

**REGULAR MEETING OF RSU NO. 5 BOARD OF DIRECTORS
WEDNESDAY– JUNE 9, 2021
FREEPORT HIGH SCHOOL - CAFETERIA
6:30 P.M. REGULAR SESSION
AGENDA**

Due to the public health emergency, Board members may participate in this meeting on a hybrid basis, with members having the option to attend in person or via remote participation, as authorized by 1 M.R.S.A. § 403-A. Members of the public may participate in this meeting in person or remotely. <https://networkmaine.zoom.us/j/84326591494> Webinar ID: 843 2659 1494
Join by telephone: 1 312 626 6799

1. Call to Order:
The meeting was called to order at _____ p.m. by Chair Michelle Ritcheson

2. Attendance:

___ Jeremy Clough	___ Elisabeth Munsen
___ Candace deCsipkes	___ Maura Pillsbury
___ Lindsey Furtney	___ Michelle Ritcheson
___ Jennifer Galletta	___ Valeria Steverlynck
___ Susana Hancock	___ Madelyn Vertenten
___ Angela King-Horne	___ Liam Hornschild-Bear – Student Representative
	___ Brady Grogan – Student Representative

3. Pledge of Allegiance:

4. Consideration of Minutes:
 - A. Consideration and approval of the Minutes of May 26, 2021 as presented barring any errors or omissions.

Motion: _____ 2nd: _____ Vote: _____

5. Adjustments to the Agenda:

6. Good News & Recognition:
 - A. Recognition of Retirees
 - B. Report from Board’s Student Representative (10 Minutes)

7. Public Comments: (10 Minutes)
Public comment will be taken in person and via Zoom (connection information below)
<https://networkmaine.zoom.us/j/84326591494> Webinar ID: 843 2659 1494
Join by telephone: 1 312 626 6799

8. Reports from Superintendent: (10 Minutes)
 - A. Items for Information
 1. District Happenings
 2. 2021-2022 Board of Directors Meeting Schedule
 3. Resignations/Retirements:
 - John Curry - Educational Technician (resignation at end of school year)
 - Joyce May - Educational Technician (retirement effective November 17, 2021)

9. **Administrator Reports:**
NA

10. **Board Comments and Committee Reports:**
NA

11. **Policy Review: (10 Minutes)**

A. **Consideration and approval of the following policies (2nd Read).**

1. **JKD - Suspension of Students**

2. **JKF - Disciplinary Removal of Students with Disabilities**

Motion: _____ 2nd: _____ Vote: _____

12. **Unfinished Business:**

A. **Move that the Computation and Declaration of Votes dated June 9, 2021 and attached hereto be approved;**

That the Computation and Declaration of Votes be entered upon the records of Regional School Unit No. 5;

That a certified copy of the Computation and Declaration of Votes be sent to each of the municipal clerks within the Regional School Unit; and

That the foregoing Computation and Declaration shall be signed by a majority of the School Board, and that these signatures may be made electronically, by execution of counterparts, or in person at the convenience of the members of the School Board. (3 Minutes)

Motion: _____ 2nd: _____ Vote: _____

B. **Move that the Warrant for Assessment of Tax and the Assessment Schedule and Notice of Installments for each member municipality prepared by the Treasurer for fiscal year 2021-2022 be approved and be issued in form presented to this meeting; and that the Treasurer be authorized and directed to deliver to each member municipality its Warrant for Assessment of Tax and its Assessment Schedule and Notice of Installments. (3 Minutes)**

Motion: _____ 2nd: _____ Vote: _____

13. **New Business:**

A. **Consideration and approval to authorize the Superintendent to hire staff between June 10, 2021 and the first Board meeting in September 2021. (3 Minutes)**

Motion: _____ 2nd: _____ Vote: _____

B. **Consideration of approval that pursuant to section 1485(4) of Title 20-A, the Finance Committee be authorized to transfer not more than 5% of the total appropriation for any cost center in the FY22 operating budget to another cost center or among other cost centers, provided that the total FY22 fiscal year operating budget shall not be increased by such transfers. (3 Minutes)**

Motion: _____ 2nd: _____ Vote: _____

C. Consideration and approval to authorize the following athletic cooperative agreements for the 2021-2022 and 2022-2023 school years (two-year cycle). (10 Minutes)

- A. Nordic Skiing Cooperative Individuals with Brunswick
- B. Girls Ice Hockey Cooperative Team with Yarmouth
- C. Alpine Skiing Cooperative Team with Brunswick
- D. Boys Ice Hockey Cooperative Team with TBD

Motion: _____ 2nd: _____ Vote: _____

14. Organizational Business: (15 Minutes)

A. Consideration and approval to appoint a Chair for the RSU No. 5 Board of Directors (to take effect July 1, 2021).

Motion: _____ 2nd: _____ Vote: _____

B. Consideration and approval to appoint a Vice-Chair for the RSU No. 5 Board of Directors (to take effect July 1, 2021).

