

**REGULAR MEETING OF RSU NO. 5 BOARD OF DIRECTORS  
WEDNESDAY– JUNE 15, 2022  
FREEPORT HIGH SCHOOL - CAFETERIA  
6:30 P.M. REGULAR SESSION  
AGENDA**

1. Call to Order:  
The meeting was called to order at \_\_\_\_\_ p.m. by Chair Michelle Ritcheson
2. Attendance:

____ Colin Cheney	____ Jill Piker
____ Candace deCsipkes	____ Maura Pillsbury
____ Jennifer Galletta	____ Michelle Ritcheson
____ Susana Hancock	____ Valeria Steverlynck
____ Elisabeth Munsen	____ Madelyn Vertenten
____ Dung Nguyen	____ Brady Grogan – Student Representative
	____ Piper Williams – Student Representative
3. Pledge of Allegiance:
4. Consideration of Minutes:  
NA
5. Adjustments to the Agenda:
6. Good News & Recognition:  
A. Report from Board's Student Representative (10 Minutes)
7. Public Comments: (10 Minutes)
8. Reports from Superintendent: (5 Minutes)  
A. Items for Information
  1. 2022-2023 Board Meeting Schedule
9. Administrator Reports:  
A. Finance - Peggy Brown (5 Minutes)
10. Board Comments and Committee Reports:  
A. Board Information Exchange and Agenda Requests (10 Minutes)
11. Policy Review:  
NA
12. Unfinished Business:  
A. Move that the Computation and Declaration of Votes dated June 15, 2022 and attached hereto be approved;  
That the Computation and Declaration of Votes be entered upon the records of Regional School Unit No. 5; and

That a certified copy of the Computation and Declaration of Votes be sent to each of the municipal clerks within the Regional School Unit. (3 Minutes)

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_

- B. Move that the Warrant for Assessment of Tax and the Assessment Schedule and Notice of Installments for each member municipality prepared by the Treasurer for fiscal year 2022-2023 be approved and be issued in form presented to this meeting; and that the Treasurer be authorized and directed to deliver to each member municipality its Warrant for Assessment of Tax and its Assessment Schedule and Notice of Installments. (3 Minutes)

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_

13. New Business:

- A. Consideration and approval to revise the Guidelines for the Use of the Joan Benoit-Samuelson Track and Field. (15 Minutes)

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_

- B. Consideration and approval to authorize the Superintendent to hire staff between June 16, 2022 and the first Board meeting in September 2022. (3 Minutes)

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_

- C. Consideration and approval of a delegate and alternate to the Maine School Boards Association Annual Delegate Assembly at the Annual Fall Conference. (10 Minutes)

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_

- D. Consideration of approval that pursuant to section 1485(4) of Title 20-A, the Finance Committee be authorized to transfer not more than 5% of the total appropriation for any cost center in the FY23 operating budget to another cost center or among other cost centers, provided that the total FY23 fiscal year operating budget shall not be increased by such transfers. (3 Minutes)

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_

- E. Safety Committee Update. (15 Minutes)

- F. Consideration and approval to adopt the Secure Notification Resolution. (15 Minutes)

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_

14. Organizational Business: (20 Minutes)

- A. Consideration and approval to appoint a Chair for the RSU No. 5 Board of Directors (to take effect July 1, 2022).

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_

- B. Consideration and approval to appoint a Vice-Chair for the RSU No. 5 Board of Directors (to take effect July 1, 2022).**

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_

- C. Consideration of approval to add, delete, or consolidate committees and make annual appointments. (Board member names indicate committee members for the 2021-2022 School Year).**

**1. Negotiations (2-3)**

Professional (Ritcheson, Galletta, Hancock)

\_\_\_\_\_

Support (deCsipkes, Nguyen)

\_\_\_\_\_

**2. Policy (3) (deCsipkes, Vertenten, Cheney)**

\_\_\_\_\_

**3. Finance (3) (Nguyen, Ritcheson, Munsen)  
(One member from each town)**

\_\_\_\_\_

**4. Strategic Communications Committee (2-3) (deCsipkes, Steverlynck, Vertenten)**

\_\_\_\_\_

**5. RSU5 Community Programs Advisory Committee (1) (Pillsbury)**

\_\_\_\_\_

**6. Maine Region 10 Technical High School Board (2) (deCsipkes, VanNostrand - Community Member)**

\_\_\_\_\_

**7. Dropout Prevention Committee - BOOST (1) (Piker)**

\_\_\_\_\_

**8. Stipend Review Committee (2) (Galletta, Vertenten)**

\_\_\_\_\_

**9. Freeport Cable TV Board (1) (Hancock)**

\_\_\_\_\_

**10. Freeport Performing Arts Center Advisory Committee (1) (Vertenten)**

\_\_\_\_\_

**11. Safety Committee (2) (Cheney, Pillsbury)**

\_\_\_\_\_

12. Wellness Committee (1) (Steverlynck)

\_\_\_\_\_

13. Sustainability (2) (Steverlynck, Hancock)

\_\_\_\_\_

14. Diversity, Equity, Inclusion (2) (Cheney, Hancock)

\_\_\_\_\_

15. School Attorney  
Drummond Woodsum

16. School Physician  
Dr. Stephanie Phelps

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_

15. Personnel: (10 Minutes)

A. Consideration and approval to hire an Occupational Therapist for the 2022-2023 school year.

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_

B. Consideration and approval to hire a Speech Language Pathologist for the 2022-2023 school year.

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_

C. Consideration and approval to hire a Special Education Teacher for the 2022-2023 school year.

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_

16. Public Comments: (10 Minutes)

17. Adjournment:

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_ Time: \_\_\_\_\_



*"To inspire and support every learner by challenging minds, building character, sparking creativity, and nurturing passions."*

Becky Foley, Ph.D., Superintendent of Schools  
Peggy Brown, Interim Director of Finance & Human Resources

Cynthia Alexander, Assistant Superintendent of Schools  
Bonnie Violette, Ph.D., Director of Instructional Support

### ***2022-2023 RSU No. 5 Board of Directors Meeting Schedule***

***Meetings typically begin at 6:30 p.m. at Freeport High School Library or Cafeteria***

August 24, 2022	Business Meeting / Retreat - FHS Cafeteria 4:00 p.m.
September 14, 2022	Business Meeting
September 28, 2022	Business Meeting
October 12, 2022	Business Meeting
October 26, 2021	Business Meeting at Pownal Elementary School
November 9, 2022	Business Meeting
November 30, 2022	Business Meeting at Durham Community School
December 14, 2022	Business Meeting
January 11, 2023	Business Meeting
January 25, 2023	Business Meeting and Superintendent's Recommended Budget
February 1, 2023*	Business Meeting and Budget
February 8, 2023*	Additional Meeting - Budget
February 15, 2023*	Business Meeting and Budget
March 8, 2023	Business Meeting and Budget
March 15, 2023*	Additional Meeting - Budget
March 22, 2023	Business Meeting and Board Adoption of Budget
April 12, 2023	Business Meeting at Pownal Elementary School
April 26, 2023	Business Meeting at Durham Community School
May 10, 2023	Business Meeting
May 24, 2023	Business Meeting and Annual Budget Meeting
June 7, 2023*	Additional Meeting
June 14, 2023	Business Meeting

\*Dates changed/added to accommodate holidays, other conflicts and budget.

