

**REGULAR MEETING OF RSU NO. 5 BOARD OF DIRECTORS
WEDNESDAY– APRIL 13, 2016
POWNALE ELEMENTARY SCHOOL – CAFETERIA**

You're Invited!

6:00 – 6:30 P.M. Q&A with Board Members on FY17 Budget

Members of the RSU5 Board of Directors will be available prior to their Regular Agenda to meet informally with members of the public regarding the proposed 2016-2017 RSU budget. Board members are eager to hear from citizens and look forward to your participation.

**6:30 P.M. REGULAR SESSION
AGENDA**

- I. The meeting was called to order at ___p.m. by Chair Michelle Ritcheson

- II. Attendance:
 - ___ Louise Brogan
 - ___ Kathryn Brown
 - ___ Jeremy Clough
 - ___ Candace deCsipkes
 - ___ Naomi Ledbetter
 - ___ John Morang
 - ___ Beth Parker
 - ___ Brian Pike
 - ___ Michelle Ritcheson
 - ___ Lindsay Sterling
 - ___ Valeria Steverlynck

- III. Pledge of Allegiance:

- IV. Adjustments to the Agenda:

- V. Public Comments:

- VI. Special Presentation:
 - A. Coordinating Student Transitions Between Schools – Nancy Drolet

- VII. Superintendent's Report
 - A. Items for Information
 - 1. Retirements (effective at the end of the 2015-2016 school year)
 - a) Lise Dunn – MLS Music Teacher
 - b) Sally Martin – MLS Classroom Teacher

- VIII. Unfinished Business:
 - A. That the warrant for the Regional School Unit No. 5 (the "Regional School Unit") Budget Meeting presented to the meeting be and is hereby approved and that a Regional School Unit budget meeting be and is hereby called for May 25, 2016 for the purpose of voting on the annual budget for the Regional School Unit for the 2016-2017 fiscal year.

Motion: _____ 2nd: _____ Vote: _____

 - B. That the Warrant and Notice of Election for the Regional School Unit Budget Validation Referendum presented to the meeting be and is hereby approved, and that a Regional School Unit budget validation referendum be and is hereby called for June 14, 2016 for the purpose of approving the budget adopted at the Regional School Unit budget meeting for the 2016-2017 fiscal year.

Motion: _____ 2nd: _____ Vote: _____

- C. That the form of Notice of Amounts Adopted at Budget Meeting presented to this meeting be and is hereby approved, and that the Superintendent of Schools of the Regional School Unit is hereby authorized and directed to complete said Notice by adding the amounts approved by the voters for each expenditure category and the total school budget summary expenditure amount, all in accordance with the Regional School Unit budget meeting on May 25, 2016, and to cause copies of said notice, as completed, to be delivered to the municipal clerks of each municipality of the Regional School Unit for posting at the polling places for the June 14, 2016 Regional School Unit budget validation referendum.

Motion: _____ 2nd: _____ Vote: _____

- D. Consideration of action that pursuant to section 1485(4) of Title 20-A, the Finance Committee be authorized to transfer not more than 5% of the total appropriation for any cost center in the FY17 operating budget to another cost center or among other cost centers, provided that the total FY17 fiscal year operating budget shall not be increased by such transfers.

Motion: _____ 2nd: _____ Vote: _____

IX. New Business:

- A. Consideration and approval for a one-year unpaid leave of absence for the 2016-2017 school year.

Motion: _____ 2nd: _____ Vote: _____

- B. Consideration and approval to employ a FHS/FMS Choral Music Teacher for the 2016-2017 school year.

Motion: _____ 2nd: _____ Vote: _____

- C. Consideration and approval to employ a Freeport High School Instrumental Music Teacher for the 2016-2017 school year.

Motion: _____ 2nd: _____ Vote: _____

- D. Consideration and approval to employ a Durham Community School Grade 2 Teacher for the 2016-2017 school year.

Motion: _____ 2nd: _____ Vote: _____

- E. Consideration and approval to employ a Morse Street School Grade 1 Teacher for the 2016-2017 school year.

Motion: _____ 2nd: _____ Vote: _____

- F. Consideration and approval to extend the term of the following Administrator contracts for one year: Will Pidden, Beth Willhoite, Ray Grogan, Lisa Demick, Brian Campbell, Julie Nickerson, Jen Gulko, Hiram Sibley, Emily Grimm, Bonnie Violette, Dennis Ouellette, Craig Sickels, Seth Thompson, Kelly Wentworth, Kim Austin and David Watts

Motion: _____ 2nd: _____ Vote: _____

- X. Workshop:
 - A. Migration of Students In and Out of the RSU
 - B. Update on School Board Goals

- XI. Public Comments:

- XII. Adjournment:

Motion: _____ 2nd: _____ Vote: _____ Time: _____

VIII A

**WARRANT TO CALL REGIONAL SCHOOL UNIT NO. 5
BUDGET MEETING
(20-A M.R.S.A. §1485)**

TO: Kelly M. Wentworth, a resident of Regional School Unit No. 5 (the "Regional School Unit") composed of the Towns of Durham, Freeport and Pownal, State of Maine.