Motion: _____ 2nd: _____ Vote: _____

C. Consideration of approval to add, delete, or consolidate committees and make annual appointments. (Board member names indicate committee members for the 2020-2021 School Year).

1. Negotiations (2-3)

Professional (Ritcheson, Galletta, Hancock)

Support (deCsipkes, Furtney)

2. Policy (3) (deCsipkes, Vertenten, Furtney)

3. Finance (3) (Clough, Ritcheson, Munsen)

(One member from each town)

4. Strategic Communications Committee (2-3) (deCsipkes, Steverlynck, Hancock)

5. RSU5 Community Programs Advisory Committee (1) (Clough)

6. Maine Region 10 Technical High School Board (2) (Galletta, VanNostrand - Community Member)

7. Dropout Prevention Committee (1) (Munsen, King-Horne)

8. Stipend Review Committee (2) (Galletta, Vertenten)

9. Student Centered Learning Committee (1) (Vertenten, Munsen)

10. Freeport Cable TV Board (1) (Hancock)

11. Freeport Performing Arts Center Advisory Committee (1) (Vertenten)

12. Safety Committee (2) (Clough, Pillsbury)

13. Wellness Committee (1) (Steverlynck)

14. School Attorney

Drummond Woodsum

15. School Physician

Dr. Stephanie Phelps

Motion: _____ 2nd: _____ Vote: _____

15. Personnel: (5 Minutes)

A. Consideration and approval to employ a Math Teacher at Freeport High School for the 2021-2022 school year.

Motion: _____ 2nd: _____ Vote: _____

16. Public Comments: (10 Minutes)

Public comment will be taken in person and via Zoom (connection information below)

<https://networkmaine.zoom.us/j/84326591494> Webinar ID: 843 2659 1494

Join by telephone: 1 312 626 6799

17. Executive Session:

A. Consideration and approval to enter into Executive Session as outlined in 1 M.R.S.A § 405(6)(A) for the purpose of discussing the Superintendent's evaluation.

Motion: _____ 2nd: _____ Vote: _____

Time In _____ Time Out _____

18. Action as a Result of Executive Session:

19. Adjournment:

Motion: _____ 2nd: _____ Vote: _____ Time: _____

Item # 8.A.2.

Regional School Unit 5

Durham · Freeport · Pownal

"To inspire and support every learner by challenging minds, building character, sparking creativity, and nurturing passions."

Becky Foley, Ph.D., Superintendent of Schools
Rick Kusturin, Director of Finance & Human Resources

Cynthia Alexander, Assistant Superintendent of Schools
Bonnie Violette, Ph.D., Director of Instructional Support

2021-2022 RSU No. 5 Board of Directors Meeting Schedule **Meetings typically begin at 6:30 p.m. at Freeport High School**

August 25, 2021	Retreat
September 8, 2021	Business Meeting
September 22, 2021	Business Meeting
October 13, 2021	Business Meeting
October 27, 2021	Business Meeting at Pownal Elementary School
November 3, 2021*	Business Meeting
November 17, 2021*	Business Meeting at Durham Community School
December 8, 2021	Business Meeting
January 12, 2022	Business Meeting
January 26, 2022	Business Meeting and Superintendent's Recommended Budget
February 2, 2022*	Additional Meeting - Budget
February 9, 2022	Business Meeting and Budget
February 16, 2022*	Business Meeting and Budget
March 9, 2022	Business Meeting and Budget
March 16, 2022*	Additional Meeting - Budget
March 23, 2022	Business Meeting and Board Adoption of Budget
April 13, 2022	Business Meeting at Pownal Elementary School
April 27, 2022	Business Meeting at Durham Community School
May 11, 2022	Business Meeting
May 25, 2022	Business Meeting and Annual Budget Meeting
June 8, 2022	Business Meeting

*Dates changed/added to accommodate holidays, other conflicts and budget.

Board of Directors Approved:



Regional School Unit 5
Durham • Freeport • Pownal

Item #11.A.

"To inspire and support every learner by challenging minds, building character, sparking creativity, and nurturing passions."

