

*RSU5  
Durham – Freeport – Pownal*

*Superintendent's Recommended Budget  
2013-2014*

*March 26, 2013*

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**RSU5 Proposed Budget 2013-2014**

**Teachers per Grade**

Grade	Durham Community	Morse Street	Pownal Elementary	Mast Landing	Freeport Middle	High School
PK			1 (15)			
K	3 (16)	5 (16,17)	1 (15)			
1	2.5 (17,17,8)	4 (19,20)	1 (19)			
2	2.5 (17,18,9)	5 (19,20)	1 (19)			
3	2 (22-23)		1 (13)	4 (21)		
4	3 (21-22)		1 (13)	5 (20)		
5	3 (16-17)		1 (16)	5 (19)		
6	2 (23)				6 (21-22)	
7	3 (22)				6 (19)	
8	2 (20)				5 (18-19)	
9						
10						
11						
12						
Total Classroom Teachers	23	14	6	14	16	See attached

	2010-2011 Enrollment 10/1/10	2011-2012 Enrollment 10/1/11	2012-2013 Enrollment 10/1/12	2013-2014 Projected Enrollment
Durham Community School	407	425	420	424
Morse Street School	277	283	279	276
Pownal Elementary School	119	105	109	124
Mast Landing School	260	266	286	282
Freeport Middle School	270	276	302	308
Freeport High School	490	519	537	540
Total	1823	1874	1933	1954

	2010-2011 Tuition Students 10/1/10	2011-2012 Tuition Students 10/1/11	2012-2013 Tuition Students 10/1/12	2013-2014 Projected Tuition Students	
Grade 9	12	8	11	14	(Charter)
Grade 10	14	10	7	11	
Grade 11	26	10	9	7	
Grade 12	35	21	10	9	
Total	87	49	37	41	

Teacher	Dept.	Student Load per Sch Yr	# of Sections	Avg. Class Size	Other duties
Amory	Science Tech.	74	5	14-15	Study Hall
Anderson	English	42	3	14	Writing Ctr/Lit. Strategist
Andreson	Art	139	6	23	
Atwood	Soc. Studies	60	3.5	17	VHS & Study hall
Berkemeyer	Math	66	5	13	Math Center
Blier	English	100	5	20	Writing Center
Cass	Science	78	6	13	
DiSilvestro	Science	86	6	14	
Draper	Health/PE	167	12*	14	
Drolet	Health/PE	160	11*	14-15	
Dyhrberg	Soc. Studies	78	6	13	
Foreman	Music	44	3.5	12-13	Middle School
Girardin	Science	63	6	10-11	Focus Program
Greear	Health/PE	213	12*	17-18	
Harper	JMG	79	5.5	13-14	Study
Heathco	Math	85	5	17	Math Center
Hunter	Science	51	3	17	PTE
Irish	Science	85	6	14-15	
Jensen	Foreign Lang.	70	6	11-12	
Jones	English	81	5	16	PTE
Kurry	Science	90	6	15	
LaForge	Math	52	3	17	Math Ctr & Middle Sch/Math Strategist
Leavitt	English	95	5	19	Writing Center
Massey	Soc. Studies	107	6	17-18	
Medsker	Fine/App Arts	109	6	18	
Mellon	Soc. Studies	65	5	13	Study Hall
Morrison/Crane	Soc. Studies	8	0.5*	8	PTE (Archaeology)
Nolan	English	82	5	16	Writing Center
Ogilby	Soc. Studies	79	6	13-14	Focus Program
Parker	NGP	39	6	6-7	Alternative Program
Paterson	Foreign Lang.	109	6	18	
Peterson	English	58	3	14-15	Focus Program
Pizzuto	Math	82	5	16	Math Center
Robinson	English	52	4	13	PTE
Smail	Science	80	6	13	
Soule	Math	98	5	19	Math Center
Stiles	Math	44	4	11	Math Center/PTE
Stivers	English	55	4	13-14	Writing Center
Thomas	Math	92	5	18	Math Center
Tilton	Soc. Studies	101	5	20	PTE
Trefsgger	NGP	39	6	6-7	Alternative Program
Varela	For Lang	91	6	15	
Watts	Fine/App Arts	85	6	14	
Whitmore	Foreign Lang.	100	6	16-17	

