

REGULAR MEETING OF RSU NO. 5 BOARD OF DIRECTORS
WEDNESDAY– AUGUST 23, 2017
FREEPORT HIGH SCHOOL– LIBRARY
5:00 P.M. REGULAR SESSION
AGENDA

1. The meeting was called to order at _____p.m. by Chair Michelle Ritcheson

2. Attendance:

____ Kathryn Brown
____ Jeremy Clough
____ Candace deCsipkes
____ Jennifer Galletta
____ Naomi Ledbetter
____ John Morang

____ Beth Parker
____ Michelle Ritcheson
____ Lindsay Sterling
____ Valeria Steverlynck
____ Sarah Woodard

3. Pledge of Allegiance:

4. Adjustments to the Agenda:

5. Public Comments:

6. Unfinished Business:

A. Move that the vote entitled, “Vote Regarding Disposition of Additional State Subsidy and Revised Warrants and Installments,” be adopted in form presented to this meeting.

Motion: _____ 2nd _____ Vote: _____

7. New Business:

A. Consideration and approval of artwork for the Joan Benoit Samuelson Track and Field.

Motion: _____ 2nd: _____ Vote: _____

8. Workshop:

Board Retreat

| | |
|------------------|---------------------------------------------|
| 5:30 – 6:30 p.m. | Boardsmanship (Dan Rose – Drummond Woodsum) |
| 6:30 – 7:00 p.m. | 2016-2017 Goal Review |
| 7:00 – 8:00 p.m. | 2017-2018 Goal Setting |

9. Executive Session:

A. To enter into Executive Session as outlined in 1 M.R.S.A § 405(6)(A) for the purpose of discussing the Superintendent's evaluation.

Motion: _____ 2nd: _____ Vote: _____

Time In _____ Time Out _____

10. Action as a Result of Executive Session:

Motion: _____ 2nd: _____ Vote: _____

11. Adjournment:

Motion: _____ 2nd: _____ Vote: _____ Time: _____

C.A.

August 23, 2017

Motion: I move that the vote entitled, "Vote Regarding Disposition of Additional State Subsidy and Revised Warrants and Installments," be adopted in form presented to this meeting.

**VOTE REGARDING DISPOSITION OF ADDITIONAL STATE SUBSIDY AND
REVISED WARRANTS AND INSTALLMENTS**

Whereas, on May 24, 2017, Regional School Unit No. 5 (the "RSU") adopted its fiscal year 2017-18 budget, and on June 13, 2017, the RSU ratified that budget at Budget Validation Referendum (hereinafter, the "Approved Budget");

Whereas, the Approved Budget included Article 17, authorizing the School Board of the RSU to use all of any additional state subsidy received after approval of the Approved Budget to decrease the local cost share expectation, as defined in Title 20-A, section 15671-A (1)(B), for local property taxpayers for funding public education as approved by the School Board;

Whereas, pursuant to the Maine Department of Education ED279 Report for funding public education, dated February 16, 2017, the state subsidy amount reported and used for revenue for the Approved Budget was \$5,679,867;

Whereas, on or about July 4, 2017, the Legislature enacted the biennial budget bill including additional funding for public education;

Whereas, pursuant to the Maine Department of Education ED279 Report for funding public education, dated July 18, 2017, the RSU will receive state subsidy in the amount of \$5,848,512, an amount which is \$168,645 greater than the \$5,679,867 state subsidy amount reported for revenue on the February 16, 2017 ED279 Report and used for the Approved Budget;

Whereas, pursuant to Public Law 2017, Chapter 284, section JJJJJJ-5 and related guidance from the Maine Department of Education, the School Board is authorized to use the additional state subsidy as authorized by Article 17 of the Budget Meeting; and

Whereas, had the additional state funding been received in time to apply to the Approved Budget, the RSU could have adjusted downward the Additional Local Money raised from its member municipalities and allocated under its cost sharing formula 24.42% to Durham, 65.98% to Freeport and 12.60% to Pownal;

Now therefore, the School Board of the RSU hereby votes to apply all of the state aid that exceeds the state aid on which the Approved Budget was based, i.e., the sum of \$168,645, to reduce the education tax assessments for the 2017-18 fiscal year; to allocate 24.42 % of this reduction to Durham, 65.98% to Freeport and 12.60% to Pownal; and to approve the revised Assessment Schedule and Notice of Installments for each municipality in form presented to this meeting.

STATE OF MAINE
REVISED WARRANT FOR ASSESSMENT OF REGIONAL SCHOOL UNIT TAX

REGIONAL SCHOOL UNIT NO. 5

17 West Street
Freeport, ME 04032

To the Assessor(s) of the Town of Durham, in the County of Androscoggin:

Under and by virtue of the provisions of sections 1451-1512 of Title 20-A of the Maine Revised Statutes, the Regional School Unit Board of Directors ("School Board") of Regional School Unit No. 5 (the "RSU"), organized in pursuance thereof, hereby issues its warrant for the assessment of taxes on the Town of Durham (the "Town") for the year covering the period of July 1, 2017 to June 30, 2018.

WHEREAS, the citizens of the RSU, at the Budget Meeting held on May 24, 2017, voted that the sum of Thirty-Two Million Two Hundred Seven Thousand Six Hundred Eighty-Five Dollars and Zero Cents (\$32,207,685) should be approved as the total budget for the RSU, for the period July 1, 2017 to June 30, 2018, plus the sum of One Hundred Three Thousand Dollars and Zero Cents (\$103,000) for Adult Education, and at the Budget Validation Referendum held on June 13, 2017 voted to approve the budget adopted at the Budget Meeting;

WHEREAS, the School Board determined that the total budget of Thirty-Two Million Two Hundred Seven Thousand Six Hundred Eighty-Five Dollars and Zero Cents (\$32,207,685), plus the sum of One Hundred Three Thousand Dollars and Zero Cents (\$103,000) for Adult Education, minus all other anticipated revenues, Seven Million Ten Thousand Fifty-Nine Dollars and Zero Cents (\$7,010,059), required the sum of Twenty-Five Million Three Hundred Thousand Six Hundred Twenty-Six Dollars and Zero Cents (\$25,300,626) to be assessed against the member municipalities of the RSU, for the period July 1, 2017 to June 30, 2018;

