

**REGULAR MEETING OF RSU NO. 5 BOARD OF DIRECTORS
WEDNESDAY– FEBRUARY 16, 2022
FREEPORT HIGH SCHOOL - CAFETERIA
6:30 P.M. REGULAR SESSION
AGENDA**

1. **Call to Order:**
The meeting was called to order at _____ p.m. by Chair Michelle Ritcheson

2. **Attendance:**

____ Colin Cheney	____ Jill Piker
____ Candace deCsipkes	____ Maura Pillsbury
____ Jennifer Galletta	____ Michelle Ritcheson
____ Susana Hancock	____ Valeria Steverlynck
____ Elisabeth Munsen	____ Madelyn Vertenten
____ Dung Nguyen	____ Brady Grogan – Student Representative
	____ Piper Williams – Student Representative

3. **Pledge of Allegiance:**

4. **Consideration of Minutes:**
 - A. Consideration and approval of the Minutes of February 2, 2022 as presented barring any errors or omissions.

Motion: _____ 2nd: _____ Vote: _____

5. **Adjustments to the Agenda:**

6. **Good News & Recognition:**
 - A. Report from Board’s Student Representative (10 Minutes)

7. **Public Comments: (10 Minutes)**

8. **Reports from Superintendent: (10 Minutes)**
 - A. Items for Information
 1. District Happenings

9. **Administrator Reports:**
 - A. Finance - Peggy Brown (5 Minutes)

10. **Board Comments and Committee Reports:**
 - A. Board Information Exchange and Agenda Requests (10 Minutes)
 - B. Finance Committee (10 Minutes)
 - C. Strategic Communications (10 Minutes)

- 11. Policy Review: (15 Minutes)
 - A. Consideration and approval of 2nd Read of the following Policy:
GBCC - Employee Use of Cell Phones

Motion: _____ 2nd: _____ Vote: _____

- 12. Unfinished Business:
 - A. Budget Review:
 - 1. Budget Update – Becky Foley (10 Minutes)
 - 2. Technology – Gayle Wolotsky (20 Minutes)
 - 3. Curriculum, Instruction and Assessment - Cynthia Alexander (20 Minutes)
 - 4. Nutrition - Erin Dow (20 Minutes)
 - 5. Community Programs – Peter Wagner (20 Minutes)
 - 6. Facilities and Transportation - Dennis Ouellette (20 Minutes)
 - B. Consideration and approval of 2nd Read of the 2022-2023 School Calendar. (15 Minutes)

Motion: _____ 2nd: _____ Vote: _____

- 13. New Business:
NA

- 14. Personnel:
NA

- 15. Public Comments: (10 Minutes)

- 16. Adjournment:

Motion: _____ 2nd: _____ Vote: _____ Time: _____

**RSU No. 5 Board of Directors Meeting
Wednesday, February 2, 2022 – 6:30 p.m.
Freeport High School – Cafeteria
Meeting Minutes**

(NOTE: These Minutes are not official until approved by the Board of Directors. Such action, either to approve or amend and approve, is anticipated at the February 16, 2022 meeting).

1. CALLED TO ORDER:

Chair Michelle Ritcheson called the meeting to order at 6:31 p.m.

- 2. MEMBERS PRESENT:** Colin Cheney, Jennifer Galletta, Susana Hancock, Elisabeth Munsen, Dung Nguyen, Jill Piker, Maura Pillsbury, Michelle Ritcheson, Valeria Steverlynck, Madelyn Vertenten, and Piper Williams, Student Representative.
MEMBERS ABSENT: Candace deCsipkes

3. PLEDGE OF ALLEGIANCE:

4. CONSIDERATION OF MINUTES:

None

5. ADJUSTMENTS TO THE AGENDA:

Addition of Item # 8.A.

