

SUPERINTENDENT'S REGULATION 5-8.5 (K)

**PRINCIPALS: DUTIES RELATING TO
THE USE OF SCHOOL BUILDINGS**

In order to protect public property and to reserve school buildings primarily for the instructional use of students, each principal shall:

1. accept the responsibility for the general supervision of the grounds and buildings including ensuring the neatness of the buildings and preventing/remedying other School Board property;
2. see that all parties, dances, and other school-sponsored functions be properly chaperoned and conducted and that responsible instructional personnel assume responsibility for the conduct and safety of all students and others who are participating in a school-sponsored activity;
3. control the sale of articles of food and merchandise on school premises. Student organizations, with permission of the school principal, may sell refreshments at school entertainments, dances and athletic functions; and
4. review requests and grant permission for the use of school buildings by community groups after consulting with the division superintendent, and in keeping with School Board Policy 2-4.1 and regulations regarding the use of school buildings by non-school groups. Any fee charged for the use of the school buildings shall be established by the division superintendent and the School Board.