



## BOZEMAN SCHOOL DISTRICT NO. 7

WILLSON BOARD ROOM #122

MONDAY -- July 11, 2022 -- 5:45 PM

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### Regular Board Meeting

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- 5:45 1. **Call to Order -- Roll Call -- Pledge of Allegiance** Red = Not an Agenda Item (Placeholder)  
2. **BSD7 Experience** Black = Agenda Item
- 2.1 Student Representatives Report
  - 2.2 Recognition and Awards
  - 2.3 Board Education
- The Board Education Opportunity is a 15-minute segment that allows our Board to receive an educational snippet of what is happening in our District.
3. **Action Items -- Consent**
- 3.1 Policy 2nd Reading
  - 3.2 Minutes
    - [3.2.1](#) Consider Approval of Board Meeting Minutes
  - 3.3 High School District
  - 3.4 Both Districts
    - [3.4.1](#) Consider Approval of Personnel Actions
    - [3.4.2](#) Consider Approval of Financial Reports, Warrant Approval, and Donations
    - [3.4.3](#) Consider Approval of Policy #3311, Firearms and Weapons, Annual Policy Review and Hunter Education Course Exception
    - [3.4.4](#) Consider Approval of 2021-2022 LRSP Annual Update
    - [3.4.5](#) Consider Approval of 2022-2026 Instructional Technology Vision/Plan
    - [3.4.6](#) Consider Approval of Disposal of Obsolete District Property for 2022-2023 Fiscal Year
    - [3.4.7](#) Consider Approval of 2022-2023 Transportation Updates, Routes, and Individual Contracts
    - [3.4.8](#) Consider setting 2022-2023 Health and Dental Insurance Price Tags, selecting Excess Risk Insurance Provider and Limits, and Designating a Plan Administrator.
    - [3.4.9](#) Consider Approval of Contract Award for Managed Print Services
  - 3.5 Elementary District
4. **Action Items -- Singular**
- 4.1 Both Districts
    - [4.1.1](#) Consider Approval of 2022 MTSBA Annual Meeting Electronic Ballot Items
    - [4.1.2](#) Consider Approval of Proposed Revisions to Policy 8210
  - 4.2 High School District
  - 4.3 Elementary District
5. **Board Discussion**
- 5.1 Policy 1st Reading
  - 5.2 Committee Reports
    - [5.2.1](#) Discuss Long Range Facility Plan Report and Recommendations
6. **Public Comment on Non-Agenda Items**
- Recognition of visitors and explanation of procedures to be followed when addressing the Board. Members of the community are given the opportunity to make brief comments to the Board on any matter that is not included in the agenda. Public matters do not include any

pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order.

## 7. Reports

[7.1](#) Executive Cabinet Report

[7.2](#) Board of Trustees

Requests, Calendar, Concerns, Reports, Future Agenda Items, Open Meeting Topics for Next Meeting

\_\_\_\_\_ ADJOURN

Public comment may be submitted electronically to [trustees@bsd7.org](mailto:trustees@bsd7.org)

## PLEASE TURN OFF CELL PHONES

Montana Code Annotated 2019

TITLE 45. CRIMES

CHAPTER 8. OFFENSES AGAINST PUBLIC ORDER

Part 1. Conduct Disruptive of Public Order

Disorderly Conduct

45-8-101. Disorderly conduct. (1) A person commits the offense of disorderly conduct if:

- (a) the person knowingly disturbs the peace by:
    - (i) quarreling, challenging to fight, or fighting;
    - (ii) making loud or unusual noises;
    - (iii) using threatening, profane, or abusive language;
    - (iv) rendering vehicular or pedestrian traffic impassable;
    - (v) rendering the free ingress or egress to public or private places impassable;
    - (vi) disturbing or disrupting any lawful assembly or public meeting;
    - (vii) transmitting a false report or warning of a fire or other catastrophe in a place where its occurrence would endanger human life;
    - (viii) creating a hazardous or physically offensive condition by any act that serves no legitimate purpose; or
    - (ix) transmitting a false report or warning of an impending explosion in a place where its occurrence would endanger human life; or
  - (b) in the course of engaging in any of the conduct prohibited by subsections (1)(a)(i) through (1)(a)(vi), a peace officer recognizes the person's conduct creates an articulable public safety risk.
- (2) (a) Except as provided in subsections (2)(b), (3), and (4), a person convicted of the offense of disorderly conduct shall be fined an amount not to exceed \$100.
  - (b) A person convicted of a second or subsequent violation of subsections (1)(a)(i) through (1)(a)(vi) within 1 year shall be fined an amount not to exceed \$100 or be imprisoned in the county jail for a term not to exceed 10 days, or both.
- (3) A person convicted of a violation of subsections (1)(a)(vii) through (1)(a)(ix) shall be fined an amount not to exceed \$1,000 or be imprisoned in the county jail for a term not to exceed 1 year, or both.
- (4) A person convicted of a violation of subsection (1)(b) shall be fined an amount not to exceed \$500 or be imprisoned in the county jail for a term not to exceed 1 day, or both.

History: En. 94-8-101 by Sec. 1, Ch. 513, L. 1973; R.C.M. 1947, 94-8-101; amd. Sec. 1, Ch. 508, L. 1989; amd. Sec. 8, Ch. 415, L. 1991; amd. Sec. 1693, Ch. 56, L. 2009; amd. Sec. 1, Ch. 250, L. 2013; amd. Sec. 16, Ch. 321, L. 2017; amd. Sec. 2, Ch. 372, L. 2019.



Meeting Date:	July 11, 2022
Category:	Action Item - Consent - Both Districts
Agenda Item #:	3.2.1
Originated By:	Lacy Clark, Director of Business Services
Others Involved:	Lori Ross, Executive Assistant

MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**

Consider Approval of Board Meeting Minutes

**Facts & Discussion:**

1. Minutes of the [June 13, 2022](#) Regular Board Meeting.
2. Minutes of the [June 27](#) and [June 30, 2022](#) Committee Meetings.
3. Upon approval, the minutes represent the official actions of the Board of Trustees of School District No. 7.

**Fiscal Impact:**

N/A

**Superintendent's Recommendation:**

It is recommended the Board of Trustees approve as presented, the minutes of the Regular Board Meeting on [6-13-2022](#), and Committee Meetings on [6-27-2022](#) and [6-30-2022](#).

**Other Alternatives:**

1. Do not approve the recommendation and request administration to propose changes.



**Meeting Date:** July 11, 2022

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**Category:** Action Item - Consent - Both Districts

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**Agenda Item #:** 3.4.1

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**Originated By:** Pat Strauss, Director of Human Resources

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**Others Involved:**

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MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**

Consider Approval of Personnel Actions

**Facts:**

As per [MCA 20-3-324 -- Powers and Duties of Trustees --](#) the trustees of each district shall employ or dismiss personnel considered necessary to carry out the various services of the district.

**Fiscal Impact:**

Noted on report

**Superintendent's Recommendation:**

The Board of Trustees is requested to employ, dismiss, or accept the resignations of those noted on the Personnel Action Report.

