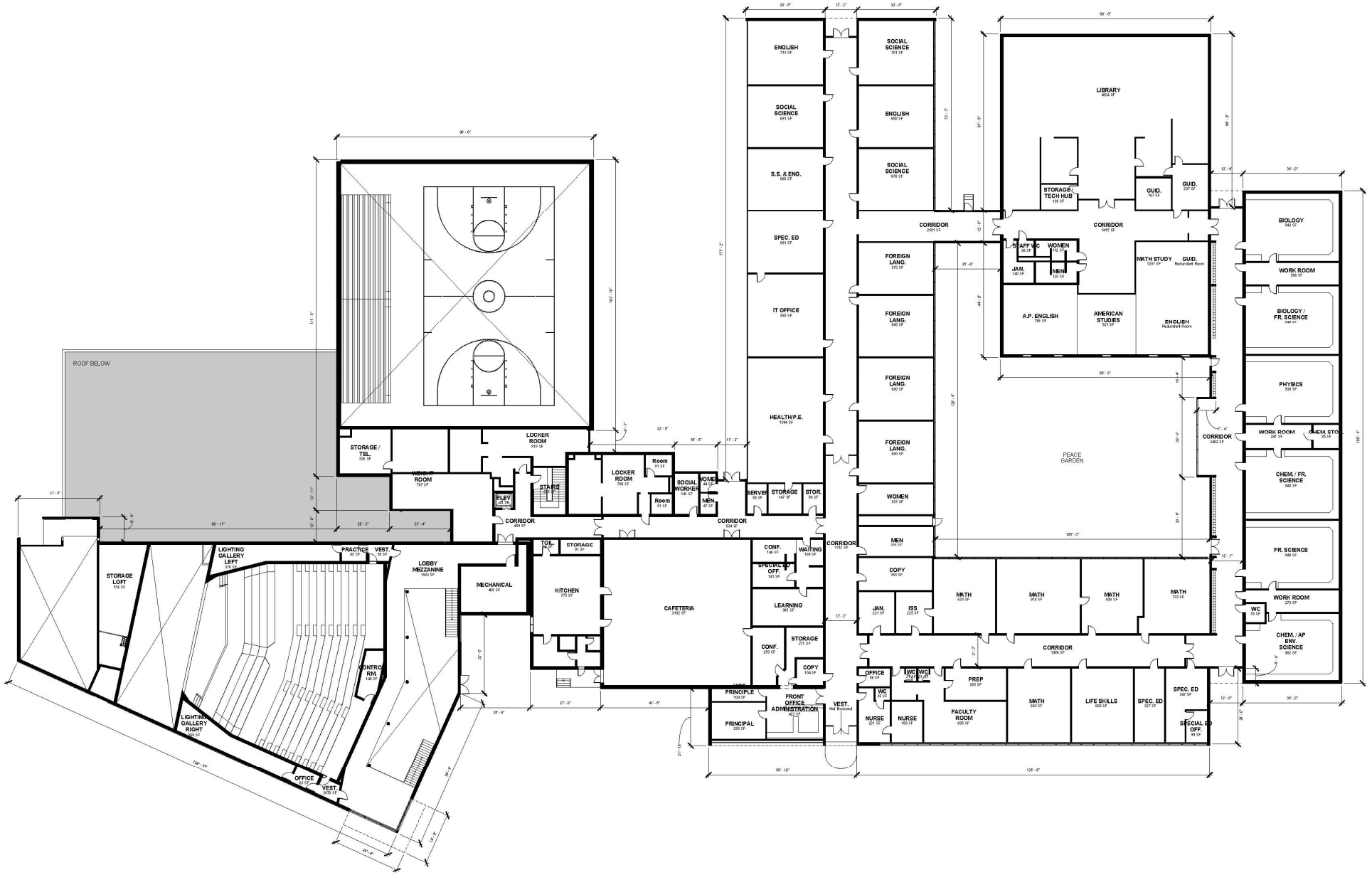
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LOWER LEVEL

