

Arts Assistant (50%)

High School
Job Description

Our Mission

We are a community of learners determined to make the world – or our corner of it – a better, kinder place. We reflect our values in everything we do so that we make the most of opportunities and challenges in a spirit of enthusiastic inquiry

Our Vision

We help every student turn learning into action, creating opportunities for students to stretch themselves further and achieve more than they believe possible.

General Description

There are two parts of responsibility for this position: supporting teaching and learning within the different Arts disciplines (visual art, music and drama), and providing technical support for exhibitions, the recording studio, and performing arts events. The Arts Assistant will also play an important role in integrating curricular components of ISZL's current programme. Working closely with the music teachers, Innovations team, the performing and visual Arts teachers, the Arts Assistant will develop and significantly enhance student skills and competencies in producing professional standard sound recordings, lighting and sound engineering, event management and all technical aspects of a thriving arts department.

The Arts Assistant is expected to:

Areas of Responsibility:

- Support teaching and learning within classes (e.g. maintaining the kiln, helping to mount student work, providing appropriate technical support for lights, sound, film, vocal recording, etc.).
- Provide authentic, industry-standard learning opportunities for students within the professional setting of a working recording studio.
- Create a supportive, purposeful environment and space for students to learn practical skills associated within the arts.
- Develop an environment of peer-to-peer mentoring and collaboration.
- Provide necessary support for events and productions within the performing arts, including light and sound for drama productions, exhibitions and concerts, as well as live-streaming and filming of HS events.
- Manage and maintain the recording studio facility (i.e. repairs, updates, orders, inventory, organisation of schedules and bookings)
- Provide technical support during student-led recording sessions, and assisting staff with using the facility within courses (e.g. to produce podcasts, footage)
- Offer professional development as part of the after school activities programme in music technology for students, staff and other school community members.
- Support the High School performing arts team with events (e.g. sound and light for the high school drama production, arts shows, concerts, but also events such as YFS, graduation, Arts festivals).
- Provide support to teachers in the Art Factory and liaise with the visual art teachers in order to ensure the efficient running of the school's day-today programme of scheduled lessons. Duties include such diverse areas as the preparation of equipment and materials for classes such as canvases and boards for painting, framing of student art, ordering & collection of art materials,

organising equipment storage and art supplies, ensuring equipment across the department works correctly, displaying of artwork around the campus and art exhibitions during the year.

- Support theatre lessons with sound and lighting during in-class performances and presentations, as well as maintaining backstage equipment (e.g. props and costumes).
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Required and Preferred Qualifications

- Please refer to [ISZL's Candidate Profile](#)
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Compensation

Compensation for this position will be commensurate with the responsibilities of the position and is very competitive globally.

Application Process

- Submit one PDF with a letter of interest and CV via the application link found in the Employment section of ISZL's [website](#)
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Key ISZL Reference Documents

- [Guiding Statements](#)
 - [Learning Principles](#)
 - [Inclusion Policy](#)
 - ISZL Teacher Candidate Profile
 - Visit the Employment section of ISZL's [website](#) for more information
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Child Protection

ISZL is committed to the use of the International Task Force on Child Protection screening and assessment practices for schools for all hiring processes.