**Other Alternatives:**

1. Do not approve the recommendation and request administration to propose changes.

**Bozeman Public Schools  
Human Resources**

July 11, 2022

**REQUIRES BOARD ACTION**

**Confirmation of Employment (Certified)**

<b>Name</b>	<b>Position</b>	<b>Level/Step</b>	<b>Effective</b>	<b>Salary</b>
Ball, Lisa	English Teacher, .90 FTE, GHS, .10 FTE, BHS	BA(M)+105, Step 5	8/22/2022	\$64,871.00
Allen, Mary "Betsy"	SPED Teacher, 1.0 FTE, WHIT	BA(M)+105, Step 5	8/22/2022	\$64,871.00
Boulger, Shannon	Elementary Teacher, 1.0 FTE, LONG	BA(M)+45, Step 4	8/22/2022	\$56,310.00
Bryant, Shannon	Speech Pathologist, .60 FTE, CJMS, .40 FTE, GHS	BA(M)+90, Step 1	8/22/2022	\$57,501.00
Davis, Alexandria	Social Studies Teacher, 1.0 FTE, BHS	BA, Step 1	8/22/2022	\$44,130.00
Davis, Sarelle	Elementary Teacher, 1.0 FTE, IRVG	BA(M)+45, Step 1	8/22/2022	\$52,118.00
Doehrer, Kristin	MS Teacher, 1.0 FTE, CJMS	BA+60, Step 5	8/22/2022	\$56,839.00
Doolittle, Josephine	T&I Teacher, 1.0 FTE, BHS	BA, Step 1	8/22/2022	\$44,130.00
Engel, Molly	Elementary Teacher, 1.0 FTE, EMDI	BA, Step 2	8/22/2022	\$45,542.00
Foster, Jonathon	Science Teacher, .40 FTE, BHS, .60 FTE, GHS	BA(M)+60, Step 5	8/22/2022	\$59,487.00
Gesior, Felicia	Elementary Teacher, 1.0 FTE, IRVG	BA, Step 1	8/22/2022	\$44,130.00
Halpin, Thomas	T&I Teacher, .80 FTE, BHS	BA, Step 7	8/22/2022	\$40,882.40
Hamilton, Sarah	SPED Teacher, 1.0 FTE, BHS	BA(M)+60, Step 5	8/22/2022	\$59,487.00
Hansen, Aaron	Science Teacher, 1.0 FTE, GHS	BA+90, Step 5	8/22/2022	\$60,414.00
Harper, September	SPED Teacher, 1.0 FTE, MDLK	BA(M)+90, Step 1	8/22/2022	\$64,474.00
Jackman, Natalie	English Teacher, 1.0 FTE, GHS	BA+90, Step 7	8/22/2022	\$63,194.00
Jackson, Shelby	Social Studies Teacher, 1.0 FTE, GHS	BA(M)+60, Step 3	8/22/2022	\$56,707.00
Keegan, Wyatt	Science Teacher, 1.0 FTE, BHS	BA(M)+105, Step 1	8/22/2022	\$59,311.00
Kimmel, Megan	Speech Pathologist, .50 FTE, WHIT	BA(M)+90, Step 6	8/22/2022	\$32,237.00
Koltz, Abigail	Behavioral Support Specialist, 1.0 FTE, HYL T	BA(M)+90, Step 2	8/22/2022	\$58,869.00
Larson, Lana	Art Teacher, 1.0 FTE, CJMS	BA(M)+45, Step 5	8/22/2022	\$57,722.00
Miller, Quentin	English Teacher, 1.0 FTE, GHS	BA(M)+45, Step 5	8/22/2022	\$57,722.00
Mitchell, Lauren	English Teacher, 1.0 FTE, BHS	BA+15, Step 5	8/22/2022	\$51,500.00
Paz, Evelyn	ESL Coordinator, 1.0 FTE, WILL	BA(M)+45, Step 7	8/22/2022	\$60,502.00
Pope, Sarah	MS Teacher, 1.0 FTE, SMS	BA(M)+105, Step 5	8/22/2022	\$64,871.00
Sgamma, Katherine	SPED Teacher, 1.0 FTE, BHS	BA(M)+75, Step 1	8/22/2022	\$55,692.00
Spieker, Taylor	Kindergarten Teacher, 1.0 FTE, HYL T	BA(M)+45, Step 2	8/22/2022	\$53,530.00
Stevens, Emily	Kindergarten Teacher, 1.0 FTE, HYL T	BA, Step 2	8/22/2022	\$45,542.00
Wertman, Krystal	MS Teacher, 1.0 FTE, SMS	BA, Step 4	8/22/2022	\$48,322.00
Wiley, Thomas	Science Teacher, 1.0 FTE, BHS	BA(M)+75, Step 2	8/22/2022	\$57,104.00
Zirbel, Jennifer	Social Studies Teacher, 1.0 FTE, BHS	BA(M)+75, Step 7	8/22/2022	\$64,077.00

**Confirmation of Employment (Classified)**

<b>Name</b>	<b>Position</b>	<b>Level/Step</b>	<b>Effective</b>	<b>Hourly Rate</b>
Fone, Jeffrey	Custodian, .50 FTE, HYL T, 12 mos.	G02	6/21/2022	\$18.10

**REPORT OF ADMINISTRATIVE ACTIONS**

**Confirmation of Resignations/Terminations (Certified)**

<b>Name</b>	<b>Position</b>	<b>Reason</b>	<b>Effective</b>	<b>Years of Service</b>
Brandin, Heide	Music Teacher, 1.0 FTE, BA, Step 3, \$46,217, CJMS	Resignation	6/10/2022	2
Smith, Lauren E.	Kindergarten Teacher, 1.0 FTE, BA(M)+45, Step 4, \$55,478, WHIT	Resignation	6/10/2022	3

**Bozeman Public Schools  
Human Resources**

July 11, 2022

**REPORT OF ADMINISTRATIVE ACTIONS (con't)**

**Confirmation of Resignations/Terminations (Certified) (con't)**

Name	Position	Reason	Effective	Years of Service
Tracy, Alisa	SPED Teacher, 1.0 FTE, BA(M)+75, Step 8, \$64,478, MDLK	Resignation	6/10/2022	2
Walker, Christina	Elementary Teacher, 1.0 FTE, BA, Step 5, \$13,089.84, MDLK	Resignation	6/10/2022	5.4

**Confirmation of Resignations/Terminations (Classified)**

Name	Position	Reason	Effective	Years of Service
Cunningham, Bethany	Elementary Cook I, .5625 FTE, FC5, \$16.65/hr., MOST, 9.25 mos.	Resignation	6/15/2022	2 mos.
Duckworth, Kai	Discretionary PARA, .0938 FTE, B01, \$15.00/hr., SPED PARA, .7813 FTE, SPED D01, \$15.97/hr., HAWT, 9.5 mos.	Resignation	6/9/2022	6 mos.
Edinger, Katelyn	Before/After School PARA, .375 FTE, B01, \$15.00/hr., EMDI, 9.25 mos.	Resignation	5/20/2022	7.65 mos
Fagan, Shania	Before/After School PARA, .375 FTE, B02, \$15.28/hr., EMDI, 9.25 mos.	Resignation	6/8/2022	1.4
Fujimori, Karen	Before/After School Program Director, .50 FTE, Non Unit, \$17.45/hr., LONG, 9.5 mos.	Resignation	6/10/2022	3
Hall, David	Custodian, 1.0 FTE, G11, \$21.35/hr., BHS, 12 mos.	Retirement	6/30/2022	10.8
Meier, Christopher	Custodian, 1.0 FTE, G04, \$18.82/hr., MDLK, 12 mos.	Resignation	6/9/2022	7.65 mos.
Peters, Danielle	Transportation PARA, .0625 FTE, B10, \$16.04/hr., SPED PARA, .875 FTE, SPED D10, \$17.92/hr., LONG, 9.25 mos.	Resignation	6/9/2022	9.2
Pittenger, Leora	Elementary PARA, .9375 FTE, B12, \$16.80/hr., EMDI, 9.25 mos.	Retirement	6/9/2022	10
Rodriguez, Peyton	SPED PARA, .8125 FTE, SPED D04, \$16.96/hr., DTC1, 9.25 mos.	Resignation	5/13/2022	2.43
Schwartz, Bonnie	Before/After School PARA, .375 FTE, B01, \$15.00/hr., EMDI, Health Aide, .20 FTE, D01, \$15.10/hr., CJMS, 9.25 mos.	Resignation	6/8/2022	6.65 mos.
Vollmer, Viki	FS Cashier, .3125 FTE, FB5, \$16.04/hr., WHIT, 9.25 mos.	Retirement	6/9/2022	1

**Changes and Revisions in Contracts (Certified)**

Name	From	To	Effective	Reason
Aaker, Amanda	Social Studies Teacher, 1.0 FTE, BHS	HiSET Options Instructor, 1.0 FTE, GHS	8/24/2022	Internal Transfer
Berger, Laura	Elementary Teacher, 1.0 FTE, EMDI	Elementary Teacher, 1.0 FTE, MDLK	8/23/2022	Internal Transfer
Brumwell, Blake	Health Enhancement Teacher, 1.0 FTE, HYL	6th Grade Core Teacher, 1.0 FTE, CJMS	8/24/2022	Internal Transfer
Butterfield, Tanner	SPED Teacher, 1.0 FTE, WHIT	SPED Teacher, 1.0 FTE, EMDI	8/24/2022	Internal Transfer
Cashman, Jana	Kindergarten Teacher, 1.0 FTE, HYL	Running Start Teacher, 1.0 FTE, HYL	8/24/2022	Internal Transfer
DeFrance, Amy	SPED Teacher, 1.0 FTE, WHIT	3/4 COMBO Teacher, 1.0 FTE, WHIT	8/24/2022	Internal Transfer



