Meeting Notes

Project: Freeport High School
Date: March 4, 2015
Attendees: Lyndon Keck, PDT Abigail Cram, PDT
Kathy Cogan, PDT
Building Committee
Purpose: Building Committee Meeting 04

Topic	Agenda/Notes	Action
Planning & DEP approvals timeline	1. PDT reviewed anticipated timeline for Planning Board and DEP amendment approvals	
Revised Site Plan	2. PDT reviewed cost saving measures made to site plan 3. Discussed Right of Way associated with Snow Road and the need to get that straightened out with the Town. This will require attorney participation and board vote for approval once revised RoW boundary lines are established. 4. Also discussed need to establish an easement for the Sewer District for the line that runs under the building. 5. Committee brought up concerns about the DOT cutting trees along 295 back to the right of way. - Committee raised concerns about sound buffer from 295 especially on the fields - PDT will investigate the process for requesting a sound barrier from the DOT 6. Committee asked if there is anything that can be done to add more spaces to the faculty lot. - It was pointed out that the islands currently protect light poles	
Efficiency Maine estimated rebates	7. Mr. Simoneau suggested that the committee discuss options for the rebates and recommends that an energy account be started so that these funds can be put toward future energy saving projects	
Energy Model Updates	8. PDT reviewed updated energy model information. Goal for net zero energy costs after the addition and renovations are complete is still attainable.	
Department Plans	9. PDT reviewed plans generated from meetings with faculty: - Nurse - Administration - Learning Commons 10. PDT will update the committee on Art, Music, Guidance, Kitchen, STEM, Special Education next meeting	

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Food Court Layout	11. PDT reviewed options for the Food Court based on prior meetings - Committee suggested breaking length of booths with a pass-through - Committee preferred Option 2 - Add a high counter wall beyond the hand wash station - Consider a place for backpacks. Kitchen currently has a no backpack policy. PDT has done backpack hooks in the past – could be on a wall, at booths, etc. throughout the space.	
Futures Labs	12. PDT presented ideas for the Futures Labs including - Tack surface - White board surface - Sliding glass doors to corridor - Overhead door to adjacent classroom - Flexible furniture 13. Committee commented that tack surface might not be used as a working surface – could do a strip of tack surface above white board surface; could do magnetic surface instead 14. Committee commented that the overhead door to the classroom should not be glass to minimize distraction it the two spaces are functioning separately 15. Committee commented that the overhead door could be a sliding door if it has a useable work surface on it	
General Discussion	16. Committee suggested that the design team look into providing the backbone for live broadcasting from the school. Spaces to consider include: - Library - Food Court - Gymnasium 17. PDT to investigate - Rick Simard is Community Television contact - Costs not currently in budget so PDT will present cost information to committee for review	
School Board Presentation	18. PDT will present high-level summary of work done to-date - Site plan, plans, interiors, budget	