PDT ARCHITECTS



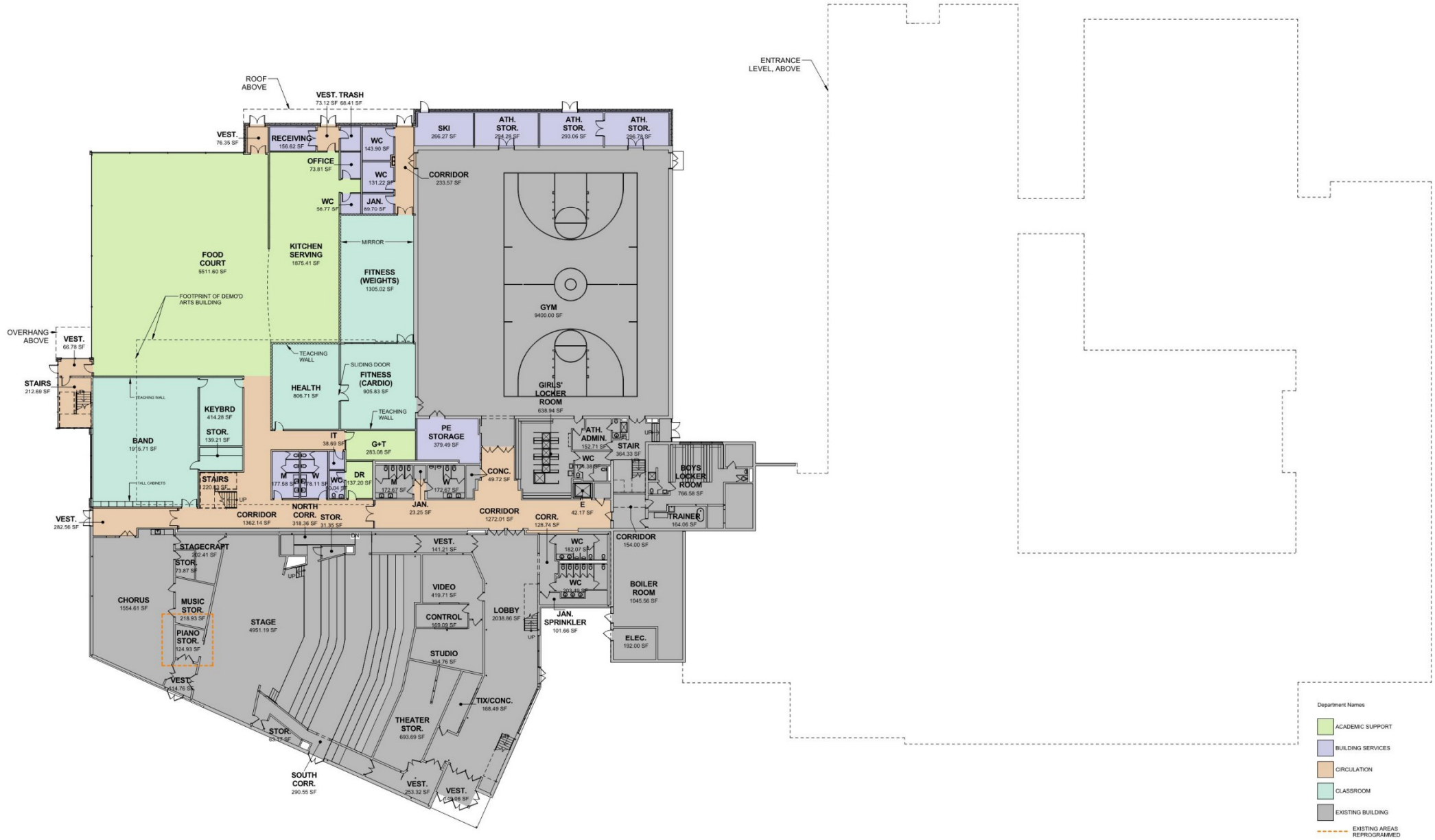
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LOWER LEVEL

