



## Washington Community Schools

301 East South Street  
Washington, IN 47501  
(812) 254-5536  
washingtoncommunitieschools.org

Date Request Submitted: \_\_\_\_\_

### REQUEST FOR TRANSFER FROM NON-RESIDENT STUDENT

Parents who live outside the Washington Community School Corporation and wish to have their child(ren) attend school in the Washington Community School Corporation must complete this form. This form, with the information requested, must be submitted to the Central Office. Transportation is not provided for non-resident students. Deadline for new non-resident transfer request is August 7.

STUDENT NAME(S): \_\_\_\_\_

STUDENT(S) GRADE LEVEL (AT TIME OF ENROLLMENT): \_\_\_\_\_

PARENTS NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

HOME PHONE: \_\_\_\_\_ WORK PHONE: \_\_\_\_\_

HOME DISTRICT: \_\_\_\_\_

DISTRICT/SCHOOL LAST ATTENDED: \_\_\_\_\_

SCHOOL TO WHICH YOU WISH TO TRANSFER: \_\_\_\_\_

REASON FOR TRANSFER REQUEST: (Attach additional pages if necessary) \_\_\_\_\_

The following items must be submitted to the Central Office for transfer consideration. Please see the attached Student Admission Policy for additional information.

- \_\_\_\_\_ Transcripts and/or copy of permanent record with history of grades
- \_\_\_\_\_ Standardized test scores
- \_\_\_\_\_ Documentation of student's behavior
- \_\_\_\_\_ Attendance record
- \_\_\_\_\_ Discipline records

Students who are currently enrolled in the Washington Community Schools District must reapply annually by June 1<sup>st</sup>. Approval will be based on the student's academic standing and discipline record through the current school year.

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

The Washington Community Schools are open to students regardless of age, race, color, religious affiliation, national origin, creed or ancestry, gender, marital status, limited English proficiency, and/or disability.

#### Washington Community Schools Office Use Only

- \_\_\_\_\_ Transfer Approved
- \_\_\_\_\_ Transfer Denied

Transfer District Superintendent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_