6. GOOD NEWS AND RECOGNITION:

A. Report from Board's Student Representative – Piper Williams

7. PUBLIC COMMENT:

None

8. REPORTS FROM SUPERINTENDENT:

A. Retirement: Lisa Demick, Pownal Elementary School Principal (effective 6/30/22)

9. ADMINISTRATOR REPORTS:

None

10. BOARD COMMENTS AND COMMITTEE REPORTS:

None

11. POLICY REVIEW:

None

12. UNFINISHED BUSINESS:

A. Budget Review:

1. Budget Update – Becky Foley
2. Mast Landing School – Emily Grimm
3. Freeport Middle School – Ray Grogan
4. Freeport High School – Jen Gulko
5. Athletics – Craig Sickels

13. NEW BUSINESS:

A. 2022-2023 Freeport High School Program of Studies – Jen Gulko

14. PERSONNEL:

None

15. PUBLIC COMMENT:

None

16. EXECUTIVE SESSION:

VOTED: To enter into Executive Session as outlined in 1 M.R.S.A § 405(6)(A) for the purpose of discussing a personnel matter. (Pillsbury – Steverlynck) (10 – 0)

Time In: 8:10 p.m.

Time Out: 9:23 p.m.

17. ACTION AS A RESULT OF EXECUTIVE SESSION:

VOTED: For consideration to approve the sabbatical request as presented. (Steverlynck – Munsen) (2 Ritcheson, Vertenten – 8 Cheney, Galletta, Hancock, Munsen, Nguyen, Piker, Pillsbury, Steverlynck) Motion Fails

18. ADJOURNMENT:

VOTED: To adjourn at 9:25 p.m. (Galletta – Hancock) (10 – 0)



Becky J. Ebley

Becky J. Ebley, Superintendent of Schools

Item #9.A

RSU No. 5

Warrant Articles For the Period 01/01/2022 through 01/31/2022

Fiscal Year: 2021-2022

Include Pre Encumbrance

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>Balance</u>	<u>Encumbrance</u>	<u>Budget Balance</u>	
INCOME							
GENERAL FUND REVENUES							
REQUIRED LOCAL FUNDS (-)	\$19,038,805.00	\$1,755,994.46	\$11,374,680.20	\$7,663,924.80	\$0.00	\$7,663,924.80	40.3%
ADDITIONAL LOCAL FUNDS (-)	\$9,454,550.13	\$885,824.94	\$5,240,168.87	\$4,214,381.26	\$0.00	\$4,214,381.26	44.6%
ADDLN SHARED REVENUE (-)	\$98,835.00	\$0.00	\$0.00	\$98,835.00	\$0.00	\$98,835.00	100.0%
INTEREST REVENUE (-)	\$30,000.00	\$0.00	\$1,993.38	\$28,006.62	\$0.00	\$28,006.62	93.4%
STATE REVENUES (-)	\$6,249,855.76	\$459,665.20	\$4,279,863.75	\$1,969,992.01	\$0.00	\$1,969,992.01	31.5%
MISC REVENUES (-)	\$31,018.00	\$0.00	\$0.00	\$31,018.00	\$0.00	\$31,018.00	100.0%
FUND BALANCE (-)	\$700,000.00	\$0.00	\$0.00	\$700,000.00	\$0.00	\$700,000.00	100.0%
Sub-total : GENERAL FUND REVENUES	(\$35,602,863.89)	(\$3,101,484.60)	(\$20,896,706.20)	(\$14,706,157.69)	\$0.00	(\$14,706,157.69)	41.3%
Total : INCOME	(\$35,602,863.89)	(\$3,101,484.60)	(\$20,896,706.20)	(\$14,706,157.69)	\$0.00	(\$14,706,157.69)	41.3%
EXPENSES							
GENERAL FUND EXPENSES							
ARTICLE 1 REGULAR INSTRUCTION (+)	\$15,705,487.42	\$1,122,320.51	\$6,321,767.64	\$9,383,719.78	\$8,099,825.61	\$1,283,894.17	8.2%
ARTICLE 2 SPECIAL EDUCATION (+)	\$4,781,322.85	\$338,485.04	\$1,982,741.16	\$2,818,581.69	\$2,443,785.63	\$374,796.06	7.8%
ARTICLE 3 - CAREER & TECHNICAL CTR (+)	\$142,979.00	\$23,829.84	\$95,319.36	\$47,659.64	\$0.00	\$47,659.64	33.3%
ARTICLE 4 - OTHER INSTRUCTION (+)	\$902,450.58	\$88,948.99	\$321,451.73	\$580,998.85	\$164,492.62	\$416,506.23	46.2%
ARTICLE 5 - STUDENT & STAFF SUPPORT (+)	\$3,447,233.82	\$267,321.89	\$1,667,650.73	\$1,779,583.09	\$1,479,614.77	\$299,968.32	8.7%
ARTICLE 6 - SYSTEM ADMINISTRATION (+)	\$1,067,818.68	\$84,623.47	\$546,849.54	\$520,969.14	\$324,825.89	\$196,143.25	18.4%
ARTICLE 7 - SCHOOL ADMINISTRATION (+)	\$1,767,562.80	\$133,833.64	\$956,811.51	\$810,751.29	\$775,574.03	\$35,177.26	2.0%
ARTICLE 8 - TRANSPORTATION & BUSES (+)	\$1,187,344.61	\$136,897.37	\$733,767.23	\$453,577.38	\$569,758.41	(\$116,181.03)	-9.8%
ARTICLE 9 - FACILITIES MAINTENANCE (+)	\$5,097,069.91	\$276,567.20	\$3,410,611.38	\$1,686,458.53	\$997,589.24	\$688,869.29	13.5%
ARTICLE 10 - DEBT SERVICE & OTHER COMMITMENTS (+)	\$1,208,949.22	\$0.00	\$1,161,801.07	\$47,148.15	\$0.00	\$47,148.15	3.9%
ARTICLE 11 - ALL OTHER EXPENDITURES (+)	\$294,645.00	\$0.00	\$0.00	\$294,645.00	\$0.00	\$294,645.00	100.0%