Board of Directors:

## RSU No. 5

## Warrant Articles For the Period 05/01/2022 through 05/31/2022

Fiscal Year: 2021-2022

☐ Include Pre Encumbrance

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>Balance</u>	<u>Encumbrance</u>	<u>Budget Balance</u>	
<b>INCOME</b>							
GENERAL FUND REVENUES							
REQUIRED LOCAL FUNDS (-)	\$19,038,605.00	\$1,586,550.43	\$17,720,881.92	\$1,317,723.08	\$0.00	\$1,317,723.08	6.9%
ADDITIONAL LOCAL FUNDS (-)	\$9,454,550.13	\$787,879.17	\$8,387,385.55	\$1,067,164.58	\$0.00	\$1,067,164.58	11.3%
ADDLN SHARED REVENUE (-)	\$98,835.00	\$0.00	\$98,835.00	\$0.00	\$0.00	\$0.00	0.0%
INTEREST REVENUE (-)	\$30,000.00	\$0.00	\$10,381.03	\$19,618.97	\$0.00	\$19,618.97	65.4%
STATE REVENUES (-)	\$8,249,855.76	\$459,174.83	\$6,136,090.50	\$113,765.26	\$0.00	\$113,765.26	1.8%
MISC REVENUES (-)	\$31,018.00	\$0.00	\$6,485.00	\$24,533.00	\$0.00	\$24,533.00	79.1%
FUND BALANCE (-)	\$700,000.00	\$0.00	\$0.00	\$700,000.00	\$0.00	\$700,000.00	100.0%
Sub-total : GENERAL FUND REVENUES	(\$35,602,863.89)	(\$2,833,604.43)	(\$32,360,059.00)	(\$3,242,804.89)	\$0.00	(\$3,242,804.89)	9.1%
Total : INCOME	(\$35,602,863.89)	(\$2,833,604.43)	(\$32,360,059.00)	(\$3,242,804.89)	\$0.00	(\$3,242,804.89)	9.1%
<b>EXPENSES</b>							
GENERAL FUND EXPENSES							
ARTICLE 1 REGULAR INSTRUCTION (+)	\$15,705,925.10	\$1,167,985.57	\$11,189,703.05	\$4,516,222.05	\$3,098,551.90	\$1,417,670.15	9.0%
ARTICLE 2 SPECIAL EDUCATION (+)	\$4,781,322.85	\$343,735.39	\$3,462,873.53	\$1,318,449.32	\$835,646.65	\$482,802.67	10.1%
ARTICLE 3 - CAREER & TECHNICAL CTR (+)	\$142,979.00	\$11,914.88	\$154,893.92	(\$11,914.92)	\$0.00	(\$11,914.92)	-8.3%
ARTICLE 4 - OTHER INSTRUCTION (+)	\$902,450.58	\$73,642.91	\$686,242.13	\$216,208.45	\$128,476.88	\$87,731.57	9.7%
ARTICLE 5 - STUDENT & STAFF SUPPORT (+)	\$3,447,233.82	\$222,343.67	\$2,654,240.24	\$792,993.58	\$640,412.46	\$152,581.12	4.4%
ARTICLE 6 - SYSTEM ADMINISTRATION (+)	\$1,067,818.68	\$100,070.97	\$956,819.23	\$110,999.45	\$77,834.59	\$33,164.86	3.1%
ARTICLE 7 - SCHOOL ADMINISTRATION (+)	\$1,767,562.80	\$142,833.74	\$1,579,306.73	\$188,256.07	\$166,743.32	\$21,512.75	1.2%
ARTICLE 8 - TRANSPORTATION & BUSES (+)	\$1,187,344.61	\$129,499.18	\$1,221,212.10	(\$33,867.49)	\$78,105.82	(\$111,973.31)	-9.4%
ARTICLE 9 - FACILITIES MAINTENANCE (+)	\$5,096,632.23	\$223,520.64	\$4,464,802.89	\$631,829.34	\$257,306.03	\$374,523.31	7.3%
ARTICLE 10 - DEBT SERVICE & OTHER COMMITMENTS (+)	\$1,208,949.22	\$0.00	\$1,208,949.22	\$0.00	\$0.00	\$0.00	0.0%
ARTICLE 11 - ALL OTHER EXPENDITURES (+)	\$294,645.00	\$2,256.00	\$2,256.00	\$292,389.00	\$0.00	\$292,389.00	99.2%

Operating Statement with Encumbrance

## RSU No. 5

### Warrant Articles For the Period 05/01/2022 through 05/31/2022

Fiscal Year: 2021-2022

☐ Include Pre Encumbrance

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>Balance</u>	<u>Encumbrance</u>	<u>Budget Balance</u>	
Sub-total : GENERAL FUND EXPENSES	\$35,602,863.89	\$2,417,802.95	\$27,581,299.04	\$8,021,564.85	\$5,283,077.65	\$2,738,487.20	7.7%
Total : EXPENSES	\$35,602,863.89	\$2,417,802.95	\$27,581,299.04	\$8,021,564.85	\$5,283,077.65	\$2,738,487.20	7.7%

End of Report

Operating Statement with Encumbrance

Item # 12.A.