WHEREAS, the School Board on June 14, 2017 ordered that Warrants be issued forthwith and sent out for assessing the municipalities comprising the RSU their proportionate shares, said shares being in accordance with existing statutes and the method of sharing costs among the member municipalities of the RSU, and for paying the same to the Treasurer of the RSU;

WHEREAS, pursuant to the provisions of section 1489 of Title 20-A of the Maine Revised Statutes, the RSU issued its "Warrant for Assessment of Regional School Unit Tax," assessing the sum of Four Million Nine Hundred Ninety-Three Thousand Three Hundred Twenty-Three Dollars and Zero Cents (\$4,993,323) (the "Town's School Assessment"), upon the taxable estates within the Town according to the provisions of law for the assessment of taxes; and in making the Town's School Assessment;

WHEREAS, on or about July 4, 2017 the Legislature enacted a budget bill with additional fiscal year 2017-18 State funding in the amount of \$168,645 for the RSU, and authorized the School Board to provide for the disposition of this additional funding in accordance with the budget meeting warrant article approved for that purpose; and

WHEREAS, the School Board has voted to issue this Revised Warrant for Assessment of Regional School Unit Tax for the purpose of amending the Warrant for Assessment of Regional School Unit Tax previously issued for that purpose;

NOW THEREFORE, pursuant to the provisions of section 1489 of Title 20-A of the Maine Revised Statutes, you are hereby required in the name of the State of Maine and the RSU to assess the sum of Four Million Nine Hundred Fifty-Seven Thousand One Hundred Ninety-Nine Dollars (\$4,957,199) (the "Town's Revised School Assessment"), upon the taxable estates within the Town according to the provisions of law for the assessment of taxes; and in making the Town's Revised School Assessment, you are required to add the sum aforesaid to the amount of state, county and municipal taxes to be assessed by you; and.

You are alike required to pay or issue your warrants to the several constables or collectors of the Town requiring them respectively to levy and collect the sum of Four Million Nine Hundred Fifty-Seven Thousand One Hundred Ninety-Nine Dollars (\$4,957,199), and to pay to the Treasurer of the Town the aforesaid sum set against the Town, to be paid by the Treasurer of the Town to the Treasurer of the RSU in monthly installments as set forth in the "Revised Assessment Schedule and Notice of Installments of Regional School Unit Tax" of near or even date; and

NOTWITHSTANDING THE FOREGOING, if the Town committed taxes for the Town's School Assessment prior to receiving this Revised Warrant for Assessment of Regional School Unit Tax, then pursuant to the previously issued Warrant for Assessment of Regional School Unit Tax you continue to be required to assess, levy, and collect the sum of Four Million Nine Hundred Ninety-Three Thousand Three Hundred Twenty-Three Dollars and Zero Cents (\$4,993,323), however, the amount you are required to pay to the RSU is hereby reduced to the amount specified above, namely, Four Million Nine Hundred Fifty-Seven Thousand One Hundred Ninety-Nine Dollars (\$4,957,199), in installments as specified above.

Given under our hands this 23rd day of August, 2017.

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A majority of the School Board

Attest: _____
Dr. Becky Foley, Treasurer
Regional School Unit No. 5

STATE OF MAINE
REVISED ASSESSMENT SCHEDULE AND NOTICE OF INSTALLMENTS OF
REGIONAL SCHOOL UNIT TAX

REGIONAL SCHOOL UNIT NO. 5
17 West Street
Freeport, ME 04032

To the Treasurer of the Town of Durham in the County of Androscoggin (the "Town"):

Under and by virtue of section 15691-A of Title 20-A of the Maine Revised Statutes, the Regional School Unit Board of Directors ("School Board") of Regional School Unit No. 5 (the "RSU") presents the following Assessment Schedule based on the budget approved at the most recent RSU budget meeting:

| <u>Municipality</u> | <u>Assessment</u> | <u>Revised</u> |
|---------------------|-------------------|----------------|
| <i>Durham</i> | \$ 4,993,323 | \$ 4,957,199 |
| <i>Freeport</i> | \$17,466,604 | \$17,355,332 |
| <i>Pownal</i> | \$ 2,840,698 | \$ 2,819,449 |

Under and by the virtue of the provisions of section 1489 (3) of Title 20-A of the Maine Revised Statutes, you are hereby notified that the following monthly installments are payable by the Town to the Treasurer of the RSU for fiscal year 2017-2018, and that each such monthly installment is due on or before the 20th of each month, commencing July 20 of said fiscal year, as follows:

| | | |
|-----------------------------|----------------|----------------|
| July 20, 2017 | \$ 416,110.25 | \$ 416,110.25 |
| August 20, 2017 | \$ 416,110.25 | \$ 416,110.25 |
| September 20, 2017 | \$ 416,110.25 | \$ 412,497.85 |
| October 20, 2017 | \$ 416,110.25 | \$ 412,497.85 |
| November 20, 2017 | \$ 416,110.25 | \$ 412,497.85 |
| December 20, 2017 | \$ 416,110.25 | \$ 412,497.85 |
| January 20, 2018 | \$ 416,110.25 | \$ 412,497.85 |
| February 20, 2018 | \$ 416,110.25 | \$ 412,497.85 |
| March 20, 2018 | \$ 416,110.25 | \$ 412,497.85 |
| April 20, 2018 | \$ 416,110.25 | \$ 412,497.85 |
| May 20, 2018 | \$ 416,110.25 | \$ 412,497.85 |
| June 20, 2018 | \$ 416,110.25 | \$ 412,497.85 |
| 2017-2018 Fiscal Year Total | \$4,993,323.00 | \$4,957,199.00 |

Given under our hands this 23rd day of August, 2017.

