

**REGULAR MEETING OF RSU NO. 5 BOARD OF DIRECTORS
WEDNESDAY– JULY 15, 2020
6:30 P.M. REGULAR SESSION
REMOTE MEETING VIA ZOOM
AGENDA**

Due to COVID-19 and the need for social distancing, the meeting **WILL NOT BE PHYSICALLY OPEN TO THE PUBLIC.** As always, the meeting will be livestreamed on the RSU5 website under the top menu bar “Board and Policies” - Board Meeting Video (Youtube)
<https://www.youtube.com/channel/UC97VXXIhRFRjSPv1wfo1ACA/>

In addition, you will have the opportunity to join the meeting live online remotely and provide comments during public comment. Use the following Zoom link in the address bar of your web browser: <https://networkmaine.zoom.us/j/88584480714> the meeting ID is 885 8448 0714. You can also join by telephone at 1 646 876 9923 meeting ID is 885 8448 0714.

1. Call to Order:
The meeting was called to order at _____ p.m. by Chair Michelle Ritcheson

2. Attendance:

____ Pownal Vacant	____ Maura Pillsbury
____ Jeremy Clough	____ Michelle Ritcheson
____ Candace deCsipkes	____ Valeria Steverlynck
____ Lindsey Furtney	____ Madelyn Vertenten
____ Jennifer Galletta	____ Liam Hornschild-Bear – Student Representative
____ Susana Hancock	
____ Elisabeth Munsen	

3. Pledge of Allegiance:

4. Consideration of Minutes:
 - A. Consideration and approval of the Minutes of June 24, 2020 as presented barring any errors or omissions.

Motion: _____ 2nd: _____ Vote: _____

5. Adjustments to the Agenda:

6. Good News & Recognition:
NA

7. Public Comments: (10 Minutes)

8. Reports from Superintendent: (10 Minutes)
NA

9. Administrator Reports:
NA

10. Board Comments and Committee Reports:
NA

11. Policy Review:
NA

12. Unfinished Business: (10 Minutes)

A. Move that the Computation and Declaration of Votes dated July 15, 2020 and attached hereto be approved;

That the Computation and Declaration of Votes be entered upon the records of Regional School Unit No. 5;

That a certified copy of the Computation and Declaration of Votes be sent to each of the municipal clerks within the Regional School Unit; and

That the foregoing Computation and Declaration shall be signed by a majority of the School Board, and that these signatures may be made electronically, by execution of counterparts, or in person at the convenience of the members of the School Board.

Motion: _____ 2nd: _____ Vote: _____

B. I move that the Warrant for Assessment of Tax and the Assessment Schedule and Notice of Installments for each member municipality prepared by the Treasurer for fiscal year 2020- 2021 be approved and be issued in form presented to this meeting; and that the Treasurer be authorized and directed to deliver to each member municipality its Warrant for Assessment of Tax and its Assessment Schedule and Notice of Installments. Further, that Warrants for Assessment of Tax and the Assessment Schedules and Notices of Installments shall each be signed by a majority of the School Board, and that such signatures may be made electronically, by execution of counterparts, or in person at the convenience of the members of the School Board.

Motion: _____ 2nd: _____ Vote: _____

13. New Business:
NA

14. Organizational Business (to take effect July 16, 2020):

A. Consideration and approval to appoint a Chair for the RSU No. 5 Board of Directors.

Motion: _____ 2nd: _____ Vote: _____

B. Consideration and approval to appoint a Vice-Chair for the RSU No. 5 Board of Directors.

Motion: _____ 2nd: _____ Vote: _____

C. Consideration and approval for Drummond Woodsum to act as the school attorney for the 2020-2021 school year.

Motion: _____ 2nd: _____ Vote: _____

D. Consideration and approval for Dr. Stephanie Phelps to act as the school physician for the 2020-2021 school year.

Motion: _____ 2nd: _____ Vote: _____

15. **Personnel: (10 Minutes)**
NA

16. **Public Comments: (10 Minutes)**

17. **Executive Session:**

A. Consideration and approval to enter into Executive Session as outlined in 1 M.R.S.A § 405(6)(A) for the purpose of discussing the Superintendent's evaluation.