In the name of the State of Maine, you are hereby required to notify the voters of each of the municipalities within Regional School Unit No. 5, namely, the Towns of Durham, Freeport and Pownal, that a Regional School Unit Budget Meeting will be held at Durham Community School, 654 Hallowell Road, Durham, Maine at 6:30 p.m. on May 25, 2016 for the purpose of determining the Budget Meeting articles set forth below.

ARTICLE 1A: To elect a moderator to preside at the meeting.

**ARTICLES 1 THROUGH 11 AUTHORIZE EXPENDITURES IN COST
CENTER CATEGORIES**

ARTICLE 1: To see what sum the Regional School Unit will be authorized to expend for Student and Staff Support.

Regional School Unit Board Recommends \$ 3,034,814.00

ARTICLE 2: To see what sum the Regional School Unit will be authorized to expend for School Administration.

Regional School Unit Board Recommends \$ 1,501,738.00

ARTICLE 3: To see what sum the Regional School Unit will be authorized to expend for Facilities Maintenance.

Regional School Unit Board Recommends \$ 4,601,454.00

ARTICLE 4: To see what sum the Regional School Unit will be authorized to expend for Career and Technical Education.

Regional School Unit Board Recommends \$ 542,107.00

ARTICLE 5: To see what sum the Regional School Unit will be authorized to expend for All Other Expenditures.

Regional School Unit Board Recommends \$ 226,629.00

ARTICLE 6: To see what sum the Regional School Unit will be authorized to expend for Regular Instruction.

Regional School Unit Board Recommends \$ 12,088,185.00

ARTICLE 7: To see what sum the Regional School Unit will be authorized to expend for Other Instruction.

Regional School Unit Board Recommends \$ 738,862.00

ARTICLE 8: To see what sum the Regional School Unit will be authorized to expend for System Administration.

Regional School Unit Board Recommends \$ 784,704.00

ARTICLE 9: To see what sum the Regional School Unit will be authorized to expend for Transportation and Buses.

Regional School Unit Board Recommends \$ 1,522,706.00

ARTICLE 10: To see what sum the Regional School Unit will be authorized to expend for Debt Service and Other Commitments.

Regional School Unit Board Recommends \$ 1,671,693.00

ARTICLE 11: To see what sum the Regional School Unit will be authorized to expend for Special Education.

Regional School Unit Board Recommends \$ 4,195,780.00

**ARTICLES 12 THROUGH 15 RAISE FUNDS FOR THE
PROPOSED SCHOOL BUDGET**

ARTICLE 12: To see what sum the Regional School Unit *will* appropriate for the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and to see what sum the Regional School Unit will raise and assess as each municipality’s contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688. **Recommended amounts set forth below:**

<p>Total Appropriated (by municipality):</p> <p>Town of Durham: \$ 7,766,923.50</p> <p>Town of Freeport: \$11,933,159.44</p> <p>Town of Pownal: \$ 2,040,902.94</p> <p>Regional School Unit Total</p> <p>Appropriated</p> <p>(Sum of above) \$21,740,985.88</p>	<p>Total raised (and Regional School Unit assessments by municipality):</p> <p>Town of Durham: \$ 2,906,936.67</p> <p>Town of Freeport: \$11,297,960.00</p> <p>Town of Pownal: \$ 1,625,831.67</p> <p>Regional School Unit</p> <p>Total Raised:</p> <p>(Sum of above) \$15,830,728.34</p>
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Explanation: The Regional School Unit’s contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act is the amount of money determined by state law to be the minimum amount that the Regional School Unit must raise and assess in order to receive the full amount of state dollars. Notwithstanding the foregoing, where applicable, town contributions are adjusted per Reorganization Plan Section 13-B.

ARTICLE 13: To see what sum the Regional School Unit will raise and appropriate for the annual payments on debt service previously approved by the Regional School Unit voters for non-state-funded school construction projects, or non-state-funded portions of

school construction projects in addition to the funds appropriated as the local share of the Regional School Unit's contribution to the total cost of funding public education from kindergarten to grade 12.

Regional School Unit Board Recommends \$339,736.00

Explanation: Non-state-funded debt service is the amount of money needed for the annual payments on the Regional School Unit's long-term debt for major capital school construction projects that are not approved for state subsidy. The bonding of this long-term debt was previously approved by the Regional School Unit voters.

ARTICLE 14: To see what sum the Regional School Unit will raise and to appropriate the sum of (**Recommend \$225,229.00**) in additional local dollars in support of the school nutrition program.

Regional School Unit Board Recommends \$225,229.00

ARTICLE 15: (Written ballot required). To see what sum the Regional School Unit will raise and appropriate in additional local funds (**Recommend \$7,502,330**), which allows this budget to exceed the State's Essential Programs and Services allocation model by (**Recommend \$7,045,132**) as required to fund the budget recommended by the Regional School Unit Board.