**Bozeman Public Schools  
Human Resources**

July 11, 2022

**REPORT OF ADMINISTRATIVE ACTIONS (con't)**

**Changes and Revisions in Contracts (Certified) (con't)**

<b>Name</b>	<b>From</b>	<b>To</b>	<b>Effective</b>	<b>Reason</b>
Dorow, Amanda	SPED Teacher, .50 FTE, BOCS, Elementary Teacher, .50 FTE, IRVG	Elementary Teacher, 1.0 FTE, IRVG	8/24/2022	Internal Transfer
Gilpin, Renee	Elementary Teacher, 1.0 FTE, HYL	Librarian, 1.0 FTE, HYL	8/24/2022	Internal Transfer
Heusel, Joanne	Elementary Teacher, 1.0 FTE, HAWT	Librarian, 1.0 FTE, BHS	8/24/2022	Internal Transfer
Hilton-Taylor, Eleanora	School Psychologist, .80 FTE, HYL	School Psychologist, 1.0 FTE, SMS	8/24/2022	Internal Transfer, Increase in FTE/Hrs.
Klug, Hilary	TOSA, 1.0 FTE, CURR	Gifted & Talented Teacher, 1.0 FTE, WILL	8/24/2022	Internal Transfer
McKenney, Katherine	Elementary Teacher, 1.0 FTE, MDL	Elementary Teacher, 1.0 FTE, EMDI	8/24/2022	Internal Transfer
Morris, Angela	6th Grade Core Teacher, 1.0 FTE, SMS	Kindergarten Teacher, 1.0 FTE, MDL	8/24/2022	Internal Transfer
Morrison, Jennifer	SPED Teacher, 1.0 FTE, DTC1	SPED Teacher, 1.0 FTE, EMDI	8/24/2022	Internal Transfer
Owens, Corrie	7th Grade Core Teacher, 1.0 FTE, CJMS	HiSET Options Coordinator, 1.0 FTE, GHS	8/24/2022	Internal Transfer
Ronczkowski, Laura	Elementary Teacher, 1.0 FTE, EMDI	Elementary Teacher, .50 FTE, MDL	8/24/2022	Internal Transfer, Decrease in FTE/Hrs.
Shockey, Farrior	Elementary Teacher, 1.0 FTE, EMDI	Gifted & Talented Teacher, 1.0 FTE, WILL	8/24/2022	Internal Transfer
Smith, Katherine	Kindergarten Teacher, 1.0 FTE, MDL	Elementary Teacher, 1.0 FTE, EMDI	8/24/2022	Internal Transfer
Strand, Peter	Elementary Teacher, 1.0 FTE, IRVG	8th Grade Core Teacher, 1.0 FTE, SMS	8/24/2022	Internal Transfer
Tyrrell, Frannie	SPED Teacher, 1.0 FTE, SMS	Behavioral Support Specialist, 1.0 FTE, WHIT	8/24/2022	Internal Transfer

**Changes and Revisions in Contracts (Professional)**

<b>Name</b>	<b>From</b>	<b>To</b>	<b>Effective</b>	<b>Reason</b>
Evans, Kathy	Intervention Teacher, .40 FTE, Speech Pathologist, .60 FTE, WHIT	SPED Coordinator, .50 FTE, CJMS, .50 FTE, SMS	8/17/2022	Internal Transfer

**Changes and Revisions in Contracts (Classified)**

<b>Name</b>	<b>From</b>	<b>To</b>	<b>Effective</b>	<b>Reason</b>
Erickson, McKenna	Custodian, .40 FTE, G02, \$18.10/hr., SUPT SVCS, 12 mos.	Roving Custodian, 1.0 FTE, G02, \$18.10/hr., FAC, 12 mos.	6/13/2022	Internal Transfer, Increase in FTE/Hrs.
Powell, Mac	Custodian, .50 FTE, G01, \$17.75/hr., BHS, 12 mos.	Custodian, 1.0 FTE, G01, \$17.75/hr., BHS, 12 mos.	6/13/2022	Increase in FTE/Hrs.
Rains, Nathan	Roving Custodian, .50 FTE, G03, \$18.45/hr., FAC, 12 mos.	Roving Custodian, 1.0 FTE, G03, \$18.45/hr., FAC, 12 mos.	6/13/2022	Increase in FTE/Hrs.

**Stipends - Extracurricular**

<b>Name</b>	<b>Authorized Position</b>	<b>Stipend</b>	<b>Level</b>	<b>Effective</b>
Barry, Ed	Special Olympics Co-Coach (Longevity)	\$1,243.00	3	2021-2022
Hancock, Joseph	Special Olympics Co-Coach (Longevity)	\$3,029.52	3	2021-2022
Jessop, Justin	Track - Asst. Coach - GHS	\$4,013.00	3	3/14/22 - 5/31/22
Starner, Savana	Dance - Head Coach - BHS (.50)	\$2,006.50	3	1/17/22 - 3/17/22

**Bozeman Public Schools  
Human Resources**

July 11, 2022

**REPORT OF ADMINISTRATIVE ACTIONS (con't)**

**Stipends - Not Extracurricular (con't)**

<b>Name</b>	<b>Authorized Position</b>	<b>Stipend</b>	<b>Level</b>	<b>Effective</b>
Brown, Rebecca	Gallatin College - 1 Spring 2022 Section(s) - WLDG 110 & 111 Welding Theory I and Practical - BHS	\$100.00		Spring 2022
Evenhuis, Elizabeth	Gallatin College - 1 Fall 2021 Section(s) - CULA 105 Food Safety Sanitation - GHS	\$600.00		Fall 2021
Evenhuis, Elizabeth	Gallatin College - 1 Spring 2022 Section(s) - IDSN 105 Intro to Interior Design - GHS	\$600.00		Spring 2022
Gibson, Ted	Custodian Signing Incentive - FAC	\$250.00		2/8/2022
Heinecke, Frances	Gallatin College - 2 Spring 2022 Section(s) - SPNS 102 Elementary Spanish II - BHS	\$200.00		Spring 2022
Hessler, Emily	Gallatin College - 1 Spring 2022 Section(s) - M 105Q Contemporary Math - BHS	\$100.00		Spring 2022
Hickey, Jacob	Gallatin College - 2 Spring 2022 Section(s) - FRCH 101 & 102D Elementary French I and French II - GHS	\$200.00		Spring 2022
Hoff, Connor	Custodian Signing Incentive - FAC	\$250.00		2/22/2022
Kirbow, Elijah	Custodian Signing Incentive - FAC	\$250.00		3/7/2022
Krogstad, Joanna	Gallatin College - 1 Fall 2021 Section(s) - IDSN 101 Interior Design - BHS	\$100.00		Fall 2021
McKelvy, Kevin	Gallatin College - 1 Spring 2022 Section(s) - GRMN 102 Elementary German II - BHS	\$100.00		Spring 2022
Mehr, Brad	Gallatin College - 1 Spring 2022 Section(s) - CSCI 107 Joy & Beauty of Computing - GHS	\$100.00		Spring 2022
Miller, Alyssa	Custodian Signing Incentive - FAC	\$250.00		3/7/2022
Obstar, Ashley	Gallatin College - 1 Spring 2022 Section(s) - M 105 Contemporary Math - GHS	\$100.00		Spring 2022
Rains, Nathan	Custodian Signing Incentive - FAC	\$250.00		4/4/2022
Sgamma, Katherine	Homebound Teacher - Up to 10 hrs./wk. - SPED (Hrly. Rt.)	\$32.00		5/16/22 - 6/30/22
Skocypiec, Brytne	SPED PARA Signing Incentive - MDLK	\$250.00		9/9/2021
Waldo, Danny	21-22 Temporary Custodian Summer Help - GHS (Hrly. Rt.)	\$18.82		6/13/22 - 6/30/22
Waldo, Danny	22-23 Temporary Custodian Summer Help - GHS (Hrly. Rt.)	\$19.79		7/1/22 - 8/23/22
Washtak, Amy	Gallatin College - 1 Spring 2022 Section(s) - AHMS 144 Medical Terminology - GHS	\$200.00		Spring 2022
Wesche, Abbey	Gallatin College - 1 Fall 2021 Section(s) - ACTG 101 Accounting - BHS	\$100.00		Fall 2021
Wesche, Abbey	Gallatin College - 1 Spring 2022 Section(s) - ACTG 101 Accounting & CSCI 107 Joy & Beauty of Computing - BHS	\$200.00		Spring 2022
Wong, Megan	Gallatin College - 2 Spring 2022 Section(s) - FRCH 101 & 102 Elementary French I & II	\$200.00		Spring 2022
Wright, Shawna	Custodian Incentive for Anika Wright meeting 6 month probationary status - HR	\$400.00		4/12/2022