REGIONAL SCHOOL UNIT NO. 5  
COMPUTATION AND DECLARATION OF VOTES

The total number of votes cast in all of the municipalities within Regional School Unit No. 5 (the "Regional School Unit") in the affirmative and in the negative on Question 1 of the Warrant and Notice of Election of the Regional School Unit Budget Validation Referendum held June 14, 2022, relating to the adoption of the Regional School Unit's 2022-2023 budget is as follows:

QUESTION 1:

	AFFIRMATIVE	NEGATIVE
Town of Durham:	_____	_____
Town of Freeport:	_____	_____
Town of Pownal:	_____	_____
TOTAL:	_____	_____

The School Board hereby declares that said Question has \_\_\_\_\_  
(write "passed" or "failed")

The total number of votes cast in all of the municipalities within the Regional School Unit in the affirmative and in the negative on Question 2 of the Warrant and Notice of Election of the Regional School Unit Budget Validation Referendum held June 14, 2022, relating to continuing the budget validation referendum process is as follows:

QUESTION 2:

	AFFIRMATIVE	NEGATIVE
Town of Durham:	_____	_____
Town of Freeport:	_____	_____
Town of Pownal:	_____	_____
TOTAL:	_____	_____

The School Board hereby declares that said Question has \_\_\_\_\_  
(write "passed" or "failed")

Dated: \_\_\_\_\_, 2022

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

A majority of the School Board of Regional School Unit No. 5

A true copy, attest: \_\_\_\_\_  
Becky Foley, Secretary



**~ RSU5 ~**  
**Guidelines for the Use of the**  
**Joan Benoit-Samuelson Track and Field**

DRAFT

Approved by the RSU5 Board of Directors: 3-22-17

Revised by the RSU5 Board of Directors: 3-27-19

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### *Appended items:*

*Table 1 Allowable Facility Use Schedule*

*Table 2 Freeport High School Athletic Teams Facility Use Summary Schedule*

~~*Table 3 Summary of Allowable Events “Under the Lights”*~~

*Figure 1 Parking and Wayfinding Exhibit*

## I. Objectives

The Objectives of these Guidelines, listed in no order of priority, are:

- A. Maximize RSU5's use of our athletic facilities and the opportunities for RSU5 students, citizens, and teams to practice team sports, play competitive games and meets, and host tournaments, championships, league/conference events, and to enjoy both organized and unorganized (pick-up) fitness and recreational use of facilities.
- B. Preserve and protect RSU5's investment from excessive use, misuse, or neglect, and to provide scheduling boundaries that allow proper, efficient, and regular maintenance of the facilities.
- C. To control facility schedules and activities in order to reduce undue impacts on neighboring properties, residential, and commercial properties, through noise, light, traffic, and trespassing.

## II. Definitions

The following definitions apply throughout this document:

- 1. *Facility*: the Joan Benoit Samuelson Track & Field
- 2. *Scheduled event*: a group event scheduled through the Freeport High School athletic or district calendar or RSU5 Community **Programs** calendar. This does not apply to "pick-up" play.
- 3. *daytime*: approximately 6:00AM to 5:00PM, unless lights are required
- 4. *nighttime*: approximately 5:00PM to ~~8:00PM~~ **9:00PM**, and requiring the use of lights ~~(with the exception of football games which extend to 8:30PM)~~ **9:00PM is an approximate end time. Games may end later than 9:00PM due to overtime, delays due to injuries, thunder/lightning, etc.**
- 5. *night game*: game that requires the use of lights throughout the competition

## III. Usage Priority

Gates to the facility will remain unlocked and it will be open to all RSU5 residents and their guests for unscheduled individual use for recreation, physical fitness, and "pick-up" play. RSU5 reserves the right to restrict or limit use of the facility when: 1) the facility is being used by students for class time, 2) during routine track or field maintenance, and 3) RSU5 scheduled events may compromise the safety of the users.

To meet the needs of RSU5, the prioritized scheduled use of sports activities is in the following order:

- 1. Freeport High School sports teams;
- 2. Freeport High School physical education programming;
- 3. RSU5 Middle Schools sports teams;
- 4. All other RSU5 schools' physical education classes;
- 5. RSU5 Community Programs sponsored activities, teams, and sport camps;
- 6. RSU5 based and operated youth sports programs designed to primarily provide development and competitive athletic programming for RSU5 youth (i.e. Freeport United, Freeport Gridiron Club);
- 7. RSU5 based and operated adult sports programs designed to primarily provide recreational athletic programming for RSU5 adults;

8. Hosting of Maine Principal Association sponsored tournaments, championship games, meets, and showcases where Freeport High School teams may be eligible to play if their regular season win-loss or play-off results provide Freeport High School teams an equal (or better) opportunity to compete in such tournaments, championships, or meets. Generally, such hosting commitments will be made at the beginning of the "regular" season before Freeport High School's eligibility to compete in any "post-season" play can be established.
9. Daytime (only) games and exhibitions by and between teams not necessarily from or associated with the RSU5, RSU5 Community Programs, or RSU5 based adult or youth sports programs only with the express permission of the Freeport High School Athletic Administrator and/or Recreation Coordinator Director of RSU5 Community Programs. An example of such an event would be a Western Maine Conference member in need of our facility due to their own extenuating field circumstances. Such events must adhere to the use and limitations outlined in these Guidelines.

Additionally, per the Agreement between the Town of Freeport and the RSU, the Facility is available to the Town of Freeport for a minimum of two (2) events annually.

#### IV. General Track and Field Use Rules and Limitations

- A. ~~The Facility will not be used for concerts or other non-athletic events or non-academic events unless approved by the Superintendent of Schools and directly supervised by a designated RSU5 School Department employee.~~
- B. Below are general rules and restrictions regarding use and play on the track and field.
  1. Refer to Sections V and VI for scheduling times
  2. Refer to Section VI for Use of Field Lights
  3. Refer to Section VII for Use of PA System
  4. Trash, gum, sunflower seeds, sports drinks and soda are not permitted on the field or track. All food and drink, excluding water, is limited to the concession area and bleachers.
  5. Absolutely no unauthorized vehicles on the field or track.
  6. Gear must be carried not dragged.
  7. Scoreboard consoles, scorer's table, public address system and lighting are under the strict control of the Athletic Administrator and/or Director of Community Programs and use shall be strictly limited.
  8. Personal "boom boxes", loudspeakers, PA systems are prohibited
  9. Artificial noisemakers, such as but not limited to, air horns, bull horns, cow bells, and sirens are not allowed at the facility.
  10. No metal or screw-in cleats are allowed. Track spikes limited to ¼ inch maximum.
  11. Keep storage shed and concession/toilet facilities locked when not in use; and supervised when open.
  12. DOGS ARE NOT ALLOWED anywhere inside the fenced area or on the track or turf field.
  13. Roadway gate must be kept locked at all times. Carry, do not drive, equipment to the field.
  14. Access is open for maintenance and emergency vehicles only.
  15. No unauthorized painting or marking on the field - use of cones for corner markers only.
  16. Smoking, vaping, drugs, and alcoholic beverages are prohibited on all RSU5 property - this facility is no exception.
  17. Phone service is not available at the field - coaches are advised to carry a cell phone.
  18. Athletes intending to use the field should cross the track only at designated location (on mat).
  19. Teams and spectators are responsible to patrol areas, including the bench areas, to remove all trash, debris. Trash receptacles will be available for use.