Operating Statement with Encumbrance

RSU No. 5

Warrant Articles For the Period 01/01/2022 through 01/31/2022

Fiscal Year: 2021-2022

Include Pre Encumbrance

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>Balance</u>	<u>Encumbrance</u>	<u>Budget Balance</u>	
Sub-total : GENERAL FUND EXPENSES	\$35,602,863.89	\$2,472,827.95	\$17,178,771.35	\$18,424,092.54	\$14,855,466.20	\$3,568,626.34	10.0%
Total : EXPENSES	\$35,602,863.89	\$2,472,827.95	\$17,178,771.35	\$18,424,092.54	\$14,855,466.20	\$3,568,626.34	10.0%
NET ADDITION/(DEFICIT)	\$0.00	(\$628,656.65)	(\$3,717,934.85)	\$3,717,934.85	\$14,855,466.20	(\$11,137,531.35)	0.0%

End of Report



Item # 10.B.

Regional School Unit 5
Durham • Freeport • Pownal

"To inspire and support every learner by challenging minds, building character, sparking creativity, and nurturing passions."

Becky Foley, Ph.D., Superintendent of Schools
Peggy Brown, Interim Director of Finance & Human Resources

Cynthia Alexander, Assistant Superintendent of Schools
Bonnie Violette, Ph.D., Director of Instructional Support

Finance Committee Minutes
February 2, 2022
Freeport High School Cafeteria

In attendance:

Beth Munsen (Chair)
Michelle Ritcheson
Dung Nguyen
Becky Foley
Scott Vaitones
Peggy Brown

Absent: None

The Chair of the Finance Committee called the meeting to order at 5:05pm.

Warrant Processing:

Committee members have stopped by Central Office to sign the warrants since the last meeting. This process is working well. Michelle will stop by to sign the most recent warrant.

Review of FY22 budget to date:

Peggy Brown reported that for the end of January, 2022, 58% of the fiscal year has passed and 59% of revenues have been received. She made a correction to the amount she stated at the January meeting. In error, she had reported that 61% of revenues had been received by the end of December. That figure should have been reported as 50%.

FY23 Budget Update:

Committee members reviewed the revenue pages which are now incorporated in the Budget Handbook dated February 2, 2022. State subsidy amounts and town tax impacts were discussed. This updated Budget Handbook will be provided to School Board members during the meeting later this evening.

Audit Update:

Auditor Marge Hall is working on finalizing her audit which will then need to be peer-reviewed. She will be at Central Office on Thursday, February 3rd.

Adjournment:

The meeting was adjourned at 5:35pm. The next scheduled meeting of the Finance Committee will be March 9th.