Becky Foley, Ph.D., Superintendent of Schools
Rick Kusturin, Director of Finance & Human Resources

Cynthia Alexander, Assistant Superintendent of Schools
Bonnie Violette, Ph.D., Director of Instructional Support

TO: Jeremy Clough, Candace deCsipkes, Lindsey Furtney, Jennifer Galletta, Susana Hancock, Angela King-Horne, Elisabeth Munsen, Maura Pillsbury, Michelle Ritcheson, Valeria Steverlynck, Madelyn Vertenten, Liam Hornschild-Bear, Brady Grogan

CC: Julie Nickerson, Lisa Demick, Kelli Rogers, Ray Grogan, Erin Dow, Dennis Ouellette, Will Pidden, Craig Sickels, Peter Wagner, Jen Gulko, Bonnie Violette, Emily Grimm, Conor Walsh, Charlie Mellon, Rick Kusturin, Gayle Wolotsky, Anne-Marie Spizzuoco, Beth Daniels, Shawn McBean, Dorothy Curtis, Lisa Blier, Jennifer Winkler, Nancy Drolet, Nancy Dyer, Nancy Decker, Alicia DeRoche, Kristy Johnson, Deborah Koval, Linda Pritchard, Tim Grivois, Tom McKibben, Treavor Bean, Jen Winkler

FROM: Cynthia Alexander, Assistant Superintendent of Curriculum, Instruction, and Assessment

DATE: June 2, 2021

RE: Review/Update of Policies

At the June 9, 2021 Board of Directors Meeting, the following policies will be on the agenda for 2nd Read:

2nd Read

JKD - Suspension of Students

JKF - Disciplinary Removal of Students with Disabilities

SUSPENSION OF STUDENTS

The Board delegates to the principals the authority to suspend disobedient and disorderly students for a period not to exceed ten (10) school days. Suspensions may be in-school or out-of-school at the discretion of the principal. Suspensions longer than 10 days may be imposed by the Board. The Board may impose suspensions longer than 10 days.

Prior to the suspension, except as hereinafter provided:

- A. The student shall be given oral or written notice of the charge(s) against him/her them;
- B. The student shall be given an explanation of the evidence forming the basis for the charge(s); and
- C. The student shall be given an opportunity to present his/her their version of the incident.

However, students whose presence poses a continuing danger to persons or property or an ongoing threat of disrupting the instructional process may be immediately removed from school. In such cases, the notice of charges, explanation of evidence, and the student's opportunity to present his/her their version of the incident shall be arranged as soon as practicable, not to exceed five days, after removal of the student from school.

The student's parents/guardians shall be notified of any in-school or out-of-school suspension as soon as practicable by telephone (if possible) and by written notice sent by mail and by email if possible. A copy of the notice shall also be sent to the Superintendent.

Students are not allowed on school property during any out-of-school suspension except with the prior authorization of the principal or Superintendent. Students serving out-of-school suspensions shall not be permitted to participate in extracurricular activities.

Students shall be responsible for any schoolwork missed during their suspension. After readmittance, they shall be permitted to take tests, quizzes or any other form of evaluation affecting their grades.

Students assigned to in-school suspensions are expected to work on assignments from classroom teachers, remain in the in-school suspension location throughout the school day, and follow school expectations for conduct. Students serving in-school suspension shall not be permitted to participate in extracurricular activities.

Legal Reference: 20-A MRSA §§ 1001(9), (15-A)(D)

Cross Reference: **JIC – Student Code of Conduct**
 JICIA – Weapons, Violence and School Safety
 JICK - Bullying
 JK - Student Discipline
 JKE - Expulsion of Students
 JKF – Suspension/Expulsion of Students with Disabilities

Adopted: March 24, 2010

Revised: March 13, 2013

Reviewed: January 23, 2019

JKF

DISCIPLINARY REMOVAL OF STUDENTS WITH DISABILITIES

When removing students with disabilities from their regular school programs, whether as a result of a suspension, an expulsion, or any other removal covered by state and federal special education laws, it shall be the policy of RSU No. 5 to comply fully with all applicable state and federal special education laws that govern such removals.

The Superintendent of Schools, in consultation with the Director of Instructional Support and other school administrators, may shall develop and promulgate procedures for implementing this policy, and may from time to time amend those procedures as necessary, and shall fully advise all students and parents/guardians of these procedures.

Legal Reference: Ch. 101 § XVII (Me. Dept. of Educ. Rules) (2007)
34 C.F.R. § 300.101, .530 -.536 (2006)

Adopted: June 24, 2009

Reviewed: March 24, 2010

Reviewed: March 13, 2013

Reviewed: September 26, 2018

Item # 12.A.