Motion: _____ 2nd: _____ Vote: _____

Time In _____ Time Out _____

18. **Action as a Result of Executive Session:**

19. **Adjournment:**

Motion: _____ 2nd: _____ Vote: _____ Time: _____

Item # 4

**RSU No. 5 Board of Directors Meeting
Wednesday, June 24, 2020 – 6:30 p.m.
Meeting Minutes
The Meeting Was Held Remotely Using Zoom**

(NOTE: These Minutes are not official until approved by the Board of Directors. Such action, either to approve or amend and approve, is anticipated at the July 15, 2020 meeting).

1. CALLED TO ORDER:

Chair Michelle Ritcheson called the meeting to order at 6:34 p.m.

2. MEMBERS PRESENT: Kathryn Brown, Jeremy Clough, Candace deCsipkes, Lindsey Furtney, Jennifer Galletta, Susana Hancock, Elisabeth Munsen, Maura Pillsbury, Michelle Ritcheson, Valeria Steverlynck, Madelyn Vertenten

MEMBERS EXCUSED: None

Chair Ritcheson confirmed all members of the Board and public remotely attending the public proceedings were able to hear all members. Instructions on how to ask questions and the use of mute was explained.

3. PLEDGE OF ALLEGIANCE:

4. PUBLIC HEARING:

VOTED: To open the Public Hearing on the Proposed School Budget for FY 2020-2021. (Galletta - Pillsbury) (11 – 0)

Chair Ritcheson provided the public with an overview of the proposed budget. The following RSU5 citizens spoke:

- Neil Berry, Durham
- Daniel Freund, Freeport
- Sara Victor, Freeport
- Rod Stimpson, Durham

VOTED: To close the Public Hearing on the Proposed School Budget for FY 2020-2021. (Steverlynck - Vertenten) (11 – 0)

5. CONSIDERATION OF MINUTES:

A. VOTED: To approve the Minutes of June 10, 2020. (Steverlynck - Munsen) (11 – 0)

6. ADJUSTMENTS TO THE AGENDA:

Addition to Item 9, Report from Superintendent

7. GOOD NEWS AND RECOGNITION:

None

8. PUBLIC COMMENTS:

Jeremy Clough and Susana Hancock (as residents), school promotions and graduation were done very well.

9. REPORTS FROM SUPERINTENDENT:

The Superintendent reported on district happenings and recognized Kate Brown for her nine years of service on the RSU5 Board.

10. ADMINISTRATOR REPORTS:

None

11. BOARD COMMENTS AND COMMITTEE REPORTS:

None

12. POLICY REVIEW:

None

13. UNFINISHED BUSINESS:

A. Board discussion on superintendent's memo in addressing diversity, equity, and inclusion.

14. NEW BUSINESS:

None

15. PERSONNEL:

None

16. PUBLIC COMMENT:

None

17. EXECUTIVE SESSION:

A. **VOTED:** To enter into Executive Session as outlined in 1 M.R.S.A § 405(6)(A) for the purpose of discussing the Superintendent's evaluation. (Munsen - Hancock) (10 - 0 Galletta had internet issues)

Time In: 8:04 p.m.

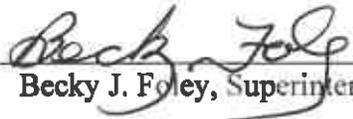
Time Out: 9:32 p.m.

18. ACTION AS A RESULT OF EXECUTIVE SESSION:

None

19. ADJOURNMENT:

VOTED: To adjourn at 9:33 p.m. (Brown – Hancock) (11 – 0)


Becky J. Foley, Superintendent of Schools

This Form will be filled out on 7-15-20

Item 12.A.

