

**REGULAR MEETING OF RSU NO. 5 BOARD OF DIRECTORS
WEDNESDAY– MARCH 16, 2022
FREEPORT HIGH SCHOOL - CAFETERIA
6:30 P.M. REGULAR SESSION
AGENDA**

1. **Call to Order:**

The meeting was called to order at _____ p.m. by Chair Michelle Ritcheson

2. **Attendance:**

___ Colin Cheney
___ Candace deCsipkes
___ Jennifer Galletta
___ Susana Hancock
___ Elisabeth Munsen
___ Dung Nguyen

___ Jill Piker
___ Maura Pillsbury
___ Michelle Ritcheson
___ Valeria Steverlynck
___ Madelyn Vertenten
___ Brady Grogan – Student Representative
___ Piper Williams – Student Representative

3. **Pledge of Allegiance:**

4. **Consideration of Minutes:**

A. Consideration and approval of the Minutes of March 4, 2022 and March 8, 2022 as presented barring any errors or omissions.

Motion: _____ 2nd : _____ Vote: _____

5. **Adjustments to the Agenda:**

6. **Good News & Recognition:**

A. Report from Board's Student Representative (10 Minutes)

7. **Public Comments: (10 Minutes)**

8. **Reports from Superintendent:**

A. FY23 Budget Update (10 Minutes)

9. **Public Input: (30 Minutes)**

A. Public Input on the FY23 Budget

10. **Administrator Reports: (10 Minutes)**

A. Update on the 2022-2023 Calendar - Cynthia Alexander

11. **Board Comments and Committee Reports:**

NA

12. **Policy Review:**

NA

- 13. Unfinished Business: (120 Minutes)
 - A. Board Deliberations on the FY23 Budget

- 14. New Business: (10 Minutes)
 - A. Consideration and approval of the following stipend positions, pending budget approval.
 - FHS Jazz Band
 - DCS Yoga Club

Motion: _____ 2nd: _____ Vote: _____

- 15. Personnel: (10 Minutes)
 - A. Consideration and approval on the election of a Superintendent of Schools.

Motion: _____ 2nd: _____ Vote: _____

- 16. Public Comments: (10 Minutes)

- 17. Adjournment:

Motion: _____ 2nd: _____ Vote: _____ Time: _____

**RSU No. 5 Board of Directors Meeting
Friday, March 4, 2022 – 6:00 p.m.
Freeport High School – Cafeteria
Meeting Minutes**

(NOTE: These Minutes are not official until approved by the Board of Directors. Such action, either to approve or amend and approve, is anticipated at the March 9, 2022 meeting).

1. CALLED TO ORDER:

Chair Michelle Ritcheson called the meeting to order at 6:03 p.m.

2. MEMBERS PRESENT: Candace deCsipkes, Jennifer Galletta, Susana Hancock, Elisabeth Munsen, Jill Piker (arrived at 6:37 p.m.), Maura Pillsbury, Michelle Ritcheson, Valeria Steverlynck, Madelyn Vertenten, and Brady Grogan, Student Representative

MEMBERS ABSENT: Colin Cheney, Dung Nguyen

3. PLEDGE OF ALLEGIANCE:

4. CONSIDERATION OF MINUTES:

None

5. ADJUSTMENTS TO THE AGENDA:

None

6. GOOD NEWS AND RECOGNITION:

None

7. REPORTS FROM SUPERINTENDENT:

A. Update on adjusting RSU5 COVID Protocols, Masking Requirements.

8. PUBLIC COMMENT:

Durham - Michelle Allen, Nathan Ledger, Shannon Fitzpatrick, Jessica Conley
Freeport - Nicholas O'Connor, Jim Hews, John Emery, Mark Cochran, Joe Migliaccio, Andrew Hellman, Michelle Peacock, Jackie Priestly, Gina LeDuc-Kuntz, Brian Perry
Pownal - Erica Giddinge, John Tripp, Micayla Haseltine

9. ADMINISTRATOR REPORTS:

None

10. BOARD COMMENTS AND COMMITTEE REPORTS:

None

11. POLICY REVIEW:

None

12. UNFINISHED BUSINESS:

VOTED: To adjust RSU5 COVID Protocols, Masking Requirements to make masks optional in all of our schools beginning March 9, 2022. (Steverlynck – Galletta) (9 – 0) The Student Representative voted with the majority.