The Regional School Unit Board recommends \$7,502,330 for additional local funds and gives the following reasons for exceeding the State's Essential Programs and Services funding model by \$7,045,132: **The State's Essential Program and Services funding formula is a minimum model to support education in grades K-12. RSU No. 5 provides additional funds to support lower student / teacher ratios, additional co-curricular activities in addition to complete educational programs for all our students.**

Explanation: The additional local funds are those locally raised funds over and above the Regional School Unit's local contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and local amounts raised for the annual payment on non-state funded debt service that will help achieve the Regional School Unit budget for educational programs.

ARTICLE 16 SUMMARIZES THE PROPOSED SCHOOL BUDGET

ARTICLE 16: To see what sum the Regional School Unit will authorize the Regional School Unit Board to expend for the fiscal year beginning July 1, 2016 and ending June 30, 2017 from the Regional School Unit's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, section 15690, unexpended balances, tuition receipts, state subsidy and other receipts for the support of schools.

Regional School Unit Board Recommends \$ 30,908,672.00

ARTICLE 17 AUTHORIZES EXPENDITURE OF GRANTS AND OTHER RECEIPTS

ARTICLE 17: In addition to amounts approved in the preceding articles, shall the Regional School Unit Board be authorized to expend sums as may be received from federal or state grants or programs or other sources during the fiscal year for school purposes, provided that such grants, programs or other sources do not require the expenditure of other funds not previously appropriated?

ARTICLE 18 AUTHORIZES THE ADULT EDUCATION PROGRAM AND RAISES THE LOCAL SHARE

ARTICLE 18: To see if Regional School Unit No. 5 will appropriate **\$244,957.00** for adult education and raise **\$100,000.00** as the local share; with authorization to expend any additional, incidental, or miscellaneous receipts in the interest and for the well-being of the adult education program.

ARTICLE 19 AUTHORIZES THE CAREER AND TECHNICAL REGION BUDGET

ARTICLE 19: Shall the regional career and technical education operating budget as approved by the cooperative board for the year beginning July 1, 2016 through June 30, 2017 be approved in the amount of **\$ 2,232,068.00?**

ARTICLE 20 AUTHORIZES LEASE PURCHASE OF COPIERS/PRINTERS

ARTICLE 20: Shall the Board of Directors be authorized to issue notes not to exceed a period of three years in the name of the Regional School Unit 5 for the purpose of purchasing copiers/printers in an amount not to exceed \$30,000 and appropriate the same?

ARTICLE 21 AUTHORIZES A TRANSFER TO AND EXPENDITURES FROM THE CAPITAL RESERVES FUND

ARTICLE 21: Shall the Board of Directors be authorized to transfer up to \$10,000 from unexpended Capital Projects balances at the end of the 2016-2017 fiscal year to the District's Capital Reserve Fund for maintenance of plant and remodeling under the authority of 20-A MRSA §4001, and expend up to \$109,708 from said Capital Reserve Fund for those purposes?

Given under our hand this day, April 13, 2016 at Freeport, Maine.

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

A majority of the Regional School Unit Board of Regional School Unit No. 5

A true copy of the Warrant, attest: _____
Kelly M. Wentworth, Resident
Regional School Unit No. 5

RETURN

Androscoggin County, ss.

State of Maine

TO: The Regional School Unit Board of Regional School Unit No. 5
_____, 2016

I certify that I have notified the voters of Regional School Unit No. 5 (the "Regional School Unit") of the time and place of the Regional School Unit No. 5 budget meeting by posting an attested copy of the within warrant as follows:

	TIME (S)	DATE (S)	LOCATION (S)
Town of Durham			Durham Get and Go Durham Town Hall Durham Community School
Town of Freeport			
Town of Pownal			

being at least seven days prior to the Regional School Unit budget meeting and being public and conspicuous places in each of said municipalities.

Dated: _____, 2016

Kim M. Best, Resident of
Regional School Unit No. 5

RETURN

Cumberland County, ss.

State of Maine

TO: The Regional School Unit Board of Regional School Unit No. 5
_____, 2016

I certify that I have notified the voters of Regional School Unit No. 5 (the "Regional School Unit") of the time and place of the Regional School Unit No. 5 budget meeting by posting an attested copy of the within warrant as follows:

	TIME (S)	DATE (S)	LOCATION (S)
Town of Durham			
Town of Freeport			Freeport Town Hall Freeport Public Library No. Freeport Store Bow Street Market So. Freeport Post Office
Town of Pownal			Pownal Town Hall Short Stop Store Pownal Post Office

being at least seven days prior to the Regional School Unit budget meeting and being public and conspicuous places in each of said municipalities.

Dated: _____, 2016

Kim M. Best, Resident of
Regional School Unit No. 5

VIII B.

**WARRANT AND NOTICE OF ELECTION
CALLING REGIONAL SCHOOL UNIT NO. 5
BUDGET VALIDATION REFERENDUM
(20-A M.R.S.A. §1486)**

TO: Kim M. Best, a resident of Regional School Unit No. 5 (the “Regional School Unit”) composed of the Towns of Durham, Freeport and Pownal, State of Maine.