Meeting Date:	July 11, 2022
Category:	Action Item - Consent - Both Districts
Agenda Item #:	3.4.2
Originated By:	Lacy Clark, Director of Business Services
Others Involved:	Julia Wayman, Accounting Supervisor Brenda Livingston, District Bookkeeper

MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**

Consider approval of [Financial Reports](#), Warrant Approval and [Donations](#).

**Facts & Discussion:**

This monthly update on the fiscal business of the District is designed to provide Trustees and the public with up-to-date and timely information on revenue and expenditures, fiscal operations, and the overall financial position of the Bozeman Public Schools. Included with this report is a breakdown of district invested funds. Any time there is a transfer in these funds, the activity is included as a part of this report.

The Warrant Registers are available in the Business Office and have been sent to the Trustees. Partial June 2022 warrants are as follows: Operational warrants were \$2,694,792.85; net Payroll, taxes and deductions were \$11,173,315.80; Partial warrants disbursed for June 2022 were \$13,868,108.65.

Investment of District Funds in accordance with State law as of:	<u>May 31, 2022</u>
Gallatin County Investment Pool	\$44,876,926.56
Nonexpendable Endowment (D.A. Davidson)	<u>958,756.68</u>
Total District cash and investments	<u>\$45,835,683.24</u>

**Fiscal Impact:**

Refer to attached reports

**Superintendent's Recommendation:**

It is recommended the Board of Trustees approve the Financial Reports, Warrants for Approval and Donations.

**Other Alternatives:**

1. Do not approve the recommendation and request administration propose changes



Meeting Date:	July 11, 2022
Category:	Action Item - Consent - Both Districts
Agenda Item #:	3.4.3
Originated By:	Mike Waterman, Executive Director of Business and Operations
Others Involved:	

MOTION	SECOND	AYES	NAYS	ABSTAIN

### Topic:

Consider Approval of [Policy #3311](#), Firearms and Weapons, Annual Policy Review and Hunter Education Course Exception.

### Facts & Discussion:

1. District [Policy #3311](#) stipulates, “The Board may grant persons and entities advance permission to possess, carry, or store a weapon in a school building All persons who wish to possess, carry, or store a weapon in a school building must request permission of the Board at a regular meeting. The Board has sole discretion in deciding whether to allow a person to possess, carry, or store a weapon in a school building.”
2. Following appropriate facility rental procedures, the Montana Hunter Education Program has requested the use of Chief Joseph Middle School and/or Sacajawea Middle School to conduct their fall 2022 and spring 2023 Hunter Education courses. The courses are taught after school hours. Each course is one week in length.
3. While enrollment has fluctuated due to COVID19, more than 200 students have historically enrolled in each session of the Hunter Education courses taught at District facilities.
4. Per Montana Fish, Wildlife & Parks (FWP) policy, all firearms and ammunition used in the classroom are inert. They have been rendered inoperable or are manufactured as such for educational purposes. Each firearm that is brought on school property is the property of FWP and has been duly inspected, documented, and checked out to Hunter Education instructors. During the course, Hunter Education instructors maintain direct and constant supervision of firearms and ammunition. Students enrolled in the course are not permitted to bring firearms or ammunition to class.
5. To ensure proper safety precautions, School Resource Officers have previously met with Hunter Education staff. SROs reviewed the Hunter Education safety protocols as they relate to firearms and weapons.
6. [MCA 20-5-202](#) requires that the Board of Trustees review the Firearms and Weapons policy on an annual basis. As the Board is reviewing this policy in a separate item on this agenda, it is an appropriate time to consider granting an exception for the Bozeman Hunter Education program.

**Fiscal Impact:** N/A

### Superintendent’s Recommendation:

It is recommended that Trustees review and affirm District [Policy #3311](#) and grant permission for Montana Hunter Education Program instructors to possess or carry weapons and ammunition that are inert in a school building as per [Montana Code Section 45-8-361](#) for the 2022-2023 school year.

### Other Alternatives:

1. Do not approve the recommendation and request administration propose changes.



Meeting Date:	July 11, 2022
Category:	Action Item - Consent - Both Districts
Agenda Item #:	3.4.4
Originated By:	Casey Bertram, Superintendent
Others Involved:	Executive Cabinet

MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**

Consider approval of 2021-2022 LRSP Annual Report

**Facts & Discussion:**

1. Board Policy #3610 as well as the Superintendent Evaluation Process point to an annual report from the Superintendent related to District progress and success with the Long Range Strategic Plan (LRSP) and associated District goals.
2. The 2021-2022 LRSP Annual Report is a “looking back” endeavor intended to capture District and site-specific LRSP implementation efforts over the past school year. The Superintendent will provide Trustees and the community with an initial “looking forward” plan as the draft 2022-2023 LRSP and Five Year Plan is discussed at the Board Retreat scheduled for July 25, 2022.
3. The LRSP is operationalized in Bozeman Public Schools in a variety of ways. The five areas below are key in focusing resources and attention on the goals of the District and the LRSP. The LRSP Annual Report is intended to provide details, progress, and accountability related to each of the areas below:
  - a. BSD7 Five Year Plan - District Goals
  - b. School Site LRSP Action Plans
  - c. School Site Board Luncheons
  - d. Budgeting Process
  - e. Board Policy and Procedures
4. A Board discussion was held on June 13, 2022. [THIS](#) document, once approved, will be published on the District website.

**Fiscal Impact:**

N/A

**Superintendent's Recommendation:**

It is recommended that Trustees approve the 2021-2022 LRSP Annual Report as presented, [HERE](#).

**Other Alternatives:**

1. Do not approve the recommendation and request administration propose changes.



Meeting Date:	July 11, 2022
Category:	Action Item - Consent - Both Districts
Agenda Item #:	3.4.5
Originated By:	Mike VanVuren, Deputy Superintendent
Others Involved:	Executive Cabinet

MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**

Consider Approval of 2022-2026 Instructional Technology Vision/Plan

**Facts & Discussion:**

1. A Technology Needs Assessment was completed during the 2021-2022 school year. The needs assessment included a survey of District staff and there were 286 responses. A summary of the needs assessment can be found [HERE](#).
2. Information from the Technology Needs Assessment was incorporated into a revised Instructional Technology Vision and Plan document, [HERE](#).
3. The Instructional Technology Vision and Plan document aligns the priorities for technology items with available funding via the elementary and high school technology levy budgets.

**Fiscal Impact:**

The plan was built to align with and stay within the available funding in the elementary and high school technology levy budgets. The elementary district has a permanent and variable technology levy, based upon mills. The high school district has a ten-year variable technology levy, based upon mills.

**Superintendent's Recommendation:**

It is recommended that Trustees approve the 2022-2026 Instructional Technology Vision/Plan as presented [HERE](#).

**Other Alternatives:**

1. Do not approve the recommendation and request administration propose changes.



Meeting Date:	July 11, 2022
Category:	Action Item - Consent - Both Districts
Agenda Item #:	3.4.6
Originated By:	Lacy Clark, District Clerk
Others Involved:	Brittany Selvig, Support Services Supervisor

MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**

Consider Approval of disposal of obsolete District property for the 2022-2023 fiscal year.