13. NEW BUSINESS:

None

14. PERSONNEL:

None

15. PUBLIC COMMENT:

Durham - Shannon Fitzpatrick, Jessica Conley, Ashlea Loring
Freeport - Jim Hews, Nicholas O'Connor

16. ADJOURNMENT:

VOTED: To adjourn at 7:45 p.m. (Hancock – Munsen) (9 – 0) The Student Representative voted with the majority.



Becky J. Foley, Superintendent of Schools

**RSU No. 5 Board of Directors Meeting
Tuesday, March 8, 2022 – 5:00 p.m.
Freeport High School – Library
Meeting Minutes**

(NOTE: These Minutes are not official until approved by the Board of Directors. Such action, either to approve or amend and approve, is anticipated at the March 16, 2022 meeting).

- 1. CALLED TO ORDER:**
Chair Michelle Ritcheson called the meeting to order at 5:01 p.m.
- 2. MEMBERS PRESENT:** Colin Cheney, Jennifer Galletta, Elisabeth Munsen, Jill Piker, Maura Pillsbury, Michelle Ritcheson, Valeria Steverlynck, and Madelyn Vertenten
MEMBERS ABSENT: Candace deCsipkes, Susana Hancock, Dung Nguyen. There was no Student Representative in attendance.
- 3. PLEDGE OF ALLEGIANCE:**
- 4. CONSIDERATION OF MINUTES:**
None
- 5. ADJUSTMENTS TO THE AGENDA:**
None
- 6. GOOD NEWS AND RECOGNITION:**
None
- 7. PUBLIC COMMENT:**
None
- 8. REPORTS FROM SUPERINTENDENT:**
None
- 9. ADMINISTRATOR REPORTS:**
None
- 10. BOARD COMMENTS AND COMMITTEE REPORTS:**
None
- 11. POLICY REVIEW:**
None
- 12. UNFINISHED BUSINESS:**
None
- 13. NEW BUSINESS:**
None

14. PERSONNEL:

None

15. EXECUTIVE SESSION:

VOTED: To enter into Executive Session as outlined in 1 M.R.S.A § 405(6)(A) for discussions relating to the appointment of officials. (Munsen – Vertenten) (8 – 0)

Time In: 5:05 p.m. Time Out: 7:51 p.m.

16. ACTION AS A RESULT OF EXECUTIVE SESSION:

None

17. PUBLIC COMMENT:

None

18. ADJOURNMENT:

VOTED: To adjourn at 7:53 p.m. (Steverlynck – Vertenten) (8 – 0)



Becky J. Foley, Superintendent of Schools

New Stipend Request Form

Name of Activity:

Jazz Band

Qualifications: (Administrator must complete this section before submitting to the Superintendent)

Advisor must have knowledge and experience teaching and coaching jazz instruments and students

Purpose:

To provide Jazz instrumental music education and performance opportunities to FHS students (In grades 9-12) through various rehearsals, auditions, festivals, and concerts.

Responsibilities of Advisor/Coach:

- Weekly rehearsals (After School)
- Jazz All State Auditions in October
- Jazz All State Honors Festival in January
- Fall Concert (Dress Rehearsal)
- Fall Concert (Performance)
- Winter Concert (Dress Rehearsal)
- Winter Concert (Performance)
- MBDA Jazz Band Festival (Performance)
- Spring Concert (Dress Rehearsal)
- Spring Concert (Performance)
- FHS Performing Arts Awards Banquet in May
- Additional Performance Opportunities (varies year to year)

Length of activity/period of responsibility (month to month):

September to June.

Number of Hours Required of Advisor/Coach per week (on average):

125-140 (4-5 Points).

***Breakdown of Hours:**

- Weekly rehearsals (After School) - 30-35 Hours
- Jazz All State Auditions in October - 3 Hours
- Jazz All State Honors Festival in January - Thursday, Friday & Saturday Festival (35 Hours)
- Fall Concert (Dress Rehearsal) - 1 Hour
- Fall Concert (Performance)
- Winter Concert (Dress Rehearsal) - 1 Hour
- Winter Concert (Performance)
- MBDA Jazz Band Festival (Dress Rehearsal & Performance) - 12 Hours
- Spring Concert (Dress Rehearsal) - 1 Hour
- Spring Concert (Performance) - 5 Hours
- FHS Performing Arts Awards Banquet in May
- Additional Performance Opportunities (varies year to year)
- Additional Planning, Preparation, Research - 15 Hours

Of above*, percent of hours during school day:

0

Of above*, percent of hours outside the school day:
125-140 (4-5 Points).