20. Bikes, skateboards, hover boards, and in-line skates are prohibited.

**V. Limitations on Use of Facilities - When Use of Field Lights is NOT Required.**

Allowable Uses of the Facility are summarized on Table 1 appended to this document. Consideration to amend this schedule from year to year may be discussed during annual reviews, as outlined in Section IX of this document.

**A. Scheduling and Use:**

1. Limitations on scheduled uses and activities which do not utilize the field lighting system shall be determined by cooperative efforts between Freeport High School's Athletic Administrator and the ~~Recreation Coordinator~~ **Director** of RSU5 Community Programs, consistent with the priority list above and the requirements of these guidelines. Citizens wanting more information about the use of the facilities should contact RSU5 Community Programs or reference Board Policy, Community Use of School Facilities, Policy KF.
2. Due to heavy traffic in the Freeport Village district, scheduling of group events/competitions (excluding regular season high school competition games) with anticipated crowds larger than those in attendance at regular high school functions, or when the Traffic Control Plan needs to be implemented, should be avoided during days of peak tourist traffic and when other large events are taking place in town.
3. The Freeport Performing Arts Center and the RSU5 Athletic Administrator will work collaboratively to minimize/avoid scheduling events such that both the FPAC and the track and field have concurrent events, particularly on busy tourist weekends when possible.

**B. Time Constraints:**

1. No scheduled uses, events or activities will be permitted to begin before 8:00AM, nor be permitted to continue after 9:00PM. 9:00PM is an approximate end time. Games may end later than 9:00PM due to overtime, delays due to injuries, thunder/lightning, etc.
1. No scheduled uses, events or activities will be permitted to begin before 8:00AM on any regular business day Monday through Friday, (not including holidays), nor be permitted to continue after 8:00PM (excluding high school football games).
2. ~~No scheduled uses, events or activities will be permitted to begin before 9:00 AM on Saturdays, nor be permitted to continue after 8:00PM (excluding high school football games).~~
3. ~~No scheduled group uses, events or activities will be permitted to begin before 10:00 AM on Sundays, nor be permitted to continue after 6:00PM.~~
4. ~~No scheduled uses, events or activities will be permitted to begin before 9:00 AM on weekday holidays, nor be permitted to continue after 8:00PM.~~
5. Notwithstanding these provisions, RSU5 entities may use the facilities prior to 8:00 AM weekdays for non-competitive activities.
6. RSU5 retains the right to respond responsibly, and with flexibility, to requests for non-competitive activities with start and end times that are outside of these time restraints.

**C. Use by Freeport High School:**

1. Table 2 appended to this document provides a schedule of Freeport High School fall and spring sports teams that will be using the field and track for practices and competitions.
2. Freeport High School physical education and/or wellness classes may use the facility during school hours, 7:45AM to 2:20PM.
3. Games will may start no later than ~~6:00PM~~ **7:00PM**

**D. Use by RSU5 Middle School:**

The turf field or track may be used by RSU5 Middle School teams during daylight hours, provided the scheduling falls within the limitations outlined in this Section and is approved by the RSU5 Athletic Administrator. It is anticipated that the Middle School teams may play up to four (4) games per season on the field, with or without the use of field lights.

E. Use by RSU5 Community Programs and others:

The facility is available for use by RSU5 Community Programs, as well as other youth or adult recreational programs provided, they are scheduled within the limits outlined in this document.

## VI. Limitation on Use of Facilities - When Use of Field Lights IS Required.

Nighttime or evening activities and use of the lights place additional concerns regarding impacts on neighboring properties and homes. Therefore, the following limitations are established for activities, events, games, and meets that are scheduled for those hours when use of the lights may be required. Any scheduled event that may reasonably be expected to continue beyond sunset or 8:00PM, whichever is the earlier, shall be included in this category. Allowable night events (with lights) are summarized in Table 3 appended to this document.

### A. General Rules - Night Scheduling.

#### 1. Nighttime use of the facilities shall be permitted only when:

- a. A Freeport High School team is directly participating in an interscholastic competition during the athletic season for that sport during the MPA established season, pre-season, and post-season play period; or when
- b. Official practices of RSU5 High School Teams are required; or when
- c. An RSU5 8th grade girls and boys Middle School team is directly participating in one (1) interscholastic competition each during the athletic season for that sport during the MPA established season, or post-season play period.

#### d. Approved RSU5 Community Programs events or reservations

- 2. ~~With the exception of Freeport High School's triple header soccer, games will start no later than 6:00PM. Games may start no later than 7:00PM.~~ Any night games or activities authorized under this policy shall be scheduled such that they may reasonably be expected to be completed by 8:00PM 9:00PM, unless otherwise approved by the Athletic Administrator, 9:00PM is an approximate end time. Games may end later than 9:00PM due to overtime, delays due to injuries, thunder/lightening, etc. All athletes and spectators should be asked to leave the facilities immediately following the games, meets, and every attempt will be made to turn off the field lights within 20 minutes of the completion of the game, meet or event.
- 3. ~~It is understood that four (4) varsity football games will start no later than 6:00PM and will conclude at approximately 8:30PM. Every attempt will be made to turn off the field lights within 20 minutes of the completion of the game.~~
- 4. ~~It is understood that when Freeport High School schedules triple header soccer games (First Team, JV, Varsity), the varsity game will start no later than 7:00PM and should reasonably be expected to be completed by 9:00PM unless otherwise approved by the Athletic Administrator. All athletes and spectators should be asked to leave the facilities immediately following the games, meets, and every attempt will be made to turn off the field lights within 20 minutes of the completion of the game, meet or event.~~
- 5. Any school team practices during the fall season which require the use of lights shall be completed by 8:45PM. Any school team practices during the spring season which require the use of lights shall be completed by 7:15PM. Every attempt will be made to turn off the field lights within 20 minutes of the completion of practice, and the lights should be turned off no later than 7:30PM

and , unless otherwise approved by the Athletic Administrator. Night practices shall be permitted Monday through Friday only.

6. No Saturday night games will be scheduled unless a makeup game is required, with the exception of approved Community Programs events or reservations which must be completed by 9:00PM.
7. No night games will be scheduled for Sunday nights, with the exception of approved Community Programs events or reservations which must be completed by 9:00PM.

