

Proof of Residence Procedure

1. Proof of residence shall be required annually when:
 - a. A student enrolls in a school;
 - b. A student registers; and
 - c. A change of residence occurs.
2. Proof of residency records shall:
 - a. Include the name and street address of the parent/guardian; and
 - b. Be the actual location where the student and parent/guardian reside full-time.
3. The principal or designee shall accept any of the following records as proof of residency:
 - a. A lease or rental agreement consisting of written evidence that the agreement is valid and current, ***and*** a current utility bill (gas, electric, water, home telephone, or cable); OR
 - b. A current residential property tax statement or deed, ***and*** a current utility bill (gas, electric, water, home telephone, or cable); OR
 - c. Families with extenuating circumstances may request special consideration.
These will be reviewed on a case by case basis by the Superintendent or a designee.

Consequences for Violation of Policy

1. Students who are enrolled and found to be in violation of proof of residency shall be withdrawn from school.

Definition

Resident: A resident is an individual who is a full-time occupant of a dwelling located in the Lakeland Jt. School District 272. A person who owns property in the District boundaries, but does not reside in the boundaries, is not considered a resident for the purpose of this policy.