Sample - This form will be filled out on June 9, 2021

**REGIONAL SCHOOL UNIT NO. 5
COMPUTATION AND DECLARATION OF VOTES**

The total number of votes cast in all of the municipalities within Regional School Unit No. 5 (the "Regional School Unit") in the affirmative and in the negative on Article 1 of the Warrant and Notice of Election of the Regional School Unit Budget Referendum held June 8th, 2021, relating to the adoption of the Regional School Unit's 2021-2022 budget is as follows:

ARTICLE 1:	AFFIRMATIVE	NEGATIVE
Town of Durham:	_____	_____
Town of Freeport:	_____	_____
Town of Pownal:	_____	_____
TOTAL:	_____	_____

The School Board hereby declares that said Article has _____
(write "passed" or "failed")

ARTICLE 2:	AFFIRMATIVE	NEGATIVE
Town of Durham:	_____	_____
Town of Freeport:	_____	_____
Town of Pownal:	_____	_____
TOTAL:	_____	_____

The School Board hereby declares that said Article has _____
(write "passed" or "failed")

ARTICLE 3:	AFFIRMATIVE	NEGATIVE
Town of Durham:	_____	_____
Town of Freeport:	_____	_____
Town of Pownal:	_____	_____
TOTAL:	_____	_____

The School Board hereby declares that said Article has _____
(write "passed" or "failed")

ARTICLE 4:	AFFIRMATIVE	NEGATIVE
Town of Durham:	_____	_____
Town of Freeport:	_____	_____
Town of Pownal:	_____	_____
TOTAL:	_____	_____

The School Board hereby declares that said Article has _____
(write "passed" or "failed")

ARTICLE 5:

AFFIRMATIVE

NEGATIVE

Town of Durham:

Town of Freeport:

Town of Pownal:

TOTAL:

The School Board hereby declares that said Article has

_____ (write "passed" or "failed")

ARTICLE 6:

AFFIRMATIVE

NEGATIVE

Town of Durham:

Town of Freeport:

Town of Pownal:

TOTAL:

The School Board hereby declares that said Article has

_____ (write "passed" or "failed")

Dated: _____, 2021

A majority of the School Board of Regional School Unit No. 5

A true copy, attest:

Becky Foley, Secretary

STATE OF MAINE
WARRANT FOR ASSESSMENT OF REGIONAL SCHOOL UNIT TAX

REGIONAL SCHOOL UNIT NO. 5
17 West Street
Freeport, ME 04032

To the Assessor(s) of the Town of Durham, in the County of Androscoggin (the "Town"):

Under and by virtue of the provisions of sections 1451-1512 of Title 20-A of the Maine Revised Statutes, the Regional School Unit Board of Directors ("School Board") of Regional School Unit No. 5 (the "RSU"), organized in pursuance thereof, hereby issues its warrant for the assessment of taxes on the Town for the year covering the period of **July 1, 2021 to June 30, 2022** (the "Fiscal Year Period").

WHEREAS, the citizens of the RSU, at an RSU Budget Referendum held on **June 8, 2021**, voted that the sum of **\$35,602,863.89** be appropriated and that the sum of **\$28,493,155.53** be raised for the total school operating budget of the RSU for the Fiscal Year Period.

WHEREAS, the citizens of the RSU also voted at the Budget Referendum that the sum of **\$209,492** be appropriated and that the sum of **\$112,000** be raised for the RSU's total adult education budget for the Fiscal Year Period;

WHEREAS, the School Board has determined that the total budgeted appropriations for the Fiscal Year Period, minus all other anticipated revenues of **\$7,109,708.76**, requires the sum of **\$28,605,155.13** to be assessed against the member municipalities of the RSU, for the Fiscal Year Period; and

WHEREAS, the School Board on **June 9, 2021** ordered that Warrants be issued forthwith and sent out for assessing the municipalities comprising the RSU their proportionate shares, said shares being in accordance with existing statutes and the method of sharing costs among the member municipalities of the RSU, and for paying the same to the Treasurer of the RSU;

NOW THEREFORE, pursuant to the provisions of sections 1451-1512 of Title 20-A of the Maine Revised Statutes, you are hereby required in the name of the State of Maine and the RSU to assess the sum of **\$5,462,383.57** (the "Town's School Assessment"), upon the taxable estates within the Town according to the provisions of law for the assessment of taxes; and in making the Town's School Assessment, you are required to add the sum aforesaid to the amount of state, county and municipal taxes to be assessed by you.