In the name of the State of Maine, you are hereby ordered to serve upon the municipal clerks of each of the municipalities within Regional School Unit No. 5, namely, the Towns of Durham, Freeport and Pownal, an attested copy of this warrant and notice of election. Service shall be in hand within three (3) days of the date of this warrant and notice of election. The municipal clerks of the above municipalities shall immediately notify the respective municipal officers, who shall post the following warrant and notice of election:

**TOWN OF DURHAM
REGIONAL SCHOOL UNIT BUDGET VALIDATION REFERENDUM
WARRANT AND NOTICE OF ELECTION**

Androscoggin ss.

State of Maine

TO: Shannon Plourde, Town Clerk of Durham: You are hereby required in the name of the State of Maine to notify the voters of this municipality of the election described in this warrant and notice of election.

TO THE VOTERS OF DURHAM:

You are hereby notified that a Regional School Unit budget validation referendum election will be held at the Durham Community School, 654 Hallowell Road in the Town of Durham on Tuesday, June 14, 2016 for the purpose of determining the following referendum articles:

Article 1A: To elect a moderator to preside at said meeting.

Article 1: Do you favor approving the Regional School Unit No. 5 budget for the upcoming school year that was adopted at the latest Regional School Unit budget meeting?

Article 2: Do you wish to continue the budget validation referendum process in Regional School Unit No. 5 for an additional three years?

Informational Note - Article 2

A “YES” vote will require Regional School Unit No. 5 to continue to conduct a referendum to validate it’s annual school budget for the next three years.

A "NO" vote will discontinue the budget validation referendum for at least three years and provide instead that the annual school budget shall be finally adopted a meeting of the voters.

The voting on Article 1 & 2 shall be by secret ballot referendum. The polls will be opened immediately after election of the moderator following commencement of the meeting at 8:00 a.m. and closed at 8:00 p.m.

The Registrar of Voters shall hold office hours while the polls are open to correct any error in or change a name or address on the voting list; to accept the registration of any person eligible to vote and to accept new enrollments.

A person who is not registered as a voter may not vote in any election.

Given under our hand this day, April 13, 2016 at Freeport, Maine.

A majority of the Regional School Unit Board of Regional School Unit No. 5

A true copy of the Warrant and Notice of Election, attest: _____
Kelly M. Wentworth, Resident
of Regional School Unit No. 5

Countersigned this _____ day of _____, 2016 at Durham, Maine.

A majority of the municipal officers of the Town of Durham

A true copy of the Warrant and Notice of Election, attest: _____
Shannon Plourde,
Town Clerk
Town of Durham

RETURN

Androscoggin County, ss.

State of Maine

TO: The Regional School Unit Board of Regional School Unit No. 5
April 14, 2016

Pursuant to the within warrant and notice of election, directed to me, I have served in hand upon the municipal clerk of the Town of Durham, an attested copy of this warrant and notice of election, directing the municipal officers of said municipality to call a Regional School Unit No. 5 budget validation referendum at said time and place and for the purposes therein stated.

Kim M. Best
Resident of Regional School Unit No. 5

RETURN

Androscoggin County, ss.

State of Maine

TO: The Municipal Officers of the Town of Durham

I certify that I have notified the voters of the Town of Durham of the time and place of the Regional School Unit No. 5 budget validation referendum by posting an attested copy of the within warrant and notice of election as follows:

<u>DATE</u>	<u>TIME</u>	<u>LOCATION OF POSTING</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

being public and conspicuous places in said municipality and being at least seven days next prior to election day.

Dated at the Town of Durham: _____, 2016

Shannon Plourde, Town Clerk
Town of Durham, Maine

**WARRANT AND NOTICE OF ELECTION
CALLING REGIONAL SCHOOL UNIT NO. 5
BUDGET VALIDATION REFERENDUM
(20-A M.R.S.A. §1486)**

TO: Kim M. Best, a resident of Regional School Unit No. 5 (the "Regional School Unit") composed of the Towns of Durham, Freeport and Pownal, State of Maine.

In the name of the State of Maine, you are hereby ordered to serve upon the municipal clerks of each of the municipalities within Regional School Unit No. 5, namely, the Towns of Durham, Freeport and Pownal, an attested copy of this warrant and notice of election. Service shall be in hand within three (3) days of the date of this warrant and notice of election. The municipal clerks of the above municipalities shall immediately notify the respective municipal officers, who shall post the following warrant and notice of election:

**TOWN OF FREEPORT
REGIONAL SCHOOL UNIT BUDGET VALIDATION REFERENDUM
WARRANT AND NOTICE OF ELECTION**

Cumberland ss.

State of Maine

TO: Susan B. Nourse, Police Officer of Freeport: You are hereby required in the name of the State of Maine to notify the voters of this municipality of the election described in this warrant and notice of election.