**Facts & Discussion:**

1. 20-6-604, MCA, provides that the Board of Trustees may resolve to sell or otherwise dispose of the district real or personal property because it is or is about to become abandoned, obsolete, undesirable, or unsuitable for the school purposes of the district. Following passage of such resolution, the District must provide notice of the resolution in the local newspaper, on the District website, and at three public places in the District and provide an opportunity for taxpayer appeals.
2. The District has personal property that is or is about to become abandoned, obsolete, undesirable, or unsuitable for District use. That property includes but is not limited to books, computers and other technological equipment, furniture, fixtures, supplies, musical instruments, and office and other equipment.

**Fiscal Impact:**

Minimal because generally equipment is well used and has very little value at the time of disposal. Proceeds realized from the sale or disposal of district property will be credited to an appropriate fund as required by law.

**Superintendent's Recommendation:**

It is recommended that the Board of Trustees resolve to sell or otherwise dispose of district personal property that it is or is about to become abandoned, obsolete, undesirable, or unsuitable for the school purposes during the 2022-2023 fiscal year and direct administration to post the required notices. Administration may then sell or otherwise dispose of such property at their discretion through the end of the 2022-2023 fiscal year.

**Other Alternatives:**

1. Do not approve the recommendation and request administration propose changes.





Meeting Date:	July 11, 2022
Category:	Action Item - Consent - Both Districts
Agenda Item #:	3.4.7
Originated By:	Mike Waterman, Executive Director Business and Operations
Others Involved:	Doug Kellie, Transportation Coordinator

MOTION	SECOND	AYES	NAYS	ABSTAIN

### Topic:

Consider Approval of 2022-2023 Transportation Updates, [Routes](#), and Individual Contracts.

### Facts & Discussion:

1. State law requires the board to approve bus routes and individual transportation contracts in order for the District to receive State and County transportation funds.
2. The Board is also required to designate a representative for the High School District to serve on the County Transportation Committee. In accordance with 20-10-131(1)(a)(c), MCA, the representative may be a District employee or trustee.
3. In January 2018, the Board of Trustees approved a five-year contract with First Student Inc. to provide home-to-school bus transportation. Key components of that contract include:
  - Contract costs based on a per-route rate instead of a per-mile rate.
  - Continued use of propane fuel for home-to-school transportation, although new route buses may use diesel fuel. Our per-route costs are based on amounts quoted for propane buses (which is lower than the cost of diesel buses), so First Student will absorb the higher cost of any diesel buses used.
  - Installation of student seat belts on all buses.
  - The District—rather than the contractor—pays for fuel.
  - Penalties for non-performance.
4. Under our current contract and an amendment approved on June 28, 2021, per-route costs for 2022-23 will increase as follows:

Route Type	2021-2022 Per-Route Rate	2022-2023 Per-Route Rate
Regular Ed Routes	\$ 143.67	\$ 147.98
Special Ed Routes	\$ 140.02	\$ 144.22

5. First Student and the District continue to adjust routes for better efficiency and to accommodate student changes. In October 2021, the Board canceled nine budgeted home-to-school routes and adjusted many others to increase efficiency and adapt to post-pandemic student usage changes. The reduced routes proved adequate for the remainder of the 2021-22 year, so the eliminated routes were never reinstated. The current route proposal and 2022-23 budget will assume that the reduced configuration will continue into and through the 2022-23 school year; however, the budget will include contingencies in case midyear route changes become needed.
6. Overall, reimbursable bus route miles for the 2022-2023 school year are expected to decrease by 21,276 (4.5%) from the levels originally budgeted in 2021-2022.

7. Routes often change during the school year as students move in and out of the District. Route changes will be brought to the Board as needed.
8. No individual contracts have been arranged at this time. Future contracts may be added with Board and County Transportation Committee approval.
9. The initial County Transportation Committee meeting is scheduled for July 21, 2022 at 10am at the Gallatin County Courthouse.

**Fiscal Impact:**

Overall, the District will budget \$2,771,154 for the anticipated routes in the First Student contract in 2022-2023, an increase of \$30,407 (1.1%) over the amount budgeted in 2021-202. This amount includes contingency provisions noted in #5 above.

**Superintendent's Recommendation:**

It is recommended the Board:

1. Approve the [2022-2023 transportation routes](#) as presented.
2. Cancel all routes for all days during the 2022-2023 school year when/if the District is in a remote-learning-only status, if needed or applicable.
3. Designate Mike Waterman to serve as the Bozeman High School District representative on the Gallatin County Transportation Committee for the 2022-2023 fiscal year.

**Other Alternatives:**

1. Do not approve the recommendation and request administration propose changes.



Meeting Date:	July 11, 2022
Category:	Action Item - Consent - Both Districts
Agenda Item #:	3.4.8
Originated By:	Mike Waterman, 2021-2022 Plan Administrator
Others Involved:	Lacy Clark, Director of Business Services; Becky Byrne, Insurance Consultant

MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**

Consider setting 2022-2023 Health and Dental Insurance Price Tags, selecting Excess Risk Insurance provider and limits, and designating a Plan Administrator.

**Facts & Discussion:**

1. Since 1990, the District has had a self-funded medical insurance plan—which means the District collects, retains, and invests all price tag amounts until claims are presented. A third-party administrator (“TPA”) is hired to pay the claims for the health plan. The dental and vision plan claims are administered and paid in-house.
2. In 2013-2014 the district implemented a Wellness Plan that provides financial incentives to plan participants to complete certain prevention-related activities. The program has been successful in helping identify medical problems early and holding down escalating medical costs. Therefore, we will continue the incentive program in 2022-2023. The plan provides employees and their spouses the option to “earn back” up to \$400 by completing certain wellness activities during the year.
3. The District’s plan year starts on September 1. Price tags (or “premiums”) must be approved annually by the Board in time for open enrollment, which runs from August 6 - August 21 this year.
4. Blue Cross/Blue Shield of Montana (BCBS) has been the District’s TPA since September 1, 2007. In 2019, the District rebid TPA services and BCBS was again the successful bidder. The initial period of that new agreement expires on August 31, 2021, but BCBS extended a new rate guarantee for an additional three-year period. That new agreement included a 2.5% increase for 2022-2023 and a 3% rate increase for 2023-24. All negotiated administration fees are included in the recommended price tags.
5. Since the district assumes a portion of the risk in a self-funded program, excess risk insurance is purchased to protect the district from excessive losses. The District currently purchases excess risk coverage for individual claims that exceed \$250,000 per year and aggregate claims for the entire plan that exceed 125% of expected claims.
6. Excess risk coverage is bid annually. This year, we received proposals for excess risk coverage from five companies. The proposals were evaluated and Starline is recommended because of their competitive rate and value to the plan.
7. Through the current year, the District has offered four plan structures to meet our employees’ diverse health insurance needs: a \$1,500 deductible traditional plan and \$2,800, \$5,000, and \$7,000 High-Deductible Health Plan (HDHP) options. Plan changes are recommended for the 2022-2023 plan year as follows:
  - The \$1,500 traditional plan no longer provides economic value to our employees and will be eliminated.