Respectfully submitted by Peggy Brown



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Bonnie Violette, Ph.D., Director of Instructional Support

Strategic Communications Committee

Committee: Strategic Communications

Meeting date: January 20, 2022

Submitted by: Becky Foley

Committee Members in attendance: Candy deCsiptes (Chair), Maddy Vertenten, Valy Steverlynck, Becky Foley

Members absent: None

Agenda Items and Discussion:

1. Student Exit Survey:

- Each committee member coded the student exit data on their own and brought the results to the meeting. Group members reached consensus on the coding.
- It was decided not to collect results by grade level as the sample size is too small to be significant.
- Next meeting we will review all of the past reports and the most current to try and identify trends.
- Will also look at the migration data.
- Becky will try and create a chart that is similar to what was passed out last year, before the next meeting.
- Group will discuss whether to continue this survey going forward.

2. Other

- Budget brochure will be created using different color ink and staying away from maroon.
- The committee would like to see the page numbers stand out more. In addition, if any hot topic issues arise, Becky will include additional information in the budget brochure.
- Ginny will begin building the budget brochure in February.
- The Parent Satisfaction Survey will be going out in February.

EMPLOYEE USE OF CELL PHONES

The purpose of this policy is to address employee use of cell phones and other electronic communication devices (except laptops), whether school unit-owned or personally owned, including those that send or receive text messages, allow retrieval or sending of email or provide Internet access.

The Board recognizes that the use of cell phones and other electronic communication devices may be appropriate to the efficient operations of the school unit and helping to ensure the safety of students and staff and the security of school unit property.

School unit employees may not use cell phones or electronic communication devices, whether school unit owned or personally owned, for non-school related business while they are engaged in instruction, the supervision of students during a school sponsored activity, or in any other manner that interferes with attending to and/or carrying out their job responsibilities. Employees are free to use their personal cell phones and other electronic communication devices during off-duty, lunch or break times.

Use of cell phones and electronic communication devices, whether school unit owned or personally owned, in a manner that violates Board policies, administrative procedures and/or state or federal laws will result in discipline and referral to law enforcement officials, as appropriate. ~~School administrators may confiscate and search a device when there is reasonable suspicion that an employee has violated this policy and that the device contains evidence of the violation.~~

In the interest of safety, school unit employees are prohibited from using ~~hand-held~~ cell phones and electronic communications devices while driving RSU No. 5 owned motor vehicles and buses, whether transporting students, other staff, or driving alone. Two-way radios installed in buses may be used to communicate with schools and other buses. Radio communication shall be for school business only. School unit employees are also prohibited from using ~~hand-held~~ cell phones and electronic communications devices while transporting students in private vehicles. ~~Employees operating a school bus or other school unit vehicle transporting students are prohibited from operating the vehicle while using a cell phone or other electronic communications device, whether personally owned or issued by the school unit, except~~ The only exception to this is during an emergency situation, or to call for assistance in the event of a mechanical breakdown or other mechanical problem, and then only when the vehicle is stopped or parked.

RSU No. 5 may provide cell phones or other electronic communication devices to some employees to assist them in carrying out their employment-related duties on or off school property. The Superintendent/designee shall have the discretion as to which employees will be provided school unit owned cell phones and other electronic communication devices, based upon need and availability.

School unit owned cell phones and other electronic communications devices are to be used for school-related business purposes and are not intended for personal use except in emergencies involving employee health or safety. Employees have no expectation of privacy in their use of school unit owned cell phones/electronic communications devices or the information stored on them.

~~SCHOOL BUS DRIVERS~~

~~Employees operating a school bus or other school unit vehicle transporting students are prohibited from operating the vehicle while using a cell phone or other electronic communications device, whether personally owned or issued by the school unit, except during an emergency situation or to call for assistance in the event of a mechanical breakdown or other mechanical problem, and then only when the vehicle is stopped or parked.~~

Adopted: April 27, 2011
Reviewed: October 26, 2016
Revised:

FY 2023 BUDGET: SCHOOL BOARD BUDGET WORKSHOP PRESENTATION

Building/Program: Technology Department

What key issues and priorities are you trying to address in your proposed budget?
 (Administrators identified the following three focus areas: maintain class sizes, increased student support, and maintaining adequate staffing)

This budget focuses on increased student support. MLTI paid for the first year of the lease for 7th/8th grade devices; now we are paying the lease annually for the next 3 years. We are also putting systems in place to ensure we are providing a safe environment with membership in a Student Data Privacy Consortium as well as premium cyber security risk management.

This budget ensures that we maintain adequate staffing. Our budget has increased in terms of employee salary and benefits with a change in a staff member who is receiving family insurance benefits instead of individual benefits.

