

OLDHAM COUNTY BOARD OF EDUCATION

MEETING MINUTES

MARCH 25, 2019

The Oldham County Board of Education met in regular session at the Arvin Education Center in La Grange, KY, on Monday, March 25, 2019, with the following members present: (1) Kevin Woosley, Vice Chairperson; (2) Walt Schumm, Board Member; (3) Larry Dodson, Board Member; and (4) Patrick Kehoe, Board Member.

Joyce Fletcher, Board Chairperson, and Greg Schultz, Superintendent & Secretary to the Board were absent from the meeting.

Kevin Woosley, Vice Chairperson, led the meeting in Chairperson Fletcher's absence, and Assistant Superintendent for Support Services Brent Deaves acted as Secretary of the Board in the Superintendent's absence.

I. CALLED MEETING TO ORDER

Vice Chairperson Woosley called the meeting to order at 4:31 p.m.

II. AGENDA APPROVAL

Vice Chairperson Woosley asked if there were any changes to the agenda, Mr. Deaves recommended amending the agenda to include an additional action item (L), and noted supplemental information provided for action item J. Vice Chairperson Woosley called for motions to approve the amended agenda, motion made by Walt Schumm, seconded by Larry Dodson, and unanimously carried; the Board approved the March 25, 2019, amended board meeting agenda (4-0).

III. INSTRUCTIONAL SESSION

Gifted Services Coordinator Janet Fraser Gifted & Talented Education Services (GATES) provided program updates, student updates, etc. Ashley Sakie, GATES Gifted Resource Teacher, highlighted the GATEway at Arvin program, a new way to service OCS GATES students in one location. Shannon Jones, GATES Primary Talent Pool Resource Teacher, also provide program updates to the Board.

IV. TREASURER'S REPORT

Finance Officer Stephanie Anderson presented the monthly treasurer's report. Vice Chairperson Woosley called for motions of the Board to approve the report; motioned by Walt Schumm, seconded by Larry Dodson, and unanimously carried, the Board approved the Treasurer's Report as presented (4-0).

V. BILLS & CLAIMS

Ms. Anderson also presented the monthly Bills & Claims report. Vice Chairperson Woosley called for motions to approve; on a motion by Patrick Kehoe, seconded by Walt Schumm, and unanimously carried, the Board approved the report as presented (4-0).

VI. MINUTES

Vice Chairperson Woosley called for motions to approve meeting minutes as follows:

- On a motion by Larry Dodson, seconded by Patrick Kehoe, and unanimously carried, the Board approved the minutes of the February 25, 2019, regularly scheduled meeting as submitted (4-0).
- On a motion by Walt Schumm, seconded by Patrick Kehoe, and unanimously carried, the Board approved the minutes of the March 13, 2019, special-called meeting as submitted (4-0).

VII. PERSONNEL ACTIONS

The Board took the following personnel actions under advisement:

RETIREMENT:

Probationary Classified

Gary Allen	Bus Driver Trainee, Transportation, Effective February 26, 2019
Brian Bridwell	Bus Driver Trainee, Transportation, Effective February 26, 2019
Joseph Ezzio	Bus Driver Trainee, Transportation, Effective February 18, 2019
Bruce Kleinhenz	Bus Driver Trainee, Transportation, Effective February 26, 2019
Faye Wright	Bus Driver Trainee, Transportation, Effective February 26, 2019

Substitute Teachers

Carly Adkisson	Rank IV	Jaclyn Botica-Yarka	Rank II
Paula Edward	Rank IV	Mary Haddix	Rank III
Meridith Hamilton	Rank IV	Terry Henderson	Rank IV
Amanda Kimery	Rank IV	Kelsey Kitchens	Rank IV
Shelly Maikranz	Rank IV	Leah Newberry	Rank II
Sally Shannonhouse	Rank I	Molly Stephens	Rank IV
Lois Wells	Rank I	Amy Williams	Rank IV

LEAVE OF ABSENCE:

Certified

Amanda Buchholz	Teacher, North Oldham High School, Medical Leave/FMLA, Effective February 21, 2019, through Approximately June 3, 2019
Mary Harruff	Teacher, Harmony Elementary School, Maternity Leave/FMLA, Effective February 27, 2019, through Approximately May 22, 2019
Ashley Haselton	Teacher, Centerfield Elementary School, Maternity Leave extension, February 26, 2019, through March 8, 2019
Lisa Laws	Teacher, Buckner Elementary School, Medical Leave/FMLA, Effective February 6, 2019, through Approximately June 3, 2019
Kayla Thurman	Library Media, Crestwood Elementary School, Maternity Leave/FMLA, Effective February 7, 2019, through Approximately May 3, 2019
Heidi Wolk	Teacher, Oldham County Middle School, Maternity Leave/FMLA, Effective March 5, 2019, through May 28, 2019

Classified

Wanda Carly	Bus Driver, Transportation, Medical Leave Extension, Effective January 2, 2018, through Approximately June 5, 2019
Renee Grady	Mental Health Consultant, FMLA/Maternity Leave, Effective February 26, 2019, through Approximately May 6, 2019
Leslie Gross	Childcare Aide, Buckner Elementary School, Medical Leave Extension, Effective November 15, 2018, through Approximately March 11, 2019
Bryley Johnson	Occupational Therapist, FMLA/Maternity Leave, Effective March 13, 2019 through Approximately May 29, 2019
Rodney Johnston	Plant Operator, North Oldham Middle School, FMLA/Medical Leave, Effective March 12, 2019, through Approximately March 26, 2019
Christie Lester	Assistant Cafeteria Manager, Crestwood Elementary School, Intermittent Medical Leave, Effective January 2, 2019, through Approximately December 31, 2019
Jerry Love	Bus Monitor, Transportation, Medical Leave, January 8, 2019, through Approximately June 28, 2019
Robyn Pierce	Bus Monitor, Transportation, Medical Leave Extension, November 29, 2018, through Approximately April 9, 2019
Charlene Shaffer	Classroom Aide, Goshen Elementary School, Medical Leave, Effective February 7, 2019, through Approximately February 25, 2019
Amber Slayton	Custodian, Centerfield Elementary School, Medical Leave, Effective February 1, 2019, through Approximately June 28, 2019

CHANGE IN ASSIGNMENT:

	<u>Classified</u>
Stephen Bloch	Bus Monitor, Transportation, from Probationary Bus Monitor to Full-Time Bus Monitor, Effective February 11, 2019
Sandra Bonds	Cook, South Oldham High School, from Temporary Cook at Crestwood Elementary School to Probationary Cook at South Oldham High School, Effective February 18, 2019
Melanie Byers	Classroom Aide, Goshen Elementary School, from Probationary Classroom Aide at Goshen Elementary School to Full-Time Classroom Aide at Goshen Elementary School, Effective February 27, 2019
Devan Case	YAPT Aide, Arvin Ed. Center, from Probationary YAPT Aide at Arvin Ed. Center to Full-Time YAPT Aide at Arvin Ed. Center, Effective February 21, 2019
Kelly Cissell	YAPT Aide, Arvin Ed. Center, from FMD Aide at Oldham County High School to YAPT Aide at Arvin Ed. Center, Effective April 8, 2019
Paula Clem	Childcare Aide, Crestwood Elementary School, from Probationary Childcare Aide at Crestwood Elementary School to Full-Time Childcare Aide at Crestwood Elementary School, Effective March 11, 2019
Brenda Gardner	ECS Bus Monitor, Transportation, from Probationary ECS Bus Monitor to Full-Time ECS Bus Monitor, Effective February 11, 2019
Ida Giglio	Substitute Cook, District Wide, from Full-Time Cook at Crestwood Elementary School to Full-Time Substitute Cook District Wide, Effective February 25, 2019
Mona Hunsinger	Cafeteria Monitor, South Oldham High School, from Probationary Cafeteria Monitor to Part-Time Cafeteria Monitor, Effective March 4, 2019
Dana Lambert	Bus Monitor, Transportation, from Probationary Bus Monitor to Full-Time Bus Monitor, Effective March 12, 2019
Deborah Miller	Cook, Harmony Elementary School, from Probationary Substitute Cook District Wide to Full-Time Cook at Harmony Elementary School, Effective March 4, 2019
Clinton Prather	Open Route Driver, Transportation, from Full-Time Open-Route Driver to Part-Time Open-Route Driver, Effective March 1, 2019
Wayne Sizemore	Bus Driver, Transportation, from Probationary Bus Driver to Full-Time Bus Driver, Effective February 21, 2019
Tandy Wehder	Bus Driver, Transportation, from Probationary Bus Driver Trainee to Probationary Bus Driver, Effective February 20, 2019
Tandy Wehder	Bus Driver, Transportation, from Probationary Bus Driver to Full-Time Bus Driver, Effective March 8, 2019