## **VII. Use of Public Address (PA) System**

- A. Any PA system shall be used for official Freeport High School varsity games and events only and shall not be used for practice sessions. ~~The PA system will be used by adults only.~~ All other PA will be limited for emergency or public safety announcements.
- B. The PA system may be used for pre-game announcements, post-game announcements, meet announcements, playing the national anthem, and half-time routines. "Play by play" will only be utilized for home varsity football games. The PA system may be used for other sports to announce the names of the student athletes that have scored and/or assisted with the score.
- C. ~~Special,~~ scheduled events which require the use of a PA system (and which fall outside these guidelines) will require approval for use from the Athletic Administrator and/or ~~the Recreation Coordinator~~ Director of the RSU5 Community Programs.
- D. Pre-game music is only allowed during playoff games, tournament, and championship events. All music will be screened and approved by the Athletic Administrator and/or Director of Community Programs. Night time pre-game music will be limited to 30 minutes of continuous play.

## **VIII. Parking and Signage**

- A. ~~For football games and other large events when spectator attendance is expected to be larger than normal, Freeport High School will implement the "Large Event parking Management Plan".~~ Figure 1, "parking and Way-Finding Exhibit" and appended to this document provides general parking available to visitors as well as pathways to the facility.

## **IX. Communication, Reviews and Updates to These Guidelines**

- A. RSU5 will establish a Track and Field Advisory Board. The board will be comprised of the RSU5 Athletic Administrator, RSU5 Recreations Program Director, Freeport High School Neighborhood liaison, and other necessary parties. The Board ~~will~~ may meet ~~up to two times per~~ once a year to discuss scheduled downtown, town, and community events, in consideration of proposed scheduled uses of the track and field. The Board will also be tasked with implementing necessary revisions to this document. Any comments or concerns regarding the field use may be communicated directly with the RSU5 Athletic Administrator (tel. 207-865-4706) and the Superintendent of Schools (tel. 207-865-0928).

**Table 2  
Athletic Teams Facility Use  
Summary Schedule**

Freeport High School Sports Teams	Practices		Home Games		
	Frequency	Practice Times (approximate)	Frequency	Game Times (start to end)	Maximum Games Proposed "Under the Lights" <sup>(3)</sup>
<b>Fall (mid August thru end of October)</b> Soccer (includes Boy and Girls varsity, Junior Varsity and First Teams)	5 to 6 days per week	3-4 Slots available: 2:45 to 4:15/4:15 to 5:45/5:45 to 7:15/ <b>7:15 to 8:45<sup>(1)</sup></b> /weekdays 9am to 4pm Saturday	2-3 preseason 7 regular season Post season (unknown)	<b>3:30 to 9:00</b>  4:15 to 8:20pm <sup>(4)</sup> (weekdays)-else 9am to 6pm Saturdays  3:30 to 9:20pm <sup>(6)</sup> (weekdays)-Triple Header Soccer only  4:30 to 7:30pm (weekdays) <sup>(4)</sup> 9am to 6pm Saturdays	5-Girls 5-Boys   5
Field Hockey (includes Varsity and JV)					
Football (includes Varsity and JV)		NA (practice at Pownal Road field)  <b>May use one of the 4 slots above</b>	1/preseason, 4 regular season (JV 1-2 home games). Post season unknown	6pm to 8:30pm (Friday night, excluding overtime) <sup>(1)</sup> 1 to 3:30pm (Saturdays)	4 (Varsity only)
<b>Spring (April thru 1<sup>st</sup> week in June)</b>  Lacrosse (includes Boy and Girls Varsity and Junior Varsity)	5 to 6 days per week	3 Slots available: 2:45 to 4:15/4:15 to 5:45/5:45 to 7:15pm <sup>(2)</sup> weekdays/9am to 6pm Saturdays	2-3 preseason 6 regular season; post season unknown	<b>4:15 to 9:00PM</b>  4:15 to 7pm <sup>(2)</sup> , else 10am to 12:30 Saturdays	None <sup>(4)</sup>
Track & Field (high school and middle school practice together)			2-3 regular season Post season unknown	3:30pm start, weekdays/9am start Saturday, post season only	None

**Notes:**

1. Lights will be required to complete the practice or game beginning in mid-September
2. ~~Lights not anticipated: April sunset 7pm or later~~
3. Excluding makeup or post season competitions
4. Lights may be utilized if limited natural light (overcast skies) creates a safety issue for players
5. ~~Triple Header Soccer only (First Teams, Junior Varsity, Varsity)~~



**Table 3**  
**Summary of Allowable Events "Under the Lights"**

<b>User Group</b>	<b>Maximum Events Under the Lights<sup>(1)</sup></b>
<b>Freeport High School</b>	
Team practices	as outlined in Table 2 <sup>(2)</sup>
Team Games:	
Girls Varsity Soccer <sup>(3)</sup>	5
Boys Varsity Soccer <sup>(3)</sup>	5
Varsity Field Hockey	5
Varsity Football	4
Post Season	TBD
<b>RSU5 Middle Schools</b>	
Team Games:	
8th Grade Girls Soccer	1
8th Grade Boys Soccer	1
8th Grade Field Hockey	1
8th Grade Football	1
<b>Town of Freeport</b>	TBD

**Notes:**

- ~~(1) With the exception of Varsity Football Games and 3 potential existing varsity events, all events under the lights will be completed by 9:00PM~~
- ~~(2) Night practices allowed Monday through Friday only. Practices shall be completed by 7:15PM with lights turned off no later than 7:30PM~~
- ~~(3) Triple Header Soccer only, games completed by 9:00PM with lights turned off no later than 9:20PM~~