How do these priorities align with the district’s four strategic objectives?

Climate/Culture

- *Equity (All learners and staff have access to quality technology to allow them to do their best.)*

Teaching and Learning

- *Meaningful student-centered learning, implementation of student-centered instructional practices (supported by access to reliable technology and district technicians)*

Finance and Operations

- *Ensure that all staff and students have access to quality facilities to meet their needs (security and data privacy improvements)*

Staffing Adjustments to Budget in FY 22	Staffing Adjustments to Budget in FY 23
<ul style="list-style-type: none"> ● Additional 1.0 district technician (\$67,000) ● Refresh devices in grades 7-12 <ul style="list-style-type: none"> ○ 7th/8th (\$167,076 - reimbursed by state) ○ 9th-12th (\$134,001.88) 	<ul style="list-style-type: none"> ● Year 2 of MLTI Lease <ul style="list-style-type: none"> ○ 7th/8th gr - \$63,639 (increase) ○ 9th-12th gr -\$134,001(same) ● Property and Casualty Insurance for Laptop Leases (\$7800) ● Student Data Privacy Support (\$1,952) ● Cyber Security Risk Management (\$1,300) ● iPad Refresh (\$12,000)

Other significant FY 23 requests in budget and need (Supplies, Equipment, etc).

- Google Sync project through Amplified IT (\$2,500)
- PowerSchool reports not previously identified in budget (\$1,651)
- Additional cost of refreshing computer related materials for instruction, such as document cameras (\$1,800)

FY 2023 BUDGET: SCHOOL BOARD BUDGET WORKSHOP PRESENTATION

Building/Program: Curriculum Development and Improvement of Instruction

What key issues and priorities are you trying to address in your proposed budget?
(Administrators identified the following three focus areas: maintain class sizes, increased student support, and maintaining adequate staffing)

Professional development and support for equity work.

How do these priorities align with the district's four strategic objectives?

Strategic Goal 1: All RSU 5 students experience a joyful learning climate that is safe, nurturing, and fosters curiosity.

FY 2023 Projected Enrollment / Class Size Ratio by Grade : N/A

Staffing Adjustments to Budget in FY 22	Staffing Adjustments to Budget in FY 23
There were no requests for FY22.	None

Other significant FY 23 requests in budget and need (Supplies, Equipment, etc).

None

FY 2023 BUDGET: SCHOOL BOARD BUDGET WORKSHOP PRESENTATION

Building/Program: GaTE

**What key issues and priorities are you trying to address in your proposed budget?
(Administrators identified the following three focus areas: maintain class sizes, increased student support, and maintaining adequate staffing)**

Maintain adequate staffing.

How do these priorities align with the district's four strategic objectives?

Strategic Goal 2: All RSU 5 students regularly engage in meaningful student centered learning

Objective 2.2 Expand curricular and extra-curricular choices that respond to students' interests and needs.

FY 2023 Projected Enrollment

5% of our students are identified under intellectual and/or artistic ability.

Staffing Adjustments to Budget in FY 22	Staffing Adjustments to Budget in FY 23
There were no requests for FY22.	None

Other significant FY 23 requests in budget and need (Supplies, Equipment, etc).

None

FY 2023 BUDGET: SCHOOL BOARD BUDGET WORKSHOP PRESENTATION

Building/Program: School Nutrition Program

Erin M. Dow, School Nutrition Director

What key issues and priorities are you trying to address in your proposed budget?

RSU 5's Nutrition Program continues its work to support student learning through a robust and equitable Nutrition Program. FY 2023's budget supports the department's long-term efforts to ensure that all of RSU 5's students enjoy delicious and nutritious foods throughout the school day and that the department is able to continue to adapt to changing schedules, product and equipment availability, and drastic increases in school meal participation.

How do these priorities align with the district's three strategic objectives?

RSU 5 Strategic Goal 4: *RSU 5 has well developed and refined finance, human resource, facilities, transportation and food service systems to support the learning of all students.*

RSU 5's nutrition program will adequately staff and supply its operations to provide the quality nutritional support that its students need for optimal learning and physical and social-emotional health.

