

REGULAR MEETING OF RSU NO. 5 BOARD OF DIRECTORS
WEDNESDAY– JANUARY 13, 2016
MAST LANDING SCHOOL – CAFETERIA
6:30 P.M. REGULAR SESSION
AGENDA

- I. The meeting was called to order at ___p.m. by Chair Michelle Ritcheson
- II. Attendance:
- | | |
|-----------------------|-------------------------|
| ___ Louise Brogan | ___ John Morang |
| ___ Kathryn Brown | ___ Beth Parker |
| ___ Jeremy Clough | ___ Brian Pike |
| ___ Candace deCsipkes | ___ Michelle Ritcheson |
| ___ Naomi Ledbetter | ___ Lindsay Sterling |
| | ___ Valeria Steverlynck |
- III. Pledge of Allegiance:
- IV. Adjustments to the Agenda:
- V. Special Presentation:
- A. Beth Willhoite: Teachers College Reading and Writing Workshop (Susan Dee & Bess Milligan)
 - B. Tri-Town Track and Field Update: Fred Palmer & John Paterson
 - C. FHS Building Project Quarterly Report: Lyndon Keck, PDT Architects:
- VI. Public Comments:
- VII. Superintendent's Report
- A. Items for Information
 - 1. Joint Meeting Request: Durham, Freeport, Pownal, RSU5
 - 2. PBE Steering Committee
 - B. Correspondence
 - 1. Letter from Talya Edlund
 - 2. Letter from William H. Beardsley, Acting Commissioner of Education
 - 3. Thank you to Tom Edwards for Pricewaterhouse Gift of Art
- VIII. Unfinished Business:
- A. Consideration and approval of the following Policy (2nd Read/Adoption: Packet #3)
 - 1. IKF – Graduation Requirements
- Motion: _____ 2nd: _____ Vote: _____
- IX. New Business:
- A. Consideration and approval to extend the contract with Bo-Mar Transportation, Inc. for one year.
- Motion: _____ 2nd: _____ Vote: _____
- B. Consideration and approval on an honorarium for Educators in the amount of \$90 per day for summer institutes/classes.
- Motion: _____ 2nd: _____ Vote: _____

X. Workshop:

A. Report Out on Superintendent's Entry Plan

XI. Executive Session:

A. To enter into Executive Session as outlined in 1 M.R.S.A § 405(6)(D) for the purpose of discussing Administrator negotiations for RSU5.

Motion: _____ 2nd: _____ Vote: _____

Time In: _____ Time Out: _____

XII. Action as a Result of Executive Session:

A. Consideration of action as a result of executive session.

Motion: _____ 2nd: _____ Vote: _____

XIII. Adjournment:

Motion: _____ 2nd: _____ Vote: _____ Time: _____

Project: Freeport High School
 Owner: RSU-5
 Prepared by: Brook Plummer

December Construction Progress
 Date: 12/31/2015
 PDT Project # 14-136

02 Existing Conditions

12/9 Found condition: Line A not square with Line 7
 12/9, 12/10, 12/11, 12/14, 12/15 Existing building demolition
 12/14 Temporary weatherproofing of demo-exposed portions of existing building

03 Concrete

12/4 Modular Classroom. Slab pour
 12/4 Line K. Footer pour; 12/7, 12/10, 12/11, 12/14 Wall forms; 12/15 Wall pour, 12/28 Backfill
 12/8 Maintenance Building. Slab prep, 12/9 Slab pour & finish
 12/16 Line 1. Footer forms & rebar, 12/17 Footer pour, 12/18, 12/19 2nd Section footer forms & rebar,
 12/22 Line 1. E2 to H Footer pour, 12/22, 12/28, 12/30, 12/31 A.8 to E Foundation wall forms & rebar

05 Metals

12/1, 12/3 Rebar mats for new building tied

07 Thermal Moisture Protection

12/7 Maintenance Building. Horizontal rigid insulation
 12/22 Line K. Wall waterproofing

22 Plumbing

12/1, 12/3 Existing Building. Existing plumbing and heating disconnected
 12/4, 12/11 Pipe Insulation. New heating and domestic piping which will be exposed this winter
 12/7 Maintenance Building. Hydrant piping

31 Earth Moving

12/1, 12/4, 12/9, 12/10, 12/30, 12/31 Bus Loop. Granular fill
 12/1 Grease Trap. Ledge removal, 12/2 Maintenance Building. Ledge removal
 12/4, 12/8, 12/9 Maintenance Building. Granular fill inside foundation
 12/7, 12/8, 12/11, 12/14 Existing Sewer excavation, 12/18, 12/22 Backfilling
 12/9, 12/14, 12/16, 12/18 Line 1. Footer excavation
 12/19 Topsoil stock pile mulched
 12/22 Removal of existing top layer of sand from project footprint
 12/31 Line H. Footer excavation

31 Pilings

12/1, 12/3 Soldier Piles. Driving next to gym
 12/4 Piles filled with concrete
 12/8, 12/9 Gym Footer. I-beam footer supports welded to pilings, 12/10 Flowable fill around I-beams
 12/10 Wood sheet pilings between soldier pilings
 12/17 Demobilized

33 Utilities

12/1 SMH1, SMH2 installed
 12/3 Sewer bypass piping assembled 12/16 Bypass pumps delivered, 12/17, 12/18 Pumps on, 12/19
 Pumps demobilized
 12/4 Grease Trap installed
 12/8 Existing sanitary sewer exposed, 12/17 Replacement sewer installed, 12/19 Testing, Concrete
 covers at new-to-existing sewer connections
 12/10, 12/11 SD-7 Installation
 12/14, 12/15 PCB7 Installation, 12/19 Roadway patched



VIIA.1

Ginny McManus <mcmanusg@rsu5.org>

Re: Joint meeting - Durham, Freeport, Pownal, RSU5?

