



Black only or full color printing on white or color paper, in text weight and card stock.

**T.A. Edison Elementary proudly recognizes**



**for academic excellence.**



*Mrs. Cap*

Principal

Presented \_\_\_\_\_

Student Name \_\_\_\_\_ School \_\_\_\_\_

Longitudinal Record of Reading Progress

Record the date and show a circle in the box to indicate student's level. Check one \_\_\_\_\_ Benchmark Achievement Level \_\_\_\_\_ Benchmark Instructional Level

System 1	System 2	System 3	System 4	System 5	System 6	System 7	System 8	System 9
Z	2	3	4	5	6	7	8	9
V	1	2	3	4	5	6	7	8
X	1	2	3	4	5	6	7	8
M	1	2	3	4	5	6	7	8
V	1	2	3	4	5	6	7	8
U	1	2	3	4	5	6	7	8
T	1	2	3	4	5	6	7	8
B	1	2	3	4	5	6	7	8
F	1	2	3	4	5	6	7	8
E	1	2	3	4	5	6	7	8
H	1	2	3	4	5	6	7	8
L	1	2	3	4	5	6	7	8
I	1	2	3	4	5	6	7	8
N	1	2	3	4	5	6	7	8
M	1	2	3	4	5	6	7	8
L	1	2	3	4	5	6	7	8
K	1	2	3	4	5	6	7	8
J	1	2	3	4	5	6	7	8
I	1	2	3	4	5	6	7	8
H	1	2	3	4	5	6	7	8
G	1	2	3	4	5	6	7	8
F	1	2	3	4	5	6	7	8
E	1	2	3	4	5	6	7	8
D	1	2	3	4	5	6	7	8
C	1	2	3	4	5	6	7	8
B	1	2	3	4	5	6	7	8
A	1	2	3	4	5	6	7	8

Date \_\_\_\_\_

Grade K 1 2 3 4 5 6 7 8 9



From:  
Arrowhead Middle School  
1715 N. 82nd Street  
Kansas City, KS 66112  
(913) 627-6600

Place Stamp Here



To: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Here's a Special Message Just for You:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



**The Top 7 Reasons to Teach at T.A. Edison**

1. Daily common planning time with peers
2. An abundance of teaching resources and supplies
3. Over 93% attendance at FAS meetings
4. Welcoming family environment
5. Highly motivated diverse students
6. Face challenges with a teamwork mindset
7. We are the best kept secret in Kansas City, Kansas!