TO THE VOTERS OF FREEPORT:

You are hereby notified that a Regional School Unit budget validation referendum election will be held at Freeport High School, 30 Holbrook St. in the Town of Freeport on Tuesday, June 14, 2016 for the purpose of determining the following referendum articles:

Article 1A: To elect a moderator to preside at said meeting.

Article 1: Do you favor approving the Regional School Unit No. 5 budget for the upcoming school year that was adopted at the latest Regional School Unit budget meeting?

Article 2: Do you wish to continue the budget validation referendum process in Regional School Unit No. 5 for an additional three years?

Informational Note - Article 2

A "YES" vote will require Regional School Unit No. 5 to continue to conduct a referendum to validate it's annual school budget for the next three years.

A "NO" vote will discontinue the budget validation referendum for at least three years and provide instead that the annual school budget shall be finally adopted a meeting of the voters.

The voting on Article 1 & 2 shall be by secret ballot referendum. The polls will be opened immediately after election of the moderator following commencement of the meeting at 7:00 a.m. and closed at 8:00 p.m.

The Registrar of Voters shall hold office hours while the polls are open to correct any error in or change a name or address on the voting list; to accept the registration of any person eligible to vote and to accept new enrollments.

A person who is not registered as a voter may not vote in any election.

Given under our hand this day, April 13, 2016 at Freeport, Maine.

A majority of the Regional School Unit Board of Regional School Unit No. 5

A true copy of the Warrant and Notice of Election, attest: _____
Kelly M. Wentworth, Resident of
Regional School Unit No. 5

Countersigned this _____ day of _____, 2016 at Freeport, Maine.

A majority of the municipal officers of the Town of Freeport

A true copy of the Warrant and Notice of Election, attest: _____
Caroline Wolfe,
Town Clerk
Town of Freeport

RETURN

Cumberland County, ss.

State of Maine

TO: The Regional School Unit Board of Regional School Unit No. 5
April 14, 2016

Pursuant to the within warrant and notice of election, directed to me, I have served in hand upon the municipal clerk of the Town of Freeport, an attested copy of this warrant and notice of election, directing the municipal officers of said municipality to call a Regional School Unit No. 5 budget validation referendum at said time and place and for the purposes therein stated.

Kim M. Best
Resident of Regional School Unit No. 5

RETURN

Cumberland County, ss.

State of Maine

TO: The Municipal Officers of the Town of Freeport

I certify that I have notified the voters of the Town of Freeport of the time and place of the Regional School Unit No. 5 budget validation referendum by posting an attested copy of the within warrant and notice of election as follows:

<u>DATE</u>	<u>TIME</u>	<u>LOCATION OF POSTING</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

being public and conspicuous places in said municipality and being at least seven days next prior to election day.

Dated at the Town of Freeport: _____, 2016

Susan B. Nourse, Police Officer
Town of Freeport, Maine

**WARRANT AND NOTICE OF ELECTION
CALLING REGIONAL SCHOOL UNIT NO. 5
BUDGET VALIDATION REFERENDUM
(20-A M.R.S.A. §1486)**

TO: Kim M. Best, a resident of Regional School Unit No. 5 (the “Regional School Unit”) composed of the Towns of Durham, Freeport and Pownal, State of Maine.

In the name of the State of Maine, you are hereby ordered to serve upon the municipal clerks of each of the municipalities within Regional School Unit No. 5, namely, the Towns of Durham, Freeport and Pownal, an attested copy of this warrant and notice of election. Service shall be in hand within three (3) days of the date of this warrant and notice of election. The municipal clerks of the above municipalities shall immediately notify the respective municipal officers, who shall post the following warrant and notice of election:

**TOWN OF POWNAL
REGIONAL SCHOOL UNIT BUDGET VALIDATION REFERENDUM
WARRANT AND NOTICE OF ELECTION**

Cumberland ss.

State of Maine

TO: Scott Seaver, Town Clerk of Pownal: You are hereby required in the name of the State of Maine to notify the voters of this municipality of the election described in this warrant and notice of election.

TO THE VOTERS OF POWNAL:

You are hereby notified that a Regional School Unit budget validation referendum election will be held at the Mallet Hall, 429 Hallowell Road in the Town of Pownal on Tuesday, June 14, 2016 for the purpose of determining the following referendum articles:

Article 1A: To elect a moderator to preside at said meeting.

Article 1: Do you favor approving the Regional School Unit No. 5 budget for the upcoming school year that was adopted at the latest Regional School Unit budget meeting?

Article 2: Do you wish to continue the budget validation referendum process in Regional School Unit No. 5 for an additional three years?

Informational Note - Article 2

A “YES” vote will require Regional School Unit No. 5 to continue to conduct a referendum to validate it’s annual school budget for the next three years.

A “NO” vote will discontinue the budget validation referendum for at least three years and provide instead that the annual school budget shall be finally adopted a meeting of the voters.

The voting on Article 1 & 2 shall be by secret ballot referendum. The polls will be opened immediately after election of the moderator following commencement of the meeting at 8:00 a.m. and closed at 8:00 p.m.