Adjustments to Budget in FY 22	Staffing Adjustments to Budget in FY 23
<p><u>Staffing:</u> We added between 2.5 and 5 hours to 6 positions district-wide in anticipation of increased meal participation. The additional support has allowed the department to offer meals to all students learning remotely due to quarantine and isolation protocols and adapt kitchen procurement and processes to cope with significant supply chain challenges.</p> <p>One position at MSS remains vacant and FY 22 funds that were budgeted for this position have been used to fund an additional 30 hour/week position at DCS that was created in January 2022. This new position is contemplated separately in the FY 23 budget, as we intend to fill the MSS position when a candidate becomes available.</p>	<p><u>Increase Staff:</u> One Kitchen Assistant position at DCS: 30 hours/week.increased from 30 to 35 hours per week. +\$28,000.00</p>

Other significant FY 23 requests in budget and need (Supplies, Equipment, etc).

N/A

FY 2023 BUDGET: SCHOOL BOARD BUDGET WORKSHOP PRESENTATION

Building/Program: Community Programs

What key issues and priorities are you trying to address in your proposed budget?

The primary needs being met in the FY23 budget are offering high-quality programs in Childhood Education, Recreation, and Adult Education and Enrichment. In a year when our Laugh & Learn program will weather additional significant changes (new Coordinator, new Center), and as the need for childcare placements continues to grow, ensuring the continuity of those services has become more important than ever. We additionally plan to continue enhancing our offerings in Adult Education and Enrichment, and be more effective and comprehensive in the daily planning and management in our Recreation Program.

How do these priorities align with the district’s four strategic objectives?

1. **All RSU5 students experience a joyful learning climate that is safe, nurturing, and fosters curiosity.** *Our youth programs continue to rebound from the depths of the pandemic, and enrollments are nearly at pre-Covid numbers. We'll continue creating access to our programs for students at DCS and PES, increase the youth enrichment offerings, implement the vision of a new Childhood Education Coordinator, and open a new Laugh & Learn Center at MLS. Camp Seaside will continue its path toward more active, nature-focused programming.*
2. **All RSU5 students regularly engage in meaningful student-centered learning.** *Our administrative team continues to work closely with our L&L staff, particularly at the preschool, to offer student-centered, responsive care. In addition, before/aftercare staff are being coached to more effectively create structured plans for the children in their care. We continue seeking creative ways to blend K-5 students in our before/aftercare operations.*
3. **All RSU5 school-parent-community partnerships are based on strong communication and active involvement to support student success.** *We continue to form important partnerships within the community, and find opportunities for collaboration that serve a wide range of residents. Frequent coordination with the Chamber of Commerce and various contacts in municipal offices will continue providing opportunities to share resources around common goals to create well-attended and widely-supported programs.*
4. **RSU5 has well-developed and refined finance, facilities, transportation, and food service systems to support the learning of all students.**

N/A

Staffing Adjustments to Budget in FY 22	Staffing Adjustments to Budget in FY 23
<ul style="list-style-type: none"> ● Returned Recreation Program Assistant to 30hrs/wk ● Saw increased hours for Adult Education Coordinator through the PoHST (Summer Melt) program ● Operated Laugh & Learn programs with a skelton crew, requiring daily coverage of programs by Coordinators and Director, but returned teachers to full schedules 	<ul style="list-style-type: none"> ● Hire additional Laugh & Learn staff to adequately operate existing Centers and projected growth in Freeport

Other significant FY 23 requests in budget and need (Supplies, Equipment, etc).

With the anticipated opening of a new Laugh & Learn Center at MLS (summer 2022) there will be expenditures to cover furniture, fencing, landscaping, signage, playground equipment, and other required features at the new location. Any expenses not covered by the Covid Relief Funds will be drawn from L&L revenues and the CP reserve fund (enterprise account).

FY 2023 BUDGET: SCHOOL BOARD BUDGET WORKSHOP PRESENTATION

Building/Program: Facilities & Transportation

Dennis Ouellette Director

What key issues and priorities are you trying to address in your proposed budget?
(Administrators identified the following three focus areas: maintain class sizes, increased student support, and maintaining adequate staffing)

This budget focuses on ensuring adequate staffing in transportation and in facilities. We are finding it challenging to cover all bus runs, along with managing to keep workers on the job. We are again requesting a bus driver/custodian to ensure that we have the necessary staff to clean schools and to cover bus runs.

How do these priorities align with the district's four strategic objectives?

