

SUPERINTENDENT'S REGULATION 5-8.5 (J)

**DUTIES RELATING TO STUDENT
TRANSPORTATION**

Since students are under the supervision of school personnel from the time they leave home each morning until they return in the afternoon, each principal shall:

1. be jointly responsible with the director of transportation and the division superintendent for the conduct of students while being transported on school buses to and from school;
2. be responsible for assigning a faculty member(s) to supervise the loading and unloading of school buses at the school;
3. hold such meetings of bus drivers with the director of transportation as may be necessary to instruct them properly in their duties and responsibilities;
4. compile and transmit to the division superintendent such necessary reports and records relating to student transportation as may be required;
5. cooperate with the director of transportation and the division superintendent in the selection of bus drivers to be recommended to the School Board for hire; and
6. be prompt in reporting any serious violations of regulations governing student transportation to the director of transportation and or the division superintendent.