- To continue to offer a wide range of plans that appeal to our employees, the \$2,800 HDHP plan will also be eliminated.
  - A new \$2,000 deductible plan will be created to replace the \$1,500 and \$2,800 plans, bridge the gap between them, and provide value to our employees. Based on employee feedback, the new plan will feature copays for doctor, specialty, and urgent care visits (\$50, \$100, and \$75, respectively). Participants on this new plan are eligible for a Medical Flexible Spending account and will be required to pay 70/30 coinsurance after the initial deductible has been met.
  - The \$5,000 deductible plan will remain unchanged.
  - The \$7,000 deductible limit will be increased by \$50 in 2022-2023 to match changes in the maximum HDHP limits allowed by the IRS.
8. The \$5,000 and \$7,050 HDHP options are HSA qualified. As noted, the \$2,000 deductible plan option is eligible for a Medical Flexible Account.
  9. The Minimum Essential Coverage (\$7,050 deductible) plan option was added several years ago to help the District comply with the Federal Affordable Care Act (ACA). Under the ACA, an employee that works at least 30 hours per week is considered full time and must be provided “affordable” insurance. The District provides prorated insurance benefits to part time employees who work less than 40 hours per week. Therefore, the lower-cost \$7,050 deductible plan allows the District to meet the affordability requirements for most part time employees who work between 30 and 40 hours per week.
  10. 8.0% increases in the monthly price tags for the \$5,000 and \$7,050 plans are recommended for 2022-2023. The Minimum Essential Coverage (\$7,050 deductible) plan has a slightly smaller increase to maintain affordability, as discussed above. The new \$2,000 plan was priced assuming 100% of the staff on the \$1,500 plan and 20% of the staff on the \$2,800 plan will migrate to the new plan. The remaining 80% of staff of the \$2,800 plan are assumed to move to the \$5,000 plan. All plan pricing has been reviewed and approved by the District’s actuaries.
  11. No changes are recommended for the dental plan.
  12. In accordance with the collective bargaining agreements, the District and employees will share the annual average price tag increase. Professional and administrative employees may participate in the plan; however, these employees must pay the full cost of the price tag.

### **Fiscal Impact:**

With these new rates, the District’s 2022-2023 budgeted General Fund health insurance cost for certified and classified health insurance is \$6,000,000, an increase of \$109,358 over the prior year.

### **Superintendent’s Recommendation:**

It is recommended that the Board:

1. Set monthly insurance price tags for the 2022-2023 Plan Year [as presented](#).
2. Contract with Starline for excess risk insurance and keep the individual stop loss deductible at \$250,000.
3. Designate Lacy Clark to serve as the Bozeman School District Plan Administrator for the 2022-2023 health plan year.

### **Other Alternatives:**

1. Do not approve the recommendation and request administration propose changes.



<b>Meeting Date:</b>	July 11, 2022
<b>Category:</b>	Action Item - Consent - Both Districts
<b>Agenda Item #:</b>	3.4.9
<b>Originated By:</b>	Mike Waterman, Executive Director of Business and Operations
<b>Others Involved:</b>	Lacy Clark, Director of Business Services; Brittany Selvig, Support Services Supervisor

MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**

Consider Approval of Contract Award for Managed Print Services

**Facts & Discussion:**

1. The District's current cost-per-copy agreement for copier and MFD service is with 360 Office Supply and that contract has expired. The agreement was originally awarded in 2011, and was since re-bid and extended.
2. The District's current cost-per-copy agreement for networked printer service is with Kelley Connect and it has similarly expired.
3. The District properly advertised for complete district-wide Managed Print Services. The Request for Proposals allowed vendors to provide pricing for the MFDs and servicing the networked printers both on a separate basis and on an all-inclusive basis.
4. The District currently uses 43 copy machines that run about 2,800,000 copies per year. We also utilize two copy machines in the print shop that run about 8,600,000 copies per year. Also, the district has 181 networked printers that print about 1,400,000 copies per year.
5. The bid requires all Multi Function Devices to have the ability to Copy/Print/Scan and Fax.
6. The successful vendor will provide all toner and maintenance to the District's MFD and printer fleet on a cost-per-copy basis.
7. The proposed agreement is for four years with an optional one year extension.
8. Four vendors responded to the Request for Proposals. One bidder was excluded because they do not have any offices in Montana. Kelley Connect submitted the lowest cost bid of all remaining vendors who had a local presence.

**Discussion:**

The cost-per-copy bid includes all costs except paper. Included is the cost of the equipment (for MFDs), maintenance and supplies. The following table compares the current contracted prices with the recommended bid award prices:



	Current Cost	Recommended Bid Cost - Kelly Connect
MFDs – Black and White Copies	\$0.0157	\$0.013
MFDs – Color Copies	\$0.046	\$0.054
Print Shop High Capacity Printers	\$0.00469	\$0.0062
Networked Printers – Black and White	\$0.0119	\$0.013
Networked Printers - Color	\$0.07	\$0.054

The MFD agreement provides all new MFDs at the start of the contract. There will be three different digital machines provided:

- Thirty-one HP 55-copy per minute black and white machines
- Two HP 40-copy per minute color machines
- Three Canon print shop machines with a combined 345 copies per minute.

All MFDs have automatic document feed and duplexing capabilities. Some of the MFDs have additional functions depending on the needs. All service calls are required to be handled within four hours. All machines included with the bid meet or exceed the RFP specifications in all categories. Our previous contractor used Ricoh MFDs.

As part of this contract, Kelley Connect will also review our current MFD and printer configurations and make suggestions to streamline and improve our systems.

**Fiscal Impact:**

\$115,900 per year, all funds.

**Superintendent's Recommendation:**

It is recommended that the Board of Trustees accept the proposal of Kelley Connect for the provision of copier and networked printer services at an estimated annual cost of \$115,900.

**Other Alternatives:**

1. Accept another vendor's proposal
2. Reject all bids.



Meeting Date:	July 11, 2022
Category:	Action Item - Singular - Both Districts
Agenda Item #:	4.1.1
Originated By:	Casey Bertram, Superintendent
Others Involved:	Board Leadership

MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**

Consider Approval of 2022 MTSBA Annual Meeting Electronic Ballot Items

**Facts:**

1. There was not a quorum at the annual MTSBA meeting in June, thus each local board needs to complete the ballot electronically.
2. After approval of the ballot at the July 11 Board meeting the district Clerk will complete the ballot electronically on behalf of the Board of Trustees.
3. MTSBA created [THIS](#) booklet to help Trustees with the background information related to each item on the electronic ballot.
4. A draft completed ballot is attached [HERE](#) for discussion.

**Fiscal Impact:**

N/A

**Superintendent's Recommendation:**

It is recommended the Board of Trustees approve the 2022 MTSBA Annual Meeting Electronic Ballot Items as presented

**Other Alternatives:**

1. Do not approve the recommendation and request administration propose changes.



Meeting Date:	July 11, 2022
Category:	Action Item - Singular - Both Districts
Agenda Item #:	4.1.2
Originated By:	Mike Waterman, Executive Director of Business and Operations
Others Involved:	Brittany Selvig, Support Services Supervisor

MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**

Consider Approval of Proposed Revisions to Policy 8210

**Facts:**

1. During a recent audit, the Montana Office of Public Instruction advised that our food service procurement policy be updated to include language about a Buy American provision of federal law. The District was already complying with those provisions, so the policy update will not affect our operations.
2. The existing policy is shown below with proposed revisions highlighted in yellow.
3. Policy 1310 authorizes the Board to revise policies that are required based on State or Federal law or administrative rule after the first reading. This proposed policy change meets that requirement so administration recommends approval of it with a single reading.

**Fiscal Impact:**

N/A

**Superintendent's Recommendation:**

It is recommended the Board of Trustees approve the policy update as presented.

**Other Alternatives:**

1. Do not approve the recommendation and request administration propose changes.

## NONINSTRUCTIONAL OPERATIONS

### Policy 8210

#### Food Service Procurement Policy

The Bozeman School District will adhere to the following requirements for any procurement related to food service:

#### Purchases

The District will follow Policy #7320 and Procedure #7320P, Purchasing: Authorization, Control, and Procurement and all other applicable Policies when purchasing products for the food service program.

#### Geographic Preference

No Geographic Preference (advantage based on location) is allowed with federal funds except for documented Farm to School (Farm to Plate) efforts. Therefore, as part of Farm to School Bozeman School District may choose to apply a geographic preference when procuring unprocessed locally grown or locally raised agricultural products only.

#### Additional Requirements

When the District participates in the National School Lunch Program and/or School Breakfast Program, it will use the nonprofit food service funds, to the maximum extent practicable, to buy domestic commodities or products for Program meals as required by federal law. A 'domestic commodity or product' is defined as one that is either produced in the U.S. or is processed in the U.S. substantially using agricultural commodities that are produced in the U.S.