REGIONAL SCHOOL UNIT NO. 5
COMPUTATION AND DECLARATION OF VOTES

The total number of votes cast in all of the municipalities within Regional School Unit No. 5 (the "Regional School Unit") in the affirmative and in the negative on Question 1 of the Warrant and Notice of Election of the Regional School Unit Budget Referendum held July 14, 2020, relating to the adoption of the Regional School Unit's 2020-2021 budget is as follows:

QUESTION 1:	AFFIRMATIVE	NEGATIVE
Town of Durham:	_____	_____
Town of Freeport:	_____	_____
Town of Pownal:	_____	_____
TOTAL:	_____	_____

The School Board hereby declares that said Question has _____
(write "passed" or "failed")

QUESTION 2:	AFFIRMATIVE	NEGATIVE
Town of Durham:	_____	_____
Town of Freeport:	_____	_____
Town of Pownal:	_____	_____
TOTAL:	_____	_____

The School Board hereby declares that said Question has _____
(write "passed" or "failed")

QUESTION 3:	AFFIRMATIVE	NEGATIVE
Town of Durham:	_____	_____
Town of Freeport:	_____	_____
Town of Pownal:	_____	_____
TOTAL:	_____	_____

The School Board hereby declares that said Question has _____
(write "passed" or "failed")

QUESTION 4:	AFFIRMATIVE	NEGATIVE
Town of Durham:	_____	_____
Town of Freeport:	_____	_____
Town of Pownal:	_____	_____
TOTAL:	_____	_____

The School Board hereby declares that said Question has _____
(write "passed" or "failed")

QUESTION 5:

AFFIRMATIVE

NEGATIVE

Town of Durham: _____

Town of Freeport: _____

Town of Pownal: _____

TOTAL: _____

The School Board hereby declares that said Question has

_____ (write "passed" or "failed")

Dated: _____, 2020

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

A majority of the School Board of Regional School Unit No. 5

A true copy, attest: _____

Becky Foley, Secretary

Item # 12.B.

STATE OF MAINE
WARRANT FOR ASSESSMENT OF REGIONAL SCHOOL UNIT TAX

REGIONAL SCHOOL UNIT NO. 5
17 West Street
Freeport, ME 04032

To the Assessor(s) of the Town of Durham, in the County of Androscoggin:

Under and by virtue of the provisions of section 1489 of Title 20-A of the Maine Revised Statutes, the Regional School Unit Board of Directors ("School Board") of Regional School Unit No. 5 (the "RSU"), organized in pursuance thereof, hereby issues its warrant for the assessment of taxes on the Town of Durham (the "Town") for the year covering the period of July 1, 2020 to June 30, 2021 (the "Fiscal Year Period").

WHEREAS, the citizens of the RSU, at an RSU Budget Referendum held on July 14, 2020, voted that the sum of \$34,882,700 be appropriated and that the sum of \$27,371,301.40 be raised for the total school operating budget of the RSU, for the Fiscal Year Period.

WHEREAS, the citizens of the RSU also voted that the sum of \$209,492 be appropriated and that the sum of \$102,000 be raised for the RSU's total adult education budget for the period July 1, 2020 to June 30, 2021;

WHEREAS, the School Board has determined that the total budgeted appropriations for the period of July 1, 2020 to June 30, 2021, minus all other anticipated revenues, requires the sum of \$27,473,302 to be assessed against the member municipalities of the RSU, for the Fiscal Year Period; and

WHEREAS, the School Board on July 15, 2020 ordered that Warrants be issued forthwith and sent out for assessing the municipalities comprising the RSU their proportionate shares, said shares being in accordance with existing statutes and the method of sharing costs among the member municipalities of the RSU, and for paying the same to the Treasurer of the RSU;

NOW THEREFORE, pursuant to the provisions of section 1489 of Title 20-A of the Maine Revised Statutes, you are hereby required in the name of the State of Maine and the RSU to assess the sum of \$5,236,529 (the "Town's School Assessment"), upon the taxable estates within the Town according to the provisions of law for the assessment of taxes; and in making the Town's School Assessment, you are required to add the sum aforesaid to the amount of state, county and municipal taxes to be assessed by you.