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A majority of the School Board

Attest: _____
Dr. Becky Foley, Treasurer
Regional School Unit No. 5

STATE OF MAINE
REVISED WARRANT FOR ASSESSMENT OF REGIONAL SCHOOL UNIT TAX

REGIONAL SCHOOL UNIT NO. 5
17 West Street
Freeport, ME 04032

To the Assessor(s) of the Town of Freeport, in the County of Cumberland:

Under and by virtue of the provisions of sections 1451-1512 of Title 20-A of the Maine Revised Statutes, the Regional School Unit Board of Directors ("School Board") of Regional School Unit No. 5 (the "RSU"), organized in pursuance thereof, hereby issues its warrant for the assessment of taxes on the Town of Freeport (the "Town") for the year covering the period of July 1, 2017 to June 30, 2018.

WHEREAS, the citizens of the RSU, at the Budget Meeting held on May 24, 2017, voted that the sum of Thirty-Two Million Two Hundred Seven Thousand Six Hundred Eighty-Five Dollars and Zero Cents (\$32,207,685) should be approved as the total budget for the RSU, for the period July 1, 2017 to June 30, 2018, plus the sum of One Hundred Three Thousand Dollars and Zero Cents (\$103,000) for Adult Education, and at the Budget Validation Referendum held on June 13, 2017 voted to approve the budget adopted at the Budget Meeting;

WHEREAS, the School Board has determined that the total budget of Thirty-Two Million Two Hundred Seven Thousand Six Hundred Eighty-Five Dollars and Zero Cents (\$32,207,685), plus the sum of One Hundred Three Thousand Dollars and Zero Cents (\$103,000) for Adult Education, minus all other anticipated revenues, Seven Million Ten Thousand Fifty-Nine Dollars and Zero Cents (\$7,010,059), requires the sum of Twenty-Five Million Three Hundred Thousand Six Hundred Twenty-Six Dollars and Zero Cents (\$25,300,626) to be assessed against the member municipalities of the RSU, for the period July 1, 2017 to June 30, 2018; and

WHEREAS, the School Board on June 14, 2017 ordered that Warrants be issued forthwith and sent out for assessing the municipalities comprising the RSU their proportionate shares, said shares being in accordance with existing statutes and the method of sharing costs among the member municipalities of the RSU, and for paying the same to the Treasurer of the RSU;

WHEREAS, pursuant to the provisions of section 1489 of Title 20-A of the Maine Revised Statutes, the RSU issued its "Warrant for Assessment of Regional School Unit Tax," assessing the sum of Seventeen Million Four Hundred Sixty-Six Thousand Six Hundred Four Dollars and Zero Cents (\$17,466,604) (the "Town's School Assessment"), upon the taxable estates within the Town according to the provisions of law for the assessment of taxes; and in making the Town's School Assessment;

WHEREAS, on or about July 4, 2017 the Legislature enacted a budget bill with additional fiscal year 2017-18 State funding in the amount of \$168,645 for the RSU, and authorized the School Board to provide for the disposition of this additional funding in accordance with the budget meeting warrant article approved for that purpose; and

WHEREAS, the School Board has voted to issue this Revised Warrant for Assessment of Regional School Unit Tax for the purpose of amending the Warrant for Assessment of Regional School Unit Tax previously issued for that purpose;

NOW THEREFORE, pursuant to the provisions of section 1489 of Title 20-A of the Maine Revised Statutes, you are hereby required in the name of the State of Maine and the RSU to assess the sum of Seventeen Million Three Hundred Fifty-Five Thousand Three Hundred Thirty-Two Dollars and Zero Cents (\$17,355,332) (the "Town's School Assessment"), upon the taxable estates within the Town according to the provisions of law for the assessment of taxes; and in making the Town's School Assessment, you are required to add the sum aforesaid to the amount of state, county and municipal taxes to be assessed by you.

You are alike required to pay or issue your warrants to the several constables or collectors of the Town requiring them respectively to levy and collect the sum of Seventeen Million Three Hundred Fifty-Five Thousand Three Hundred Thirty-Two Dollars and Zero Cents (\$17,355,332), and to pay to the Treasurer of the Town the aforesaid sum set against the Town, to be paid by the Treasurer of the Town to the Treasurer of the RSU as set forth in the "Revised Assessment Schedule and notice of Installments of Regional School Unit Tax" of near or even date; and

NOTWITHSTANDING THE FOREGOING, if the Town committed taxes for the Town's School Assessment prior to receiving this Revised Warrant for Assessment of Regional School Unit Tax, then pursuant to the previously issued Warrant for Assessment of Regional School Unit Tax you continue to be required to assess, levy, and collect the sum of Seventeen Million Four Hundred Sixty-Six Thousand Six Hundred Four Dollars and Zero Cents (\$17,466,604), however, the amount you are required to pay to the RSU is hereby reduced to the amount specified above, namely, Seventeen Million Three Hundred Fifty-Five Thousand Three Hundred Thirty-Two Dollars and Zero Cents (\$17,355,332), in installments as specified above.

Given under our hands this 23rd day of August, 2017.

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A majority of the School Board

Attest: _____
Dr. Becky Foley, Treasurer
Regional School Unit No. 5

STATE OF MAINE
REVISED ASSESSMENT SCHEDULE AND NOTICE OF INSTALLMENTS OF
REGIONAL SCHOOL UNIT TAX

REGIONAL SCHOOL UNIT NO. 5
17 West Street
Freeport, ME 04032

To the Treasurer of the Town of Freeport in the County of Cumberland (the "Town"):

Under and by virtue of section 15691-A of Title 20-A of the Maine Revised Statutes, the Regional School Unit Board of Directors ("School Board") of Regional School Unit No. 5 (the "RSU") presents the following Assessment Schedule based on the budget approved at the most recent RSU budget meeting:

| <u>Municipality</u> | <u>Assessment</u> | <u>Revised</u> |
|---------------------|-------------------|----------------|
| <i>Durham</i> | \$ 4,993,323 | \$ 4,957,199 |
| <i>Freeport</i> | \$17,466,604 | \$17,355,332 |
| <i>Pownal</i> | \$ 2,840,698 | \$ 2,819,449 |