**Table 1**  
**Allowable Facility Use Schedule**

User Group	Facility Hours <sup>(1)</sup>			Lights <sup>(2)</sup>			PA/Sound <sup>(3)</sup>		
	Weekdays	Saturdays/ preseason	Sunday	Weekdays	Saturday	Sunday	Weekdays	Saturday	Sunday
FHS Sports Team <sup>(4)</sup> Practices	<u>2:45 to 8:45PM Fall</u>  2:45 to 7:15PM Spring	<u>8:00AM to 8:45 PM Fall</u>  <u>8:00AM to 7:15PM Spring</u>	Rarely/Varies	sunset to 7:30 <u>8:45PM (fall only) 7:15PM Spring</u>	NO	NO	NO	NO	NO
Games	4:15 to 7:45pm <u>2:00PM</u>  6 to 8:30PM (Football only)  7:00 to 9:30pm Triple Header Soccer only	9am to 6:30pm  <u>8:00AM to 9:00PM</u>	NO	sunset to 8:20pm <u>2:00PM (fall only)</u>  sunset to 8:50 (Football only)  sunset to 9:20pm Triple Header Soccer only	NO unless makeup game  <u>Same times as Weekdays</u>	NO	Yes  Yes	Yes  Yes	NO
FHS Physical Education/wellness classes	7:45AM to 2:20PM	NA	NA	NA	NA	NA	NA	NA	NA
RSU5 Middle School teams Practices	Track practice with FHS	NA	NA	NA	NA	NA	NO	NO	NO
Games	One game per 8 <sup>th</sup> grade team/Middle School track/1 or 2 meets	NA	NA	1 game per 8 <sup>th</sup> grade team (lights required fall only)	NA	NA	Football only	<u>Football only</u>  NO	NO
RSU5 Community sponsored events	<u>8am to 9pm Summer only</u>	<u>8am to 9pm Summer only</u>	<u>8am to 9pm Year Round</u>	<u>8am to 9pm Summer only</u>	<u>8am to 9pm Summer only</u>	<u>8am to 9pm Year Round</u>	Public Service/Emergency Only  <u>See Section VII Letter c.</u>		
RSU5 Competitive Youth Sporting events	<u>8am to 9pm Summer only</u>	<u>8am to 9pm Summer only</u>	<u>8am to 9pm Year Round</u>	<u>8am to 9pm Summer only</u>	<u>8am to 9pm Summer only</u>	<u>8am to 9pm Year Round</u>			
RSU5 Adult Sporting event	<u>8am to 9pm Summer only</u>	<u>8am to 9pm Summer only</u>	<u>8am to 9pm Year Round</u>	<u>8am to 9pm Summer only</u>	<u>8am to 9pm Summer only</u>	<u>8am to 9pm Year Round</u>			
MPA post season tournament	Varies/when qualified	Varies/when qualified	NO	Varies/when qualified	Varies/when qualified	NO	Varies/when qualified	Varies/when qualified	NO
Conference, Regional or State post-season Competition, (max. 2/season)	Varies	Varies	NA <u>NO</u>	<u>Varies</u>	<u>Varies</u>	NO	Yes	Yes	NO
Town of Freeport 2 events per year	Varies	Varies	TBD	TBD	TBD	TBD	TBD	TBD	NO
Non-RSU5 sponsored events (i.e. Renters)	<u>8am to 9pm Summer only</u>	<u>8am to 9pm Summer only</u>	<u>8am to 9pm Year Round</u>	<u>8am to 9pm Summer only</u>	<u>8am to 9pm Summer only</u>	<u>8am to 9pm Year Round</u>	Public Service/Emergency Only  <u>See Section VII Letter c.</u>		





Item #13.C.

Glinny McManus <mcmamusg@rsu5.org>

## Local Delegate to MSBA Annual Delegate Assembly

1 message

MSBA <msba@msmaweb.com>  
Reply-To: msma@msmaweb.com  
To: mcmamusg@rsu5.org

Tue, May 17, 2022 at 11:20 AM



MSMAWEB.COM

(800) 660-8484

WEB VERSION

UNSUBSCRIBE

May 17, 2022

## Local Delegate to MSBA Annual Delegate Assembly

The Constitution of the Maine School Boards Association provides that each Active Regular Member Board of MSBA and each Career and Technical Regional Board Associate Member is entitled to elect a voting delegate to participate in the Association's Annual Delegate Assembly. Below is a copy of the Purpose of the MSBA Delegate Assembly. Since the Delegate Assembly is responsible for proposed Constitution and Bylaws changes and considers resolutions of the Association, your election of a local delegate is strongly encouraged. **This year's Delegate Assembly is scheduled virtually for 9:30 a.m., Saturday, October 22.**

**Please elect your delegate early, maybe at your May or June meeting, as well as an alternate should your Board's delegate be unable to attend.** We hope that your delegate will attend the September MSBA Regional Meeting (~~see dates linked below~~) to have them be familiar with the resolutions that will be discussed at that time, and later presented for consideration at the October 22, Delegate Assembly. Please put this item on your May or June school board agenda so that Delegates can be elected early – or at least on your August agenda.

**Return the form listing the delegate and alternate to MSMA by October 17, 2022. Submission of your delegate's name does not automatically register them for the Fall Conference. Therefore, please be sure to register your delegate for the Fall Conference through your superintendent's office on the appropriate form when these forms are distributed. (Registration materials coming later this summer.)**

Confirmation of registered delegates will be emailed to Superintendents and Delegates by October 19, 2022.

Superintendents with more than one school board are asked to reproduce the attached form for each of their boards. Thank you!

Certification of School Board Representative Form

MSBA Regional School Board Meetings September 2022

Purpose of the MSBA Delegate Assembly

Region List



# **Purpose of the MSBA Delegate Assembly**

Governance and policy decisions affecting MSBA are dealt with at the Delegate Assembly. The importance of each School Board being represented at the Delegate Assembly cannot be overstated. The following information about the Delegate Assembly is to inform your School Board of the importance of electing a delegate.

According to Article VIII of the Constitution, the Delegate Assembly is the policy making body of the Association. The Delegate Assembly has four specific powers.

1. It adopts resolutions that express the beliefs and purposes of the Association.
2. It transacts such other business as presented to it prior to the opening of the Delegate Assembly by any delegation or the Executive Board of Directors.
3. It elects the Officers and Executive Board of Directors.
4. It may adopt amendments to the Constitution.

According to Article V of the Constitution, the Association is governed by the Executive Board of Directors. The Board is comprised of Regional Directors and At-Large Directors.

The Delegate Assembly consists of one voting delegate for each member district. In order to be an official delegate, the member School Board must report the name of the elected delegate and alternate prior to the Assembly. (See Delegate Form for actual date.)

The resolutions adopted at the Delegate Assembly are an expression of the Assembly's views regarding various issues and define the Association's position on legislative proposals.

As the Officers and Board of Directors approach any legislative session, it is crucial that they represent the Association's members. Make your local Board's voice heard and send a delegate to the MSBA Delegate Assembly held virtually this year, on Saturday, October 22, 2022.

**MSBA  
Board of Directors Meeting  
May 14, 2022**

**September Regional Meeting**

**Meetings will be held via Zoom (remote) and will begin at 6 p.m.**

- Major intent of September meetings is to share / discuss proposed Resolutions
- A zoom link for the meeting will be sent out the week prior each meeting
- Typically, these run 75-90 minutes.