Goal 4.1 Ensure that all staff and students have quality facilities to meet their needs.
The requested bus driver/custodian will ensure that we maintain quality facilities.

Goal 4.4 Provide all students transportation that support their participation in curricular and co-curricular programs
Currently our bus fleet is at 23 buses with all of the models being from 2010 or newer. While finding bus drivers continues to be difficult, we started a bus driver training class one night a week at Freeport Middle School. Thus far we have had five students who are currently at different levels in the licensing process. Once these students obtain their license, we can put them into a drivers seat to help cover driver shortages. Although we have struggled to fill positions this year, we are hopeful that by offering the training, we will have enough applicants to fill the openings.

Staffing Adjustments to Budget in FY 22	Staffing Adjustments to Budget in FY 23
We requested a bus driver/custodian in 2022	We are requesting a full time bus driver/custodian to cover bus runs and custodial duties at various schools \$56,000

Other significant FY 23 requests in budget and need (Supplies, Equipment, etc).

There are increases in the prices for heating, (\$10,000) and paper products (\$11,050) in this budget.

Item # 12.B.

RSU5 School Calendar 2022-2023

AUGUST/SEPTEMBER					OCTOBER					NOVEMBER					DECEMBER					JANUARY				
M	T	W	TH	F	M	T	W	TH	F	M	T	W	TH	F	M	T	W	TH	F	M	T	W	TH	F
22	23	PLD	PLD	26														1	2					
29	30	31	1	2	3	4	5	ER	PLD	1	2	3	4	5	6	7	8	9	2	3	4	5	6	
5	6	7	8	9	10	11	12	13	14	7	8	9	PLD	11	12	13	14	15	16	9	10	11	12	ER
12	13	14	15	16	17	18	19	20	21	14	15	16	17	18	19	20	21	22	23	16	17	18	19	20
19	20	21	22	23	24	25	26	27	28	21	22	PC	24	25	26	27	28	29	30	23	24	25	26	27
26	27	28	29	30	31					28	29	30								30	31			
23					19					17					16					20				
8/24&25 Professional Learning Days					6 Early Release - Half Day					10 Professional Learning Day (1/2)					23-30 December Vacation					2 New Years Day (Observed)				
8/29 First Student Day PreK-9					7 Professional Learning Day					11 Veterans Day										13 Early Release - Half Day				
8/30 All PreK-12 Students					10 Indigenous People's Day					23 Professional Compensation Day										16 Martin Luther King, Jr. Day				
9/2 & 9/5 No School (Labor Day)										24-25 Thanksgiving Break														
FEBRUARY					MARCH					APRIL					MAY					JUNE				
M	T	W	TH	F	M	T	W	TH	F	M	T	W	TH	F	M	T	W	TH	F	M	T	W	TH	F
							1	2	3														1	2
		1	2	PLD	6	7	8	9	10	3	4	5	6	7	1	2	ER	4	5	5	6	7	8	9
6	7	8	9	10	13	14	15	ER	PLD	10	11	12	13	PC	8	9	10	11	12	12	13*	14*	15*	16*
13	14	15	16	17	20	21	22	23	24	17	18	19	20	21	15	16	17	18	19	19	20*	21	22	23
20	21	22	23	24	27	28	29	30	31	24	25	26	27	28	22	23	24	25	26	26	27	28	29	
27	28														29	30	31							
14					22					14					22					8				
3 Professional Learning Day					16 Early Release - Half Day					14 Professional Compensation Day					3 Early Release - Half Day					11 Graduation				
20 Presidents' Day					17 Professional Learning Day					17 Patriots' Day					29 Memorial Day					12 Last 1/2 Day If No Snow Days				
21-24 February Vacation										18-21 April Vacation										19 Juneteenth Natl. Independence Day				
																				* Storm Make up Days (13-20)				

-  NO SCHOOL - Holiday/Vacation
-  PROFESSIONAL LEARNING DAY - No Students (5 1/2)
-  PROFESSIONAL COMPENSATION DAY - No Students (2)
-  EARLY RELEASE FOR STUDENTS - Half Day Schedule (4)
-  LAST DAY OF SCHOOL-(if no snow days)-PK-12 HALF DAY Storm Make-up days If needed: 6/13-6/20.

Date Adopted by Board of Directors:

Draft
2/8/22