ADDITIONAL DAYS/HOURS:

	<u>Classified</u>
Dawn Colvin-Haggard	Childcare Aide, Harmony Elementary School, Effective February 25, 2019
Christopher Garner	Custodian, South Oldham Middle School, One-Hour Daily, Effective February 25, 2019

SUSPENSION:

	<u>Classified</u>
Terri Knickerbocker	Lunchroom Monitor, La Grange Elementary School, 5-Day Suspension, Effective February 13, 14, 15, 18 and 19, 2019

PUBLIC REPRIMAND:

Certified

Amy Hamilton

Teacher, South Oldham High School, Effective February 11, 2019

VIII. CONSENT ITEMS (A-G)

Vice Chairperson Woosley, acting on the Superintendent's recommendation to approve, called for motions of the Board to approve consent items A-G. On a motion by Larry Dodson, seconded by Walt Schumm, and unanimously carried, the Board approved consent items A-G as submitted and as listed below (4-0):

- a. Approved the field trips as attached and outlined below, provided that students not traveling on school buses, with their parents, or with a Board employee whose insurance carrier has named OCBE as an additional named insured, will be transported to and from their destination on an approved charter bus(es) and school(s) shall obtain written evidence of liability.

SCHOOL	GROUP	LOCATION / DATE	JUSTIFICATION	INSTR. DAYS LOST
OCHS	Diversity Club	Underground Railroad Cincinnati, OH April 9, 2019	<i>Common Carrier</i> 1 World Diversity Club will go to the Underground Railroad for diversity and to understand the history of the Underground Railroad. <i>Common Carrier: Miller</i> <i>Transportation -- unavailability of OCS buses due to return time.</i>	1
NOMS	8th Womens, 6th Choir	OCS Arts Center Crestwood, KY April 10, 2019	<i>Common Carrier</i> Choir students will participate in a choral assessment and adjudicated by other music educators. They will be adjudicated based on a performance and sight read. This is also a great opportunity for students to hear other choirs from other schools <i>Common Carrier: Miller</i> <i>Transportation -- unavailability of OCS buses due to time of performance.</i>	1
NOHS	Chorus	OCS Arts Center Crestwood, KY April 10, 2019	<i>Common Carrier</i> KMEA Festival for annual choral assessment receiving adjudication for concert selections and sight reading skills. <i>Common Carrier: Miller</i> <i>Transportation -- unavailability of OCS buses.</i>	1
NOMS	8th mixed & 7th grade choir	OCS Arts Center Crestwood, KY April 11, 2019	<i>Common Carrier</i> Choir students will participate in a choral assessment and adjudicated by other music educators. They will be adjudicated based on a performance and sight read. This is also a great opportunity for students to hear other choirs from other schools <i>Common Carrier: Miller</i> <i>Transportation -- unavailability of OCS buses due to time of performance.</i>	1