Under and by the virtue of the provisions of section 1489 (3) of Title 20-A of the Maine Revised Statutes, you are hereby notified that the following monthly installments are payable by the Town to the Treasurer of the RSU for fiscal year 2017-2018, and that each such monthly installment is due on or before the 20th of each month, commencing July 20 of said fiscal year, as follows:

| | | |
|-----------------------------|-----------------|-----------------|
| July 20, 2017 | \$ 1,455,550.33 | \$ 1,455,550.33 |
| August 20, 2017 | \$ 1,455,550.33 | \$ 1,455,550.33 |
| September 20, 2017 | \$ 1,455,550.33 | \$ 1,444,423.13 |
| October 20, 2017 | \$ 1,455,550.33 | \$ 1,444,423.13 |
| November 20, 2017 | \$ 1,455,550.33 | \$ 1,444,423.13 |
| December 20, 2017 | \$ 1,455,550.33 | \$ 1,444,423.13 |
| January 20, 2018 | \$ 1,455,550.33 | \$ 1,444,423.13 |
| February 20, 2018 | \$ 1,455,550.33 | \$ 1,444,423.13 |
| March 20, 2018 | \$ 1,455,550.33 | \$ 1,444,423.13 |
| April 20, 2018 | \$ 1,455,550.33 | \$ 1,444,423.13 |
| May 20, 2018 | \$ 1,455,550.33 | \$ 1,444,423.13 |
| June 20, 2018 | \$ 1,455,550.37 | \$ 1,444,423.17 |
| 2017-2018 Fiscal Year Total | \$17,466,604.00 | \$17,355,332.00 |

Given under our hands this 23rd day of August, 2017.

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A majority of the School Board

Attest: _____
Dr. Becky Foley, Treasurer
Regional School Unit No. 5

STATE OF MAINE
REVISED WARRANT FOR ASSESSMENT OF REGIONAL SCHOOL UNIT TAX

REGIONAL SCHOOL UNIT NO. 5
17 West Street
Freeport, ME 04032

To the Assessor(s) of the Town of Pownal, in the County of Cumberland:

Under and by virtue of the provisions of sections 1451-1512 of Title 20-A of the Maine Revised Statutes, the Regional School Unit Board of Directors ("School Board") of Regional School Unit No. 5 (the "RSU"), organized in pursuance thereof, hereby issues its warrant for the assessment of taxes on the Town of Pownal (the "Town") for the year covering the period of July 1, 2017 to June 30, 2018.

WHEREAS, the citizens of the RSU, at the Budget Meeting held on May 24, 2017, voted that the sum of Thirty-Two Million Two Hundred Seven Thousand Six Hundred Eighty-Five Dollars and Zero Cents (\$32,207,685) should be approved as the total budget for the RSU, for the period July 1, 2017 to June 30, 2018, plus the sum of One Hundred Three Thousand Dollars and Zero Cents (\$103,000) for Adult Education, and at the Budget Validation Referendum held on June 13, 2017 voted to approve the budget adopted at the Budget Meeting;

WHEREAS, the School Board has determined that the total budget of Thirty-Two Million Two Hundred Seven Thousand Six Hundred Eighty-Five Dollars and Zero Cents (\$32,207,685), plus the sum of One Hundred Three Thousand Dollars and Zero Cents (\$103,000) for Adult Education, minus all other anticipated revenues, Seven Million Ten Thousand Fifty-Nine Dollars and Zero Cents (\$7,010,059), requires the sum of Twenty-Five Million Three Hundred Thousand Six Hundred Twenty-Six Dollars and Zero Cents (\$25,300,626) to be assessed against the member municipalities of the RSU, for the period July 1, 2017 to June 30, 2018; and

WHEREAS, the School Board on June 14, 2017 ordered that Warrants be issued forthwith and sent out for assessing the municipalities comprising the RSU their proportionate shares, said shares being in accordance with existing statutes and the method of sharing costs among the member municipalities of the RSU, and for paying the same to the Treasurer of the RSU;

WHEREAS, pursuant to the provisions of section 1489 of Title 20-A of the Maine Revised Statutes, the RSU issued its "Warrant for Assessment of Regional School Unit Tax," assessing the sum of Two Million Eight Hundred Forty Thousand Six Hundred Ninety-Eight Dollars and Zero Cents (\$2,840,698) (the "Town's School Assessment"), upon the taxable estates within the Town according to the provisions of law for the assessment of taxes; and in making the Town's School Assessment;

WHEREAS, on or about July 4, 2017 the Legislature enacted a budget bill with additional fiscal year 2017-18 State funding in the amount of \$168,645 for the RSU, and authorized the School Board to provide for the disposition of this additional funding in accordance with the budget meeting warrant article approved for that purpose; and

WHEREAS, the School Board has voted to issue this Revised Warrant for Assessment of Regional School Unit Tax for the purpose of amending the Warrant for Assessment of Regional School Unit Tax previously issued for that purpose;

NOW THEREFORE, pursuant to the provisions of section 1489 of Title 20-A of the Maine Revised Statutes, you are hereby required in the name of the State of Maine and the RSU to assess the sum of Two Million Eight Hundred Nineteen Thousand Four Hundred Forty-Nine Dollars and Zero Cents (\$2,819,449) (the “Town’s School Assessment”), upon the taxable estates within the Town according to the provisions of law for the assessment of taxes; and in making the Town’s School Assessment, you are required to add the sum aforesaid to the amount of state, county and municipal taxes to be assessed by you.

