RSU No. 5 Board of Directors Meeting
Wednesday, June 12, 2019 – 6:30 p.m.
Freeport High School - Library
Meeting Minutes

(NOTE: These Minutes are not official until approved by the Board of Directors. Such action, either to approve or amend and approve, is anticipated at the September 11, 2019 meeting).

1. **CALLED TO ORDER:**
Chair Michelle Ritcheson called the meeting to order at 6:36 p.m.

2. **MEMBERS PRESENT:** Kathryn Brown, Jeremy Clough (left at 8:25 p.m.), Candace deCsipkes, Jennifer Galletta, Erica Giddinge (left at 9:10 p.m.), John Morang, Maura Pillsbury, Michelle Ritcheson, Lindsay Sterling, Valeria Steverlynck, Madelyn Vertenten. Also in attendance, Rhea Fitzpatrick, Student Representative.
MEMBERS ABSENT: None

3. **PLEDGE OF ALLEGIANCE:**

4. **CONSIDERATION OF MINUTES:**
A. VOTED: To approve the Minutes of May 8, 2019 and May 22, 2019 as presented. (Pillsbury - Sterling) (11 – 0) The student representative voted with the majority.

5. **ADJUSTMENTS TO THE AGENDA:**
Addition of Items 15.G., new Item 19. Executive Session and Item 11.A. will be tabled.

6. **GOOD NEWS AND RECOGNITION:**
A. Recognition of Retirees
B. Report from Board's Student Representative

7. **PUBLIC COMMENT:**
Willo Wright, Beatrice Parendelan and Karen Breer all residents of Freeport

8. **REPORTS FROM SUPERINTENDENT:**
A. Items for Information
    1. District Happenings
    2. Resignations/Retirements:
        Cheryl Morse – DCS Kindergarten Teacher (Retirement)
        Rose Lawrence – MLS Music Teacher (Resignation)
        Paul White – MSS Kindergarten Teacher (Resignation)
        Kim Best – Payroll/Bookkeeper (Resignation)
        Amy Dresser – MLS Ed Tech (Resignation)
    3. 2019-2020 Board of Directors Meeting Schedule

9. **ADMINISTRATOR REPORTS:**
A. Finance – Michelle Lickteig

10. **BOARD COMMENTS AND COMMITTEE REPORTS:**
A. Board Information Exchange and Agenda Requests
Michelle Ritcheson thanked Rhea and Clay for being the student representatives this year.

Maddy Vertenten mentioned *The Clarion* is available.
Valy Steverlynck asked about adding a meeting to the 2019-2020 schedule.

B. Finance Committee
C. Policy Committee

11. POLICY REVIEW:

A. Consideration and approval of the following Policies (1st Read) **Item 11.A. was Tabled**
JJIF – Student Concussions and Other Head Injuries
JJIF-E- RSU5 Concussion Information Sheet

B. A motion was made by Brown, seconded by deCsipkes to approve the 2nd Read of the following Policies.
DBG – Budget Adoption Process
DJC – Petty Cash Accounts
JJE – Student Fundraising Activities

An amendment was made by Sterling, seconded by Steverlynck to vote on each policy separately. (490 – 508 Giddinge, Galletta, Morang, Ritcheson, Brown, Clough) amendment fails. The student representative voted with the minority.

VOTE On main motion as written (10 – 1 Sterling) The student representative voted with the majority.