Arvin Ed. Center	OC Junior Guard	UL Army & AF ROTC / UL Campus Louisville, KY April 15, 2019	<i>Common Carrier</i> Students will visit UL Army / AF ROTC and campus for briefing on ROTC and military college/career opportunities. KY Army National Guard will pay for costs of the transportation and lunch. <i>Common Carrier: Miller</i> <i>Transportation -- unavailability of OCS buses.</i>	1
SOMS	6th Grade GATES	Dayton Air & Space Museum Dayton, OH April 23, 2019 or April 24, 2019 or May 8, 2019 (TBA)	<i>Common Carrier</i> Support science standards. Students will experience 2 mini classes, one of which will allow them to hear the experience of a Holocaust survivor and other STEM related activities. <i>Common Carrier: Miller</i> <i>Transportation -- unavailability of OCS buses due to extended day trip.</i>	1
OCHS	Band	U of L School of Music Louisville, KY May 6, 2019 or May 7, 2019 (TBA)	<i>Common Carrier</i> OCHS Symphonic Bands perform in KMEA State Concert Festival; adjudicated performance. <i>Common Carrier: Miller</i> <i>Transportation -- unavailability of OCS buses due to departure time.</i>	0
OCHS	Band	Henry Clay High School Lexington, KY May 10, 2019	<i>Common Carrier</i> OCHS Jazz Ensemble performs in the KMEA State Jazz Performance Assessment; adjudicated performance. <i>Common Carrier: Miller</i> <i>Transportation -- unavailability of OCS buses due to departure time.</i>	0
NOHS	Speech Team	NCFL National Tournament Milwaukee, WI May 23-26, 2019	<i>Overnight</i> Students have qualified and earned a position at the national tournament. They will compete for a national title and learn public speaking in front of a large group of people.	2
NOHS	Speech Team	NSDA National Tournament Dallas, TX June 18-21, 2019	<i>Overnight</i> Students have qualified and earned a position at the national tournament. They will compete for a national title and learn public speaking in front of a large group of people.	0
SOHS	Field Hockey	2019 Gateway Classic Tournament St. Louis, MO August 30, 2019 - September 1, 2019	<i>Overnight</i> Participate in field hockey tournament.	0

b. Facility Items

1. Approved the award of contract to McCulloch Associate Architects, PSC for the Buckner Elementary Classroom Addition project and authorized the Director of Facilities Management to execute the necessary documentation.

2. Approved Change Order #4 in the amount of \$653.00 for the Camden Station Addition and Renovation project to the Morel Construction Co. LLC contract and authorize the Director of Facilities Management to execute the necessary documentation.
 3. Approved the Emergency Declaration and BG-1 Form for the Emergency Partial Roof Replacement at SOHS project and authorize the Director of Facilities Management to execute the necessary documentation.
 4. Approved the BG-5 form for the North Oldham High School Storm Damage Repair project, subject to approval by the Kentucky Department of Education District Facilities Branch, Division of District Support and authorized the Director of Facilities Management to execute the necessary documentation.
 5. Approved the Revised BG-5 form for South Oldham Middle School Major Renovations & Addition Phase 2 project, subject to approval by the Kentucky Department of Education, District Facilities Branch Division of District Support and authorized the Director of Facilities Management to execute the necessary documentation.
- c. Authorized the disposal of surplus items as submitted.
- d. Approved the contracts as submitted and as listed below, with the Superintendent/Secretary of the Board, or his designee, authorized to execute any and all of the contracts, and ratify contracts signed prior to formal approval.

SCHOOL/ DEPT.	NAME OF VENDOR	SUBJECT OF THE CONTRACT	AMOUNT OF CONTRACT
Facilities	AT&T AnSCO & Associates	Replacing antennas, surge protectors, amplifiers, and radios.	\$0.00
District	APQC Process and Performance Management Project	Concept Proposal	\$14,400.00 + travel expenses
Arts Center	Duplicator Sales & Service	Copier Lease (60 months)	\$855.00/year
SOHS	Bluegrass Rental	SOHS Prom rental of chairs/tables	\$1,708.16
OCHS	Bluegrass Rental	OCHS Prom	\$1,077.00
SLD	Midway University	Student Teacher Agreement	\$0
SLD	Morehead State University	Student Teacher Agreement	\$0*
Arvin Center	KP-SAME Education and Mentoring Fund	Grant application for K'Nex construction kits for Principals of Engineering class	\$1,400.00
SLD	Safe & Civil Schools	Intervention Training (CEIS funded)	\$22,500.00
OCHS	Seelbach Hilton	OCHS Prom - May 11, 2019	\$6,000.00
OCHS	Masters of Music	OCHS Prom	\$3,000.00
Facilities	Delta Services	Annual Security Monitoring Agreement	\$5,760.00
Facilities	Delta Services	Genetec Software Maintenance Agreement (security system)	\$30,966.74
SLD	Nova Southeastern University	Speech Language Pathology Clinical	\$0
OCHS	Quest Learning & Assessment	On-line Homework Subscription	\$300.00

*Mentor teachers will receive up to \$60.00 per 8-week session; or up to \$120 per 16-week session

- e. Approved the submission of applications as described below to the Education Professional Standards Board Division of Certification for 2019-20:

One-Year Approval for School Media Librarians

A request for a one-year approval (2019-20) from Education Professionals Standards Board is sometimes necessary for Elementary Library/Media Specialist. In these instances, the Library/Media Specialist are elementary certified teachers enrolled in a program toward LMS certification and have all completed more than nine (9) of the required college hours for probationary status.