2 messages

Edward McDonough <mcdonoughe@rsu5.org>

Wed, Dec 30, 2015 at 8:45 AM

To: Peter Joseph <pjoseph@freeportmaine.com>, Ginny McManus <mcmanusg@rsu5.org>

Cc: "administrator@durhamme.com" <administrator@durhamme.com>, "sseaver@pownalmaine.org" <sseaver@pownalmaine.org>

Thank you Peter. I will share with the SB at their January 13th meeting and get right back. I don't see a conflict on our end.

Happy New Year,

Ed

On Tue, Dec 29, 2015 at 11:26 AM, Peter Joseph <pjoseph@freeportmaine.com> wrote:

Hi Scott, Ruth and Ed,

Last year we hosted a joint meeting between the Durham & Pownal Selectmen, Freeport Council, and RSU5 Board at the Community Center here in Freeport. My Council Chair and Vice Chair have asked me to reach out and try to set up a similar meeting this year. The date/time that has been suggested is Monday February 29th at 6:30PM. I do not think this date/time will conflict with Freeport, RSU5, or Durham scheduled meetings, but I know that Pownal usually holds Selectmen's meetings on Monday nights – Scott, not sure if you have a meeting scheduled that day or not?

There were some comments that the format could have been more productive last year. We would be open to any suggestions about format and subject matter.

Please let me know if your boards would be willing to hold another joint meeting this year. If so, would the suggested date work for you?

Thanks,

-Peter

Peter E. Joseph

Town Manager

MEMORANDUM

To: RSU5 School Board Members
 From: Ed McDonough
 Date: January 4, 2016
 Re: Request for an RSU5 School Board Member to Serve on Committee

As you will read below, the administrative team has decided to form a steering committee to oversee implementation of proficiency-based education in the RSU and ensure alignment K-12. We are looking for administrator, teacher and parent participation at each of the grade spans, and where appropriate, a student representative. Below, you can read the charge the "B" team has developed, as well as the expected make-up of the committee. Below is a sample draft illustrating the kind of work the committee will direct.

We invite an RSU5 Board member to join this committee.

PBE Steering Committee:

Charge: To provide guidance and direction to RSU5 implementation of proficiency-based education and ensure alignment, K-12. This committee will meet monthly during the school year beginning in February 2016. The term of this committee will be through the late spring of 2017. The steering committee will coordinate such key issues as policies, standards alignment, professional development and reporting practices.

Proposed Membership: (22 members)

K-5:	2 administrators /	3 teachers /	1 parent	
6-8:	2 administrators /	2 teachers /	1 parent	/ 1 student
9-12:	2 administrators /	2 teachers /	1 parent	/ 1 student
SPED:	1 administrator /	1 teacher		
SB:	1 member			
CO:	1 member: Superintendent of Schools			

* Teacher members will be paid an honorarium at the rate established by the RSU5 BOD.

Below is a sample draft of tasks as an illustration of some of the work the committee will direct.

Draft Work Plan for Committee:

- Review for understanding FHS model
- Examine Eight Content Standards and Performance Indicators (MDOE-GSP) Integrated into courses and grades levels, 6-12.
- Inventory and Develop Common Assessments @ grade spans; maintain curriculum assessments in an online repository

- Provide Professional Development on Formative / Summative Assessments / Performance Based Learning / Shifts in reporting practices
- MLR guiding principles: How are they developed and assessed at Grade 5? Grade 8? 12th Grade?
- By January 2017, determine SIS system, K-12, and align reporting practices.
- By September 2017 (Class of 2021), freshmen, and all students thereafter, will demonstrate proficiency to earn diplomas
- How do Maine's Career and College Readiness Standards align with Habits of Work outlined by Freeport High School?

Draft Middle School Deliverables:

- By September 2016, all students in Grades 6-8 will be assessed using a proficiency-based reporting system.
- By September 2017, Habits of Work will be incorporated into the middle school grades reporting system and will be separate from the grading system.

Draft Elementary School Deliverables:

- By September 2016, implement uniform K-5 reporting system.



Edward McDonough <mcdonoughe@rsu5.org>

Consider SB 1/13/16
V11.B.1**Recent site visit to Mast Landing and Durham**

3 messages

Edlund, Talya <tedlund@capeelizabethschools.org>

Wed, Dec 9, 2015 at 6:49 AM

To: mcdonoughe@rsu5.org, lafortunem@rsu5.org

Dear Superintendent McDonough and Mr. Lafortune,

I am writing to express my gratitude to your district for welcoming a small cohort of Cape Elizabeth teachers to come observe several outstanding teachers implementing the Teachers' College Readers' Workshop model earlier this month. In our initial meeting with Susan Dee and Matt Halpern, they shared the district's commitment to literacy instruction as well as supporting the teachers in their work. They shared what happens in the PLC's they attend, how they coach and support teachers, and the bottom lines that have made literacy instruction so strong in your schools.

I would also like to express how impressed I was with the three teachers that I observed: Jule Whelan, Jona Chase, and Molly Leding. Each of them clearly have established strong and trusting relationships with their students. In the short time that I spent with them, their passion for teaching was more than evident. It was wonderful to see how students were deeply engaged in reading expository texts with purpose. Students had opportunities to ask questions, work collaboratively, and the teachers gently pushed students towards goals in conferences and small group meetings. All students took notes in readers' notebooks, and they all referred to anchor charts and used academic language such as "synthesize, and evaluate" without teacher prompting—wow! I would love for my own two sons to be in any of their classrooms!

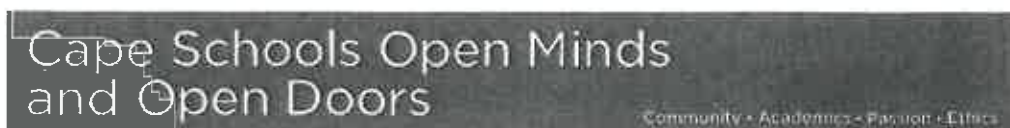
I was also struck by the efficacy of the coaching model. Both Susan and Matt were able to offer their teachers the support, guidance and resources to improve teaching and learning in their classrooms. I was particularly inspired by their depth of knowledge and how each of them not only knew their teachers well, but also knew the students. Because I teach in a district without coaches, I can very clearly see the huge impact they have on improved student learning.