# District or school-specific letterhead and envelopes, tardy passes and other forms for your building.

**VISITOR**


**KANSAS CITY KANSAS PUBLIC SCHOOLS**

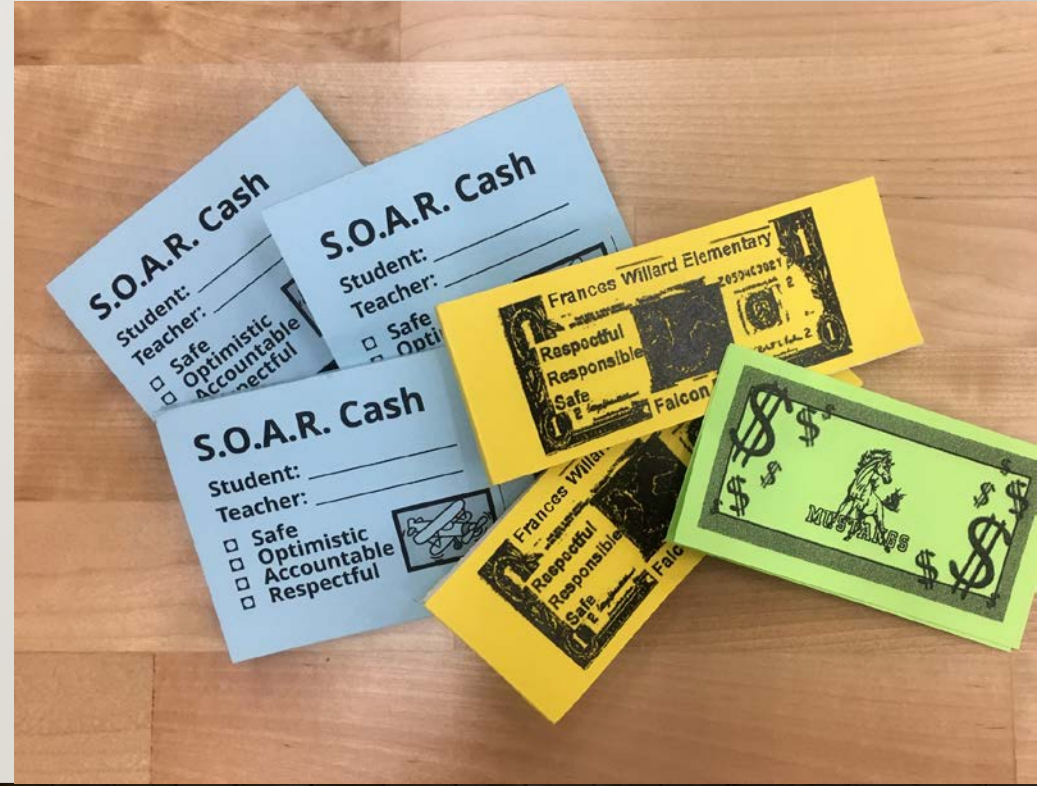
Name: \_\_\_\_\_

Date: \_\_\_\_\_

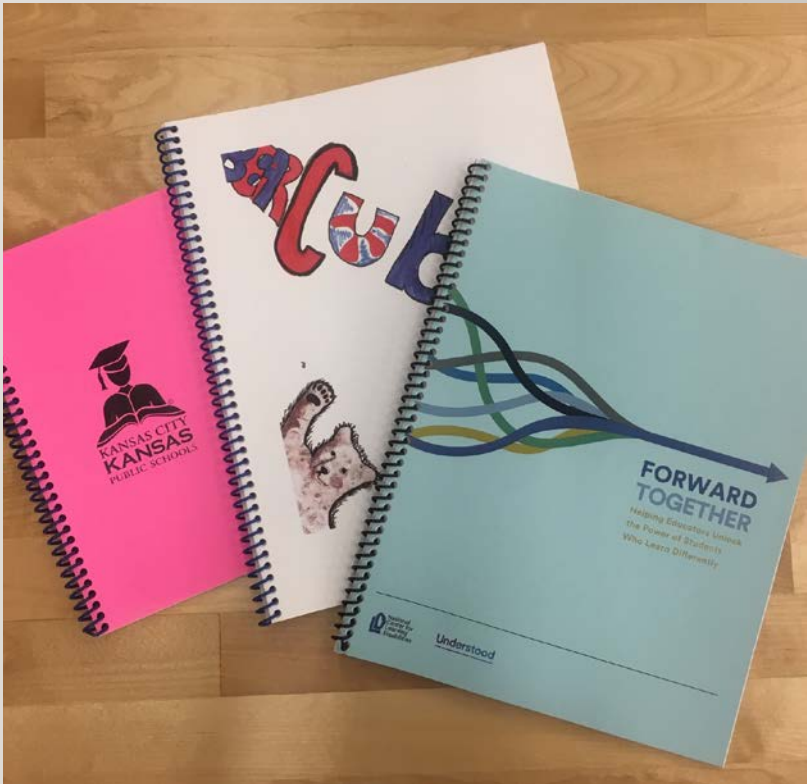
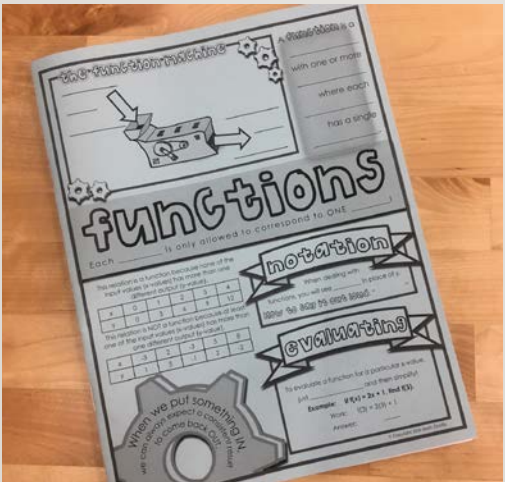
Arrival Time: \_\_\_\_\_

**TARDY PASS**

FA		DATE: _____
HOUR 1		TIME: _____
HOUR 2		STUDENT NAME: _____
HOUR 3		REASON: _____
HOUR 4		SIGNATURE: _____
HOUR 5		
HOUR 6		
HOUR 7		
HOUR 8	<input type="radio"/> EXCUSED <input type="radio"/> UNEXCUSED	



Yearbooks and other booklets for instruction or presentations. Options of staple finish, saddle stitching, coil or perfect bound.



