

**Strategic Planning Advisory Committee**  
**December 6, 2017**  
**Minutes**

In Attendance: Becky Foley, Julie Nickerson, Rhea Fitzpatrick, Valy Steverlynck, Nancy Drolet, Lindsay Sterling (by Google chat), Stephanie Paine, Jonathan Dawson, Seth Koenig, Cynthia Alexander

Meetings will be held the first Wednesday of every month. Meetings will be held to one hour. There may be extra meetings at other times depending upon the process chosen. The Board is committed to allowing two years for the process if needed.

Discussion around the current strategic plan was whether there needed to be a revision of the current one or whether there is a need for a more comprehensive overhaul. The discussion points centered around the following:

- Current plan is seven years old
- Current plan was created when the RSU was just forming, and was in an entirely different place
- Wouldn't want to create such an overhaul that would lead to dramatic shifts
- Most felt that the document should be overhauled, ending with a more concise message
- Important to end up with an actionable document that leads to improvement within the District
- More bulleted format that can be easily readable and has easily readable goals
- More backup documents could be available for those who want more detail
- Should be more of a "living two page document" rather than one that sits on the shelf and that is lengthy
- Some concern around whether we have enough historical trend data; there are ways to implement measures to track progress without historical data
- Goals should be about where we want to be and should inspire

The group discussed whether to use an inside the organization facilitator or to hire an external facilitator:

- The idea was discussed of using an outside facilitator that was not connected to education
- The group would like to see sample plans from each of the potential facilitators
- When hiring an outside facilitator, the superintendent and assistant superintendent would be able to participate with an equal voice
- Need for someone with experience and expertise so we don't end up with a cumbersome document that is not usable.
- Money for the facilitator could come from contingency funds if needed

**Next Steps:**

- Create a list of potential facilitators
  - Include a sample strategic plan they have helped to create
  - Becky will reach out to Steve Bailey from MSMA for potential facilitators
  - Stephanie will look for contact information for the person who facilitated the Y strategic plan
  - Send links to committee members for Data Warehouse, Budget Brochure, and District Scorecard

**Links:**

Data Warehouse: <http://www.maine.gov/doe/dataresources/warehouse.html>

District Scorecard: <http://www.rsu5.org/scorecard>

FY18 Budget Brochure:

<http://www.rsu5.org/docs/district/budget/17-18%20budget/fy18budgetbrochure.pdf?id=6299>

**Next Agenda:**

1. Review potential facilitators and plans