The Registrar of Voters shall hold office hours while the polls are open to correct any error in or change a name or address on the voting list; to accept the registration of any person eligible to vote and to accept new enrollments.

A person who is not registered as a voter may not vote in any election.

Given under our hand this day, April 13, 2016 at Freeport, Maine.

A majority of the Regional School Unit Board of Regional School Unit No. 5

A true copy of the Warrant and Notice of Election, attest: _____

Kelly M. Wentworth, Resident
of Regional School Unit No. 5

Countersigned this _____ day of _____, 2016 at Pownal, Maine.

A majority of the Municipal Officers of the Town of Pownal

A true copy of the Warrant and Notice of Election, attest: _____

Scott Seaver,
Town Clerk
Town of Pownal

RETURN

Cumberland County, ss.

State of Maine

TO: The Regional School Unit Board of Regional School Unit No. 5
April 14, 2016

Pursuant to the within warrant and notice of election, directed to me, I have served in hand upon the municipal clerk of the Town of Pownal, an attested copy of this warrant and notice of election, directing the municipal officers of said municipality to call a Regional School Unit No. 5 budget validation referendum at said time and place and for the purposes therein stated.

Kim M. Best
Resident of Regional School Unit No. 5

RETURN

Cumberland County, ss.

State of Maine

TO: The Municipal Officers of the Town of Pownal

I certify that I have notified the voters of the Town of Pownal of the time and place of the Regional School Unit No. 5 budget validation referendum by posting an attested copy of the within warrant and notice of election as follows:

<u>DATE</u>	<u>TIME</u>	<u>LOCATION OF POSTING</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

being public and conspicuous places in said municipality and being at least seven days next prior to election day.

Dated at the Town of Pownal: _____, 2016

Kim M. Best, Resident
Town of Pownal, Maine

VIII C.

NOTICE OF AMOUNTS ADOPTED AT BUDGET MEETING
REGIONAL SCHOOL UNIT NO. 5
INFORMATION FOR VOTERS AT BUDGET VALIDATION REFERENDUM

TO: Municipal Clerks of the Towns of Durham, Freeport and Pownal, State of Maine

In the name of the State of Maine and pursuant to 20-A M.R.S.A. §1486(2) you are hereby directed to display this Notice of Amounts Adopted at Budget Meeting at the polling places within your respective municipalities to assist the voters of Regional School Unit No. 5 (the "Regional School Unit") in voting at the budget validation referendum to be held on June 14, 2016 for the purpose of determining if the Regional School Unit budget for the 2016-2017 fiscal year that was adopted at the Regional School Unit budget meeting on May 25, 2016 should be approved.

Cost Center Summary Budget Category	Amount Recommended by Regional School Unit Board	Amount Approved by Voters at the Budget Meeting*
Student and Staff Support	\$3,034,814.00	
School Administration	\$1,501,738.00	
Facilities Maintenance	\$4,601,454.00	
Career and Technical Education	\$542,107.00	
All Other Expenditures	\$226,629.00	
Regular Instruction	\$12,088,185.00	
Other Instruction	\$738,862.00	
System Administration	\$784,704.00	
Transportation and Buses	\$1,522,706.00	
Debt Service and Other Commitments	\$1,671,693.00	
Special Education	\$4,195,780.00	
Summary of Total Authorized General Fund Expenditures:	\$30,908,672.00	

*Amounts to be completed by Superintendent of Schools under authority of Regional School Unit Board

The amount approved at the Regional School Unit budget meeting includes locally raised funds that exceed the maximum state and local spending target pursuant to 20-A M.R.S.A. §15671-A(5).

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

A majority of the Regional School Unit Board of Regional School Unit No. 5

_____, 2016
Edward R. McDonough, Superintendent
Of Schools

RSU5 Resident Students Attending Other Schools as of October 1, 2015

School		Durham	Freeport	Pownal	Total
Baxter Academy	Charter	2	13	3	18
Fiddlehead School of Arts & Science	Charter	2	0	0	2
Harpswell Coastal Academy	Charter	3	5	0	8
Maine Connections Academy	Charter	0	0	2	2
Maine Virtual Academy	Charter	0	0	1	1
Homeschooled (includes Freedom Christian Academy)	Homeschooled	22	12	7	41
Fryeburg Academy	Private	0	1	0	1
NYA	Private	1	23	5	29
Waynflete	Private	3	17	3	23
Maine Coast Waldorf (previously Merriconeag Waldorf)	Private	18	71	13	102
Friends School of Portland	Private	0	4	0	4
Breakwater School	Private	0	1	0	1
Chop Point School	Private	1	2	0	3
Royal Academy	Private	0	1	0	1
L'Ecole Francaise Du Maine	Private	0	20	0	20
Greater Portland Christian School	Private/Religious	2	4	0	6
Central Maine Christian Academy	Private/Religious	1	0	0	1
Lisbon Falls Christian Academy	Private/Religious	3	0	2	5
Pine Tree Academy	Private/Religious	5	19	3	27
Open Door Christian Academy	Private/Religious	4	0	0	4
Chevrus	Private/Religious	1	12	1	14
Catherine Mcauley	Private/Religious	0	1	3	4
St. John's Catholic School	Private/Religious	14	2	0	16
Brunswick School Department	Public	13	1	0	14
Falmouth School Department	Public	2	3	0	5
Lisbon School Department	Public	1	0	0	1
MSAD15 Gray-New Gloucester	Public	4	0	1	5
MSAD 51 Cumberland/No. Yarmouth	Public	2	2	10	14
Yarmouth School Department	Public	0	12	2	14
Maine School of Science & Math	Public	0	2	0	2
	Total	104	228	56	388
*Information is from schools that report in Infinite Campus (State's Student Information System) and notification per Title 20-A M.R.S.A 5001-A(3)(A)(2)					