And you are alike required to pay or issue your warrants to the several constables or collectors of the Town requiring them respectively to levy and collect the Town's School Assessment, and to pay to the Treasurer of the Town the aforesaid sum set against the Town, to be paid by the Treasurer of the Town to the Treasurer of the RSU in twelve substantially equal monthly installments on or before the 20th of each of the months, commencing July 20 of the Fiscal Year Period.

Given under our hands this 9th day of June, 2021.

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A majority of the School Board

Attest: _____
Dr. Becky Foley, Treasurer
Regional School Unit No. 5

STATE OF MAINE
ASSESSMENT SCHEDULE AND NOTICE OF INSTALLMENTS OF REGIONAL SCHOOL
UNIT TAX

REGIONAL SCHOOL UNIT NO. 5
17 West Street
Freeport, ME 04032

To the Treasurer of the **Town of Durham** in the County of Androscoggin (the "Town"):

Under and by virtue of section 15691-A of Title 20-A of the Maine Revised Statutes, the Regional School Unit Board of Directors ("School Board") of Regional School Unit No. 5 (the "RSU") presents the following Assessment Schedule based on the budget approved at an RSU Budget Referendum, held June 8, 2021 for the fiscal year 2021-2022:

<u>Municipality</u>	<u>Assessment</u>
<i>Durham</i>	\$ 5,462,383.57
<i>Freeport</i>	\$19,919,981.92
<i>Pownal</i>	\$ 3,222,789.64

Under and by the virtue of the provisions of sections 1451-1512 (3) of Title 20-A of the Maine Revised Statutes, you are hereby notified that the following monthly installments are payable by the Town to the Treasurer of the RSU for fiscal year 2021-2022, and that each such monthly installment is due on or before the 20th of each month, commencing July 20 of said fiscal year, as follows:

July 20, 2021	\$ 455,198.63
August 20, 2021	\$ 455,198.63
September 20, 2021	\$ 455,198.63
October 20, 2021	\$ 455,198.63
November 20, 2021	\$ 455,198.63
December 20, 2021	\$ 455,198.63
January 20, 2022	\$ 455,198.63
February 20, 2022	\$ 455,198.63
March 20, 2022	\$ 455,198.63
April 20, 2022	\$ 455,198.63
May 20, 2022	\$ 455,198.63
June 20, 2022	\$ 455,198.64
 2021-2022 Fiscal Year Total	 \$5,462,383.57

Given under our hands this 9th day of June, 2021.

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

A majority of the School Board

Attest:

Dr. Becky Foley, Treasurer
Regional School Unit No. 5

STATE OF MAINE
WARRANT FOR ASSESSMENT OF REGIONAL SCHOOL UNIT TAX

REGIONAL SCHOOL UNIT NO. 5
17 West Street
Freeport, ME 04032

To the Assessor(s) of the Town of Freeport in the County of Cumberland (the "Town"):

Under and by virtue of the provisions of sections 1451-1512 of Title 20-A of the Maine Revised Statutes, the Regional School Unit Board of Directors ("School Board") of Regional School Unit No. 5 (the "RSU"), organized in pursuance thereof, hereby issues its warrant for the assessment of taxes on the Town for the year covering the period of July 1, 2021 to June 30, 2022 (the "Fiscal Year Period").

WHEREAS, the citizens of the RSU, at an RSU Budget Referendum held on June 8, 2021, voted that the sum of \$35,602,863.89 be appropriated and that the sum of \$28,493,155.53 be raised for the total school operating budget of the RSU, for the Fiscal Year Period.

WHEREAS, the citizens of the RSU also voted that the sum of \$209,492 be appropriated and that the sum of \$112,000 be raised for the RSU's total adult education budget for the period July 1, 2021 to June 30, 2022;

WHEREAS, the School Board has determined that the total budgeted appropriations for the period of July 1, 2021 to June 30, 2022, minus all other anticipated revenues of \$7,109,708.76, requires the sum of \$28,605,155.13 to be assessed against the member municipalities of the RSU, for the Fiscal Year Period; and

WHEREAS, the School Board on June 9, 2021 ordered that Warrants be issued forthwith and sent out for assessing the municipalities comprising the RSU their proportionate shares, said shares being in accordance with existing statutes and the method of sharing costs among the member municipalities of the RSU, and for paying the same to the Treasurer of the RSU;

NOW THEREFORE, pursuant to the provisions of sections 1451-1512 of Title 20-A of the Maine Revised Statutes, you are hereby required in the name of the State of Maine and the RSU to assess the sum of \$19,919,981.92 (the "Town's School Assessment"), upon the taxable estates within the Town according to the provisions of law for the assessment of taxes; and in making the Town's School Assessment, you are required to add the sum aforesaid to the amount of state, county and municipal taxes to be assessed by you.