Thank you again, and I wish you and all of the hardworking people in your district a joyful season.

Warmly,

Talya Edlund**Pond Cove Grade 3 Team Leader****2015 Cumberland County Teacher of the Year****2016 Maine State Teacher of the Year**

Under Maine's Freedom of Access law, documents - including e-mail - about school district business are classified as public records and may be subject to disclosure.



Open Minds and Open Doors



STATE OF MAINE
DEPARTMENT OF EDUCATION
23 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0023

VII.B.2

PAUL R. LEPAGE
GOVERNOR

WILLIAM H. BEARDSLEY
ACTING COMMISSIONER

December 23, 2015



Edward R. McDonough
Superintendent of Schools
17 West ST
Freeport, ME 04032

Dear Superintendent McDonough:

This letter acknowledges receipt of RSU 5's request to extend the awarding of proficiency-based diplomas to after July 1, 2020. The information presented in RSU 5's *2014-2015 Progress Report: Implementing Proficiency-Based Learning and Proficiency-Based Diplomas* gives the Department reasonable confidence that the goals articulated in the progress report will support RSU 5's progress toward the awarding of a proficiency-based diploma based on secondary school standards. There are no penalties if you discover your school administrative unit is prepared sooner to award a proficiency-based diploma representing readiness for career and college experiences.

Under a provision in Maine's Basic School Approval Statutes (Maine Revised Statutes 20-A §4502, subsection 8), I grant a waiver of the requirement to award proficiency-based diplomas after January 1, 2018 and extend the time to transition to proficiency-based graduation requirements to after July 1, 2020. This extension is given with trust in the good faith and effort of the staff and students of RSU 5 to work diligently to meet the goals articulated in RSU 5's progress report and is contingent upon an annual report to the Maine Department of Education regarding the school administrative unit's progress toward meeting the requirements of Maine Revised Statutes 20-A §4722-A.

Sincerely,

William H. Beardsley
Acting Commissioner of Education



Durham • Freeport • Pownal

January 6, 2016

Mr. Tom Edwards
26 Cove Road
Freeport, ME 04032

Dear Tom:

On behalf of RSU5, I would like to thank you for your effort and generosity in securing 16 paintings, given by the accounting firm Pricewaterhouse Coopers, Boston for the RSU5 community. Each of the RSU5 schools and the Central Office received two paintings.

We look forward to having you attend a Board meeting in the spring to speak about the artwork.

Sincerely,

A handwritten signature in cursive script that reads "Ed McDonough".

Edward R. McDonough
Superintendent of Schools

ERM:gbm

Regional School Unit No. 5

17 West St., Freeport, ME 04032 Telephone: 866-0928x5 E-mail: mcmanusg@rsu5.org



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VIII A.1.

TO: Louise Brogan, Kathryn Brown, Jeremy Clough, Candace deCsipkes, Naomi Ledbetter, John Morang, Beth Parker, Brian Pike, Michelle Ritcheson, Lindsay Sterling, Valeria Steverlynck

CC: Julie Nickerson, Lisa Demick, Hiram Sibley, Ray Grogan, Kim Austin, Dennis Ouellette, Will Pidden, Craig Sickels, Brian Campbell, Seth Thompson, Kelly Wentworth, Beth Willhoite, David Watts, Jen Gulko, Bonnie Violette, Emily Grimm, Anne-Marie Spizzuoco, Beth Daniels, Deanna Coro, Diana Pasmore, Dorothy Curtis, Eugenia O'Brien, Hank Ogilby, Kristy Johnson, Laurie Allen, Linda Pritchard, Liza Moore, Nancy Drolet, Nancy Dyer, Geoff Dyhrberg Sally Martin, Jessica Sturges, Karen Sylvain, Tiffany Blanchard

FROM: Edward R. McDonough Superintendent of Schools

DATE: January 5, 2016

RE: Policy Adoption

At the January 13, 2016 RSU5 Board of Directors Meeting, the following policy will be on the agenda for 2nd Read/Adoption. Changes made to the policy since 1st Read are shown by underline and strikethrough. The Policy is attached.

1. IKF – Graduation Requirements

Regional School Unit No. 5

17 West St., Freeport, ME 04032 Telephone: 865-0928x5 E-mail: mcmanusg@rsu5.org

GRADUATION REQUIREMENTS

Before entering high school, students need to know the standards for attaining a high school diploma in order to plan an appropriate, sequential, educational program to meet that goal.

RSU5 is implementing a proficiency based system of learning as required by Maine law. After July 1, 2020, contingent upon Department of Education approval of Regional School Unit 5's schedule for implementation, the awarding of a diploma will be contingent on the demonstration of proficiency in all of the content areas and Guiding Principles of Maine's System of Learning Results rather than the accumulation of credits.

To be awarded a high school diploma from Freeport High School, students graduating in the Class of 2021 and beyond must demonstrate proficiency in the content areas identified in Maine's system of Learning Results, meet the cross-content performance standards set forth in the Guiding Principles of the Learning Results, and fulfill all additional graduation requirements set by the Board.

Students graduating in the Classes of 2016-2020 must meet the credit and other graduation requirements specified in this policy.

A student who would have graduated with the Class of 2020 and have been awarded a diploma at commencement but for his/her failure to earn sufficient credits or meet other requirements set by Board policy will have until December 31, 2020 to fulfill the graduation requirements applicable to the Class of 2020. After December 31, 2020, those students who have not met requirements will be held accountable to the graduation requirements of the Class of 2021.

The Superintendent, through the high school principal or other designee, shall be responsible for making accurate information concerning diploma requirements available to incoming students and their parents prior to the start of their ninth grade school year. A copy of this policy will be disseminated to all incoming ninth grade students at the time of course selection. This policy will also be included in every edition of the high school student handbook and Program of Studies.