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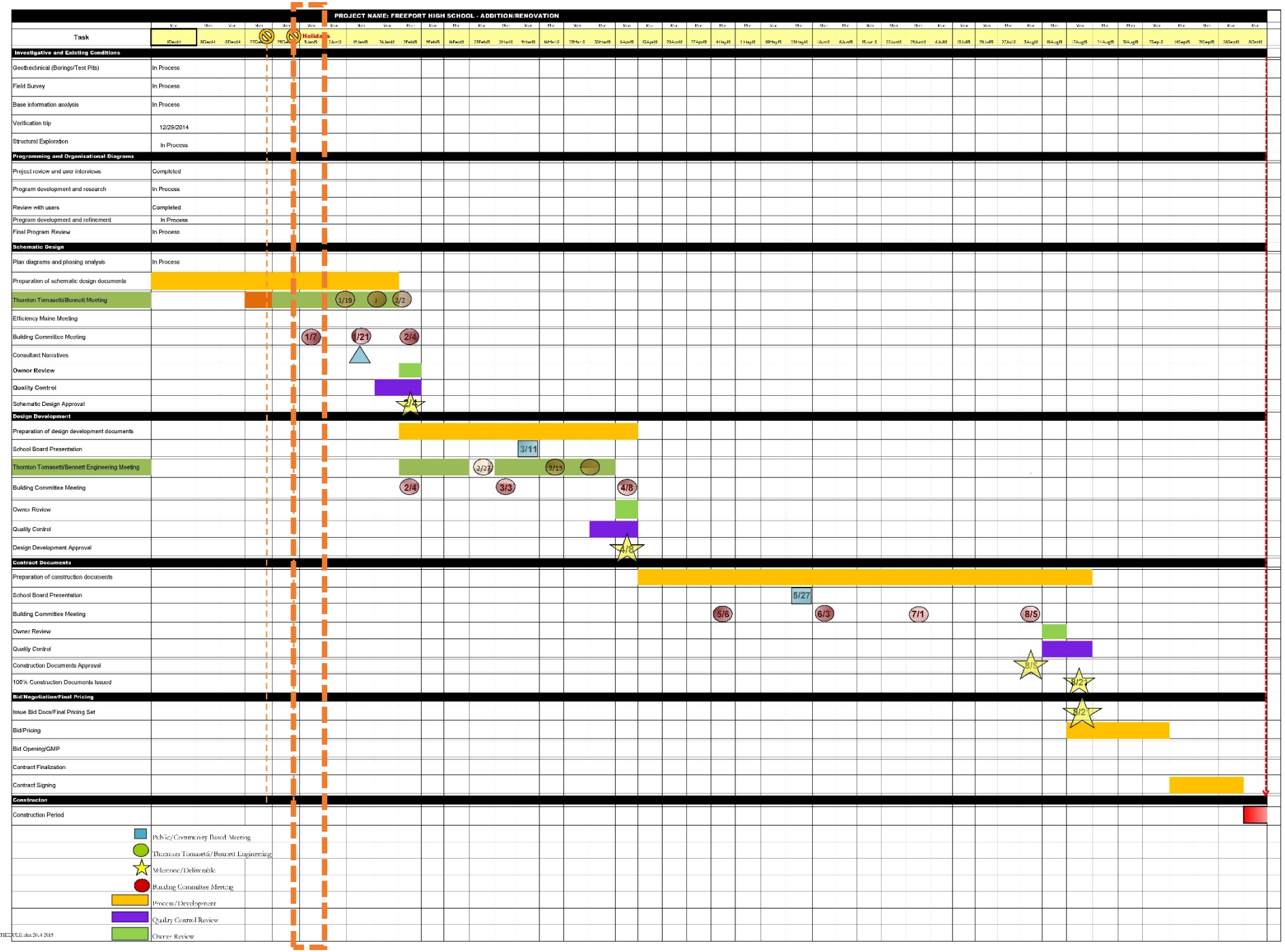
REVISED
UPPER LEVEL

PDT ARCHITECTS



GENERAL DISCUSSION

- Feedback from Committee
- Sign-off from Committee



FHS_Documents_SCHEDULE.xlsx 20.4 2015

PDT ARCHITECTS

Building Committee #2
January 21, 2015

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