Emergency Certification Applications

It is sometimes necessary to request Emergency Certification from Education Professional Standards Board for teachers for a variety of reasons. In these instances, we have made diligent efforts to advertise for, recruit/hire a qualified teacher, and have found that the applicant eligible for emergency certification is the best candidate for the position.

Adjunct Instructor

It is sometimes necessary to request Adjunct Certification from Education Professional Standards Board for teachers for a variety of reasons. These people will be employed for part-time services only.

Substitute Teachers

It is necessary to request 250 Emergency Substitute Teacher certifications from Education Professional Standards Board. These people will be renewed each year.

- f. Approved the extension of a shortened school week for student through the end of the current (2018-19) school year as submitted.
- g. Approved the creation of two OCS Arts Center positions and salary schedules as submitted and as outlined below:

Position	Contract Days	Salary Schedule	No. of Positions
Summer Arts Instructor	Summer	Summer Arts Instructor Schedule	16
Camp Instructor	\$300.00 Step 1	Stipend 8 weeks	
	\$350.00 Step 2	Stipend 8 weeks	
	\$400.00 Step 3	Stipend 8 weeks	
	\$450.00 Step 4	Stipend 8 weeks	
Summer Arts Intern/Worker	Summer	Summer Arts Intern Schedule	6
Summer Worker	Existing Scale	Hourly 8 weeks	

IX. EXECUTIVE SESSION

Vice Chairperson Woosley stated that the Board would go into executive session, following a tour of the "GATEway at the Arvin" room and called for a motion to go into Executive Session to discuss two litigation matters pertaining to student injuries; a litigation matter pertaining to a non-student injury, and a special education matter. On a motion by Walt Schumm, seconded by Larry Dodson, and unanimously carried, the Board motioned to go into executive session immediately following their tour of the "GATEway at Arvin" room, pursuant to KRS 61.810(1)(c) to discuss litigation preparation under the public disclosure of which would jeopardize the Board's position. The Board went into executive session at 5:04 p.m. (4-0).

The Board returned from executive session at 5:40 p.m. No action was taken.

X. PLEDGE OF ALLEGIANCE

XI. OLDHAM COUNTY MIDDLE SCHOOL STUDENT SHOWCASE

Jenn Crase, Associate Principal at Oldham County Middle School, and students showcase their school House system, a framework used to continue building a positive, connecting school culture committed to learning.

XII. RECOGNITIONS

The Board recognized the following students who were named 2018 National Merit Finalists:

- | | |
|---------------------------|-----------------------|
| Shivani Nellore (NOHS) | Peyton Clark (SOHS) |
| Libby Foster (NOHS) | John Larsen (SOHS) |
| Mark Ge (NOHS) | Molly Moriarty (SOHS) |
| Chandu Kona (NOHS) | Mason Quinn (SOHS) |
| Trevor DeSmith (NOHS) | |
| Jennifer Stekardis (NOHS) | |

XIII. SUPERINTENDENT REPORTS

The Board took the following reports under advisement; no action was taken.

1. Monthly status report on construction projects across the district.
2. Monthly status report on the Superintendent's Individual Learning Plan covering work in Standard 7: Influential Leadership.

3. Report on DRAFT Policy Revisions for 2019-20 as summarized below:

NUMBER	NAME OF POLICY	REASON FOR AMENDMENT/ADDITION	LAST REVISION
5096	Transfers	To clarify when an open position can be filled without being posted as a vacancy.	May 21, 2018

4. Report on the proposed 2019-20 School Year Calendar & Major Break Date for 2020-21, as summarized below:

Proposed OCS 2019-2020 School Year Calendar

- First Day of School: August 14, 2019
- Fall Break: October 21-25, 2019
- Winter Break: December 23, 2019 to January 3, 2020
- Spring Break: March 30, 2020 to April 3, 2020
- Five Teacher Work Days: September 20, 2019; October 18, 2019; January 6, 2020; February 14, 2020; and, March 13, 2020
- One Conference/Flex Day: November 4, 2019
- Last Day of School: May 27, 2020
- Ten Designated Make-Up Days: February 17, 2020; May 28, 2020; May 1, 2020; May 29, 2020; June 1, 2020; June 2, 2020; June 3, 2020; June 4, 2020; June 5, 2020; and, June 8, 2020