The School Board has approved the following schedule of minimum requirements for graduation, which includes minimum requirements specified by the State of Maine. The Board is aware that current law and regulations are subject to change.

The School Board expects the Superintendent/designee to inform students and parents as soon as practicable of any additional State-imposed standards that must be met before students may be awarded a high school diploma.

I. DIPLOMA REQUIREMENTS FOR STUDENTS GRADUATING IN THE CLASSES OF 2016, 2017 OR 2018

As a minimum for graduation from high school, students graduating in the Classes of 2016-2018 must have completed successfully a total of 22 one-year course equivalents (credits) at the secondary level (grades 9 through 12).

Twelve and one-half (12 1/2) required credits are specified by the State of Maine. They are:

- A. English - 4 credits;
- B. Social Studies and History, including one year of American History and Government - 2 credits;
- C. Mathematics - 2 credits;
- D. Science, including at least one year of laboratory study - 2 credits;
- E. Fine Arts, which may include art, music, forensics or drama - 1 credit;
- F. Health - 1/2 credit; and
- G. Physical Education - 1 credit.

In addition, the Board requires the following nine and one-half (9 ½ credits):

- A. One year of a world language – 1 credit;
- B. A third year of math – 1 credit;
- C. A third year of social studies – 1 credit;
- D. Two additional years of science – 2 credits;
- E. 1/2 of the P.E. credit must be Foundations of Fitness
- F. Four and a half elective credits.

Elective credits may be selected by the student based upon the student's interests, abilities, and the requirements of the field that the student plans to enter upon graduation.

In order for a student to participate in graduation, the student must have successfully completed all of the above-listed requirements.

Alternative Means of Earning Credits

A student who is deficient in these requirements or wishes to meet these requirements through alternative means may earn and apply credits toward graduation in accordance with the provisions of this section.

A student who wishes to meet a credit requirement through an alternative method must have prior written approval as specified through this section. A student may earn credits with prior written approval from his/her guidance counselor and the high school principal as follows:

- A. Course work offered through RSU5 Adult Education;
- B. Credit obtained through summer school classes;
- C. Credit obtained through distance learning / virtual courses;
- D. Advanced courses not offered at Freeport High School at a post-secondary institution;
- E. Credits obtained through independent study monitored by a Freeport High School teacher; or
- F. Or any other academic program approved by the High School Guidance and Administration.

A student who has failed a course in the above-listed requirements may, with prior approval, receive credit for that course through a successful completion of a post graduate course, a state approved

Adult Education course(s) or a state-approved summer school program. Credit for a marked course may also be received for a correspondence course approved by the High School Principal in advance of registration. The student may participate in the next regular graduation ceremony following successful completion of the requirements.

A student who is granted early admission to an accredited college or university may use college course work for graduation and may thereby graduate with his/her class upon successful completion of the course(s) needed for graduation if he/she requests and is granted permission from the high school principal to do so. A course being used to meet high school graduation requirements must meet minimum high school contact hour requirements and the high school's course outcome requirements.

Middle School Students Earning High School Credit

Middle School students successfully completing high school level courses offered at the high school and taught by high school staff or through a program approved by the high school administration will be given one (1) credit (experience) toward graduation.

Veterans of World War II, the Korean Conflict and Vietnam War Era

The School Board recognizes that Maine law provides that a secondary school may award a high school diploma, provided that certain requirements are met, to a person who left secondary school prior to graduation to serve in the Armed Forces during World War II or in the Korean Conflict, or to serve in the Armed Forces during the Vietnam era (February 28, 1961-May 7, 1975). The Board authorizes the Superintendent to develop and implement procedures regarding applications for diplomas, including timelines, and for determining whether veterans have met the criteria established by law. The Superintendent may also determine the time and manner in which a veteran's diploma may be presented.

II. DIPLOMA REQUIREMENTS FOR STUDENTS GRADUATING IN THE CLASS OF 2019 AND 2020

As a minimum for graduation from high school, students graduating in the Class of 2019 and Class of 2020 must have completed successfully a total of 24 one-year course equivalents (credits) at the secondary level (grades 9 through 12).

Twelve and one-half (12 ½) required credits are specified by the State of Maine. They are:

- A. English - 4 credits;
- B. Social Studies and History, including one year of American History and Government - 2 credits;
- C. Mathematics - 2 credits;
- D. Science, including at least one year of laboratory study - 2 credits;
- E. Fine Arts, which may include art, music, forensics or drama - 1 credit;
- F. Health - 1/2 credit; and

G. Physical Education - 1 credit.

In addition, the Board requires the following eleven and one-half (11 ½) credits:

- A. One year of a world language – 1 credit;
- B. Two additional years of math – 2 credits;
- C. An additional one and a half years of social studies, including Economics – 1 ½ credits;
- D. Two additional years of science – 2 credits;
- E. 1/2 of the P.E. credit must be Foundations of Fitness
- F. Five elective credits – 5 credits

Elective credits may be selected by the student based upon the students' interests, abilities, and the requirements of the field that the student plans to enter upon graduation.

In order for a student to participate in graduation, the student must have successfully completed all of the above-listed requirements.

Alternative Means of Earning Credits

A student who is deficient in these requirements or wishes to meet these requirements through alternative means may earn and apply credits toward graduation in accordance with the provisions of this section.

A student who wishes to meet a credit requirement through an alternative method must have prior written approval as specified through this section. A student may earn credits with prior written approval from his/her guidance counselor and the high school principal as follows:

- A. Course work offered through RSU5 Adult Education;
- B. Credit obtained through summer school classes;
- C. Credit obtained through distance learning / virtual courses;
- D. Advanced courses not offered at Freeport High School at a post-secondary institution;
- E. Credits obtained through independent study monitored by a Freeport High School teacher; or
- F. Or any other academic program approved by the High School Guidance and Administration.