You are alike required to pay or issue your warrants to the several constables or collectors of the Town requiring them respectively to levy and collect the sum of Two Million Eight Hundred Nineteen Thousand Four Hundred Forty-Nine Dollars and Zero Cents (\$2,819,449), and to pay to the Treasurer of the Town the aforesaid sum set against the Town, to be paid by the Treasurer of the Town to the Treasurer of the RSU as set forth in the "Revised Assessment Schedule and notice of Installments of Regional School Unit Tax" of near or even date; and

NOTWITHSTANDING THE FOREGOING, if the Town committed taxes for the Town's School Assessment prior to receiving this Revised Warrant for Assessment of Regional School Unit Tax, then pursuant to the previously issued Warrant for Assessment of Regional School Unit Tax you continue to be required to assess, levy, and collect the sum of Two Million Eight Hundred Forty Thousand Six Hundred Ninety-Eight Dollars and Zero Cents (\$2,840,698), however, the amount you are required to pay to the RSU is hereby reduced to the amount specified above, namely, Two Million Eight Hundred Nineteen Thousand Four Hundred Forty-Nine Dollars and Zero Cents (\$2,819,449), in installments as specified above.

Given under our hands this 23rd day of August, 2017.

[illegible]

A majority of the School Board

Attest: _____
Dr. Becky Foley, Treasurer
Regional School Unit No. 5

STATE OF MAINE
REVISED ASSESSMENT SCHEDULE AND NOTICE OF INSTALLMENTS OF
REGIONAL SCHOOL UNIT TAX

REGIONAL SCHOOL UNIT NO. 5
17 West Street
Freeport, ME 04032

To the Treasurer of the Town of Pownal in the County of Cumberland (the "Town"):

Under and by virtue of section 15691-A of Title 20-A of the Maine Revised Statutes, the Regional School Unit Board of Directors ("School Board") of Regional School Unit No. 5 (the "RSU") presents the following Assessment Schedule based on the budget approved at the most recent RSU budget meeting:

| <u>Municipality</u> | <u>Assessment</u> | <u>Revised</u> |
|---------------------|-------------------|----------------|
| <i>Durham</i> | \$ 4,993,323 | \$ 4,957,199 |
| <i>Freeport</i> | \$17,466,604 | \$17,355,332 |
| <i>Pownal</i> | \$ 2,840,698 | \$ 2,819,449 |

Under and by the virtue of the provisions of section 1489 (3) of Title 20-A of the Maine Revised Statutes, you are hereby notified that the following monthly installments are payable by the Town to the Treasurer of the RSU for fiscal year 2017-2018, and that each such monthly installment is due on or before the 20th of each month, commencing July 20 of said fiscal year, as follows:

| | | |
|-----------------------------|----------------|----------------|
| July 20, 2017 | \$ 236,724.83 | \$ 236,724.83 |
| August 20, 2017 | \$ 236,724.83 | \$ 236,724.83 |
| September 20, 2017 | \$ 236,724.83 | \$ 234,599.93 |
| October 20, 2017 | \$ 236,724.83 | \$ 234,599.93 |
| November 20, 2017 | \$ 236,724.83 | \$ 234,599.93 |
| December 20, 2017 | \$ 236,724.83 | \$ 234,599.93 |
| January 20, 2018 | \$ 236,724.83 | \$ 234,599.93 |
| February 20, 2018 | \$ 236,724.83 | \$ 234,599.93 |
| March 20, 2018 | \$ 236,724.83 | \$ 234,599.93 |
| April 20, 2018 | \$ 236,724.83 | \$ 234,599.93 |
| May 20, 2018 | \$ 236,724.83 | \$ 234,599.93 |
| June 20, 2018 | \$ 236,724.87 | \$ 234,599.97 |
| 2017-2018 Fiscal Year Total | \$2,840,698.00 | \$2,819,449.00 |

Given under our hands this 23rd day of August, 2017.

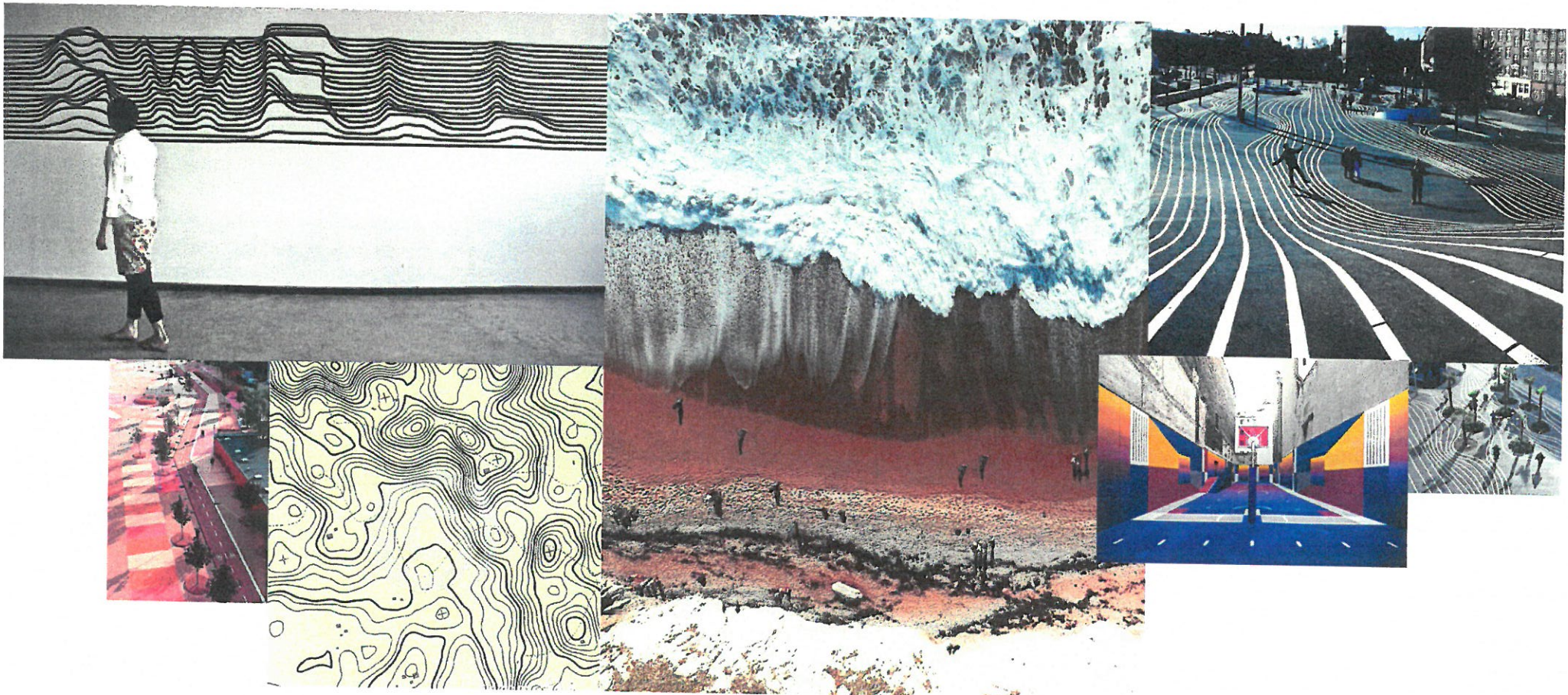
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A majority of the School Board

