Winona Area Public Schools
Finance Committee
6/9/2022 Minutes
1:00 p.m. in person
WSHS Media Center Multi Purpose Conference Room

Members Present: *Steve Schild, Karl Sonneman, Dr. Annette Freiheit, Sarah Slaby*

Members Absent: *Nancy Denzer*

Others Present: *Emily Solheid, Dr. Sarah Knudsen, Mike McArdle, Alexandra Retter (Winona Post)*

Call to Order/Welcome

Welcome & Attendance (called to order at 1:03 pm)

Educational Assistants Tentative Agreement

- Emily Solheid discussed the tentative agreement with the Educational Assistants employee group including details of the financial settlement and language changes. Sarah Slaby walked through the costing of the tentative agreement as well as the fund balance impact.

Maintenance Tentative Agreement

- Emily Solheid discussed the tentative agreement with the Maintenance employee group including details of the financial settlement and language changes. Sarah Slaby walked through the costing of the tentative agreement as well as the fund balance impact.

Joint Powers Agreement

- Dr. Sarah Knudsen discussed the Joint Powers Agreement with the Minnesota Department of Education through which the district will receive $102,285 in funding over 5 years. The agreement was moved on as an agenda item on the 6/16/2022 board agenda.

LTFM 10-year Plan

- Sarah Slaby walked the Finance Committee through 4 documents related to the annual 10-year Plan required by the MN Department of Education:
  - Statement of Assurances
  - Revenue Projection
  - Expenditure Plan Application
  - Expenditure Plan Project Detail

The 10-year plan will be included on the July 7, 2022 school board meeting agenda as a briefing.

Credit Cards

- Director Slaby brought the topic of use of credit cards for staff development use for discussion purposes only.

Policy 412

- Policy 412 related to expense reimbursement was brought to the Finance Committee for discussion prior to moving on to the Board Operations Committee. No changes were recommended.

Worker's Compensation Policy

- The renewing worker's compensation policy was provided to the Finance Committee and was recommended to move on as an agenda item on 6/16/2022.

Review Meeting Minutes

- Meeting minutes for the 5/16/2022 meeting were moved on to the consent agenda by the Committee.

Review of the Consent Agenda Items

- The consent agenda for the next board meeting was brought to the committee for review.
    - Payment Register (summary and detail)
        - Document reflects May 2022, recommended to move on to consent agenda
    - Consent Agenda
        - Document reflects May 2022, recommended to move on to consent agenda
    - 2022 Budget Analysis recommended to move on to consent agenda
        - 2022 General Fund revenues as of 5/31/22 at 75.49% of budget
        - 2022 General Fund expenditures as of 5/31/22 at 79.44% of budget

COVID-19 Grants

- An updated snapshot of the COVID-19 related grants as of 5/31/2022 was provided and passed along to the consent agenda.

Cash Flow Data

- Cash balance data as of 5/31/2022 was provided for committee members and was forwarded on with the monthly consent agenda to the board.

Contracts

- The following contracts were recommended to move on to the consent agenda of the 6/16/2022 school board meeting:
    - 2023-2025 IEA Health & Safety Management
    - Aristotle K12
    - ECMECC - Infosec IQ
    - Winona Health - Summer School Nurse
    - MN State College Southeast - Field Rental
    - Kleen Tech (formerly known as Arnolds) - cleaning 2nd floor of WMS

Adjournment

- Meeting adjourned at 2:55 pm.