A student who has failed a course in the above-listed requirements may, with prior approval, receive credit for that course through a successful completion of a post graduate course, a state approved Adult Education course(s) or a state-approved summer school program. Credit for a marked course may also be received for a correspondence course approved by the High School Principal in advance of registration. The student may participate in the next regular graduation ceremony following successful completion of the requirements.

A student who is granted early admission to an accredited college or university may use college course work for graduation and may thereby graduate with his/her class upon successful completion of the course(s) needed for graduation if he/she requests and is granted permission from the high school

principal to do so. A course being used to meet high school graduation requirements must meet minimum high school contact hour requirements and the high school's course outcome requirements.

III. DIPLOMA REQUIREMENTS FOR STUDENTS GRADUATING IN THE CLASS OF 2021 AND BEYOND

Contingent upon Department of Education approval of RSU5's schedule for implementation of proficiency-based diploma requirements after July 1, 2020, the awarding of a diploma from Freeport High School will be contingent on the demonstration of proficiency in all eight of the content areas of Maine's system of Learning Results and meeting the cross-content performance standards of the Guiding Principles of the Learning Results, rather than the accumulation of credits. The student must also fulfill any other requirements specified in this policy and set forth by the school as noted in the Program of Studies.

Freeport High School's educational program will be designed to enable students to satisfy graduation requirements in four years through a sequence of educational (learning) experiences/courses providing opportunities to gain and demonstrate proficiency in all of the content areas of the Learning Results and in the cross-content Guiding Principles of the Learning Results.

Students who anticipate graduating in the Classes of 2021 and beyond must meet the following requirements in order to be awarded a high school diploma:

- A. Demonstrate proficiency in meeting standards in the following content areas of the Learning Results. Meeting the standards entails demonstrating proficiency for each graduation standard within each content area.

- English Language Arts
- Mathematics
- Science and technology
- Social Studies
- Health Education and Physical Education
- Visual and Performing Arts
- World Languages
- Career and Education Development (embedded in other content areas or through advisory)

- B. Meet the cross-content performance standards set forth in the Guiding Principles of the Learning Results.

A student graduating from RSU5 schools is expected to be a:

- Clear and effective communicator;
- Self-directed and life-long learner;
- Creative and analytical problem solver;
- Responsible and involved citizen; and an
- Integrative and informed thinker

MULTIPLE PATHWAYS TO THE AWARDING OF A PROFICIENCY-BASED DIPLOMA

RSU5's high school educational program is designed to enable students to satisfy graduation requirements in four years through a sequence of courses, learning experiences or integrated equivalents providing opportunities to gain and demonstrate proficiency in all of the content areas of the Learning Results and in the cross-content Guiding Principles of the Learning Results.

Students following a traditional pathway will participate in a series of courses through which they will demonstrate proficiency in each of the following areas:

- A. Engage in courses in the content areas of English Language Arts, Mathematics, and Science and Technology in each year of their high school program.
- B. Engage in at least three and a half courses in the content area of Social Studies during their high school program.
- C. Engage in at least one course in the content area of Visual and Performing Arts during their high school program.
- D. Engage in at least one course in the content area of World Languages during their high school program.
- E. Engage in at least one Health and one full year Physical Education course during their high school program.
- F. Engage in courses that integrate the Guiding Principles ~~and Career and Education Development standards into the learning experiences.~~ into other content areas of the Maine Learning Results.
- G. Engage in learning experiences that address the Career and Education Development standards.
- H. Engage in learning opportunities to fulfill graduation experiences.

Students following a traditional pathway must be enrolled in the equivalent of ~~five full year courses in each of their high school years.~~ at least 6 full year courses in each of their high school years unless redefined through a personal learning plan, PLP, approved by both the high school guidance department and administration.

Students may also opt to pursue a high school diploma through multiple additional pathways, including:

- Early college/dual enrollment courses
- Career and technical education programming
- Online/virtual learning
- Apprenticeships, internships and/or field work
- Community service
- Exchange programs

Independent study
Alternative education/“At Risk” programming
Adult education

Each pathway must provide a quality learning experience comparable in rigor to the school unit’s own course offerings.

In order to pursue one or more of the multiple/alternative pathways, a student must have a Personal Learning Plan detailing how the pathway will provide exposure to the content standards and Guiding Principles of the Learning Results and how the student will demonstrate proficiency in meeting the Guiding Principles as well as the content area standards. The Personal Learning Plan must be approved by the guidance counselor and/or other qualified faculty member/s, and the principal.

STUDENTS RECEIVING SPECIAL EDUCATION SERVICES

A student with a disability, as identified in 20-A MRSA §7001(1-B), who achieves proficiency as required in 20-A MRSA §4722-A(1), as specified by the goals and objectives of the student’s individualized education plan (IEP) will be awarded a diploma.

INFORMING STUDENTS AND PARENTS

The Superintendent/designee will inform students and parents as soon as practicable of any State-imposed proficiency standards/requirements that must be met before students may be awarded a high school diploma, but prior to the start of the class cohort’s 9th grade school year.

IV. ADDITIONAL CONSIDERATIONS APPLICABLE TO THE AWARDING OF A DIPLOMA FROM FREEPORT HIGH SCHOOL

This section applies to all students, in all graduation classes.

A. Transfer Students

For students who transfer to Freeport High School from another state or from an educational program that is not required to be aligned with the content standards and Guiding Principles of the system of Learning Results, the Freeport High School Principal shall determine the value of the student’s prior educational experience towards meeting graduation requirements.

B. Home-schooled Students

For previously home-schooled students wishing to receive a diploma from Freeport High School, the Freeport High School Principal shall determine the value of the student’s prior educational experience toward meeting graduation requirements.

C. Delayed Awarding of Diplomas

A student who leaves Freeport High School to attend an accredited, degree-granting institution of higher education may upon satisfactory completion of the freshman year be awarded a high school diploma, provided that the student has notified the principal at the time of the early admission.