Attest: _____
Dr. Becky Foley, Treasurer
Regional School Unit No. 5

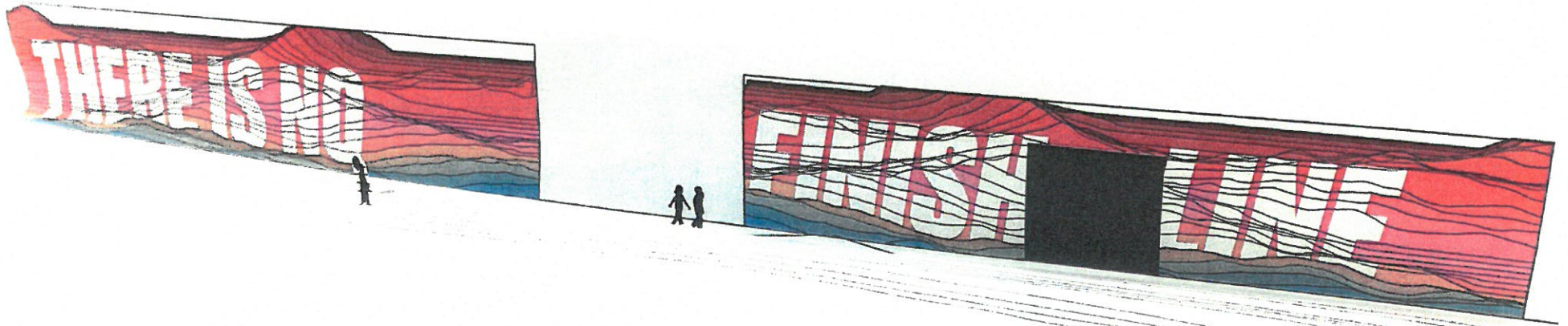
INSPIRATION

The natural diversity of Maine that ranges from the ocean to the forest to the mountain is also an interesting way of representing the tri-town effort (Freeport, Durham and Pownal). The way that nature merges and comes together in harmony will be reflected in this artwork.



PRELIMINARY SKETCH

Color palette and wording to be defined in conjunction with local community.



8. Goal Review

Following is an updated reflection of the Board goals since presented at the April Board meeting (7-26-17).

RSU5 Goal: Focus on Student Achievement through Improved Student-Centered Teaching and Learning.

Vision: Our schools provide a safe, engaging environment that fosters a passion for lifelong learning.

Strategic Objective 1: Implementation of proficiency-based learning PreK-12.

Last year, Ed McDonough created and led the proficiency based committee K-12. Because of this configuration, I continued to take the active lead role with the help of the Assistant Superintendent. We met five times as a committee. At the last meeting, I proposed that the work continue in smaller subgroups and that we would get together as a committee once or twice a year to continue the systemic PreK-12 review. The high school is focused on implementing the needed steps for the incoming ninth graders, while the K-8 is working on revising the reporting system and implementing the habits of work. While it is important to learn from one another, the K-8 is in a different implementation phase than the high school with proficiency. The committee reached consensus that it would try this new structure for this coming school year.

The math committee work was led by the Assistant Superintendent. The committee successfully completed its goals and is now ready to implement a new program at the middle and high school: Big Ideas. Additionally, the committee identified a new model to try for our highest achieving math students in fifth and sixth grade. These students will be clustered and co-taught by the g/t teacher and the regular education teacher. If the model is successful, the District will consider expanding the model the following year to fourth grade.

| Action Strategies: | Activities | Update | Timeline |
|-------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|-----------|
| 1. Identify/Create Power Standards, performance indicators, scoring criteria, assessments | 1. Power Standards <ul style="list-style-type: none">✓ Review/create identified power standards✓ Revise power standards where needed | 9 th grade is complete; other grades partially completed. Social studies/science not defined PreK-3 | June 2017 |

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| | <p>2. Performance Indicators</p> <ul style="list-style-type: none"> ✓ Review/create performance indicators ✓ Revise performance indicators where needed <p>3. Scoring Criteria</p> <ul style="list-style-type: none"> a. Review/create scoring criteria b. Revise scoring criteria as needed <p>4. Assessments (K-12):</p> <ul style="list-style-type: none"> ✓ Design/revise and implement a wide range of rigorous assessments, including performance-based assessments, in all content areas at FHS ✓ Analyze student work from assessments to gather data about students' levels of understanding at FHS ✓ Use data from assessments to guide and differentiate instructional practices and reteaching at FHS <p>5. Encourage the use of a wide range of research-based instructional methods, i.e., project-based learning, interdisciplinary units, technology strategies</p> <p>6. Create a communication plan</p> | <p>9th grade is complete; other grades partially completed.</p> <p>Need 9th grade lang. arts; partially completed in other grades</p> <p>Partially completed</p> <p>Ongoing</p> <p>Partial: Creating a proficiency handbook at both high school and lower levels.</p> <p>Two of three informational nights were held at FHS to communicate with parents. The third one will be held in August.</p> | |
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| 2. Implementation/revision of RTI of K-12 | <ul style="list-style-type: none"> ✓ Review process in each school ✓ Identify next steps for each school ✓ Create a systemic process for RTI | Refining RTI behavior process; academic is complete. | June of 2017 |
| 3. Selection of 6-12 math curriculum | 1. Math Committee meets to: <ul style="list-style-type: none"> a. Review program✓ b. Analyze data✓ c. Pilot units ✓ d. Select program ✓ e. Recommend program to Board ✓ f. Board approval ✓ | Completed | April of 2017 |
| 4. Differentiation of math instruction K-5 | 1. Review pilot program from PES ✓ 2. Analyze data to determine subsets that are not making adequate growth 3. Determine next steps for increasing math achievement K-5 ✓ <ul style="list-style-type: none"> a. Needs Assessment by outside consultant b. Hiring of math coach c. Focus of B-Team meetings will be to visit classrooms to observe math instruction. | Completed Ongoing Completed | April of 2017 |