And you are alike required to pay or issue your warrants to the several constables or collectors of the Town requiring them respectively to levy and collect the Town's School Assessment, and to pay to the Treasurer of the Town the aforesaid sum set against the Town, to be paid by the Treasurer of the Town to the Treasurer of the RSU in twelve substantially equal monthly installments on or before the 20th of each of the months, commencing July 20 of the Fiscal Year Period.

Given under our hands this 15th day of July, 2020.

<hr/>	<hr/>

A majority of the School Board

Attest: _____
Dr. Becky Foley, Treasurer
Regional School Unit No. 5

STATE OF MAINE
ASSESSMENT SCHEDULE AND NOTICE OF INSTALLMENTS OF REGIONAL SCHOOL
UNIT TAX

REGIONAL SCHOOL UNIT NO. 5
17 West Street
Freeport, ME 04032

To the Treasurer of the Town of **Durham** in the County of Androscoggin (the "Town"):

Under and by virtue of section 15691-A of Title 20-A of the Maine Revised Statutes, the Regional School Unit Board of Directors ("School Board") of Regional School Unit No. 5 (the "RSU") presents the following Assessment Schedule based on the budget approved at an RSU Budget Referendum, held July 14, 2020 for the fiscal year 2020-2021:

<u>Municipality</u>	<u>Assessment</u>
<i>Durham</i>	\$ 5,236,529
<i>Freeport</i>	\$19,125,015
<i>Pownal</i>	\$ 3,111,758

Under and by the virtue of the provisions of section 1489 (3) of Title 20-A of the Maine Revised Statutes, you are hereby notified that the following monthly installments are payable by the Town to the Treasurer of the RSU for fiscal year 2020-2021, and that each such monthly installment is due on or before the 20th of each month, commencing July 20 of said fiscal year, as follows:

July 20, 2020	\$ 436,377.42
August 20, 2020	\$ 436,377.42
September 20, 2020	\$ 436,377.42
October 20, 2020	\$ 436,377.42
November 20, 2020	\$ 436,377.42
December 20, 2020	\$ 436,377.42
January 20, 2021	\$ 436,377.42
February 20, 2021	\$ 436,377.42
March 20, 2021	\$ 436,377.42
April 20, 2021	\$ 436,377.42
May 20, 2021	\$ 436,377.42
June 20, 2021	\$ 436,377.38
2020-2021 Fiscal Year Total	\$5,236,529.00

Given under our hands this 15th day of July, 2020.

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

A majority of the School Board

Attest: _____
Dr. Becky Foley, Treasurer
Regional School Unit No. 5

STATE OF MAINE
WARRANT FOR ASSESSMENT OF REGIONAL SCHOOL UNIT TAX

REGIONAL SCHOOL UNIT NO. 5
17 West Street
Freeport, ME 04032

To the Assessor(s) of the Town of Freeport, in the County of Cumberland:

Under and by virtue of the provisions of section 1489 of Title 20-A of the Maine Revised Statutes, the Regional School Unit Board of Directors ("School Board") of Regional School Unit No. 5 (the "RSU"), organized in pursuance thereof, hereby issues its warrant for the assessment of taxes on the Town of Durham (the "Town") for the year covering the period of July 1, 2020 to June 30, 2021 (the "Fiscal Year Period").

WHEREAS, the citizens of the RSU, at an RSU Budget Referendum held on July 14, 2020, voted that the sum of \$34,882,700 be appropriated and that the sum of \$27,371,301.40 be raised for the total school operating budget of the RSU, for the Fiscal Year Period.