D. Early Awarding of Diplomas

A student who has met the State's and the School Board's diploma requirements in fewer than four years of high school will be awarded a diploma.

E. Extended Study

Students are eligible for extended years of study to complete the requirements of a diploma if they have not reached the age of 20 at the start of the school year. Students eligible for extended years of study may be referred to adult education or other resources suitable to young learners. Extended study for students with disabilities shall be specified in the student's Individualized Education Plan.

F. Certificate of Completion

The School Board may provide a certificate of completion to a student who leaves school having completed four years attendance as a full-time high school student who has earned/completed the required credits or courses/learning experiences but has not met Learning Results proficiency standards that may be mandated by the State.

G. Participation in Graduation Ceremony

A student must complete all School Board requirements for a high school diploma or certificate of completion in order to participate in graduation exercises.

H. Honors and Awards at Graduation

Student academic achievements will be grouped within numerical bands and utilized to identify, report and reward individual accomplishments for purposes of graduation. These bands will include three Honor Bands which will identify those graduating seniors who at the end of the 7th semester have a Grade Point Average of:

Summa Cum Laude (with highest honors): a minimum GPA of 3.75

Magna Cum Laude (with great honors): a minimum GPA of 3.50

Cum Laude (with honors): a minimum GPA of 3.25

Legal Reference: 20-A MRSA § 4502(8), 4722, 6209
Ch. 127 § 7 (Me. Dept. of Ed. Rule)

Adopted: February 24, 2010

Revised: December 14, 2011

Revised: June 11, 2014

Revised: _____



Durham • Freeport • Pownal

January 6, 2016

Memorandum

To: Ed McDonough

From: Dennis Ouellette

Re: Contract extension for BoMar Transportation

Dear Superintendent McDonough,

I was approached by Bomar transportation about the possibility of increasing the Durham Transportation contract and the Bus lease for a period of one year. BoMar has an interest in doing this because of his bus purchase schedule. We have an interest in this for several reasons.

BoMar Transportation will agree to hold the cost of contracted Transportation to 2015-2016 prices. The only increase will be on the two leased buses one of which is housed in Pownal the other at the Freeport bus garage. This increase will be from \$1,200 per month to \$1,400 per month for a total of \$4,000 for the year and from \$.70 per mile to \$.80 per mile or \$1,500 for the year. The grand total increase will be \$5,500 for all leased and contracted transportation.

Finally it is unknown at this point if Durham will continue to pursue withdrawal from the RSU, making the acceptance of this extension a good plan at least for this coming year.

I have attached a copy of both the contracted buses and the leased buses for your reference. Please feel free to call me if you have questions.

Sincerely,

A handwritten signature in dark ink, appearing to read 'D. Ouellette', is written over a horizontal line.

Dennis Ouellette

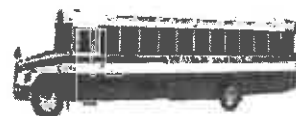
Director of Facilities & Transportation

SB
1/13/15



BO-MAR TRANSPORTATION, INC.

7 Birch Ridge Avenue, Topsham, Maine 04086
Ph: (207) 725-7189 • Toll Free: 1-800-400-7189
Fax: (207) 373-0688 • Email: bomartrans@yahoo.com



December 18, 2015

Dennis Ouellette
RSU 5 Transportation Director
17 West Street
Freeport, ME 04032

Dennis:

As discussed earlier, I would like to propose a one year extension of the current RSU 5 Transportation contract for the contracted Durham school buses and leased Pownal school buses. For school year 2016/2017 the cost for the contracted buses will be the same as school year 2015/2016 and the cost for the two buses leased to Pownal will be \$1,400.00 per month.

2016/2017 Contracted \$367,475.00 2016/2017 Lease \$1,400.00 per month Per Mile \$0.80

Durham Only: Route coverage cost per mile \$3.83 per mile plus \$25.53 per hour.

Fuel Escalator for Durham will remain the same: Fuel in excess of \$3.40 per gallon to be reimbursed at 100%.

Additional mileage for contracted routes will be \$3.83 per mile.

Sincerely,

John Sloan
President

RSU No. 5
TRANSPORTATION CONTRACT
BUS LEASE CONTRACT

Agreement between the RSU No. 5 Board of Directors and Bo-Mar
Transportation Inc

The RSU No. 5 Board of Directors, duly authorized, of Freeport, Cumberland County and the State of Maine, hereinafter referred to as the "Board" and Bo-Mar Transportation Inc. of Topsham, Sagadahoc County and the State of Maine, herein referred to as "Bo-Mar," agree to the following terms and conditions as the sole and complete arrangement between parties.

1. Terms of Agreement: The term of this agreement is five (5) school years beginning July 1, 2011 and terminating June 30, 2016.
2. The contractor agrees to provide two (2) school buses for lease by RSU No. 5, to be driven by RSU No. 5 bus drivers for a period of five (5) years. These buses shall meet all the specifications and requirements of the Board, the State of Maine Department of Education and all laws of the Federal and state governments applicable to public school bus transportation and specifications.

Bo-Mar shall maintain and repair the school buses at Bo-Mar's expense at all times that these schools buses are used in connection with performance under this agreement. Bo-Mar shall comply with all the specifications and standards and shall only operate buses which have passed inspection at an accepted inspection station. In the event that the above described buses cannot be used during the period of required performance under this agreement Bo-Mar shall substitute a bus or buses of equivalent standards and specifications to meet all the requirements of this agreement

3. Leased buses costs are as stated in the bid specification as follows

Year 1 = \$1,000 per month and \$.50 per mile

Year 2 = \$1,000 per month and \$.50 per mile

Year 3 = \$1,000 per month and \$.50 per mile

Year 4 = \$1,100 per month and \$.60 per mile

Year 5 = \$1,200 per month and \$.70 per mile

4. Insurance:

RSU No. 5 shall be responsible to provide insurance on leased vehicles as follows

Replacement cost: Actual Cash Value

Bodily Injury and Property damage:

\$3,000,000 combined single limit of liability

RSU No.5 shall provide contractor a certificate of insurance within fifteen (15) days upon request of the contractor naming contractor (BoMar) as "additionally insured and loss payee"

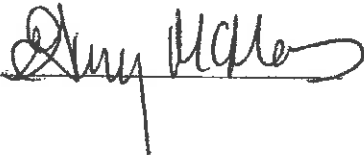
5. Payment: The contractor is to be paid the amount of the annual contract in 26 payments, from July to June during the year of the agreement.
6. Contract to be approved by the Maine Department of Education.
7. All buses are to be inspected by a state licensed inspection station acceptable to the RSU No.5 Board of Directors.
8. The contractor is expected to provide the services as outlined in these specifications, a minimum of 175 school days per year. The RSU No.5 Board of Directors reserves the right to establish and/or adjust the school calendar to meet the needs of RSU No. 5. If Bo-Mar's services are needed beyond 175 days additional days shall be paid for on a per diem basis. The per diem shall be the rate of 1/175th of the contract price.


9. Breach, Default and Cancellation: In the event that Bo-Mar fails to perform any of the requirements under this agreement the RSU No.5 Board of Directors shall have the right to declare the failure to perform as a breach of contract by giving notice to Bo-Mar in writing. If Bo-Mar fails to correct this breach promptly, under all of the circumstances of the situation, any breach of the requirements of this agreement, then the Board will have the right to declare a default under the provisions of this agreement and, in addition to any other remedies under the laws on the State of Maine have the right to terminate cancel and rescind the balance of the agreement between the parties. In addition, the Board of Directors shall have the right to hold Bo-Mar liable for any damages, which the Board suffers as a result of the breach by Bo-Mar of this agreement, and to seek any and all remedies under the laws of the State of Maine and the United States of America either in law or equity. In the event that Bo-Mar should seek to terminate this contract without just cause, the board shall, among other remedies, have the right to require Bo-Mar to specifically perform the terms of this contract.

Further in any event that the Board on a given occasion shall waive a breach or default by Bo-Mar of any of the terms of this agreement, such a waiver shall not constitute a waiver of any further breach or default: and the Board shall be free to enforce the provisions of this agreement notwithstanding such prior waiver.

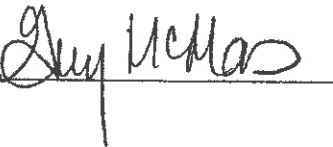
RSU NO 5
TRANSPORTATION CONTRACT
BUS LEASE CONTRACT

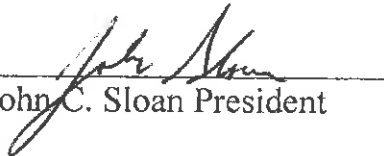
Dated this 2 day of August 2011

Witness 

By: 
Superintendent

Bo-Mar Transportation

Witness 

By: 
John C. Sloan President

Approved-Maine State Department of Education

_____ Date _____

**RSU No. 5
TRANSPORTATION CONTRACT
CONTRACTED BUSES**

Agreement between the RSU No. 5 Board of Directors and Bo-Mar
.....Transportation Inc.....

The RSU No. 5 Board of Directors, duly authorized, of Freeport, Cumberland County and the State of Maine, hereinafter referred to as the "Board" and Bo-Mar Transportation Inc. of Topsham, Sagadahoc County and the State of Maine, herein referred to as "Bo-Mar," agree to the following terms and conditions as the sole and complete arrangement between parties. It is mutually agreed that the specific bus routes and functions may change; depending upon the pupil transportation needs of the RSU No. 5 Board of Directors.

The purpose of this agreement between the Board and Bo-Mar is to provide effective school bus service to the children attending RSU No. 5 Schools and Brunswick High School, as required.

1. Terms of Agreement: The term of this agreement is five (5) school years beginning July 1, 2011 and terminating June 30, 2016.
2. The contractor is to provide six (6) school buses and drivers daily that meets all the specifications and requirements of the Board, the State of Maine Department of Education and all laws of the Federal and State governments applicable to public school bus transportation and specifications.
3. Bo-Mar shall maintain and repair the school buses at Bo-Mar's expense at all times that these schools buses are used in connection with performance under this agreement. Bo-Mar shall comply with all the specifications and standards and shall only operate buses which have passed inspection at an accepted inspection station. In the event that the above described buses cannot be used during the period of required performance under this agreement Bo-Mar shall substitute a bus or buses of equivalent standards and specifications to meet all the requirements of this agreement

4. Insurance:

Bodily Injury and Property damage:

\$1,000,000 combined single limit of liability

Auto Medical Payment \$1,000

Uninsured Motorist \$500,000

Umbrella Policy at least \$1,000,000

RSU No.5 requires a certificate of insurance within thirty (30) days of the effective date of this contract naming RSU No 5 as "additionally insured"

5. Bus Drivers: All school bus drivers provided by the contractor shall meet RSU No.5 requirements for background checks, fingerprinting, and substance testing and are licensed by the State of Maine with required endorsements for school bus operation. The School bus drivers are responsible for discipline on the buses in conjunction with the school administrators in accordance with the RSU No.5 present and or future policies. The contractor shall file annual school bus driver physicals for each regular driver and all spare drivers. Before a school bus driver starts to drive a bus under this contract the contractor will be required to file a copy of the school bus driver's license and a copy of the proposed driver's State of Maine current driving record with the Superintendent of Schools. Contractor shall furnish background checks and fingerprinting information as well as proof that contractor participates in a DOT random drug testing program as required by law.
6. RSU No.5 may designate the bus contractor to establish pick up and discharge points according to RSU No.5 district policy.
7. Bus Routes: Bus routes will be developed in cooperation with RSU No.5 and a representative of the contractor. The RSU Board of Directors reserves the right to rearrange or adjust the routes and schedules when it is in the best interest of the RSU to do so. The service is to be inclusive to all students.
8. Payment: The contractor is to be paid the amount of the annual contract in 26 payments, from July to June during the year of the agreement.