September 6 – Region VIII, Kennebec  
September 8 - Region VII, Cumberland  
September 12 – Region V, MidCoast  
September 13 – Region VI, Western Maine  
September 14 – Regions III-IV, Washington & Hancock  
September 15 – Region IX, York  
September 19 – Region I, Aroostook  
September 20 – Region II, Penquis

# INDEX OF MSBA SCHOOL DISTRICTS BY REGION

## Aroostook (1)

Bancroft  
Bridgewater  
Caswell  
CTE Region 2  
Eagle Lake  
Easton  
Glenwood Pkt.  
Grand Isle  
Limestone  
Madawaska  
MSAD 10  
MSAD 27  
Nashville Pkt.  
Orient  
Portage  
RSU 29/MSAD 29  
RSU 32/MSAD 32  
RSU 33/MSAD 33  
RSU 39  
RSU 42/MSAD 42  
RSU 45/MSAD 45  
RSU 50  
RSU 70/MSAD 70  
RSU 79/MSAD 1  
RSU 84/MSAD 14  
RSU 86/MSAD 20  
RSU 88/MSAD 24  
RSU 89  
Union 122  
Winterville Pkt.

## Penguins (2)

Airline CSD  
AOS 43  
AOS 94  
Bangor  
Bowerbank  
Brewer  
Burlington  
CTE Region 3  
CTE Region 4  
East Millinocket  
Glenburn  
Greenbush  
Hermion  
Kingsbury  
Lowell  
Medford  
Medway  
Milford  
Millinocket  
RSU 19  
RSU 22  
RSU 26  
RSU 34  
RSU 63/MSAD 63  
RSU 64/MSAD 64  
RSU 67  
RSU 68/MSAD 68  
RSU 80/MSAD 4  
RSU 87/MSAD 23  
Sebeois Pkt.  
Shirley  
Union 60  
Veazie  
Willimantic  
Woodville

## Washington (3)

AOS 77  
AOS 90  
AOS 96  
Beddington  
Calais  
Cherryfield  
Indian Island  
Indian Township  
Maine Indian Education  
Moosabec CSD  
Pleasant Point  
Robbinston  
RSU 37/MSAD 37  
Union 103  
Vanceboro

## Hancock (4)

AOS 47  
AOS 91  
CTE Region 7  
Deer Isle-Stonington CSD  
Ellsworth  
Hancock  
Isle Au Haut  
Lamoine  
Otis  
RSU 24  
RSU 25  
Union 76  
Union 93

## Mid-Coast (5)

AOS 93  
AOS 98  
CTE Region 8  
Five Town CSD  
Islesboro  
Lincolnton  
Monhegan Island  
Northport  
RSU 1  
RSU 7/MSAD 7  
RSU 8/MSAD 8  
RSU 13  
RSU 20  
RSU 28/MSAD 28  
RSU 40  
RSU 65/MSAD 65  
RSU 71  
St. George  
Union 69  
West Bath  
Wiscasset

## Western ME (6)

Andover  
Auburn  
Carrabasset Valley  
Coplin Pkt.  
CTE Region 9  
CTE Region 11  
Flagstaff Regional RSU  
Gilead  
Lewiston  
Lisbon  
RSU 4  
RSU 9  
RSU 10  
RSU 16  
RSU 17/MSAD 17  
RSU 44/MSAD 44  
RSU 52/MSAD 52  
RSU 56  
RSU 58/MSAD 58  
RSU 73  
RSU 78  
Upton

## Cumberland (7)

Brunswick  
Cape Elizabeth  
Chebeague Island  
Falmouth  
Gorham  
Long Island  
MECDHH/Gov Bax Schl Deaf  
Portland  
Region 10 Technical High School  
RSU 5  
RSU 14  
RSU 15/MSAD 15  
RSU 51/MSAD 51  
RSU 61/MSAD 61  
RSU 72/MSAD 72  
RSU 75/MSAD 75  
Scarborough  
Sebago  
South Portland  
Westbrook  
Yarmouth

## Kennebec (8)

Athens  
Augusta  
Brighton Pkt.  
Caratunk  
Dennistown Pkt.  
Fayette  
Forks Pkt.  
Highland Pkt.  
MSAD 11  
Pleasant Ridge Pkt.  
RSU 2  
RSU 3/MSAD 3  
RSU 12  
RSU 18  
RSU 38  
RSU 49/MSAD 49  
RSU 53/MSAD 53  
RSU 54/MSAD 54  
RSU 59/MSAD 59  
RSU 74/MSAD 74  
RSU 82/MSAD 12  
RSU 83/MSAD 13  
Vassalboro  
Waterville  
Winslow  
Winthrop

## York (9)

Acton  
Biddeford  
Dayton  
Kittery  
RSU 6/MSAD 6  
RSU 21  
RSU 23  
RSU 35/MSAD 35  
RSU 55/MSAD 55  
RSU 57  
RSU 60/MSAD 60  
Saco  
Sanford  
Wells-Ogunquit CSD  
York

**DRAFT: Secure Storage Notification Resolution**

**Whereas, Evidence strongly suggests that secure firearm storage is an essential component to any effective strategy to keep schools and students safe;**

**Whereas, An estimated 4.6 million American children live in households with at least one loaded, unlocked firearm;**

**Whereas, Every year, roughly 350 children under the age of 18 unintentionally shoot themselves or someone else. That's roughly one unintentional shooting per day, and 70 percent of these incidents take place inside a home;**

**Whereas, Another 1,200 children and teens die by gun suicide each year, most often using guns belonging to a family member;**

**Whereas, In incidents of gun violence on school grounds, 75 percent of active shooters are current students or recent graduates, and up to 80 percent of shooters under the age of 18 obtained their guns from their own home, a relative's home, or from friends;<sup>1</sup>**

**Whereas, Research shows that secure firearm storage practices are associated with up to an 85 percent reduction in the risk of unintentional firearm injuries among children and teens;**

**Whereas, The U.S. Secret Service National Threat Assessment Center recommends the importance of appropriate storage of weapons because many school attackers used firearms acquired from their homes;**

**Whereas, Across the country, lawmakers, community members, and local leaders are working together to implement public awareness campaigns, such as the Be SMART program, which is endorsed by the National PTA and which encourages secure gun storage practices and highlights the public safety risks of unsecured guns;**

**Whereas, School districts across the country have begun to proactively send materials home to parents and guardians informing them of applicable firearm storage laws and firearm secure storage best practices;**

**Whereas, Keeping students, teachers and staff safe from the threat of gun violence should be the responsibility of all adult stakeholders at each of our school sites;**

**Whereas, Maine State law imposes penalties on adults when a child gains unsupervised access to unsecurely stored firearms;**