Proposed OCS 2020-21 School Year Major Breaks Dates

- Fall Break: October 19-23, 2020
- Winter Break: December 21, 2020 to January 1, 2021
- Spring Break: April 5-9, 2021

5. Report on the proposed OCS District Technology Plan 2019-2023

XIV. ACTION ITEMS

h. On a motion by Walt Schumm, seconded by Larry Dodson, and unanimously carried, the Board approved policy revisions for 2019-20 as submitted and as summarized below (4-0):

NUMBER	NAME OF POLICY	REASON FOR AMENDMENT/ADDITION	LAST REVISION
2006	Tobacco Use Prohibited	This new policy prohibits tobacco use on all school property by visitors, guests, students, and staff.	New
2026	Volunteers	The revisions to this policy prohibit volunteers from using hazardous equipment or chemicals. This policy change is necessitated by the injury of a volunteer using a district-owned lawn mower.	July 31, 2000
5023	Demotion	This new policy specifies how demotion of certified and classified employees will take place.	New
5027	Drug, Alcohol, & Tobacco-Free Workplace	This policy is being amended to prohibit tobacco use by employees on school district property, in school district vehicles, and while chaperoning school trips.	February 27, 2017
5050	Leave Policies	This policy is being revised to decrease the number of emergency days available to certified and classified employees from 3 to 2 days. However, it increases the number of personal days to 3, giving employees a total of 5 days off with pay in addition to sick leave and vacation. Unused emergency days and personal days will no longer accumulate.	September 24, 2018
9064	Acceptable Use Policy	Dr. White has recommended updating the Student Acceptable Use Policy in light of the number of programs and apps being used in our schools.	June 25, 2012
9069	Use of Tobacco;	Updated to prohibit smoking on all board property at all times.	May 19, 2014

- i. On a motion by Walt Schumm, seconded by Larry Dodson, and unanimously carried, the Board approved the 2019 OCS High School Graduation Dates, Times & Venues as submitted and as outlined below (4-0):

SCHOOL	DATE	TIME	LOCATION
Buckner Alt. High	Fri., May 31, 2019	7:00 P.M.	OCS Arts Center
North Oldham High	Sat., June 1, 2019	10:00 A.M.	Freedom Hall
Oldham Co. High	Sat., June 1, 2019	1:30 P.M.	Freedom Hall
South Oldham High	Sat., June 1, 2019	5:00 P.M.	Freedom Hall

- j. On a motion by Patrick Kehoe, seconded by Walt Schumm, and unanimously carried, the Board approved early graduation requests due to hardship for two South Oldham High School students, one Buckner Alternative High School student, and one North Oldham High School student as submitted (4-0).
- k. On a motion by Walt Schumm, seconded by Larry Dodson, and unanimously carried, the Board approved the creation of two new Student Learning Division positions as submitted and as summarized below (4-0):

Position	Contract Days	Salary Schedule	No. of Positions
Instructional Support Coordinator (Elementary & Secondary)	210	Director II	2

- l. On a motion by Walt Schumm, seconded by Larry Dodson, and unanimously carried, the Board approved the addition of six (6) Admissions and Release Committee (ARC) Chairperson positions as submitted (4-0).

XV. PUBLIC EXPRESSION

Vice Chairperson Woosley stated it was time for public expression and called upon the public expression registrar. No one had registered to speak.

XVI. INFORMATION ITEMS

The Board took the following informational items under advisement; no action was taken.

1. Monthly Preschool Reports
2. Monthly District Energy Usage Reports

XVII. ADJOURN

With no further business to discuss and acting on the recommendation to adjourn, Vice Chairperson Woosley called for motions. On a motion by Larry Dodson, seconded by Patrick Kehoe, and unanimously carried, the Board adjourned the March 25, 2019, regular board meeting at 7:29 p.m. (4-0).



Kevin Woosley, Vice Chairperson



Stephanie Anderson, Board Treasurer