9. Fuel escalator: If costs of fuel are in excess of \$3.40 per gallon the RSU No.5 Board of Directors agrees to reimburse Bo-Mar 100% of the amount above the \$3.40 per gallon for fuel consumed while transporting RSU students on each bus route. Bo-Mar agrees to provide a detailed listing of fuel purchased for reimbursement. Such listing to show; date, number of gallons purchased, and purchase price. Fuel escalator compensation, if any, shall be paid at the end of each school year of the contract.

10. Excess Mileage: The basic mileage allowance for this contract is 83,740 miles per school year. Base bid pricing for RSU No. 5 contracted bus services is as follows:
Year 1 \$327,475
Year 2 \$337,475
Year 3 \$347,475
Year 4 \$357,475
Year 5 \$367,475

11. Bo-Mar shall maintain daily mileage records for each bus that specifies for each run: 1. Driver name, 2. Beginning time and mileage, 3. Ending time and mileage

12. The mileage records shall be delivered to the Superintendent at the end of each year. In the event that it is necessary for Bo-Mar to travel more than the allotted mileage per year using the total from above, the Board of Directors agrees to reimburse Bo-Mar the following sums, \$3.00 per additional mile above the allotted miles for additional mileage incurred for regular route buses and increased 5% each additional year of this agreement. It is understood and agreed that mileage not used in any one year of this agreement will be credited to the Board in subsequent years; provided however that Bo-Mar shall nevertheless be entitled to receive the contract amounts set forth above. It is further understood and agreed that Bo-Mar shall be entitled to no additional mileage compensation unless it submits adequate documentation as set forth in section

13. Excessive mileage compensation, if any, shall be paid at the end of each school year of the contract.

14. Regular route coverage whenever an RSU No. 5 bus is on co-curricular and extra curricular work is reimbursed at \$3.00 per mile and \$20.00 per hour as per the bid specification for year one and increased by 5% each additional year of this agreement. It is further understood and agreed that Bo-Mar shall be entitled to no additional mileage compensation unless it submits adequate documentation as set forth in section 12. Co-curricular and extra curricular work compensation, if any, shall be paid at the end of each school year of the contract.

15. Contract to be approved by the Maine Department of Education.

16. All buses are to be inspected by a state licensed inspection station acceptable to the RSU No.5 Board of Directors.

17. The contractor is expected to provide the services as outlined in these specifications, a minimum of 175 school days per year. The RSU No.5 Board of Directors reserves the right to establish and/or adjust the school calendar to meet the needs of RSU No. 5. If Bo-Mar's services are needed beyond 175 days additional days shall be paid for on a per diem basis. The per diem shall be the rate of 1/175th of the contract price.

18. Breach, Default and Cancellation: In the event that Bo-Mar fails to perform any of the requirements under this agreement the RSU No.5 Board of Directors shall have the right to declare the failure to perform as a breach of contract by giving notice to Bo-Mar in writing. If Bo-Mar fails to correct this breach promptly, under all of the circumstances of the situation, any breach of the requirements of this agreement, then the Board will have the right to declare a default under the provisions of this agreement and, in addition to any other remedies under the laws on the State of Maine have the right to

terminate cancel and rescind the balance of the agreement between the parties. In addition, the Board of Directors shall have the right to hold Bo-Mar liable for any damages, which the Board suffers as a result of the breach by Bo-Mar of this agreement, and to seek any and all remedies under the laws of the State of Maine and the United States of America either in law or equity. In the event that Bo-Mar should seek to terminate this contract without just cause, the board shall, among other remedies, have the right to require Bo-Mar to specifically perform the terms of this contract.

Further in any event that the board on a given occasion shall waive a breach or default by Bo-Mar of any of the terms of this agreement, such a waiver shall not constitute a waiver of any further breach or default: and the board shall be free to enforce the provisions of this agreement notwithstanding such prior waiver.

RSU NO 5
TRANSPORTATION CONTRACT
CONTRACTED BUSES

Dated this 2 day of August 2011

Witness Gerry McMor

By: Shannon Zwick
Superintendent

Bo-Mar Transportation

Witness Gerry McMor

By: John C. Sloan
John C. Sloan President

Approved-Maine State Department of Education

_____ Date _____

Memorandum

To: RSU5 School Board Members
From: Ed McDonough
Date: January 5, 2016
Re: Establishing an Honorarium for Professional Educators

As you know, the collective bargaining agreement (CBA) provides, at the Board's discretion, an offer of an honorarium for voluntary professional development. We are requesting the board establish an honorarium of ninety dollars for six hours of voluntary professional development, or \$15 per hour.

The ability to offer in-district professional development offerings through in-district course work and other voluntary professional learning will help us improve teacher effectiveness. Currently, the CBA provides hourly work, pre-approved by an administrator, paid at a rate of thirty dollars an hour. So, teachers who participate in curriculum work during the summer receive a \$30 hour rate. These activities typically include:

- Curriculum writing / mapping
- Unit development
- Performance Task Development
- Data analysis work
- SMART goal development
- Student Learning Objective (SLO) development

However, RSU5 has offered other professional learning where teachers improve their knowledge and skills, where learning is the key, and where they do not necessarily produce a product. The most successful example of this has been the Summer Institute. The administrative team sees this as a key strategy for improving teacher knowledge and pedagogy. Ideally, we would offer a number of in-district courses that range from Differentiation to Skillful Teacher to a book study on "How the Brain Learns." Ideally, we would like to utilize our local talent within our system first to offer such classes or workshops.

We did a survey of area districts to see how districts might handle voluntary professional development approved by administration. At Cape Elizabeth, for work done outside the school year they pay \$32.40 this year and will pay \$33.13 next year. Cumberland (SAD 51) pays \$22.18. Topsham pays 60% of the teacher's individual per diem for voluntary non-instructional work approved by administration. We propose voluntary professional learning be compensated at \$15 per hour or \$90 per day.