RSU5 Goal: Focus on Improved Student-Centered Teaching and Learning

Vision: Our educators are mentors dedicated to providing our students with the knowledge and skills that will help them adapt to our changing world.

Strategic Objective 2: Improved teacher and administrator effectiveness.

The teacher evaluation committee led by the Assistant Superintendent has met regularly throughout the year. It has successfully completed the required work for the year. The District is poised to officially implement the system beginning in September. It is sure to encounter some obstacles along the way, but the committee is a high functioning group that will find solutions to any glitches.

The subcommittee for superintendent evaluation has met to begin the work of identifying and selecting a new tool with the goal being to implement a new system this upcoming year. The committee will meet again in September and then will bring the revised system to the Board for consideration later in the fall.

| Action Strategies | Activities | Updates | Timeline |
|--------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|-----------------|
| 1. Create rotation schedule of mini-observations | ✓ Each school identifies 3-year evaluation cycle for each educator | Completed | Fall of 2016 |
| 2. Identify assessments for student growth | ✓ PEPG gathers/creates exemplars ✓ PEPG committee identifies potential assessments for student growth ✓ Committee ensures that assessments meet all components needed for rigorous assessment | Completed | January of 2017 |
| 3. Implement educator peer observation | ✓ Develop a recording form template ✓ Set up schedule for observations to occur ✓ Document completion of peer observations | Completed | Fall of 2017 |

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| 4. Calibration of Scoring | 1. Watch video of teacher and use rubrics to identify areas of improvement ✓ Administrator partner observation for the purpose of calibration ✓ Share examples of feedback language used | Ongoing | During the 2016-2017 school year. |
| 5. Creation of SMART Goals | ✓1. Each school will identify SMART goals 2. Each administrator will present twice yearly to the Board progress towards goals | Completed All administrators presented once to the Board | During the 2016-2017 school year. |
| 6. Superintendent Evaluation | ✓1. Create Board subcommittee ✓2. Gather examples from MSMA 3. Identify potential assessment 4. Present revised assessment to Board | Partially completed | December of 2016 January of 2017 Spring of 2017 |

RSU5 Goal: Focus on Improved Student-Centered Teaching and Learning

Vision: Our community supports the concept that each individual-be they student, educator, parent, or community member - bears responsibility to the success of our mission.

Strategic Objective 3: To create pride, unity, engagement, excitement and a sense of belonging in our school district.

Much of this work has been successfully completed, but the goal will never be finished as there is always more work that can be done in this area. The Committee met approximately fourteen times this year. I submitted a monthly article to the Forecaster throughout the year and received a variety of comments from different stakeholder group about the writings. The Strategic Communications Committee began the work of creating a brochure to market the District at its last meeting. This work should be finished by December.

There is also a need to create a systemic transition document which was not completed this year. Much is being done with transitions at and between schools. The plan needs to be formalized into a document.

| Strategies | Activities | Update | Timeline |
|--------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------|------------|-------------------------------------------------|
| 1. Identify/define areas of strengths for RSU5 | 1. Each school identifies their strengths ✓ 2. Superintendent's entry plan ✓ | Completed | Fall of 2016 By Jan. 2017 |
| 2. Identify Future Areas for Growth to Create Uniqueness in the District | ✓ Board to brainstorm areas ✓ Administrative Team brainstorm areas ✓ Prioritize Areas | UPP Survey | March of 2017 March of 2017 May of 2017 |
| 3. Explore Issues of Renaming of High School | ✓ Explore legal issues ✓ Explore financial impact ✓ Identify decision- making process | | Fall of 2016 Fall of 2016 January of 2017 |
| 4. Gathering input from stakeholders | ✓ Community Forums to provide input on: a. Renaming the high school b. Celebrations c. Strengths | Completed | March of 2017 |

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|------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|------------------------------------------------------|
| | d. Identifying areas to excel e. Other Possibilities ✓ Staff Surveys ✓ Student Surveys ✓ Parent Surveys 5. Focus Groups ✓ Board Members | Not Needed | Fall of 2016 |
| 5. Create Plan from information obtained from stakeholders | ✓ Synthesize the data ✓ 2. Present data to the Board ✓ 3. Board decides on further action | | March of 2017 April of 2017 May of 2017 |
| 6. Marketing RSU5 | ✓ Celebrating/highlighting achievements: a. Tri-town Newsletter b. Brochure c. Budget Booklet d. Website e. Forecaster/Tri-town f. Board Meetings | Still need to create brochure | Ongoing May 2017 March 2017 Ongoing |
| 7. Identify & expand opportunities for students from three communities to learn together | 1. Review and support where opportunities are already occurring 2. Brainstorm additional opportunities for students from communities to learn together | Need to work on transition document | May 2017 |
| 8. Create a position on the Board for a student rep | ✓ 1. Outline a process for identification of a FHS student to serve on the Board | | May of 2017 |
| 9. Migration of Student Population | ✓ Gather & analyze data of students/families entering/exiting District | | May of 2017 |

RSU5 Goal: Focus on Improved Student-Centered Teaching and Learning

Vision: Our community supports the concept that each individual-be they student, educator, parent, or community member - bears responsibility to the success of our mission.