## **RSU5 Superintendent's Recommended Budget FY14 March 26, 2013**

The Board established budget priorities in December 2012 based on the information available at the time. These priorities were used to develop the Superintendent's Recommended Budget for the next school year. The following information outlines the Board's priorities and what elements are included in the Recommended Budget. The Board asked administration to specify what reductions are made within the budget and what new items were requested but not included.

### **1. Board Priority Area December 2012:**

#### **Enrollments/ Instructional Programs/Student Supports**

RSU5 has seen a 3% increase in enrollment this school year. Our goal is to continue to target class sizes of 20 students per teacher across the district and consider related services time (including administrative support) to address the increased student enrollment. Academic support for gifted students and those who are struggling to learn are areas that continue to need to be addressed. There is also a need to develop new programs to support our students with special needs. Our literacy strategist model has been very effective and we would like to increase math strategist support across the district for training and intervention.

### **Superintendent's Recommended Budget March 2013:**

The goals of this priority area are partially met but we needed to make reductions in some areas to offset increases in other areas. The specifics of these goal areas are listed below.

*Financial Impact of Wages and Benefits for employees* – There is an average wage increase of 3% for employees and benefits increased by 4% resulting in an increase of approximately \$741,000 after all increases and decreases in positions. Wages and benefits alone would require a 2.9% increase on the total budget with no other increases or decreases.

*Class Size* – The budget reflects the movement of 1 position at Morse Street School (due to decreased enrollments) to Mast Landing School, which has increased enrollments. This results in 14 classroom teachers for 3 grades at each building with class sizes ranging from 16 to 20 at Morse Street and 19 to 21 at Mast Landing.

*Charter Tuition Funds* – There are fourteen (14) students who have signed a letter of intent to attend a charter high school next year. We are required by state law to pay the state average tuition to the charter school including both state and local funds. We have budgeted for a total of \$109,676 for charter tuition with funds in contingency to cover any additional charter students.

*Gifted Programming* – The budget includes funding to retain the one-year only position to support student programs and professional development on differentiated instruction.

*Special Education Programming* – There is a district wide need for a Functional Life Skills (FLS) program and a Choices (behavioral) program at the middle level. Grades 3-5 have a need for a transitional program. There are 3 new teaching positions in the budget to support these special education program needs. In addition, there is a new social work position to support district needs due to increased enrollments. It is important to keep our students with significant needs in the district so they can go to school with friends in our community. If we do not provide these programs within the district, the students would be required to attend an out-of-district placement at significantly higher costs.

*Leadership* – Increased enrollment and programming at Freeport Middle School requires additional administrative support. The Athletic Director currently works at Freeport Middle School 2 mornings per week to provide support. This will increase to approximately 2/3<sup>rds</sup> of the day to provide additional support but will reduce his time at the high school.

**Reductions:** As noted, the Recommended Budget includes the movement of 1 teaching position from Morse Street School to Mast Landing School. Other reductions made to offset increases include the following:

- Eliminated 1 Literacy Strategist position;
- Restructured the Alternative Education program at the high school and moved the two teachers into vacant positions;
- Reduced high school positions by .3 FTE (or three sections);
- Reduced summer work days from high school guidance;
- Eliminated van driver position to staff with current employees resulting in reduced custodial and maintenance time.

**New Items Requested but Not Included:** There were numerous items requested by administration and staff that we were unable to include in the recommended budget due to the financial impact of our proposed budget on taxpayers. These items are categorized below:

- Teacher and support staff positions for math support;
- Increased nursing support;
- Library support;
- Guidance counselor hours;
- Assistant Principal/Teacher Leader (filled need with Athletic Director instead);
- Additional teacher positions for enrollment, student support, and programs such as Chinese;
- Additional Ed Tech support for students.