Legal Reference: 7 CFR Part 210.21

#### Policy History:

Adopted on: 5/08/2017  
Revised on: 07/11/2022



<b>Meeting Date:</b>	July 11, 2022
<b>Category:</b>	Discussion Item
<b>Agenda Item #:</b>	5.2.1
<b>Originated By:</b>	Casey Bertram, Superintendent
<b>Others Involved:</b>	Mike Waterman, Executive Director Business and Operations; Matt Stark, Director of Facilities

MOTION	SECOND	AYES	NAYS	ABSTAIN

### Topic:

Discuss Long Range Facility Plan Report and Recommendations

### Discussion

1. The Long Range Facility Planning (LRFP) Committee met on June 27, 2022 to discuss a variety of topics related to District facilities and property.
2. A Central Office team completed a facilities needs assessment during the 2021-2022 school year to determine short-term and long-term facility needs within the District. [THIS](#) report was completed and shared with the LRFP committee.
3. The Superintendent (Casey Bertram), Executive Director of Business and Operations (Mike Waterman), and the Director of Facilities (Matt Stark) made specific recommendations within the document. Those recommendations were supported by the LRFP committee.
4. Additionally, the LRFP committee recommended looking at the two small parcels of land adjacent to CJMS for possible sale/disposal.
5. While specific Board action isn't necessary at this time to move forward with the recommendations, it is important that the full Board has an opportunity to discuss and provide feedback related to any or all of the recommendations.
6. The LRFP Committee Supported the Following Recommendations:
  - a. Convene a task force to build a workforce housing RFP tied to the approximate 12 acres at the current bus barn property.
  - b. Continue conversations with the City of Bozeman regarding a possible sale or lease of the approximate 9 acres of property at Durston/Cottonwood to be used for a new City of Bozeman Recreation Center, Indoor/Outdoor Pool, and West Side Library. The conversations with the City may be tied to the Sports Park item below as the proceeds from the Cottonwood/Durston property could be leveraged for a District contribution to the Sports Park.
  - c. Continue conversations with Bozeman Sports Park around phase II of the park expansion just North of GHS. Phase II includes the addition of two competition multi-use turf fields with parking, lights, bleachers, and restroom facilities. One important aspect of the project for the District is further development of a safe way to cross students and pedestrians between the GHS campus and the Sports Park. The conversations with the City of Bozeman and the Bozeman Sports Park may be tied together with conversations regarding the Cottonwood/Durston property above.



- d. Communicate with the Bozeman Performing Arts Center representatives that moving forward with a sale of the Willson building below market value is not in the best interests of the District and/or taxpayer dollars at this time.
  - e. Agreement on the following items as potential booster club projects at each high school.
    - i. BHS = Track Resurface
    - ii. GHS = Weight Room
7. After reviewing District owned property in the community The LRFP Committee also recommended exploring selling the two lots adjacent to CJMS and use the proceeds for other facilities related projects/needs.



Meeting Date:	July 11, 2022
Category:	Reports
Agenda Item #:	7.1
Originated By:	Casey Bertram, Superintendent
Others Involved:	Executive Cabinet

MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**

The Executive Cabinet will provide updates of current issues in their respective areas of responsibility. Since the topics that may come up have not been properly noticed, these reports should not result in extensive discussion by the Board and public at this meeting. They may, however, lead to future agenda items that have been properly noticed.



Meeting Date:	July 11, 2022
Category:	Reports
Agenda Item #:	7.2
Originated By:	Trustees
Others Involved:	

MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**  
Individual Trustees will be provided the opportunity to make requests, express concerns, give reports and request future agenda items. Since the topics that may come up have not been properly noticed, these reports should not result in extensive discussion by the Board and public at this meeting. They may, however, lead to future agenda items that have been properly noticed.



## Bozeman School District 7

404 West Main

Bozeman, Montana 59715

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### Core Purpose

“Bozeman Public Schools exist to provide an outstanding education that inspires and ensures high achievement so every student can succeed and make a difference in a rapidly changing world community.”

### Core Values

- ☐ **High Student Achievement:** We are committed to ensuring that all students achieve at high levels.
- ☐ **Committed, Quality Staff:** We employ and retain well qualified and talented staff members who demonstrate a commitment to the core purpose of the District.
- ☐ **Community and Family Engagement:** We believe that parents and the community are essential contributors in the achievement of our goals.
- ☐ **Climate:** We operate in a climate of respect, honesty and hard work, recognizing the need to be adaptable and open to change.
- ☐ **Fiscal Responsibility:** We are fiscally responsible in the management and expenditure of all District resources.
- ☐ **Decision Making:** We rely on best practices research to guide our decision-making.

### Big Audacious Goal – Envisioned Future

“The Bozeman Public School District is widely recognized as a vibrant, flexible and progressive educational system that generates student excellence and engages students to succeed and positively contribute in a global community.”

### Goals of the Bozeman Public School District

#### Goal Area 1: Academic Performance:

Every student meets or exceeds the high academic standards of the Bozeman Public School District.

#### Goal Area 2: Operations and Capacity Building:

District operations, facilities and human resources support an efficient and progressive educational system.

#### Goal Area 3: Community Engagement and External Relations:

Bozeman Public Schools has created an environment in which parents, community, legislators and all education stakeholders are supportive, engaged, and contribute to successfully educate our students.

#### Goal Area 4: Student Success/Safety/Health/Welfare:

Bozeman Public Schools has effective systems in place for students to learn and staff to work in a safe and healthy environment.

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## **Welcome to the Bozeman Public Schools Board of Trustees meeting!**

### **If this is your first meeting**

If this is your first time attending a meeting, let us extend our special welcome! These meetings are designed to give everyone the opportunity to participate in seeing how the Bozeman trustees facilitate school business.

### **What is the purpose of these meetings?**

The meetings of the Bozeman Public Schools Board of Trustees are always open to the public. These meetings are held to officially conduct the business of the school district, as governed by Montana law. Trustees are responsible for key decisions, some of which include hiring of employees, reviewing negotiated agreements, approving new curriculum or changes to existing curricula, facility usage requests, and paying of monthly expenses.

### **How can I address the trustees?**

Public Participation on Non-Agenda Items is the time for comment on public matters that are not on the agenda. Members of the audience are encouraged to briefly address the trustees on an issue that is not on the agenda. The Chair of the Board will seek comments from the audience on significant items as they occur. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order.

### **Remember our Disclaimer:**

This is the time for comment on public matters that are not on the agenda. Members of the audience are encouraged to briefly address the trustees on an issue that is not on the agenda. The Chair of the Board will seek comments from the audience on significant items as they occur. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order.



**BOARD OF TRUSTEES****TERM**

Greg Neil -- Chair .....	2023
Tanya Reinhardt .....	2025
Lei-Ann Bertelsen .....	2024
Kevin Black .....	2023
Lauren Dee .....	2025
Douglas Fischer .....	2024
Gary Lusin .....	2024
Sandra Wilson .....	2024

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**EXECUTIVE CABINET****POSITION**

Casey Bertram .....	Superintendent
Chad Berg .....	Director of Special Education and Student Health
Lacy Clark .....	Director of Business Services
Marilyn King .....	Deputy Superintendent Instruction
Matt Stark .....	Director of Facilities
Pat Strauss .....	Director of Human Resources
Mike VanVuren .....	Deputy Superintendent Curriculum & Technology
Mike Waterman .....	Executive Director Business and Operations

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Public comment can be submitted electronically to [trustees@bsd7.org](mailto:trustees@bsd7.org)