**Charter and Private School Information
Surrounding Schools
2015-2016 SY**

	Charter	Private	Total
Cape Elizabeth	14	47	61
Yarmouth	8	102	110
MSAD #51	31	135	166

RSU5 Resident Students Attending Other Schools as of October 1, 2009

School		Durham	Freeport	Pownal	Total
Baxter Academy	Charter				
Fiddlehead School of Arts & Science	Charter				
Harpswell Coastal Academy	Charter				
Maine Connections Academy	Charter				
Maine Virtual Academy	Charter				
Homeschooled (includes Freedom Christian Academy)	Homeschooled	12	30	6	48
Fryeburg Academy	Private				
NYA	Private	6	34	1	41
Waynflete	Private	3	27	1	31
Maine Coast Waldorf (previously Merriconneag Waldorf)	Private	5	71	7	83
Hebron Academy	Private	1	1	0	2
Friends School of Portland	Private				
Breakwater School	Private				
Chop Point School	Private				
Royal Academy	Private				
L'Ecole Francaise Du Maine	Private				
Greater Portland Christian School	Private/Religious	0	1	2	3
Central Maine Christian Academy	Private/Religious				
Lisbon Falls Christian Academy	Private/Religious	8	0	0	8
Pine Tree Academy	Private/Religious	13	19	6	38
Open Door Christian Academy	Private/Religious				
Chevrus	Private/Religious				
Catherine Mcauley	Private/Religious				
St. John's Catholic School	Private/Religious				
Brunswick School Department	Public	108	0	2	110
Falmouth School Department	Public	0	0	2	2
Lisbon School Department	Public	8	0	0	8
MSAD15 Gray-New Gloucester	Public	0	1	0	1
MSAD 51 Cumberland/No. Yarmouth	Public	0	0	1	1
Yarmouth School Department	Public	0	4	3	7
Maine School of Science & Math	Public	0	1	0	1
RSU16	Public	0	0	1	1
Portland Public Schools	Public	0	2	0	2
Total		164	191	32	387
2009 information not available					
Schools not established in 2009					
*Information is from schools that report in Infinite Campus (State's Student Information System) and notification per Title 20-A M.R.S.A 5001-A(3)(A)(2)					

MEMORANDUM

To: RSU5 School Board Members
 From: Ed McDonough
 Date: April 4, 2016
 Re: Progress Update on School Board Goals

Focus on Student Achievement **Vision:** RSU5 is committed to ensuring all children have a school experience characterized by “personalized learning.” RSU5 embraces the responsibility to nurture the unique strengths each student possesses while supporting every student to graduate ready for career, college and citizenship.

Annual Goals:

- Review our continued implementation of strategic curriculum investments; specifically, Teachers College Reading and Writing Workshop Model, Every Day Math, Project Based Learning and Proficiency-Based Learning.

The board agenda has included special presentations and visits to each of the schools where we have scheduled various reviews. At Pownal, in October, Principal Demick and Math Strategist Tate Gale provided an update on Every Day Math. At Durham, in November, Hiram Sibley and 4th grade teacher Tina Whelan shared the school-wide goal of “accountable talk” and Principal Campbell updated the board on proficiency-based work at FHS. In December, Principal Grogan shared an 8th grade civil rights interdisciplinary project. In January, Bess Milligan and Literacy Strategist Susan Dee provided an update on Teachers College implementation. In February, Principal Nickerson, along with Kristy Johnson, Anne-Marie Spizzuoco and Anne Bishop, shared the school’s efforts to implement Responsive Classroom across the school. The district has established a PBE steering committee to coordinate efforts, PK-12, and minutes are shared monthly with the board.

- Strengthen Instructional Support by developing a framework to create consistency and improvement. Encourage and support all schools to raise student aspirations and develop systemic interventions to ensure learning progress for each student.

This is the logical next step in the Professional Learning Communities model. The district has done considerable standards work and there is a great deal of clarity around what we expect our students to learn. We continue to work on assessments to know when students have learned it. The next step is to respond appropriately when they haven’t learned it or when students have evidenced they have attained the standard(s). This is a work in progress at our schools.

- Highlight stories of success and growth of students, teachers and community to enhance pride in RSU5.