Strategic Objective 4: Create facilities that foster a safe, engaging environment

| Strategies: | Activities | Update | Timeline |
|------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------|--------------|
| Complete high school renovation Explore Track and Field Project | Monitor high school renovation project <ul style="list-style-type: none">• Building Committee meets regularly ✓• Construction committee meets regularly ✓• Financial report shared monthly with Board ✓ | Building Committee to be completed by September of 2017 Track & Field to be completed by Oct. 14, 2017 | Fall of 2017 |

2017-2018 RSU5 Board Work Plan
(8-9-17 Draft for 8-23-17 Board Retreat)

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|----------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------|
| September 13, 2017 Workshop | 2017-2018 Goal Setting Executive Session on Supt's 16-17 Evaluation (w/Becky) |
| September 27, 2017 Business Meeting | Board Vote on 17-18 Goals Superintendent's New Evaluation Tool MSMA Fall Conference Delegate & Alternate MSMA Resolutions Policies |
| October 11, 2017 Workshop | Pre-K Program Testing/Assessments |
| October 25, 2017 @ PES Business Mtg. | <i>Budget Timeline</i> PES Update (Good News, etc.) Long-range Capital Improvement Plan Policies |
| November 8, 2017 Workshop | FHS Guidance Program MLS Goal Review MSS Goal Review |
| November 29, 2017 Business Mtg. @ DCS | DCS Update (Good News, etc.) DCS Goal Review Pownal Goal Review Board Committees (due to Freeport election) Policies |
| December 13, 2017 Business Meeting | <i>Pro Forma Budget – School Board Budget Goals</i> FMS Goal Review FHS Goal Review Policies |
| <hr/> | |
| January 10, 2018 Workshop | Technology Report Nutrition Report Athletics Report Instructional Support Report Community Programs Report |
| January 24, 2018 Business Meeting | <i>Superintendent's Recommended Budget - Presented</i> Math Update Policies |
| *February 7, 2018 Budget Workshop | <i>Budget Review: DCS, FMS, FHS</i> |

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|----------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| February 14, 2018 Workshop | <i>Budget Review: MSS, PES, MLS</i> 18-19 School Calendar (1st Read) FHS Program of Studies Executive Session on Administrator Contracts |
| February 28, 2018 Business Meeting | <i>Budget Review: Technology, CIA, Nutrition, Community Programs</i> 18-19 School Calendar (2nd Read) Administrator Contract Renewal Policies |
| *March 7, 2018 Budget Workshop | <i>Budget Review: Inst. Support, Maintenance, Athletics</i> |
| March 14, 2018 Workshop | <i>Review of FY 19 Superintendent's Budget</i> <i>Public Hearing on Budget</i> <i>Board Deliberations on Budget</i> |
| March 28, 2018 Business Meeting | <i>Adopt FY 19 School Budget</i> Signing of Warrants for ABM & Referendum Policies |
| April 11, 2018 @ PES Workshop | <i>6:00 -6:30: Q&A with individual Board Members regarding FY 19 Budget</i> PES Update (Good News, etc.) PG&E (PEPG) Update Update on Board Goals (progress) Exit Surveys and Migration of Students |
| April 25, 2018 @ DCS Business Meeting | <i>6:00 -6:30: Q&A with individual Board Members regarding FY 19 Budget</i> DCS Update (Good News, etc.) Board Committees (due to Durham election) 5% Transfer Authority to Finance Committee Policies |
| May 9, 2018 Business Meeting | <i>6:00 -6:30: Q&A with individual Board members regarding FY 19 Budget</i> Appointment of Probationary Teachers Comprehensive Education Plan |
| May 23, 2018 @ DCS | Annual Budget Meeting |
| June 12, 2018 | Budget Validation Referendum |

June 13, 2018

Recognize Retirees
Computation & Declaration of Votes
Assessment Warrants
Professional Growth and Evaluation Handbook
Superintendent Authorization to Hire in the Summer
Organizational Business (Chair/Vice Chair, Committees)
Policies

Additional Items:

Routine Business Meeting Items - Superintendent's Report, Finance Report, Reports from Board Sub-Committees, Student/Staff recognitions, Report from FHS Student Government, two public comment sessions

Educator and Educational Support Personnel Negotiations will also take place this year. The Board will need to hold Executive Sessions throughout the year.

*Additional Meetings Due to Budget

over
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FY 19 RSU5 Budget Timeline
(8-9-17 Draft for 8-23-17 Board Retreat)

| | |
|-----------------------------------------|---------------------------------------------------------------------------------|
| October 25, 2017 Business Meeting @ PES | <i>Budget Timeline</i> |
| ??????? @ Central Office | <i>Leadership Meeting w/ Towns</i> |
| December 13, 2017 Business Meeting | <i>Pro Forma – School Board Priorities</i> |
| <hr/> | |
| January 24, 2018 Business Meeting | Superintendent's Recommended Budget |
| *February 7, 2018 Workshop | <i>Budget Review: DCS, FMS, FHS</i> |
| February 14, 2018 Budget Workshop | <i>Budget Review: MSS, PES, MLS</i> |
| February 28, 2018 Business Meeting | <i>Budget Review: Technology, CIA, Nutrition, Community Programs</i> |
| *March 7, 2018 Budget Workshop | <i>Budget Review: Inst. Support, Maintenance, Athletics</i> |
| March 14, 2018 Workshop | <i>Public Hearing on Budget / Deliberations</i> |
| March 28, 2018 Business Meeting | Adopt FY 19 School Budget |
| <hr/> | |
| April 11, 2018 @ PES Workshop | <i>6:00 -6:30: Q&A with individual Board Members regarding FY 19 Budget</i> |
| April 25, 2018 @ DCS Business Meeting | <i>6:00 -6:30: Q&A with individual Board Members regarding FY 19 Budget</i> |
| May 9, 2018 Workshop | <i>6:00 -6:30: Q&A with individual Board members regarding FY 19 Budget</i> |
| May 23, 2018 @ DCS | Annual Budget Meeting |
| June 12, 2018 | Budget Validation Referendum |
| *Additional Meetings | |
| Approved by Board: <u>???</u> | |