And you are alike required to pay or issue your warrants to the several constables or collectors of the Town requiring them respectively to levy and collect the Town's School Assessment, and to pay to the Treasurer of the Town the aforesaid sum set against the Town, to be paid by the Treasurer of the Town to the Treasurer of the RSU in twelve equal monthly installments on or before the 20th of each of the months, commencing July 20 of the Fiscal Year Period.

Given under our hands this 9th day of June, 2021.

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

A majority of the School Board

Attest: _____
Dr. Becky Foley, Treasurer
Regional School Unit No. 5

STATE OF MAINE
ASSESSMENT SCHEDULE AND NOTICE OF INSTALLMENTS OF REGIONAL SCHOOL
UNIT TAX

REGIONAL SCHOOL UNIT NO. 5
17 West Street
Freeport, ME 04032

To the Treasurer of the **Town of Freeport** in the County of Cumberland (the "Town"):

Under and by virtue of section 15691-A of Title 20-A of the Maine Revised Statutes, the Regional School Unit Board of Directors ("School Board") of Regional School Unit No. 5 (the "RSU") presents the following Assessment Schedule based on the budget approved at an RSU Budget Referendum, held June 8, 2021 for the fiscal year 2021-2022:

<u>Municipality</u>	<u>Assessment</u>
<i>Durham</i>	\$ 5,462,383.57
<i>Freeport</i>	\$19,919,981.92
<i>Pownal</i>	\$ 3,222,789.64

Under and by the virtue of the provisions of sections 1451-1512 (3) of Title 20-A of the Maine Revised Statutes, you are hereby notified that the following monthly installments are payable by the Town to the Treasurer of the RSU for fiscal year 2021-2022, and that each such monthly installment is due on or before the 20th of each month, commencing July 20 of said fiscal year, as follows:

July 20, 2021	\$ 1,659,998.49
August 20, 2021	\$ 1,659,998.49
September 20, 2021	\$ 1,659,998.49
October 20, 2021	\$ 1,659,998.49
November 20, 2021	\$ 1,659,998.49
December 20, 2021	\$ 1,659,998.49
January 20, 2022	\$ 1,659,998.49
February 20, 2022	\$ 1,659,998.49
March 20, 2022	\$ 1,659,998.49
April 20, 2022	\$ 1,659,998.49
May 20, 2022	\$ 1,659,998.49
June 20, 2022	\$ 1,659,998.53
2021-2022 Fiscal Year Total	\$19,919,981.92

Given under our hands this 9th day of June, 2021.

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

A majority of the School Board

Attest:

Dr. Becky Foley, Treasurer
Regional School Unit No. 5

STATE OF MAINE
WARRANT FOR ASSESSMENT OF REGIONAL SCHOOL UNIT TAX

REGIONAL SCHOOL UNIT NO. 5
17 West Street
Freeport, ME 04032

To the Assessor(s) of the Town of Pownal, in the County of Cumberland (the "Town"):

Under and by virtue of the provisions of sections 1451-1512 of Title 20-A of the Maine Revised Statutes, the Regional School Unit Board of Directors ("School Board") of Regional School Unit No. 5 (the "RSU"), organized in pursuance thereof, hereby issues its warrant for the assessment of taxes on the Town for the year covering the period of July 1, 2021 to June 30, 2022 (the "Fiscal Year Period").

WHEREAS, the citizens of the RSU, at an RSU Budget Referendum held on June 8, 2021, voted that the sum of **\$35,602,863.89** be appropriated and that the sum of **\$28,493,155.53** be raised for the total school operating budget of the RSU, for the Fiscal Year Period.

WHEREAS, the citizens of the RSU also voted that the sum of **\$209,492** be appropriated and that the sum of **\$112,000** be raised for the RSU's total adult education budget for the period July 1, 2021 to June 30, 2022;

WHEREAS, the School Board has determined that the total budgeted appropriations for the period of July 1, 2021 to June 30, 2022, minus all other anticipated revenues of **\$7,109,708.76**, requires the sum of **\$28,605,155.13** to be assessed against the member municipalities of the RSU, for the Fiscal Year Period; and

WHEREAS, the School Board on June 9, 2021 ordered that Warrants be issued forthwith and sent out for assessing the municipalities comprising the RSU their proportionate shares, said shares being in accordance with existing statutes and the method of sharing costs among the member municipalities of the RSU, and for paying the same to the Treasurer of the RSU;

NOW THEREFORE, pursuant to the provisions of sections 1451-1512 of Title 20-A of the Maine Revised Statutes, you are hereby required in the name of the State of Maine and the RSU to assess the sum of **\$3,222,789.64** the "Town's School Assessment"), upon the taxable estates within the Town according to the provisions of law for the assessment of taxes; and in making the Town's School Assessment, you are required to add the sum aforesaid to the amount of state, county and municipal taxes to be assessed by you.