# Thank you cards and invitations printed on card stock.



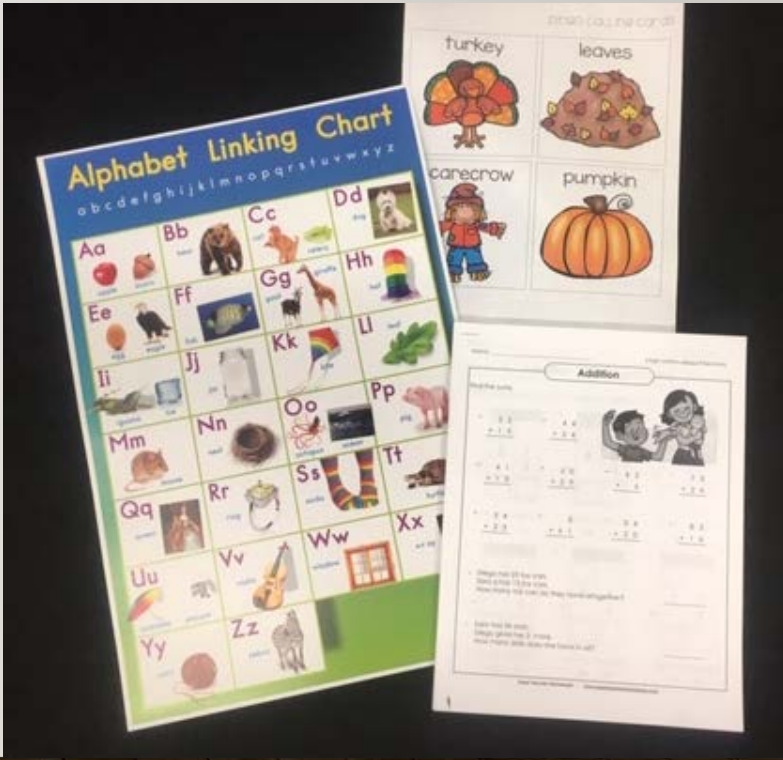
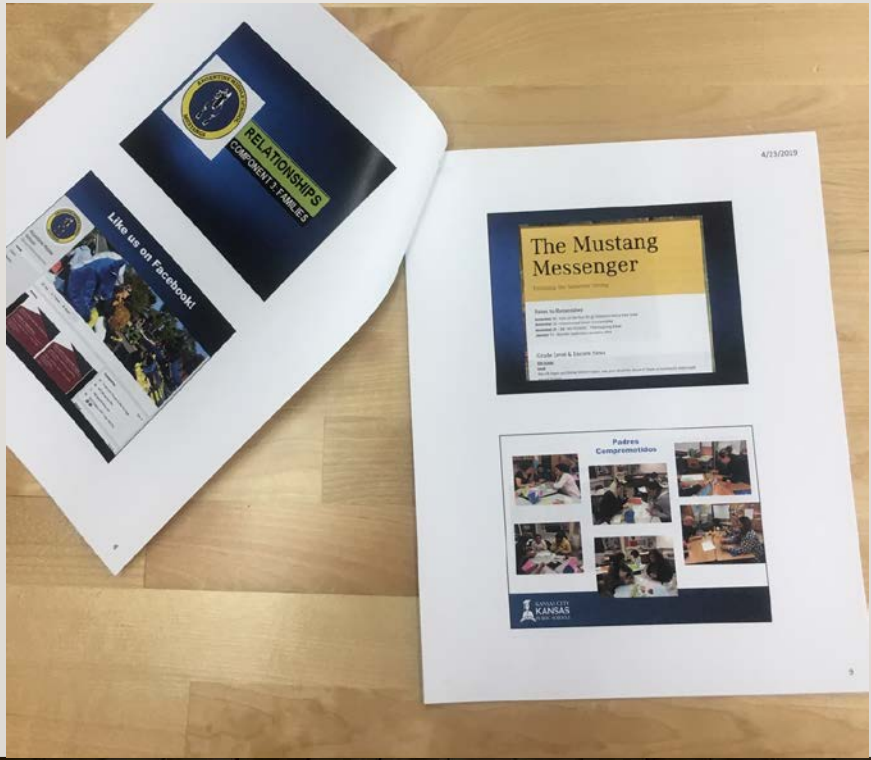
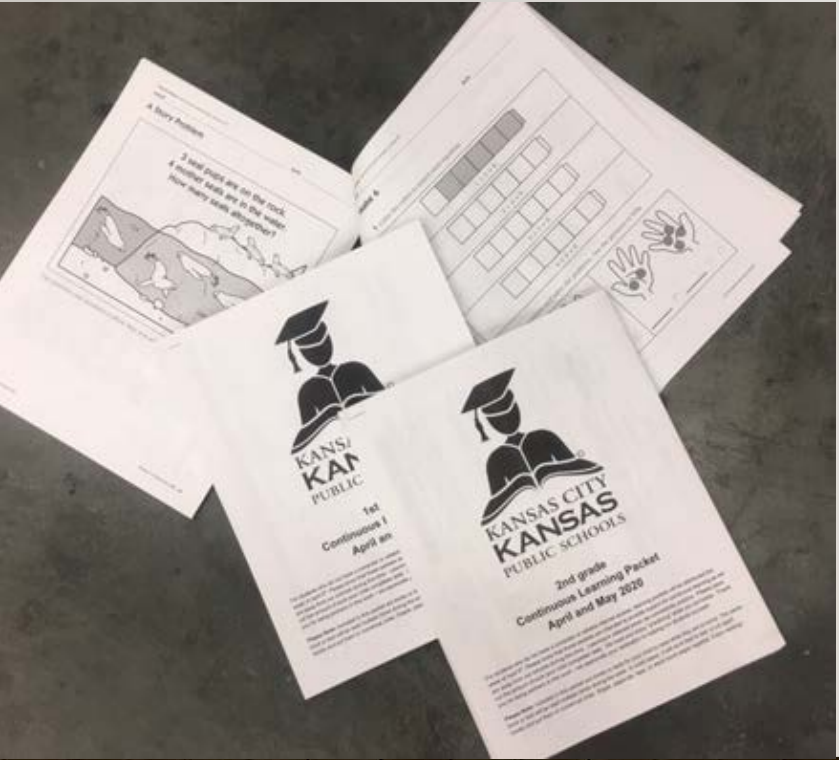
## The Top 7 Reasons to Teach at T.A. Edison