WHEREAS, the citizens of the RSU also voted that the sum of \$209,492 be appropriated and that the sum of \$102,000 be raised for the RSU's total adult education budget for the period July 1, 2020 to June 30, 2021;

WHEREAS, the School Board has determined that the total budgeted appropriations for the period of July 1, 2020 to June 30, 2021, minus all other anticipated revenues, requires the sum of \$27,473,302 to be assessed against the member municipalities of the RSU, for the Fiscal Year Period; and

WHEREAS, the School Board on July 15, 2020 ordered that Warrants be issued forthwith and sent out for assessing the municipalities comprising the RSU their proportionate shares, said shares being in accordance with existing statutes and the method of sharing costs among the member municipalities of the RSU, and for paying the same to the Treasurer of the RSU;

NOW THEREFORE, pursuant to the provisions of section 1489 of Title 20-A of the Maine Revised Statutes, you are hereby required in the name of the State of Maine and the RSU to assess the sum of \$19,125,015 (the "Town's School Assessment"), upon the taxable estates within the Town according to the provisions of law for the assessment of taxes; and in making the Town's School Assessment, you are required to add the sum aforesaid to the amount of state, county and municipal taxes to be assessed by you.

And you are alike required to pay or issue your warrants to the several constables or collectors of the Town requiring them respectively to levy and collect the Town's School Assessment, and to pay to the Treasurer of the Town the aforesaid sum set against the Town, to be paid by the Treasurer of the Town to the Treasurer of the RSU in twelve equal monthly installments on or before the 20th of each of the months, commencing July 20 of the Fiscal Year Period.

Given under our hands this 15th day of July, 2020.

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

A majority of the School Board

Attest: _____
Dr. Becky Foley, Treasurer
Regional School Unit No. 5

STATE OF MAINE
ASSESSMENT SCHEDULE AND NOTICE OF INSTALLMENTS OF REGIONAL SCHOOL
UNIT TAX

REGIONAL SCHOOL UNIT NO. 5
17 West Street
Freeport, ME 04032

To the Treasurer of the Town of **Freeport** in the County of Cumberland (the "Town"):

Under and by virtue of section 15691-A of Title 20-A of the Maine Revised Statutes, the Regional School Unit Board of Directors ("School Board") of Regional School Unit No. 5 (the "RSU") presents the following Assessment Schedule based on the budget approved at an RSU Budget Referendum, held July 14, 2020 for the fiscal year 2020-2021:

<u>Municipality</u>	<u>Assessment</u>
<i>Durham</i>	\$ 5,236,529
<i>Freeport</i>	\$19,125,015
<i>Pownal</i>	\$ 3,111,758

Under and by the virtue of the provisions of section 1489 (3) of Title 20-A of the Maine Revised Statutes, you are hereby notified that the following monthly installments are payable by the Town to the Treasurer of the RSU for fiscal year 2020-2021, and that each such monthly installment is due on or before the 20th of each month, commencing July 20 of said fiscal year, as follows:

July 20, 2020	\$ 1,593,751.25
August 20, 2020	\$ 1,593,751.25
September 20, 2020	\$ 1,593,751.25
October 20, 2020	\$ 1,593,751.25
November 20, 2020	\$ 1,593,751.25
December 20, 2020	\$ 1,593,751.25
January 20, 2021	\$ 1,593,751.25
February 20, 2021	\$ 1,593,751.25
March 20, 2021	\$ 1,593,751.25
April 20, 2021	\$ 1,593,751.25
May 20, 2021	\$ 1,593,751.25
June 20, 2021	\$ 1,593,751.25
2020-2021 Fiscal Year Total	\$19,125,015.00

Given under our hands this 15th day of July, 2020.

A majority of the School Board

Attest: _____
Dr. Becky Foley, Treasurer
Regional School Unit No. 5

STATE OF MAINE
WARRANT FOR ASSESSMENT OF REGIONAL SCHOOL UNIT TAX

REGIONAL SCHOOL UNIT NO. 5
17 West Street
Freeport, ME 04032

To the Assessor(s) of the Town of Pownal, in the County of Cumberland:

Under and by virtue of the provisions of section 1489 of Title 20-A of the Maine Revised Statutes, the Regional School Unit Board of Directors ("School Board") of Regional School Unit No. 5 (the "RSU"), organized in pursuance thereof, hereby issues its warrant for the assessment of taxes on the Town of Durham (the "Town") for the year covering the period of July 1, 2020 to June 30, 2021 (the "Fiscal Year Period").