And you are alike required to pay or issue your warrants to the several constables or collectors of the Town requiring them respectively to levy and collect the Town's School Assessment, and to pay to the Treasurer of the Town the aforesaid sum set against the Town, to be paid by the Treasurer of the Town to the Treasurer of the RSU in twelve substantially equal monthly installments on or before the 20th of each of the months, commencing July 20 of the Fiscal Year Period.

Given under our hands this 9th day of June, 2021.

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

A majority of the School Board

Attest: _____
Dr. Becky Foley, Treasurer
Regional School Unit No. 5

STATE OF MAINE
ASSESSMENT SCHEDULE AND NOTICE OF INSTALLMENTS OF REGIONAL SCHOOL
UNIT TAX

REGIONAL SCHOOL UNIT NO. 5
17 West Street
Freeport, ME 04032

To the Treasurer of the **Town of Pownal** in the County of Cumberland (the "Town"):

Under and by virtue of section 15691-A of Title 20-A of the Maine Revised Statutes, the Regional School Unit Board of Directors ("School Board") of Regional School Unit No. 5 (the "RSU") presents the following Assessment Schedule based on the budget approved at an RSU Budget Referendum, held June 8, 2021 for the fiscal year 2021-2022:

<u>Municipality</u>	<u>Assessment</u>
<i>Durham</i>	\$ 5,462,383.57
<i>Freeport</i>	\$19,919,981.92
<i>Pownal</i>	\$ 3,222,789.64

Under and by the virtue of the provisions of sections 1451-1512 (3) of Title 20-A of the Maine Revised Statutes, you are hereby notified that the following monthly installments are payable by the Town to the Treasurer of the RSU for fiscal year 2021-2022, and that each such monthly installment is due on or before the 20th of each month, commencing July 20 of said fiscal year, as follows:

July 20, 2021	\$ 268,565.80
August 20, 2021	\$ 268,565.80
September 20, 2021	\$ 268,565.80
October 20, 2021	\$ 268,565.80
November 20, 2021	\$ 268,565.80
December 20, 2021	\$ 268,565.80
January 20, 2022	\$ 268,565.80
February 20, 2022	\$ 268,565.80
March 20, 2022	\$ 268,565.80
April 20, 2022	\$ 268,565.80
May 20, 2022	\$ 268,565.80
June 20, 2022	\$ 268,565.84
2021-2022 Fiscal Year Total	\$3,222,789.64

Given under our hands this 9th day of June, 2021.

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

A majority of the School Board

Attest:

Dr. Becky Foley, Treasurer
Regional School Unit No. 5

Committees/Sub-Committees

Chair	See attached policy BDB
Vice-Chair	See attached policy BDB
Negotiations	Two or three members for professional and two members for support staff. Take part in active contract negotiations on behalf of the school system with each employee union. Activities may involve negotiating successor agreements. The major time commitment arises when current contracts require renewal.
Policy	Three members. Policy topics and issues are generated by referral from the Board, at the request of the Superintendent, changes in law and recommendations from MSMA. Meets monthly.
Finance	Three members, one representative from each town per policy. Committee provides oversight for finance operations of the RSU. Meets at 5:00pm before the first Board meeting of the month
Strategic Communications	Two or Three members. The Strategic Communications Committee provides oversight for the Strategic Framework implementation and facilitates communication between the RSU5 Board and the public. Typically meets four times a year.
RSU5 Community Programs Advisory Council	One member. This group is advisory to Community Programs. A board member attends regularly as a liaison.
Maine Region Ten Technical High School	Two Board members serve on the Maine Region Ten Technical High School Board of Directors. Meetings are held monthly at Region 10 (3 rd Monday of the month) All traditional Board functions are carried out by the Region 10 board which is made up of representatives of the three sending school towns (Brunswick, Freeport and SAD 75) Note: we have filled one of the positions with a community member in the past.
Dropout Prevention	One Board member per policy serves as a representative. The committee is charged with meeting at least annually to plan for decreasing the number of students who do not complete their education. Meetings are scheduled for 2:30 p.m.
Stipend Review	Two members sit on the committee per CBA. Contractually any new stipend request comes with Administrator approval to the committee; their recommendation goes to the CEA then the full Board for final action. Reviews all stipend positions periodically. Two to seven meetings per year that take place after 3:45pm.
Student Centered Learning Committee (formerly Proficiency Based Education (PBE) Committee)	One member serves as a representative. The committee is charged with providing guidance and direction to RSU5 implementation of proficiency-based education and ensure alignment K-12. The