## **2. Board Priority Area December 2012:**

### **Professional Development Time and Training**

Professional development time is a vital support for educators as we continue to improve and expand our curriculum and program offerings to students. Our goal is to fund Summer Institute trainings and an additional Professional Learning Day for the 13-14 school year.

### **Superintendent's Recommended Budget March 2013:**

There is a decrease of \$20,000 in curriculum materials to offset an increase of \$20,000 in professional development purchased services. This will support the PK-8 Summer Institute and 9-12 professional development.

### **Reductions:**

Unfortunately, the recommended budget includes the reduction of 1 Professional FLEX day. Administrators have agreed to take 1 unpaid furlough day resulting in reduced wages to help offset professional development and other positions.

### **New Items Requested but Not Included:**

- Additional professional day/time or increased substitute teacher funds for release time for professional development;
- Teacher leadership stipends.

### **3. Board Priority Area December 2012: Technology Investment**

There is a need for increased funds this year for student technology equipment linked to increased enrollments and new MLTI devices for grades 6-12.

#### **Superintendent's Recommended Budget March 2013:**

There is an actual decrease in technology funds including a reduction of \$12,400 in equipment.

#### **Reductions:**

We will not be able to provide audio enhancements or overhead projection devices in the classrooms. These would have been funded with the equipment money if we could have kept the technology budget flat but we needed to reduce the budget due to increases in other areas. Other reductions may be required if the state goes with a higher cost MLTI option than what we've budgeted.

#### **New Items Requested but Not Included:**

- MLTI buy out funds to purchase hardware for PK-5 students and staff;
- Wireless network expansion
- STEM computer lab at FHS (need classroom lab of higher powered computers)

### **4. Board Priority Area December 2012: Capital Investments**

This year there continues to be a major focus on capital investments. The Capital Plan recommendations provide funds to support on-going improvements in all of our 7 facilities and our vehicles.

#### **Superintendent's Recommended Budget March 2013:**

There was a decrease of \$5,000 in capital improvements. There is a decrease of \$101,491 in debt payments but only \$10,000 of it is in shared debt benefiting the entire RSU. The remaining \$91,000 reduction primarily benefits Freeport due to their non-shared debt and thus reduces their assessment.

#### **Reductions:**

There are general reductions to electricity, purchased repairs, and heating fuel.

#### **New Items Requested but Not Included:**

For several years our target has been \$400,000 annually for capital investments on our 7 buildings. This year's budgeted amount is \$380,000 and was not increased to meet our target.

**RSU5  
2013-2014 SUPERINTENDENT'S RECOMMENDED BUDGET**

<b>Article #</b>	<b>Description</b>	<b>Revised 2012-2013 Budget</b>	<b>Proposed 2013-2014 Budget</b>	<b>Difference</b>
<b>Article 1</b>	STUDENT AND STAFF SUPPORT	\$ 2,384,632	\$ 2,387,449	\$ 2,817
<b>Article 2</b>	SCHOOL ADMINISTRATION	\$ 1,182,300	\$ 1,195,546	\$ 13,246
<b>Article 3</b>	FACILITIES MAINTENANCE	\$ 3,081,514	\$ 2,936,504	\$ (145,010)
<b>Article 4</b>	CAREER AND TECHNICAL EDUCATION	\$ 454,271	\$ 457,359	\$ 3,088
<b>Article 5</b>	ALL OTHER EXPENDITURES (Nutrition, Crossing Guards)	\$ 106,400	\$ 106,400	\$ -
<b>Article 6</b>	REGULAR INSTRUCTION	\$ 10,568,642	\$ 10,823,356	\$ 254,714
<b>Article 7</b>	OTHER INSTRUCTION (ESL, Co-Curricular, Athletics)	\$ 609,241	\$ 674,286	\$ 65,045
<b>Article 8</b>	SYSTEM ADMINISTRATION	\$ 633,340	\$ 682,662	\$ 49,322
<b>Article 9</b>	TRANSPORTATION AND BUSES	\$ 1,312,493	\$ 1,369,698	\$ 57,205
<b>Article 10</b>	DEBT SERVICE AND OTHER COMMITMENTS	\$ 1,782,411	\$ 1,754,858	\$ (27,553)
<b>Article 11</b>	SPECIAL EDUCATION	\$ 2,789,903	\$ 3,161,876	\$ 371,973
<b>TOTAL ARTICLE 1-11 BUDGET</b>		<b>\$ 24,905,147</b>	<b>\$ 25,549,994</b>	<b>\$ 644,847</b>
<b>ADULT EDUCATION</b>		<b>\$ 83,000</b>	<b>\$ 83,000</b>	<b>\$ -</b>
<b>TOTAL OPERATING BUDGET</b>		<b>\$ 24,988,147</b>	<b>\$ 25,632,994</b>	<b>\$ 644,847</b>