WHEREAS, the citizens of the RSU, at an RSU Budget Referendum held on July 14, 2020, voted that the sum of \$34,882,700 be appropriated and that the sum of \$27,371,301.40 be raised for the total school operating budget of the RSU, for the Fiscal Year Period.

WHEREAS, the citizens of the RSU also voted that the sum of \$209,492 be appropriated and that the sum of \$102,000 be raised for the RSU's total adult education budget for the period July 1, 2020 to June 30, 2021;

WHEREAS, the School Board has determined that the total budgeted appropriations for the period of July 1, 2020 to June 30, 2021, minus all other anticipated revenues, requires the sum of \$27,473,302 to be assessed against the member municipalities of the RSU, for the Fiscal Year Period; and

WHEREAS, the School Board on July 15, 2020 ordered that Warrants be issued forthwith and sent out for assessing the municipalities comprising the RSU their proportionate shares, said shares being in accordance with existing statutes and the method of sharing costs among the member municipalities of the RSU, and for paying the same to the Treasurer of the RSU;

NOW THEREFORE, pursuant to the provisions of section 1489 of Title 20-A of the Maine Revised Statutes, you are hereby required in the name of the State of Maine and the RSU to assess the sum of \$3,111,758 the "Town's School Assessment"), upon the taxable estates within the Town according to the provisions of law for the assessment of taxes; and in making the Town's School Assessment, you are required to add the sum aforesaid to the amount of state, county and municipal taxes to be assessed by you.

And you are alike required to pay or issue your warrants to the several constables or collectors of the Town requiring them respectively to levy and collect the Town's School Assessment, and to pay to the Treasurer of the Town the aforesaid sum set against the Town, to be paid by the Treasurer of the Town to the Treasurer of the RSU in twelve substantially equal monthly installments on or before the 20th of each of the months, commencing July 20 of the Fiscal Year Period.

Given under our hands this 15th day of July, 2020.

A majority of the School Board

Attest: _____
Dr. Becky Foley, Treasurer
Regional School Unit No. 5

STATE OF MAINE
ASSESSMENT SCHEDULE AND NOTICE OF INSTALLMENTS OF REGIONAL SCHOOL
UNIT TAX

REGIONAL SCHOOL UNIT NO. 5
17 West Street
Freeport, ME 04032

To the Treasurer of the Town of **Pownal** in the County of Cumberland (the "Town"):

Under and by virtue of section 15691-A of Title 20-A of the Maine Revised Statutes, the Regional School Unit Board of Directors ("School Board") of Regional School Unit No. 5 (the "RSU") presents the following Assessment Schedule based on the budget approved at an RSU Budget Referendum, held July 14, 2020 for the fiscal year 2020-2021:

<u>Municipality</u>	<u>Assessment</u>
<i>Durham</i>	\$ 5,236,529
<i>Freeport</i>	\$19,125,015
<i>Pownal</i>	\$ 3,111,758

Under and by the virtue of the provisions of section 1489 (3) of Title 20-A of the Maine Revised Statutes, you are hereby notified that the following monthly installments are payable by the Town to the Treasurer of the RSU for fiscal year 2020-2021, and that each such monthly installment is due on or before the 20th of each month, commencing July 20 of said fiscal year, as follows:

July 20, 2020	\$ 259,313.17
August 20, 2020	\$ 259,313.17
September 20, 2020	\$ 259,313.17
October 20, 2020	\$ 259,313.17
November 20, 2020	\$ 259,313.17
December 20, 2020	\$ 259,313.17
January 20, 2021	\$ 259,313.17
February 20, 2021	\$ 259,313.17
March 20, 2021	\$ 259,313.17
April 20, 2021	\$ 259,313.17
May 20, 2021	\$ 259,313.17
June 20, 2021	\$ 259,313.13
2020-2021 Fiscal Year Total	\$3,111,758.00

Given under our hands this 15th day of July, 2020.

A majority of the School Board

Attest: Dr. Becky Foley, Treasurer
Regional School Unit No. 5