**Whereas, In order to continue with preventative measures to increase student and school safety we must act now; now therefore, be it**

**Resolved, That the Board directs the Superintendent and staff to update the Student Handbook to include information about parents' legal obligations regarding the secure storage of firearms;**

**Resolved further, That the Board directs the Superintendent to create an appropriate letter, in English and other languages, to parents and guardians that explains the importance of secure gun storage and the legal obligations to protect minors from accessing irresponsibly stored guns, to be included in annual registration materials at each school site, and, be it finally;**

**Resolved, That the Board and the Superintendent will continue to work with local law enforcement agencies, health agencies and non-profits to collaborate and increase efforts to inform District parents of their obligations regarding secure storage of firearms in their homes.**



**RSU No. 5 Board of Directors  
Committee Membership  
2021-2022**

**POLICY COMMITTEE**

Colin Cheney  
Candy deCsipkes  
Maddy Vertenten

**FINANCE COMMITTEE**

Beth Munsen  
Dung Nguyen  
Michelle Ritcheson

**NEGOTIATIONS COMMITTEE**

**Professional:** Michelle Ritcheson, Jen Galletta, Susana Hancock  
**Support:** Candy deCsipkes, Dung Nguyen

**STRATEGIC COMMUNICATIONS COMMITTEE**

Candy deCsipkes  
Valy Steverlynck  
Maddy Vertenten

**RSU5 COMMUNITY PROGRAMS COMMITTEE**

Maura Pillsbury

**MAINE REGION 10 TECHNICAL HIGH SCHOOL BOARD**

Candy deCsipkes  
Karin VanNostrand (Community Member)

**DROPOUT PREVENTION COMMITTEE**

Jill Piker

**STIPEND REVIEW COMMITTEE**

Jennifer Galletta  
Maddy Vertenten

**FREEPORT CABLE TV BOARD**

Susana Hancock

**~~STUDENT-CENTERED LEARNING COMMITTEE~~**

~~Beth Munsen~~  
~~Maddy Vertenten~~

**FREEPORT PERFORMING ARTS CENTER COMMITTEE**

Maddy Vertenten

**SAFETY COMMITTEE**

Colin Cheney

Maura Pillsbury

**WELLNESS COMMITTEE**

Valy Steverlynck

**DIVERSITY, EQUITY AND INCLUSION (DEI) COMMITTEE**

Colin Cheney

Susana Hancock

**SUSTAINABILITY COMMITTEE**

Susana Hancock

Valy Steverlynck

Board of Directors Approved: 11-17-21

## COMMITTEE MEMBERSHIP

Required/Highly Recommended	
<b>Tier 1</b> Finance (3) Region 10 (2) Dropout (1) Stipend (2) Negotiation (2-3) Chair/Vice (2)	<b>Tier 2</b> Policy (3) Strategic Comm - (2-3) Equity (2)
<b>Tier 3</b> SGL Wellness Sustainability Safety	<b>Tier 4</b> Cable Board FPAC Community Prog

(recommended membership)

\* Advisory Committees (membership doesn't change yearly)

<b>Beth</b> Vice Chair Finance SGL	<b>Candy</b> Support Negotiations Region 10 Policy Strategic Comm	<b>Jen</b> Stipend Prof. Negotiations	<b>Colin</b> Policy Equity Safety	<b>Jill</b> Dropout	<b>Susana</b> Prof. Negotiations Equity Sustainability Cable Board	<b>Dung</b> Support Negotiations Finance	<b>Maddy</b> Stipend Policy Strategic Comm SGL FPAC	<b>Maura</b> Safety Comm Prog	<b>Michelle</b> Chair Finance Prof. Negotiations	<b>Valy</b> Strategic Comm Wellness Sustainability
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\*\* Maura is also a member of the MSBA Board

Updated: 11/17/21

## Committees

Chair	See attached policy BDB
Vice-Chair	See attached policy BDB
Negotiations	Two or three members for professional and two members for support staff. Take part in active contract negotiations on behalf of the school system with each employee union. Activities may involve negotiating successor agreements. The major time commitment arises when current contracts require renewal.
Policy	Three members. Policy topics and issues are generated by referral from the Board, at the request of the Superintendent, changes in law and recommendations from MSMA. Meets monthly.
Finance	Three members, one representative from each town per policy. Committee provides oversight for finance operations of the RSU. Meets at 5:00pm before the first Board meeting of the month
Strategic Communications	Two or Three members. The Strategic Communications Committee provides oversight for the Strategic Framework implementation and facilitates communication between the RSU5 Board and the public. Typically meets four times a year.
RSU5 Community Programs Committee	One member. This group is advisory to Community Programs. A board member attends regularly as a liaison.
Maine Region Ten Technical High School	Two Board members serve on the Maine Region Ten Technical High School Board of Directors. Meetings are held monthly at Region 10 (3 <sup>rd</sup> Monday of the month) All traditional Board functions are carried out by the Region 10 board which is made up of representatives of the three sending school towns (Brunswick, Freeport and SAD 75) Note: we have filled one of the positions with a community member in the past.
Dropout Prevention	One Board member per policy serves as a representative. The committee is charged with meeting at least annually to plan for decreasing the number of students who do not complete their education. Meetings are scheduled for 2:30 p.m.
Stipend Review	Two members sit on the committee per CBA. Contractually any new stipend request comes with Administrator approval to the committee; their recommendation goes to the CEA then the full Board for final action. Reviews all stipend positions periodically. Two to seven meetings per year that take place after 3:45pm.
Student Centered Learning Committee (formerly Proficiency Based Education (PBE) Committee)	One member serves as a representative. The committee is charged with providing guidance and direction to RSU5 implementation of proficiency-based education and ensure alignment

	<del>K-12. The committee will coordinate such key issues as policies, standards alignment, professional development and reporting practices.</del>
Freeport Cable TV Board	One member serves as the school representative on the Freeport Cable TV Board. Meetings are held at least quarterly.
Freeport Performing Arts Center Committee	One member serves. The Committee meets two times a year to consider procedures, fees, and review data regarding operation of the FPAC.
Safety Committee	Two members sit on the committee, charged with annual review/update of the Safety Plans. Meetings vary depending upon the workload. Typically, three meetings a year.
Wellness	One member. Monthly district Wellness Committee meetings.
Diversity, Equity and Inclusion (DEI) Committee	Two members sit on the committee. Committee meetings second Tuesday of the each month at 7:00 a.m.
Sustainability Committee	Two members sit on the committee. Committee meets first Tuesday of each month at 7:30 a.m.
School Attorney	Drummond Woodsum
School Physician	Dr. Phelps