**Budget Adjustments 2013-14**

**ARTICLE 1: STUDENT AND STAFF SUPPORT- Pages 1-9**

**CURRICULUM DEVELOPMENT**

**\*Added Professional Development Funds**

**LIBRARY SERVICES**

**\*Moved Library software annual fees from Technology**

**\*Books funded at \$18.60 per student**

**TECHNOLOGY**

**\*MLTI Renewal and buyout**

**ARTICLE 2: SCHOOL ADMINISTRATION- Pages 10-11**

**\*Reduction to reflect one unpaid furlough day**

**ARTICLE 3: FACILITIES MAINTENANCE-Pages 12-16**

**\*Savings in Electricity, Heating Fuel, and Debt**

**\*Revenues from Town of Freeport to offset expenses of Hunter Rd. field maintenance**

**ARTICLE 4: CAREER AND TECHNICAL EDUCATION-Page 17**

**\*No Adjustments**

**ARTICLE 5: ALL OTHER EXPENDITURES-Page 17**

**\*No Adjustments**

**ARTICLE 6: REGULAR INSTRUCTION-Pages 18-22**

**\*Allocated \$9,100 in music funds for equipment based on Music Committee request**

**\*Added 1 FTE Teacher to MLS due to enrollment**

**\*Restructuring of Alternative Ed Program at FHS**

**\*Reallocation of Alternative Ed Staff to vacant positions**

**\*Reduction of .3 FTE (or three sections) at FHS**

**\*Contingency; Wages; Tuition Reserve**

**\*Reduction of 1 Professional Flex Day**

**\*Reduction of 1 FTE Literacy Strategist**

**ARTICLE 7: OTHER INSTRUCTION-Pages 23-25**

**\*Reallocated 1 FTE Ed Tech Support**

**\*Continued phase in funding for Booster funded teams**

**\*Continuation of uniform replacement plan**

**ARTICLE 8: SYSTEM ADMINISTRATION-Pages 26-27**

**\*Reduction to reflect one unpaid furlough day**

**\*Educator and Support Professional Negotiations**



**ARTICLE 9: TRANSPORTATION AND BUSES-Pages 28**

**\*Purchase one new handicapped equipped bus**

**\*Re-distributed staff and added 20 Ed Tech hours to ride in second van**

**ARTICLE 10: DEBT SERVICE AND OTHER COMMITMENTS-Page 29**

**\*Scheduled reductions**

**ARTICLE 11: SPECIAL EDUCATION-Page 30-36**

**\*Moved DCS Choices Teacher & Ed Tech to DCS Self Contained**

**\*Moved FMS Resource Room Ed Techs to FMS Self Contained**

**\*Added FMS Functional Life Skills & FMS Choices Programs**

**\*Added MLS Transitional Program**

**\*Added 1 FTE Social Worker**

**\*Added .2 OT**

**RETIREMENT FUNDS- Page 37**

**\*70% of Total Cost of \$188,336**

**\*Anticipated State Retirement costs being passed down to local taxpayers**

**RSU5**  
**2013-2014 RESERVE FUNDS SUMMARIES**

**CAPITAL RESERVE FUND**

**Summary as of March 26, 2013**

Capital Reserve July 1, 2012 Balance	\$ 7,439
