

**MINUTES
REGULAR MEETING
SENIOR CITIZEN'S ADVISORY BOARD
135 BOLTON ROAD
VERNON, CONNECTICUT 06066**

**TUESDAY, JUNE 28, 2022
10:00 A.M.**

RECEIVED
VERNON TOWN CLERK
22 JUL -7 PM 4:51

The June 28, 2022 meeting of the Senior Citizen's Advisory Board was held at 135 Bolton Road, Vernon, Connecticut. The meeting was called to order by Carole Slattery at 10:05am.

ROLL CALL

Carole Slattery did a roll call of members. The following Advisory Board members were present: Janet DiTarando, Maryann Hopowiec, Roxann Lannan, Patricia Noblet, Wesley Shorts, Carole Slattery, and Patricia Iamonaco. Also present: William Campbell, Town Council Liaison, Edward Slattery, Advocate, Maureen Gabriele, Director, and Beth Bates, Receptionist. Absent from the meeting were Ronald Kane and William Tyler.

The minutes of the May Advisory Board meeting were reviewed by members. A motion was made by Wesley Shorts, and seconded by Roxann Lannan, for acceptance of the minutes. The motion carried unanimously.

PUBLIC FORUM

No members were present for the Public Forum.

SECRETARY'S REPORT

No report.

TREASURER'S REPORT

The Treasurer's report was given by Wesley Shorts. The following information was provided by Jeffrey O'Neill, Town of Vernon Finance Officer/Treasurer.

Senior Center Endowment

As of May 1, 2022	
Beginning Balance-STIF	\$41,544.34
Bank Balance	\$ 25.00
Monthly Interest	\$ 29.19
Balance as of May 30, 2022	<u>\$41,598.53</u>

Funds deposited in CT Short-Term Investment Fund. As of May 30, 2022, annual yield was .90%.

Carole Slattery motioned to approve the Treasurer's report, and Roxann Lannan seconded the motion. The motion carried unanimously.

COMMITTEE REPORTS

No reports.

DIRECTOR'S COMMENTS

Maureen Gabriele highlighted events that have taken place throughout June. The July newsletter is available online and Maureen encouraged all to view the extensive events planned for the summer.

Maureen opened the floor to questions. Patricia Iamonaco asked when the Senior Center would begin offering coffee again; Maureen explained that will return when staff are hired. Wesley Shorts asked how the search for Kitchen Coordinator is proceeding. Maureen explained that there was not a great response in the job posting. Of the few applications received, most of the applicants were not qualified for the job. She is discussing additional ideas with Administration on how to reach more qualified applicants in order to get this program up and running quickly. Maureen emphasized that this is her main hiring focus now. Discussion ensued on various ways to reach the community with this job posting, what the rate of pay is for this position, and the job description responsibilities.

Wesley Shorts asked about progress in regards to the Walking, Hiking, and Biking Club and the signage that was discussed at the May meeting. Discussion ensued regarding volunteers running the club, and the logistics and liabilities that this would entail. Patricia Noblet and Janet DiTarando expressed interest in running the club, and will meet with Maureen to discuss. Maureen has discussed with Parks and Recreation, and will reach out to Public Works, about creating a walking path on site at the Senior Center. This project is still in progress.

In regards to previously discussed signage, notification was received that extra signage cannot be accommodated. Diane Wheelock is looking into other options in regards to this matter.

Wesley Shorts asked if there was any additional financial data to discuss. Maureen supplied budget hand outs and explained the budget breakdown as we approach the end of the fiscal year on June 30, 2022. William Campbell asked if this is considered over budget or under budget; Maureen confirmed that this is under budget. Discussion ensued regarding future budgets within the town, and specifically at the Senior Center.

CHAIRMAN'S REPORT

Carole Slattery stated that some Board Members will not be returning due to term limits. William Campbell explained that letters will go out to let members know if they will or will not be

reappointed. Discussion ensued regarding various members and the status of their terms. Each member should receive written notification regarding board status before the next meeting.

OLD BUSINESS

No old business to discuss.

NEW BUSINESS

No new business to discuss.

ADJOURNMENT

The next meeting will be held on July 26th, 2022 @ 10:00 am. The meeting was adjourned by motion from Wesley Shorts at 10:56 am, and seconded by Janet DiTarando. The motion was carried unanimously.

Respectfully submitted,
Beth L. Bates
Receptionist