

**RSU No. 5 Board of Directors Meeting  
Wednesday, July 15, 2020 – 6:30 p.m.  
Meeting Minutes  
The Meeting Was Held Remotely Using Zoom**

(NOTE: These Minutes are not official until approved by the Board of Directors. Such action, either to approve or amend and approve, is anticipated at the September 9, 2020 meeting).

**1. CALLED TO ORDER:**

Chair Michelle Ritcheson called the meeting to order at 6:34 p.m.

**2. MEMBERS PRESENT:** Jeremy Clough, Candace deCsipkes, Dwight Ely, Jennifer Galletta, Susana Hancock, Elisabeth Munsen, Maura Pillsbury, Michelle Ritcheson, Valeria Steverlynck, Madelyn Vertenten

**MEMBERS EXCUSED:** Lindsey Furtney

Chair Ritcheson confirmed all members of the Board and public remotely attending the public proceedings were able to hear all members. Instructions on how to ask questions and the use of mute was explained.

**3. PLEDGE OF ALLEGIANCE:**

**4. CONSIDERATION OF MINUTES:**

**A. VOTED:** To approve the Minutes of June 24, 2020. (Steverlynck - Munsen) (10 – 0)

**5. ADJUSTMENTS TO THE AGENDA:**

None

**6. GOOD NEWS AND RECOGNITION:**

None

**7. PUBLIC COMMENTS:**

None

**8. REPORTS FROM SUPERINTENDENT:**

The Superintendent reported on information from the DOE regarding the reopening of school. An update on the equity audit was also provided.

**9. ADMINISTRATOR REPORTS:**

None

**10. BOARD COMMENTS AND COMMITTEE REPORTS:**

None

**11. POLICY REVIEW:**

None

**12. UNFINISHED BUSINESS:**

**A. VOTED:** That the Computation and Declaration of Votes dated July 15, 2020 and attached hereto be approved;

- That the Computation and Declaration of Votes be entered upon the records of Regional School Unit No. 5;
- That a certified copy of the Computation and Declaration of Votes be sent to each of the municipal clerks within the Regional School Unit; and
- That the foregoing Computation and Declaration shall be signed by a majority of the School Board, and that these signatures may be made electronically, by execution of counterparts, or in person at the convenience of the members of the School Board.

(Hancock – Munsen) (10 – 0)

**B. VOTED:** That the Warrant for Assessment of Tax and the Assessment Schedule and Notice of Installments for each member municipality prepared by the Treasurer for fiscal year 2020- 2021 be approved and be issued in form presented to this meeting; and that the Treasurer be authorized and directed to deliver to each member municipality its Warrant for Assessment of Tax and its Assessment Schedule and Notice of Installments. Further, that Warrants for Assessment of Tax and the Assessment Schedules and Notices of Installments shall each be signed by a majority of the School Board, and that such signatures may be made electronically, by execution of counterparts, or in person at the convenience of the members of the School Board.

(Steverlynck – Galletta) (10 – 0)

**13. NEW BUSINESS:**

None

**14. ORGANIZATIONAL BUSINESS: (to take effect July 16, 2020)**

**A. VOTED:** To appoint Michelle Ritcheson as Chair for the RSU No. 5 Board of Directors.

(Galletta – deCsipkes) (10 – 0)

**B. VOTED:** To appoint Maura Pillsbury as Vice-Chair for the RSU No. 5 Board of Directors.

(Steverlynck – Munsen) (10 – 0)

**C. VOTED:** To approve Drummond Woodsum to act as the school attorney for the 2020-2021 school year. (Galletta – Steverlynck) (10 – 0)

**D. VOTED:** To approve Dr. Stephanie Phelps to act as the school physician for the 2020-2021 school year. (Pillsbury – Steverlynck) (8 – 2 Munsen, Vertenten)

**15. PERSONNEL:**

None

**16. PUBLIC COMMENT:**

None

**17. EXECUTIVE SESSION:**

**A. VOTED:** To enter into Executive Session as outlined in 1 M.R.S.A § 405(6)(A) for the purpose of discussing the Superintendent's evaluation. (Vertenten - Steverlynck) (10 - 0)

Time In: 7:13 p.m.

Time Out: 8:15 p.m.

**18. ACTION AS A RESULT OF EXECUTIVE SESSION:**

**VOTED:** To extend the Superintendent's contract one year until 2023, increase the salary 3% for the 2020-2021 school year beginning July 1, 2020 and include one furlough day for 2020-2021. (Stevelynck – Vertenten) (10 – 0)

**19. ADJOURNMENT:**

**VOTED:** To adjourn at 8:22 p.m. (Munsen – Stevelynck) (10 – 0)

  
Becky J. Foley, Superintendent of Schools