2011-2012 Undesignated Fund Balance	\$ 96,557
Capital Reserves Balance	<u>\$ 103,996</u>
Central Office Basement Upgrades	\$ (30,986)
<b>Capital Reserve Balance as of March 26, 2013</b>	<b>\$ 73,010</b>

**How Funded:**

2012-2013 Anticipated Unexpended Capital Reserve Fund Balance	\$ 73,010
2013-2014 Capital Improvements	<u>\$ 50,000</u>
<b>Capital Reserve Fund</b>	<b>\$ 123,010</b>

**Anticipated 2013-2014 Capital Items**

Item 1	Bus - 77 Passenger Handicapped Equipped	\$ 30,000
Item 2	Maintenance Pick up Truck	\$ 29,000
Item 3	Mast Landing Playground Equipment	\$ 10,000
Item 4	Middle School Gym Roof Repairs	\$ 50,000
Item 5	Middle School Elevator Upgrade	\$ 40,000
Item 6	Central Office Repairs	\$ 48,000
Item 7	Morse Street Carpet A & B Wings	\$ 30,000
Item 8	Pownal Trim (paint/stain)	\$ 10,000
Item 9	Pownal Main Hall Carpet	\$ 25,000
Item 10	Parking Lot Sander	\$ 8,000
Item 11	Morse Street D-Wing & Gym Roof Repairs	\$ 50,000
Item 12	Capital Reserves	<u>\$ 50,000</u>
Total		\$ 380,000

**Breakdown of Capital Items Funding:**

Article 3 Capital Improvements	\$ 350,000
Article 9 Bus/Van Lease	\$ 30,000
Capital Reserves Fund	<u>\$ -</u>
Total Funding	\$ 380,000

**RSU5**  
**2013-2014 RESERVE FUNDS SUMMARIES**

**FUEL RESERVE FUND**

<b><u>Expended as of March 26, 2013</u></b>	
Fuel Reserve July 1, 2012 Balance	\$ 74,013
-	\$ -
<b>Fuel Reserve Balance as of March 26, 2013</b>	<b>\$ 74,013</b>

<b><u>Funding for 2013-2014:</u></b>	
2012-2013 Unexpended Fuel Reserve Fund Balance	\$ 74,013
2012-2013 Unexpended Fund Balance	\$ -
<b>Fuel Reserve Fund</b>	<b>\$ 74,013</b>
<b>2013-2014 Heating Fuel Budgeted in Operating Budget*</b>	<b>\$ 125,300</b>
<b>2013-2014 Anticipated Fuel Reserve Expenditures**</b>	<b>\$ 25,800</b>

\*Amounts budgeted are based on anticipated Natural Gas expenditures  
Durham Community School utilizes Geothermal heating with Propane backup.