## BOARD OF TRUSTEE STANDING COMMITTEE ASSIGNMENTS

### Equity Advisory Committee

#### Trustees

Lei-Anna Bertelsen

### Long-Range Strategic Planning (LRSP)

Not Needed - 2022-2023

### Long-Range Facilities Planning (LRFP)

#### Trustees

Kevin Black

Lauren Dee

Douglas Fischer

### Long-Range Collaboration Plan via the District Ongoing Collaborative Committee (DOCC)

#### Trustees

Tanya Reinhardt

Gary Lusin - Alternate

### District Safety

#### Trustees

Lauren Dee

### Student Inclusion and Resiliency Initiative (SIRI)

#### Trustees

Lei-Anna Bertelsen

### Wellness Advisory Council (WAC)

#### Trustees

Gary Lusin

## BOARD OF TRUSTEE AD-HOC OR AS NEEDED COMMITTEES

### Budget Committee

#### Trustees

Kevin Black

Douglas Fischer

Sandy Wilson

Gary Lusin - Alternate

### 9-12 MTSS/PLC Consensus

#### Trustees

Sandy Wilson

Greg Neil - Alternate

### Certified (BEA) Negotiations

#### Trustees

Lei-Anna Bertelsen

Kevin Black

Lauren Dee

Gary Lusin - Alternate

### Classified (CBEA) Negotiations

#### Trustees

Lei-Anna Bertelsen

Gary Lusin - Alternate

## *BOARD OF TRUSTEE REPRESENTATION ON COMMITTEES/COUNCILS ASSOCIATED WITH BSD7*

### **Bozeman Schools Foundation (BSF)**

#### **Trustees**

Sandy Wilson

### **MTSBA Municipal Director and Delegates**

#### **Trustees**

Gary Lusin - Director

Lei-Anna Bertelsen - Delegate

Tanya Reinhardt - Delegate

Sandy Wilson - Delegate

Greg Neil - Alternate

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## *SCHOOL LIAISONS*

**Bozeman High School/Bridger Charter Academy**

Sandy Wilson

**Gallatin High School**

Kevin Black

**Chief Joseph Middle School**

Lei-Anna Bertelsen

**Sacajawea Middle School**

Douglas Fischer

**Emily Dickinson Elementary School**

Gary Lusin

**Hawthorne Elementary School**

Tanya Reinhardt

**Hyalite Elementary School**

Lauren Dee

**Irving Elementary School**

Gary Lusin

**Longfellow Elementary School**

Tanya Reinhardt

**Meadowlark Elementary School**

Sandy Wilson

**Morning Star Elementary School**

Greg Neil

**Whittier Elementary School**

Greg Neil

**Bozeman Online Charter School (BOCS)**

Gary Lusin

# Bozeman School District #7

## BOARD REOCCURRING CALENDAR



### JULY

- Approve Bus Routes
- LRSP Annual Report
- Learning Materials Review Committee
- Preliminary Budget Review
- Set Health and Dental Insurance Price Tags
- Supplemental Book Adoption-One Book-One Bozeman and Bozeman Schools Foundation

### AUGUST

- Opening School Activities
- Approve Final Budgets (on 2nd Monday)

### SEPTEMBER

- One Book-One Bozeman Participation
- LRSP Implementation Framework and Reporting
- Approval to Enroll Students with Exceptional Circumstances

### OCTOBER

- Attend Montana School Boards Association Annual Meeting
- Budget Development Calendar

### NOVEMBER

- LRSP: Annual Facilities Master Plan Review
- Preliminary Enrollment and Projection Reports

### DECEMBER

- High School New Course Proposals
- Hold Board/Employee Holiday Celebration
- Annual Facilities Master Plan Adoption/Capital Projects

### JANUARY

- CAFR and Audit Report for prior year
- Consider MHSA Resolutions
- Building Reserve Allocation/Capital Projects
- Evaluate the Superintendent

### FEBRUARY

- Call for Annual School Elections
- School District Calendar Approval

### MARCH

- National Merit Awards
- Hold Budget Review Meetings
- Finalize Ballot Language
- Notice of Permissive Levy Increase
- Professional Development Plan Approval
- Board Resolution for Screen Free Week
- Out of State Field Trips and Travel
- Preliminary Budget Discussion

### APRIL

- National School Boards' Association Annual Conference
- Hold Budget Review Meetings
- Teacher Appreciation Week
- District Technology Plan Approval
- RIF Notification

### MAY

- Approve or Non-renewal of Teachers
- Hold Trustee Election (first Tuesday following first Monday)
- Reorganize the Board and Recognize Outgoing Members
- Request County Conduct Ensuing Year Elections
- Consider MSBA Resolutions
- Administrator Compensation Policy
- Federal Grant Applications
- Appointment of Bozeman Public Schools Foundation Directors

### JUNE

- Recognize Retiring Staff
- Financial Approvals and Fund Balance Assignment and Commitments

### MONTH VARIES

- Approve Employee Contracts
- Consider Policy Changes
- LRSP Mega Issues Dialogues
- Approve Curriculum Adoptions
- Approve Instructional Material Purchases
- Approve Memorandum of Understanding for Services
- Board Luncheon LRSP Reports

### BOARD OF TRUSTEES

- Sandra Wilson, Chair
- Greg Neil, Vice Chair
- Lei-Anna Bertelsen
- Kevin Black
- Douglas Fischer
- Gary Lusin
- Tanya Reinhardt
- Lisa Weaver



## Bozeman Public Schools Upcoming Board Meetings

July 11, 2022	Monday	Regular Board Meeting	5:45 PM
July 25, 2022	Monday	Board Retreat	5:45 PM
August 15, 2022	Monday	Regular Board Meeting	5:45 PM
*August 22, 2022	Monday	Special Board Meeting	5:45 PM
September 12, 2022	Monday	Regular Board Meeting	5:45 PM
*September 26, 2022	Monday	Special Board Meeting	5:45 PM
October 10, 2022	Monday	Regular Board Meeting	5:45 PM
*October 24, 2022	Monday	Special Board Meeting	5:45 PM
November 14, 2022	Monday	Regular Board Meeting	5:45 PM
*November 28, 2022	Monday	Special Board Meeting	5:45 PM
December 12, 2022	Monday	Regular Board Meeting	5:45 PM
January 9, 2023	Monday	Regular Board Meeting	5:45 PM
*January 23, 2023	Monday	Special Board Meeting	5:45 PM
February 13, 2023	Monday	Regular Board Meeting	5:45 PM
*February 27, 2023	Monday	Special Board Meeting	5:45 PM
March 6, 2023	Monday	Regular Board Meeting	5:45 PM
*March 27, 2023	Monday	Special Board Meeting	5:45 PM
April 10, 2023	Monday	Regular Board Meeting	5:45 PM
*April 24, 2023	Monday	Special Board Meeting	5:45 PM
May 15, 2023	Monday	Regular Board Meeting	5:45 PM
*May 22, 2023	Monday	Special Board Meeting	5:45 PM
June 12, 2023	Monday	Regular Board Meeting	5:45 PM
*June 26, 2023	Monday	Special Board Meeting	5:45 PM

\*The second meeting of every month is considered a “special board meeting” and will take place at the discretion of the Board Chair and Vice Chair if the agenda warrants holding a meeting.

[Double Click to Return to Agenda](#)



**Bozeman Public Schools  
Upcoming Board Luncheons  
12:00 PM - 1:30 PM**





# Bozeman Public Schools

## Calendar

### 2022-2023

#### PIR Dates & Conferences - No School

August 24-26	K-12 PIR Day
September 26	K-12 PIR Day
October 20-21	K-12 PIR Day
November 10-11	K-5 P/T Conferences
January 16	K-12 PIR Day
January 23-24	9-12 PIR Day
April 13	6-8 PIR Day
April 14	6-12 PIR Day
May 26	K-12 PIR Day
June 9	K-12 PIR Day

#### Holidays & School Closures- No School

September 5	Labor Day
November 23-25	Thanksgiving
December 19-30	Winter Break
January 16	Martin Luther King Jr.
February 20	President's Day
March 13-17	Spring Break
May 29	Memorial Day

#### Important Dates

August 29	School Begins 1-12
September 1	Kindergarten begins
January 18-20	HS Final Exams
June 3	HS Graduation!
June 8	Last Day of School, students released at 12:45 p.m.

#### Grading Periods

K-5:	January 20 June 8
6-8:	Trimester 1: November 18 Trimester 2: March 3 Trimester 3: June 8
9-12:	Period 1 - October 7 Period 2 - November 18 1st Semester - January 20  Period 1 - March 3 Period 2 - April 21 2nd Semester - June 8

JULY • 2022							JANUARY • 2023							
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31														
AUGUST • 2022							FEBRUARY • 2023							
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SEPTEMBER • 2022							MARCH • 2023							
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OCTOBER • 2022							APRIL • 2023							
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27	28	29	30				28	29	30	31				
DECEMBER • 2022							JUNE • 2023							
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25	26	27	28	29	30	31	25	26	27	28	29	30		

Revised: 05/20/2022

Please note that our individual schools might have additional important dates related to other school functions.  
Please check with your local school for these dates and events.

[Double Click to Return to Agenda](#)