

**Oxnard Union High School District  
Measure A Bond Oversight Committee  
Minutes of the Meeting**

Date: May 17, 2021

Time: 6:00 PM

Place: Teleconference

<b>Members Present</b>	<b>Members Absent</b>	<b>Staff Present</b>	<b>Guests</b>
Renee Dehesa – Chair William Honnef – Vice Chair Mary McDonnell William Belcher Jeanne Nelson Kim Dawson Rosa Balderrama Don Pyne Mayte Alonso Butch Britt – Secretary	None	Dr. Tom McCoy Poul Hanson	None

1. Call to Order – Meeting called to order by Chair Dehesa at approximately 6:08 PM.
2. Pledge of Allegiance – Waived for Teleconference
3. Adoption of Agenda –
  - Motion made to adopt the agenda as presented.
  - Motion made: Kim Dawson
  - Second: Don Pyne
  - Motion passed, no objections
4. Adoption of Minutes of Regular Meeting 2/1/21; Special Meeting 2/22/21 and Special Meeting 3/8/21
  - A.
    - Motion made to Approve the Minutes of Regular Meeting 2/1/21
    - Motion made: Kim Dawson
    - Second: Rosa Balderrama
    - Motion passed, no objections
  - B.
    - Motion made to Approve the Minutes of Special Meeting 2/22/21
    - Motion made: Renee Dehesa
    - Second: Bill Honnef
    - Motion passed, no objections
  - C.
    - Motion made to Approve the Minutes of Special Meeting 3/8/21
    - Motion made: Renee Dehesa

Second: Bill Honnef  
Motion passed, no objections

5. Audience to address the Bond Committee

No requests to speak from the public were received or made.

Chair Dehesa recognized new committee member Mayte Alonzo and welcomed her to the proceedings. Each Committee member introduced themselves in turn, and Mayte made a few remarks about her background and expectations.

6. Status Reports

- a. Measure A Projects Update
- b. Measure A Financials Update

Poul Hanson provided a summary project update of each project awarded at each school and responded to questions. Poul also provided an update of the financial status of Measure A funds based on contracts awarded and progress to date.

Dr. McCoy committed to send out copies of the documents discussed and viewed during Poul's presentation to the Committee Members.

7. Information

- a. Discuss Replacement of Committee Members

Chair Dehesa advised that Nancy Ambriz (at large position) resigned from the committee. Nancy had served previously on the Measure H Bond Oversight Committee. Chair Dehesa also explained that the Board of Education was the body empowered to appoint members to the Oversight Committee, although input from the Committee was welcomed. Don Pyne suggested that the Committee solicit a member with wide construction experience. Chair Dehesa reminded all that the Committee roles are established by the Board of Education in accordance with State Law, and the vacant position was an at large position. Many members of the Committee did express a preference that the previous applicants for the vacant position should be polled and asked if they still desired to be considered. Mayte suggested that wide dissemination of the opportunity should be accomplished by District to ensure that interested applicants are advised. This issue will come back to the Committee at a later date.

- b. Future Committee meetings to be held remotely or physical

Dr. McCoy advised that District Administration had recently relocated to 1800 N. Solar Drive. He advised that no Measure A funds were utilized in the move of Administrative Services. The Committee discussed having the next meeting at the new administrative facility dependent on the rapidly changing COVID guidelines.

- c. Update on assignment of the duties of Vice Chair and by-law revisions.

This item was deferred until next meeting.

- d. Bill Honnef discussed the Committee's Annual Report and advised he will prepare the draft as he did last year. A Special Meeting was scheduled June 8, to discuss solely the Annual Report.

- e. Dr. McCoy advised that Ted Lawrence had been selected as the Assistant Superintendent for Business Services and should be available to attend the next meeting.

- f. Butch Britt asked that someone else might volunteer to take over the duties of Committee Secretary, for personal reasons. This will be discussed at a future meeting. Butch will continue as a member of the Committee.

8. Action Item

None

## 9. Future Meetings

- a. June 8, 2021 - Special Meeting to discuss Annual Report
- b. August 16, 2021 – Regular
- c. November 15, 2021 – Regular Meeting

All meetings at 6:00 PM. Location to be determined dependent on COVID restrictions.

## 10. Items for future Consideration

See items 7.c, 7.d, and 7.f above

## 11. Adjournment

Meeting Adjourned at approximately 7:27 PM