Under Recognition on the Board’s agenda, we have invited students to School Board meetings, for example, math students from PES, 8th graders at FMS, Madeleine Squibb, a national merit commended scholar and successful extra and co-curricular teams such as Cross Country and the One Act Drama Team. We have also submitted articles to the Tri-Town newspaper highlighting elements of FHS for incoming freshmen, recognizing the achievement of Nick

Lyons as PE teacher of the year and efforts to strengthen middle to high school transition with Project Ascent.

Focus on Teacher and Administrator Effectiveness **Vision:** RSU5 employs teachers and administrators who value a strong collaborative culture and shared responsibility for student learning. Teachers and administrators work in professional learning communities (PLCs) to meet the needs of all learners and engage in on going, job-embedded professional learning.

Annual Goals:

- Monitor implementation of Year #2 of Teacher Professional Growth and Evaluation Pilot and Year #1 of Administrator Professional Growth and Evaluation Pilot, and establish a coherent system of teacher and administrator growth and evaluation for 2016-2017.

Committee meets quarterly and will present a plan for Board approval later this spring. In the pilot, all teachers have completed goal-setting, had 6-8 mini-observations and will review performance against the rubrics with an administrator by June. All principals have gone through the same process.

- Select and pilot a comprehensive superintendent performance evaluation.

Discussed at October board meeting and recommended the use of the ISSLC standards and rubrics for evaluation. A small sub-group still needs to meet to refine the 360 feedback components.

- Assess efforts to get to scale across RSU5 with Professional Learning Communities by setting SMART goals and reviewing the results.

Principals have presented to the board all of the SMART goals developed by Professional Learning Community Teams and highlighted a particular goal. On June 8th, the admin team will report out progress against goals.

- Re-establish an RSU5 Professional Development Committee to provide more opportunities for teacher input and set the context for more support for initiatives.

Developed an ad hoc group to provide input on the calendar, rate of an honorarium, and professional development. Continue to talk with admin team to determine the appropriate membership.

Focus on Stewardship of Resources. **Vision:** RSU5 takes seriously its responsibility to be good stewards of resources. Thorough financial planning for strategic priorities, proactive facilities management and sustainability planning are the hallmarks of a high performing district.

Annual Goals:

- Align the FY 17 district budget with strategic priorities; adjust the budget timeline to provide time to address educational as well as financial impacts and to allow plenty of discussion and communication with stakeholder groups.

Worked with the BOD to accelerate the budget process (January – March) and hold workshops where every budget-maker had the opportunity to present to the board. All presenters were asked to consider the key goal areas established by the board. The process moves to providing information about the adopted budget to the three towns to solicit support for the budget. A budget booklet will be mailed in mid-April.

- Monitor high school addition and renovation project.

Lyndon Keck, PDT architect presented a progress report to the Board in January 2016 and will report on a quarterly basis. He will return at the May 11 meeting to update progress. Lyndon has shared the report of the Clerk of the Works that we will continue to share with the BOD on a monthly basis. Ms. Wentworth has developed a financial report to be shared with the Board on a monthly basis moving forward. Currently, the project is on time and well within the budget.

- Develop a long-range plan for capital investments, technology and education initiatives that are aligned with district goals.

Mr. Ouellette has shared the development of his five-year capital improvement plan with the BOD and works with a small working group and principals to refine annual budget requests. Mr. Thompson, Technology Director, has established a committee that is working on a technology plan to be submitted to the State this summer. The plan will be presented to the board in June.

- Explore ways to create efficiencies working in concert with the three towns.

At the initial leadership meeting held in November 2015, discussed ways to collaborate. The district has shared its paving needs for Summer 2016 in the hopes of realizing some economies with Freeport's paving bid.

Focus on Accountability Vision: RSU5 will communicate with all stakeholders regularly about the schools and will sustain efforts to publish performance indicators to demonstrate progress in the focus areas of Student Achievement, Teacher Effectiveness and Stewardship of Resources.

Annual Goals:

- Monitor, on a regular basis, progress on yearly goals.

Special presentations and administrator reports are intended to provide the board regular opportunities to track progress.

- Develop specific strategies for improving communications about RSU5, including updating the district's website on a regular basis and in a timely fashion, and more frequent newsletters and submissions to local publications. Increase opportunities to engage the public in conversations about school related issues and open up avenues for public stakeholder feedback and input.

The district will launch a new look website this summer; a prototype has been shared with the Strategic Communications Committee. Central office has initiated a Friday Update from the Superintendent that is emailed to all families and now includes a "Board's Corner" to share school board news. In two weeks, a 28-page budget booklet and update on schools and student performance will be shared with every household in the three towns.

- Continue RSU5 Leadership Committee meetings with leaders from the three towns.

To date, there have been three meetings. The Leadership group met November 12th, February 4th and a 3rd session, coordinated by the Freeport Town Council was held on February 29th.

- Create a district-wide, consistent process for accurately tracking migration patterns in and out of RSU5.

Ms. McManus has worked to provide the data the board has for the April 13th workshop; this effort should serve as the baseline in future years.