Number of Students:
Varies Year-to-Year. I've had 10-25 students in years past.

Parent volunteers or other adult help?
No.

Special event(s) required? (all day event, weekend activity, etc)
Jazz All State Honors Festival - Thursday, Friday, Saturday Festival
MBDA Jazz Band Festival - Usually on a Saturday

OTHER FACTORS:
Travel:
Travel Needed to auditions & festivals.

Overnight:
Jazz All State Honors Festival.

Does activity require a Budget?:
No. This activity can be supplemented and supported by the FHS Band Budget.

How is this position being done/funded currently?
This has been a volunteer position for more than 7 years.

Does this position require Fundraising:
If it did, we could fundraise through the RSU5 Performing Arts Boosters.

Comments:

Jazz Music Education Matters

Jazz gives students a unique, intermediate-to-advanced level of music-making that is not otherwise available to them during the school day at FHS.

Jazz puts the music of BIPOC in the spotlight

Jazz teaches students improvisational skills

Jazz teaches students to have courage

Jazz teaches students to innovate

Jazz teaches students that everyone's "voice" is equal.

Jazz teaches students to listen

Submitted by: 
Shawn McKeown

Date: Wednesday November 10, 2021

Administrator: 

Approved: 2/3/22 **Denied:**

Please return this form to the Superintendent's Office

*d-28-22 Approved by Stipend Committee at 4-5 points,
Pending budget approval.*

New Stipend Request Form

Please read Procedures for Requesting a New Stipend before completing this form.

Name of Activity: Yoga Club

Qualifications: (Administrator must complete this section before submitting to the Superintendent)

- Effective communicator with students and adults.
- Skilled in leading yoga and wellness activities.
- Experience with leading student groups.

Purpose:

Yoga club will be offered to students to support the health and well being of students within our school community. Students will be taught breathing exercises, yoga poses, mindful awareness, and relaxation techniques during each session. Students will learn to connect the mind, body, and breath to find calm within themselves and to share the peace from within themselves with others. This club will support student's mental health and social emotional learning. Participation in the club will allow students to practice yoga techniques to help them in their everyday lives. Some benefits and skills they will experience include: Emotional regulation skills, increased attention, body awareness, lowered stress levels, reduced anxiety and tension, positive impact on academics, increased confidence, and overall physical well being.

Responsibilities of Advisor/Coach:

- Plan, create and lead regular before and after school yoga sessions for students.
- Seek input from students and parents to inform options for sessions.
- Communicate with staff, students and families regarding Yoga Club activities
- Supervise students until parent pick up occurs

Length of activity/period of responsibility (month to month):

- Yoga Club meetings will last approximately 2 hours each week
- Yoga club will be offered to various grade spans for rotating sessions (example: 5 week sessions *more or less depending on the interest of the groups participating)
- Yoga Club will be offered throughout the school year

Number of Hours Required of Advisor/Coach per week (on average):

Approximately 2 hours per week.

***Breakdown of Hours:**

(Examples: practices, games, student meetings, organizing activities, publicizing, activities)

Planning sessions, communicating sign ups, informing students and families of opportunities, gathering student input on sessions(when developmentally appropriate). Leading and facilitating yoga sessions. Supervising students through pick up and drop off.

Of above*, percent of hours during school day:

10%

Revised: 11-17-20

Of above*, percent of hours outside the school day:

90% - combination of before or after school based on student feedback and availability

Number of Students:

- Each session will have a maximum of 15 students per group per session (This could expand depending on the need and interest of students).

Parent volunteers or other adult help?

- Teachers & Staff may volunteer and participate, but are not necessary to run the club.
- Parent volunteers are welcome to inquire about opportunities to help, but are not necessary to run the club.

Special event(s) required? (all day event, weekend activity, etc)

None

OTHER FACTORS:

Travel:

No

Overnight:

No

Does activity require a Budget?

No

How is this position being done/funded currently?

New activity to meet social emotional needs identified at school.

Does this position require Fundraising:

No

Comments:

Submitted by:

Lexie Triggiani *Lex Trigi*

Date:

10/4/21

Administrator:

Will Riddan

Approved:

Will Riddan

Denied:

2-28-22 Approved by Student Committee at 2-3 points,
pending Budget approval