\*\*Buffer for Natural Gas pricing

**PROJECTED RSU5 BUDGET 2013-2014 IMPACT AS 03/26/2013**

	Assessed 2012-2013	Projected 2013-2014	Difference	
<b><u>RSU Operating Budget</u></b>				
Total Budget	\$ 24,905,147	\$ 25,549,994	\$ 644,847	
Adult Ed Budget	\$ 83,000	\$ 83,000	\$ -	
<b>Total RSU Operating Budget</b>	<b>\$ 24,988,147</b>	<b>\$ 25,632,994</b>	<b>\$ 644,847</b>	2.58%
<b><u>Less: State and Non-Shared Debt</u></b>				
F-Non-Shared Local Debt	\$ 282,760	\$ 197,414	\$ (85,346)	
D- State Supported Debt	\$ 1,406,245	\$ 1,387,141	\$ (19,104)	
D-Non-Shared Local Debt	\$ 219,796	\$ 215,585	\$ (4,211)	
<b>Total State and Non-Shared Debt</b>	<b>\$ 1,908,801</b>	<b>\$ 1,800,140</b>	<b>\$ (108,661)</b>	
<b><u>Less: Local Revenues</u></b>				
Shared Revenue*	\$ 912,044	\$ 673,357	\$ (238,687)	
Additional Assessment Durham	\$ 8,000	\$ -	\$ (8,000)	
State Aid	\$ 3,829,860	\$ 3,871,420	\$ 41,560	
<b>Total Revenues</b>	<b>\$ 4,749,904</b>	<b>\$ 4,544,777</b>	<b>\$ (205,127)</b>	
<b><u>Less: RSU Plan Required Local Contribution</u></b>	<b>\$ 15,886,387</b>	<b>\$ 15,907,360</b>	<b>\$ 20,973</b>	
<b>Total Additional Local Monies Required</b>	<b>\$ 2,443,055</b>	<b>\$ 3,380,717</b>	<b>\$ 937,662</b>	
<b><u>Additional Local Monies Required Distribution Per RSU Plan</u></b>				
Durham 21.42%	\$ 523,302	\$ 724,150	\$ 200,847	
Freeport 65.98%	\$ 1,611,928	\$ 2,230,597	\$ 618,669	
Pownal 12.60%	\$ 307,825	\$ 425,970	\$ 118,145	
<b>Total Additional Local Monies Required</b>	<b>\$ 2,443,055</b>	<b>\$ 3,380,717</b>	<b>\$ 937,662</b>	

*Shared Revenue		
Town of Freeport Hunter Rd Field Maintenance		\$82,257
State Agency		\$45,000
Medicaid		\$20,000
Misc / Interest		\$19,900
Laugh & Learn		\$10,200
Contingency		\$196,000
Fund Balance:		\$300,000
Total Shared Revenue		\$673,357



**State Valuation Changes By Town**

<b>Town</b>	<b>Valuation 2012-2013</b>	<b>Valuation 2013-2014</b>	<b>Valuation (De)Increase</b>	<b>% (De)Increase</b>
Durham	\$ 350,600	\$ 351,550	\$ 950	.27%
Freeport	\$1,526,300	\$1,425,350	(\$100,950)	(6.61%)
Pownal	\$ 188,950	\$ 184,550	(\$ 4,400)	(2.33%)

**Assessment Impact without Valuation Change**

<b>Town</b>	<b>Assessment 2012-2013</b>	<b>Assessment 2013-2014</b>	<b>Net Increase</b>	<b>Mil* \$</b>	<b>Mil* %</b>
Durham	\$ 3,447,212	\$3,601,741	\$154,528	\$0.47	3.51%
Freeport	\$13,631,935	\$14,247,662	\$615,727	\$0.45	2.92%
Pownal	\$ 1,760,851	\$ 1,851,673	\$ 90,822	\$1.17	3.48%

**Assessment Impact with Valuation Change**

<b>Town</b>	<b>Assessment 2012-2013</b>	<b>Assessment 2013-2014</b>	<b>Net Increase</b>	<b>Mil* \$</b>	<b>Mil* %</b>
Durham	\$ 3,447,212	\$3,790,806	\$343,593	\$1.04	7.81%
Freeport	\$13,631,935	\$13,987,599	\$355,664	\$0.26	1.69%
Pownal	\$ 1,760,851	\$1,922,671	\$161,820	\$2.09	6.20%

**Projected Assessment Impact**

<b>Town</b>	<b>Assessment Increase</b>	<b>Mil Rate* Increase</b>	<b>Mil Rate* % Increase</b>
Durham	\$343,593	\$1.04	7.81%
Freeport	\$355,664	\$0.26	1.69%
Pownal	\$161,820	\$2.09	6.20%

\*Based on April 1, 2012 Town Taxable Valuations and Mil Rates