	committee will coordinate such key issues as policies, standards alignment, professional development and reporting practices.
Freeport Cable TV Board	One member serves as the school representative on the Freeport Cable TV Board. Meetings are held at least quarterly.
Freeport Performing Arts Center Advisory Committee (FPAC)	One member serves. The Committee meets two times a year to consider procedures, fees, review data regarding operation of the FPAC.
Safety Committee	Two members sit on the committee, charged with annual review/update of the Safety Plans. Meetings vary depending upon the workload. Typically, three meetings a year at 6:50 a.m.
Wellness	One member. Monthly district Wellness Committee meetings.
School Attorney	
School Physician	

BOARD OF DIRECTORS OFFICERS

Duties of the Chair

The Chair shall preside at all meetings of the Board of Directors and shall perform other duties as directed by law, Maine Department of Education rules, and by this Board. In carrying out these responsibilities, the Chair shall:

- A. Sign the instruments, acts, and orders necessary to carry out state requirements and the will of the Board of Directors;
- B. Consult with the Superintendent in the planning of the Board meeting agendas and with the Vice Chair as feasible;
- C. Confer with the Superintendent on crucial matters which may occur between Board meetings;
- D. Appoint subcommittees subject to Board approval and serve as an ex-officio member of all such subcommittees;
- E. Call special meetings of the Board of Directors as necessary;
- F. Be the public spokesperson for the Board of Directors at all times except as this responsibility is specifically delegated to others; and
- G. Preside at and be responsible for the orderly conduct of all Board of Directors meetings.

As presiding officer at all meetings of the Board of Directors, the Chair shall:

- A. Call the meeting to order at the appointed time;
- B. Announce the business to come before the Board in its proper order;
- C. Enforce the Board's policies relating to the order of business and the conduct of meetings;
- D. Recognize persons who desire to speak, and protect the speaker who has the floor from disturbance or interference;
- E. Explain, as appropriate, what the effect of a motion would be;

- F. Restrict discussion to a motion that is before the Board;
- G. Put motions to a vote and announce the vote result.

The Chair shall have the right, as other Board members have, to offer motions, discuss questions, and vote.

Duties of the Vice-Chair

In the absence of the Chair, the Vice-Chair shall perform all the duties of the Chair.

Duties of the Secretary

The Superintendent shall serve as Secretary of the Board of Directors, with the right to speak on all questions and offer recommendations. The Superintendent/designee shall be responsible for ensuring that records are kept of all business transacted by the Board at both regular and appropriately called special meetings, and shall perform such other functions as are ordinarily functions of this office.

Legal Reference: 20-A MRSA § 1055

Cross Reference: BB – Board of Directors Legal Status

Adopted: October 28, 2009
Reviewed: February 16, 2011
Reviewed: January 22, 2014
Revised: January 22, 2020

COMMITTEE MEMBERSHIP

Required/Highly Recommended

<p>Tier 1 Finance (3) Region 10 (2) Dropout (1) Stipend (2) Negotiation (2-3) Chair/Vice (2)</p>	<p>Tier 2 Policy (3) Strategic Comm - (2-3) Equity (2)*</p>	<p>Tier 3 SCL Wellness Sustainability* Safety</p>	<p>Tier 4 Cable Board FPAC Community Prog</p>
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(recommended membership)

* Advisory Committees (membership doesn't change yearly)

<p>Beth Dropout Finance SCL</p>	<p>Candy Support Negotiations Strategic Comm Policy</p>	<p>Jen Stipend Prof. Negotiations Region 10</p>	<p>Jeremy Finance Safety Comm Prog</p>	<p>Angela Dropout</p>	<p>Susana Prof. Negotiations Strategic Comm Equity Sustainability Cable Board</p>	<p>Lindsey F Support Negotiations Policy Equity</p>	<p>Maddy Stipend Policy SCL FPAC</p>	<p>Maura Vice Chair Safety</p>	<p>Michelle Chair Finance Prof. Negotiations</p>	<p>Valy Strategic Comm Wellness Sustainability</p>
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Updated 1-14-21