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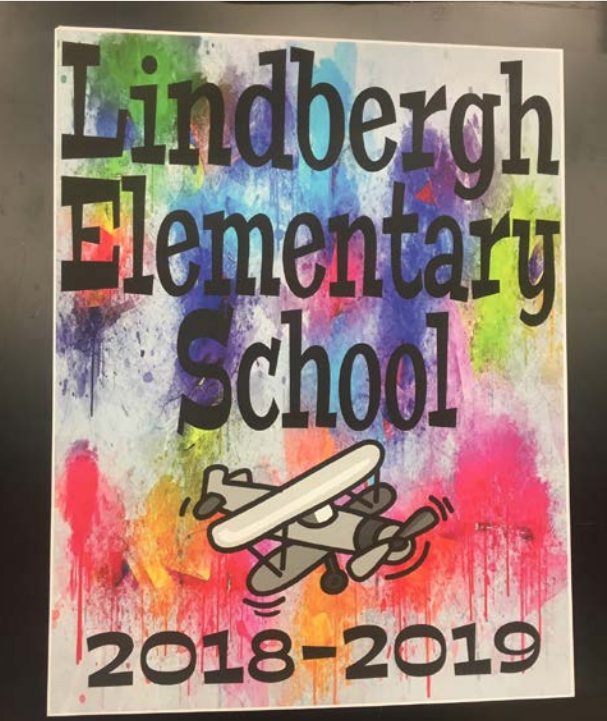
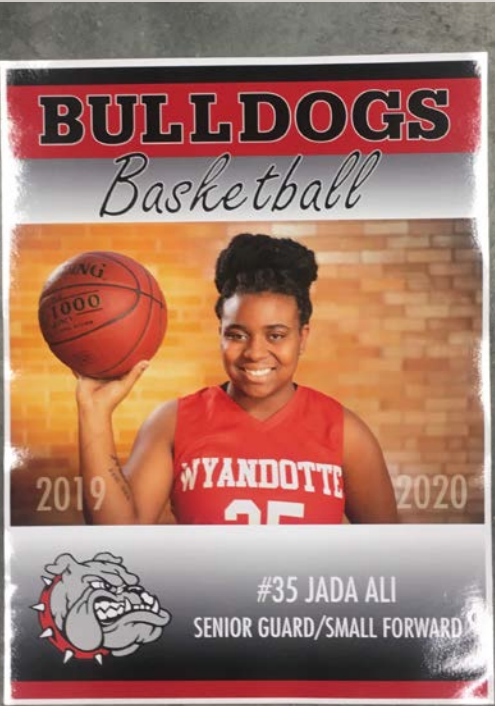
Single or double-sided handouts printed in color or black and white for meetings or lesson planning.

