Meeting Notes

Project: Freeport High School
Date: June 3, 2015
Attendees: Kathy Cogan, PDT
Building Committee
Purpose: Building Committee Meeting 07

Topic	Agenda/Notes	
Update on Regulatory Approvals	1. PDT updated progress on DEP, Army Corps of Engineers, and Town approvals - DEP permit received - ACOE approval received - Project Review Board hearing at 6pm 7/8, but expected to be pushed to next meeting at the end of the month pending resolution of the entry loop and memorial tree	
Update on ROW / easement	2. Easement and responsibility language has been ironed out between RSU attorneys and Town attorneys. First hearing at Town Council was Tuesday, 7/7, and it went very well. Vote expected by Town Council on 7/21.	
Update on General Contractor Prequalification Process	3. Advertisement for solicitation of prequalification applications was posted on 7/6. Prequalification applications & questionnaires are due 7/17 at 4pm. PDT will review and evaluate submissions and make recommendations to the Superintendent and Building Committee for selection of prequalified contractors. Target date to notify prequalified contractors is August 7.	
Review Construction Schedule & Phasing	4. PDT reviewed proposed construction phasing and timing, including use of portable classrooms, major moves of programs, and summer work. - Lyndon pointed out that once a contractor is selected, this is reviewed with them and modified as needed for best construction sequencing and least disruption to school functions - Some discussion of egress access and temporary partitions discussed at addition area. Egress will need to be maintained in this corridor; chorus room will remain functional throughout construction of the addition. So contractor will need to operate around school schedule with regards to impact in this area. (eg. flying steel) - Also discussed limit of construction and potential impact to student parking lot. - School will want to send notification to parents in August regarding limited site access, traffic pattern changes, etc. Site plan with limit of construction, laydown area, GC parking should be included in this letter. - PDT recommends weekly meetings between the principal and GC to coordinate activities on site throughout construction.	

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Discuss Painted Murals in Classrooms	5. PDT reminded the committee that there are a handful of student murals on classroom walls. All classroom walls are scheduled to be repainted as part of the renovation scope of work. - PDT asked that review of the existing murals be put on the agenda for the art subcommittee that will be meeting this fall to discuss new art for the school. - David Smail indicated that many of the murals were done by students solely with the permission of the teacher in that room at the time and were not commissioned. - PDT clarified that the tile mural at the front entry is expected to remain and modifications in this area have worked around keeping that mural. - Laurie Donavan requested to be appointed to the art subcommittee	
Update on Track & Turf Fundraising Efforts	6. Kim LaMarre updated building committee on the organization of the effort and fundraising goals. - Public comment included concerns that a track had been voted down by the towns and that this effort was proceeding without voter approval - Members of the building committee clarified that this is a SEPARATE effort from the charge of the building committee and that should sufficient funds be raised, it is up to the school board to determine how they obtain public input and comment on the issue. - Members of the building committee also clarified that although a track and field are not in the scope of this project, it is the committee's responsibility to recognize that a local fundraising effort is underway and to protect the bidding process of the project approved by referendum by isolating scope of work that would be impacted by an outside track and field scope of work	
Dedicated Tree	7. PDT presented the history of the project and discovery of the memorial tree, findings by two arborists, and two options for reconfiguring then entry drop off zone to address the memorial tree. - Option A replanted a new tree in the center loop. This is not preferred by the family - Option B reconfigured the driveway to leave the tree where it is, tree ends up being in a newly configured island inside the loop - Public comment included concerns from a graduating senior who requested that the tree not be removed. - Building Committee expressed concerns about the pine tree drop at the parking spaces close to the tree line. - Preliminary estimate for this change in scope is $12,500. If this is accurate, we have funds in the contingency to cover additional costs - Family spoke in favor of Option B. They are pleased that there is a plan that will allow the tree to stay where it is.	

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	- Building Committee recommended implementing fertilization and maintenance plan outlined by arborist to prepare the tree for construction and post-construction 8. Building Committee recommended proceeding with Option B, recognizing that it satisfies the family and the community and that it still needs work to satisfy budget and Project Review Board. 9. Donna Larson, Town Planner spoke with regards to the proposed Option B plan, indicating that the Town will want to review the new plan for safety.	
Additional Discussion	10. David Watts spoke in support of the work the Building Committee has done on this project, reminding the public in attendance that the members' time and efforts have all been volunteered and that they are all from the community. He asked that the public remember that the committee wants to work as a community and requested that aggressive negative responses to issues not be the first course of action.	
Next Meeting	**11. <u>August 5, 2015 at 8AM</u>** *Please note time change.*	