12. UNFINISHED BUSINESS:

A. Overview and Discussion on the revised RSU5 Strategic Plan.
B. VOTED: To approve the revised RSU5 Strategic Plan. (Vertenten – Sterling) (10 – 0)
C. VOTED: That the Computation and Declaration of Votes dated June 12, 2019 and attached hereto be approved. (Steverlynck – Galletta) (10 – 0)
D. VOTED: That the Computation and Declaration of Votes be entered upon the records of Regional School Unit No. 5. (Steverlynck – Brown) (10 – 0)
E. VOTED: That a certified copy of the Computation and Declaration of Votes be sent to each of the Municipal Clerks within the Regional School Unit. (Brown – Steverlynck) (10 – 0)
F. VOTED: That the Assessment Warrant and the Assessment Schedule and Notice of Installments prepared by the Treasurer for each member municipality of this Regional School Unit for fiscal year 2019-2020 be approved and be issued in form presented to this meeting; and that the Treasurer be authorized and directed to deliver to each member municipality its Assessment Warrant and its Assessment Schedule and Notice of Installments. (Sterling – Giddinge) (10 – 0)

13. NEW BUSINESS:

A. VOTED: To authorize the Superintendent to hire staff between June 13, 2019 and the first Board meeting in September 2019. (Sterling – Morang) (10 – 0)

14. ORGANIZATIONAL BUSINESS: (To take effect July 1, 2019)

A. VOTED: To appoint Michelle Ritcheson as Chair for the RSU No. 5 Board of Directors. (deCsipkes – Galletta) (10 – 0)
B. VOTED: To appoint Jen Galletta as Vice-Chair for the RSU No. 5 Board of Directors. (Giddinge – Brown) (10 – 0)

C. VOTED: To approve Drummond Woodsum to act as the school attorney for the 2019-2020 school year. (Steverlynck – Galletta) (10 – 0)
D. VOTED: To approve Dr. Stephanie Phelps to act as the school physician for the 2019-2020 school year. (Vertenten – Sterling) (10 – 0)

15. PERSONNEL:
A. VOTED: To employ Jillian Merrill as a 1st Grade Teacher at Morse Street School for the 2019-2020 school year. (Steverlynck – Sterling) (10 – 0)
B. VOTED: To employ Jammie Murphy as a Special Education Teacher at Mast Landing School for the 2019-2020 school year. (Vertenten – deCsipkes) (10 – 0)
C. VOTED: To employ Erik Whitaker as Math Teacher at Freeport High School for the 2019-2020 school year. (Vertenten – Steverlynck) (10 – 0)
D. VOTED: To employ Julie McCabe as Grade 7/8 Humanities Teacher at Durham Community School for the 2019-2020 school year. (Vertenten – Pillsbury) (10 – 0)
E. VOTED: To employ Talya Edlund ker as a district Math Strategist for the 2019-2020 school year. (Vertenten – deCsipkes) (10 – 0)
F. VOTED: To employ Stacey Bilodeau as a Special Education Teacher at Durham Community School for the 2019-2020 school year. (Vertenten – Galletta) (10 – 0)
G. VOTED: To employ Nathaniel Menifield as Choral Teacher at Freeport Middle and High School for the 2019-2020 school year. (Vertenten – Steverlynck) (10 – 0)

16. PUBLIC COMMENT:
None

17. EXECUTIVE SESSION:
VOTED: To enter into Executive Session as outlined in in 1 M.R.S.A § 405(6)(A) for the purpose of discussing the Superintendent's evaluation. (Vertenten – Pillsbury) (10 – 0)
Time In: 9:12 p.m. Time Out: 9:35 p.m.

18. ACTION AS A RESULT OF EXECUTIVE SESSION:
To extend the Superintendent's contract one year until 2022, increase the salary 3% for the 2019-2020 school year beginning July 1, 2019 and increase the annuity by $1,000.
(deCsipkes – Vertenten) (9 – 0)

19. EXECUTIVE SESSION:
VOTED: To enter into Executive Session as outlined in in 1 M.R.S.A § 405(6)(F) to discuss information contained in confidential student records. (Steverlynck – Sterling) (9 – 0)
Time In: 9:38 p.m. Time Out: 9:47 p.m.

20. ACTION AS A RESULT OF EXECUTIVE SESSION:
None

21. ADJOURNMENT:
VOTED: To adjourn at 9:48 p.m. (Morang - Sterling) (9 – 0)

Becky J. Foley, Superintendent of Schools