

**CLOSED MEETING  
POQUOSON CITY SCHOOL BOARD  
COUNCIL CONFERENCE ROOM, CITY HALL BUILDING  
September 21, 2021**

PRESENT: Michelle Sheeler, Chairman  
Christy Helsel, Vice Chair  
Jeremy Jordan  
Craig Freeman  
Jonathan Ingram  
Cameron "CJ" Childress  
Arty Tillett, Superintendent  
Christine Hill, PhD, Assistant Superintendent

Chairman Sheeler called the meeting to order at 7:20p.m.

**I. CONSIDERATION OF NEED FOR CLOSED SESSION**

A motion was made by Chairman Sheeler, and seconded by Ms. Helsel, pursuant to the scholastic exemption of Section 2.2-3711(1) of the Virginia Freedom of Information Act, to move into Closed Session for consideration of personnel matters. A vote was taken.

Mr. Childress, Aye; Mr. Ingram, Aye; Mr. Freeman, Aye; Mr. Jordan, Aye; Vice Chair Helsel, Aye; Chairman Sheeler, Aye.

The motion was approved by a vote of 6:0

**II. CLOSED SESSION**

The Board met in closed session for consideration of:

A. Personnel Matters.

**III. MOVE TO OPEN SESSION**

A motion was made by Ms. Helsel, seconded by Chairman Sheeler, to move back into open session.

Mr. Childress, Aye; Mr. Ingram, Aye; Mr. Freeman, Aye; Mr. Jordan, Aye; Vice Chair Helsel, Aye; Chairman Sheeler, Aye.

The motion was approved by a vote of 6:0

**IV. CONSIDERATION OF CERTIFICATION OF CLOSED SESSION**

In accordance with Section 2.2-3712 (D) of the Virginia Freedom of Information Act, a motion was made by Chairman Sheeler, seconded by Ms. Helsel, that each member certify by his/her vote that the only matters discussed during the closed meeting were (a) only public business matters lawfully exempted from open meeting requirements under this chapter, and (b) only such public business matters as were identified in the motion by which the closed meeting was convened. A vote on the certification was taken:

Mr. Childress, Aye; Mr. Ingram, Aye; Mr. Freeman, Aye; Mr. Jordan, Aye; Vice Chair Helsel, Aye; Chairman Sheeler, Aye.

The motion was approved by a vote of 6:0

#### V. CONSIDERATION OF ACTION ON PERSONNEL

Mr. Tillett brought to the Board for Consideration a new PCPS Organizational Chart, and Personnel Action.

Resignation of Kimberly Gryszko, Effective Date TBD  
Ruth-Marie Cason to be hired as Principal at PPS, Effective Date TBD  
Kristen Lamm to be hired as Assistant Principal at PES, Effective Date TBD  
Brandon Ratliff, Ed.D., Assistant Superintendent of Operations  
Emily Forrest, Director of Accountability

Ms. Helsel made a motion, seconded by Mr. Ingram, to approve personnel action brought to the Board by the Superintendent.

A vote on personnel action was taken:

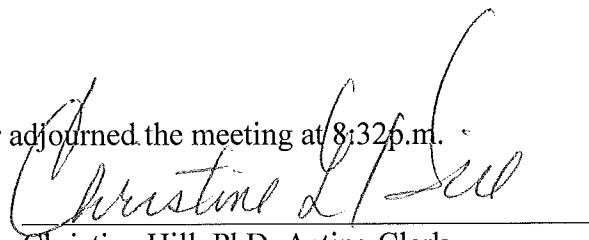
Mr. Childress, Aye; Mr. Ingram, Aye; Mr. Freeman, Aye; Mr. Jordan, Aye; Vice Chair Helsel, Aye; Chairman Sheeler, Aye.

The motion was approved by a vote of 6:0

#### VI. ADJOURNMENT

There being no further business, Chairman Sheeler adjourned the meeting at 8:32p.m.

  
Michelle Sheeler, Chairman

  
Christine Hill, PhD, Acting Clerk

10/19/21  
Date