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Posters and signs from 11x17 to 24x32 or larger sizes available on vinyl or vinyl adhesive.

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Banners up to 20 ft. long printed on air-flow mesh, or vinyl with option for grommets to aid in hanging.

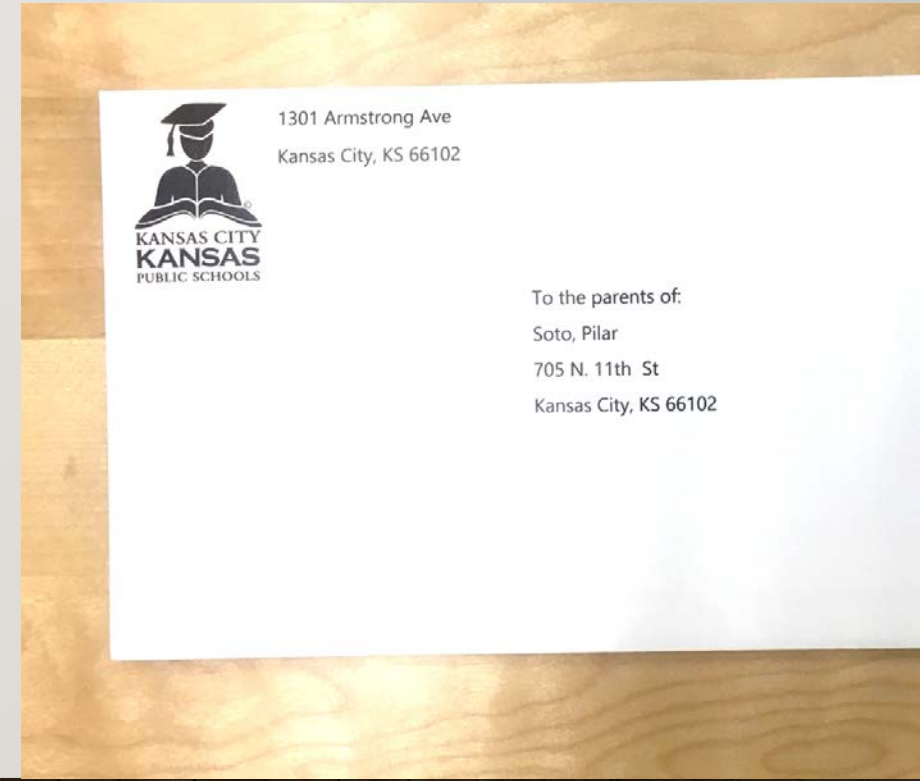
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# Direct mail service including folding and inserting of small or large letter mailings.

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# Miscellaneous “outside-the-box” printing needs.

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# PRINT SHOP & MAIL ROOM PROCESS

- Requestor submits request by email, including details for type of service, and WHEN the job is needed in-hand.
- Print Shop evaluates the request and/or contacts the requestor with questions within 24 hours.
- Once price and date is agreed upon, requestor enters a Stores Inventory order into Business Plus using the codes and quantities provided by Print Shop. From there the job enters into Workflow in Business Plus for approvals.
- Completed job is delivered by courier unless arrangements for pickup in Central Office are specified.
- Jobs that are print ready, where you provide a print PDF are typically completed in 2-5 days. Projects needing our design assistance may require 1-2 weeks allowance depending on size of the project.
- All print requests are sent from staff by email to a Print Shop Technician. [SPED.Print@kckps.org](mailto:SPED.Print@kckps.org) Technician works with staff on job request due date and other details to complete the job. No estimates needed. Work normally completed in 2-3 days unless otherwise agreed upon.
- Inter-office and Inter-building mail is distributed in the Mail Room, operated by the Print Shop. Staff manages the mail boxes for each building and couriers that visit District buildings daily to deliver mail and print orders.
- USPS mail is delivered and distributed to mailboxes by staff daily. We are not allowed to open to help decide where to send it. All unknown mail will go to Purchasing for them to help determine destination.
- Print Shop staff assists the building custodial staff in receiving deliveries to the loading dock at Central Office and seeing that those items are delivered to the proper departments or staff members at the schools.



If you are here at Central Office sometime, stop in to the Print Shop on the 1<sup>st</sup> floor and say hello to Ron Simmons and his staff. To reach them remotely, call **913-279-2297** or email [Print.Shop@kckps.org](mailto:Print.Shop@kckps.org)